

DEFENSE BASE CLOSURE AND REALIGNMENT COMMISSION



HEARINGS, PREPARATION AND FINAL DELIBERATIONS ARLINGTON, VA

AUGUST 16 - 27, 2005

INFORMATION PACKAGE

TABLE OF CONTENTS

1. Master Itinerary _____	Page 3-13
2. Fact Sheet _____	Page 14
3. Staff Assignment Sheet _____	Page 15-16
4. Commissioners Travel Itinerary _____	Page 17-19
5. Hotel Accommodations _____	Page 20
6. Points of Contact _____	Page 21-22
7. Maps and Local Information _____	Page 23-29

ITINERARY

CURRENT as of Aug 15

Tuesday, August 16

- 8:00 AM Meeting with JCSG Team (2 HR Block)
Commissioner: Coyle
Location: Conference Room B
- 9:00 AM Chairman Principi meeting with Mike Wynne
Location: Large Conference Room
- 11:30 AM Meeting with Interagency Team (1 HR Block)
Commissioners: Principi and Coyle
Location: R&A Conference Room
- 1:30 PM Meeting with Air Force Team (1 HR Block)
Commissioners: Principi and Coyle
Location: R&A Conference Room
- 4:00 PM Meeting With Army Team (1 HR Block)
Commissioners: Chairman Principi
Location: Chairman's Office
- 4:00 PM Meeting with JCSG Team (1 HR Block)
Commissioner: Coyle
Location: R&A Conference Room

** Commissioner's Bilbray, Hansen and Turner travel to Ingleside**

Wednesday, August 17

- 8:00 AM Commissioner's Bilbray, Hansen and Turner tour NAS Corpus Christi and Ingleside TX
Visit completed no later than 11:30 AM
- 8:00 AM Meeting with JCSG Team (2 HR Block)
Commissioner: Coyle
Location: Conference Room B
- 10:30 AM Meeting with Army Team (1.5 HR Block)
Commissioner: Coyle

Location: Conference Room B

- 11:14 AM Commissioner Hill arrives at Reagan National
Proceed to Hotel or BRAC Offices via Commission Van
- 12:00PM Commissioner Gehman arrives at BRAC Commission via POV
- 1:00 PM Meeting with Interagency Team (1 HR Block)
Commissioners: Gehman and Hill
Location: R&A Conference Room
- 2:00 PM Meeting with Air Force Team (1 HR Block)
Commissioner: Gehman
Location: Conference Room B
- 2:00 PM Meeting with JCSG Team (2 HR Block)
Commissioner: Hill
Location: R&A Conference Room
- 3:00 PM Meeting with Army Team (1 HR Block)
Commissioner: Gehman
Location: Conference Room B
- 4:00 PM Meeting with Navy Team (1 Hr Block)
Commissioners: Hill and Coyle
Location: R&A Conference Room
- 4:00 PM Meeting with JCSG Team (2 HR Block)
Commissioner: Gehman
Location: Conference Room B
- 8:17 PM Commissioner Hansen arrives at Reagan National
Proceed to Hotel via taxi
- 8:26 PM Commissioner Turner arrives at Reagan National
Proceed to Hotel via taxi

Thursday, August 18

Note: Commissioner Newton and Skinner – actual arrival times pending

- 7:55 AM Depart Hyatt for Commission Offices

- 8:00 AM Interagency Team Briefing (1 HR Block)
Commissioners: Hansen, Newton, Turner
Location: Large Conference Room
- 8:00 AM Army Team Briefing (2 HR Block)
Commissioner: Hill
Location: Conference Room B
- 9:00 AM JCS – Medical Brief (Lt Gen Taylor)
Commissioners: Coyle, Gehman, Turner
Location: Conference Room B
- 9:30 AM Navy Team Briefing (1 HR Block)
Commissioners: Hansen, Newton, Skinner
Location: R&A Conference Room
- 10:30 AM Army Team Briefing (1.5 HR Block)
Commissioner: Turner
Location: Conference Room B
- Lunch at leisure
- 1:00 PM Air Force Team Briefing (2 HR Block)
Commissioners: Hill, Newton
Location: R&A Conference Room
- 1:00 PM Joint Cross Services Group Briefing (2 HR Block)
Commissioners: Hansen, Turner
Location: Conference Room B
- 3:00 PM Joint Cross Services Group Briefing (1.5 HR Block)
Commissioners: Hill, Newton, Skinner
Location: R&A Conference Room
- 5:04 PM Commissioner Bilbray Arrives at Reagan National
Proceed to Hotel or BRAC offices via taxi
- 7:00 PM Commissioners Depart BRAC offices
Transported by Commission vans upon request

