DCN 1442

CAPACITY ANALYSIS:
DATA CALL WORK SHEET FOR
ADMINISTRATIVE ACTIVITY: HEADQUARTERS, NAVAL AIR SYSTEMS COMMAND
ACTIVITY UIC: 00019

Category ..... Personnel Support
Sub-category .... Administrative Activities

*****************If any responses are classified, attach ****************
**********************separate classified annex.****************************

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CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

In responding to the questions in this data dall, assume previous BRAC closures and realignments are implemented on schedule.

1. **Historical and Projected Workloads.** Use the following table to describe the historical and currently projected workload for this site in terms of funding and workyears. Assume that BRAC 91 and BRAC 93 closures and realignments are implemented on schedule. Dollar amounts should be stated in then-year dollars. FY 1994 data should be as of 31 December 1993.

Information required		FY1989	FY1990	FY1991	Fy1992	FY1993	FY1994
Total funds budgeted ($K)		153,338	169,043	184,980	186,538	214,922	202,972
Total funds received ($K)		170,250	186,891	195,343	204,312	268,340	218,834
Budgeted In-House Workyear	Civ	2,815	3,124	3,104	2,908	2,676	2,360
	Mil	598	604	550	561	551	549
Actual In-House Workyears	Civ	2,991	3,148	3,058	2,981	2,660	2,360
	Mil	529	539	574	539	560	549
Budgeted contract personnel in your spaces	Workyears	66	65	145	145	147	179
	Dollars	3,199K	3,376K	10,616K	10,483K	10,688K	13,104K
Actual Contract Personnel in Your spaces	Workyears	66	65	145	145	147	179
	Dollars	3,199K	3,376K	10,616K	10,483K	10,688K	13,104K
Other Govt. Non-Payroll Personel in your spaces	ACTUAL W/YS	138	136	172	169	176	170

NOTE: SEE PAGE 2a FOR FURTHER INFORMATION!!

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CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

Historical and Projected Workloads. (Continued)

Information required		FY1995	FY1996	FY1997	FY1998	FY1999	FY2000	FY2001
Total funds budgeted ($K)		207,358	181,824	164,584	182,750	183,445	183,769	183,530
Total funds received ($K)								
Budgeted In-House Workyear	Civ	2,330	2,272	2,136	2,389	2,357	2,341	2,341
	Mil	545	502	497	674	674	674	674
Actual In-House Workyears	Civ							
	Mil							
Budgeted contract personnel in your spaces	Workyears	178	178	178	230	230	230	230
	Dollars	13,120K	13,166K	13,212K	15,688K	15,776K	15,865K	15,998K
Actual Contract Personnel in Your spaces	Workyears							
	Dollars							
Other Govt Non Payroll Personnel in Your spaces	Planned W/Ys	184	184	178	176	171	171	171

NOTE: SEE PAGE 2a FOR FURTHER INFORMATION!!

FURTHER INFORMATION RELATING TO QUESTION #1

1. Total funds budgeted for the Fiscal Years 1989 - 1993 are taken from the President's Budget for the Fiscal Years 1990 - 1994 respectively. Data include salaries, direct support, lease costs, communications costs, and reimbursables. Data for the fiscal years 1992 and 1993 include lease costs and communications costs for NAWC HQ. The following NAVAIR Headquarters accounts were included:

a. Headquarters
b. Other Support Field
c. PMOA
d. Other Support
e. PEO (T)
f. PEO (A)
g. PEO (CU)
h. AX-DRPM

2. Data for the Fiscal Years 1998 - 2001 are a consolidation of budgeted projections for NAVAIR Headquarters, NADOC (Naval Aviation Depot Operation Center), and NAMO (Naval Aviation Maintenance Office). Under BRAC III, these activities will have been consolidated by the end of Fiscal Year 1997.

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CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

2. **Personnel and space allocated to functions.** In the following table indicate the amount of space actually utilized by civilian, military, and on-site contractor personnel for these functions as of 31 December 1993. The totals should reflect all space used for administrative support. Space should be limited to occupiable space. Installation space does not include area for elevators, stairwells, mechanical/electrical rooms, bathrooms, and exterior wall thickness.

Function	Installation space (KSF)			
	Adequate	Substandard	Inadequate	Total
Management	414.9			414.9
Comptroller	16.4			16.4
Human resources	2.5			2.5
Administrative services	3.0			3.0
Audio/visual services	N/A			
Automated data processing/automation services	22.3			22.3
Civilian personnel services	N/A			
Clubs	N/A			
Communications services	3.6			3.6
Community support services	N/A			
Confinement and detention centers	N/A			
Custodial services	N/A			

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CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

Function	Installation space (KSF)			
	Adequate	Substandard	Inadequate	Total
Education services	N/A			
Engineering support	N/A			
Equipment operation, maintenance, and repair	N/A			
Explosive ordnance	N/A			
Facilities and real property support	4.2			.6
Facility maintenance and repair	N/A			
Finance and accounting	N/A			
Food services	N/A			
Health services	6.2			6.2
Housing and lodging services	N/A			
Information services	N/A			
Installation retail supply and storage operations	N/A			
Laundry and dry cleaning	N/A			
Legal services	10.2			10.2

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ADMINISTRATIVE ACTIVITIES

Function	Installation space (KSF)			
	Adequate	Substandard	Inadequate	Total
Military personnel support	2.4			2.4
Mobilization support	N/A			
Mortuary services	N/A			
Printing and reproduction	.1			.1
Purchasing and contracting services	43.1			43.1
Refuse collection and disposal	N/A			
Resource management	.8			.8
Training services	2.8			2.8
Transportation services	N/A			
Utilities	N/A			
Weather service	N/A			
Other support	12.2			15.8
Totals	544.7			544.7

NOTE: In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means".

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ADMINISTRATIVE ACTIVITIES

3. **Space available for expansion.** In the following table indicate space available for expansion. NOT APPLICABLE. Under the present contract there is no space available for expansion. If expansion is required we would amend our lease contract.

Building type	NAVFAC (P-80) category code	Installation space (KSF)			
		Adequate	Sub-standard	In-adequate	Total
Administrative facilities	610				
Administrative structures - underground	620				
Total					

4. **Expansion Potential.** If space is available for expansion as shown in the table described in question #3, answer the following questions.

a. What are the appropriate expansion uses of the available space for performing administrative support functions? Answer: Not applicable. See answer to question 3 above.

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

b. Are there any constraints such as parking, utilities, other environmental concerns that limit the potential for using available space by adding or expanding functions at this site? Answer: Not applicable. See answer to question 3 above.

c. How much space reported in Question #3 above is currently available at minimal or no configuration costs. (Provide answer in thousands of square feet.) Answer: Not applicable. See answer to question 3 above.

5. **Changes to space, personnel, or mission.** Since 1988 has there been any changes to space, personnel, or mission at your activity that directly and significantly impact the number of workyears performed? If so, explain below and give details (including numbers of personnel, square feet, etc.).

Answer: No.

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CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

6. **Housing and Messing** Answer: Not applicable. NAVAIR HQ has no BOQs/BEQs nor Messing Facilities.

a. Provide data on the BOQs and BEQs assigned to your current plant account. The desired unit of measure for this capacity is people housed. Use CCN to differentiate between pay grades, i.e., E1-E4, E5-E6, E7-E9, CWO-O2, O3 and above.

Facility Type, Bldg. # & CCN	Total No. of Beds	Total No. of Rooms	Adequate		Substandard		Inadequate	
			Beds	Sq Ft	Beds	Sq Ft	Beds	Sq Ft

b. In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information:

(1) FACILITY TYPE/CODE:
(2) WHAT MAKES IT INADEQUATE?
(3) WHAT USE IS BEING MADE OF THE FACILITY?
(4) WHAT IS THE COST TO UPGRADE THE FACILITY TO SUBSTANDARD?
(5) WHAT OTHER USE COULD BE MADE OF THE FACILITY AND AT WHAT COST?
(6) CURRENT IMPROVEMENT PLANS AND PROGRAMMED FUNDING:
(7) HAS THIS FACILITY CONDITION RESULTED IN C3 OR C4 DESIGNATION ON YOUR BASEREP?

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CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

c. Provide data on the BOQs and BEQs projected to be assigned to your plant account in FY 1997. The desired unit of measure for this capacity is people housed. Use CCN to differentiate between pay grades, i.e., E1-E4, E5-E6, E7-E9, CWO-O2, O3 and above.

Facility Type, Bldg. # & CCN	Total No. of Beds	Total No. of Rooms	Adequate		Substandard		Inadequate	
			Beds	Sq Ft	Beds	Sq Ft	Beds	Sq Ft

d. In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information:

(1) FACILITY TYPE/CODE:
(2) WHAT MAKES IT INADEQUATE?
(3) WHAT USE IS BEING MADE OF THE FACILITY?
(4) WHAT IS THE COST TO UPGRADE THE FACILITY TO SUBSTANDARD?
(5) WHAT OTHER USE COULD BE MADE OF THE FACILITY AND AT WHAT COST?
(6) CURRENT IMPROVEMENT PLANS AND PROGRAMMED FUNDING:
(7) HAS THIS FACILITY CONDITION RESULTED IN C3 OR C4 DESIGNATION ON YOUR BASEREP?

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

e. Provide data on the messing facilities assigned to your current plant account.

Facility Type, CCN and Bldg. #	Total Sq. Ft.	Adequate		Substandard		Inadequate		Avg # Noon Meals Served
		Seats	Sq Ft	Seats	Sq Ft	Seats	Sq Ft	

f. In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information:

(1) FACILITY TYPE/CODE:
(2) WHAT MAKES IT INADEQUATE?
(3) WHAT USE IS BEING MADE OF THE FACILITY?
(4) WHAT IS THE COST TO UPGRADE THE FACILITY TO SUBSTANDARD?
(5) WHAT OTHER USE COULD BE MADE OF THE FACILITY AND AT WHAT COST?
(6) CURRENT IMPROVEMENT PLANS AND PROGRAMMED FUNDING:
(7) HAS THIS FACILITY CONDITION RESULTED IN C3 OR C4 DESIGNATION ON YOUR BASEREP?

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CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

g. Provide data on the messing facilities projected to be assigned to your plant account in FY 1997.

Facility Type, CCN and Bldg. #	Total Sq. Ft.	Adequate		Substandard		Inadequate		Avg # Noon Meals Served
		Seats	Sq Ft	Seats	Sq Ft	Seats	Sq Ft	

h. In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information:

(1) FACILITY TYPE/CODE:
(2) WHAT MAKES IT INADEQUATE?
(3) WHAT USE IS BEING MADE OF THE FACILITY?
(4) WHAT IS THE COST TO UPGRADE THE FACILITY TO SUBSTANDARD?
(5) WHAT OTHER USE COULD BE MADE OF THE FACILITY AND AT WHAT COST?
(6) CURRENT IMPROVEMENT PLANS AND PROGRAMMED FUNDING:
(7) HAS THIS FACILITY CONDITION RESULTED IN C3 OR C4 DESIGNATION ON YOUR BASEREP?

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print

Signature

Title

Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type of print

Signature

Title

Date

Activity

In certify that the information herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

W. C. BOWES, VADM, USN

NAME (Please type or print

Signature

COMMANDER

Title

8 JUN 94

Date

NAVAL AIR SYSTEMS COMMAND

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

J.B. Greene, Jr.

NAME (Please type of print

Signature

Acting

Title

13 JUN 1994

Date

BRAC-95 CERTIFICATION

Reference: SECNAV NOTE 11000 dtd 8 Dec 93

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

W. C. BOWES, VADM USN
NAME (Please type of print)

COMMANDER
Title

NAVAL AIR SYSTEMS COMMAND
Activity

Signature

PJUN 99
Date

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

L. F. MILAN
NAME (Please type or print)

Signature

ASSISTANT COMMANDER FOR CORPORATE OPERATIONS
Title

6-3-94
Date

Corporate Operations Directorate
Division

Department

Naval Air Systems Command
Activity

Enclosure (1)

Document Separator

DATA CALL 63
FAMILY HOUSING DATA

506

Information on Family Housing is required for use in BRAC-95 return on investment calculations.

Installation Name:	COMNAVAIRSYSCOM
Unit Identification Code (UIC):	00019
Major Claimant:	NAVAIR

Percentage of Military Families Living On-Base:	11%
Number of Vacant Officer Housing Units:	0
Number of Vacant Enlisted Housing Units:	0
FY 1996 Family Housing Budget ($000):	63.7
Total Number of Officer Housing Units:	2
Total Number of Enlisted Housing Units:	1

Note: All data should reflect figures as of the beginning of FY 1996. If major DON installations share a family housing complex, figures should reflect an estimate of the installation's prorated share of the family housing complex.

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

J. E. BUFFINGTON, RADM, CEC, USN
NAME (Please type or print)

Signature

COMMANDER
Title

7/20/94
Date

NAVAL FACILITIES ENGINEERING COMMAND
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

W. A. EARNER

NAME (Please type or print)

Signature

Title

7/25/94
Date

BRAC-95 CERTIFICATION

Reference: SECNAV NOTE 11000 dtd 8 Dec 93

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

W.A. Waters, CAPT, CEC, USN
NAME (Please type of print)

Commanding Officer
Title

NORTHNAVFACENGCOM
Activity

Signature

7/7/94
Date

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

Sandra B. Culbertson
NAME (Please type or print)

Sandra B. Culbertson
Signature

Housing Management Specialist
Title

7/6/94
Date

Division

Housing/Real Estate
Department

NORTHNAVFACENGCOM
Activity

Enclosure (1)

Document Separator

DATA CALL 1: GENERAL INSTALLATION INFORMATION

1. ACTIVITY: Follow example as provided in the table below (delete the examples when providing your input). If any of the questions have multiple responses, please provide all. If any of the information requested is subject to change between now and the end of Fiscal Year (FY) 1995 due to known redesignations, realignments/closures or other action, provide current and projected data and so annotate.

- Name

Official name	Headquarters, Naval Air Systems Command
Acronym(s) used in correspondence	HQ, NAVAIRSYSCOM
Commonly accepted short title(s)	NAVAIR

- Complete Mailing Address

Commander
Naval Air Systems Command (Code____)
Naval Air Systems Command Headquarters
1411 Jefferson Davis Highway
Arlington, VA 22243

- PLAD

COMNAVAIRSYSCOM WASHINGTON DC

- PRIMARY UIC: 00019 (Plant Account UIC for Plant Account Holders). Enter this number as the Activity identifier at the top of each Data Call response page.

- ALL OTHER UIC(s):

UIC(s)	PURPOSE
48137	PEO(T)
48138	PEO(A)
00032	PEO(CU)

Note: PEO is the Program Executive Officer. The code (T) denotes the Tactical Aircraft Programs. The code (A) denotes the Air Antisubmarine Warfare, Assault, and Special Mission Programs. The code (CU) denotes the Cruise Missiles Project and Unmanned Aerial Vehicles Joint Project.

2. PLANT ACCOUNT HOLDER:

- Yes ____ No __X__ (check one)

3. ACTIVITY TYPE: Choose most appropriate type that describes your activity and completely answer all questions.

• HOST COMMAND: A host command is an activity that provides facilities for its own functions and the functions of other (tenant) activities. A host has accountability for Class 1 (land), and/or Class 2 (buildings, structures, and utilities) property, regardless of occupancy. It can also be a tenant at other host activities.

• Yes _____ No __X__ (check one)

• TENANT COMMAND: A tenant command is an activity or unit that occupies facilities for which another activity (i.e., the host) has accountability. A tenant may have several hosts, although one is usually designated its primary host. If answer is "Yes," provide best known information for your primary host only.

• Yes _____ No __X__ (check one)

• Primary Host (current) UIC: __N/A__

• Primary Host (as of 01 Oct 1995) UIC: __N/A__

• Primary Host (as of 01 Oct 2001) UIC: __00421__

• INDEPENDENT ACTIVITY: For the purposes of this Data Call, this is the "catch-all" designator, and is defined as any activity not previously identified as a host or a tenant. The activity may occupy owned or leased space. Government Owned/Contractor Operated facilities should be included in this designation if not covered elsewhere.

• Yes __X__ No _____ (check one)

4. SPECIAL AREAS: List all Special Areas. Special Areas are defined as Class 1 or Class 2 property not located on or contiguous to the main complex and for which your command has responsibility.

Name	Location	UIC
NAVAL WEAPONS INDUSTRIAL RESERVE PLANT	BETHPAGE, NEW YORK	90845
NAVAL WEAPONS INDUSTRIAL RESERVE PLANT	BLOOMFIELD, CONNECTICUT	92782
NAVAL WEAPONS INDUSTRIAL RESERVE PLANT	CALVERTON, NEW YORK	96095
NAVAL WEAPONS INDUSTRIAL RESERVE PLANT	DALLAS, TEXAS	91961
NAVAL WEAPONS INDUSTRIAL RESERVE PLANT	McGREGOR, TEXAS	95918
NAVAL WEAPONS INDUSTRIAL RESERVE PLANT	SAINT LOUIS, MISSOURI	92019
NAVAL WEAPONS INDUSTRIAL RESERVE PLANT	TOLEDO, OHIO	68640

5. DETACHMENTS: If your activity has detachments at other locations, please list them in the table below.

Name	UIC	Location	Host name	Host UIC
NASC DET PMA(F)-223 ALAMEDA	46772	ALAMEDA, CA	NADEP ALAMEDA	65885
NASC DET PMA(F)-222 JACKSONVILLE	46773	JACKSONVILLE FL	NADEP JACKSONVILLE	65886
NASC DET PMA(F)-224 NORFOLK	46774	NORFOLK, VA	NADEP NORFOLK	65887
NASC DET PMA(F)-225 PENSACOLA	46775	PENSACOLA, FL	NADEP PENSACOLA	65889
NASC DET PMA(F)-221 NORTH ISLAND	46776	SAN DIEGO, CA	NADEP NORTH ISLAND	65888
NASC DET PMA(F)-227 PATUXENT RIVER	48912	PATUXENT RIVER, MD	NADOC PATUXENT RIVER	68520
NASC DET AVTRASYS ORLANDO	45683	ORLANDO, FL	NAWC TRAIN-ING SYS DIVISION	61339
NASC FMS	49135	KUWAIT, AL KUWAIT	AHMED AL-JABER AIR	N/A
NASC NAS JPO (See Note #1)	48402	BEDFORD, MA	HANSCOMB, AFB	N/A

Detachments: (continued)

Name	UIC	Location	Host name	Host UIC
NASC TRI GLOBAL (See Note #2)	45794	FORT WALTON BEACH, FL	EGLIN AFB	N/A
NAVTECHREP BURBANK	47876	BURBANK, CALIFORNIA	LOCKHEED	N/A
NASC DET ISAT/RILSD ST LOUIS	47443	ST LOUIS, MISSOURI	MCDONNEL DOUGLAS	N/A
NASC DET ISAT/RILSD FT WORTH	47444	FORT WORTH, TEXAS	BELL HELICOPTOR	N/A
NASC DET V-22 RILSD PHILADELPHIA	47741	NEW CASTLE, PENN.	BELL HELICOPTOR	N/A
NASC DET T-406 RILSD INDIANAPOLIS	47742	INDIANAPOLIS, INDIANA	ALLISON GAS TURBINE	N/A
NAVTECHREP ST LOUIS	47877	ST LOUIS, MISSOURI	MCDONNEL DOUGLAS	N/A
NAVTECHREP STRATFORD	47879	STRATFORD, CONNECTICUT	SIKORSKY AIRCRAFT	N/A
NAVTECHREP BETHPAGE	47875	BETHPAGE, NEW YORK	GRUMMAN	N/A
NASC DET JDMAG	46646	DAYTON, OHIO	WRIGHT PATTERSON	N/A

Detachments: (continued)

Name	UIC	Location	Host name	Host UIC
NASC SPO (See Note # 3)	44244	DAYTON, OHIO	WRIGHT PATTERSON	N/A
NASC HARRIER	44241	LONDON, ENGLAND	MINISTRY OF DEFENSE	N/A
NASC TACAMO WACO	47183	WACO, TEXAS	CHRYSLER TECHNOLOGIES	N/A
NASC TACAMO SHREVEPORT	47182	SHREVEPORT, LOUISIANA	ROCKWELL INTERNAT'L	N/A
NASC DET V-22 WILMINGTON	47873	WILMINGTON, DELEWARE	BOEING HELICOPTOR	N/A
NASC PEO (A) P3/S3	49160	MARIETTA, GEORGIA	LOCKHEED	N/A
CMPO SAN DIEGO	44369	SAN DIEGO, CALIFORNIA	HUGHES MISSILE SYS	N/A
CMPO TITUSVILLE	45385	CAPE KENNEDY, FL	MCDONNEL DOUGLAS	N/A
JDAM	44243	FORT WALTON BEACH, FL	EGLIN AFB	N/A

Detachments: (continued)

Name	UIC	Location	Host name	Host UIC
NAVTECHREP LYNN	47878	LYNN, MASS	GENERAL ELECTRIC	N/A
NASC AMRAAM	44243	FORT WALTON BEACH, FL	EGLIN, AFB	N/A

Notes:

1. Support PMA for Joint Air Traffic Control Systems projects.
2. Support PMA 248 for Joint Tri Service Global Positioning Systems - used for navigation.
3. Supports NAVAIR HQ Air Codes as indicated by the following:

    a. Support AIR-540 for Joint Advanced Weapons Countermeasures projects.
    b. Support PMA 273 Joint Primary Aircraft Trainer development projects.
    c. Support PMA 278 for Joint Advanced Weapons Countermeasures projects.
    d. Support PMA 242 for Joint Defense Suppression Systems projects.
    e. Support PMA 272 for Joint Advanced Tactical Aircraft Protection Systems.

6. BRAC IMPACT: Were you affected by previous Base Closure and Realignment decisions (BRAC-88, -91, and/or -93)? If so, please provide a brief narrative.

Yes. BRAC-93 specifies that this activity, Headquarters, Naval Air Systems Command, will be physically relocated from Arlington, Virginia to Patuxent River, Maryland which lies approximately 70 miles south of the National Capital Region. BRAC-93 specifies a small number of personnel (14) to be reassigened to SPAWARS and to remain in the National Capital Region; an additional number (15) will be relocated to China Lake in California as a result of BRAC-93 decisions. The majority of the relocation will start and be completed in FY-97.

7. MISSION: Do not simply report the standard mission statement. Instead, describe important functions in a bulletized format. Include anticipated mission changes and brief narrative explanation of change; also indicate if any current/projected mission changes are a result of previous BRAC-88, -91, -93 action(s).

Current Missions

NAVAIR is responsible for the development, acquisition, and support of maritime aeronautical and related technology systems for operating forces. NAVAIR works with private industry which assists NAVAIR in carrying out these responsibilities. Essential functions are as follows:

- Translate operational requirements into technical performance and contractual statements suitable for engaging private sector in the acquisition process.
- Award contract for the best offer based on competitive selection.
- Identify and transition new technology into air weapon systems.
- Test and evaluate; provide ranges and facilities for common purposes.
- Provide responsive inservice engineering.
- Provide logistics support and perform depot maintenance of active aircraft.
- Apply program to program and life cycle lessons learned.

Projected Missions for FY 2001

- Continue current mission functions.
- Conduct joint ventures with other services in acquisition programs.

8. UNIQUE MISSIONS: Describe any missions which are unique or relatively unique to the activity. Include information on projected changes. Indicate if your command has any National Command Authority or classified mission responsibilities.

Note: National Command Authority as assigned. NAVAIR responsible for execution of select classified mission responsibilities.

Current Unique Missions

Serve as the government agent in the development and logistics support of the following:

- Carrier and other air capable ship based aircraft systems.
- Integrated AIR ASW/ASUW Mission Systems.
- Marine expeditionary forces aviation systems.
- Maritime air launched and strike weapons.
- Training systems for aircrew and maintenance personnel.

Projected Unique Missions for FY 2001

- Continue current unique mission functions.
- Act as the government agent in the development of advanced aeronautical weapons systems that operate at sea.
- Development of Navy VSTOL aircraft/operations for littoral warfare.

9. IMMEDIATE SUPERIOR IN COMMAND (ISIC): Identify your ISIC. If your ISIC is not your funding source, please identify that source in addition to the operational ISIC.

• Operational name	UIC
VICE CHIEF OF NAVAL OPERATIONS	00011

• Funding Source	UIC
(Same as ISIC)	(Same as ISIC)
FOREIGN MILITARY SALES	OTHER GOVERNMENTS
OTHER MILITARY SERVICES	NOT APPLICABLE

10. PERSONNEL NUMBERS: Host activities are responsible for totalling the personnel numbers for all of their tenant commands, even if the tenant command has been asked to separately report the data. The tenant totals here should match the total tally for the tenant listing provided subsequently in this Data Call (see Tenant Activity list). (Civilian count shall include Appropriated Fund personnel only.)

On Board Count as of 01 January 1994*

	Officers	Enlisted	Other Military**	Civilian (Appropriated)
• Reporting Command	487	73	113	2,367
• Tenants (total)				

Authorized Positions as of 30 September 1994*

	Officers	Enlisted	Other Military**	Civilian (Appropriated)
• Reporting Command	466	83		2,405
• Tenants (total)				

Notes:

* Includes NAVAIR HQ Washington, PEOs, NAWC HQ Washington.

** Includes on-board Marine, USAF, Coast Guard, and foreign military personnel supporting NAVAIR Programs; these personnel not included in NAVAIR Military Personnel, Navy Appropriation, for budget purposes.

11. KEY POINTS OF CONTACT (POC): Provide the work, FAX, and home telephone numbers for the Commanding Officer or OIC, and the Duty Officer. Include area code(s). You may provide other key POCs if so desired in addition to those above.

- CO/OIC

  Title: Commander, Naval Air Systems Command

  Name: William C. Bowes, Vice Admiral, United States Navy

  Office Phone: (703) 692-2260 extension 4000

  FAX: (703) 746-1597

  Home Phone: (202) 610-2503

- Alternate Point of Contact

  Title: BRAC Program Manager

  Name: Douglas W. Cook, Captain, United Staes Navy

  Office Phone: (703) 746-2715/16

  FAX: (703) 746-2717

  Home Phone: (301) 994-0445

- Duty Officer

  Office Phone: (703) 692-1666 extension 4009

  FAX: (703) 692-0453

12. TENANT ACTIVITY LIST: This list must be all-inclusive. Tenant activities are to ensure that their host is aware of their existence and any "subleasing" of space. This list should include the name and UIC(s) of all organizations, shore commands and homeported units, active or reserve, DOD or non-DOD (include commercial entities). The tenant listing should be reported in the format provide below, listed in numerical order by UIC, separated into the categories listed below. Host activities are responsible for including authorized personnel numbers, on board as of **30 September 1994**, for all tenants, even if those tenants have also been asked to provide this information on a separate Data Call. (Civilian count shall include Appropriated Fund personnel only.)

• Tenants residing on main complex (shore commands) NOT APPLICABLE

Tenant Command Name	UIC	Officer	Enlisted	Civilian

• Tenants residing on main complex (homeported units.) NOT APPLICABLE

Tenant Command Name	UIC	Officer	Enlisted	Civilian

• Tenants residing in Special Areas (Special Areas are defined as real estate owned by host command not contiguous with main complex; e.g. outlying fields). NOT APPLICABLE

Tenant Command Name	UIC	Location	Officer	Enlisted	Civilian

• Tenants (Other than those identified previously) NOT APPLICABLE

Tenant Command Name	UIC	Location	Officer	Enlisted	Civilian

13. REGIONAL SUPPORT: Identify your relationship with other activities, not reported as a host/tenant, for which you provide support. Again, this list should be all-inclusive. The intent of this question is capture the full breadth of the mission of your command and your customer/supplier relationships. Include in your answer any Government Owned/Contractor Operated facilities for which you provide administrative oversight and control.

Activity name	Location	Support function (include mechanism such as ISSA, MOU, etc.)
NAVAL WEAPONS INDUSTRIAL RESERVE PLANT	BETHPAGE, NEW YORK	CAPTITAL MAINTENANCE FUNDING AND MAINTENANCE CONTRACT SUPPORT
NAVAL WEAPONS INDUSTRIAL RESERVE PLANT	BLOOM-FIELD, CN	CAPTITAL MAINTENANCE FUNDING AND MAINTENANCE CONTRACT SUPPORT
NAVAL WEAPONS INDUSTRIAL RESERVE PLANT	CALVER-TON, NEW YORK	CAPTITAL MAINTENANCE FUNDING AND MAINTENANCE CONTRACT SUPPORT
NAVAL WEAPONS INDUSTRIAL RESERVE PLANT	DALLAS, TEXAS	CAPTITAL MAINTENANCE FUNDING AND MAINTENANCE CONTRACT SUPPORT
NAVAL WEAPONS INDUSTRIAL RESERVE PLANT	McGREGOR TEXAS	CAPTITAL MAINTENANCE FUNDING AND MAINTENANCE CONTRACT SUPPORT
NAVAL WEAPONS INDUSTRIAL RESERVE PLANT	SAINT LOUIS, MISSOURI	CAPTITAL MAINTENANCE FUNDING AND MAINTENANCE CONTRACT SUPPORT
NAVAL WEAPONS INDUSTRIAL RESERVE PLANT	TOLEDO, OHIO	CAPTITAL MAINTENANCE FUNDING AND MAINTENANCE CONTRACT SUPPORT

14. FACILITY MAPS: This is a primary responsibility of the plant account holders/host commands. Tenant activities are not required to comply with submission if it is known that your host activity has complied with the request. Maps and photos should not be dated earlier than 01 January 1991, unless annotated that no changes have taken place. Any recent changes should be annotated on the appropriate map or photo. Date and label all copies.

- Local Area Map. This map should encompass, at a minimum, a 50 mile radius of your activity. Indicate the name and location of all DoD activities within this area, whether or not you support that activity. Map should also provide the geographical relationship to the major civilian communities within this radius. (Provide 12 copies.)

- Installation Map / Activity Map / Base Map / General Development Map / Site Map. Provide the most current map of your activity, clearly showing all the land under ownership/control of your activity, whether owned or leased. Include all outlying areas, special areas, and housing. Indicate date of last update. Map should show all structures (numbered with a legend, if available) and all significant restrictive use areas/zones that encumber further development such as HERO, HERP, HERF, ESQD arcs, agricultural/forestry programs, environmental restrictions (e.g., endangered species). (Provide in two sizes: 36"x 42" (2 copies, if available); and 11"x 17" (12 copies).)

- Aerial photo(s). Aerial shots should show all base use areas (both land and water) as well as any local encroachment sites/issues. You should ensure that these photos provide a good look at the areas identified on your Base Map as areas of concern/interest - remember, a picture tells a thousand words. Again, date and label all copies. (Provide 12 copies of each, 8½"x 11".)

