



DEPARTMENT OF THE NAVY  
OFFICE OF THE ASSISTANT SECRETARY  
(INSTALLATIONS AND ENVIRONMENT)  
1000 NAVY PENTAGON  
WASHINGTON, D.C. 20350-1000

14 Jun 2004

MEMORANDUM FOR CHAIRS, BRAC 2005 JOINT CROSS-SERVICE GROUPS

Subj: PROVISION OF CERTIFIED DEPARTMENT OF THE NAVY DATA TO  
THE BRAC 2005 JOINT CROSS SERVICE GROUPS

- Encl: (1) DASN (IS&A) memo of 17 May 2004 with enclosure,  
Department of Navy Activities with Corrections to  
Data Call 1 (DataCall1-1)
- (2) DASN (IS&A) memo of 24 May 2004 with enclosure,  
Department of Navy Activities with Corrections to  
Data Call 1 (DataCall1-2)
- (3) DASN (IS&A) memo of 1 Jun 2004 with enclosure,  
Department of Navy Activities with Corrections to  
Data Call 1 (DataCall1-3)
- (4) DASN (IS&A) memo of 7 Jun 2004 with enclosure,  
Department of Navy Activities with Corrections to  
Data Call 1 (DataCall1-4)
- (5) DASN (IS&A) memo of 14 Jun 2004 with enclosure,  
Department of Navy Activities with Corrections to  
Data Call 1 (DataCall1-5)

Since there has been concern expressed by the Joint Cross-Service Groups (JCSGs) about the quality and timeliness of updates to the master database, I wanted to let you know the steps the Department of the Navy has taken to date to refresh the data gathered in Data Call 1. In compliance with the Office of the Secretary of Defense (OSD) data refresh guidance, I have provided enclosures (1) through (5), including CDs with refreshed data, to the OSD BRAC Office. I have also provided a courtesy copy to Ms. Jessica Oi at the Center for Naval Analyses (CNA), who performs the merger of the data with Army and Air Force data and then uploads the merged data into the master database.

As reflected in the enclosures, each CD delivered to the OSD BRAC Office and to Ms. Oi is accompanied by a cover memo certifying the data and an attachment listing, by activity and question number, the changes to be made in the database. These attachments offer a quick way to determine whether changes are relevant to the analysis being done by each of the JCSGs. All letters and CDs were delivered to the OSD BRAC Office and to Ms. Oi on the date of my signature, with the

exception of enclosure (1), which was delivered to the OSD BRAC Office on 17 May 2004 and to Ms. Oi on 19 May 2004. You will note that the refreshed data is made available every week, in conformance with the plan developed by the Military Departments' and OSD BRAC offices.

In order to keep you fully apprised of changes as refresh of the master database continues, I plan to send you a copy of my transmittal letter and attachment (without the CD) when I forward it to the OSD BRAC Office and Ms. Oi each week. I will also send a copy to your designated lead at the JCSG working level. This week's letter is attached as enclosure (5). I will continue to have my office work this process diligently. If there are any questions about any of this refreshed data, please contact LCDR Beth Hartmann at (703) 602-6755.



Anne Rathmell Davis  
Deputy Assistant Secretary of Navy  
(Infrastructure Strategy & Analysis)

cc: OSD BRAC Office  
O-6/GS-15 Leads, JCSGs  
Navy & Marine Corps JCSG Principals