



OFFICE OF THE UNDER SECRETARY OF DEFENSE  
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 WASHINGTON, DC 20301-5000

AUG 12 2004

MEMORANDUM FOR DIRECTOR, DEFENSE INTELLIGENCE AGENCY  
 DIRECTOR, NATIONAL GEOSPATIAL-  
 INTELLIGENCE AGENCY  
 DIRECTOR, NATIONAL SECURITY AGENCY  
 DIRECTOR, NATIONAL RECONNAISSANCE  
 OFFICE  
 JOINT CHIEFS OF STAFF, J2  
 ASSISTANT DEPUTY CHIEF OF STAFF FOR  
 INTELLIGENCE, G2, DEPARTMENT OF THE  
 ARMY  
 DIRECTOR, NAVAL INTELLIGENCE,  
 DEPARTMENT OF THE NAVY  
 ASSOCIATE DIRECTOR, INTELLIGENCE,  
 DIRECTORATE OF INTELLIGENCE,  
 SURVEILLANCE AND RECONNAISSANCE,  
 DEPARTMENT OF THE AIR FORCE  
 ASSISTANT DIRECTOR OF INTELLIGENCE  
 SUPPORT, HEADQUARTERS, UNITED STATES  
 MARINE CORPS  
 DIRECTOR, COUNTERINTELLIGENCE FIELD  
 ACTIVITY  
 DIRECTOR, ORGANIZATIONAL MANAGEMENT  
 AND SUPPORT, USD(I)

SUBJECT: Military Value Data Call for Defense Intelligence

The Defense intelligence community is participating fully in the Base Realignment and Closure (BRAC) 2005 process. The Intelligence Joint Cross-Service Group (IJCSG) has been tasked with the responsibility of conducting a broad, comprehensive review of the entire Defense intelligence community. The second major step in the BRAC 2005 process is a Military Value data call.

As the Chair, Intelligence Joint Cross Service Group, I request each addressee complete the attached questionnaire; coordinate their responses, as

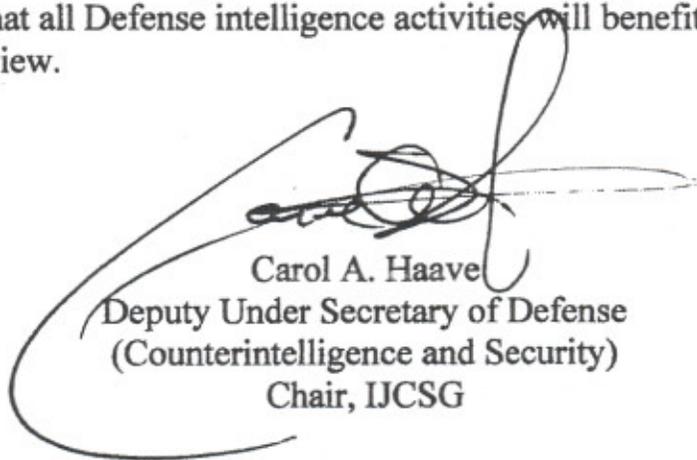


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needed, with all appropriate organizations, to include the Joint Chiefs of Staff, J2 and the Combatant Commands; certify that the responses are complete and accurate; and return the responses by 13 September 2004. All buildings that were reported under the Capacity Analysis data call should be captured in this data call.

Questions regarding this action should be directed to the IJCSG Core Team at 703-769-9450. If you require additional assistance, please contact Ms. Deborah Dunie, DUSD(I) CI&S, P&A at 703-614-5942.

Your cooperation throughout the entire BRAC 2005 process is appreciated. I am confident that all Defense intelligence activities will benefit from this collaborative review.



Carol A. Haave  
Deputy Under Secretary of Defense  
(Counterintelligence and Security)  
Chair, IJCSG

Attachment:  
Military Value Data Call Guidance and Questions

cc:  
Military Department BRAC Deputy Assistant Secretaries

Intelligence Joint Cross-Service Group’s (IJCSG)  
 Responses to the Departments’ Assistant Secretaries’  
 Comments to IJCSG’s Military Value Questions