- Air Installations Compatible Use Zones (AICUZ) Map. (Provide 12 copies.)

RESPONSE TO QUESTION 14

Submissions specified by this question not required as NAVAIR occupies GSA commercial leased spaces in Arlington, Virginia.

UIC: 00019

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

W. C. BOWES, VADM USN
NAME (Please type or print)

Signature

COMMANDER, NAVAL AIR SYSTEMS COMMAND
Title

10 Feb 94
Date

NAVAL AIR SYSTEMS COMMAND
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

J. B. GREENE, JR
NAME (Please type or print)

Signature

ACTING
Title

16 FEB 94
Date

UIC: 00019

BRAC-95 CERTIFICATION

Reference: SECNAVNOTE 11000 of 08 December 1993

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

W. C. BOWES, VADM USN
NAME (Please type or print)

Signature

COMMANDER, NAVAL AIR SYSTEMS COMMAND
Title

10 Feb 92
Date

NAVAL AIR SYSTEMS COMMAND
Activity

UIC: 00019

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

L. F. MILAN
NAME (Please type or print)

Signature

ASSISTANT COMMANDER FOR
CORPORATE OPERATIONS
Title

2/7/94
Date

CORPORATE OPERATIONS DIRECTORATE
Division

Department

NAVAL AIR SYSTEMS COMMAND
Activity

Enclosure (1)

Document Separator

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Activity Identification: Please complete the following table, identifying the activity for which this response is being submitted.

Activity Name:	**Headquarters, Naval Air Systems Command**
UIC:	**00019**
Major Claimant:	

General Instructions/Background:

Information requested in this data call is required for use by the Base Structure Evaluation Committee (BSEC), in concert with information from other data calls, to analyze both the impact that potential closure or realignment actions would have on a local community and the impact that relocations of personnel would have on communities surrounding receiving activities. In addition to Cost of Base Realignment Actions (COBRA) analyses which incorporate standard Department of the Navy (DON) average cost factors, the BSEC will also be conducting more sophisticated economic and community infrastructure analyses requiring more precise, activity-specific data. For example, activity-specific salary rates are required to reflect differences in salary costs for activities with large concentrations of scientists and engineers and to address geographic differences in wage grade salary rates.
Questions relating to "Community Infrastructure" are required to assist the BSEC in evaluating the ability of a community to absorb additional employees and functions as the result of relocation from a closing or realigning DON activity.

Due to the varied nature of potential sources which could be used to respond to the questions contained in this data call, a block appears after each question, requesting the identification of the source of data used to respond to the question. To complete this block, identify the source of the data provided, including the appropriate references for source documents, names and organizational titles of individuals providing information, etc. Completion of this "Source of Data" block is critical since some of the information requested may be available from a non-DoD source such as a published document from the local chamber of commerce, school board, etc. Certification of data obtained from a non-DoD source is then limited to certifying that the information contained in the data call response is an accurate and complete representation of the information obtained from the source. Records must be retained

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

General Instructions/Background (Continued):

by the certifying official to clearly document the source of any non-DoD information submitted for this data call.

The following notes are provided to further define terms and methodologies used in this data call. Please ensure that responses consistently follow this guidance:

Note 1: Throughout this data call, the term **"activity"** is used to refer to the DON installation that is the addressee for the data call.

Note 2: Periodically throughout this data call, questions will include the statement that the response should refer to the **"area defined in response to question 1.b., (page 3)"**. Recognizing that in some large metropolitan areas employee residences may be scattered among many counties or states, **the scope of the "area defined" may be limited to the sum of:**

- **those counties that contain government (DoD) housing units (as identified in 1.b.2)), and,**
- **those counties closest to the activity which, in the aggregate, include the residences of 80% or more of the activity's employees.**

Note 3: Responses to questions referring to **"civilians"** in this data call should reflect **federal civil service appropriated fund employees.**

1. Workforce Data

a. Average Federal Civilian Salary Rate. Provide the projected FY 1996 average gross annual appropriated fund civil service salary rate for the activity identified as the addressee in this data call. This rate should include all cash payments to employees, and exclude non-cash personnel benefits such as employer retirement contributions, payments to former employees, etc.

Average Appropriated Fund Civilian Salary Rate:	$55,691.00

UIC: 00019

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Source of Data (1.a. Salary Rate): FY 96/97 NAVCOMPT Budget Submit

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

b. Location of Residence. Complete the following table to identify where employees live. Data should reflect current workforce.

(NOTE: In accordance with CNO ltr 11000 Ser N441/4U594964 dtd 28 June 94, the operable residency table for purposes of this data call for this activity is the following table 1.b.(1)(a) which uses the current Patuxent River residency demographics to extrapolate residency choices of current NAVAIRSYSCOM Headquarters workforce when BRAC III is implemented. However, BRAC coordinators at this activity do not believe the current workforce will relocate statistically in the same counties as the current Patuxent River workforce. Therefore, an alternative residency table 1.b.(1)(b) is provided which shows the current demographics of the current NAVAIR HQ workforce. This table is provided for comparison purposes and, as the CNO letter directs, it is also used for answers to questions 1.a. and 1.d. through 1.h. Responses for questions 1.c. and all parts of questions 2, 3, 4, 5, and 6 reflect data for the receiving site only.)

1) Residency Table. Identify residency data, by county, for both military and civilian (civil service) employees working at the installation (including, for example, operational units that are homeported or stationed at the installation). For each county listed, also provide the estimated average distance from the activity, in miles, of employee residences and the estimated average length of time to commute one-way to work. For the purposes of displaying data in the table, any county(s) in which 1% or fewer of the activity's employees reside may be consolidated as a single line entry in the table, titled "Other".

a) Residency Table. Uses current Patuxent River Residency Data to extrapolate residency choices of current NAVAIRSYSCOM Headquarters workforce when BRAC III is implemented.

County of Residence	State	No. of Employees Residing in County		Percentage of Total Employees	Average Distance From Base (Miles)	Average Duration of Commute (Minutes)
		Military	Civilian			
Calvert	MD	35	131	6	21	30
Charles	MD	7	29	1	45	60
St. Mary's	MD	504	1,891	80	10	20
Other	MD	87	295	13	UNK	UNK
TOTAL		633	2,346	100	UNK	UNK

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

b) Residency Table. Uses current NAVAIRSYSCOM Headquarters workforce residency.

County of Residence	State	No. of Employees Residing in County		Percentage of Total Employees	Average Distance From Base (Miles)	Average Duration of Commute (Minutes)
		Military	Civilian			
Anne Arundel	MD	11	35	1	45	70
Calvert	MD	6	29	1	55	85
Charles	MD	26	196	7	40	60
Montgomery	MD	17	131	5	30	45
Prince George	MD	10	258	9	25	40
St. Mary's	MD	16	21	1	70	105
WASHINGTON	DC	18	150	6	5	10
Arlington	VA	58	188	8	5	10
Fairfax	VA	271	792	37	20	30
Loudon	VA	6	28	1	40	60
Prince William	VA	66	178	8	40	60
Spotslvania	VA	16	31	2	50	75
Stafford	VA	30	31	2	40	60
Alexandria City	VA	41	115	5	7	13
Fredericksburg City	VA	2	37	1	48	75
OTHER		39	126	6	UNK	UNK
TOTAL		633	2,346	100	N/A	N/A

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

2) **Location of Government (DoD) Housing.** If some employees of the base live in government housing, identify the county(s) where government housing is located:

Fairfax County, Charles County, Arlington County and Washington, D.C.

Source of Data (1.b. 1) & 2) Residence Data): HRO Personnel File Records and Rand McNally Road Atlas; Official Table of Distances 11/1/87.

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c. Nearest Metropolitan Area(s). Identify all major metropolitan area(s) (i.e., population concentrations of 100,000 or more people) which are within 50 miles of the installation. If no major metropolitan area is within 50 miles of the base, then identify the nearest major metropolitan area(s) (100,000 or more people) and its distance(s) from the base.

City	County	Distance from base (miles)
Washington, D.C.	**District of Columbia**	**67**
Baltimore, MD	**Baltimore**	**79**
Richmond, VA	**Richmond**	**111**

Source of Data (1.c. Metro Areas): Official Table of Distance 11-1-87; HRO Travel Office: and Rand McNally Bus Travel Road Atlas 1993.

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d. Age of Civilian Workforce. Complete the following table, identifying the age of the activity's **civil service** workforce.

Age Category	Number of Employees	Percentage of Employees
16 - 19 Years	7	.29%
20 - 24 Years	81	3.41%
25 - 34 Years	684	28.79%
35 - 44 Years	625	26.94%
45 - 54 Years	711	30.56%
55 - 64 Years	212	8.92%
65 or Older	26	1.09%
TOTAL	2,346	100.00 %

Source of Data (1.d.) Age Data: HRO Personnel File Records

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e. Education Level of Civilian Workforce

1) Education Level Table. Complete the following table, identifying the education level of the activity's civil service workforce.

Last School Year Completed	Number of Employees	Percentage of Employees
8th Grade or less	0	0.00%
9th through 11th Grade	3	0.13%
12th Grade or High School Equivalency	552	23.86%
1-3 Years of College	281	11.83%
4 Years of College (Bachelors Degree)	690	29.38%
5 or More Years of College (Graduate Work)	820	34.80%
TOTAL	2,346	100.00%

2) Degrees Achieved. Complete the following table for the activity's civil service workforce. Identify the number of employees with each of the following degrees.. etc. To avoid double counting, only identify the highest degree obtained by a worker (e.g., if an employee has both a Master's Degree and a Doctorate, only include the employee under the category "Doctorate").

Degree	Number of Civilian Employees
Terminal Occupation Program - Certificate of Completion, Diploma or Equivalent (for areas such as technicians, craftsmen, artisans, skilled operators, etc.)	824
Associate Degree	54
Bachelor Degree	1,021
Masters Degree	429
Doctorate	18

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Source of Data (1.e.1) and 2) Education Level Data): HRO Personnel File Records

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f. Civilian Employment By Industry. Complete the following table to identify by "industry" the type of work performed by **civil service** employees at the activity. The intent of this table is to attempt to stratify the activity civilian workforce using the same categories of industries used to identify private sector employment. Employees should be categorized based on their primary duties. Additional information on categorization of private sector employment by industry can be found in the Office of Management and Budget Standard Industrial Classification (SIC) Manual. However, you do not need to obtain a copy of this publication to provide the data requested in this table.

Note the following specific guidance regarding the "Industry Type" codes in the first column of the table: Even though categories listed may not perfectly match the type of work performed by civilian employees, please attempt to assign each civilian employee to one of the "Industry Types" identified in the table. However, only use the Category 6, "Public Administration" sub-categories when none of the other categories apply. Retain supporting data used to construct this table at the activity-level, in case questions arise or additional information is required at some future time. **Leave shaded areas blank.**

Industry	SIC Codes	No. of Civilians	% of Civilians
1. Agriculture, Forestry & Fishing	01-09	N/A	
2. Construction (includes facility maintenance and repair)	15-17	N/A	
3. Manufacturing (includes Intermediate and Depot level maintenance)	20-39		
3a. Fabricated Metal Products (include ordnance, ammo, etc.)	34	N/A	
3b. Aircraft (includes engines and missiles)	3721 et al	N/A	
3c. Ships	3731	N/A	
3d. Other Transportation (includes ground vehicles)	various	N/A	
3e. Other Manufacturing not included in 3a. through 3d.	various	N/A	
Sub-Total 3a. through 3e.	20-39	**0**	**0%**

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Industry	SIC Codes	No. of Civilians	% of Civilians
4. Transportation/Communications/Utilities	40-49	N/A	
4a. Railroad Transportation	40	N/A	
4b. Motor Freight Transportation & Warehousing (includes supply services)	42	N/A	
4c. Water Transportation (includes organizational level maintenance)	44	N/A	
4d. Air Transportation (includes organizational level maintenance)	45	N/A	
4e. Other Transportation Services (includes organizational level maintenance)	47	**2**	**.09%**
4f. Communications	48	**4**	**.16%**
4g. Utilities	49	N/A	
Sub-Total 4a. through 4g.	40-49	**6**	**.25%**
5. Services	70-89		
5a. Lodging Services	70	N/A	
5b. Personal Services (includes laundry and funeral services)	72	N/A	
5c. Business Services (includes mail, security guards, pest control, photography, janitorial and ADP services)	73	**107**	**4.56%**
5d. Automotive Repair and Services	75	N/A	
5e. Other Misc. Repair Services	76	N/A	
5f. Motion Pictures	78	N/A	
5g. Amusement and Recreation Services	79	N/A	

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Industry	SIC Codes	No. of Civilians	% of Civilians
5h. Health Services	80	N/A	
5i. Legal Services	81	**35**	**1.49%**
5j. Educational Services	82	**5**	**.21%**
5k. Social Services	83	N/A	
5l. Museums	84	N/A	
5m. Engineering, Accounting, Research & Related Services (includes RDT&E, ISE, etc.)	87	**1,403**	**59.81%**
5n. Other Misc. Services	89	N/A	
Sub-Total 5a. through 5n.:	70-89	**1,550**	**66.07%**
6. Public Administration	91-97		
6a. Executive and General Government, Except Finance	91	**602**	**25.66%**
6b. Justice, Public Order & Safety (includes police, firefighting and emergency management)	92	**3**	**.13%**
6c. Public Finance	93	**185**	**7.88%**
6d. Environmental Quality and Housing Programs	95	N/A	
Sub-Total 6a. through 6d.		**790**	**33.68%**
TOTAL		**2,346**	**100.00%**

Source of Data (1.f.) Classification By Industry Data): HRO Personnel File Records

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

g. Civilian Employment by Occupation. Complete the following table to identify the types of "occupations" performed by **civil service** employees at the activity. Employees should be categorized based on their primary duties. Additional information on categorization of employment by occupation can be found in the Department of Labor Occupational Outlook Handbook. However, you do not need to obtain a copy of this publication to provide the data requested in this table.

Note the following specific guidance regarding the "Occupation Type" codes in the first column of the table: Even though categories listed may not perfectly match the type of work performed by civilian employees, please attempt to assign each civilian employee to one of the "Occupation Types" identified in the table. Refer to the descriptions immediately following this table for more information on the various occupational categories. Retain supporting data used to construct this table at the activity-level, in case questions arise or additional information is required at some future time. **Leave shaded areas blank.**

Occupation	Number of Civilian Employees	Percent of Civilian Employees
1. Executive, Administrative and Management	1,169	49.82%
2. Professional Specialty		
2a. Engineers	599	25.53%
2b. Architects and Surveyors	N/A	
2c. Computer, Mathematical & Operations Research	124	5.29%
2d. Life Scientists	N/A	
2e. Physical Scientists	1	.04%
2f. Lawyers and Judges	29	1.24%
2g. Social Scientists & Urban Planners	N/A	
2h. Social & Recreation Workers	N/A	
2i. Religious Workers	N/A	
2j. Teachers, Librarians & Counselors	4	.17%
2k. Health Diagnosing Practitioners (Doctors)	N/A	

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Occupation	Number of Civilian Employees	Percent of Civilian Employees
2l. Health Assessment & Treating(Nurses, Therapists, Pharmacists, Nutritionists, etc.)	N/A	
2m. Communications	4	.17%
2n. Visual Arts	N/A	
Sub-Total 2a. through 2n.:	761	32.44%
3. Technicians and Related Support	N/A	
3a. Health Technologists and Technicians	N/A	
3b. Other Technologists	11	.47%
Sub-Total 3a. and 3b.:	11	.47%
4. Administrative Support & Clerical	400	17.05%
5. Services	N/A	
5a. Protective Services (includes guards, firefighters, police)	3	.13%
5b. Food Preparation & Service	N/A	
5c. Dental/Medical Assistants/Aides	N/A	
5d. Personal Service & Building & Grounds Services (includes janitorial, grounds maintenance, child care workers)	N/A	
Sub-Total 5a. through 5d.	3	.13%
6. Agricultural, Forestry & Fishing	N/A	
7. Mechanics, Installers and Repairers	N/A	
8. Construction Trades	N/A	
9. Production Occupations	N/A	
10. Transportation & Material Moving	2	.09%

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Occupation	Number of Civilian Employees	Percent of Civilian Employees
11. Handlers, Equipment Cleaners, Helpers and Laborers (not included elsewhere)	N/A	
TOTAL	2,346	100.00%

Source of Data (1.g.) Classification By Occupation Data): HRO Personnel Files

Description of Occupational Categories used in Table 1.g. The following list identifies public and private sector occupations included in each of the major occupational categories used in the table. Refer to these examples as a guide in determining where to allocate **appropriated fund civil service jobs** at the activity.

1. **Executive, Administrative and Management.** Accountants and auditors; administrative services managers; budget analysts; construction and building inspectors; construction contractors and managers; cost estimators; education administrators; employment interviewers; engineering, science and data processing managers; financial managers; general managers and top executives; chief executives and legislators; health services managers; hotel managers and assistants; industrial production managers; inspectors and compliance officers, except construction; management analysts and consultants; marketing, advertising and public relations managers; personnel, training and labor relations specialists and managers; property and real estate managers; purchasing agents and managers; restaurant and food service managers; underwriters; wholesale and retail buyers and merchandise managers.
2. **Professional Specialty.** Use sub-headings provided.
3. **Technicians and Related Support.** Health Technologists and Technicians sub-category - self-explanatory. Other Technologists sub-category includes aircraft pilots; air traffic controllers; broadcast technicians; computer programmers; drafters; engineering technicians; library technicians; paralegals; science technicians; numerical control tool programmers.
4. **Administrative Support & Clerical.** Adjusters, investigators and collectors; bank tellers; clerical supervisors and managers; computer and peripheral equipment operators; credit clerks and authorizers; general office clerks; information clerks; mail clerks and messengers; material recording, scheduling, dispatching and distributing; postal clerks and mail carriers; records clerks; secretaries; stenographers and court reporters; teacher aides; telephone, telegraph and teletype operators; typists, word processors and data entry keyers.
5. **Services.** Use sub-headings provided.
6. **Agricultural, Forestry & Fishing.** Self explanatory.
7. **Mechanics, Installers and Repairers.**Aircraft mechanics and engine specialists; automotive body repairers; automotive mechanics; diesel mechanics; electronic equipment repairers; elevator installers and repairers; farm equipment mechanics; general maintenance mechanics; heating, air conditioning and refrigeration technicians; home appliance and power tool repairers, industrial machinery repairers; line installers and cable splicers; millwrights; mobile heavy equipment mechanics; motorcycle, boat and

small engine mechanics; musical instrument repairers and tuners; vending machine servicers and repairers.

8. **Construction Trades.** Bricklayers and stonemasons; carpenters; carpet installers; concrete masons and terrazzo workers; drywall workers and lathers; electricians; glaziers; highway maintenance; insulation workers; painters and paperhangers; plasterers; plumbers and pipefitters; roofers; sheet metal workers; structural and reinforcing ironworkers; tilesetters.
9. **Production Occupations.** Assemblers; food processing occupations; inspectors, testers and graders; metalworking and plastics-working occupations; plant and systems operators, printing occupations; textile, apparel and furnishings occupations; woodworking occupations; miscellaneous production operations.
10. **Transportation & Material Moving.** Bus drivers; material moving equipment operators; rail transportation occupations; truck drivers; water transportation occupations.
11. **Handlers, Equipment Cleaners, Helpers and Laborers** (not included elsewhere). Entry level jobs not requiring significant training.

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

h. Employment of Military Spouses. Complete the following table to provide estimated information concerning military spouses who are also employed in the area defined in response to question 1.b., above. Do not fill in shaded area.

1. Percentage of Military Employees Who Are Married:	88%
2. Percentage of Military Spouses Who Work Outside of the Home:	65%
3. Break out of Spouses' Location of Employment (Total of rows 3a. through 3d. should equal 100% and reflect the number of spouses used in the calculation of the "Percentage of Spouses Who Work Outside of the Home".	
3a. Employed "On-Base" - Appropriated Fund:	4%
3b. Employed "On-Base" - Non-Appropriated Fund:	0%
3c. Employed "Off-Base" - Federal Employment:	25%
3d. Employed "Off-Base" - Other Than Federal Employment	71%

Source of Data (1.h.) Spouse Employment Data): AIR-07M Military Personnel/Manpower Survey of 14 Jul 1994

NOTE: Data provided in Table 1b (1)(b) on page 5 of this data call response was used as the basis for completing the Employment of Military Spouse information on this page.

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

2. **Infrastructure Data.** For each element of community infrastructure identified in the two tables below, rate the community's ability to accommodate the relocation of additional functions and personnel to your activity. Please complete each of the three columns listed in the table, reflecting the impact of various levels of increase (20%, 50% and 100%) in the number of personnel working at the activity (and their associated families). In ranking each category, use one of the following three ratings:

A - Growth can be accommodated with little or no adverse impact to existing community infrastructure and at little or no additional expense.

B - Growth can be accommodated, but will require some investment to improve and/or expand existing community infrastructure.

C - Growth either cannot be accommodated due to physical/environmental limitations or would require substantial investment in community infrastructure improvements.

Table 2.a., "Local Communities": This first table refers to the local community (i.e., the community in which the base is located) and its ability to meet the increased requirements of the installation.

Table 2.b., "Economic Region": This second table asks for an assessment of the infrastructure of the economic region (those counties identified in response to question 1.b., (page 3) - taken in the aggregate) and its ability to meet the needs of additional employees and their families moving into the area.

For both tables, annotate with an asterisk (*) any categories which are wholly supported on-base, i.e., are not provided by the local community. These categories should also receive an A-B-C rating. Answers for these "wholly supported on-base" categories should refer to base infrastructure rather than community infrastructure.

NOTE: **Tables 2.a. and 2.b.** were completed in the context that Headquarters, Naval Air Systems Command has already relocated to Patuxent River, Maryland as specified by the BRAC III decisions. Table 1.b.(1)(a) on page 4 is applicable.

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

a. Table A: Ability of the local community to meet the expanded needs of the base.

1) Using the **A - B - C** rating system described above, complete the table below.

Category	20% Increase	50% Increase	100% Increase
Off-Base Housing	A	A	A
Schools - Public	A	A	A
Schools - Private	A	A	A
Public Transportation - Roadways	A	A	A
Public Transportation - Buses/Subways	N/A	N/A	N/A
Public Transportation - Rail	N/A	N/A	N/A
Fire Protection	A	A	A
Police	A	A	A
Health Care Facilities	A	A	A
Utilities:	A	A	A
Water Supply*	A	A	A
Water Distribution	A	A	A
Energy Supply	A	A	A
Energy Distribution	A	A	A
Wastewater Collection	A	A	A
Wastewater Treatment	A	A	A
Storm Water Collection	A	A	A
Solid Waste Collection and Disposal	A	A	A
Hazardous/Toxic Waste Disposal	A	A	A
Recreational Activities	A	A	A

Remember to mark with an asterisk any categories which are wholly supported on-base.

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

2) For each rating of "C" identified in the table on the preceding page, attach a brief narrative explanation of the types and magnitude of improvements required and/or the nature of any barriers that preclude expansion.

Source of Data (2.a. 1) & 2) - Local Community Table): St. Mary's County Economic Development Div.

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

b. Table B: Ability of the region described in the response to question 1.b. (page 3) (taken in the aggregate) to meet the needs of additional employees and their families relocating into the area.

1) Using the **A - B - C** rating system described above, complete the table below.

Category	20% Increase	50% Increase	100% Increase
Off-Base Housing	A	A	A
Schools - Public	A	A	A
Schools - Private	A	A	A
Public Transportation - Roadways	A	A	A
Public Transportation - Buses/Subways	N/A	N/A	N/A
Public Transportation - Rail	N/A	N/A	N/A
Fire Protection	A	A	A
Police	A	A	A
Health Care Facilities	A	A	A
Utilities:	A	A	A
Water Supply*	A	A	A
Water Distribution	A	A	A
Energy Supply	A	A	A
Energy Distribution	A	A	A
Wastewater Collection	A	A	A
Wastewater Treatment	A	A	A
Storm Water Collection	A	A	A
Solid Waste Collection and Disposal	A	A	A
Hazardous/Toxic Waste Disposal	A	A	A
Recreation Facilities	A	A	A

Remember to mark with an asterisk any categories which are wholly supported on-base.

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

2) For each rating of "C" identified in the table on the preceding page, attach a brief narrative explanation of the types and magnitude of improvements required and/or the nature of any barriers that preclude expansion.

Source of Data (2.b. 1) & 2) - Regional Table): St. Mary's County Economic Development Division

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

3. Public Facilities Data:

(NOTE: Residency Table 1.b.(1)(a) on page 4 of this data call response was used in preparing answers to all subparagraphs of question 3.)

a. **Off-Base Housing Availability.** For the counties identified in the response to question 1.b. (page 3), in the aggregate, estimate the current average vacancy rate for community housing. Use current data or information identified on the latest family housing market analysis. For each of the categories listed (rental units and units for sale), combine single family homes, condominiums, townhouses, mobile homes, etc., into a single rate:

Rental Units: 8%

Units for Sale: 5%

Source of Data (3.a. Off-Base Housing): Tri-County Data/May 1994 Survey SMC DECD.

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

b. **Education.**

1) Information is required on the current capacity and enrollment levels of school systems serving employees of the activity. Information should be keyed to the counties identified in the response to question 1.b. (page 3).

School District	County	Number of Schools			Enrollment		Pupil-to-Teacher Ratio		Does School District Serve Gov't Housing Units? *
		Elementary	Middle	High	Current	Max. Capacity	Current	Max. Ratio	
St. Mary's County	St. Mary's	16[a]	4	3[b]	13,063[c]	13,342	PK/K 1:20 1-2 1:23 3-12 1:24	PK/K 1:20 1-2 1:26 3-12 1:29	Yes
Private	St. Mary's	d	d	d	1,987	2,280	1:16	PK/K 1:20 1-8 1:30[e]	Yes
Calvert County	Calvert	9[f]	4	2[f]	11,694[c]	12,403	1:25	6:25	Yes
Private	Calvert	h	h	h	430	525	1:12	PK/K 1:20 1-8 1:30[e]	Yes
Charles County	Charles	18	e	5[a]	9,772[c]	21,426	K 1:20 1-12 1:25	1:30	Yes
Private	Charles	j	j	j	2,183	2,545	1:14	1:20[e]	Yes

a: There are 2 special education centers, these are integrated with elementary schools.
b: There is also a technical center not counted here.
c: Public school counts are of full time equivalents.
d: 7 are PreK or K-8; 1 is 1-8; 1 is 5-11; 1 is 8-12; and 1 is K-12. There is a Mennonite School not counted. (Enrollment is 101).
e: Individual schools may set lower limits.
f: One special education center and 1 technical education center not counted.
g: One Technical Education Center not counted.
h: One is K-8 and 1 is PreK-12.
i: Counts do not include: 1 alternative school, 1 special education center, 1 vocational/technical school, and 1 adult center.
j: One is PreK-4; 3 are PreK-5, 1 is PreK-8, 1 is PreK-12, 5 are K-8, 2 are PreK and K.

* Answer "Yes" in this column if the school district in question enrolls students who reside in government housing.

Source of Data (3.b.1) Education Table: Survey of Tri-County Public & Private Schools, Archdiocese c=Washington VOS, Indian Head by St. Mary's County Department of Economic & Community Development.

2) Are there any on-base "Section 6" Schools? If so, identify number of schools and current enrollment.

No.

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Source of Data (3.b.2) On-Base Schools):

3) For the counties identified in the response to question 1.b. (page 3), in the aggregate, list the names of undergraduate and graduate colleges and universities which offer certificates, Associate, Bachelor or Graduate degrees :

COLLEGE OR UNIVERSITY	DEGREES OFFERED
Capitol College	Bachelors Degree
Charles County Community College	Associate Degrees and Certificates
Embry-Riddle Aeronautical University	Associate, Bachelor, and Graduate Degrees
Florida Institute of Technology	Graduate Degrees
St. Mary's College of Maryland	Bachelors Degree
University of Maryland University College	Bachelors and Graduate Degrees

Source of Data (3.b.3) Colleges): Southern Maryland Resource Guide, of 16 June 94

4) For the counties identified in the response to question 1.b. (page 3), in the aggregate, list the names and major curriculums of vocational/technical training schools:

Each county supports a vocational/technical training school. St. Mary's County Technical Center offers four Tech Prep clusters: Applied Business/Management Technologies, Applied Engineering/Mechanical Technologies, Applied Health/Human Services Technologies, and a Four-Year College University cluster.

In Calvert County, Calvert Career Centers offer two major pathways: Occupational Technology pathway or Advanced Tech Prep pathways comprised of three areas: Engineering Technology, Health and Human Services and Business Technology.

Charles County offers vocational education through Business and Home Economics programs in all high schools, a graphics arts program at McDonough High School and a full range of 18 technical and industrial programs at the Vocation-Technical Center.

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

VOCATIONAL/TECHNICAL SCHOOL	MAJOR CURRICULUMS
Calvert County Vocational-Technical Center	Air Conditioning, plumbing and heating, automotive mechanics, carpentry, child care, clerical office worker, clothing and textiles, computer programming, cosmetology, electricity, food production and management, geriatric care, graphic arts, masonry, medical assisting, secretary and welding.
Charles County Vocation-Technical Center	Full range of Vocational-Technical subjects (grades 9-12)
St. Mary's County Vocational-Technical Center	Full range of Vocational-Technical subjects
H&R Block (various locations)	Income Tax Preparation Training
Melwood Farm Training Center	Vocational training for mentally and physically disabled individuals

Source of Data (3.b.4) Vo-tech Training): Tri-County Public Schools

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

c. **Transportation.**

1) Is the activity served by public transportation?

	Yes	No
Bus:	___	X
Rail:	___	X
Subway:	___	X
Ferry:	___	X

Source of Data (3.c.1) Transportation): St. Mary's County Department of Economic and Community Development

2) Identify the location of the nearest passenger railroad station (long distance rail service, not commuter service within a city) and the distance from the activity to the station.

66 miles to AMTRAK/New Carrollton
65 miles to AMTRAK/Washington, D.C.

Source of Data (3.c.2) Transportation): Maryland Department of Transportation Map

3) Identify the name and location of the nearest commercial airport (with public carriers, e.g., USAIR, United, etc.) and the distance from the activity to the airport.

St. Mary's County Airport	**7 miles**
Washington National Airport	**69 miles**

Additional airports in the area include:

Dulles International Airport	**92 miles**
Baltimore Washington Int'l Airport	**70 miles**

Source of Data (3.c.3) Transportation): Maryland Department of Transportation Map

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

4) How many carriers are available at this airport?

Charter service is available at St. Mary's County Airport. The chart below details carriers at adjacent metro area airports.