Friday, August 19

Note: Three Commissioners (Newton, Skinner, Hill [t]) and one staff member will proceed via Milair to Tour Cecil Fld FL. Depart Andrews to arrive in Jacksonville area NLT noon – return early afternoon.

- 7:55 AM Commissioners depart Hyatt for BRAC offices
- 8:00 AM Joint Cross Services Group Briefing (2 HR Block)
Commissioner: Gehman
Location: Conference Room B
- 8:45 AM Commissioners Newton, Skinner, Hill depart Hotel for Andrews AFB
Commission Vans
- 9:00 AM Interagency Team Briefing (1.5 HR Block)
Commissioner: Bilbray
Location: R&A Conference Room
- 10:00 AM Milair Flight departs for Cecil Field Site Visit
- 10:00 AM Army Team Briefing (1 HR Block)
Commissioner: Bilbray
Location: R&A Conference Room
- 11:00 PM Air Force Team Briefing (1.5 HR Block)
Commissioners: Principi, Bilbray, Hansen, Turner
Location: Large Conference Room
- 2:00 PM Navy Team Briefing (1 HR Block)
Commissioners: Principi, Bilbray, Gehman, Hansen
Location: Large Conference Room
- 3:00 PM Joint Cross Services Group Briefing (2 HR Block)
Commissioners: Principi, Bilbray, Hansen, Turner
Location: Large Conference Room
- 5:00 PM Personal Time for Commissioners at Hyatt Regency
- 5:40 PM Commissioners depart Hyatt Regency Crystal City for Finn Mac Cool's and Marine Corp Sunset Review

Dress: Nice Casual
Transportation: Commission Vans
Driven by: *Matt Robinson and Grant Mulkey*

Staff Proceeds to Barracks Row via own transportation
Limited parking available – directions provided
Finn Mac Cool's
713 – 8th Street SE
Capitol Hill-Barracks Row, DC
(at corner 8th and G Streets, SE)
Metro: Eastern Market

7:50 PM Commissioners and staff depart Finn Mac Cool's for Marine Barracks,
WALK across 8th Street

*[Possible reception for Commissioners, USMC Commandant's Mansion/Garden
prior to parade]*

8:00 PM "The President's Own" USMC Parade and Review
Commissioners and staff proceed to reserved bleacher seating in yard
of Marine Barracks

10:10 PM Commissioners exit main entrance of Marine Barracks, at corner of 8th
and Eye, SE, WALK across 8th Street
Van pick up at NORTHWEST corner 8th and Eye, SE, in front of dry cleaners
Commission vans driven by: Matt Robinson and Grant Mulkey

10:25 PM Arrive Hyatt Regency Crystal City

Saturday, August 20

Notes:

- *Commissioner Hansen provides his own transportation to and from Hill*
- *Commission Staff not assigned to vans must provide their own transportation to and from the Hill – parking available*

7: 00 AM Staff assigned to Commission Vans depart BRAC Office Building
Drivers: Grant Mulkey and Matt Robinson

7:00 AM COMMISSIONERS meet in Hyatt hotel lobby
Met by: Legislative Affairs

7:05 AM Depart Hyatt Crystal city for Capitol
Dress: Business
Transported by: Commission Vans (no police escort)

VAN 1

1. Grant Mulkey (driver)
2. Commissioner Hill
3. Commissioner Coyle
4. Commissioner Newton
5. Commissioner Gehman
6. Staff