DAS’s Comments	IJCSG Response	Rationale
<p><b>U.S. Navy – Question #25, Buildable Acres:</b> Requests buildable acres to include “future base/facility perimeter. As in all other military value data calls, do not believe we should allow value to be given to assets that are programmed and may never happen. Need to modify amplifying guidance to only allow for inclusion that which is in an approved budget</p>	<p>Accepted – modified amplification guidance by deleting reference to future perimeter expansion.</p>	<p>This change provides better clarification and focus field response to data contained in approved budgets on 30 Sep 03.</p>
<p><b>U.S. Air Force</b></p>		
<p><b>Question #26, Human and Intellectual Capital:</b> Contractor personnel data could be difficult to obtain for auditing purposes. If the auditors cannot review these files, they will be unable to determine the reliability of the data.</p>	<p>The IJCSG agrees that auditing contractor data is a challenge, but not impossible. IJCSG will encourage Intelligence Agencies and Services to request an official letter from contractors verifying on-site contractor data.</p>	<p>This approach will facilitate collecting auditable on-site contractor data.</p>
<p>- “Total Workforce” could be more clearly defined, i.e., does this include direct and indirect support, janitorial support, etc?</p>	<p>Accepted – modified the amplification guidance to include both direct and indirect support in the definition of “Total Workforce.”</p>	<p>This change better captures the IJCSG’s intent to include all direct and indirect manpower resources in the definition of “Total Workforce.”</p>
<p><b>Question #27, Geographic and Professional Relationships (Industrial/Academic/Government):</b> “Assist in mission accomplishment” could be more clearly defined, i.e., does this include direct and indirect support, janitorial support, etc?</p>	<p>Accepted – modified the amplification guidance to include both direct and indirect support in the definition of “assist in mission accomplishment.”</p>	<p>This change better captures the IJCSG’s intent to include all direct and indirect manpower resources in the definition of “assist in mission accomplishment.”</p>

## IJCSG Military Value Questions

**Instructions:** Military Departments and Defense Intelligence Agencies shall complete the attached questions for each of their intelligence facilities. The answers to these questions will contribute to military value analysis and future assessments.

### A. General Guidance:

1. **READ ALL THE INSTRUCTIONS BEFORE ANSWERING QUESTIONS.**
2. **ALL DATA FIELDS MUST BE FILLED IN.** Only respond with “(U) N/A” when specifically authorized in the question amplification. If the requested information is not available from a source/method that is auditable, designate with “(U) UNK” (unknown) in the appropriate data field.
3. **DOCUMENT FORMAT.** The questionnaire is in Microsoft Word. Responses should be provided in the same format.
4. **EVERY SINGLE DATA ENTRY REQUIRES A CLASSIFICATION MARKING.** Do **not** provide any information that exceeds the TS/SI/TK/B/G/HCS level of classification. If the answer to the question exceeds the TS/SI/TK/B/G/HCS level classification, please contact Ms. Carol Haave, IJCSG Chair, (703) 695-2396, for further instructions. Every effort should be made to provide complete answers to every question at the lowest level of classification possible. However, security must never be compromised for the sake of accessibility. For other questions, contact Mr. Wayne Howard, IJCSG Core Team Facilitator, (703) 769-9492.
5. **ALL BRAC 2005 DATA CALLS WILL BE AUDITED BY EITHER DOD INSPECTOR GENERAL OR SERVICE AUDIT AGENCIES AND MUST HAVE SUPPORTING DOCUMENTATION.** When official documentation is not available, the responder must document the methodology i.e., detailed steps used to answer the questions, and apply the same methodology to all similar questions. When in doubt as to how best to document an answer to a question, please contact your organization’s BRAC Help Desk or IJCSG Core Team member.
6. **DO NOT CREATE, MODIFY, OR SPLIT TABLES.** Tables may be expanded as described in paragraph B. 5.
7. **DO NOT PROVIDE AMPLIFYING COMMENTS WITHIN THE TABLES OR DATA FIELDS. USE THE COMMENTS FIELD BELOW EACH TABLE.**
8. **ALL BUILDINGS REPORTED UNDER THE CAPACITY ANALYSIS DATA CALL SHOULD BE CAPTURED IN THIS DATA CALL. EXACT BUILDING LABELS USED IN THE CAPACITY DATA CALL REPSONSE MUST BE USED.**