AIRPORT	COMMERCIAL	COMMUTER
Washington National Airport	**11**	**9**
Baltimore Washington Int'l	**16**	**2**
Dulles International Airport	**23**	**9**

Source of Data (3.c.4) Transportation): St. Mary's County Department of Economic and Community Development. Queried Airports

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

5) What is the Interstate route number and distance, in miles, from the activity to the nearest Interstate highway?

Interstate Highway 95/495 54 miles

Source of Data (3.c.5) Transportation):	Maryland Department of Transportation Map

6) Access to Base:

a) Describe the quality and capacity of the road systems providing access to the base, specifically during peak periods. (Include both information on the area surrounding the base and information on access to the base, e.g., numbers of gates, congestion problems, etc.)

Quality (conditions) of all roads is very good. The level of service on Route 235, north of NAWCADPAX, ranges from very good to poor during a.m. and p.m. peak hours. Route 235, south of NAWCADPAX, is excellent. Route 246 service ranges from excellent to fair. Service has improved with recently completed construction of rear North Gate. Completion of Pegg Road is expected summer 1995; completion of additional lanes on Route 246 is underway. Widening Chancellors Run Road to four lanes is being studied; widening Route 235 to six lanes is also being studied. Hewitt Road is being straightened and modified as thoroughfare to align with crossover at Rue's Purchase Road. This will provide better access to Routes 235 and 237.*

***Definitions:**

Excellent	free unobstructed flow, all signal phases sufficient
Very Good	stable flow, a few phase unable to handle all vehicles
Good	conditions of stable flow, delays are low to moderate, full use of peak direction signal phase
Fair	approaching unstable flow, moderate to heavy delays
Poor	approaching unstable flow, significant; congestion exists for extended throughout peak

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

b) Do access roads transit residential neighborhoods?

No.

c) Are there any easements that preclude expansion of the access road system?

No.

d) Are there any man-made barriers that inhibit traffic flow (e.g., draw bridges, etc.)?

No.

Source of Data (3.c.6) Transportation): Per Mike Lenhart, SHA; Walter Wise, DPW and SMC DECD.

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

d. **Fire Protection/Hazardous Materials Incidents.** Does the activity have an agreement with the local community for fire protection or hazardous materials incidents? Explain the nature of the agreement and identify the provider of the service.

Yes.

1) Agreement between Commanding Officer, Naval Air Station, Patuxent River and the Bay District Volunteer Fire Department, Inc., Lexington Park, Maryland. Agreement provides mutual assistance for fire fighting and hazardous materials incidents and is used to augment the existing fire protection of each participant.

2) Agreement between the commanding Officer, Naval Electronics Systems Engineering Activity (NESEA), St. Inigoes, Maryland and the Ridge Volunteer Fire Department, Ridge, Maryland. Agreement provides mutual fire fighting assistance to augment fire protection available in participant's respective areas. NAS Patuxent River provides fire fighters and equipment that comprises the NESEA Fire Department.

3) Agreement between the Commanding Officer, Naval Air Station, Patuxent River, Maryland, the Calvert County Board of County Commissioners, and the Solomons Volunteer Rescue Squad and Fire Department, Solomons, Maryland. Agreement provides mutual assistance for fire fighting and hazardous materials incidents and is used to augment the existing fire protection of each participant.

Source of Data (3.d. Fire/Hazmat):

1) Mutual Aid Fire Fighting Assistance Agreement between the Bay District Volunteer Fire Department, Inc. and the Commanding Officer, Naval Air Station, Patuxent River, Maryland dated 14 August 1990;

2) Mutual Aid Fire Fighting Assistance Agreement between the Ridge Volunteer Fire Department, Ridge, Maryland, and the Commanding Officer, Naval Electronic Systems Engineering Activity, St. Inigoes, Maryland dated 12 January 1990;

3) Mutual Aid Fire Fighting Assistance Agreement between the Calvert County Board of County Commissioners, the Commanding Officer, Naval Air Station, Patuxent River, Maryland, and the Solomons Volunteer Rescue Squad and Fire Department, inc., dated 1 November 1990.

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

e. **Police Protection.**

1) What is the level of legislative jurisdiction held by the installation?

The Patuxent River Naval Air Station, covering approximately 6,500 acres and approximately 15 miles of shoreline area, is under exclusive jurisdiction.

The Naval Air Station has an off base housing area approximately 1 mile out the main gate called Glenn Forest. This area has 250 housing units on 139.97 acres with an adjacent parcel of land that is approximately 200 acres +- and is under concurrent jurisdiction.

The Naval Air Station Solomons Annex houses the Naval Recreation Center and in industrial area the covers 285.81 acres of land that is under concurrent jurisdiction.

The Naval Air Station (effective 3 Oct 94) assumes control of Webster Field located approximately 13 miles south of the base in St. Inigoes area of the county. This base is 852.8 acres of land with water front area. This area is used by the Coast Guard as a base port, and used by the Navy for light aircraft. This area has numerous buildings, none of which are used for housing. Jurisdiction at this location is concurrent.

The Naval Air Station has several small areas located in the county such as a testing site at Point Lookout in the far south end of the county, and several small areas used for tracking stations. All these sites are under concurrent jurisdiction. The total amount of land if added together is approximately 75 acres +-.

2) If there is more than one level of legislative jurisdiction for installation property, provide a brief narrative description of the areas covered by each level of legislative jurisdiction and whether there are separate agreements for local law enforcement protection.

No location identified above has more than one level of jurisdiction.

3) Does the activity have a specific written agreement with local law enforcement concerning the provision of local police protection?

No.

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

4) If agreements exist with more than one local law enforcement entity, provide a brief narrative description of whom the agreement is with and what services are covered.

Not applicable.

5) If military law enforcement officials are routinely augmented by officials of other federal agencies (BLM, Forest Service, etc.), identify any written agreements covering such services and briefly describe the level of support received.

Not applicable.

Source of Data (3.e. 1) - 5) - Police): Mr. John Bates, Department Head, Security Department, Naval Air Station, Patuxent River, Maryland

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

f. **Utilities.**

1) Does the activity have an agreement with the local community for water, refuse disposal, power or any other utility requirements? Explain the nature of the agreement and identify the provider of the service.

(a) Water. The Naval Air Station, Patuxent River, Maryland has its own water source and is therefore independent from the local community.

(b) Refuse. Agreement between the Commanding Officer, Naval Air Station, Patuxent River, Maryland, and the Metropolitan Commission, St. Mary's County, Maryland, for processing of raw sewage effluent from the Naval Air Station, Patuxent River. Charge is $1.14 per 1,000 gallons. Average flow is 655,000 gallons per day with a total capacity of 1.2 million gallons per day.

(c) Electric. The Naval Air Station, Patuxent River Maryland is a regular customer of the Southern Maryland Electrical Cooperative (SMECO) and has no agreements beyond this customer - provider relationship. The Naval Air Station does maintain easements to facilitate continuing SMECO services.

2) Has the activity been subject to water rationing or interruption of delivery during the last five years? If so, identify time period during which rationing existed and the restrictions imposed. Were activity operations affected by these situations? If so, explain extent of impact.

No.

3) Has the activity been subject to any other significant disruptions in utility service, e.g., electrical "brown outs", "rolling black outs", etc., during the last five years? If so, identify time period(s) covered and extent/nature of restrictions/disruption. Were activity operations affected by these situations? If so, explain extent of impact.

No.

Source of Data (3.f. 1) - 3) Utilities): Bobby Bean, Public Works Environmental Division, Naval Air Station, Patuxent River, Maryland

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

4. **Business Profile.** List the top ten employers in the geographic area defined by your response to question 1.b. (page 3), taken in the aggregate, (include your activity, if appropriate):

Employer	Product/Service	No. of Employees
1. **NAVAIRWARCENACDIV/NISE EAST**	Naval Research Development Test and Evaluation	**9,605**
2. **Naval Surface Warfare Center, Indian Head**	Naval/Ordnance/ Testing	**3,000**
3. **Charles County Board of Education**	Education	**2,600**
4. **State Government Tri-County Total**	St. Mary's College and Miscellaneous Government Services	**1,635**
5. **Baltimore Gas and Electric Company**	Power Generation	**1,631**
6. **St. Mary's County Board of Education**	Education	**1,600**
7. **Calvert County Board of Education**	Education	**1,050**
8. **Dynacorp**	Technological Services to Government Agencies	**1,000**
9. **Tracor**	Engineering Electronic and Communication Support	**800**
10. **Charles County Community College**	Education.	**649**

Source of Data (4. Business Profile): *Calvert, Charles and St. Mary's Counties' Department of Economic Development.

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

5. **Other Socio-Economic Impacts.** For each of the following areas, describe other recent (past 5 years), on-going or projected economic impacts (both positive and negative) on the geographic region defined by your response to question 1.b. (page 3), in the aggregate:

a. Loss of Major Employers:

There has been no loss of private major (over 100 workers) employers. Approximately 800 jobs from the Naval Command, Control and Ocean Surveillance Center In Service Engineering Center in St. Inigoes, St. Mary's County are being transferred to Charleston, SC.

b. Introduction of New Businesses/Technologies:

The retail sector continues to dominate new business growth in the Tri-County area due to population gains seen over the past decade. In St. Mary's the Services Sector, fueled by hi-tech employment support Navy activities, is expanding rapidly. The relocation of NAWCAD Warminster and NAVAIR to Patuxent River, MD will greatly expand the range of technology employment in the area.

c. Natural Disasters:

The ice storm of 1994 hampered commerce for 1-7 days.

d. Overall Economic Trends:

Between 1980 and 1990 population in the Southern Maryland region grew faster than any in the state. Increases in Charles and Calvert counties were due in large part to their proximity to metropolitan areas. In St. Mary's County the majority of growth was prompted by expansion at Patuxent River Naval Air Station. Maryland Office of Planning predicts Southern Maryland will continue as Maryland's fastest growing region through the year 2020. Unemployment in Southern Maryland is below state and national levels. Approximately half of the jobs in Southern Maryland, and the states, are found in the retail and service sectors. Southern Maryland is more dependent on federal jobs and much less involved in manufacturing than the state average. Growth in the service sector is expected to continue. Retail will remain strong in Calvert and Charles counties.

Source of Data (5. Other Socio/Econ): St. Mary's County Department of Economic & Community Development.

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

6. Other. Identify any contributions of your activity to the local community not discussed elsewhere in this response.

Paxuxent River has opened a new era of communications with its St. Mary's County neighbors. Patuxent River Personal Excellence Program conducts Annual Career Fairs, Career Work Shops, and Employee Shadowing Day. Military and civilian personnel volunteer to provide tutoring services to middle and high school students in a wide variety of academic fields.

In co-ordination with the County-wide Optimist Clubs, the Naval Air Station provides the Drill Hall for "Project Graduation" which is Alcohol Free celebration for graduates.

Paxuxent River has over 100 volunteers to take part in the Christmas in April program. The volunteers toiled sided by side throughout the day to repair and rehabilitate homes belonging to the elderly and handicapped.

Activities at Patuxent River have recently been authorized to provide the St. Mary's County School Board with government computers and computer software that are obsolete.

It is fully anticipated that relocated NAVAIR Headquarters personnel will continue to build upon the examples set by the current Patuxent River workforce.

Source of Data (6. Other): Patuxent River/NAVAIR Headquarters BRAC coordinators.

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

JAMES WEATHERSBEE
NAME (Please type or print)

Signature

EXECUTIVE DIRECTOR FOR CORPORATE OPERATIONS
Title

9/26/94
Date

CORPORATE OPERATIONS DIRECTORATE
Division

Department

NAVAL AIR SYSTEMS COMMAND
Activity

Enclosure (1)

BRAC-95 CERTIFICATION

Reference: SECNAVNOTE 11000 of 08 December 1993

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

DONALD V. BOECKER, RADM USN
NAME (Please type or print)

Donald V. Boecker
Signature

COMMANDER (ACTING)
Title

2 Aug 94
Date

NAVAL AIR SYSTEMS COMMAND
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print

Signature

Title

Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type of print

Signature

Title

Date

Activity

In certify that the information herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

DONALD V. BOECKER, RADM USN

NAME (Please type or print

Signature

COMMANDER (ACTING)

Title

2 Aug 94

Date

NAVAL AIR SYSTEMS COMMAND

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

J. B. GREENE, JR.

NAME (Please type of print

Signature

ACTING

Title

16 AUG 1994

Date

506

UIC: 00019

DATA CALL 66
INSTALLATION RESOURCES

Activity Information:

Activity Name:	**Headquarters, Naval Air Systems Command**
UIC:	**00019**
Host Activity Name (if response is for a tenant activity):	
Host Activity UIC:	

General Instructions/Background. A separate response to this data call must be completed for each Department of the Navy (DON) host, independent and tenant activity which separately budgets BOS costs (regardless of appropriation), and, is located in the United States, its territories or possessions.

1. **Base Operating Support (BOS) Cost Data.** Data is required which captures the total annual cost of operating and maintaining Department of the Navy (DON) shore installations. Information must reflect FY 1996 budget data supporting the FY 1996 NAVCOMPT Budget Submit. Two tables are provided. Table 1A identifies "Other than DBOF Overhead" BOS costs and Table 1B identifies "DBOF Overhead" BOS costs. These tables must be completed, as appropriate, for all DON host, independent or tenant activities which separately budget BOS costs (regardless of appropriation), and, are located in the United States, its territories or possessions. Responses for DBOF activities may need to include both Table 1A and 1B to ensure that all BOS costs, including those incurred by the activity in support of tenants, are identified. If both table 1A and 1B are submitted for a single DON activity, please ensure that no data is double counted (that is, included on both Table 1A and 1B). The following tables are designed to collect all BOS costs currently budgeted, regardless of appropriation, e.g., Operations and Maintenance, Research and Development, Military Personnel, etc. Data must reflect FY 1996 and should be reported in thousands of dollars.

a. **Table 1A - Base Operating Support Costs (Other Than DBOF Overhead).** This Table should be completed to identify "Other Than DBOF Overhead" Costs. Display, in the format shown on the table, the O&M, R&D and MPN resources currently budgeted for BOS services. O&M cost data must be consistent with data provided on the BS-1 exhibit. Report only direct funding for the activity. Host activities should not include reimbursable support provided to tenants, since tenants will be separately reporting these costs. Military personnel costs should be included on the appropriate lines of the table. Please ensure that individual lines of the table do not include duplicate costs. Add additional lines to the table (following line 2j., as necessary, to identify any additional cost elements not currently shown). **Leave shaded areas**

DATA CALL 66
INSTALLATION RESOURCES

(following line 2j., as necessary, to identify any additional cost elements not currently shown). Leave shaded areas of table blank.

Table 1A - Base Operating Support Costs (Other Than DBOF Overhead)			
Activity Name: HQ, NAVAIRSYSCOM		UIC: 00019	
Category	FY 1996 BOS Costs ($000)		
	Non-Labor	Labor	Total
1. Real Property Maintenance Costs:			
1a. Maintenance and Repair	NONE	NONE	NONE
1b. Minor Construction	NONE	NONE	NONE
1c. Sub-total 1a. and 1b.	NONE	NONE	NONE
2. Other Base Operating Support Costs:			
2a. Utilities	N/A	N/A	N/A
2b. Transportation	N/A	N/A	N/A
2c. Environmental	N/A	N/A	N/A
2d. Facility Leases	10,922	N/A	10,922
2e. Morale, Welfare & Recreation	NONE	NONE	NONE
2f. Bachelor Quarters	N/A	N/A	N/A
2g. Child Care Centers	N/A	N/A	N/A
2h. Family Service Centers	N/A	N/A	N/A
2i. Administration	NONE	NONE	NONE
2j. Other (Specify) COMMUNICATIONS	6,065	N/A	6,065
2k. Sub-total 2a. through 2j:	16,987	N/A	16,987
3. Grand Total (sum of 1c. and 2k.):	16,987	N/A	16,987

NOTE: Source of Data: OP-5 Exhibit from FY 96/97 NAVCOMPT Budget Submit.

EXPLANATORY NOTES FOR TABLE 1A

Note 1. Source of data provided: OP-5 Exhibit from the FY 1996/1997 NAVCOMPT Budget Submission.

Note 2. Re item 1 - Real Property Maintenance Costs. Naval Air Systems Command does not own real property at the Headquarters level.

Note 3. Re item 2a - Utilities. Utilities Costs are included in Facilities Costs.

Note 4. Re item 2b - Transportation Costs. Naval Air Systems Command does not budget transportation costs as a function of Base Operating Support. Transportation Costs indicated in the OP-32 Exhibit to the FY 1996/1997 NAVCOMPT Budget Submission are associated with specific program support.

Note 5. Re item 2c - Environmental Costs. Cost expenditures for environmental concerns are not applicable to Naval Air Systems Command at the Headquarters level.

Note 6. Re item 2d - Facility Leases. The amount indicated on Table 1A for this category is the funded amount for FY 96. There is an unfunded amount of $6,830,000 for this category for FY 96. The total Facility Lease requirement is $17,752,000 for FY 96.

Note 7. Re item 2e - Morale, Welfare & Recreation Costs. These costs are not applicable to Naval Air Systems Command at the Headquarters level.

Note 8. Re items 2f-22h. Naval Air Systems Command does not have Bachelor Quarters, Child Care Centers, or Family Service Centers at the Headquarters level.

Note 9. Re item 2i - Administration Costs. Cost expenditures for Administration as a function of Base Operating Support are not applicable to Naval Air Systems Command at the Headquarters level.

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INSTALLATION RESOURCES

b. Funding Source. If data shown on Table 1A reflects more than one appropriation, then please provide a break out of the total shown for the "3. Grand-Total" line, by appropriation:

Appropriation	Amount ($000)
O&M,N	**16,987**

c. Table 1B - Base Operating Support Costs (DBOF Overhead). This Table should be submitted for all current DBOF activities. Costs reported should reflect BOS costs supporting the DBOF activity itself (usually included in the G&A cost of the activity). For DBOF activities which are tenants on another installation, total cost of BOS incurred by the tenant activity for itself should be shown on this table. It is recognized that differences exist among DBOF activity groups regarding the costing of base operating support: some groups reflect all such costs only in general and administrative (G&A), while others spread them between G&A and production overhead. Regardless of the costing process, all such costs should be included on Table 1B. The Minor Construction portion of the FY 1996 capital budget should be included on the appropriate line. Military personnel costs (at civilian equivalency rates) should also be included on the appropriate lines of the table. Please ensure that individual lines of the table do not include duplicate costs. Also ensure that there is no duplication between data provided on Table 1A. and 1B. These two tables must be mutually exclusive, since in those cases where both tables are submitted for an activity, the two tables will be added together to estimate total BOS costs at the activity. Add additional lines to the table (following line 21., as necessary, to identify any additional cost elements not currently shown). **Leave shaded areas of table blank.**

Other Notes: All costs of operating the five Major Range Test Facility Bases at DBOF activities (even if direct RDT&E funded) should be included on Table 1B. Weapon Stations should include underutilized plant capacity costs as a DBOF overhead "BOS expense" on Table 1B..

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Table 1B - Base Operating Support Costs (DBOF Overhead)			
Activity Name: HQ, NAVAIRSYSCOM (NOT APPLICABLE TO THIS ACTIVITY.)		UIC: 00019	
Category	FY 1996 Net Cost From UC/FUND-4 ($000)		
	Non-Labor	Labor	Total
1. Real Property Maintenance Costs:			
1a. Real Property Maintenance (>$15K)			
1b. Real Property Maintenance (<$15K)			
1c. Minor Construction (Expensed)			
1d. Minor Construction (Capital Budget)			
1c. Sub-total 1a. through 1d.			
2. Other Base Operating Support Costs:			
2a. Command Office			
2b. ADP Support			
2c. Equipment Maintenance			
2d. Civilian Personnel Services			
2e. Accounting/Finance			
2f. Utilities			
2g. Environmental Compliance			
2h. Police and Fire			
2i. Safety			
2j. Supply and Storage Operations			
2k. Major Range Test Facility Base Costs			
2l. Other (Specify)			
2m. Sub-total 2a. through 2l:			
3. Depreciation			

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INSTALLATION RESOURCES

4. Grand Total (sum of 1c., 2m., and 3.) :			

2. Services/Supplies Cost Data. The purpose of Table 2 is to provide information about projected **FY 1996** costs for the purchase of services and supplies by the activity. **(Note: Unlike Question 1 and Tables 1A and 1B, above, this question is not limited to overhead costs.)** The source for this information, where possible, should be either the NAVCOMPT OP-32 Budget Exhibit for O&M activities or the NAVCOMPT UC/FUND-1/IF-4 exhibit for DBOF activities. Information must reflect FY 1996 budget data supporting the FY 1996 NAVCOMPT Budget Submit. Break out cost data by the major sub-headings identified on the OP-32 or UC/FUND-1/IF-4 exhibit, disregarding the sub-headings on the exhibit which apply to civilian and military salary costs and depreciation. Please note that while the OP-32 exhibit aggregates information by budget activity, this data call requests OP-32 data for the activity responding to the data call. Refer to NAVCOMPTINST 7102.2B of 23 April 1990, Subj: Guidance for the Preparation, Submission and Review of the Department of the Navy (DON) Budget Estimates (DON Budget Guidance Manual) with Changes 1 and 2 for more information on categories of costs identified. Any rows that do not apply to your activity may be left blank. However, totals reported should reflect all costs, exclusive of salary and depreciation.

Table 2 - Services/Supplies Cost Data	
Activity Name: HQ, NAVAIRSYSCOM	**UIC: 00019**
Cost Category	**FY 1996 Projected Costs ($000)**
Travel:	**3,442**
Material and Supplies (including equipment):	**794**
Industrial Fund Purchases (other DBOF purchases):	**0**
Transportation:	**18**
Other Purchases (Contract support, etc.):	**19,884**
Total:	**24,138**

NOTE: Source of Data: OP-32 Exhibit from FY 96/97 NAVCOMPT Budget Submit.

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INSTALLATION RESOURCES

3. Contractor Workyears.

a. On-Base Contract Workyear Table. Provide a projected estimate of the number of contract workyears expected to be **performed "on base"** in support of the installation during FY 1996. Information should represent an annual estimate on a full-time equivalency basis. Several categories of contract support have been identified in the table below. While some of the categories are self-explanatory, please note that the category "mission support" entails management support, labor service and other mission support contracting efforts, e.g., aircraft maintenance, RDT&E support, technical services in support of aircraft and ships, etc.

Table 3 - Contract Workyears	
Activity Name: HQ, NAVAIRSYSCOM	**UIC: 00019**
Contract Type	**FY 1996 Estimated Number of Workyears On-Base**
Construction:	**NONE**
Facilities Support:	**NONE**
Mission Support:	**178**
Procurement:	**NONE**
Other:*	**N/A**
Total Workyears:	**178**

*** Note:** Provide a brief narrative description of the type(s) of contracts, if any, included under the "Other" category.

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INSTALLATION RESOURCES

b. Potential Disposition of On-Base Contract Workyears. If the mission/functions of your activity were relocated to another site, what would be the anticipated disposition of the on-base contract workyears identified in Table 3.?

1) Estimated number of contract workyears which would be transferred to the receiving site (This number should reflect the number of jobs which would in the future be contracted for at the receiving site, not an estimate of the number of people who would move or an indication that work would necessarily be done by the same contractor(s)):

178 W/Y would be transferred to the receiving site.

2) Estimated number of workyears which would be eliminated:

NONE

3) Estimated number of contract workyears which would remain in place (i.e., contract would remain in place in current location even if activity were relocated outside of the local area):

NONE

DATA CALL 66
INSTALLATION RESOURCES

c. **"Off-Base" Contract Workyear Data.** Are there any contract workyears located in the local community, but not on-base, which would either be eliminated or relocated if your activity were to be closed or relocated? If so, then provide the following information **(ensure that numbers reported below do not double count numbers included in 3.a. and 3.b., above):**

Yes, see tables below:

No. of Additional Contract Workyears Which Would Be Eliminated	General Type of Work Performed on Contract (e.g., engineering support, technical services, etc.)
1	**Headquarters, Program Mission Support**

No. of Additional Contract Workyears Which Would Be Relocated	General Type of Work Performed on Contract (e.g., engineering support, technical services, etc.)
1,931	**Headquarters, Program Mission Support**

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print

Signature

Title

Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type of print

Signature

Title

Date

Activity

In certify that the information herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

DONALD V. BOECKER, RADM USN

NAME (Please type or print

Signature

COMMANDER (ACTING)

Title

2 Aug 94

Date

NAVAL AIR SYSTEMS COMMAND

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

J. B. GREENE, JR.

NAME (Please type of print

Signature

ACTING

Title

15 AUG 1994

Date

BRAC-95 CERTIFICATION

Reference: SECNAVNOTE 11000 of 08 December 1993

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

DONALD V. BOECKER, RADM USN	Donald V. Boecker
NAME (Please type or print)	Signature
COMMANDER (ACTING)	2 Aug 94
Title	Date
NAVAL AIR SYSTEMS COMMAND	
Activity	

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

JAMES WEATHERSBEE
NAME (Please type or print)

Signature

EXECUTIVE DIRECTOR FOR CORPORATE OPERATIONS
Title

7/21/94
Date

CORPORATE OPERATIONS DIRECTORATE
Division

Department

NAVAL AIR SYSTEMS COMMAND
Activity

Enclosure (1)

506

MILITARY VALUE:
DATA CALL WORK SHEET FOR
ADMINISTRATIVE ACTIVITY: HEADQUARTERS, NAVAL AIR SYSTEMS COMMAND _

ACTIVITY UIC: 00019

Category . . . . . Personnel Support
Sub-category . . . . . Administrative Activity

**************If any responses are classified, attach separate classified annex ***************

UIC: 00019

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

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ADMINISTRATIVE ACTIVITIES DATA CALL
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In responding to questions in this data call, assume previous BRAC closures and realignments are implemented on schedule.

I. MISSION REQUIREMENTS

1. Mission statement. State the mission of this organization in sufficient detail that it can be distinguished from other organizations providing administrative support. Relate this expression of mission to the impact on that mission if the activity were to be relocated.

Answer: The mission of NAVAIR is to be responsible for the development, acquisition, and support of maritime aeronautical and related technology systmes for operating forces. NAVAIR works with private industry which assists NAVAIR in carrying out these responsibilities. Essential functions are as follows:

* Translate operational requirements into technical performance and contractual statements suitable for engaging private sector in the acquisition process.

* Award contract for the best offer based on competitive selection.

* Identify and transition new technology into air weapon systems.

* Test and evaluate; provide ranges and facilities for common purposes.

* Provide responsive inservice engineering.

* Provide logistics support and perform depot maintenance of active aircraft.

* Apply program to program and life cycle lessons learned.

2. Client/customer base. In the table below indicate the top five clients/customers in terms of direct man-years of support provided by this activity and indicate the percentage of the activity's resources that are directed to that client or customer.

..

Ltr. code	Client/customer	Client location	Percent resources
A.	ASN (RD&A)	Arlington, VA	55%
B.	CNO/CMC	Arlington, VA	37%
C.	Navy IPO	Arlington, VA	7%
D.	Other Services/Agencies	Arlington, VA	1%
E.			

3. **Work breakdown structure.** The work breakdown structure provided in the following table is a modified version of the breakdown structure obtained from the Defense Regional Interservice Support (DRIS) Program. Indicate space, desktop computers, and personnel allocated to these functions. The total row at the bottom of the table should account for all resources.

Function	Space allocated (KSF)	Desktop computers allocated	Civilian personnel positions	Contract work-years	Off. bil.	Enlisted billets
Management (See Note 1 following this table)	414.9	2,263	1,702	55	429	77
Comptroller	16.4	108	101	4	3	
Human Resources	2.5	12	12			
Administrative services	3.0	12	12			
Audio/visual services	N/A					
Automated data processing/automation services	22.3	254	56	109	1	
Civilian personnel services	N/A					
Clubs	N/A					

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Function	Space allocated (KSF)	Desktop computers allocated	Civilian personnel positions	Contract work-years	Off. bil.	Enlisted billets
Communication services	3.6	12	12			
Community support services	N/A					
Confinement and detention centers	N/A					
Custodial services	N/A					
Education services	N/A					
Engineering support	N/A					
Equipment operation, maintenance, and repair	N/A					
Facilities and real property support	4.2	31	30		1	
Facility maintenance and repair	N/A					
Finance and accounting	N/A					
Food services	N/A					
Health services	6.2			3		
Housing and lodging services	N/A					
Information services	N/A					
Installation retail supply and storage operations	N/A					

Function	Space allocated (KSF)	Desktop computers allocated	Civilian personnel positions	Contract work-years	Off. bil.	Enlisted billets
Legal services	10.2	42	42			
Military personnel support	2.4	15	4		8	3
Mobilization support	N/A					
Mortuary services	N/A					
Printing and reproduction	.1	1	1			
Purchasing and contracting services	43.1	292	267	6	19	
Resource management	.8	9	9			
Training services	2.8	9	9			
Transportation services	N/A					
Weather service	N/A					
Other support	12.2	65	60	5		
TOTALS	544.7	3,125	2,317 *	182	461 *	80 *

* The total of the civilian and military positions does not include non-payroll personnel. In FY 94 there are a total of 170 non payroll positions each of whom is assigned a desk top computer. Total desk top computers are 3,295 within NAVAIR HQ.

The category of Other Support consists of the Senior management of the NAVAIR Headquarters Corporate Operations Directorate and the associated staff support having direct cognizance of issues concerning congressional liaison, public affairs, security and law enforcement, and quality assurance. This category also pertains to issues relating to aviation safety programs, OSH, and Naval Audit investigations.

Refer to following page for further information regarding this table.

FURTHER INFORMATION REGARDING THE WORK BREAKDOWN STRUCTURE
QUESTION #3

1. The following provides a description of each of the sub-elements of the functional category entitled Management.

a. Command Management.

(1) Square Feet Allocated. 7.1K
(2) Desk Top Computers Allocated.....19
(3) Civilian Personnel Positions.....6
(4) Contractor Positions.....0
(5) Officer Billets.....9
(6) Enlisted Billets.....4

b. Program Management

(1) Square Feet Allocated.....200.6K
(2) Desk Top Computers Allocated.....1,187
(3) Civilian Personnel Positions.....851
(4) Contractor Position.....45
(5) Officer Billets.....242
(6) Enlisted Billets.....49

c. Logistics Management

(1) Square Feet Allocated.....56.8K
(2) Desk Top Computers Allocated.....347
(3) Civilian Personnel Allocated.....265
(4) Contractor Positions.....2
(5) Officer Billets.....58
(6) Enlisted Billets.....22

d. Systems Engineering Management

(1) Square Feet Allocated.....150.4K
(2) Desk Top Computers Allocated.....710
(3) Civilian Personnel Allocated.....580
(4) Contractor Positions.....8
(5) Officer Billets.....120
(6) Enlisted Billets.....2

2. Allocations of desk top computers are based on one per each individual assigned to work space in NAVAIR Headquarters. The exception is to the function of Automated Data Processing/Automation Services where desk top computers operate as file servers and assisting communications equipment supporting the main frame data processing equipment.