VAN 2

1. Matt Robinson (driver)
2. Staff
3. Commissioner Bilbray
4. Commissioner Skinner
5. Commissioner Turner
6. Staff

7:05 AM Chairman Principi and Charles Battaglia depart BRAC Commission
Offices en route to Capitol
Transported By: Private Vehicle (no police escort)

1. (driver)
2. Chairman Principi
3. Charles Battaglia

7:30 AM BRAC Commission Formal picture on Capitol Steps

8:00 AM Proceed to Hearing in Senate Hart Room 216
Light Breakfast items available in holding room

8:30 AM BRAC Commission Hearing: DoD Final Statements on
Recommendations

Witnesses:

- OSD - Mr. Wynne and Vice Admiral Chanik, OCJCS, J-8
- Army - Sec Harvey
- Navy - CNO Admiral Mullins or VCNO Admiral Willard
- Air Force - General Jumper

- 12:30 PM Hearing Concludes
Lunch provided in holding room
- 1:30 PM Hearing to address the considerations regarding Cecil Field FL and
NAS Oceana VA
- 1:30-2:30 Florida delegation testimony
2:30-3:30 Virginia delegation testimony
- 4:00PM Hearing Concludes – proceed to Press Availability
- 4:30PM Return to Hyatt Hotel via Commission vans
- Evening at Leisure

Sunday, August 21

*Note: Morning is at leisure but all Commissioners are strongly encouraged to spend time at the
BRAC Commission Offices*

- 11:00 AM Commissioner Work period to develop Amendments
R&A and General Counsel staff available for consultation
- 4:00 PM ALL COMMISSIONERS Meeting with Chairman Principi
BRAC Office
- Evening at Leisure

Monday, August 22

- 7:55 AM Depart Hyatt for BRAC Offices
- 8:00 AM ALL COMMISSIONERS – R&A Consultation and completion of
Amendments
BRAC Offices, Large Conference Room
- 12:00PM Deadline for Submission of Add, Army and Navy Amendments
- 4:00 PM ALL COMMISSIONERS Meeting with Chairman Principi
BRAC Office

6:00 PM Deadline for Submission of Air Force and Joint Cross Service Group Amendments

Evening at leisure

Tuesday, August 23

7:55 AM Depart Hyatt en route to BRAC Offices

8:00 AM ALL COMMISSIONERS -R&A Consultations
BRAC Offices, Large Conference Room

Lunch at leisure; continue Personal work time

4:00 PM ALL COMMISSIONERS Meeting with Chairman Principi
BRAC Office

8:00 PM Social Hour with Chairman and Commissioners
Hyatt Commissioner Hold Suite
Beverages and Hors d'oeuvres

Evening at leisure

Wednesday, August 24

Note: Sequence of presentation for the final deliberations will be -Add, Army, Navy, AF, JCS

7:50 AM Depart Commissioner's Hold Room for Final Deliberation Hearing
Suite is available to Commissioners all day for beverages and light snacks

8:00 AM Begin Final Deliberations
Green Room and Staff Room available to Staff and Commissioners all day for beverages, light snacks, and computer access/office functions

12:00 PM Break for Lunch - Commissioners proceed to Commissioner Hold Room, Suite
Lunch provided by Commission

Staff lunch is on own- at leisure

12:50 PM Depart Commissioner's Hold Room to resume Final Deliberation Hearing

- 1:00 PM Resume Final Deliberation Hearing
- 6:00PM Break for Dinner- at leisure
Dinner can be delivered to Commissioner's Hold Room or personal room – at own expense
Advance will take orders for dinner no later than 5PM

Staff lunch is on own- at leisure

- 6:50 PM Depart Commissioner's Hold Room to resume Final Deliberation Hearing
- 7:00 PM Resume Final Deliberation Hearing
- 10:00PM Conclude Final Deliberation Hearing for the Day
or as required

Thursday, August 25

Note: Sequence of presentation for the final deliberations will be –(Any unfinished items from Adds, Army, Navy), AF, JCS