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## B. Specific Guidance

1. As of Date: All data are as of 30 September 2003 (e.g., authorized personnel). All reporting should be for the period FY03 unless otherwise specified.
2. Scope: Report data for all locations in the United States (includes the 50 states, the District of Columbia, the Commonwealth of Puerto Rico, Guam, the Virgin Islands, American Samoa, and any other territory or possession of the United States).
3. Classification: Do not spell out the classification, use appropriate abbreviation(s) (e.g., U/FOUO/C/S/TS/SI/TK/B/G/HCS). If the data are unclassified, they should be marked (U) or (FOUO). The classification marking **MUST** precede the actual data. For example, if the square footage is 250 and it is considered TOP SECRET, it would be entered as “(TS) 250” in the designated block.
4. Organization Address: Each Military Department, Agency, or Intelligence organization must input its name in the header of its response package. This ensures each page is identified appropriately. For Military Service or Defense Agency enter one of the following in the line titled “Military Department or Agency”: ARMY, AIR FORCE, MARINE CORPS, NAVY, DIA, NGA, NRO, NSA, COMBATANT COMMAND, Department of Defense/Counterintelligence Field Activity, or Department of Defense/USD(I). Ensure entry in “Name of Reporting Organization” exactly matches response provided in Capacity Analysis Data Call/Data Call #1.
5. Question Format: All questions are formatted in Microsoft Word as follows:
  - Question – Following the question number, a brief subject title identifies the data to be collected. The question then follows identifying the specific data required (e.g., terabytes, total workforce, etc.). Tables are then provided for filling in the data.
  - Source/Reference – Potential sources of data have been provided. Other sources may be used. Responders are required to provide a methodology that describes the process used to obtain the answer(s) and attach the source document(s) as a part of the data certification and auditing process for each question. The methodology should be detailed enough to explain the steps or processes used in obtaining the answer(s).
  - Amplification – Additional clarification and definition of the data.
  - Tables – Tables are provided for each question to collect the responses. Tables may be expanded as required to accommodate all the responses. For example, when an activity is accomplished in more than one building, additional rows to the existing table will be required, do not create new tables.
6. Data Format:
  - Labels – Tables have identifiers in the headings that indicate the type of information requested. These include the following:

- (Count) – Indicates **whole** number required (e.g., number of transportation nodes, total workforce, etc.)
  - (Text) – Indicates alpha or alpha-numeric response (e.g., building number, federal statute, etc.)
  - (YES/NO) – Indicates response must be “YES” or “NO” (ALL CAPS) preceded by classification marking.
- Full Text Responses – Data request will specify if a text answer is required and a text field is provided. Answers should be short and concise.
7. If additional information or further explanation is required, amplifying data may be provided in the comment field below each question. Ensure appropriate security markings are used and refer to the specific data element. Do NOT make any annotations (e.g., asterisk, footnote number, etc.) in the question data fields.
  8. The DoD Inspector General’s Office will visit each of the Defense Intelligence Agencies to verify data call responses and review official source documentation (e.g., building leases, budget documents, authorized personnel rosters, etc.). Each of the Military Departments’ Audit Agencies will conduct similar reviews of its respective organization.
  9. Question Response. For your organization, complete the table for each of your facilities.

Military Department or Agency: \_\_\_\_\_  
Name of Reporting Organization: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City: \_\_\_\_\_, State: \_\_\_\_\_ 9-digit Zip-code: \_\_\_\_\_

**IJCSG #18: Facility Capability**

**Question:** For your organization, complete the table below for each facility.

**Source / Reference:**

1. Communications/IT (18.a, 18.b): Chief Information Officer; internal documents (e.g. system engineering, architecture, requirements/capabilities/acquisition documents or equivalents; etc.).
2. Classified data storage (18.c, 18.d): Internal documents and/or network administrators.
3. For power, water, and sewage usage questions (18.f – 18.i): Facility Civil Engineer/Public Works Manager.

**Amplification:**

1. Communications/IT infrastructure meet threshold system/architecture requirements (18.a): Communications/IT refers to both the equipment (servers, bandwidth, etc.) and its operating environment. Threshold system/architecture requirements = the minimum system performance requirements.
2. Average “Operational availability” (18.b) measures all experienced sources of downtime, including maintenance, administrative, logistical, etc. for all networks maintained by your organization. (Use simple averaging methodology if you maintain multiple networks.) “Uptime” equals “Operating Cycle” minus scheduled downtime minus unscheduled downtime. “Operating Cycle” equals total FY03 hours (24 hours x 365 days).  
**Formula:  $Operational\ availability = Uptime / Operating\ Cycle$**
3. Total workforce (18.e, 18.f): Total workforce is defined as authorized U.S. Government and on-site Contractor personnel.
4. Parking Spaces (18.e): Include all parking spaces; handicapped/medical, government vehicle, motorcycle, car/van-pool, etc.