3. The function of Health Services is assigned to account for the NAVAIR HQ Fitness Center.

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ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

II. FACILITIES

4. Facilities Description.

a. Government-Owned Facilities. In the following table, indicate the space available, average age, and condition for each building type.

Answer: NAVAIRSYSCOM will be relocated to NAS Patuxent River in accordance with BRAC-93. BRACON project P-951-T will construct an administrative facility to house NAVAIRSYSCOM. The movement of personnel is planned to begin 1 May 1997. NAVAIRSYSCOM will be a tenant on board NAS Patuxent River and will not own any Class I or Class II assets.

Please note that all the square footage has been listed in the 610-10 category code. The general design is currently at approximately 35% while the interior layout and organizational structure is being developed.

R

Building type	NAVFAC (P-80) category code	Government-Owned				
		Avg. age	Installation space (KSF)			
			Ade-quate	Sub-stand ard	In-ade-quate	Total
Admin. office	610-10	NEW	460,000			460,000
Automatic data processing installation	610-20					
Legal services	610-40					
Admin storage	610-77					
Underground administrativ e office	620-10					

ADMINISTRATIVE ACTIVITIES DATA CALL
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II. FACILITIES

4. Facilities Description.

a. Government-Owned Facilities. In the following table, indicate the space available, average age, and condition for each building type.

Answer: Not applicable. The government does not own any of the facilities which make up the NAVAIR HQ.

Building type	NAVFAC (P-80) category code	Government-Owned				
		Avg. age	Installation space (KSF)			
			Ade-quate	Sub-stand ard	In-ade-quate	Total
Admin. office	610-10					
Automatic data processing installation	610-20					
Legal services	610-40					
Admin storage	610-77					
Underground administrativ e office	620-10					
Underground ADP installation	620-20					
Underground admin storage	620-77					
All other						

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UIC: 00019

Underground ADP installation	620-20					
Underground admin storage	620-77					
All other		NEW	2,400**			2,400**
Total			462,000			462,000

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*** The BRACON Project also constructs a 324,000 SF parking structure.**
**** The 2,400 SF is an existing child care center. It is not contiguous with the new administrative facility.**

UIC: 00019

Total						

UIC: 00019

ADMINISTRATIVE ACTIVITIES DATA CALL
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b. **Leased space.** In the following table, provide information for leased space.

*** NAVAIRSYSCOM will be located in a newly constructed building at Patuxent River, MD thus eliminating leased space. Leased space NOT APPLICABLE.**

Type of space	Bldg name	Address	KSF	Lease Exp Date	Cost to DON for lease cost per Sq. Ft.
Management					
(ADP) installation					
Legal services					
Admin storage					
Underground admin office					
Underground ADP installation					
Underground admin storage					
All other					
Total					

R

Revised pg

All previous submissions of pages 7 "*" are superceded by this submission.

ADMINISTRATIVE ACTIVITIES DATA CALL
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b. **Leased space.** In the following table, provide information for leased space.

Type of space	Bldg name	Address	KSF	Lease Exp Date	Cost to DON for lease cost per Sq. Ft.
Management	Jefferson Plaza I & II	1411, 1421 Jefferson Davis Hwy, Arlington, VA 22202	398	10/98	26.21
(ADP) installation	N/A				
Legal services	N/A				
Admin storage	N/A				
Underground admin office	N/A				
Underground ADP installation	N/A				
Underground admin storage	N/A				
All other	N/A				
Total			398		

ADMINISTRATIVE ACTIVITIES DATA CALL
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b. **Leased space.** In the following table, provide information for leased space.

Type of space	Bldg name	Address	KSF	Lease Exp Date	Cost to DON for lease cost per Sq. Ft.
Management	Crystal Gateway #1	1235 Jefferson Davis Hwy, Arlington, VA 22202	44	5/97	33.65
(ADP) installation	N/A				
Legal services	N/A				
Admin storage	N/A				
Underground admin office	N/A				
Underground ADP installation	N/A				
Underground admin storage	N/A				
All other	N/A				
Total			44		

ADMINISTRATIVE ACTIVITIES DATA CALL
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b. **Leased space.** In the following table, provide information for leased space.

Type of space	Bldg name	Address	KSF	Lease Exp Date	Cost to DON for lease cost per Sq. Ft.
Management	Crystal Gateway #2	1225 Jefferson Davis Hwy, Arlington, VA 22202	7	8/96	34.91
(ADP) installation	N/A				
Legal services	N/A				
Admin storage	N/A				
Underground admin office	N/A				
Underground ADP installation	N/A				
Underground admin storage	N/A				
All other	N/A				
Total			7		

ADMINISTRATIVE ACTIVITIES DATA CALL
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b. **Leased space.** In the following table, provide information for leased space.

Type of space	Bldg name	Address	KSF	Lease Exp Date	Cost to DON for lease cost per Sq. Ft.
Management	Crystal Gateway #3	1215 Jefferson Davis Hwy, Arlington, VA 22202	8	1/97	34.84
(ADP) installation	N/A				
Legal services	N/A				
Admin storage	N/A				
Underground admin office	N/A				
Underground ADP installation	N/A				
Underground admin storage	N/A				
All other	N/A				
Total			8		

ADMINISTRATIVE ACTIVITIES DATA CALL
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b. **Leased space.** In the following table, provide information for leased space.

Type of space	Bldg name	Address	KSF	Lease Exp Date	Cost to DON for lease cost per Sq. Ft.
Management	Crystal Gateway #4	1213 Jefferson Davis Hwy, Arlington, VA 22202	65	5/97	26.73
(ADP) installation	N/A				
Legal services	N/A				
Admin storage	N/A				
Underground admin office	N/A				
Underground ADP installation	N/A				
Underground admin storage	N/A				
All other	N/A				
Total			65		

ADMINISTRATIVE ACTIVITIES DATA CALL
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b. **Leased space.** In the following table, provide information for leased space.

Type of space	Bldg name	Address	KSF	Lease Exp Date	Cost to DON for lease cost per Sq. Ft.
Management	Crystal Gateway N.	1111 Jefferson Davis Hwy, Arlington, VA 22202	3	1/97	27.75
(ADP) installation	N/A				
Legal services	N/A				
Admin storage	N/A				
Underground admin office	N/A				
Underground ADP installation	N/A				
Underground admin storage	N/A				
All other	N/A				
Total			3		

ADMINISTRATIVE ACTIVITIES DATA CALL
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b. **Leased space.** In the following table, provide information for leased space.

Type of space	Bldg name	Address	KSF	Lease Exp Date	Cost to DON for lease cost per Sq. Ft.
Management	Crystal Mall #s 2, 3, 4	1921, 1931, 1941 Jefferson Davis Hwy, Arlington, VA 22202	6	2/95	26.84
(ADP) installation	N/A				
Legal services	N/A				
Admin storage	N/A				
Underground admin office	N/A				
Underground ADP installation	N/A				
Underground admin storage	N/A				
All other	N/A				
Total			6		

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

b. **Leased space.** In the following table, provide information for leased space.

Type of space	Bldg name	Address	KSF	Lease Exp Date	Cost to DON for lease cost per Sq. Ft.
Management	Crystal Square II	1725 Jefferson Davis Hwy, Arlington, VA 22202	3	1/97	28.14
(ADP) installation	N/A				
Legal services	N/A				
Admin storage	N/A				
Underground admin office	N/A				
Underground ADP installation	N/A				
Underground admin storage	N/A				
All other	N/A				
Total			3		

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

b. **Leased space.** In the following table, provide information for leased space.

Type of space	**Bldg name**	Address	KSF	Lease Exp Date	Cost to DON for lease cost per Sq. Ft.
Management	South Fern Street	1201-1301 South Fern Street, Arlington, VA 22202	5	11/94	22.86
(ADP) installation	N/A				
Legal services	N/A				
Admin storage	N/A				
Underground admin office	N/A				
Underground ADP installation	N/A				
Underground admin storage	N/A				
All other	N/A				
Total			5		

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

b. **Leased space.** In the following table, provide information for leased space.

Type of space	Bldg name	Address	KSF	Lease Exp Date	Cost to DON for lease cost per Sq. Ft.
Management	Hoffman No. 2	200 Stovall Street, Alexandria, VA 22314	6	1/03	19.84
(ADP) installation	N/A				
Legal services	N/A				
Admin storage	N/A				
Underground admin office	N/A				
Underground ADP installation	N/A				
Underground admin storage	N/A				
All other	N/A				
Total			6		

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MILITARY VALUE

5. **Required improvements.** In the following table, indicate **programmed improvements** by cost and by building types for this activity.

NOTE: NOT APPLICABLE - NAVAIRSYSCOM BRACON P-951-T (New Bldg)

Building type	NAVFAC (P-80) category code	Programmed ($K)	
		MILCON	O&M
Administrative office	610-10		
Automatic data processing installation	610-20		
Legal services	610-40		
Admin storage	610-77		
Underground administrative office	620-10		
Underground automatic data processing installation	620-20		
Underground admin storage	620-77		
All other			
Total			

R

Provide a descriptive assessment of the repairs and improvements purchased with these funds.
N/A

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

5. **Required improvements.** In the following table, indicate **programmed improvements** by cost and by building types for this activity.

Building type	NAVFAC (P-80) category code	Programmed ($K)	
		MILCON	O&M
Management - 4th Flr JP-1 Renovation	610-10		FY-94 $150K
Automatic data processing installation	610-20		
Legal services	610-40		
Admin storage	610-77		
Underground administrative office	620-10		
Underground automatic data processing installation	620-20		
Underground admin storage	620-77		
All other	N/A		
Total			FY-94 $150K

Provide a descriptive assessment of the repairs and improvements purchased with these funds.

Descriptive Assessment: Dollars required to facilitate modernization of antiquated spaces to include, but not be limited to, electrical power to increase automation capability required for the NAVAIR mission, as well as the elimination of various safety concerns, and health concerns.

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ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

5a. Capital Improvement Expenditures. List the project number, description, funding year, and value of the **capital improvements at your facility from 1988 to 1994.** Indicate if the capital improvement is a result of BRAC realignments or closures.

PROJECT	DESCRIPTION	FUND YEAR	VALUE
N0001992 JO2938J	11th Floor JP-1 Renovation	FY-93	$48K
N0001992 JO2952J	10th Floor JP-1 Renovation	FY-93	$138K
N0001992 JO2971J	9th Floor JP-1 Fitness Center	FY-93	$175K

See Continuation Sheet on page 9a which follows.

5b. Planned Capital Improvements. List the project number, funding year, and value of the **non-BRAC related capital improvements** planned for years 1995 through 1997.

RESPONSE: Not Applicable.

PROJECT	DESCRIPTION	FUND YEAR	VALUE

5c. Planned Capital Improvements. List the project number, description, funding year, and value of the **BRAC related capital improvements** planned for 1995 through 1999.

NOTE: NOT APPLICABLE. NAVAIRSYSCOM BRACON P-951-T (New Bldg)

PROJECT	DESCRIPTION	FUND YEAR	VALUE

R

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ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

5a. Capital Improvement Expenditures. List the project number, description, funding year, and value of the **capital improvements at your facility from 1988 to 1994.** Indicate if the capital improvement is a result of BRAC realignments or closures.

PROJECT	DESCRIPTION	FUND YEAR	VALUE
N0001992 JO2938J	11th Floor JP-1 Renovation	FY-93	$48K
N0001992 JO2952J	10th Floor JP-1 Renovation	FY-93	$138K
N0001992 JO2971J	9th Floor JP-1 Fitness Center	FY-93	$175K

See Continuation Sheet on page 9a which follows.

5b. Planned Capital Improvements. List the project number, funding year, and value of the **non-BRAC related capital improvements** planned for years 1995 through 1997.

RESPONSE: Not Applicable.

PROJECT	DESCRIPTION	FUND YEAR	VALUE

5c. Planned Capital Improvements. List the project number, description, funding year, and value of the **BRAC related capital improvements** planned for 1995 through 1999.

Answer. Not Applicable.

PROJECT	DESCRIPTION	FUND YEAR	VALUE

Continuation Sheet for Question 5a.

PROJECT	DESCRIPTION	FUND YEAR	VALUE
N0001994JO4918J	6th Floor JP-1 Renovation (Remainder)	FY-94	$89K
N0001993JO3958J	12th Floor JP-1 Renovation	FY-93	$175K
N0001993JO3941J	5th Floor JP-1 Renovation	FY-93	$115K
N0001992JO2943J	7th Floor JP-1 Renovation	FY-93	$61.9K
N0001992JO2953J	10th Floor JP-2 Renovation	FY-93	$149K
N0001991JO1970J	8th Floor JP-2 Renovation	FY-93	$91K
N0001991JO2930J	7th Floor JP-2 Renovation	FY-93	$64K
N0001992JO2929J	5th Floor JP-2 Renovation	FY-93	$112K
N0001993JO3921J	Plaza Level JP-2 Renovation	FY-93	$98K
N0001992JO2939J	3rd Floor JP-1 Renovation	FY-93	$63K
N0001993JO2959J	11th Floor JP-2 Renovation	FY-93	$29K
N0001993JO3960J	9th Floor JP-2 Renovation	FY-93	$110K
N0001992JO2934J	6th Floor JP-2 Renovation	FY-93	$46K
N0001993JO3959J	2nd Floor JP-2 Renovation	FY-93	$125K
N0001990JO1085J	2nd Floor JP-1 Renovation	FY-92	$94K
N0001991JO1107J	JP-1 Electrical Upgrade	FY-92	$249K
N0001990JO8703J	9th Floor Alteration	FY-92	$45K
N0001991JO1959J	Plaza Level JP-1 Renovation	FY-91	$77K
N0001991JO1104J	JP-2 Electrical Upgrade	FY-91	$278K

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6. Impact of facilities condition. Using the DRIS work breakdown, indicate the impact of the condition of the land, buildings, and other facilities (leased or government owned)on the performance of these functions by entering "P" for positive or "N" for negative impacts. Explain any positive or negative impacts in the Comments column. Only answer for functions for which the activity is currently responsible.

NOTE: See note which follows the following table.

Function	**Facilities condition impact on functional capability**	
	N or P	Comments
Administrative Services	P	
Audio/Visual Services	N/A	
Automated data processing/automation services	P	
Civilian personnel services	P	
Clubs	N/A	
Communications services	P	
Community support services	N/A	
Confinement and detention centers	N/A	
Custodial services	N/A	
Education services	N/A	
Engineering support	N/A	

R

6. **Impact of facilities condition.** Using the DRIS work breakdown, indicate the impact of the condition of the land, buildings, and other facilities (leased or government owned) on the performance of these functions by entering "P" for positive or "N" for negative impacts. Explain any positive or negative impacts in the Comments column. Only answer for functions for which the activity is currently responsible.

NOTE: See note which follows the following table.

Function	**Facilities condition impact on functional capability**	
	N or P	Comments
Administrative Services	N	
Audio/Visual Services	N/A	
Automated data processing/automation services	N	
Civilian personnel services	N	
Clubs	N/A	
Communications services	N	
Community support services	N/A	
Confinement and detention centers	N/A	
Custodial services	N/A	
Education services	N/A	
Engineering support	N/A	
Equipment operation, maintenance, and repair	N/A	

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Function	Facilities condition impact on functional capability	
	N or P	Comments
Equipment operation, maintenance, and repair	N/A	
Facilities and real property support	P	
Facility maintenance and repair	N/A	
Finance and accounting	P	
Food services	N/A	
Health services	N/A	
Housing and lodging services	N/A	
Information services	N/A	
Installation retail supply and storage operations	N/A	
Legal services	P	
Military personnel support	P	
Mobilization support	N/A	
Mortuary services	N/A	
Printing and reproduction	P	

R

Function	Facilities condition impact on functional capability	
	N or P	Comments
Facilities and real property support	N	
Facility maintenance and repair	N/A	
Finance and accounting	N	
Food services	N/A	
Health services	N	
Housing and lodging services	N/A	
Information services	N/A	
Installation retail supply and storage operations	N/A	
Legal services	N	
Military personnel support	N	
Mobilization support	N/A	
Mortuary services	N/A	
Printing and reproduction	N	
Purchasing and contracting services	N	
Resource management	N	
Training services	N	

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Function	**Facilities condition impact on functional capability**	
	N or P	Comments
Purchasing and contracting services	P	
Resource management	P	
Training services	P	
Transportation services	N/A	
Weather service	N/A	
Other support	N/A	

R

Note: NAVAIRSYSCOM will be located in a newly constructed building (BRACON P-951-T) and become a tenant on board NAS Patuxent River in 1997. As a newly constructed facility built to specifications as determined by a RFP, the total overall environment of the facility is expected to have a positive impact on the performance of the aforementioned functions.

Function	Facilities condition impact on functional capability	
	N or P	Comments
Transportation services	N/A	
Weather service	N/A	
Other support	N	

Note: Impact of facilities condition: Over many years, NAVAIR has had many complaints regarding the condition of the JP 1 & 2 buildings. These complaints and inadequacies include, but are not limited to, insufficient electrical capacity, poor heating and ventilation, irregular and inadequate elevator service and capacity, leaking roofs and exterior walls, and others. These problems have had various negative impacts on the ability of personnel to perform their mission, from quality of work life issues to inability to power PCs and other office equipment necessary for mission completion. Recent evaluation of the buildings has provided an estimate of $21.7 million to bring the buildings up to applicable codes. In addition, the necessary repairs could not be accomplished while the buildings are occupied and would necessitate two moves, one to swing space for 12-18 months and another to reoccupy refurbished spaces. This would have a major negative impact on the workforce and the mission.

ADMINISTRATIVE ACTIVITIES DATA CALL

MILITARY VALUE

III. LOCATION

7. Geographic location. How does the activity's geographical location affect its mission performance?

a. What is the importance of its location relative to the clients supported?

Answer. Physical location relative to external customers is becoming less critical as the availability of current and developing communications technology becomes reality. Video teleconferencing, local and wide area networks, and internet connect virtually all of the TEAM's customers and allow for efficient and quick communication, independent of location. As these technologies improve and grow, the communications will become even better and further reduce the need for location near our customers.

b. What is the importance of its location relative to clustering of other activities?

Answer. The collocation of NAVAIR with other systems commands (e.g., NAVSEA, SPAWAR) has, in the past, facilitated communication between these entities where mission and project involvement have coincided. Further, communications with OPNAV, ASN (RD&A), and other sponsors/clients in the NCR area have been relatively easy and close due to the location of the command. Given the advances in technology, discussed in 7.a. above, such as video teleconferencing, LANs, and WANs, the impact of moving the command, in favor of clustering certain other command activities, would be minimal.

The corporate planning for NAVAIR envisions a consolidation of geographically dispersed parts of the command at the Patuxent River location. The consolidation will enable improvements in the efficiencies of conducting the business of the command with the potential for realizing reductions in personnel requirements through consolidation of functions. Clustering of these activities has become far more important to the core business of the command and the ability to operate under funding constraints than collocation with clients in the National Capital Region. Loss of clustering with NAVSEA and SPAWAR will be more than offset by efficiencies which will be gained by consolidating command activities at Patuxent River.

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8. Manpower and recruiting issues.

a. Are there unique aspects of the activity's location that help or hinder in the hiring of qualified personnel?

Answer. Movement of the TEAM to Patuxent River could help to alleviate the reluctance of some qualified personnel to accept positions with the organization on the basis of high cost of living associated with the Washington Metropolitan Area. At the same time, the close proximity of the Patuxent River area to the Washington and Baltimore areas, offers alternative cultural and diversified entertainment options. Further, increased cooperation between field activity and headquarters personnel brought about by consolidation, as discussed in 7.b., could increase the flexibility the command has in transferring qualified personnel between headquarters and field activities. In conjunction with intern and other training programs, aggressive and innovative personnel practices will ensure access to a trained and available personnel pool, skilled in the business and support areas needed by the command in the future. R

b. What would be the impact on the Navy and Marine Corps if the capabilities of the activity were to be lost? Answer this question in terms of the unique capabilities of the staff.

Answer. Could not execute the mission. As is stated in its mission, NAVAIR is responsible for the development, acquisition, and support of maritime aeronautical and related technological systems for the operating forces. To carryout this mission, personnel assigned to these responsibilities must both be trained and experienced in the skills, processes, and interactions of systems development, acquisition, and logistical support. This knowledge and experience base is not quickly gained by initiates and must be obtained over a significant period of time as senior people "bring along" the more junior people. If the unique capabilities of the staff were lost - which is to say that the staff itself were to be lost - then the requirements of systems development, acquisition, and support, which would not be lost, could not be satisfied. Thus the mission could not be executed.

8. Manpower and recruiting issues.

a. Are there unique aspects of the activity's location that help or hinder in the hiring of qualified personnel?

Answer. Location of the command in the Washington area has both negative and positive impacts on the ability to hire qualified personnel. The high cost of living in the area (especially housing) is an obstacle to attracting highly qualified individuals. Conversely, location of the facility in proximity to other federal agencies can provide a ready pool of eligible personnel to fill vacancies. It should be noted, however, that most of these available recruits need training to support the unique mission of the TEAM.

Movement of the TEAM to Patuxent River could help to alleviate the reluctance of some qualified personnel to move to NAVAIR on the basis of high cost of living. Further, increased cooperation between field activity and headquarters personnel brought about by consolidation, as discussed in 7.b., could increase the flexibility the command has in transferring qualified personnel between headquarters and field activities. In conjunction with intern and other training programs, aggressive and innovative personnel practices will ensure access to a trained and available personnel pool, skilled in the business and support areas needed by the command in the future.

b. What would be the impact on the Navy and Marine Corps if the capabilities of the activity were to be lost? Answer this question in terms of the unique capabilities of the staff.

Answer. Could not execute the mission. As is stated in its mission, NAVAIR is responsible for the development, acquisition, and support of maritime aeronautical and related technological systems for the operating forces. To carryout this mission, personnel assigned to these responsibilities must both be trained and experienced in the skills, processes, and interactions of systems development, acquisition, and logistical support. This knowledge and experience base is not quickly gained by initiates and must be obtained over a significant period of time as senior people "bring along" the more junior people. If the unique capabilities of the staff were lost - which is to say that the staff itself were to be lost - then the requirements of systems development, acquisition, and support, which would not be lost, could not be satisfied. Thus the mission could not be executed.

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

IV. Features and Capabilities

9. Computation/data processing assets. Use the following table to list non-desktop computing assets. These are assets that would normally comprise a computing center.

Type	Acquisition date	Cost ($K)	Utilization rate (%) (Based on hours of use)
VAX 6610	January 1992	$650K	100%
Qty 6 VAX 4000/600 Super Servers	April 1993	$500K	100%
Peripherals and other misc. equipment	N/A		
Totals		$1,150K	

Use the following table to indicate desktop computing capability.

Type	Number	Average age (yrs)
IBM PC compatible	2,480	2 years
Macintosh	800	4 years
Other	15	4 years

NOTE: In addition to the desktop computing capability indicated above, there are 96 laptop computers assigned to NAVAIR HQ.

10. Mobilization and expansion capability. In the following table indicate in the appropriate column if the activity has a mobilization responsibility for each function. The last three columns are designed to solicit information on the expansion capability of the activity by function for both mobilization and long-term expansion. For each function, in the third column indicate the maximum man-year-level of support that the activity could achieve given one month to reach this level. Assume that all other functions are maintained at pre-mobilization levels and that no manpower ceilings are in force. In the fourth column provide the same information only assume that one year is available for the expansion. In the last column indicate the number of personnel that would have to be added to "activity administration" to accommodate this growth. For all responses assume that no additional facilities are available beyond currently existing facilities.

Function	Mobilization response. (X)	1-month mobilization (man-year level)	1-year expansion	
			Man-year level	Admin add-on
Management	X	903	904	0
Audio/visual services	N/A			
Automated data processing/automation services	X	1	1	0
Civilian personnel services	N/A			
Clubs	N/A			
Communication services	N/A			
Community support services	N/A			
Confinement and detention centers	N/A			
Custodial services	N/A			
Education services	N/A			

Function	Mobilization response. (X)	1-month mobilization (man-year level)	1-year expansion	
			Man-year level	Admin add-on
Engineering support	N/A			
Equipment operation, maintenance, and repair	N/A			
Facilities and real property support	N/A			
Facility maintenance and repair	N/A			
Finance and accounting	N/A			
Food services	N/A			
Health services	N/A			
Housing and lodging services	N/A			
Information services	N/A			
Installation retail supply and storage operations	N/A			
Legal services	X	2	2	0
Military personnel support	X	6	6	0
Mobilization support	N/A			
Mortuary services	N/A			
Printing and reproduction	N/A			

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Function	Mobilization response. (X)	1-month mobilization (man-year level)	1-year expansion	
			Man-year level	Admin add-on
Purchasing and contracting services	X	26	26	0
Resource management	N/A			
Training services	N/A			
Transportation services	N/A			
Weather service	N/A			
Other support	N/A			

NOTE: The source of the above data is the June 94 AMD (Activity Manning Document) as analyzed by NAVAIR HQ Military Support Office. The data covers NAVAIR HQ Washington only. At this time, we are unable to anticipate future mobilization levels as we do not yet know our official military manning levels for FY97. However, a reduction is expected. NAVAIR Reserve Coordinator has not received official downsizing numbers. R

Discuss any construction or modification of facilities that would improve the support capability of this activity. N/A

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Function	Mobilization response. (X)	1-month mobilization (man-year level)	1-year expansion	
			Man-year level	Admin add-on
Purchasing and contracting services	X	26	26	0
Resource management	N/A			
Training services	N/A			
Transportation services	N/A			
Weather service	N/A			
Other support	N/A			

NOTE: The source of the above data is the June 94 AMD (Activity Manning Document) as analyzed by NAVAIR HQ Military Support Office. The data covers NAVAIR HQ Washington only.

Discuss any construction or modification of facilities that would improve the support capability of this activity.

V. Quality of life

a. Military Housing NOTE! Refer to NDW UIC 00171 response to Data Call #31.

(1) Family Housing:

(a) Do you have mandatory assignment to on-base housing? (circle) yes no

(b) For military family housing in your locale provide the following information:

Type of Quarters	Number of Bedrooms	Total number of units	Number Adequate	Number Substandard	Number Inadequate
Officer	4+				
Officer	3				
Officer	1 or 2				
Enlisted	4+				
Enlisted	3				
Enlisted	1 or 2				
Mobile Homes					
Mobile Home lots					

(c) In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information:

Facility type/code:
What makes it inadequate?
What use is being made of the facility?
What is the cost to upgrade the facility to substandard?
What other use could be made of the facility and at what cost?
Current improvement plans and programmed funding:
Has this facility condition resulted in C3 or C4 designation on your BASEREP?

(d) Complete the following table for the military housing waiting list.

Pay Grade	Number of Bedrooms	Number on List[1]	Average Wait
O-6/7/8/9	1		
	2		
	3		
	4+		
O-4/5	1		
	2		
	3		
	4+		
O-1/2/3/CWO	1		
	2		
	3		
	4+		
E7-E9	1		
	2		
	3		
	4+		
E1-E6	1		
	2		
	3		
	4+		

[1]As of 31 March 1994.

(e) What do you consider to be the top five factors driving the demand for base housing? Does it vary by grade category? If so provide details.

	Top Five Factors Driving the Demand for Base Housing
1	
2	
3	
4	
5	

(f) What percent of your family housing units have all the amenities required by "The Facility Planning & Design Guide" (Military Handbook 1190 & Military Handbook 1035-Family Housing)?

(g) Provide the utilization rate for family housing for FY 1993.

Type of Quarters	Utilization Rate
Adequate	
Substandard	
Inadequate	

(h) As of 31 March 1994, have you experienced much of a change since FY 1993? If so, why? If occupancy is under 98% (or vacancy over 2%), is there a reason?

(2) BEQ:

(a) Provide the utilization rate for BEQs for FY 1993.

Type of Quarters	Utilization Rate
Adequate	
Substandard	
Inadequate	

(b) As of 31 March 1994, have you experienced much of a change since FY 1993? If so, why? If occupancy is under 95% (or vacancy over 5%), is there a reason?

(c) Calculate the Average on Board (AOB) for geographic bachelors as follows:

$$\text{AOB} = \frac{(\text{\# Geographic Bachelors x average number of days in barracks})}{365}$$

(d) Indicate in the following chart the percentage of geographic bachelors (GB) by category of reasons for family separation. Provide comments as necessary.

Reason for Separation from Family	Number of GB	Percent of GB	Comments
Family Commitments (children in school, financial, etc.)			
Spouse Employment (non-military)			
Other			
TOTAL		100	

(e) How many geographic bachelors do not live on base?

(3) BOQ:

(a) Provide the utilization rate for BOQs for FY 1993.

Type of Quarters	Utilization Rate
Adequate	
Substandard	
Inadequate	

(b) As of 31 March 1994, have you experienced much of a change since FY 1993? If so, why? If occupancy is under 95% (or vacancy over 5%), is there a reason?

(c) Calculate the Average on Board (AOB) for geographic bachelors as follows:

$$\text{AOB} = \frac{(\text{\# Geographic Bachelors x average number of days in barracks})}{365}$$

(d) Indicate in the following chart the percentage of geographic bachelors (GB) by category of reasons for family separation. Provide comments as necessary.

Reason for Separation from Family	Number of GB	Percent of GB	Comments
Family Commitments (children in school, financial, etc.)			
Spouse Employment (non-military)			
Other			
TOTAL		100	

(e) How many geographic bachelors do not live on base?

b. For on-base MWR facilities[2] available, complete the following table for each separate location. For off-base government owned or leased recreation facilities indicate distance from base. If there are any facilities not listed, include them at the bottom of the table.

LOCATION_____ **DISTANCE**_____

Facility	Unit of Measure	Total	Profitable (Y,N,N/A)
Auto Hobby	Indoor Bays		
	Outdoor Bays		
Arts/Crafts	SF		
Wood Hobby	SF		
Bowling	Lanes		
Enlisted Club	SF		
Officer's Club	SF		
Library	SF		
Library	Books		
Theater	Seats		
ITT	SF		
Museum/Memorial	SF		
Pool (indoor)	Lanes		
Pool (outdoor)	Lanes		
Beach	LF		
Swimming Ponds	Each		
Tennis CT	Each		

[2]Spaces designed for a particular use. A single building might contain several facilities, each of which should be listed separately.

Facility	Unit of Measure	Total	Profitable (Y,N,N/A)
Volleyball CT (outdoor)	Each		
Basketball CT (outdoor)	Each		
Racquetball CT	Each		
Golf Course	Holes		
Driving Range	Tee Boxes		
Gymnasium	SF		
Fitness Center	SF	6,245	Y
Marina	Berths		
Stables	Stalls		
Softball Fld	Each		
Football Fld	Each		
Soccer Fld	Each		
Youth Center	SF		

c. Is your library part of a regional interlibrary loan program?

