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THE UNDER SECRETARY OF DEFENSE

3010 DEFENSE PENTAGON
WASHINGTON, DC 20301-3010

APR 28 2005

ACQUISITION,
TECHNOLOGY
AND LOGISTICS

MEMORANDUM FOR INFRASTRUCTURE EXECUTIVE COUNCIL MEMBERS
UNDER SECRETARIES OF DEFENSE
COMMANDERS OF THE COMBATANT COMMANDS
GENERAL COUNSEL OF THE DEPARTMENT OF DEFENSE
DIRECTOR, PROGRAM ANALYSIS AND EVALUATION

SUBJECT: Reading Room for Coordination of BRAC Recommendations

Several organizations within the Department have been working extensively over the last two years to develop the Secretary's Base Realignment and Closure (BRAC) Recommendations. Now that these recommendations are in their final form, I would like to offer each of you the opportunity to review them before they are formally announced and transmitted to the BRAC Commission and the Congress.

I have established a secure reading room in Pentagon Room 3B552A where you or your single designated representative may review these recommendations. This room will contain the text of each of the Department's recommendations, and will be open from Monday, May 2, until Wednesday, May 4, from 0700-1800 daily. If you do not want to conduct the review personally, please designate one person who will be given access to the reading room. Please submit the name of your designee to the OSD BRAC office not later than close of business on Friday, April 29. Anyone provided access to the reading room will be required to sign a BRAC non-disclosure agreement.

Because of the extensive analysis and strict statutory process that governs the generation of BRAC recommendations, please restrict your comments to identifying those recommendations, if any, the implementation of which would fundamentally impede your ability to complete your mission. Should you encounter such a recommendation, please submit your objection in writing, specifying the nature of your objection and the potential mission impairment. Please submit any such objections to the OSD BRAC office, located in Pentagon Room 1E515A, no later than close of business on Thursday, May 5.

I appreciate your assistance and support as we roll-out the Secretary's BRAC recommendations. If you have any questions, please feel free to contact me.

A handwritten signature in blue ink, appearing to read "Michael W. Wynne".

Michael W. Wynne
USD (Acquisition, Technology & Logistics)
Chairman, Infrastructure Steering Group