Military Department or Agency: \_\_\_\_\_  
 Name of Reporting Organization: \_\_\_\_\_  
 Street Address: \_\_\_\_\_  
 City: \_\_\_\_\_, State: \_\_\_\_\_ 9-digit Zip-code: \_\_\_\_\_

**Please fill in the following table(s); repeat for each building:**

Identifier	18.a	18.b	18.c	18.d	18.e.1	18.e.2	18.f.1	18.f.2
Building # (Classification) (Text)	Do the communication /IT infrastructures meet threshold system /architecture requirements to support the mission?  (Classification) (YES/NO)	What was the average operational availability for all networks for FY03 (Uptime/Operating Cycle)?  (Classification) (Percentage)	What is the total classified data storage (in terabytes) available at this facility?  (Classification) (Count)	What amount of classified data storage (in terabytes) is being utilized at this facility?  (Classification) (Count)	What is the percentage of parking spaces available for total workforce? (Enter number of parking spaces in 18.e.1/ Enter number of total workforce in 18.e.2)  (Classification) (Count)		What is the percentage of the facility's total sewer usage that is supplemented above that which is provided by public utilities? (Enter amount of supplemented sewer usage in 18.f.1/Enter amount of total sewer usage in 18.f.2)  (Classification) (Count)	

Identifier	18.g.1	18.g.2	18.h.1	18.h.2	18.i.1	18.i.2
Building # (Classification) (Text)	What is the percentage of the facility's total water usage that is supplemented above that which is provided by public utilities? (Enter amount of supplemented water usage in 18.g.1/Enter amount of total water usage in 18.g.2)  (Classification) (Count)		What is the percentage of the facility's total electrical power usage that is supplemented above that which is provided by public utilities? (Enter amount of supplemented electrical power usage in 18.h.1/Enter amount of total electrical power usage in 18.h.2)  (Classification) (Count)		In the event the facility loses its primary power supply, what percentage of total mission operations can be sustained through the use of redundant and/or back-up power supply and distribution systems (including fuel storage)? (Enter amount of electrical power in MW that can be generated through the use of redundant and/or backup power supply in 18.i.1/Enter average daily total power usage in MW in 18.i.2)  (Classification) (Count)	

Building # (Classification) (Text)	Question Number	Comment (Classification) (Text)

Military Department or Agency: \_\_\_\_\_  
 Name of Reporting Organization: \_\_\_\_\_  
 Street Address: \_\_\_\_\_  
 City: \_\_\_\_\_, State: \_\_\_\_\_ 9-digit Zip-code: \_\_\_\_\_

**IJCSG #19: Facility Condition**

**Question:** For your organization, complete the table below for each facility.

**Source / Reference:** Service/Agency Facility Condition Code Definitions as outlined in applicable instructions, manuals or regulations.

**Amplification:** A summary of Service Facility Condition Code definitions is as follows:

Service/Agency	IJCSG Condition Code 1	IJCSG Condition Code 2	IJCSG Condition Code 3
Army	Green	Amber	Red
Navy & Marine Corps	Adequate	Substandard	Inadequate
Air Force	1	2	3
Agency (or Host's condition code if applicable)	See Amplification Below	See Amplification Below	See Amplification Below

**Army:**

GREEN: Facility in good condition—only periodic maintenance required.

AMBER: Facility in fair condition—requires a moderate level of effort to repair and/or modernize the facility to return it to good condition.

RED: Facility in poor condition—requires significant level of effort to return facility to good condition, up to and including facility replacement.

**Navy and Marine Corps:**

ADEQUATE: Defined as being capable of supporting the designated function without need for capital improvements.

SUBSTANDARD: Defined as having deficiencies that prohibit or severely restrict, or will prohibit or severely restrict within the next five years due to expected deterioration, the use of a facility for its designated function. Capital improvements and/or repairs further define Substandard as having deficiencies that can be economically corrected (compared with replacement).

INADEQUATE: Defined as having deficiencies due to physical deterioration, functional inadequacy or hazardous location which prohibit or severely restrict, or will prohibit or severely restrict within the next five years, the use of a facility for its designated function. Inadequate is further defined as having deficiencies, which cannot be economically corrected (compared with replacement) to meet the requirements of the designated function.

Military Department or Agency: \_\_\_\_\_  
 Name of Reporting Organization: \_\_\_\_\_  
 Street Address: \_\_\_\_\_  
 City: \_\_\_\_\_, State: \_\_\_\_\_ 9-digit Zip-code: \_\_\_\_\_

**Air Force:**

CODE 1: Usable—Class A (Adequate): A facility, which can be used to house the function for which currently designated through end position use with reasonable maintenance and without major alteration or reconstruction. Its functional adequacy, physical condition, structural adequacy, location, and adequate utility systems—i.e., heating, air conditioning, ventilation, power, etc.—are the major elements of the determination. The use of this code does not prohibit project work. However, any construction project will indicate either a change in use, conversion or addition.

CODE 2: Usable—Class B (Substandard): A facility which is structurally sound, and which is inherently capable of being raised to Usable—Class A standards for housing a function for which currently designated by reasonable and practical expenditure of funds, i.e., alteration, soundproofing, relocation, strengthening, fire protection deficiency correction, air conditioning, heating or mechanical.