NOTE! Refer to NDW UIC 00171 response to Data Call #31.

d. Base Family Support Facilities and Programs

NOTE! Refer to NDW UIC 00171 response to Data Call #31.

(1). Complete the following table on the availability of child care in a child care center on your base.

Age Category	Capacity (Children)	SF			Number on Wait List	Average Wait (Days)
		Adequate	Substandard	Inadequate		
0-6 Mos						
6-12 Mos						
12-24 Mos						
24-36 Mos						
3-5 Yrs						

(2). In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means." For all the categories above where inadequate facilities are identified provide the following information:

Facility type/code:
What makes it inadequate?
What use is being made of the facility?
What is the cost to upgrade the facility to substandard?
What other use could be made of the facility and at what cost?
Current improvement plans and programmed funding:
Has this facility condition resulted in C3 or C4 designation on your BASEREP?

(3). If you have a waiting list, describe what programs or facilities other than those sponsored by your command are available to accommodate those on the list.

(4). How many "certified home care providers" are registered at your base?

(5). Are there other military child care facilities within 30 minutes of the base? State owner and capacity (i.e., 60 children, 0-5 yrs).

(6). Complete the following table for services available on your base. If you have any services not listed, include them at the bottom.

Service	Unit of Measure	Qty
Exchange	SF	
Gas Station	SF	
Auto Repair	SF	
Auto Parts Store	SF	
Commissary	SF	
Mini-Mart	SF	
Package Store	SF	
Fast Food Restaurants	Each	
Bank/Credit Union	Each	
Family Service Center	SF	
Laundromat	SF	
Dry Cleaners	Each	
ARC	PN	
Chapel	PN	
FSC Classrm/Auditorium	PN	

e. Proximity of closest major metropolitan areas (provide at least three):
NOTE! Refer to NDW UIC 00171 response to Data Call #31.

City	Distance (Miles)
Washington DC	1
Baltimore, Maryland	60
Richmond, Virginia	90

f. Standard Rate VHA Data for Cost of Living:

Paygrade	With Dependents	Without Dependents
E1	314.33	175.87
E2	314.33	197.67
E3	304.92	224.68
E4	333.54	232.79
E5	358.43	250.25
E6	401.64	273.41
E7	445.49	309.46
E8	455.86	344.62
E9	444.44	337.38
W1	508.26	386.01
W2	539.96	423.51
W3	539.31	438.40
W4	503.58	446.50
O1E	431.76	320.26
O2E	471.21	375.69
O3E	487.77	412.65
O1	428.21	315.54
O2	411.12	321.34
O3	461.82	388.82
O4	495.17	430.60
O5	472.86	391.05
O6	464.70	384.64
O7	396.88	322.46

g. Off-base housing rental and purchase

NOTE! Refer to NDW UIC 00171 response to Data Call #31.

(1) Fill in the following table for average rental costs in the area for the period 1 April 1993 through 31 March 1994.

Type Rental	Average Monthly Rent		Average Monthly Utilities Cost
	Annual High	Annual Low	
Efficiency			
Apartment (1-2 Bedroom)			
Apartment (3+ Bedroom)			
Single Family Home (3 Bedroom)			
Single Family Home (4+ Bedroom)			
Town House (2 Bedroom)			
Town House (3+ Bedroom)			
Condominium (2 Bedroom)			
Condominium (3+ Bedroom)			

(2) What was the rental occupancy rate in the community as of 31 March 1994?

Type Rental	Percent Occupancy Rate
Efficiency	
Apartment (1-2 Bedroom)	
Apartment (3+ Bedroom)	
Single Family Home (3 Bedroom)	
Single Family Home (4+ Bedroom)	
Town House (2 Bedroom)	
Town House (3+ Bedroom)	
Condominium (2 Bedroom)	
Condominium (3+ Bedroom)	

(3) What are the median costs for homes in the area?

Type of Home	Median Cost
Single Family Home (3 Bedroom)	
Single Family Home (4+ Bedroom)	
Town House (2 Bedroom)	
Town House (3+ Bedroom)	
Condominium (2 Bedroom)	
Condominium (3+ Bedroom)	

(4) For calendar year 1993, from the local MLS listings provide the number of 2, 3, and 4 bedroom homes available for purchase. Use only homes for which monthly payments would be within 90 to 110 percent of the E5 BAQ and VHA for your area.

Month	Number of Bedrooms		
	2	3	4+
January			
February			
March			
April			
May			
June			
July			
August			
September			
October			
November			
December			

(5) Describe the principle housing cost drivers in your local area.

h. For the top five sea intensive ratings in the principle warfare community your base supports, provide the following:

Rating	Number Sea Billets in the Local Area	Number of Shore billets in the Local Area
Aviation Ordnanceman (AO)	0	1

i. Complete the following table for the average one-way commute for the five largest concentrations of military and civilian personnel living off-base.
NOTE! Refer to NDW UIC 00171 response to Data Call #31.

Location	% Employees	Distance (mi)	Time(min)

j. Complete the tables below to indicate the civilian educational opportunities available to service members stationed at the air station (to include any outlying fields) and their dependents:

NOTE! Refer to NDW UIC 00171 response to Data Call #31.

(1) List the local educational institutions which offer programs available to dependent children. Indicate the school type (e.g. DODDS, private, public, parochial, etc.), grade level (e.g. pre-school, primary, secondary, etc.), what students with special needs the institution is equipped to handle, cost of enrollment, and for high schools only, the average SAT score of the class that graduated in 1993, and the number of students in that class who enrolled in college in the fall of 1994.

Institution	Type	Grade Level(s)	Special Education Available	Annual Enrollment Cost per Student	1993 Avg SAT/ ACT Score	% HS Grad to Higher Educ	Source of Info

(2) List the educational institutions within 30 miles which offer programs off-base available to service members and their adult dependents. Indicate the extent of their programs by placing a "Yes" or "No" in all boxes as applies.

Institution	Type Classes	Program Type(s)				
		Adult High School	Vocational / Technical	Undergraduate		Graduate
				Courses only	Degree Program	
	Day					
	Night					
	Day					
	Night					
	Day					
	Night					
	Day					
	Night					

(3) List the educational institutions which offer programs on-base available to service members and their adult dependents. Indicate the extent of their programs by placing a "Yes" or "No" in all boxes as applies.

Institution	Type Classes	Program Type(s)				
		Adult High School	Vocational/ Technical	Undergraduate		Graduate
				Courses only	Degree Program	
	Day					
	Night					
	Corres-pondence					
	Day					
	Night					
	Corres-pondence					
	Day					
	Night					
	Corres-pondence					
	Day					
	Night					
	Corres-pondence					

k. Spousal Employment Opportunities

Provide the following data on spousal employment opportunities.
NOTE! Refer to NDW UIC 00171 response to Data Call #31.

Skill Level	Number of Military Spouses Serviced by Family Service Center Spouse Employment Assistance			Local Community Unemployment Rate
	1991	1992	1993	
Professional				
Manufacturing				
Clerical				
Service				
Other				

l. Do your active duty personnel have any difficulty with access to medical or dental care, in either the military or civilian health care system? Develop the why of your response.

NOTE! Refer to NDW UIC 00171 response to Data Call #31.

m. Do your military dependents have any difficulty with access to medical or dental care, in either the military or civilian health care system? Develop the why of your response.
NOTE! Refer to NDW UIC 00171 response to Data Call #31.

n. Complete the table below to indicate the crime rate for your air station for the last three fiscal years. The source for case category definitions to be used in responding to this question are found in NCIS - Manual dated 23 February 1989, at Appendix A, entitled "Case Category Definitions." Note: the crimes reported in this table should include 1) all reported criminal activity which occurred on base regardless of whether the subject or the victim of that activity was assigned to or worked at the base; and 2) all reported criminal activity off base.

NOTE! Refer to NDW UIC 00171 response to Data Call #31.

Crime Definitions	FY 1991	FY 1992	FY 1993
1. Arson (6A)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
2. Blackmarket (6C)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
3. Counterfeiting (6G)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
4. Postal (6L)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			

Off Base Personnel - civilian			

Crime Definitions	FY 1991	FY 1992	FY 1993
5. Customs (6M)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
6. Burglary (6N)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
7. Larceny - Ordnance (6R)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
8. Larceny - Government (6S)			
Base Personnel - military			
Base Personnel - civilian			

Off Base Personnel - military			
Off Base Personnel - civilian			

Crime Definitions	FY 1991	FY 1992	FY 1993
9. Larceny - Personal (6T)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
10. Wrongful Destruction (6U)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
11. Larceny - Vehicle (6V)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
12. Bomb Threat (7B)			
Base Personnel - military			
Base Personnel - civilian			1
Off Base Personnel - military			
Off Base Personnel - civilian			

UIC: 00019

Crime Definitions	FY 1991	FY 1992	FY 1993
13. Extortion (7E)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
14. Assault (7G)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
15. Death (7H)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
16. Kidnapping (7K)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			

UIC: 00019

Crime Definitions	FY 1991	FY 1992	FY 1993
18. Narcotics (7N)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
19. Perjury (7P)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
20. Robbery (7R)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
21. Traffic Accident (7T)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			

UIC: 00019

Crime Definitions	FY 1991	FY 1992	FY 1993
22. Sex Abuse - Child (8B)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
23. Indecent Assault (8D)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
24. Rape (8F)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
25. Sodomy (8G)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print

Signature

Title

Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type of print

Signature

Title

Date

Activity

In certify that the information herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

DONALD V. BOECKER, RADM USN

NAME (Please type or print

Signature

COMMANDER (ACTING)

Title

14 June 94

Date

NAVAL AIR SYSTEMS COMMAND

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

J. B. GREENE, JR.

NAME (Please type of print

Signature

ACTING

Title

6/20/94

Date

BRAC-95 CERTIFICATION

Reference: SECNAV NOTE 11000 dtd 8 Dec 93

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

DONALD V. BOECKER RADM USN
NAME (Please type of print)

Donald V. Boecker
Signature

COMMANDER (ACTING)
Title

14 June 94
Date

NAVAL AIR SYSTEMS COMMAND
Activity

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

L. F. MILAN
NAME (Please type or print)

Signature

ASSISTANT COMMANDER FOR CORPORATE OPERATIONS
Title

6-3-94
Date

Corporate Operations Directorate
Division

Department

Naval Air Systems Command
Activity

Enclosure (1)

Data Call #31 Amendment 1
Naval Air Systems Command HQ

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print

Signature

Title

Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type of print

Signature

Title

Date

Activity

In certify that the information herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

W.C. BOWES, VADM USN

NAME (Please type or print

Signature

COMMANDER

Title

19 AUG 92

Date

NAVAL AIR SYSTEMS COMMAND

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

W. A. EARNER

NAME (Please type of print

Signature

Title

8/25/92

Date

BRAC-95 CERTIFICATION

Reference: SECNAVNOTE 11000 of 08 December 1993

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

DONALD V. BOECKER, RADM USN	Donald V. Boecker
NAME (Please type or print)	Signature
COMMANDER (ACTING)	8/22/94
Title	Date
NAVAL AIR SYSTEMS COMMAND	
Activity	

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

Karrie Ciavattone
NAME (Please type or print)

Karrie Ciavattone
Signature

BRAC 95 Coordinator
Title

18 Aug 94
Date

AIR-09B
Division

BRAC Program Office
Department

Naval Air Systems Command, HQ
Activity

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

Lawrence G. Wolfe
NAME (Please type or print)

Lawrence G. Wolfe
Signature

General Engineer
Title

17 Aug 94
Date

AIR-09Y
Division

Facilities & Environmental Program Office
Department

Naval Air Systems Command HQ
Activity

Enclosure (1)

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

Rose L. Robke
NAME (Please type or print)

Rose L. Robke
Signature

Section Head
Military Manpower
Title

8-18-94
Date

AIR-07M
Division

Corporate Operations
Department

Naval Air Systems Command
Activity

Enclosure (1)

Document Separator

28 507

DATA CALL 66
INSTALLATION RESOURCES

Activity Information:

Activity Name:	NAVCOMMDET Norfolk, VA
UIC:	42159
Host Activity Name (if response is for a tenant activity):	Commander, Naval Base Norfolk
Host Activity UIC:	61463

General Instructions/Background. A separate response to this data call must be completed for each Department of the Navy (DON) host, independent and tenant activity which separately budgets BOS costs (regardless of appropriation), and, is located in the United States, its territories or possessions.

1. **Base Operating Support (BOS) Cost Data.** Data is required which captures the total annual cost of operating and maintaining Department of the Navy (DON) shore installations. Information must reflect FY 1996 budget data supporting the FY 1996 NAVCOMPT Budget Submit. Two tables are provided. Table 1A identifies "Other than DBOF Overhead" BOS costs and Table 1B identifies "DBOF Overhead" BOS costs. These tables must be completed, as appropriate, for all DON host, independent or tenant activities which separately budget BOS costs (regardless of appropriation), and, are located in the United States, its territories or possessions. Responses for DBOF activities may need to include both Table 1A and 1B to ensure that all BOS costs, including those incurred by the activity in support of tenants, are identified. If both table 1A and 1B are submitted for a single DON activity, please ensure that no data is double counted (that is, included on both Table 1A and 1B). The following tables are designed to collect all BOS costs currently budgeted, regardless of appropriation, e.g., Operations and Maintenance, Research and Development, Military Personnel, etc. Data must reflect FY 1996 and should be reported in thousands of dollars.

a. **Table 1A - Base Operating Support Costs (Other Than DBOF Overhead).** This Table should be completed to identify "Other Than DBOF Overhead" Costs. Display, in the format shown on the table, the O&M, R&D and MPN resources currently budgeted for BOS services. O&M cost data must be consistent with data provided on the BS-1 exhibit. Report only direct funding for the activity. Host activities should not include reimbursable support provided to tenants, since tenants will be separately reporting these costs. Military personnel costs should be included on the appropriate lines of the table. Please ensure that individual lines of the table do not include duplicate costs. Add additional lines to the table (following line 2j., as necessary, to identify any additional cost elements not currently shown). **Leave shaded areas of table blank.**

DATA CALL 66
INSTALLATION RESOURCES

Table 1A - Base Operating Support Costs (Other Than DBOF Overhead)

Activity Name: NAVCOMMDET Norfolk, VA	UIC: 42159		
Category	**FY 1996 BOS Costs ($000)**		
	Non-Labor	**Labor**	**Total**
1. Real Property Maintenance Costs:			
1a. Maintenance and Repair	89.6	185.2	274.8
1b. Minor Construction			
1c. Sub-total 1a. and 1b.	89.6	185.2	274.8
2. Other Base Operating Support Costs:			
2a. Utilities	3.0		3.0
2b. Transportation	38.6		38.6
2c. Environmental			
2d. Facility Leases			
2e. Morale, Welfare & Rec.			
2f. Bachelor Quarters			
2g. Child Care Centers			
2h. Family Service Centers			
2i. Administration			
2j. Other (Specify)FD Svcs.	25.0		25.0
2k. Sub-total 2a. thru 2j.	66.6		66.6
3. Grand Total (sum of 1c. & 2k)	156.2	185.2	341.4

DATA CALL 66
INSTALLATION RESOURCES

b. Funding Source. If data shown on Table 1A reflects more than one appropriation, then please provide a break out of the total shown for the "3. Grand-Total" line, by appropriation:

Appropriation	Amount ($000)

c. **Table 1B - Base Operating Support Costs (DBOF Overhead).** This Table should be submitted for all current DBOF activities. Costs reported should reflect BOS costs supporting the DBOF activity itself (usually included in the G&A cost of the activity). For DBOF activities which are tenants on another installation, total cost of BOS incurred by the tenant activity for itself should be shown on this table. It is recognized that differences exist among DBOF activity groups regarding the costing of base operating support: some groups reflect all such costs only in general and administrative (G&A), while others spread them between G&A and production overhead. Regardless of the costing process, all such costs should be included on Table 1B. The Minor Construction portion of the FY 1996 capital budget should be included on the appropriate line. Military personnel costs (at civilian equivalency rates) should also be included on the appropriate lines of the table. Please ensure that individual lines of the table do not include duplicate costs. Also ensure that there is no duplication between data provided on Table 1A. and 1B. These two tables must be mutually exclusive, since in those cases where both tables are submitted for an activity, the two tables will be added together to estimate total BOS costs at the activity. Add additional lines to the table (following line 21., as necessary, to identify any additional cost elements not currently shown). **Leave shaded areas of table blank.**

Other Notes: All costs of operating the five Major Range Test Facility Bases at DBOF activities (even if direct RDT&E funded) should be included on Table 1B. Weapon Stations should include underutilized plant capacity costs as a DBOF overhead "BOS expense" on Table 1B..

DATA CALL 66
INSTALLATION RESOURCES

Table 1B - Base Operating Support Costs (DBOF Overhead)			
Activity Name: NAVCOMMDET Norfolk, VA		UIC: 42159	
Category	FY 1996 Net Cost From UC/FUND-4 ($000)		
	Non-Labor	Labor	Total
1. Real Property Maintenance Costs:			
1a. Real Property Maintenance (>$15K)			
1b. Real Property Maintenance (<$15K)			
1c. Minor Construction (Expensed)			
1d. Minor Construction (Capital Budget)			
1c. Sub-total 1a. through 1d.			
2. Other Base Operating Support Costs:			
2a. Command Office			
2b. ADP Support			
2c. Equipment Maintenance			
2d. Civilian Personnel Services			
2e. Accounting/Finance			
2f. Utilities			
2g. Environmental Compliance			
2h. Police and Fire			
2i. Safety			
2j. Supply and Storage Operations			
2k. Major Range Test Facility Base Costs			
2l. Other (Specify)			
2m. Sub-total 2a. through 2l:			
3. Depreciation			
4. Grand Total (sum of 1c., 2m., and 3.) :	0	0	0

DATA CALL 66
INSTALLATION RESOURCES

2. Services/Supplies Cost Data. The purpose of Table 2 is to provide information about projected **FY 1996** costs for the purchase of services and supplies by the activity. **(Note: Unlike Question 1 and Tables 1A and 1B, above, this question is not limited to overhead costs.)** The source for this information, where possible, should be either the NAVCOMPT OP-32 Budget Exhibit for O&M activities or the NAVCOMPT UC/FUND-1/IF-4 exhibit for DBOF activities. Information must reflect FY 1996 budget data supporting the FY 1996 NAVCOMPT Budget Submit. Break out cost data by the major sub-headings identified on the OP-32 or UC/FUND-1/IF-4 exhibit, disregarding the sub-headings on the exhibit which apply to civilian and military salary costs and depreciation. Please note that while the OP-32 exhibit aggregates information by budget activity, this data call requests OP-32 data for the activity responding to the data call. Refer to NAVCOMPTINST 7102.2B of 23 April 1990, Subj: Guidance for the Preparation, Submission and Review of the Department of the Navy (DON) Budget Estimates (DON Budget Guidance Manual) with Changes 1 and 2 for more information on categories of costs identified. Any rows that do not apply to your activity may be left blank. However, totals reported should reflect all costs, exclusive of salary and depreciation.

Table 2 - Services/Supplies Cost Data	
Activity Name: NAVCOMMDET Norfolk, VA	**UIC: 42159**
Cost Category	**FY 1996 Projected Costs ($000)**
Travel:	
Material and Supplies (including equipment):	1.5
Industrial Fund Purchases (other DBOF purchases):	116.1
Transportation:	38.6
Other Purchases (Contract support, etc.):	
Total:	156.2

DATA CALL 66
INSTALLATION RESOURCES

3. **Contractor Workyears.**

a. On-Base Contract Workyear Table. Provide a projected estimate of the number of contract workyears expected to be performed "on base" in support of the installation during FY 1996. Information should represent an annual estimate on a full-time equivalency basis. Several categories of contract support have been identified in the table below. While some of the categories are self-explanatory, please note that the category "mission support" entails management support, labor service and other mission support contracting efforts, e.g., aircraft maintenance, RDT&E support, technical services in support of aircraft and ships, etc. N/A

Table 3 - Contract Workyears	
Activity Name: NAVCOMMDET Norfolk, VA	**UIC: 42159**
Contract Type	**FY 1996 Estimated Number of Workyears On-Base**
Construction:	
Facilities Support:	
Mission Support:	
Procurement:	
Other:*	
Total Workyears:	0

* **Note:** Provide a brief narrative description of the type(s) of contracts, if any, included under the "Other" category.

DATA CALL 66
INSTALLATION RESOURCES

b. Potential Disposition of On-Base Contract Workyears. If the mission/functions of your activity were relocated to another site, what would be the anticipated disposition of the on-base contract workyears identified in Table 3.?

1) Estimated number of contract workyears which would be transferred to the receiving site (This number should reflect the number of jobs which would in the future be contracted for at the receiving site, not an estimate of the number of people who would move or an indication that work would necessarily be done by the same contractor(s)):

N/A

2) Estimated number of workyears which would be eliminated:

N/A

3) Estimated number of contract workyears which would remain in place (i.e., contract would remain in place in current location even if activity were relocated outside of the local area):

N/A

DATA CALL 66
INSTALLATION RESOURCES

c. **"Off-Base" Contract Workyear Data.** Are there any contract workyears located in the local community, but not on-base, which would either be eliminated or relocated if your activity were to be closed or relocated? If so, then provide the following information **(ensure that numbers reported below do not double count numbers included in 3.a. and 3.b., above):**

No. of Additional Contract Workyears Which Would Be Eliminated	General Type of Work Performed on Contract (e.g., engineering support, technical services, etc.)
0	

No. of Additional Contract Workyears Which Would Be Relocated	General Type of Work Performed on Contract (e.g., engineering support, technical services, etc.)
0	

INSTALLATION RESOURCES, DATA CALL 66 for COMNAVCOMTELCOM

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

(Please type or print) _____ Signature _____ Name

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

T. A. STARK
Name (Please type or print)

T. A. Stark
Signature

Commander,
Title

25 Aug 1994
Date

Naval Computer and Telecommunications Command
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

W. A. EARNER
NAME (Please type or print)

W A Earner
Signature

Title

9/6/94
Date

Enclosure (2)

UIC: N57095

DATA CALL 1: GENERAL INSTALLATION INFORMATION

1. ACTIVITY: Follow example as provided in the table below (delete the examples when providing your input). If any of the questions have multiple responses, please provide all. If any of the information requested is subject to change between now and the end of Fiscal Year (FY) 1995 due to known redesignations, realignments/closures or other action, provide current and projected data and so annotate.

- Name

Official name	ATLANTIC FLEET HEADQUARTERS SUPPORT ACTIVITY, NORFOLK, VA
Acronym(s) used in correspondence	LANTFLT HEDSUPPACT, LANTFLT HSA
Commonly accepted short title(s)	HSA

- Complete Mailing Address
  ATLANTIC FLEET HEADQUARTERS SUPPORT ACTIVITY
  1460 BLANDY ROAD
  NORFOLK, VA 23551-2598

- PLAD LANTFLT HEDSUPPACT, NORFOLK, VA

- PRIMARY UIC: 57095 (Plant Account UIC for Plant Account Holders)

Enter this number as the Activity identifier at the top of each Data Call response page.

- ALL OTHER UIC(s): 46902 PURPOSE: PHYSICAL SECURITY FORCE

2. PLANT ACCOUNT HOLDER:

- Yes X No _____ (check one) **CLASS II ONLY

3. ACTIVITY TYPE: Choose most appropriate type that describes your activity and completely answer all questions.

• HOST COMMAND: A host command is an activity that provides facilities for its own functions and the functions of other (tenant) activities. A host has accountability for Class 1 (land), and/or Class 2 (buildings, structures, and utilities) property, regardless of occupancy. It can also be a tenant at other host activities.

● Yes ___X___ No _____ (check one)

**NOTE: COMNAVBASE NORFOLK HOLDS CLASS I ACCOUNTABILITY FOR THIS ACTIVITY

• TENANT COMMAND: A tenant command is an activity or unit that occupies facilities for which another activity (i.e., the host) has accountability. A tenant may have several hosts, although one is usually designated its primary host. If answer is "Yes," provide best known information for your primary host only.

● Yes ___X___ No _____ (check one)

● Primary Host (current) UIC: 61463 (COMNAVBASE NORFOLK

● Primary Host (as of 01 Oct 1995) UIC: 61463

CLASS I PROPERTY ONLY)

● Primary Host (as of 01 Oct 2001) UIC: 61463

• INDEPENDENT ACTIVITY: For the purposes of this Data Call, this is the "catch-all" designator, and is defined as any activity not previously identified as a host or a tenant. The activity may occupy owned or leased space. Government Owned/Contractor Operated facilities should be included in this designation if not covered elsewhere.

● Yes _____ No ___X___ (check one)

4. SPECIAL AREAS: List all Special Areas. Special Areas are defined as Class 1/Class 2 property for which your command has responsibility that is not located on or contiguous to main complex.

Name	Location	UIC
NO SPECIAL AREAS		

5. DETACHMENTS: If your activity has detachments at other locations, please list them in the table below.

Name	UIC	Location	Host name	Host UIC
NO DETACHMENTS				

6. BRAC IMPACT: Were you affected by previous Base Closure and Realignment decisions (BRAC-88, -91, and/or -93)? If so, please provide a brief narrative.

NO IMPACT

7. MISSION: Do not simply report the standard mission statement. Instead, describe important functions in a bulletized format. Include anticipated mission changes and brief narrative explanation of change; also indicate if any current/projected mission changes are a result of previous BRAC-88, -91,-93 action(s).

Current Missions

PROVIDE BASE OPERATING SUPPORT TO THE MAJOR NATO, U.S. AND NAVY COMMANDERS IN THE ATLANTIC AREA (SACLANT, USACOM, CINCLANTFLT, COMNAVSURFLANT, COMSUBLANT AND COMMARFORLANT). THIS SUPPORT INCLUDES:

- FACILITY AND GROUNDS MAINTENANCE
- SUPPLY FUNCTIONS
- ENLISTED BERTHING
- DINING FACILITIES FOR ENLISTED, OFFICERS AND CIVILIANS
- MORALE, WELFARE AND RECREATIONAL FACILITES INCLUDING A GYM, AUTO HOBBY SHOP, CLUB AND PARK
- ACCOUNTING, BUDGETING AND OTHER COMPTROLLER SUPPORT
- PHYSICAL SECURITY AND LAW ENFORCEMENT
- LEGAL, ADMINISTRATIVE AND RELIGIOUS SUPPORT

Projected Missions for FY 2001

- NO PROJECTED MISSION CHANGES

8. UNIQUE MISSIONS: Describe any missions which are unique or relatively unique to the activity. Include information on projected changes. Indicate if your command has any National Command Authority or classified mission responsibilities.

Current Unique Missions

- PROVIDE FACILITY AND SECURITY SUPPORT FOR THE U. S. ATLANTIC COMMAND CENTER

Projected Unique Missions for FY 2001

- SAME AS CURRENT MISSIONS

9. IMMEDIATE SUPERIOR IN COMMAND (ISIC): Identify your ISIC. If your ISIC is not your funding source, please identify that source in addition to the operational ISIC.

Operational name	UIC
CINCLANTFLT	00060

Funding Source	UIC
CINCLANTFLT	00060

10. PERSONNEL NUMBERS: Host activities are responsible for totalling the personnel numbers for all of their tenant commands, even if the tenant command has been asked to separately report the data. The tenant totals here should match the total tally for the tenant listing provided subsequently in this Data Call (see Tenant Activity list). (Civilian count shall include Appropriated Fund personnel only.)

On Board Count as of 01 January 1994

	Officers	Enlisted	Civilian (Appropriated)
• Reporting Command	7	160	57
• Tenants (total)	924	2230	688

UIC: N57095

Authorized Positions as of 30 September 1994

	Officers	Enlisted	Civilian (Appropriated)
• Reporting Command	7	118	63
• Tenants (total)	1231	2391	768

11. KEY POINTS OF CONTACT (POC): Provide the work, FAX, and home telephone numbers for the Commanding Officer or OIC, and the Duty Officer. Include area code(s). You may provide other key POCs if so desired in addition to those above.

Title/Name	Office	Fax	Home
• CO/OIC			
CDR K. M. CUMMINGS	(804) 444-6950	(804) 445-2816	(804) 850-0898
• Duty Officer	(804) 444-6475	NONE	(N/A)
•STAFF CIVIL ENGINEER			
LCDR B. JILLSON	(804) 444-6144	(804) 445-8956	(804) 420-5684

12. TENANT ACTIVITY LIST: This list must be all-inclusive. Tenant activities are to ensure that their host is aware of their existence and any "subleasing" of space. This list should include the name and UIC(s) of all organizations, shore commands and homeported units, active or reserve, DOD or non-DOD (include commercial entities). The tenant listing should be reported in the format provide below, listed in numerical order by UIC, separated into the categories listed below. Host activities are responsible for including authorized personnel numbers, on board as of **30 September 1994**, for all tenants, even if those tenants have also been asked to provide this information on a separate Data Call. (Civilian count shall include Appropriated Fund personnel only.)

- Tenants residing on main complex (shore commands)

Tenant Command Name	UIC	Officer	Enlisted	Civilian
CINCLANTFLT	00060	140	114	200
USCINCLANT/USACOM	00066	228	107	62
MARFORLANT	30696	103	257	0
NAVSECGRUDET CSS	30996	3	3	1
AIC (ADP)	31297	8	59	0
CINCLANTFLT RPN	32797	2	0	0
CINCLANTFLT PEB	35313	22	0	2
NAVSECGRUDET DS	35477	3	43	0
NTCC HAMPTON ROADS	39145	3	159	54
USCINCLANT WWMCCS	39211	13	78	27
NTCC HAMPTON ROADS DCS	41516	0	1	0
CINCLANTFLT SPCOM	42201	0	0	0
CINCLANTFLT FLT CONTR	42229	0	30	0
COMSUBLANT INTELL	42443	1	0	1
PSD LANTFLT	42572	1	32	21

ROCLANT	43442	2	11	0
COMSUBLANT NEU/DUTY	43599	0	7	0
NAVSATCOMDET HAMPTON RDS	43739	2	20	5
COMSUBLANT NCCS	43739	2	9	0
NAVSECGRU NORFOLK	45076	1	0	1
NAVINTACT SP CSL	45107	0	14	0
CINCLANTFLT SEA DUTY	45218	0	1	0
FLTIMAGCTR DET CINC	45898	0	2	0
USLANTCOM CMSA	46298	13	27	23
CINCLANTFLT NPEB	46434	12	0	0
SUBLANT	46580	0	0	2
SNPMTT LANTFLT	47301	6	5	0
CINCLANTFLT PEB ADMIN	47495	0	2	0
NAVSECGRU SEA DUTY	47678	0	11	0
ROCLANT NATO COMMS FAC	47862	1	50	0
NSA CSS REP	48150	0	1	0
COMNAVSURFLANT INTEL	48397	0	0	0
TQL MOTRATM LANT	48617	7	7	0
SURFLANT AVORD MTT	48764	0	5	0
NAVSECGRUDET	48914	0	8	0
AIC MPN	49130	1	3	0
USSTRATCOM SPECACTS LANT	49336	9	4	0
AIC LANTFAST	52850	1	5	0
MARSECFOR COMP NORF	53560	3	162	0

COMNAVSURFLANT	53825	107	131	90
COMSUBLANT	57016	85	75	52
COMUNDERSEASURVLANT	57070	35	168	35
NAVSECGRUDET	63902	2	28	2
SACLANT	64590	161	153	38
CINCWESTLANT	64762	11	4	0
AIC IDHS	65291	0	1	0
USCINCLANT IDHS	65296	2	3	0
CTF 42	65368	13	74	0
AIC	65792	66	160	144
AIC/AIR FORCE	65792	21	73	0
AIC/ARMY	65792	11	37	0
AIC/MARINES	65792	11	17	0
CINCLANTFLT PAO	66799	3	1	0
AIC OSIS	66967	26	42	8
HQ FMFLANT	67026	8	11	0
HQ FMFLANT/MARINES	67026	82	176	0

- Tenants residing on main complex (homeported units.)

