



## DEPARTMENT OF THE NAVY

OFFICE OF THE SECRETARY  
1000 NAVY PENTAGON  
WASHINGTON, DC 20350-1000

07 Dec 04

## MEMORANDUM FOR CHAIR, EDUCATION AND TRAINING JOINT CROSS SERVICE GROUP

Subj: PROVISION OF CERTIFIED DEPARTMENT OF THE NAVY DATA TO THE  
BRAC 2005 EDUCATION AND TRAINING JOINT CROSS SERVICE GROUP  
- PROFESSIONAL DEVELOPMENT EDUCATION SUBGROUP

Encl: (1) Scenarios/Activities with Certified Data  
(2) Summary of Data Concerns

In compliance with both the Office of the Secretary of Defense (OSD) Internal Control Plan (ICP) for the Base Realignment and Closure Process, Appendix B to Under Secretary of Defense (Acquisition, Technology and Logistics) Memorandum "Transformation Through Base Realignment and Closure (BRAC 2005) Policy Memorandum One - Policy, Responsibilities, and Procedures," dated 16 April 2003, and the Department of the Navy Procedures for Certification of BRAC 2005 Information, enclosure (1) to Secretary of the Navy Memorandum "Internal Control Plan for Management of the Department of the Navy 2005 Base Closure and Realignment (BRAC) Process Policy Advisory Two," dated 27 June 2003, this memorandum is a certification of Department of the Navy (DON) data provided to the Education and Training (E&T) Joint Cross Service Group (JCSG) Professional Development Education Subgroup for their use in analyzing common business support functions. The data consists of certified responses to a Scenario Data Call as listed in enclosure (1), and is provided to the E&T JCSG via posting to the portal. The scenario template has been populated with all responses requested by the JCSG, as well as some amplifying information collected that may be useful to you in your analysis.

During the course of our initial quality assurance review of the data, we discovered a few areas where we believe the data is incorrect, incomplete, or in need of further clarification. A summary of the data concerns identified to date is provided in enclosure (2). We are taking action to resolve these concerns. Additionally, we anticipate that other areas of concern will be identified as we conduct more detailed analysis in the coming weeks. The JCSG may also find during the course of their own analysis of the data, additional areas requiring clarification or supplementation, and request additional data be collected. Updated certified data will be collected by the IAT and provided to the JCSG as it becomes available.

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Subject to the foregoing, I certify that the information is  
accurate and complete to the best of my knowledge and belief.



Anne Rathmell Davis  
Special Assistant to the Secretary of the Navy  
for Base Realignment and Closure

cc:

O-6/GS-15 Lead, E&T JCSG  
Navy & Marine Corps E&T JCSG Principals

## Scenarios/Activities with Certified Data

**E&T-0035**

<u>Activity Plad</u>	<u>Activity Name</u>	<u>Activity UIC</u>
NAVWARCOL_NEWPORT_RI	NAVWARCOL NEWPORT, RI	00124
CG_MCB_QUANTICO_VA	CDR, MCB QUANTICO VA	00264
CMC_WASHINGTON_DC	HQMC	00027

# Initial Summary of Data Concerns for E&T-0035

## ***CG\_MCB\_QUANTICO\_VA***

<b>DoD #</b>	<b>Discrepancy</b>
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27233	Two entries are missing FACs. Please research and break out appropriately. Perhaps "Electrical Connection" should be 8121 "Electrical Power Distribution Line"? "Utility Connection (gas, sewer, water)" should be broken out as three FACs. Clarify whether 5,000 LF of each or apportion LF appropriately.
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## ***CMC\_WASHINGTON\_DC***

<b>DoD #</b>	<b>Discrepancy</b>
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## ***NAVWARCOL\_NEWPORT\_RI***

<b>DoD #</b>	<b>Discrepancy</b>
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27230	The implication of the answer provided is that this housing will be vacated and shut down. Please coordinate with local housing office to verify. If housing will be reassigned to other military personnel this response should be changed to zero.
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