CODE 3: Forced Use—Class C (Substandard): A facility that cannot practically be raised to meet Usable—Class A standards for housing functions for which currently designated, but which, because of necessity must be continued in use for a short duration or until a suitable facility can be obtained. Its physical condition, location, lack of adequate utility systems or other overriding factors are such that the facility cannot be justifiable or economically improved and/or upgraded for that function. This definition is also applicable to a leased facility where the lease was entered into as the only means by which the required space could be provided. This excludes leases, which are advantageous to the Air Force for reasons of short duration of requirements, location, economics, etc., which will be code 1.

**Defense Intelligence Agencies:** For facilities not on a Defense installation, use one of the Services' methodologies to determine your facility IJCSG condition code. If on a Defense installation, coordinate with the host installation to obtain the facility condition code.

*Please fill in the following table(s); repeat for each building:*

Identifier	19.a
Building # (Classification) (Text)	IJCSG Facility Condition Code (Classification) ("1", "2", or "3")

Building # (Classification) (Text)	Question Number	Comment (Classification) (Text)

Military Department or Agency: \_\_\_\_\_  
Name of Reporting Organization: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City: \_\_\_\_\_, State: \_\_\_\_\_ 9-digit Zip-code: \_\_\_\_\_

**IJCSG #20: Survivability and Force Protection**

**Question:** For your organization, complete the table below for each facility.

**Source / Reference:**

1. Standoff distance for controlled perimeter (20.a, 20.d): 148 feet per Unified Facilities Criteria, DoD Minimum Anti-Terrorism Standards for Buildings, UFC 4-010-01, 8 October, 2003.
2. Fire protection (20.c): Applicable fire codes.
3. Standoff distance for controlled parking area (20.e): 33 feet per Unified Facilities Criteria, DoD Minimum Anti-Terrorism Standards for Buildings, UFC 4-010-01, 8 October, 2003.
4. Blast-resistant facility features (20.f): Applicable building codes; Unified Facilities Criteria, DoD Minimum Anti-Terrorism Standards for Buildings, UFC 4-010-01, 8 October, 2003; internal documents.
5. Natural disaster standards/codes (20.g): Applicable building codes, internal documents.
6. WMD vulnerability assessment (20.l): Facility Security manager, Antiterrorism/Force Protection (AT/FP) Officer.

**Amplification**

1. For minimum standoff distance to controlled perimeter (20.a). Use the shortest distance from your facility to either parking or roadway that is not access-controlled.
2. Controlled perimeter (20.a, 20.d) refers to a physical barrier that is separate from the facility (e.g. wall, chain link fence line; etc.) with controlled access: Guards, badge readers, etc.
3. Controlled access (20.a, 20.d, 20.k) refers to an entry point to an installation, compound and/or facility controlled by one or more of the following: Guards, badge readers, etc.
4. Controlled parking area (20.e) refers to controlled access parking associated with existing inhabited buildings that may be allowed as close as 33 feet. Standoff distance is the shortest distance from the parking area to the facility.
5. Exterior electronic monitoring systems (20.h) include cameras, motion/infrared/acoustic sensors.

Military Department or Agency: \_\_\_\_\_  
 Name of Reporting Organization: \_\_\_\_\_  
 Street Address: \_\_\_\_\_  
 City: \_\_\_\_\_, State: \_\_\_\_\_ 9-digit Zip-code: \_\_\_\_\_

Please fill in the following table(s); repeat for each building:

Table 1

Identifier	20.a	20.b	20.c	20.d	20.e	20.f
Building # (Classification) (Text)	Does this facility meet minimum standoff distance to controlled perimeter? (Classification) (YES/NO)	Does this facility have working chemical/biological detectors? (Classification) (YES/NO)	Are fire protection systems within code? (Classification) (YES/NO)	Is this facility within a controlled perimeter? (Classification) (YES/NO)	Does the facility's controlled access parking meet minimum standoff requirements? (YES/NO)	Does this facility have blast-resistant facility features (windows, walls, etc.)? (Classification) (YES/NO)

Table 2

Identifier	20.g	20.h	20.i	20.j	20.k	20.l	20.m
Building # (Classification) (Text)	Does this facility meet local standards/building codes related to natural disaster protection features appropriate for its location (e.g., flood, fire, earthquake, tornado, hurricane, etc.)? (Classification) (YES/NO)	Does this facility have exterior electronic monitoring systems covering its grounds? (Classification) (YES/NO)	Does this facility have armed guards and/or a response force trained and authorized to use deadly force? (Classification) (YES/NO)	Does this facility have high-speed approach barriers? (Classification) (YES/NO)	Is controlled access required to enter this facility? (Classification) (YES/NO)	Has this facility implemented any recommendations from a WMD vulnerability assessment performed within the last three years? (Classification) (YES/NO)	Does this facility have a current and implemented AT/FP plan? (Classification) (YES/NO)