Tenant Command Name	UIC	Officer	Enlisted	Civilian
NONE				

- Tenants residing in Special Areas (Special Areas are defined as

real estate owned by host command not contiguous with main complex; e.g. outlying fields).

Tenant Command Name	UIC	Location	Officer	Enlisted	Civilian
NONE					

. Tenants (Other than those identified previously)

Tenant Command Name	UIC	Location	Officer	Enlisted	Civilian
NONE					

13. REGIONAL SUPPORT: Identify your relationship with other activities, not reported as a host/tenant, for which you provide support. Again, this list should be all-inclusive. The intent of this question is capture the full breadth of the mission of your command and your customer/supplier relationships. Include in your answer any Government Owned/Contractor Operated facilities for which you provide administrative oversight and control.

Activity name	Location	Support function (include mechanism such as ISSA, MOU, etc.)
COMMANDER OPERATIONAL TEST EVALUATION FORCE	NORFOLK VA	MWR SUPPORT ENLISTED BERTHING DINING FACILITIES FOR ENLISTED, OFFICER AND CIVILIANS
ARMED FORCES STAFF COLLEGE	NORFOLK VA	ENLISTED BERTHING ENLISTED DINING FACILITY LEGAL SUPPORT
ELECTRONIC WARFARE OPERATIONAL PROGRAMMING FACILITY	CHES VA	SUPPLY, LOGISTICAL, FISCAL MANAGEMENT AND ACCOUNTING (ISSA)
SPECIAL OPERATION CMD ATLANTIC	NAS NORFOLK VA	SUPPLY AND LOGISTICAL SUPPORT (ISSA)

14. FACILITY MAPS: This is a primary responsibility of the plant account holders/host commands. Tenant activities are not required to comply with submission if it is known that your host activity has complied with the request. Maps and photos should not be dated earlier than 01 January 1991, unless annotated that no changes have taken place. Any recent changes should be annotated on the appropriate map or photo. Date and label all copies.

- Local Area Map. This map should encompass, at a minimum, a 50 mile radius of your activity. Indicate the name and location of all DoD activities within this area, whether or not you support that activity. Map should also provide the geographical relationship to the major civilian communities within this radius. (Provide 12 copies.)

- Installation Map / Activity Map / Base Map / General Development Map / Site Map. Provide the most current map of your activity, clearly showing all the land under ownership/control of your activity, whether owned or leased. Include all outlying areas, special areas, and housing. Indicate date of last update. Map should show all structures (numbered with a legend, if available) and all significant restrictive use areas/zones that encumber further development such as HERO, HERP, HERF, ESQD arcs, agricultural/forestry programs, environmental restrictions (e.g., endangered species). (Provide in two sizes: 36"x 42" (2 copies, if available); and 11"x 17" (12 copies).)

- Aerial photo(s). Aerial shots should show all base use areas (both land and water) as well as any local encroachment sites/issues. You should ensure that these photos provide a good look at the areas identified on your Base Map as areas of concern/interest - remember, a picture tells a thousand words. Again, date and label all copies. (Provide 12 copies of each, 8½"x 11".)

- Air Installations Compatible Use Zones (AICUZ) Map. (Provide 12 copies.)

Maps and aerial photographs provided.
AICUZ map not applicable.

(change by MR Shephard, 2/12/95, N95)

BRAC-95 CERTIFICATION

Reference: SECNAVNOTE 11000 of 08 December 1993

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

K.M. CUMMINGS

NAME (Please type or print)

Signature

CDR, USN

Title

1/31/94

Date

LANTFLTHEDSUPPACT

Activity

HSA NORFOLK UIC N57095

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

K. F. DELANEY
NAME (Please type or print)

Signature

REAR ADMIRAL, U.S. NAVY
Title Commander
Naval Shore Activities
U.S. Atlantic Fleet

3/31/94
Date

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

H. H. MAUZ, JR.
NAME

Signature

ADMIRAL, U.S. NAVY
Title

2/5/94
Date

Commander In Chief
U.S. Atlantic Fleet
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

NAME (Please type or print) _____ Signature _____

Through administrative error, COMNAVSHORLANT certification obtained after CINCLANTFLT certification.

HSA NORFOLK UICN 57095

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

H. H. MAUZ, JR.
NAME

Signature

ADMIRAL, U.S. NAVY
Title

2/15/94
Date

Commander In Chief
U.S. Atlantic Fleet
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

S. F. Loftus
Vice Admiral, U.S. Navy
Deputy Chief of Naval
Operations (Logistics)
NAME (Please type or print)

Signature

17 FEB 1994

Document Separator

DATA CALL 64

CONSTRUCTION COST AVOIDANCES

Table 1: Military Construction (MILCON) Projects (Excluding Family Housing Construction Projects)

Installation Name:	NORFOLK VA LANTFLTHQSPACT
Unit Identification Code (UIC):	N57095 #507
Major Claimant:	LANTFLT

Project FY	Project No.	Description	Appn	Project Cost Avoid ($000)
2000	228	ELECTRICAL DIST LINES	MCON	1,500
		Sub-Total - 2000		**1,500**
		Grand Total		**1,500**

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

J. E. BUFFINGTON, RADM, CEC, USN
NAME (Please type or print)

Signature

COMMANDER
Title

7/13/94
Date

NAVAL FACILITIES ENGINEERING COMMAND
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

W. A. EARNER
NAME (Please type or print)

Signature

Title

2/18/94
Date

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MARK E. DONALDSON
NAME (Please type or print)

Signature

CDR, CEC, USN
Title

12 July 1994
Date

MILCON PROGRAMMING DIVISION
Division

FACILITIES PROGRAMMING AND CONSTRUCTION DIRECTORATE
Department

NAVAL FACILITIES ENGINEERING COMMAND
Activity

Enclosure (1)

BRAC DATA CALL NUMBER 64
CONSTRUCTION COST AVOIDANCE

Information on cost avoidance which could be realized as the result of cancellation of on-going or programmed construction projects is provided in Tables 1 (MILCON) and 2 (FAMILY HOUSING). These tables list MILCON/FAMILY HOUSING projects which fall within the following categories:

1. all programmed construction projects included in the FY1996 - 2001 MILCON/FAMILY HOUSING Project List,

2. all programmed projects from FY1995 or earlier for which cost avoidance could still be obtained if the project were to be canceled by 1 OCT 1995, and,

3. all programmed BRAC MILCON/FAMILY HOUSING projects for which cost avoidance could still be obtained if the project were to be canceled by 1 OCT 1995.

Projects listed in Tables 1 and 2 with potential cost avoidance were determined as meeting any one of the following criteria:

Projects with projected Work in Place (WIP) less than 75% of the Current Working Estimate (CWE) as of 1 OCT 1995 .

Projects with projected completion dates or Beneficial Occupancy Dates subsequent to 31 March 1996.

Projects with projected CWE amount greater than $15M.

The estimated cost avoidance for projects terminated after construction award would be approximately one-half of the CWE for the remaining work. Close-out, claims and other termination costs can consume the other half.

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DATA CALL 66
INSTALLATION RESOURCES

Activity Information:

Activity Name:	U.S. ATLANTIC COMMAND
UIC:	00066
Host Activity Name (if response is for a tenant activity):	ATLANTIC FLEET HEADQUARTERS SUPPORT ACTIVITY
Host Activity UIC:	57095

General Instructions/Background. A separate response to this data call must be completed for each Department of the Navy (DON) host, independent and tenant activity which separately budgets BOS costs (regardless of appropriation), and, is located in the United States, its territories or possessions.

1. **Base Operating Support (BOS) Cost Data.** Data is required which captures the total annual cost of operating and maintaining Department of the Navy (DON) shore installations. Information must reflect FY 1996 budget data supporting the FY 1996 NAVCOMPT Budget Submit. Two tables are provided. Table 1A identifies "Other than DBOF Overhead" BOS costs and Table 1B identifies "DBOF Overhead" BOS costs. These tables must be completed, as appropriate, for all DON host, independent or tenant activities which separately budget BOS costs (regardless of appropriation), and, are located in the United States, its territories or possessions. Responses for DBOF activities may need to include both Table 1A and 1B to ensure that all BOS costs, including those incurred by the activity in support of tenants, are identified. If both table 1A and 1B are submitted for a single DON activity, please ensure that no data is double counted (that is, included on both Table 1A and 1B). The following tables are designed to collect all BOS costs currently budgeted, regardless of appropriation, e.g., Operations and Maintenance, Research and Development, Military Personnel, etc. Data must reflect FY 1996 and should be reported in thousands of dollars.

a. **Table 1A - Base Operating Support Costs (Other Than DBOF Overhead).** This Table should be completed to identify "Other Than DBOF Overhead" Costs. Display, in the format shown on the table, the O&M, R&D and MPN resources currently budgeted for BOS services. O&M cost data must be consistent with data provided on the BS-1 exhibit. Report only direct funding for the activity. Host activities should not include reimbursable support provided to tenants, since tenants will be separately reporting these costs. Military personnel costs should be included on the appropriate lines of the table. Please ensure that individual lines of the table do not include duplicate costs. Add additional

lines to the table (following line 2j., as necessary, to identify any additional cost elements not currently shown). Leave shaded areas of table blank.

Table 1A - Base Operating Support Costs (Other Than DBOF Overhead)			
Activity Name:		UIC:	
Category	FY 1996 BOS Costs ($000)		
	Non-Labor	Labor	Total
1. Real Property Maintenance Costs:			
1a. Maintenance and Repair	84		84
1b. Minor Construction			
1c. Sub-total 1a. and 1b.	84		84
2. Other Base Operating Support Costs:			
2a. Utilities	0		0
2b. Transportation	68		68
2c. Environmental			
2d. Facility Leases			
2e. Morale, Welfare & Recreation			
2f. Bachelor Quarters			
2g. Child Care Centers			
2h. Family Service Centers			
2i. Administration			
2j. Other (Specify)	591		591
2k. Sub-total 2a. through 2j:	659		659
3. Grand Total (sum of 1c. and 2k.):	743		743

b. Funding Source. If data shown on Table 1A reflects more than one appropriation, then please provide a break out of the total shown for the "3. Grand-Total" line, by appropriation:

Appropriation	Amount ($000)
O&M,N	$743

c. Table 1B - Base Operating Support Costs (DBOF Overhead). This Table should be submitted for all current DBOF activities. Costs reported should reflect BOS costs supporting the DBOF activity itself (usually included in the G&A cost of the activity). For DBOF activities which are tenants on another installation, total cost of BOS incurred by the tenant activity for itself should be shown on this table. It is recognized that differences exist among DBOF activity groups regarding the costing of base operating support: some groups reflect all such costs only in general and administrative (G&A), while others spread them between G&A and production overhead. Regardless of the costing process, all such costs should be included on Table 1B. The Minor Construction portion of the FY 1996 capital budget should be included on the appropriate line. Military personnel costs (at civilian equivalency rates) should also be included on the appropriate lines of the table. Please ensure that individual lines of the table do not include duplicate costs. Also ensure that there is no duplication between data provided on Table 1A. and 1B. These two tables must be mutually exclusive, since in those cases where both tables are submitted for an activity, the two tables will be added together to estimate total BOS costs at the activity. Add additional lines to the table (following line 21., as necessary, to identify any additional cost elements not currently shown). **Leave shaded areas of table blank.**

Other Notes: All costs of operating the five Major Range Test Facility Bases at DBOF activities (even if direct RDT&E funded) should be included on Table 1B. Weapon Stations should include underutilized plant capacity costs as a DBOF overhead "BOS expense" on Table 1B..

b. Funding Source. If data shown on Table 1A reflects more than one appropriation, then please provide a break out of the total shown for the "3. Grand-Total" line, by appropriation:

Appropriation	Amount ($000)
O&M,N	825

c. Table 1B - Base Operating Support Costs (DBOF Overhead). This Table should be submitted for all current DBOF activities. Costs reported should reflect BOS costs supporting the DBOF activity itself (usually included in the G&A cost of the activity). For DBOF activities which are tenants on another installation, total cost of BOS incurred by the tenant activity for itself should be shown on this table. It is recognized that differences exist among DBOF activity groups regarding the costing of base operating support: some groups reflect all such costs only in general and administrative (G&A), while others spread them between G&A and production overhead. Regardless of the costing process, all such costs should be included on Table 1B. The Minor Construction portion of the FY 1996 capital budget should be included on the appropriate line. Military personnel costs (at civilian equivalency rates) should also be included on the appropriate lines of the table. Please ensure that individual lines of the table do not include duplicate costs. Also ensure that there is no duplication between data provided on Table 1A. and 1B. These two tables must be mutually exclusive, since in those cases where both tables are submitted for an activity, the two tables will be added together to estimate total BOS costs at the activity. Add additional lines to the table (following line 21., as necessary, to identify any additional cost elements not currently shown). **Leave shaded areas of table blank.**

Other Notes: All costs of operating the five Major Range Test Facility Bases at DBOF activities (even if direct RDT&E funded) should be included on Table 1B. Weapon Stations should include underutilized plant capacity costs as a DBOF overhead "BOS expense" on Table 1B..

DATA CALL 66
INSTALLATION RESOURCES

Table 1B - Base Operating Support Costs (DBOF Overhead)			
Activity Name: U.S. ATLANTIC COMMAND		**UIC:** 00066	
Category	**FY 1996 Net Cost From UC/FUND-4 ($000)**		
	Non-Labor	**Labor**	**Total**
1. Real Property Maintenance Costs:			
1a. Real Property Maintenance (>$15K)			
1b. Real Property Maintenance (<$15K)			
1c. Minor Construction (Expensed)			
1d. Minor Construction (Capital Budget)			
1c. Sub-total 1a. through 1d.			
2. Other Base Operating Support Costs:			
2a. Command Office			
2b. ADP Support			
2c. Equipment Maintenance			
2d. Civilian Personnel Services			
2e. Accounting/Finance			
2f. Utilities			
2g. Environmental Compliance			
2h. Police and Fire			
2i. Safety			
2j. Supply and Storage Operations			
2k. Major Range Test Facility Base Costs			
2l. Other (Specify)			
2m. Sub-total 2a. through 2l:			
3. Depreciation			
4. Grand Total (sum of 1c., 2m., and 3.) :	000		000

DATA CALL 66
INSTALLATION RESOURCES

2. Services/Supplies Cost Data. The purpose of Table 2 is to provide information about projected **FY 1996** costs for the purchase of services and supplies by the activity. **(Note: Unlike Question 1 and Tables 1A and 1B, above, this question is not limited to overhead costs.)** The source for this information, where possible, should be either the NAVCOMPT OP-32 Budget Exhibit for O&M activities or the NAVCOMPT UC/FUND-1/IF-4 exhibit for DBOF activities. Information must reflect FY 1996 budget data supporting the FY 1996 NAVCOMPT Budget Submit. Break out cost data by the major sub-headings identified on the OP-32 or UC/FUND-1/IF-4 exhibit, disregarding the sub-headings on the exhibit which apply to civilian and military salary costs and depreciation. Please note that while the OP-32 exhibit aggregates information by budget activity, this data call requests OP-32 data for the activity responding to the data call. Refer to NAVCOMPTINST 7102.2B of 23 April 1990, Subj: Guidance for the Preparation, Submission and Review of the Department of the Navy (DON) Budget Estimates (DON Budget Guidance Manual) with Changes 1 and 2 for more information on categories of costs identified. Any rows that do not apply to your activity may be left blank. However, totals reported should reflect all costs, exclusive of salary and depreciation.

Table 2 - Services/Supplies Cost Data

Activity Name: U. S. Atlantic Command	**UIC: 00066**
Cost Category	**FY 1996 Projected Costs ($000)**
Travel:	1637
Material and Supplies (including equipment):	327
Industrial Fund Purchases (other DBOF purchases):	622
Transportation:	0
Other Purchases (Contract support, etc.):	5773
Total:	8359

DATA CALL 66
INSTALLATION RESOURCES

3. Contractor Workyears.

a. **On-Base Contract Workyear Table.** Provide a projected estimate of the number of contract workyears expected to be **performed "on base"** in support of the installation during FY 1996. Information should represent an annual estimate on a full-time equivalency basis. Several categories of contract support have been identified in the table below. While some of the categories are self-explanatory, please note that the category "mission support" entails management support, labor service and other mission support contracting efforts, e.g., aircraft maintenance, RDT&E support, technical services in support of aircraft and ships, etc.

Table 3 - Contract Workyears	
Activity Name: U.S. ATLANTIC COMMAND	**UIC:** 00066
Contract Type	**FY 1996 Estimated Number of Workyears On-Base**
Construction:	
Facilities Support:	
Mission Support:	
Procurement:	
Other:*	
Total Workyears:	000

* **Note:** Provide a brief narrative description of the type(s) of contracts, if any, included under the "Other" category.

DATA CALL 66
INSTALLATION RESOURCES

b. Potential Disposition of On-Base Contract Workyears. If the mission/functions of your activity were relocated to another site, what would be the anticipated disposition of the on-base contract workyears identified in Table 3.? N/A

1) Estimated number of contract workyears which would be transferred to the receiving site (This number should reflect the number of jobs which would in the future be contracted for at the receiving site, not an estimate of the number of people who would move or an indication that work would necessarily be done by the same contractor(s)):

2) Estimated number of workyears which would be eliminated: N/A

3) Estimated number of contract workyears which would remain in place (i.e., contract would remain in place in current location even if activity were relocated outside of the local area): N/A

c. "Off-Base" Contract Workyear Data. Are there any contract workyears located in the local community, but not on-base, which would either be eliminated or relocated if your activity were to be closed or relocated? If so, then provide the following information **(ensure that numbers reported below do not double count numbers included in 3.a. and 3.b., above)**: NO

No. of Additional Contract Workyears Which Would Be Eliminated	General Type of Work Performed on Contract (e.g., engineering support, technical services, etc.)

No. of Additional Contract Workyears Which Would Be Relocated	General Type of Work Performed on Contract (e.g., engineering support, technical services, etc.)

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

Mr. Robert W. Thornett
NAME (Please type or print)

Signature

Director
Title

8/10/94
Date

Field Support Activity
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

J. B. GREENE, JR.
NAME (Please type or print)

Signature

ACTING
Title

16 AUG 1994
Date

Document Separator

507

DATA CALL 66 UIC: 42572
INSTALLATION RESOURCES

Activity Information:

Activity Name:	PSD LANTFLT
UIC:	42575
Host Activity Name (if response is for a tenant activity):	LANTFLT HEDSUPPACT
Host Activity UIC:	57095

General Instructions/Background. A separate response to this data call must be completed for each Department of the Navy (DON) host, independent and tenant activity which separately budgets BOS costs (regardless of appropriation), and, is located in the United States, its territories or possessions.

1. Base Operating Support (BOS) Cost Data. Data is required which captures the total annual cost of operating and maintaining Department of the Navy (DON) shore installations. Information must reflect FY 1996 budget data supporting the FY 1996 NAVCOMPT Budget Submit. Two tables are provided. Table 1A identifies "Other than DBOF Overhead" BOS costs and Table 1B identifies "DBOF Overhead" BOS costs. These tables must be completed, as appropriate, for all DON host, independent or tenant activities which separately budget BOS costs (regardless of appropriation), and, are located in the United States, its territories or possessions. Responses for DBOF activities may need to include both Table 1A and 1B to ensure that all BOS costs, including those incurred by the activity in support of tenants, are identified. If both table 1A and 1B are submitted for a single DON activity, please ensure that no data is double counted (that is, included on both Table 1A and 1B). The following tables are designed to collect all BOS costs currently budgeted, regardless of appropriation, e.g., Operations and Maintenance, Research and Development, Military Personnel, etc. Data must reflect FY 1996 and should be reported in thousands of dollars.

a. **Table 1A - Base Operating Support Costs (Other Than DBOF Overhead).** This Table should be completed to identify "Other Than DBOF Overhead" Costs. Display, in the format shown on the table, the O&M, R&D and MPN resources currently budgeted for BOS services. O&M cost data must be consistent with data provided on the BS-1 exhibit. Report only direct funding for the activity. Host activities should not include reimbursable support provided to tenants, since tenants will be separately reporting these costs. Military personnel costs should be included on the appropriate lines of the table. Please ensure that individual lines of the table do not include duplicate costs. Add additional

lines to the table (following line 2j., as necessary, to identify any additional cost elements not currently shown). **Leave shaded areas of table blank.**

Table 1A - Base Operating Support Costs (Other Than DBOF Overhead)			
Activity Name: PSD LANTFLT		**UIC: 42572**	
Category	**FY 1996 BOS Costs ($000)**		
	Non-Labor	**Labor**	**Total**
1. Real Property Maintenance Costs:			
1a. Maintenance and Repair			
1b. Minor Construction			
1c. Sub-total 1a. and 1b.			
2. Other Base Operating Support Costs:			
2a. Utilities	15	0	15
2b. Transportation			
2c. Environmental			
2d. Facility Leases			
2e. Morale, Welfare & Recreation			
2f. Bachelor Quarters			
2g. Child Care Centers			
2h. Family Service Centers			
2i. Administration	48	1708	1756
2j. Other (Specify)			
2k. Sub-total 2a. through 2j:	63	1708	1771
3. Grand Total (sum of 1c. and 2k.):	63	1708	1771

b. Funding Source. If data shown on Table 1A reflects more than one appropriation, then please provide a break out of the total shown for the "3. Grand-Total" line, by appropriation:

Appropriation	Amount ($000)
MPC	1,058
RPN	32
O&MN	681

c. Table 1B - Base Operating Support Costs (DBOF Overhead). This Table should be submitted for all current DBOF activities. Costs reported should reflect BOS costs supporting the DBOF activity itself (usually included in the G&A cost of the activity). For DBOF activities which are tenants on another installation, total cost of BOS incurred by the tenant activity for itself should be shown on this table. It is recognized that differences exist among DBOF activity groups regarding the costing of base operating support: some groups reflect all such costs only in general and administrative (G&A), while others spread them between G&A and production overhead. Regardless of the costing process, all such costs should be included on Table 1B. The Minor Construction portion of the FY 1996 capital budget should be included on the appropriate line. Military personnel costs (at civilian equivalency rates) should also be included on the appropriate lines of the table. Please ensure that individual lines of the table do not include duplicate costs. Also ensure that there is no duplication between data provided on Table 1A. and 1B. These two tables must be mutually exclusive, since in those cases where both tables are submitted for an activity, the two tables will be added together to estimate total BOS costs at the activity. Add additional lines to the table (following line 21., as necessary, to identify any additional cost elements not currently shown). **Leave shaded areas of table blank.**

Other Notes: All costs of operating the five Major Range Test Facility Bases at DBOF activities (even if direct RDT&E funded) should be included on Table 1B. Weapon Stations should include underutilized plant capacity costs as a DBOF overhead "BOS expense" on Table 1B..

DATA CALL 66 UIC: 42572
INSTALLATION RESOURCES

Table 1B - Base Operating Support Costs (DBOF Overhead)			
Activity Name: N/A; not a DBOF Activity		UIC: 42572	
Category	FY 1996 Net Cost From UC/FUND-4 ($000)		
	Non-Labor	Labor	Total
1. Real Property Maintenance Costs:			
1a. Real Property Maintenance (>$15K)			
1b. Real Property Maintenance (<$15K)			
1c. Minor Construction (Expensed)			
1d. Minor Construction (Capital Budget)			
1c. Sub-total 1a. through 1d.			
2. Other Base Operating Support Costs:			
2a. Command Office			
2b. ADP Support			
2c. Equipment Maintenance			
2d. Civilian Personnel Services			
2e. Accounting/Finance			
2f. Utilities			
2g. Environmental Compliance			
2h. Police and Fire			
2i. Safety			
2j. Supply and Storage Operations			
2k. Major Range Test Facility Base Costs			
2l. Other (Specify)			
2m. Sub-total 2a. through 2l:			
3. Depreciation			

4. Grand Total (sum of 1c., 2m., and 3.) :			

2. Services/Supplies Cost Data. The purpose of Table 2 is to provide information about projected **FY 1996** costs for the purchase of services and supplies by the activity. **(Note: Unlike Question 1 and Tables 1A and 1B, above, this question is not limited to overhead costs.)** The source for this information, where possible, should be either the NAVCOMPT OP-32 Budget Exhibit for O&M activities or the NAVCOMPT UC/FUND-1/IF-4 exhibit for DBOF activities. Information must reflect FY 1996 budget data supporting the FY 1996 NAVCOMPT Budget Submit. Break out cost data by the major sub-headings identified on the OP-32 or UC/FUND-1/IF-4 exhibit, disregarding the sub-headings on the exhibit which apply to civilian and military salary costs and depreciation. Please note that while the OP-32 exhibit aggregates information by budget activity, this data call requests OP-32 data for the activity responding to the data call. Refer to NAVCOMPTINST 7102.2B of 23 April 1990, Subj: Guidance for the Preparation, Submission and Review of the Department of the Navy (DON) Budget Estimates (DON Budget Guidance Manual) with Changes 1 and 2 for more information on categories of costs identified. Any rows that do not apply to your activity may be left blank. However, totals reported should reflect all costs, exclusive of salary and depreciation.

Table 2 - Services/Supplies Cost Data

Activity Name: PSD LANTFLT	**UIC: 42572**
Cost Category	**FY 1996 Projected Costs ($000)**
Travel:	0
Material and Supplies (including equipment):	16
Industrial Fund Purchases (other DBOF purchases):	34
Transportation:	0
Other Purchases (Contract support, etc.):	13
Total:	63

3. Contractor Workyears.

a. **On-Base Contract Workyear Table.** Provide a projected estimate of the number of contract workyears expected to be performed "on base" in support of the installation during FY 1996. Information should represent an annual estimate on a full-time equivalency basis. Several categories of contract support have been identified in the table below. While some of the categories are self-explanatory, please note that the category "mission support" entails management support, labor service and other mission support contracting efforts, e.g., aircraft maintenance, RDT&E support, technical services in support of aircraft and ships, etc.

Table 3 - Contract Workyears	
Activity Name: PSD LANTFLT	**UIC: 42572**
Contract Type	**FY 1996 Estimated Number of Workyears On-Base**
Construction:	
Facilities Support:	
Mission Support:	
Procurement:	
Other:*	
Total Workyears:	0

* **Note:** Provide a brief narrative description of the type(s) of contracts, if any, included under the "Other" category.

b. Potential Disposition of On-Base Contract Workyears. If the mission/functions of your activity were relocated to another site, what would be the anticipated disposition of the on-base contract workyears identified in Table 3.?

1) Estimated number of contract workyears which would be transferred to the receiving site (This number should reflect the number of jobs which would in the future be contracted for at the receiving site, not an estimate of the number of people who would move or an indication that work would necessarily be done by the same contractor(s)):

N/A; no contract workyears

2) Estimated number of workyears which would be eliminated:

N/A; no contract workyears

3) Estimated number of contract workyears which would remain in place (i.e., contract would remain in place in current location even if activity were relocated outside of the local area):

N/A; no contract workyears

c. "Off-Base" Contract Workyear Data. Are there any contract workyears located in the local community, but not on-base, which would either be eliminated or relocated if your activity were to be closed or relocated? If so, then provide the following information **(ensure that numbers reported below do not double count numbers included in 3.a. and 3.b., above)**: No.

No. of Additional Contract Workyears Which Would Be Eliminated	General Type of Work Performed on Contract (e.g., engineering support, technical services, etc.)
None	

No. of Additional Contract Workyears Which Would Be Relocated	General Type of Work Performed on Contract (e.g., engineering support, technical services, etc.)
None	

PSA NORFOLK UIC N68654
DATA CALL SIXTY-SIX

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

RADM H. W. GEHMAN, JR.
NAME (Please type or print)

H.W. Gehman, Jr.
Signature

Acting
Title Commander in Chief
U.S. Atlantic Fleet
Activity

15 AUG 1994
Date

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

W. A. EARNER
NAME (Please type or print)

W A Earner
Signature

Title

8/30/94
Date

BRAC-95 CERTIFICATION

Reference: SECNAVNOTE 11000 of 08 December 1993

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

R. E. LANDICK, CDR, USN
NAME (Please type or print)

Signature

ACTING
Title

13 July 1994
Date

PSA NORFOLK
Activity

5-1

DATA CALL 65 UIC: N57095

ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Activity Identification: Please complete the following table, identifying the activity for which this response is being submitted.

Activity Name:	LANTFLT HEDSUPPACT
UIC:	57095
Major Claimant:	CINCLANTFLT

General Instructions/Background:

Information requested in this data call is required for use by the Base Structure Evaluation Committee (BSEC), in concert with information from other data calls, to analyze both the impact that potential closure or realignment actions would have on a local community and the impact that relocations of personnel would have on communities surrounding receiving activities. In addition to Cost of Base Realignment Actions (COBRA) analyses which incorporate standard Department of the Navy (DON) average cost factors, the BSEC will also be conducting more sophisticated economic and community infrastructure analyses requiring more precise, activity-specific data. For example, activity-specific salary rates are required to reflect differences in salary costs for activities with large concentrations of scientists and engineers and to address geographic differences in wage grade salary rates. Questions relating to "Community Infrastructure" are required to assist the BSEC in evaluating the ability of a community to absorb additional employees and functions as the result of relocation from a closing or realigning DON activity.

