



ACQUISITION,  
TECHNOLOGY  
AND LOGISTICS

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**THE UNDER SECRETARY OF DEFENSE**

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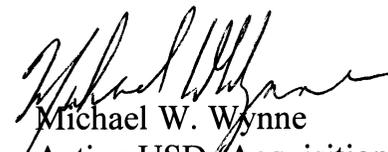
**MEMORANDUM FOR INFRASTRUCTURE STEERING GROUP MEMBERS  
CHAIRMEN JOINT CROSS-SERVICE GROUPS**

**SUBJECT: BRAC 2005 Scenario Data Calls and Revised BRAC Timeline**

As we discussed at the September 10, 2004 Infrastructure Steering Group (ISG) meeting, the analysis of scenarios requires evaluation of a scenario against all eight selection criteria. While some of this analysis utilizes data already collected as a part of the capacity and military value analyses, scenario specific data calls are required for information related to specific closing or realigning decisions (e.g., cost and environmental impact data), on a potentially large number of scenarios. Mindful of the burden this can place on our data collection and analytical resources, I want to ensure we conduct our process in a way that encourages creativity in developing scenarios, but still focuses resources on areas with the most potential.

To that end, except as approved by the Infrastructure Steering Group (ISG), we will not issue scenario specific data calls until the ISG has completed the scenario deconfliction process. The bulk of the supporting effort will be performed by the DASs in coordination with the JCSGs. This approach will enable us to focus our attention over the next couple of months on a rigorous scenario development and deconfliction process and thereby help ensure that we collect data only on those scenarios that have been fully considered for conflicts.

In order to ensure we all fully understand the tasks ahead of us, the attachments set out a timeline to accommodate this approach and definitions of a number of important terms. The timeline assumes we can complete scenario deconfliction by early November, but it can be adjusted as we deem necessary.



Michael W. Wynne  
Acting USD (Acquisition, Technology & Logistics)  
Chairman, Infrastructure Steering Group

Attachment: As Stated



## Key Terms

**Idea** – A concept for stationing and supporting forces and functions that lacks the specificity of a proposal. A transformational option is an idea.

**Proposal** – A description of one or more potential closure or realignment actions that have not been declared as a scenario for formal analysis by either a JCSG or a Military Department. Normally includes detail on the transfer of units, missions or other work activity; facilities or locations that would close or lose such effort; facilities or locations that would gain from the losing locations; tenants or other missions or functions that would be affected by the action. A proposal can come from Ideas or options derived from Optimization Tools. Proposals must be catalogued at the JCSG or MilDep level for tracking

**Scenario** – A proposal that has been declared for formal analysis by a Military Department/JCSG deliberative body. The content of a scenario is the same as the content of a proposal. The only difference is that it has been declared for analysis by a deliberative body. Once declared, a scenario is registered at the ISG by inputting it into the ISG BRAC Scenario Tracking Tool.

**Scenario Analysis** – The process to formally evaluate a scenario against all eight selection criteria.

**Candidate Recommendation** - A scenario that a JCSG or Military Department has formally analyzed against all eight selection criteria and which it recommends to the ISG and IEC respectively for SecDef approval. A JCSG Candidate Recommendation must be approved by the ISG, IEC, and SecDef before it becomes a Recommendation. A Military Department Candidate Recommendation must be approved by the IEC and SecDef before it becomes a Recommendation.

**Recommendation**- A Candidate Recommendation approved by the SecDef.

### Key Dates

20 Sep 2004	First batch of scenarios due into ISG BRAC Scenario Tracking tool, first update 24 Sept, and every Friday thereafter
24 Sep 2004, 1 Oct 2004, and 8 Oct 2004	JCSGs brief overarching strategy and first batch of scenarios to ISG
1 Nov 2004	Vast majority of scenarios declared by JCSGs and MilDeps
8 Nov 2004	Estimated completion of scenario deconfliction. Begin release of scenario specific data calls
15 Nov 2004	JCSGs brief the status of their scenario analysis to the ISG. JCSGs should have completed all the analysis they could without scenario specific data
20 Dec 2004	JCSG candidate recommendations due to the ISG
20 Jan 2005	Military Department candidate recommendations due to the ISG for information and conflict identification only, not approval
25 Feb 2005	ISG completes review of candidate recommendations
25 Feb – 25 Mar 2005	IEC review of candidate recommendations
25 Mar – 25 Apr 2005	Report writing
25 Apr – 6 May 2005	Report coordination
16 May 2005	Secretary transmits recommendations to Commission