Building # (Classification) (Text)	Question Number	Comment (Classification) (Text)

Military Department or Agency: \_\_\_\_\_  
Name of Reporting Organization: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City: \_\_\_\_\_, State: \_\_\_\_\_ 9-digit Zip-code: \_\_\_\_\_

**IJCSG #21: Specialized Equipment**

**Question:** For your organization, complete the table below for each facility.

**Source / Reference:** IJCSG #2 from Capacity Analysis Data Call – Space by Subfunction and Attribute Table (Building Number - Specialized Equipment Square Feet); internal documents.

**Amplification:**

1. Specialized Equipment (SE) does not include personal computers and other peripherals (e.g., fax machines; etc) that are standard in all office environments.
2. Other community unique assets (21.e) such as radars, laboratory test beds, sensors, HUMINT tradecraft equipment, etc.
3. SE supporting critical communications and/or information technology (IT) node: Critical communications/IT nodes: A critical IC communications and/or IT node is defined as a hub or center for intra-agency/department intelligence data processing or is a gateway to receive or distribute inter-agency/department intelligence information. The definition can refer to facilities that process, distribute, store, or backup critical intelligence data.
4. Specify assets (21.f) that support “(U) YES” response (21.e). If respond “(U) NO” to (21.e), respond with “(U) N/A” in (21.f).

Military Department or Agency: \_\_\_\_\_  
 Name of Reporting Organization: \_\_\_\_\_  
 Street Address: \_\_\_\_\_  
 City: \_\_\_\_\_, State: \_\_\_\_\_ 9-digit Zip-code: \_\_\_\_\_

*Please fill in the following table(s); repeat for each building:*

Identifier	21.a	21.b	21.c	21.d	21.e	21.f
Building # (Classification) (Text)	Does this facility contain SE to monitor and control orbital and/or suborbital vehicles through the full spectrum of operations (launch, flight, and recovery)? (Classification) (YES/NO)	Does this facility contain SE to experiment and demonstrate new capabilities to reduce personnel, determine threat characteristics of foreign weapons systems and/or platforms, promote unmanned operations, or enhance situational awareness in realistic environments? (Classification) (YES/NO)	Does this facility contain highly customized Signals/ADP equipment, including super-computers? (Classification) (YES/NO)	Does this facility contain SE supporting critical communications and/or IT node? (Classification) (YES/NO)	Does this facility contain other community unique assets of the facility not included in previous question? (Classification) (YES/NO)	If yes to previous question (21.e), please specify. (Classification) (Text)

Building # (Classification) (Text)	Question Number	Comment (Classification) (Text)

Military Department or Agency: \_\_\_\_\_  
 Name of Reporting Organization: \_\_\_\_\_  
 Street Address: \_\_\_\_\_  
 City: \_\_\_\_\_, State: \_\_\_\_\_ 9-digit Zip-code: \_\_\_\_\_

**IJCSG #22: Sensitive Compartmented Intelligence (SCI) Facility Space**

**Question:** For each facility, complete the table below.

**Source / Reference:** Cover and signature page for each accredited facility consistent with DCID 6/9, Physical Security Standards for Sensitive Compartmented Intelligence Facilities.

**Amplification:** For this question the minimum accreditation is SCI.

*Please fill in the following table(s); repeat for each building:*

Identifier	22.a	22.b
Building # (Classification) (Text)	Is this facility an accredited SCIF or does this facility contain space which is an accredited SCIF? (Classification) (YES/NO)	Does this facility contain space built to SCIF standards, but which is not an accredited SCIF? (Classification) (YES/NO)

Building # (Classification) (Text)	Question Number	Comment (Classification) (Text)

Military Department or Agency: \_\_\_\_\_  
 Name of Reporting Organization: \_\_\_\_\_  
 Street Address: \_\_\_\_\_  
 City: \_\_\_\_\_, State: \_\_\_\_\_ 9-digit Zip-code: \_\_\_\_\_

**IJCSG #23: Geophysical Constraints**

**Question:** For your organization, complete the table below for each facility.

**Source / Reference:** Internal documents (e.g. site survey).

**Amplification:** Examples of geographical and physics constraints include orbital requirements for satellite launch, footprint requirements for sensors, etc.