- 7:50 AM Depart Commissioner's Hold Room for Final Deliberation Hearing
Suite is available to Commissioners all day for beverages and light snacks
- 8:00 AM Begin Final Deliberations
Green Room and Staff Room available to Staff and Commissioners all day for beverages, light snacks, and computer access/office functions
- 12:00 PM Break for Lunch - Commissioners proceed to Commissioner Hold Room, Suite
Lunch provided by Commission

Staff lunch is on own- at leisure
- 1:00 PM Afternoon blocked for R&A deliberation adjustments – continued briefings
- 6:00 PM Dinner- at leisure
Dinner can be delivered to Commissioner's Hold Room or personal room – at own expense
Advance will take orders for dinner no later than 5PM

Staff lunch is on own- at leisure

6:50 PM Depart Commissioner's Hold Room to resume Final Deliberation Hearing - *tentative*

7:00 PM Resume Final Deliberation Hearing

10:00PM Conclude Final Deliberation Hearing for the Day
or as required

Friday, August 26

Note: Sequence of presentation for the final deliberations will be --(Any unfinished items from Adds, Army, Navy, AF), JCS

7:50 AM Depart Commissioner's Hold Room for Final Deliberation Hearing
Suite is available to Commissioners all day for beverages and light snacks

8:00 AM Begin Final Deliberations
Green Room and Staff Room available to Staff and Commissioners all day for beverages, light snacks, and computer access/office functions

12:00 PM Break for Lunch - Commissioners proceed to Commissioner Hold Room, Suite
Lunch provided by Commission

Staff lunch is on own- at leisure

12:50 PM Depart Commissioner's Hold Room to resume Final Deliberation Hearing

1:00 PM Resume Final Deliberation Hearing

6:00PM Break for Dinner- at leisure
Dinner can be delivered to Commissioner's Hold Room or personal room - at own expense
Advance will take orders for dinner no later than 5PM

Staff lunch is on own- at leisure

- 6:50 PM Depart Commissioner's Hold Room to resume Final Deliberation Hearing
- 7:00 PM Resume Final Deliberation Hearing
- 10:00PM Conclude Final Deliberation Hearing for the Day
or as required

Saturday, August 27

Note: any Commissioner planning on departing immediately at the conclusion of the hearing should check-out. Advance will hold your luggage.

- 7:50 AM Depart Commissioner's Hold Room for Final Deliberation Hearing
Suite is available to Commissioners all day for beverages and light snacks
- 8:00 AM Begin Final Deliberations -
Green Room and Staff Room available to Staff and Commissioners all day for beverages, light snacks, and computer access/office functions
- 12:00 PM Break for Lunch - Commissioners proceed to Commissioner Hold Room, Suite
Lunch provided by Commission

Staff lunch is on own- at leisure
- AS REQ Conclude Final Deliberation
- 1:00 PM Commission Van depart with Commissioner Coyle for Dulles
Driver: Grank Mulkey
- 3:00 PM Commissioner Coyle departs Dulles International on United Flight
- 4:56 PM Commissioner Hansen departs Reagan National on Delta Flight
- 6:05 PM Commissioner Hill departs Reagan National on Delta Flight

FACT SHEET

HEARING LOCATION

Hyatt Regency Crystal City
2799 Jefferson Davis Highway
Arlington, Virginia 22202

(Tel) 703 418 1234
(Fax) 703 418 1289

HEARING ROOM (POC: *Christina Estrada*)

Regency Ballroom

CAPACITY

400

HOLDING AREA (POC: *Shannon Graves*)

Green Room, Regency Ballroom Floor

COMMISSIONERS HOLDING ROOM (POC: *Cynthia Simmons*)

Regency Suite on floor adjacent to Commissioners private rooms

STAFF WORK AREA (POC: *Jason Cole*)

Regency Room, Regency Ballroom Floor or one floor up

PRESS (POC: *Communications, Ashley Dyer*)

Holding area in lobby

SECURITY (POC: *Joe Varallo*)

Hotel and local Law Enforcement

PARKING

Valet and Street Parking – BRAC Office Building

STENOGRAPHER - SIGNERS

Provided by ANSER

WEATHER

Typical DC Summer: Highs ranging from 83-94, Lows ranging from 60-70 – mid to high humidity; chance of occasional thunderstorms or showers