Due to the varied nature of potential sources which could be used to respond to the questions contained in this data call, a block appears after each question, requesting the identification of the source of data used to respond to the question. To complete this block, identify the source of the data provided, including the appropriate references for source documents, names and organizational titles of individuals providing information, etc. Completion of this "Source of Data" block is critical since some of the information requested may be available from a non-DoD source such as a published document from the local chamber of commerce, school board, etc. Certification of data obtained from a non-DoD source is then limited to certifying that the information contained in the data call response is an accurate and complete representation of the information obtained from the source. Records must be retained by the certifying official to clearly document the source of any non-DoD information submitted for this data call.

General Instructions/Background (Continued):

The following notes are provided to further define terms and methodologies used in this data call. Please ensure that responses consistently follow this guidance:

Note 1: Throughout this data call, the term "**activity**" is used to refer to the DON installation that is the addressee for the data call.

Note 2: Periodically throughout this data call, questions will include the statement that the response should refer to the "**area defined in response to question 1.b., (page 3)**". Recognizing that in some large metropolitan areas employee residences may be scattered among many counties or states, **the scope of the "area defined" may be limited to the sum of:**

- **those counties that contain government (DoD) housing units (as identified in 1.b.2)), and,**
- **those counties closest to the activity which, in the aggregate, include the residences of 80% or more of the activity's employees.**

Note 3: Responses to questions referring to "**civilians**" in this data call should reflect **federal civil service appropriated fund employees.**

1. Workforce Data

a. Average Federal Civilian Salary Rate. Provide the projected FY 1996 average gross annual appropriated fund **civil service** salary rate for the activity identified as the addressee in this data call. This rate should include all cash payments to employees, and exclude non-cash personnel benefits such as employer retirement contributions, payments to former employees, etc.

Average Appropriated Fund Civilian Salary Rate:	47,022

Source of Data (1.a. Salary Rate): FY96 COLUMN OF FY96/97 BUDGET SUBMISSION

DATA CALL 65 UIC: N57095

ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

b. Location of Residence. Complete the following table to identify where employees live. Data should reflect current workforce.

1) Residency Table. Identify residency data, by county, for both military and civilian (civil service) employees working at the installation (including, for example, operational units that are homeported or stationed at the installation). For each county listed, also provide the estimated average distance from the activity, in miles, of employee residences and the estimated average length of time to commute one-way to work. For the purposes of displaying data in the table, any county(s) in which 1% or fewer of the activity's employees reside may be consolidated as a single line entry in the table, titled "Other".

County of Residence	State	No. of Employees Residing in County		Percentage of Total Employees	Average Distance From Base (Miles)	Average Duration of Commute (Minutes)
		Military	Civilian			
VIRGINIA BEACH	VA	2081	400	54.2	18	34.5
NORFOLK	VA	909	221	24.7	6.7	15
CHESAPEAKE	VA	223	132	7.7	21	37
PORTSMOUTH	VA	85	21	2.3	15	29.5
HAMPTON	VA	217	19	5.2	18.5	30
NEWPORT NEWS	VA	98	13	2.4	28.5	40
OTHER	VA	134	25	3.5	39	52
TOTAL		3747	831	100		

= 100%

As discussed in Note 2 on Page 2, subsequent questions in the data call refer to the "area defined in response to question 1.b., (page 3)". In responding to these questions, the scope of the "area defined" may be limited to the sum of: a) those counties that contain government (DoD) housing units (as identified below), and, b) those counties closest to the activity which, in the aggregate, include the residences of 80% or more of the activity's employees.

2) Location of Government (DoD) Housing. If some employees of the base live in government housing, identify the county(s) where government housing is located:

NORFOLK/VIRGINIA BEACH/PORTSMOUTH/HAMPTON/NEWPORT NEWS

Source of Data (1.b. 1) & 2) Residence Data):QUESTIONNAIRE OF BASE POPULATION

c. Nearest Metropolitan Area(s). Identify all major metropolitan area(s) (i.e., population concentrations of 100,000 or more people) which are within 50 miles of the installation. If no major metropolitan area is within 50 miles of the base, then identify the nearest major metropolitan area(s) (100,000 or more people) and its distance(s) from the base.

City	County	Distance from base (miles)
CHESAPEAKE	N/A	16.3
VIRGINIA BEACH	N/A	13.3
HAMPTON	N/A	13
NEWPORT NEWS	N/A	20
PORTSMOUTH	N/A	10.4

Source of Data (1.c. Metro Areas):AAA, MAIN STREET, NORFOLK, VA 622-5634

d. Age of Civilian Workforce. Complete the following table, identifying the age of the activity's civil service workforce.

Age Category	Number of Employees	Percentage of Employees
16 - 19 Years	13	1.6
20 - 24 Years	16	1.9
25 - 34 Years	157	18.9
35 - 44 Years	266	32
45 - 54 Years	255	30.7
55 - 64 Years	119	14.3
65 or Older	5	.6
TOTAL	831	100 %

Source of Data (1.d.) Age Data):QUESTIONNAIRE OF ALL LANTFLT PERSONNEL

e. Education Level of Civilian Workforce

1) Education Level Table. Complete the following table, identifying the education level of the activity's civil service workforce.

Last School Year Completed	Number of Employees	Percentage of Employees
8th Grade or less	4	.5
9th through 11th Grade	9	1.1
12th Grade or High School Equivalency	260	31.3
1-3 Years of College	304	36.6
4 Years of College (Bachelors Degree)	159	19.1
5 or More Years of College (Graduate Work)	95	11.4
TOTAL	831	100 %

2) Degrees Achieved. Complete the following table for the activity's civil service workforce. Identify the number of employees with each of the following degrees, etc. To avoid double counting, only identify the highest degree obtained by a worker (e.g., if an employee has both a Master's Degree and a Doctorate, only include the employee under the category "Doctorate").

Degree	Number of Civilian Employees
Terminal Occupation Program - Certificate of Completion, Diploma or Equivalent (for areas such as technicians, craftsmen, artisans, skilled operators, etc.)	108
Associate Degree	67
Bachelor Degree	157
Masters Degree	56
Doctorate	11

Source of Data (1.e.1) and 2) Education Level Data):QUESTIONNAIRE OF ALL LANTFLT PERSONNEL

f. Civilian Employment By Industry. Complete the following table to identify by "industry" the type of work performed by civil service employees at the activity. The intent of this table is to attempt to stratify the activity civilian workforce using the same categories of industries used to identify private sector employment. Employees should be categorized based on their primary duties. Additional information on categorization of private sector employment by industry can be found in the Office of Management and Budget Standard Industrial Classification (SIC) Manual. However, you do not need to obtain a copy of this publication to provide the data requested in this table.

Note the following specific guidance regarding the "Industry Type" codes in the first column of the table: Even though categories listed may not perfectly match the type of work performed by civilian employees, please attempt to assign each civilian employee to one of the "Industry Types" identified in the table. However, only use the Category 6, "Public Administration" sub-categories when none of the other categories apply. Retain supporting data used to construct this table at the activity-level, in case questions arise or additional information is required at some future time. **Leave shaded areas blank.**

Industry	SIC Codes	No. of Civilians	% of Civilians
1. Agriculture, Forestry & Fishing	01-09		
2. Construction (includes facility maintenance and repair)	15-17	11	1.3
3. Manufacturing (includes Intermediate and Depot level maintenance)	20-39		
3a. Fabricated Metal Products (include ordnance, ammo, etc.)	34		
3b. Aircraft (includes engines and missiles)	3721 et al		
3c. Ships	3731		
3d. Other Transportation (includes ground vehicles)	various		
3e. Other Manufacturing not included in 3a. through 3d.	various		

DATA CALL 65 UIC: N57095

ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Industry	SIC Codes	No. of Civilians	% of Civilians
Sub-Total 3a. through 3e.	20-39		
4. Transportation/Communications/Utilities	40-49		
4a. Railroad Transportation	40		
4b. Motor Freight Transportation & Warehousing (includes supply services)	42		
4c. Water Transportation (includes organizational level maintenance)	44		
4d. Air Transportation (includes organizational level maintenance)	45		
4e. Other Transportation Services (includes organizational level maintenance)	47	16	1.9
4f. Communications	48	101	12.2
4g. Utilities	49		
Sub-Total 4a. through 4g.	40-49		
5. Services	70-89		
5a. Lodging Services	70		
5b. Personal Services (includes laundry and funeral services)	72		
5c. Business Services (includes mail, security guards, pest control, photography, janitorial and ADP services)	73	210	25.3
5d. Automotive Repair and Services	75		
5e. Other Misc. Repair Services	76	5	.6
5f. Motion Pictures	78		
5g. Amusement and Recreation Services	79	9	1.1
5h. Health Services	80	5	.6

DATA CALL 65 UIC: N57095

ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Industry	SIC Codes	No. of Civilians	% of Civilians
5i. Legal Services	81	8	1.0
5j. Educational Services	82	15	1.8
5k. Social Services	83		
5l. Museums	84		
5m. Engineering, Accounting, Research & Related Services (includes RDT&E, ISE, etc.)	87	121	14.6
5n. Other Misc. Services	89	161	19.4
Sub-Total 5a. through 5n.:	70-89		
6. Public Administration	91-97		
6a. Executive and General Government, Except Finance	91	45	5.4
6b. Justice, Public Order & Safety (includes police, firefighting and emergency management)	92	1	0
6c. Public Finance	93	114	13.7
6d. Environmental Quality and Housing Programs	95	9	1.1
Sub-Total 6a. through 6d.			
TOTAL		831	100 %

Source of Data (1.f.) Classification By Industry Data): HRO NORFOLK DCPDS

g. Civilian Employment by Occupation. Complete the following table to identify the types of "occupations" performed by civil service employees at the activity. Employees should be categorized based on their primary duties. Additional information on categorization of employment by occupation can be found in the Department of Labor Occupational Outlook Handbook. However, you do not need to obtain a copy of this publication to provide the data requested in this table.

Note the following specific guidance regarding the "Occupation Type" codes in the first column of the table: Even though categories listed may not perfectly match the type of work performed by civilian employees, please attempt to assign each civilian employee to one of the "Occupation Types" identified in the table. Refer to the descriptions immediately following this table for more information on the various occupational categories. Retain supporting data used to construct this table at the activity-level, in case questions arise or additional information is required at some future time. **Leave shaded areas blank.**

Occupation	Number of Civilian Employees	Percent of Civilian Employees
1. Executive, Administrative and Management	205	24.7
2. Professional Specialty		
2a. Engineers	30	3.6
2b. Architects and Surveyors	9	1.1
2c. Computer, Mathematical & Operations Research	94	11.3
2d. Life Scientists		
2e. Physical Scientists		
2f. Lawyers and Judges		
2g. Social Scientists & Urban Planners		
2h. Social & Recreation Workers	1	0
2i. Religious Workers		
2j. Teachers, Librarians & Counselors	9	1.1
2k. Health Diagnosing Practitioners (Doctors)		
2l. Health Assessment & Treating(Nurses, Therapists, Pharmacists, Nutritionists, etc.)		

DATA CALL 65 UIC: N57095

ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Occupation	Number of Civilian Employees	Percent of Civilian Employees
2m. Communications	31	3.7
2n. Visual Arts	11	1.3
Sub-Total 2a. through 2n.:		
3. Technicians and Related Support		
3a. Health Technologists and Technicians		
3b. Other Technologists	172	20.7
Sub-Total 3a. and 3b.:		
4. Administrative Support & Clerical	230	27.7
5. Services		
5a. Protective Services (includes guards, firefighters, police)	3	.4
5b. Food Preparation & Service		
5c. Dental/Medical Assistants/Aides		
5d. Personal Service & Building & Grounds Services (includes janitorial, grounds maintenance, child care workers)	9	1.1
Sub-Total 5a. through 5d.		
6. Agricultural, Forestry & Fishing		
7. Mechanics, Installers and Repairers		
8. Construction Trades		
9. Production Occupations		
10. Transportation & Material Moving	21	2.5
11. Handlers, Equipment Cleaners, Helpers and Laborers (not included elsewhere)	6	.8
TOTAL	831	100 %

Source of Data (1.g.) Classification By Occupation Data): HRO NORFOLK DCPDS

Description of Occupational Categories used in Table 1.g. The following list identifies public and private sector occupations included in each of the major occupational categories used in the table. Refer to these examples as a guide in determining where to allocate **appropriated fund civil service jobs** at the activity.

1. **Executive, Administrative and Management.** Accountants and auditors; administrative services managers; budget analysts; construction and building inspectors; construction contractors and managers; cost estimators; education administrators; employment interviewers; engineering, science and data processing managers; financial managers; general managers and top executives; chief executives and legislators; health services managers; hotel managers and assistants; industrial production managers; inspectors and compliance officers, except construction; management analysts and consultants; marketing, advertising and public relations managers; personnel, training and labor relations specialists and managers; property and real estate managers; purchasing agents and managers; restaurant and food service managers; underwriters; wholesale and retail buyers and merchandise managers.
2. **Professional Specialty.** Use sub-headings provided.
3. **Technicians and Related Support.** Health Technologists and Technicians sub-category - self-explanatory. Other Technologists sub-category includes aircraft pilots; air traffic controllers; broadcast technicians; computer programmers; drafters; engineering technicians; library technicians; paralegals; science technicians; numerical control tool programmers.
4. **Administrative Support & Clerical.** Adjusters, investigators and collectors; bank tellers; clerical supervisors and managers; computer and peripheral equipment operators; credit clerks and authorizers; general office clerks; information clerks; mail clerks and messengers; material recording, scheduling, dispatching and distributing; postal clerks and mail carriers; records clerks; secretaries; stenographers and court reporters; teacher aides; telephone, telegraph and teletype operators; typists, word processors and data entry keyers.
5. **Services.** Use sub-headings provided.
6. **Agricultural, Forestry & Fishing.** Self explanatory.
7. **Mechanics, Installers and Repairers.** Aircraft mechanics and engine specialists; automotive body repairers; automotive mechanics; diesel mechanics; electronic equipment repairers; elevator installers and repairers; farm equipment mechanics; general maintenance mechanics; heating, air conditioning and refrigeration technicians; home appliance and power tool repairers, industrial machinery repairers; line installers and cable splicers; millwrights; mobile heavy equipment mechanics; motorcycle, boat and small engine mechanics; musical instrument repairers and tuners; vending machine servicers and repairers.
8. **Construction Trades.** Bricklayers and stonemasons; carpenters; carpet installers; concrete masons and terrazzo workers; drywall workers and lathers; electricians; glaziers; highway maintenance; insulation workers; painters and paperhangers; plasterers; plumbers and pipefitters; roofers; sheet metal workers; structural and reinforcing ironworkers; tilesetters.
9. **Production Occupations.** Assemblers; food processing occupations; inspectors, testers and graders; metalworking and plastics-working occupations; plant and systems operators, printing occupations; textile, apparel and furnishings occupations; woodworking occupations; miscellaneous production operations.
10. **Transportation & Material Moving.** Busdrivers; material moving equipment operators; rail transportation occupations; truckdrivers; water transportation occupations.

11. **Handlers, Equipment Cleaners, Helpers and Laborers** (not included elsewhere). Entry level jobs not requiring significant training.

h. Employment of Military Spouses. Complete the following table to provide estimated information concerning **military spouses** who are also employed in the area defined in response to question 1.b., above. **Do not fill in shaded area.**

1. Percentage of Military Employees Who Are Married:	80.6
2. Percentage of Military Spouses Who Work Outside of the Home:	69
3. Break out of Spouses' Location of Employment (Total of rows 3a. through 3d. should equal 100% and reflect the number of spouses used in the calculation of the "Percentage of Spouses Who Work Outside of the Home".	
3a. Employed "On-Base" - Appropriated Fund:	15.8
3b. Employed "On-Base" - Non-Appropriated Fund:	1.9
3c. Employed "Off-Base" - Federal Employment:	8.5
3d. Employed "Off-Base" - Other Than Federal Employment	73.8

Source of Data (1.h.) Spouse Employment Data):QUESTIONNAIRE OF BASE POPULATION

2. Infrastructure Data. For each element of community infrastructure identified in the two tables below, rate the community's ability to accommodate the relocation of additional functions and personnel to your activity. Please complete each of the three columns listed in the table, reflecting the impact of various levels of increase (20%, 50% and 100%) in the number of personnel working at the activity (and their associated families). In ranking each category, use one of the following three ratings:

A - Growth can be accommodated with little or no adverse impact to existing community infrastructure and at little or no additional expense.

B - Growth can be accommodated, but will require some investment to improve and/or expand existing community infrastructure.

C - Growth either cannot be accommodated due to physical/environmental limitations or would require substantial investment in community infrastructure improvements.

Table 2.a., "Local Communities": This first table refers to the local community (i.e., the community in which the base is located) and its ability to meet the increased requirements of the installation.

Table 2.b., "Economic Region": This second table asks for an assessment of the infrastructure of the economic region (those counties identified in response to question 1.b., (page 3) - taken in the aggregate) and its ability to meet the needs of additional employees and their families moving into the area.

For both tables, annotate with an asterisk (*) any categories which are wholly supported on-base, i.e., are not provided by the local community. These categories should also receive an A-B-C rating. Answers for these "wholly supported on-base" categories should refer to base infrastructure rather than community infrastructure.

DATA CALL 65 UIC: N57095

ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

a. Table A: Ability of the local community to meet the expanded needs of the base.

1) Using the **A - B - C** rating system described above, complete the table below.

Category	20% Increase	50% Increase	100% Increase
Off-Base Housing	A	A	A
Schools - Public	A	A	A
Schools - Private	A	A	A
Public Transportation - Roadways	A	A	A
Public Transportation - Buses/Subways	A	A	A
Public Transportation - Rail	N/A	N/A	N/A
Fire Protection	A	A	B
Police	A	A	B
Health Care Facilities	A	A	B
Utilities:			
Water Supply	A	A	B
Water Distribution	A	A	A
Energy Supply	A	A	A
Energy Distribution	A	A	A
Wastewater Collection	A	A	B
Wastewater Treatment	A	A	A
Storm Water Collection	A	A	A
Solid Waste Collection and Disposal	A	A	A
Hazardous/Toxic Waste Disposal	A	A	A
Recreational Activities	A	A	A

Remember to mark with an asterisk any categories which are wholly supported on-base.

2) For each rating of "C" identified in the table on the preceding page, attach a brief narrative explanation of the types and magnitude of improvements required and/or the nature of any barriers that preclude expansion.

N/A; No "C" ratings.

Source of Data (2.a. 1) & 2) - Local Community Table): HAMPTON ROADS PLANNING DISTRICT COMMISSION

b. Table B: Ability of the region described in the response to question 1.b. (page 3) (taken in the aggregate) to meet the needs of additional employees and their families relocating into the area.

1) Using the **A - B - C** rating system described above, complete the table below.

Category	20% Increase	50% Increase	100% Increase
Off-Base Housing	A	A	B
Schools - Public	A	A	B
Schools - Private	A	A	B
Public Transportation - Roadways	A	A	B
Public Transportation - Buses/Subways	A	A	B
Public Transportation - Rail	N/A	N/A	N/A
Fire Protection	A	A	B
Police	A	A	B
Health Care Facilities	A	A	B
Utilities:			
Water Supply	A	A	B
Water Distribution	A	A	B
Energy Supply	A	A	B
Energy Distribution	A	A	B
Wastewater Collection	A	A	B
Wastewater Treatment	A	A	B
Storm Water Collection	A	A	B
Solid Waste Collection and Disposal	A	A	B
Hazardous/Toxic Waste Disposal	A	A	B
Recreation Facilities	A	A	A

Remember to mark with an asterisk any categories which are wholly supported on-base. 2) For each rating of "C" identified in the table on the preceding page, attach a brief narrative explanation of the types and magnitude of improvements required and/or the nature of any barriers that preclude expansion.

N/A; No "C" ratings.

Source of Data (2.b. 1) & 2) - Regional Table): HAMPTON ROADS PLANNING DISTRICT COMMISSION

3. Public Facilities Data:

a. **Off-Base Housing Availability.** For the counties identified in the response to question 1.b. (page 3), in the aggregate, estimate the current average vacancy rate for community housing. Use current data or information identified on the latest family housing market analysis. For each of the categories listed (rental units and units for sale), combine single family homes, condominiums, townhouses, mobile homes, etc., into a single rate:

Rental Units: 10%

Units for Sale: 4.5%

Source of Data (3.a. Off-Base Housing): METRO MARKET TRENDS, INC. FOR HAMPTON ROADS PLANNING DISTRICT COMMISSION & METRO MLS, INC.

b. **Education.**

1) Information is required on the current capacity and enrollment levels of school systems serving employees of the activity. Information should be keyed to the counties identified in the response to question 1.b. (page 3).

School District	County	Number of Schools			Enrollment		Pupil-to-Teacher Ratio		Does School District Serve Gov't Housing Units? *
		Elementary	Middle	High	Current	Max. Capacity[1]	Current	Max. Ratio	
NORFOLK	N/A	37	8	5	36,450		20.7-1	25-1	YES
VIRGINIA BEACH	N/A	53	11	10	74,880		20-1	25-1	YES
CHESAPEAKE	N/A	26	7	5	33,182		21-1	25-1	NO
PORTSMOUTH	N/A	16	4	4	17,921		23-1	25-1	YES
HAMPTON	N/A	24	5	4	22,991		19.6-1	25-1	YES
NEWPORT NEWS	N/A	25	7	4	31,894		19.1-1	25-1	YES

* Answer "Yes" in this column if the school district in question enrolls students who reside in government housing.

[1]This figure is unavailable because capacity fluctuates due to the following reasons:

1. Mobile trailers can be used for classrooms if a school needs additional capacity.
2. Some schools are currently being renovated or additions are under construction.
3. Reconfiguration, rescheduling, and redistricting are all possible solutions for school systems if additional space is needed.
4. Classroom sizes vary according to the needs of the students. (example: If additional special education students are registered in a school the "capacity" can decrease due to the State requirement of smaller pupil to teacher ratios for special education students.

Source of Data (3.b.1) Education Table): HAMPTON ROADS PLANNING DISTRICT COMMISSION

2) Are there any on-base "Section 6" Schools? If so, identify number of schools and current enrollment.

NO

Source of Data (3.b.2) On-Base Schools): HAMPTON ROADS PLANNING DISTRICT COMMISSION

3) For the counties identified in the response to question 1.b. (page 3), in the aggregate, list the names of undergraduate and graduate colleges and universities which offer certificates, Associate, Bachelor or Graduate degrees :

OLD DOMINION UNIVERSITY
NORFOLK STATE UNIVERSITY
TIDEWATER COMMUNITY COLLEGE
COMMONWEALTH COLLEGE
THOMAS NELSON COMMUNITY
EASTERN VIRGINIA MEDICAL SCHOOL
VIRGINIA WESLEYAN COLLEGE
CHRISTOPHER NEWPORT
HAMPTON UNIVERSITY

NOTE: GEORGE WASHINGTON UNIVERSITY, EMBRY RIDDLE AERONAUTICAL, SOUTHERN ILLINOIS UNIVERSITY AND ST. LEO COLLEGE HAVE EXTENSION CAMPUSES IN HAMPTON ROADS AND OPERATE CLASSES AND PROGRAMS DESIGNED FOR ACTIVE DUTY MILITARY STATIONED IN THE REGION.

Source of Data (3.b.3) Colleges): HAMPTON ROADS STATISTICAL DIGEST, 1993 EDITION

4) For the counties identified in the response to question 1.b. (page 3), in the aggregate, list the names and major curriculums of vocational/technical training schools:

Vocational/Technical Training Schools	Major Curriculums
Automotive Training Institute	Auto Repair
Career Development Institute	Medical Services, Computer Repair, Computer Administration
Charm Associates, Inc.	Business Etiquette, Makeup Artistry, Fashion, Modeling
CompTrain	Computer Technology
Computer Dynamics, Inc.	Computer Technology
Dalfort Aircraft Tech	Aircraft Maintenance Technician

Vocational/Technical Training Schools	Major Curriculums
Electronic Computer Programming Institute	Computer Programming, Computer Electronics, Computer Specialist Accounting, Word Processing, Medical
Gibson World Travel School	Travel Agent
ITT Employment & Training Systems	Electronics Engineering, Computer Aid Drafting Tech, Occupational Science
Jenkins Barber College	Barber Training
Johnson and Wales College	Culinary Arts
Kee Business College	Accounting Specialist, Business Administration, Secretarial, Computer Administration, Word Processing
Paralegal Institute of America	Paralegal Training
Norfolk School of Boat Building	Boat Building
Rice Aviation Aircraft	Aircraft Technician
Reporting Academy of Va., LTD	Court Reporting
Tidewater Maritime Training Institute	Radar Courses, Master/Mate Courses, Chief/Assistant Engineer, Tankerman
Tidewater School of Navigation	Navigator Training
Tidewater Tech	Electronics, Computers, Nursing
Tri-State Semi-Driver Training, Inc.	Truck Driving
Virginia Beach Beauty Academy	Beautician, Cosmetologist, Nail Technician
Virginia School of Polygraph	Polygraph Operation and Testing
Wards Corner Beauty Academy	Beautician, Cosmetologist, Nail Technician

(All vocational/technical training schools listed by the Hampton Roads Planning District Commission are not shown above because major curriculums were not provided.)

Source of Data (3.b.4) Vo-tech Training): SOUTHEASTERN VIRGINIA JOB TRAINING ADMINISTRATION

c. **Transportation.**

1) Is the activity served by public transportation?

	Yes	No
Bus:	X	
Rail:		X
Subway:		X
Ferry:		X

Source of Data (3.c.1) Transportation): TRT NORFOLK VA

2) Identify the location of the nearest passenger railroad station (long distance rail service, not commuter service within a city) and the distance from the activity to the station.

AMTRAK, NEWPORT NEWS, VA 10 MILES FROM ACTIVITY

Source of Data (3.c.2) Transportation): NEWPORT NEWS AMTRAK TERMINAL CONTROL

3) Identify the name and location of the nearest commercial airport (with public carriers, e.g., USAIR, United, etc.) and the distance from the activity to the airport.

NORFOLK INTERNATIONAL AIRPORT, NORFOLK, VA 8 MILES

Source of Data (3.c.3) Transportation): TIDEWATER CHAMBER OF COMMERCE

4) How many carriers are available at this airport?

8 MAJOR CARRIERS DOMESTIC

Source of Data (3.c.4) Transportation):NORFOLK INTERNATIONAL AIRPORT

5) What is the Interstate route number and distance, in miles, from the activity to the nearest Interstate highway?

INTERSTATE 564 HALF MILE
INTERSTATE 64 1 MILE

Source of Data (3.c.5) Transportation):VIRGINIA DEPARTMENT OF TRANSPORTATION

6) Access to Base:

a) Describe the quality and capacity of the road systems providing access to the base, specifically during peak periods. (Include both information on the area surrounding the base and information on access to the base, e.g., numbers of gates, congestion problems, etc.)

THIS BASE CAN BE ACCESSED 3 WAYS: FROM VIRGINIA BEACH BY INTERSTATE 44 TO I64 TO I564 TO TERMINAL BLVD TO GATE 5, FROM PORTSMOUTH AND DOWNTOWN NORFOLK DOWN HAMPTON BLVD TO TERMINAL TO GATE 5, OR TO HELMICK TO GATE 1. THERE ARE 3 GATES ALLOWING ACCESS TO BASE. DURING PEAK TRAFFIC, GATE 5 IS CONVERTED TO ONE WAY; INCOMING IN MORNING, OUTBOUND IN EVENING. ALL INTERSTATES ARE IN GOOD CONDITION. A NEW HIGH OCCUPANCY VEHICLE (HOV) 2 LANE HIGHWAY HAS RECENTLY BEEN COMPLETED. THE ONLY TOLL IS ON I44.

b) Do access roads transit residential neighborhoods?

THE ONLY ACCESS ROAD TO TRANSIT RESIDENTIAL NEIGHBORHOODS IS HAMPTON BLVD.

c) Are there any easements that preclude expansion of the access road system?

NO

d) Are there any man-made barriers that inhibit traffic flow (e.g., draw bridges, etc.)?

NO

Source of Data (3.c.6) Transportation):VIRGINIA DEPARTMENT OF TRANSPORTATION

d. Fire Protection/Hazardous Materials Incidents. Does the activity have an agreement with the local community for fire protection or hazardous materials incidents? Explain the nature of the agreement and identify the provider of the service.

ACTIVITY HAS MOU WITH COMNAVBASE TO PROVIDE FIRE PROTECTION AND HAZARDOUS MATERIAL INCIDENTS. PROVIDERS OF SERVICE IS THE NORFOLK NAVAL BASE FIRE DEPT FOR HAZARDOUS EMERGENCY RESPONSE, CITY OF NORFOLK FIRE DEPT AND VIRGINIA BEACH FIRE AND RESCUE SERVICES DEPT FOR FIRE PROTECTION. COMNAVBASE CONTRACTS HAZARDOUS WASTE DISPOSAL, ASSISTANCE AND CONTAINMENT TO A PRIVATE LOCAL COMPANY.

Source of Data (3.d. Fire/Hazmat):COMNAVBASE SAFETY DEPARTMENT

e. **Police Protection.**

1) What is the level of legislative jurisdiction held by the installation?

EXCLUSIVE FEDERAL JURISDICTION, AS PER OPNAVINST 5530.14B AND FEDERAL LAW

2) If there is more than one level of legislative jurisdiction for installation property, provide a brief narrative description of the areas covered by each level of legislative jurisdiction and whether there are separate agreements for local law enforcement protection.

ONE LEVEL OF LEGISLATIVE JURISDICTION

3) Does the activity have a specific written agreement with local law enforcement concerning the provision of local police protection?

THE HEADQUARTERS AREA DOES NOT HAVE ANY SUCH AGREEMENTS, HOWEVER, NORFOLK NAVAL BASE PROVIDES SERVICES TO THIS AREA. SOME OF THOSE SERVICE MAY INCLUDE SPECIALIZED LOCAL LAW ENFORCEMENT SUPPORT, I.E. SWAT TEAM FROM NORFOLK POLICE DEPARTMENT.

4) If agreements exist with more than one local law enforcement entity, provide a brief narrative description of whom the agreement is with and what services are covered.

N/A

5) If military law enforcement officials are routinely augmented by officials of other federal agencies (BLM, Forest Service, etc.), identify any written agreements covering such services and briefly describe the level of support received.

AUGMENTED IN WRITING BY DEPARTMENT OF DEFENSE POLICE OFFICERS (MOU/ISSA'S)

Source of Data (3.e. 1) - 5) - Police): PHYSICAL SECURITY OFFICER, LANTFLT HEDSUPPACT

f. **Utilities.**

1) Does the activity have an agreement with the local community for water, refuse disposal, power or any other utility requirements? Explain the nature of the agreement and identify the provider of the service.

AGREEMENT EXISTS BETWEEN PUBLIC WORKS CENTER NORFOLK UTILITY DEPARTMENT AND VIRGINIA POWER TO BACK FEED THE ELECTRICAL GRID DURING PEAK LOADS. HSA'S EMERGENCY GENERATOR FACILITY NH-94 SUPPORTS THIS AGREEMENT AND IS REIMBURSED FOR POWER PROVIDED AND FUEL CONSUMED TO OPERATE THE GENERATORS.