*Please fill in the following table(s); repeat for each building:*

Identifier	23.a
Building # (Classification) (Text)	Are this facility and/or its equipment at this location because of geographical and/or physics constraint(s)? (Classification) (YES/NO)

Building # (Classification) (Text)	Question Number	Comment (Classification) (Text)

Military Department or Agency: \_\_\_\_\_  
 Name of Reporting Organization: \_\_\_\_\_  
 Street Address: \_\_\_\_\_  
 City: \_\_\_\_\_, State: \_\_\_\_\_ 9-digit Zip-code: \_\_\_\_\_

**IJCSG #24: Mission Assurance/Continuity of Operations Plan/Planning (COOP)**

**Question:** For your organization, complete the table below for each facility.

**Source / Reference:**

1. Internal Documents such as Memorandum of Agreement, Memorandum of Understanding, COOP/Mission Assurance plans, etc.
2. State/City maps

**Amplification:**

1. Infrastructure (24.a) is defined as all enhancements/equipment/medical capabilities or enhancements that increase survivability (e.g. overpressure protection, air filtration systems, nuclear hardening, trained medical personnel, etc.)
2. Sustained mission performance (24.a) means continuation of primary mission beyond 24 hours. CBRNE = Chemical, Biological, Radiological, Nuclear, Explosive. Intent of this question is to determine whether protective programs have been implemented or programmed.
3. Federation (24.b) is defined as the capability to ensure continued intelligence operations for both day-to-day and crisis operations using other U.S. Government Agency and/or other nations' assets.
4. Transportation node (24.d) is defined as a national or international airport, train station, bus station, or seaport within 25 miles of the facility. Do not include public transportation used for local metropolitan travel (e.g., subways, city buses, etc.).

**Please fill in the following table(s); repeat for each building:**

Identifier	24.a	24.b	24.c	24.d
Building # (Classification) (Text)	Does this facility and/or its infrastructure currently protect its people and equipment against CBRNE agents and enable sustained mission performance within a contaminated environment, or is there funding programmed in the FYDP to do so? (Classification) (YES/NO)	Is this facility, or a portion thereof, a designated participant in federation? (Classification) (YES/NO)	Is this facility designated as a COOP site? (Classification) (YES/NO)	What is the number of transportation nodes within a 25-mile radius of the facility? (Classification) (Count)

Building # (Classification) (Text)	Question Number	Comment (Classification) (Text)

Military Department or Agency: \_\_\_\_\_  
 Name of Reporting Organization: \_\_\_\_\_  
 Street Address: \_\_\_\_\_  
 City: \_\_\_\_\_, State: \_\_\_\_\_ 9-digit Zip-code: \_\_\_\_\_

**IJCSG #25: Buildable Acres**

**Question:** For your organization, complete the table below for each facility.

**Source / Reference:** Installation Master Plan; internal documents.

**Amplification:** For this question, buildable acres is defined as a minimum of five (5) contiguous acres available and owned by the federal government adjacent to the base/facility itself or within the base/facility perimeter.

*Please fill in the following table(s); repeat for each building:*

Identifier	25.a
Building # (Classification) (Text)	At this facility how many buildable acres are available for expansion? (Classification) (Count)

Building # (Classification) (Text)	Question Number	Comment (Classification) (Text)

Military Department or Agency: \_\_\_\_\_  
Name of Reporting Organization: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City: \_\_\_\_\_, State: \_\_\_\_\_ 9-digit Zip-code: \_\_\_\_\_

**IJCSG #26: Human & Intellectual Capital**

**Question:** For your organization, complete the table below for each facility.

**Source / Reference:** Personnel records and manning documents.

**Amplification:**

1. Total workforce (26.a, 26.b, 26.c, 26.d) is defined as authorized U.S. government and on-site contractor personnel. Examples of supporting documentation include: resumes, required skill sets, or other verifiable/certifiable documents from contractors for on-site contractor personnel. Authorized is defined as manpower validated and allocated in a manning document that defines positions in terms of functions, organization, location, skill, grades and other characteristics used to control and assign personnel. Identify **all** personnel with appropriate skills and proficiencies whether using those skills in their current positions or not. Use the total workforce numbers you provided in the capacity analysis data call (questions IJCSG #3, Authorized Personnel by Subfunction and Attribute and IJCSG #5, Authorized Personnel in Pentagon Reservation by Subfunction and Attribute).
2. Proficiency (26.b) is defined as skill level necessary to perform assigned task(s).
3. Expertise (26.c, 26.d) is defined as knowledge level necessary to perform assigned task(s).
4. Scientific and technical expertise (26.d) include: Weapons of Mass Destruction, Counterterrorism, Missile Systems, C4ISR, etc.
5. Experience level (26.e) is defined as number of years working in support of the U.S. Intelligence Community.