STAFF ASSIGNMENT SHEET

Site Setup and Cleanup _____	<i>Advance Team</i>
Site Contracts and Event Funding _____	<i>Admin</i>
AV, Press, and Electronics Coordination _____	<i>Christina Estrada</i>
Signs and Badges _____	<i>Christina Estrada</i>
<ul style="list-style-type: none"> • Reserved seating (witness, press) • Staff IDs and Seating • Base Closure Hearing (with arrows) • Public Telephones, Restrooms 	
Dais setting and witness table setup _____	<i>Christina Estrada</i>
<ul style="list-style-type: none"> • Nameplates and gavel • Pad, pen, pencil, highlighter • Water and Candy 	
Commissioner Holding Room logistics and setup _____	<i>Cynthia Simmons</i>
Commissioner Lunch _____	<i>Cynthia Simmons</i>
Staff Work Room Setup and Maintenance _____	<i>Jason Cole</i>
Recorded Motions - Legal Files _____	<i>General Counsel</i>
Voting _____	<i>General Counsel</i>
Briefing Slides and presentations _____	<i>Re&A Staff</i>
VIP greeters/escort _____	<i>Legislative Affairs</i>
Designated on-site supervisor _____	<i>Legislative Affairs</i>
General Runner _____	<i>Advance Team</i>

Computer Technician _____ *WHS/Jason Cole*

Security and transportation _____ *Joe Varallo*

Commissioner Assistants _____ *Legislative Affairs/Advance*

Chairman Principi	_____	<i>Jennifer Meyer</i>
Commissioner Bilbray	_____	<i>Joe Varallo</i>
Commissioner Coyle	_____	<i>Shannon Graves</i>
Commissioner Gehman	_____	<i>Cynthia Simmons</i>
Commissioner Hansen	_____	<i>Rory Cooper</i>
Commissioner Hill	_____	<i>Jason Cole</i>
Commissioner Newton	_____	<i>Ashley Dyer</i>
Commissioner Skinner	_____	<i>Christine Hill</i>
Commissioner Turner	_____	<i>Deirdre Walsh</i>

900 North Shoreline Blvd.
(361) 887-1600

Wed, Aug 17 Departs: Corpus Christi TX @ 1:38PM
Delta Flight 4350 (connect Flt in Atlanta)

Arrives: Reagan National VA @ 8:17PM
Delta Flight 0552

Sat, Aug 27 Departs: Reagan National VA @ 4:56PM
Delta Flight 0573

Arrives: Salt Lake City UT @ 7:33PM
Delta Flight 0573

COMMISSIONER HILL

Wed, Aug 17 Departs: Atlanta GA @ 9:30AM
Delta Flight 0772

Arrives: Reagan National VA @ 11:14AM
Delta Flight 0772

Sat, Aug 27 Departs: Reagan National VA @ 6:05PM
Delta Flight 0918

Arrives: Atlanta GA @ 8:00PM
Delta Flight 0918

COMMISSIONER NEWTON

Pending – expected arrival Tues, Aug 16

COMMISSIONER SKINNER

Pending

COMMISSIONER TURNER

Tue, Aug 16 Departs: San Antonio TX @ 1:42PM
Delta Flight 2116 (connect Flt in Houston)

Arrives: Corpus Christi @ 4:34PM
Delta Flight 2706

Wed, Aug 17

Departs: Corpus Christi TX @ 1:30PM
Delta Flight 2931 (connect Flt in Houston)

Arrives: Reagan National VA @ 8:26PM
Delta Flight 2872

Fri, Sep 2

Departs: Reagan National VA @ 11:05AM
Delta Flight 1897 (connect Flt in Atlanta)

