



DEPARTMENT OF THE NAVY

OFFICE OF THE SECRETARY
 1000 NAVY PENTAGON
 WASHINGTON, D. C. 20350-1000

23 August 04

MEMORANDUM FOR ACTING UNDER SECRETARY OF DEFENSE (ACQUISITION,
 TECHNOLOGY AND LOGISTICS)

Subj: PROVISION OF CERTIFIED DEPARTMENT OF THE NAVY DATA TO THE
 BRAC 2005 JOINT CROSS SERVICE GROUPS - Data Call 2:
 Criterion Seven, 14 June

- Encl: (1) Department of Navy Activities with Certified Data -
 Criterion Seven, 14 June
 (2) Department of Navy Activities with Data Yet to be
 Certified - Criterion Seven, 14 June
 (3) Summary of Data Concerns - Criterion Seven, 14 June

In compliance with both the Office of the Secretary of Defense (OSD) Internal Control Plan (ICP) for the Base Realignment and Closure Process, Appendix B to Under Secretary of Defense (Acquisition, Technology and Logistics) Memorandum "Transformation Through Base Realignment and Closure (BRAC 2005) Policy Memorandum One - Policy, Responsibilities, and Procedures," dated 16 April 2003, and the Department of the Navy Procedures for Certification of BRAC 2005 Information, enclosure (1) to Secretary of the Navy Memorandum "Internal Control Plan for Management of the Department of the Navy 2005 Base Closure and Realignment (BRAC) Process Policy Advisory Two," dated 27 June 2003, this memorandum is a certification of Department of the Navy (DON) data provided to the Joint Cross Service Groups (JCSGs) for their use in analyzing common business support functions. The data consists of certified responses to Data Call 2: Criterion Seven, 14 June and is being provided to the JCSGs via the DON Base Information Transfer System (DONBITS) and Military Value Analysis Database (MAD).

Enclosure (1) provides the list of 8 DON activities for which we are providing certified data in response to the Criterion Seven, 14 June Data Call. Cumulative total of responding activities for this data call is now 289 activities (96% of the total 302 respondent activities). Enclosure (2) provides the list of DON activities for which we are not providing certified Criterion Seven data at this time. Certified Criterion Seven data from the remaining 13 activities is not included in this transmittal because the data is not completely through the certification chain. We expect these activities' data call responses to be transmitted to OSD on 30 August.

The 302 DON activities targeted for Criterion Seven collected data for the complete DON universe (currently over 800 activities). In an effort to avoid duplicative answers from multiple activities in the same Criterion Seven footprint, DON mapped each activity in a local area to a single activity for

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that locale. The mapping of all activities to the targeted 302
activities will be provided under separate cover.

During the course of our initial quality review of the
data, we discovered a few areas where we believe the data is
incorrect, incomplete, or in need of further clarification. A
summary of the data concerns identified to date is provided in
enclosure (3). We are taking action to resolve these concerns.
Additionally, we anticipate that other areas of concern will be
identified as we conduct more detailed analysis in the coming
weeks. The JCSGs may also find during the course of their own
analysis of the data additional areas requiring clarification or
correction. Updated certified data will be collected by the IAT
and provided to the JCSGs as part of the weekly refresh to the
MAD as it becomes available.

Subject to the foregoing, I certify that the information is
accurate and complete to the best of my knowledge and belief.



Anne Rathmell Davis
Special Assistant to the Secretary of the Navy
for Base Realignment and Closure

cc:
Chairs, JCSGs
O-6/GS-15 Leads, JCSGs
Navy & Marine Corps JCSG Principals

Data Call 2: Criterion 7, 29 June 2004 - Activities with Data being Certified			
Service	ACTIVITY NAME	ACTIVITY PLAD	Activity UIC
USMC	CO MWTC BRIDGEPORT CA	MCMWTC	64495
USN	NAVAL AIR STATION KINGSVILLE, TX	NAS_KINGSVILLE_TX	60241
USN	NAVCRUITDIST MIAMI, FL	NAVCRUITDIST_MIAMI_FL	66972
USN	NAVCRUITDIST MONTGOMERY, AL	NAVCRUITDIST_MONTGOMERY_AL	62412
USN	NAVCRUITDIST SAN FRANCISCO, MOFFETT FIELD, CA	NAVCRUITDIST_SAN_FRANCISCO_CA	62448
USN	NAVCRUITDIST SEATTLE, WA	NAVCRUITDIST_SEATTLE_WA	62449
USN	NAVCRUITDIST MINNEAPOLIS, MN	NAVCRUITDIST_MINNEAPOLIS_MN	62443
USN	NAVCRUITDIST PITTSBURGH, PA	NAVCRUITDIST_PITTSBURGH_PA	62447

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Service	ACTIVITY NAME	ACTIVITY PLAD	Activity UIC
USN	COMNAVDIST_WASHINGTON_DC	NAVAL DISTRICT WASHINGTON, DC	171
USN	IF_NAVSTA_ANNAPOLIS_MD	NAVAL STATION ANNAPOLIS, MD	NIF004
USN	IF_NAVSURFWARCENDIV_DAHLGREN_VA	NAVAL SURFACE WARFARE CENTER DIVISION DAHLGREN, VA	NIF007
USN	IF_NAVSURFWARCENDIV_INDIAN_HEAD_MD	NAVAL SURFACE WARFARE CENTER DIVISION INDIAN HEAD, MD	NIF006
USN	IF_NSA_PHILADELPHIA_PA	NAVAL SUPPORT ACTIVITY PHILADELPHIA	NIF012
USN	IF_PNBC_PHILADELPHIA_PA	PHILADELPHIA NAVAL BUSINESS COMPLEX	NIF011
USN	NAVCRUITDIST_BUFFALO_NY	NAVCRUITDIST BUFFALO, NY	62414
USN	NAVHOSP_BEAUFORT_SC	NH BEAUFORT	61337
USN	NAVHOSP_BREMERTON_WA	NH BREMERTON	68095
USN	NAVHOSP_CHARLESTON_SC	NH CHARLESTON	68084
USN	NAVHOSP_GU	NH GUAM	68096
USN	NAVMEDCEN_PORTSMOUTH_VA	NMC PORTSMOUTH	183
USN	NAVMEDCEN_SAN_DIEGO_CA	NMC SAN DIEGO	259

Data Call 2:**Criterion Seven**, 14 June 2004 Issue Summary

Major Issues:

DoD Numbers 1405, 1406, and 1407. Activities responding to questions as “not applicable” or providing a “zero” answer did not include a required statement identifying that the information was not available. Questions fielded from activities requesting additional guidance prior to certification indicate that activities were encountering difficulties in obtaining answers. Recurring errors include: (1) school districts/states that do not collect ACT data or graduation rates (collect drop out rates); (2) community request for user information fee; and (3) summer closures or limited staff availability to provide information.

DoD Numbers 1408 and 1409. Employment numbers for the year 2000 and 2001 numbers do not match the Bureau of Labor Statistics source document website and table.

DoD Number 1415. Activities did not use the FBI table to obtain the answer and appeared to misunderstand the amplifying directions to research answers. Activities that responded incorrectly either: (1) used incorrect Metropolitan Statistical Area (MSA) or Military Housing Area (MHA) information; and (2) derived FBI crime index numbers using local area methodology.