Military Department or Agency: \_\_\_\_\_  
 Name of Reporting Organization: \_\_\_\_\_  
 Street Address: \_\_\_\_\_  
 City: \_\_\_\_\_, State: \_\_\_\_\_ 9-digit Zip-code: \_\_\_\_\_

*Please fill in the following table(s); repeat for each building:*

Identifier	26.a.1	26.a.2	26.b.1	26.b.2	26.c.1	26.c.2
Building # (Classification) (Text)	What is the percentage of the total workforce with baccalaureate or higher degrees? (Enter number of personnel with degrees in 26.a.1/ Enter total workforce number in 26.a.2)  (Classification) (Count)	(Classification) (Count)	What is the percentage of the total workforce with foreign language proficiency? (Enter number of personnel with foreign language proficiency in 26.b.1/Enter total workforce number in 26.b.2)  (Classification) (Count)	(Classification) (Count)	What is the percentage of the total workforce with cultural/regional expertise? (Enter number of personnel with cultural/regional expertise in 26.c.1/Enter total workforce number in 26.c.2)  (Classification) (Count)	(Classification) (Count)

Identifier	26.d.1	26.d.2	26.e	26.f
Building # (Classification) (Text)	What is the percentage of the total workforce with scientific/technical expertise? (Enter number of personnel with scientific/technical expertise in 26.d.1/Enter total workforce number in 26.d.2)  (Classification) (Count)	(Classification) (Count)	What is the average experience level in work years of the total workforce?  (Classification) (Count)	What is the number of colleges/universities located within 25 miles of your facility?  (Classification) (Count)

Building # (Classification) (Text)	Question Number	Comment (Classification) (Text)

Military Department or Agency: \_\_\_\_\_  
 Name of Reporting Organization: \_\_\_\_\_  
 Street Address: \_\_\_\_\_  
 City: \_\_\_\_\_, State: \_\_\_\_\_ 9-digit Zip-code: \_\_\_\_\_

**IJCSG #27: Geographic and Professional Relationships (Industrial/Academic/Government)**

**Question:** For your organization, complete the table below for each facility.

**Source / Reference:** Internal documents.

**Amplification:**

1. "Assist in mission accomplishment" (27.a, 27.b, 27.c, 27.d) is defined as existing contractual relationships and/or agreements. This includes both direct and indirect support. Indirect support includes professional services (e.g., financial management, personnel, training, IT, human resources, etc.) Indirect support does not include non-professional contracted services (e.g., janitorial, food service, building maintenance, etc.)
2. FFRDC (27.c) refers to Federally Funded Research and Development Centers.

*Please fill in the following table(s); repeat for each building:*

Identifier	27.a	27.b	27.c	27.d	27.e	27.f
Building # (Classification) (Text)	What is the number of colleges/universities of higher learning within 50 miles of your facility that assist in mission accomplishment? (Classification) (Count)	What is the number of commercial firms located within 50 miles of your facility that assist in mission accomplishment? (Classification) (Count)	What is the number of FFRDCs located within 50 miles of your facility that assist in mission accomplishment? (Classification) (Count)	What is the number of federal government agencies/organizations within 50 miles of your facility that assist in mission accomplishment? (Classification) (Count)	Is there a federal statutory requirement (in existence as of 30 Sep 2003) mandating this facility's location? (Classification) (YES/NO)	If YES to 27.e, cite specific federal statute establishing requirement. (Classification) (Text)

Building # (Classification) (Text)	Question Number	Comment (Classification) (Text)

Military Department or Agency: \_\_\_\_\_  
 Name of Reporting Organization: \_\_\_\_\_  
 Street Address: \_\_\_\_\_  
 City: \_\_\_\_\_, State: \_\_\_\_\_ 9-digit Zip-code: \_\_\_\_\_

**IJCSG #28: Economic Cost of Location**

**Question:** For your organization, complete the table below for each facility.

**Source / Reference:** DoD Facilities Pricing Guide (UFC 3-701-03) Part 2, Table B-1.

**Amplification:** If the area in which your activity is located is not specifically listed in Table B-1 of cited reference, then list the ACF Index of the area closest to your activity or the ACF Index listed for the state in which your activity is located, whichever is lower.

*Please fill in the following table(s); repeat for each building:*

Identifier	28.a
Building # (Classification) (Text)	What is your host installation's Area Cost Factor (ACF) Index as described in the DoD Facilities Pricing Guide? (Classification) (Count)

Building # (Classification) (Text)	Question Number	Comment (Classification) (Text)