Arrives: San Antonio TX @ 3:15PM
Delta Flight 4292

DCN: 12442

Final Deliberations
Hyatt Regency Hotel
Crystal City, VA

August 24-27

Hearing Setup

Food & Drink

Green Room

Sofas, tables, and chairs for 30

2 floor fans

Drinks and Snacks refreshed all day

Stage

The Commissioners and General Counsel will sit on a riser at a 10 person table

Table mics for each person

4 monitors to display 2 separate feeds facing the stage

U.S. Flags & blue pipe & drape

Projection Screens

Steno & Presentation Presenter

1 Power Strip

Monitor

Monitor

CSPAN

Monitor

Monitor

Witness Table

Voting Table & DFO

1 Power Strip

EPA.FAA.DOC

Projection Screens

Seating Chart

- Bilbray
- Coyle
- Gehman
- Hansen
- Hague
- Principi
- Hill
- Newton
- Skinner
- Turner

Commissioners Table

STAFF SEATING

STAFF SEATING

1st & 2nd Row: CODEL

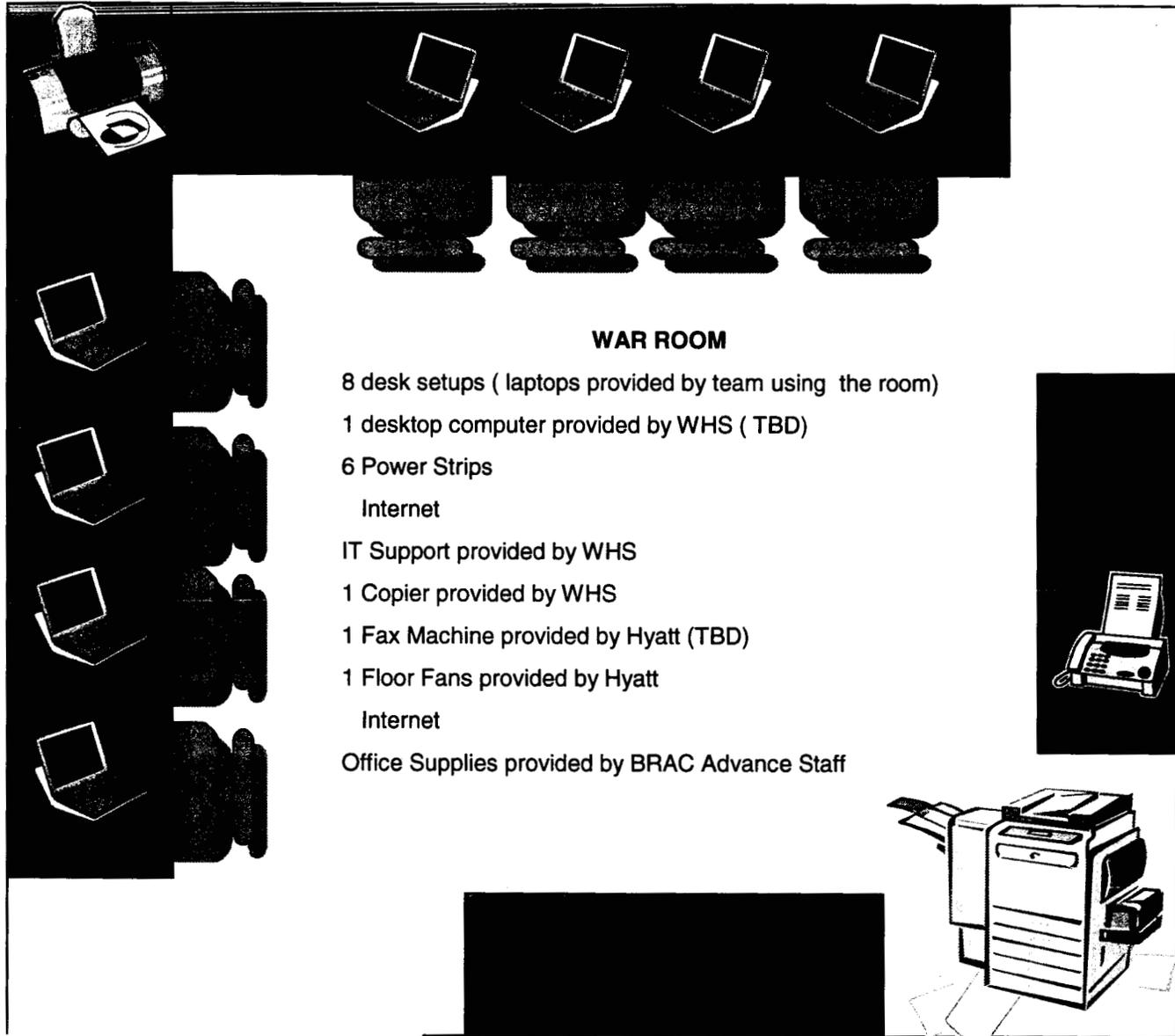


DCN: 12442

Final Deliberations
Hyatt Regency Hotel
Crystal City, VA

August 24-27

War Room Setup



Directions to Hyatt Regency Crystal City

CRYSTAL CITY

Arlington, Virginia

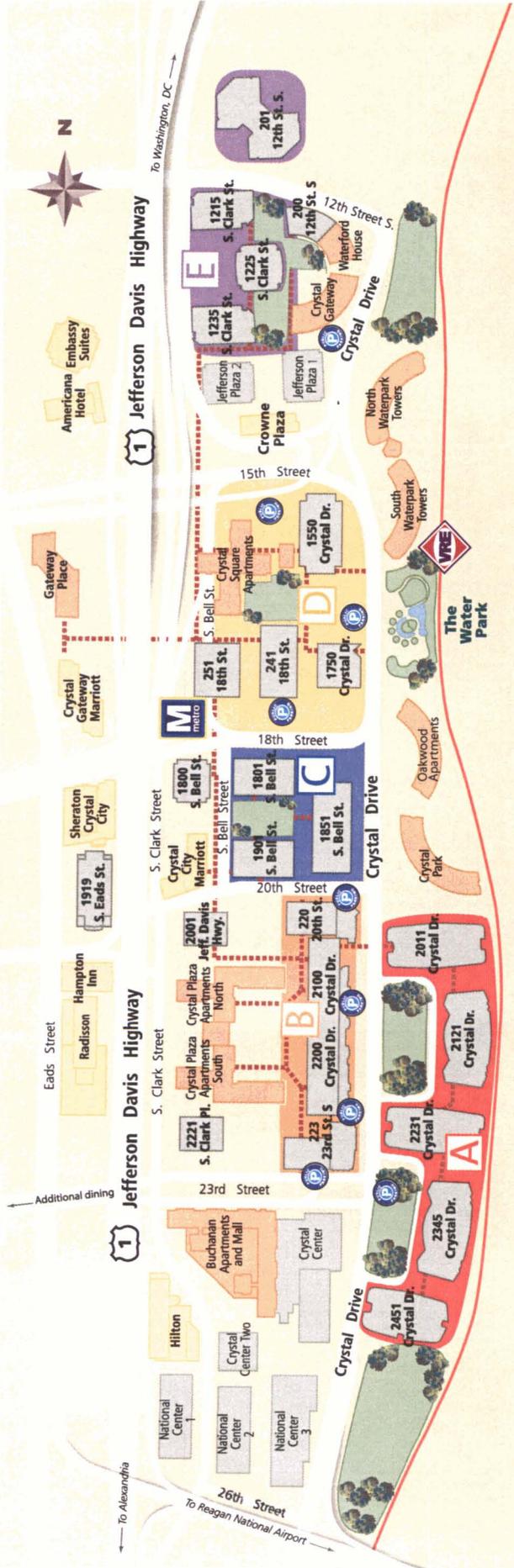
For Information Call 703-922-INFO



- - - ART Arlington Transit Route
- ART Arlington Transit Stops
- - - Climate Controlled Pedestrian Walkways
- Handicapped Access
- Retail Parking
- FREE Shopper Shuttle Stops

ART - Arlington Transit
 Hours of Operation
 6:30 AM - 9:30 AM
 3:30 PM - 6:30 PM
 Monday through Friday

FREE Shopper Shuttle
 Hours of Operation
 11:00 AM - 2:00 PM
 Monday through Friday



CrystalCity

Shopping/Dining Map

Crystal Drive

Crystal Drive

A

B

C

D

E