



DCN: 11103
DEPARTMENT OF THE NAVY
OFFICE OF THE SECRETARY
1000 NAVY PENTAGON
WASHINGTON, DC 20350-1000

05 April 2005

**MEMORANDUM FOR ACTING UNDER SECRETARY OF DEFENSE (ACQUISITION,
TECHNOLOGY AND LOGISTICS)**

**Subj: PROVISION OF CERTIFIED DEPARTMENT OF THE NAVY DATA TO THE BRAC
2005 INDUSTRIAL JOINT CROSS SERVICE GROUP**

**Encl: (1) MCLB Barstow Document attached to DONBITS 1 April 2005
(2) MCLB Albany Document attached to DONBITS 1 April 2005**

In compliance with both the Office of the Secretary of Defense (OSD) Internal Control Plan (ICP) for the Base Realignment and Closure Process, Appendix B to Under Secretary of Defense (Acquisition, Technology and Logistics) Memorandum "Transformation Through Base Realignment and Closure (BRAC 2005) Policy Memorandum One – Policy, Responsibilities, and Procedures," dated 16 April 2003, and the Department of Navy Procedures for Certification of BRAC 2005 Information, enclosure (1) to the Secretary of the Navy Memorandum "Internal Control Plan for Management of the Department of the Navy 2005 Base Closure and Realignment (BRAC) Process Policy Advisory Two," dated 27 June 2003, this memorandum is a certification of Department of the Navy (DON) data provided to the Joint Cross Service Groups (JCSGs) for their use in analyzing common business support functions.

The enclosures are documents attached to DONBITS by MCLB Barstow and MCLB Albany during an update to their capacity data calls. The two activities updated DoD question 506 associated with the Industrial Depot Maintenance function.

Subject to the foregoing, I certify that the information is accurate and complete to the best of my knowledge and belief.

A handwritten signature in black ink, appearing to read "Anne Rathmell Davis".

Anne Rathmell Davis
Special Assistant to the Secretary of the Navy
for Base Realignment and Closure

cc: Chair, Industrial JCSG
Navy Principal, Industrial JCSG
Marine Corps, Principal, Industrial JCSG

The GWOT workload up-date provided in response to Discrepancy Data Call 2996 represents Marine Corps War Time Depot Surge requirements. The workload identified in the various commodity groups greatly exceeds, in some instances, the stated commodity group capacities. It should be recognized that the identified workloads are surge requirements and do not represent the Peace Time norms for the individual commodity groups. It should also be recognized that the Depot's ability to respond to this requirement is not limited to the Total Capacity or even Maximum Capacity capabilities as submitted in the Capacity Data Call. Depot response to War-time Surge requirements includes hiring temporary workers, establishing multiple shifts, liberal use of overtime, limiting employee leave and training, establishing temporary work stations/positions, utilization of indirect workers to accomplish low skill work requirements during overtime hours, etc. Marine Corps depots also have the unique capability to rapidly re-align individual commodity group capacities to accommodate continuously changing workload requirements that have been the hallmark of the GWOT. This capability is available as a result of the Marine Corps continuing to maintain true multi-commodity Maintenance Centers staffed by highly skilled and extensively cross-trained employees. Unfortunately sufficient time does not exist to redo and certify to auditable standards the capacity analysis necessary to demonstrate possible options to this additional workload.

**DRAFT DELIBERATIVE DOCUMENT - FOR DISCUSSION PURPOSES ONLY-
DO NOT RELEASE UNDER FOIA**

Enclosure (1)

MCLB Albany, GA DDC 2995–SER I1343: BRAC Capacity Data Call,7Jan 05

The GWOT workload up-date provided in response to Discrepancy Data Call 2995 represents Marine Corps War Time Depot Surge requirements. The workload identified in the various commodity groups greatly exceeds, in some instances, the stated commodity group capacities. It should be recognized that the identified workloads are surge requirements and do not represent the Peace Time norms for the individual commodity groups. It should also be recognized that the Depot's ability to respond to this requirement is not limited to the Total Capacity or even Maximum Capacity capabilities as submitted in the Capacity Data Call. Depot response to War-time Surge requirements includes hiring temporary workers, establishing multiple shifts, liberal use of overtime, limiting employee leave and training, establishing temporary work stations/positions, utilization of indirect workers to accomplish low skill work requirements during overtime hours, etc. Marine Corps depots also have the unique capability to rapidly re-align individual commodity group capacities to accommodate continuously changing workload requirements that have been the hallmark of the GWOT. This capability is available as a result of the Marine Corps continuing to maintain true multi-commodity Maintenance Centers staffed by highly skilled and extensively cross-trained employees. Unfortunately sufficient time does not exist to redo and certify to auditable standards the capacity analysis necessary to demonstrate possible options to this additional workload."

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