2) Has the activity been subject to water rationing or interruption of delivery during the last five years? If so, identify time period during which rationing existed and the restrictions imposed. Were activity operations affected by these situations? If so, explain extent of impact.

DURING THE SUMMER OF 1993, THE CITY OF NORFOLK IMPOSED WATER RESTRICTIONS. I.E. NO WATERING LAWNS OR WASHING CARS, AS PART OF THE "GOOD NEIGHBOR POLICY" HSA FOLLOWS RESTRICTIONS IMPOSED BY THE CITY. NO ACTIVITY OPERATIONS WERE AFFECTED BY COMPLYING WITH THESE RESTRICTIONS.

3) Has the activity been subject to any other significant disruptions in utility service, e.g., electrical "brown outs", "rolling black outs", etc., during the last five years? If so, identify time period(s) covered and extent/nature of restrictions/disruption. Were activity operations affected by these situations? If so, explain extent of impact.

NO

Source of Data (3.f. 1) - 3) Utilities): DEPUTY STAFF CIVIL, LANTFLT HEDSUPPACT

4. **Business Profile.** List the top ten employers in the geographic area defined by your response to question 1.b. (page 3), taken in the aggregate, (include your activity, if appropriate):

Employer	Product/Service	No. of Employees
1. Naval Station Norfolk	National Defense	60,000
2. Newport News Shipbuilding	Shipbuilding/Repair	21,000
3. Fort Eustis	National Defense	14,583
4. Langley Air Force Base	National Defense	11,600
5. Naval Amphibious Base, Little Creek	National Defense	11,029
6. Naval Air Station, Oceana	National Defense	10,200
7. SENTARA Health Systems	Health Care	9,800
8. Virginia Beach Public Schools	Education	8,200
9. Farm Fresh, Inc.	Grocery Chain	8,000
10. Norfolk Naval Shipyard	Ship Repair	7,706

Source of Data (4. Business Profile): HAMPTON ROADS PLANNING DISTRICT COMMISSION

5. **Other Socio-Economic Impacts.** For each of the following areas, describe other recent (past 5 years), on-going or projected economic impacts (both positive and negative) on the geographic region defined by your response to question 1.b. (page 3), in the aggregate:

a. Loss of Major Employers:

THE REGION HAS LOST FEW MAJOR EMPLOYERS WITHIN THE PAST FIVE YEARS. THE JONATHAN CORPORATION HAS BEEN FORCED INTO FORECLOSURE BY A DECREASE IN ITS DEFENSE BUSINESS. DEFENSE CUTS HAVE SIGNIFICANTLY IMPACTED THE WORKLOAD AND CAUSED DEFENSE CONTRACTORS TO CUT BACK ON THE NUMBER OF THEIR WORKERS. THE NEWPORT NEWS SHIPBUILDING AND DRYDOCK COMPANY HAS REDUCED ITS WORKFORCE FROM OVER THIRTY THOUSAND A FEW YEARS AGO TO JUST OVER TWENTY THOUSAND TODAY WITH A TARGET EMPLOYMENT LEVEL OF FIFTEEN THOUSAND BY 1996. SOME FOUR THOUSAND JOBS HAVE ALSO BEEN LOST AT THE NORFOLK NAVAL SHIPYARD. SMALL CONTRACTORS AND SUBCONTRACTOR HAVE ALSO REDUCED THEIR EMPLOYMENT LEVELS.

b. Introduction of New Businesses/Technologies:

CIGNA AND USAA HAVE RECENTLY LOCATED SERVICE CENTERS WITHIN THE AREA AS HAVE QVC AND LILLIAN VERNON. CEBAF, AN ELECTRONIC BEAM ACCELERATOR, HAS BEEN UNDER CONSTRUCTION FOR THE PAST SEVERAL YEARS AND WILL BEGIN OPERATIONS IN 1994. CANON USA HAS ALSO OPENED A FACILITY FOR PRODUCING COPIERS.

c. Natural Disasters:

NONE

d. Overall Economic Trends:

DEFENSE CUTS CONTINUE TO HAMPER THE REGIONAL ECONOMY. EMPLOYMENT GROWTH RATES WERE IN THE 4 TO 7 PERCENT PER YEAR RANGE IN THE MID 1980S AND ARE TODAY IN THE 0.5 TO 1.5 PERCENT RANGE. FURTHER DEFENSE DOWNSIZING WILL CONTINUE TO HOLD DOWN GROWTH RATES AND ELEVATE THE UNEMPLOYMENT RATE. THE REGION'S POPULATION CONTINUES TO EXPAND ALONG WITH THE ASSOCIATED RESIDENTIAL CONSTRUCTION. THE REGIONAL TAX BASE HAS EXPANDED ACCORDINGLY WITH HIGHER LEVELS OF RETAIL SALES, PERSONAL PROPERTY AND REAL ESTATE TAXES COLLECTED. THE REGION IS GROWING SHORT OF WATER, AND THIS HAS FORCED GROWTH TO SHIFT TO THE WEST INTO CHESAPEAKE AND SUFFOLK AND OUT OF VIRGINIA BEACH IN RECENT YEARS. THIS GROWTH SHIFT IS ANTICIPATED TO CONTINUE. SHOULD THE REGION BE DELAYED IN ACQUIRING NEW WATER SUPPLY SOURCES, REGIONAL GROWTH RATES WILL DETERIORATE FROM CURRENT LEVELS.

Source of Data (5. Other Socio/Econ): HAMPTON ROADS PLANNING DISTRICT COMMISSION

6. Other. Identify any contributions of your activity to the local community not discussed elsewhere in this response.

CLEAN THE BAY
COMBINED FEDERAL CAMPAIGN
RED CROSS BLOOD DRIVE
BONE MARROW DRIVE
ATLANTIC FLEET AUXILIARY SECURITY FORCE

Source of Data (6. Other): GENERAL KNOWLEDGE

LANTFLT HEDSUPPACT UIC N57095
DATA CALL SIXTY-FIVE

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) — Signature

Title — Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

CAPT M. W. O'NEIL — N/A
NAME (Please type or print) — Signature

Acting — Date
Title Commander
Naval Shore Activities
U.S. Atlantic Fleet
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

RADM H. W. GEHMAN, JR. — H. W. Gehman, Jr.
NAME (Please type or print) — Signature

Acting — 18 AUG 1994
Title Commander in Chief — Date
U.S. Atlantic Fleet
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

W. A. EARNER — W A Earner
NAME (Please type or print) — Signature

9/1/94
Title — Date

BRAC-95 CERTIFICATION

Reference: SECNAVNOTE 11000 of 08 December 1993

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

SUZANNE W. HIRSCH
NAME (Please type or print)

Signature

COMMANDING OFFICER
Title

19 July 94
Date

LANTFLT HEDSUPPACT
Activity

DATA CALL 66 UIC: 57095
INSTALLATION RESOURCES

Activity Information:

Activity Name:	LANTFLT HEDSUPPACT
UIC:	57095
Host Activity Name (if response is for a tenant activity):	NA; Host Activity
Host Activity UIC:	NA; Host Activity

General Instructions/Background. A separate response to this data call must be completed for each Department of the Navy (DON) host, independent and tenant activity which separately budgets BOS costs (regardless of appropriation), and, is located in the United States, its territories or possessions.

1. **Base Operating Support (BOS) Cost Data.** Data is required which captures the total annual cost of operating and maintaining Department of the Navy (DON) shore installations. Information must reflect FY 1996 budget data supporting the FY 1996 NAVCOMPT Budget Submit. Two tables are provided. Table 1A identifies "Other than DBOF Overhead" BOS costs and Table 1B identifies "DBOF Overhead" BOS costs. These tables must be completed, as appropriate, for all DON host, independent or tenant activities which separately budget BOS costs (regardless of appropriation), and, are located in the United States, its territories or possessions. Responses for DBOF activities may need to include both Table 1A and 1B to ensure that all BOS costs, including those incurred by the activity in support of tenants, are identified. If both table 1A and 1B are submitted for a single DON activity, please ensure that no data is double counted (that is, included on both Table 1A and 1B). The following tables are designed to collect all BOS costs currently budgeted, regardless of appropriation, e.g., Operations and Maintenance, Research and Development, Military Personnel, etc. Data must reflect FY 1996 and should be reported in thousands of dollars.

a. **Table 1A - Base Operating Support Costs (Other Than DBOF Overhead).** This Table should be completed to identify "Other Than DBOF Overhead" Costs. Display, in the format shown on the table, the O&M, R&D and MPN resources currently budgeted for BOS services. O&M cost data must be consistent with data provided on the BS-1 exhibit. Report only direct funding for the activity. Host activities should not include reimbursable support provided to tenants, since tenants will be separately reporting these costs. Military personnel costs should be included on the appropriate lines of the table. Please ensure that individual lines of the table do not include duplicate costs. Add additional

lines to the table (following line 2j., as necessary, to identify any additional cost elements not currently shown). **Leave shaded areas of table blank.**

Table 1A - Base Operating Support Costs (Other Than DBOF Overhead)

Activity Name: LANTFLT HEDSUPPACT	UIC: 57095		
Category	**FY 1996 BOS Costs ($000)**		
	Non-Labor	**Labor**	**Total**
1. Real Property Maintenance Costs:			
1a. Maintenance and Repair	7057	296	7353
1b. Minor Construction	152	0	152
1c. Sub-total 1a. and 1b.	7209	296	7505
2. Other Base Operating Support Costs:			
2a. Utilities	3901	0	3901
2b. Transportation	218	0	218
2c. Environmental	916	0	916
2d. Facility Leases	0	0	0
2e. Morale, Welfare & Recreation	329	331	660
2f. Bachelor Quarters	435	626	1061
2g. Child Care Centers	0	0	0
2h. Family Service Centers	0	0	0
2i. Administration	1125	2024	3149
2j. Other (Specify)[1]	3768	2439	6207
2k. Sub-total 2a. through 2j:	10692	5420	16112
3. Grand Total (sum of 1c. and 2k.):	17901	5716	23617

[1]Other: Physical Security, Retail Supply, Other Base Support

b. Funding Source. If data shown on Table 1A reflects more than one appropriation, then please provide a break out of the total shown for the "3. Grand-Total" line, by appropriation:

Appropriation	Amount ($000)
MPN	3293
O&MN	20324

c. Table 1B - Base Operating Support Costs (DBOF Overhead). This Table should be submitted for all current DBOF activities. Costs reported should reflect BOS costs supporting the DBOF activity itself (usually included in the G&A cost of the activity). For DBOF activities which are tenants on another installation, total cost of BOS incurred by the tenant activity for itself should be shown on this table. It is recognized that differences exist among DBOF activity groups regarding the costing of base operating support: some groups reflect all such costs only in general and administrative (G&A), while others spread them between G&A and production overhead. Regardless of the costing process, all such costs should be included on Table 1B. The Minor Construction portion of the FY 1996 capital budget should be included on the appropriate line. Military personnel costs (at civilian equivalency rates) should also be included on the appropriate lines of the table. Please ensure that individual lines of the table do not include duplicate costs. Also ensure that there is no duplication between data provided on Table 1A. and 1B. These two tables must be mutually exclusive, since in those cases where both tables are submitted for an activity, the two tables will be added together to estimate total BOS costs at the activity. Add additional lines to the table (following line 21., as necessary, to identify any additional cost elements not currently shown). **Leave shaded areas of table blank.**

Other Notes: All costs of operating the five Major Range Test Facility Bases at DBOF activities (even if direct RDT&E funded) should be included on Table 1B. Weapon Stations should include underutilized plant capacity costs as a DBOF overhead "BOS expense" on Table 1B..

DATA CALL 66 UIC: 57095
INSTALLATION RESOURCES

Table 1B - Base Operating Support Costs (DBOF Overhead)			
Activity Name: NA; Not a DBOF Activity		UIC: 57095	
Category	FY 1996 Net Cost From UC/FUND-4 ($000)		
	Non-Labor	Labor	Total
1. Real Property Maintenance Costs:			
1a. Real Property Maintenance (>$15K)			
1b. Real Property Maintenance (<$15K)			
1c. Minor Construction (Expensed)			
1d. Minor Construction (Capital Budget)			
1c. Sub-total 1a. through 1d.			
2. Other Base Operating Support Costs:			
2a. Command Office			
2b. ADP Support			
2c. Equipment Maintenance			
2d. Civilian Personnel Services			
2e. Accounting/Finance			
2f. Utilities			
2g. Environmental Compliance			
2h. Police and Fire			
2i. Safety			
2j. Supply and Storage Operations			
2k. Major Range Test Facility Base Costs			
2l. Other (Specify)			
2m. Sub-total 2a. through 2l:			
3. Depreciation			
4. Grand Total (sum of 1c., 2m., and 3.) :			

2. Services/Supplies Cost Data. The purpose of Table 2 is to provide information about projected **FY 1996** costs for the purchase of services and supplies by the activity. **(Note: Unlike Question 1 and Tables 1A and 1B, above, this question is not limited to overhead costs.)** The source for this information, where possible, should be either the NAVCOMPT OP-32 Budget Exhibit for O&M activities or the NAVCOMPT UC/FUND-1/IF-4 exhibit for DBOF activities. Information must reflect FY 1996 budget data supporting the FY 1996 NAVCOMPT Budget Submit. Break out cost data by the major sub-headings identified on the OP-32 or UC/FUND-1/IF-4 exhibit, disregarding the sub-headings on the exhibit which apply to civilian and military salary costs and depreciation. Please note that while the OP-32 exhibit aggregates information by budget activity, this data call requests OP-32 data for the activity responding to the data call. Refer to NAVCOMPTINST 7102.2B of 23 April 1990, Subj: Guidance for the Preparation, Submission and Review of the Department of the Navy (DON) Budget Estimates (DON Budget Guidance Manual) with Changes 1 and 2 for more information on categories of costs identified. Any rows that do not apply to your activity may be left blank. However, totals reported should reflect all costs, exclusive of salary and depreciation.

Table 2 - Services/Supplies Cost Data

Activity Name: LANTFLT HEDSUPPACT	UIC: 57095
Cost Category	**FY 1996 Projected Costs ($000)**
Travel:	266
Material and Supplies (including equipment):	114
Industrial Fund Purchases (other DBOF purchases):	9156
Transportation:	--
Other Purchases (Contract support, etc.):	8365
Total:	17901

3. Contractor Workyears.

a. **On-Base Contract Workyear Table.** Provide a projected estimate of the number of contract workyears expected to be **performed "on base"** in support of the installation during FY 1996. Information should represent an annual estimate on a full-time equivalency basis. Several categories of contract support have been identified in the table below. While some of the categories are self-explanatory, please note that the category "mission support" entails management support, labor service and other mission support contracting efforts, e.g., aircraft maintenance, RDT&E support, technical services in support of aircraft and ships, etc.

Table 3 - Contract Workyears	
Activity Name: LANTFLT HEDSUPPACT	**UIC: 57095**
Contract Type	**FY 1996 Estimated Number of Workyears On-Base**
Construction:	--
Facilities Support:	56
Mission Support:	19
Procurement:	--
Other:*	--
Total Workyears:	75

* **Note:** Provide a brief narrative description of the type(s) of contracts, if any, included under the "Other" category.

b. Potential Disposition of On-Base Contract Workyears. If the mission/functions of your activity were relocated to another site, what would be the anticipated disposition of the **on-base contract workyears** identified in Table 3.?

1) Estimated number of contract workyears which would be transferred to the receiving site (This number should reflect the number of jobs which would in the future be contracted for at the receiving site, not an estimate of the number of people who would move or an indication that work would necessarily be done by the same contractor(s)):

75 contract workyears to be transferred to receiving activity.

2) Estimated number of workyears which would be eliminated:

None

3) Estimated number of contract workyears which would remain in place (i.e., contract would remain in place in current location even if activity were relocated outside of the local area):

None

c. "Off-Base" Contract Workyear Data. Are there any contract workyears located in the local community, but not on-base, which would either be eliminated or relocated if your activity were to be closed or relocated? If so, then provide the following information **(ensure that numbers reported below do not double count numbers included in 3.a. and 3.b., above): No.**

No. of Additional Contract Workyears Which Would Be Eliminated	General Type of Work Performed on Contract (e.g., engineering support, technical services, etc.)
None	

No. of Additional Contract Workyears Which Would Be Relocated	General Type of Work Performed on Contract (e.g., engineering support, technical services, etc.)
None	

LANTFLT HEDSUPPACT UIC N57095
DATA CALL SIXTY-SIX

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

J. W. CRAINE, JR.
NAME (Please type or print)

J. W. Craine Jr
Signature

Captain
Title Commander
Naval Shore Activities
U.S. Atlantic Fleet
Activity

8/11/94
Date

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

H. W. GEHMAN, JR.
NAME (Please type or print)

H. W. Gehman Jr.
Signature

Rear Admiral, Acting
Title Commander in Chief
U.S. Atlantic Fleet
Activity

15 AUG 1994
Date

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

W. A. EARNER
NAME (Please type or print)

W A Earner
Signature

Title

9/1/94
Date

BRAC-95 CERTIFICATION

Reference: SECNAV NOTE 11000 dtd 8 Dec 93

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

S. W. HIRSCH
NAME (Please type of print)

COMMANDING OFFICER
Title

ATLANTIC FLEET HEADQUARTERS
SUPPORT ACTIVITY, NORFOLK
Activity

Signature

5 AUG94
Date

507

DATA CALL 66
INSTALLATION RESOURCES

Activity Information:

Activity Name:	Naval Telecommunications Center (NTCC), Hampton Roads, VA
UIC:	39146
Host Activity Name (if response is for a tenant activity):	CINCLANTFLT
Host Activity UIC:	00060

General Instructions/Background. A separate response to this data call must be completed for each Department of the Navy (DON) host, independent and tenant activity which separately budgets BOS costs (regardless of appropriation), and, is located in the United States, its territories or possessions.

1. Base Operating Support (BOS) Cost Data. Data is required which captures the total annual cost of operating and maintaining Department of the Navy (DON) shore installations. Information must reflect FY 1996 budget data supporting the FY 1996 NAVCOMPT Budget Submit. Two tables are provided. Table 1A identifies "Other than DBOF Overhead" BOS costs and Table 1B identifies "DBOF Overhead" BOS costs. These tables must be completed, as appropriate, for all DON host, independent or tenant activities which separately budget BOS costs (regardless of appropriation), and, are located in the United States, its territories or possessions. Responses for DBOF activities may need to include both Table 1A and 1B to ensure that all BOS costs, including those incurred by the activity in support of tenants, are identified. If both table 1A and 1B are submitted for a single DON activity, please ensure that no data is double counted (that is, included on both Table 1A and 1B). The following tables are designed to collect all BOS costs currently budgeted, regardless of appropriation, e.g., Operations and Maintenance, Research and Development, Military Personnel, etc. Data must reflect FY 1996 and should be reported in thousands of dollars.

a. Table 1A - Base Operating Support Costs (Other Than DBOF Overhead). This Table should be completed to identify "Other Than DBOF Overhead" Costs. Display, in the format shown on the table, the O&M, R&D and MPN resources currently budgeted for BOS services. O&M cost data must be consistent with data provided on the BS-1 exhibit. Report only direct funding for the activity. Host activities should not include reimbursable support provided to tenants, since tenants will be separately reporting these costs. Military personnel costs should be included on the appropriate lines of the table. Please ensure that individual lines of the table do not include duplicate costs. Add additional

lines to the table (following line 2j., as necessary, to identify any additional cost elements not currently shown). **Leave shaded areas of table blank.**

Table 1A - Base Operating Support Costs (Other Than DBOF Overhead)			
Activity Name: NTCC Hampton Roads, VA		UIC: 39146	
Category	FY 1996 BOS Costs ($000)		
	Non-Labor	Labor	Total
1. Real Property Maintenance Costs:			
1a. Maintenance and Repair			
1b. Minor Construction			
1c. Sub-total 1a. and 1b.			
2. Other Base Operating Support Costs:			
2a. Utilities			
2b. Transportation	6.2		6.2
2c. Environmental			
2d. Facility Leases			
2e. Morale, Welfare & Recreation			
2f. Bachelor Quarters			
2g. Child Care Centers			
2h. Family Service Centers			
2i. Administration			
2j. Other (Specify)			
2k. Sub-total 2a. through 2j:	6.2		6.2
3. Grand Total (sum of 1c. and 2k.):	6.2		6.2

b. Funding Source. If data shown on Table 1A reflects more than one appropriation, then please provide a break out of the total shown for the "3. Grand-Total" line, by appropriation:

Appropriation	Amount ($000)

c. Table 1B - Base Operating Support Costs (DBOF Overhead). This Table should be submitted for all current DBOF activities. Costs reported should reflect BOS costs supporting the DBOF activity itself (usually included in the G&A cost of the activity). For DBOF activities which are tenants on another installation, total cost of BOS incurred by the tenant activity for itself should be shown on this table. It is recognized that differences exist among DBOF activity groups regarding the costing of base operating support: some groups reflect all such costs only in general and administrative (G&A), while others spread them between G&A and production overhead. Regardless of the costing process, all such costs should be included on Table 1B. The Minor Construction portion of the FY 1996 capital budget should be included on the appropriate line. Military personnel costs (at civilian equivalency rates) should also be included on the appropriate lines of the table. Please ensure that individual lines of the table do not include duplicate costs. Also ensure that there is no duplication between data provided on Table 1A. and 1B. These two tables must be mutually exclusive, since in those cases where both tables are submitted for an activity, the two tables will be added together to estimate total BOS costs at the activity. Add additional lines to the table (following line 21., as necessary, to identify any additional cost elements not currently shown). **Leave shaded areas of table blank.**

Other Notes: All costs of operating the five Major Range Test Facility Bases at DBOF activities (even if direct RDT&E funded) should be included on Table 1B. Weapon Stations should include underutilized plant capacity costs as a DBOF overhead "BOS expense" on Table 1B..

DATA CALL 66
INSTALLATION RESOURCES

Table 1B - Base Operating Support Costs (DBOF Overhead)			
Activity Name: NTCC Hampton Roads, VA		UIC: 39146	
Category	FY 1996 Net Cost From UC/FUND-4 ($000)		
	Non-Labor	Labor	Total
1. Real Property Maintenance Costs:			
1a. Real Property Maintenance (>$15K)			
1b. Real Property Maintenance (<$15K)			
1c. Minor Construction (Expensed)			
1d. Minor Construction (Capital Budget)			
1c. Sub-total 1a. through 1d.			
2. Other Base Operating Support Costs:			
2a. Command Office			
2b. ADP Support			
2c. Equipment Maintenance			
2d. Civilian Personnel Services			
2e. Accounting/Finance			
2f. Utilities			
2g. Environmental Compliance			
2h. Police and Fire			
2i. Safety			
2j. Supply and Storage Operations			
2k. Major Range Test Facility Base Costs			
2l. Other (Specify)			
2m. Sub-total 2a. through 2l:			
3. Depreciation			
4. Grand Total (sum of 1c., 2m., and 3.) :	0	0	0

DATA CALL 66
INSTALLATION RESOURCES

2. Services/Supplies Cost Data. The purpose of Table 2 is to provide information about projected **FY 1996** costs for the purchase of services and supplies by the activity. **(Note: Unlike Question 1 and Tables 1A and 1B, above, this question is not limited to overhead costs.)** The source for this information, where possible, should be either the NAVCOMPT OP-32 Budget Exhibit for O&M activities or the NAVCOMPT UC/FUND-1/IF-4 exhibit for DBOF activities. Information must reflect FY 1996 budget data supporting the FY 1996 NAVCOMPT Budget Submit. Break out cost data by the major sub-headings identified on the OP-32 or UC/FUND-1/IF-4 exhibit, disregarding the sub-headings on the exhibit which apply to civilian and military salary costs and depreciation. Please note that while the OP-32 exhibit aggregates information by budget activity, this data call requests OP-32 data for the activity responding to the data call. Refer to NAVCOMPTINST 7102.2B of 23 April 1990, Subj: Guidance for the Preparation, Submission and Review of the Department of the Navy (DON) Budget Estimates (DON Budget Guidance Manual) with Changes 1 and 2 for more information on categories of costs identified. Any rows that do not apply to your activity may be left blank. However, totals reported should reflect all costs, exclusive of salary and depreciation.

Table 2 - Services/Supplies Cost Data	
Activity Name: NTCC Hampton Roads, VA	**UIC: 39146**
Cost Category	**FY 1996 Projected Costs ($000)**
Travel:	
Material and Supplies (including equipment):	
Industrial Fund Purchases (other DBOF purchases):	
Transportation:	6.2
Other Purchases (Contract support, etc.):	
Total:	6.2

DATA CALL 66
INSTALLATION RESOURCES

3. **Contractor Workyears.**

a. On-Base Contract Workyear Table. Provide a projected estimate of the number of contract workyears expected to be **performed "on base"** in support of the installation during FY 1996. Information should represent an annual estimate on a full-time equivalency basis. Several categories of contract support have been identified in the table below. While some of the categories are self-explanatory, please note that the category "mission support" entails management support, labor service and other mission support contracting efforts, e.g., aircraft maintenance, RDT&E support, technical services in support of aircraft and ships, etc. **N/A**

Table 3 - Contract Workyears	
Activity Name:	**UIC:**
Contract Type	**FY 1996 Estimated Number of Workyears On-Base**
Construction:	
Facilities Support:	
Mission Support:	
Procurement:	
Other:*	
Total Workyears:	

*** Note:** Provide a brief narrative description of the type(s) of contracts, if any, included under the "Other" category.

b. Potential Disposition of On-Base Contract Workyears. If the mission/functions of your activity were relocated to another site, what would be the anticipated disposition of the on-base contract workyears identified in Table 3.?

1) Estimated number of contract workyears which would be transferred to the receiving site (This number should reflect the number of jobs which would in the future be contracted for at the receiving site, not an estimate of the number of people who would move or an indication that work would necessarily be done by the same contractor(s)):

N/A

2) Estimated number of workyears which would be eliminated:

N/A

3) Estimated number of contract workyears which would remain in place (i.e., contract would remain in place in current location even if activity were relocated outside of the local area):

N/A

DATA CALL 66
INSTALLATION RESOURCES

c. **"Off-Base" Contract Workyear Data.** Are there any contract workyears located in the local community, but not on-base, which would either be eliminated or relocated if your activity were to be closed or relocated? If so, then provide the following information **(ensure that numbers reported below do not double count numbers included in 3.a. and 3.b., above):**

No. of Additional Contract Workyears Which Would Be Eliminated	General Type of Work Performed on Contract (e.g., engineering support, technical services, etc.)
0	

No. of Additional Contract Workyears Which Would Be Relocated	General Type of Work Performed on Contract (e.g., engineering support, technical services, etc.)
0	

INSTALLATION RESOURCES, DATA CALL 66 for COMNAVCOMTELCOM

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

(Please type or print) _____ Signature _____ Name

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

T. A. STARK
Name (Please type or print)

T. A. Stark
Signature

Commander,
Title

25 Aug 1994
Date

Naval Computer and Telecommunications Command
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

W. A. EARNER
NAME (Please type or print)

W A Earner
Signature

Title

9/6/94
Date

Enclosure (2)

507

CAPACITY ANALYSIS:
DATA CALL WORK SHEET FOR
ADMINISTRATIVE ACTIVITY: LANTFLT HEDSUPPACT
ACTIVITY UIC: 57095

Category ..... Personnel Support
Sub-category .... Administrative Activities

**********If any responses are classified, attach **********
**********separate classified annex.**********

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UIC: 57095

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

In responding to the questions in this data call, assume previous BRAC closures and realignments are implemented on schedule.

1. **Historical and Projected Workloads.**
Use the following table to describe the historical and currently projected workload for this site in terms of funding and workyears. Assume that BRAC 91 and BRAC 93 closures and realignments are implemented on schedule. Dollar amounts should be stated in then-year dollars. FY 1994 data should be as of 31 December 1993.

Information required		FY1989	FY1990	FY1991	FY1992	FY1993	FY1994
Total funds budgeted ($K)		10,300	9800	10300	10300	11400	10800
Total funds received ($K)[1]		10700	10000	11600	10800	12000	12900
Budgeted In-House Workyears	Civ[2]	33	30	34	35	54	63
	Mil[3]	Unknown	Unknown	142	117	127	123
Actual In-House Workyears	Civ[2]	33	31	34	34	54	56
	Mil[4]	Unknown	164	176	120	168	123
Budgeted contract personnel in your spaces	Workyears	63	63	63	75	75	75
	Dollars	1497	1497	1497	1710	1710	1710
Actual Contract Personnel in Your spaces	Workyears	57	57	75	75	75	75
	Dollars	1497	1497	1710	1710	1710	428
Other Govt. Non-Payroll Personnel in your spaces	Workyears	0	0	0	0	0	0
	Dollars	0	0	0	0	0	0

UIC: 57095

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

Historical and Projected Workloads. (Continued)

Information required		FY1995	FY1996	FY1997	FY1998	FY1999	FY2000	FY2001
Total funds budgeted ($K)		13200	12100	12900	12900	12900	12900	12900
Total funds received ($K)[1]								
Budgeted In-House Workyears	Civ[2]	58	57	57	57	57	57	57
	Mil[3]	123	123	123	123	123	123	123
Actual In-House Workyears	Civ							
	Mil							
Budgeted contract personnel in your spaces	Workyears	75	75	75	75	75	75	75
	Dollars	1757	1808	1862	1862	1862	1862	1862
Actual Contract Personnel in Your spaces	Workyears							
	Dollars							
Other Govt. Non-Payroll personnel in your spaces	Workyears	0	0	0	0	0	0	0
	Dollars	0	0	0	0	0	0	0

[1]30 Sep NOA vice certified obligations for prior years
[2]Does not include NAF employees
[3]Budgeted military workyears estimated by applying 2% lapse rate to budgeted end strength.
[4]Actual military workyears estimated by applying 2% lapse rate to 30 Sept on board levels.
NOTE: FY 94 actual workyears are reflected on an annualized basis.

UIC: 57095

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

2. **Personnel and space allocated to functions.** In the following table indicate the amount of space actually utilized by civilian, military, and on-site contractor personnel for these functions as of 31 December 1993. The totals should reflect all space used for administrative support. Space should be limited to occupiable space. Installation space does not include area for elevators, stairwells, mechanical /electrical rooms, bathrooms, and exterior wall thickness.

Function	Installation space (KSF)			
	Adequate	Substandard	Inadequate	Total
Management		1.0		1.0
Comptroller		1.3		1.3
Human resources				
Administrative services		1.5		1.5
Audio/visual services				
Automated data processing /automation services				
Civilian personnel services				
Clubs/Consolidated	15.0			15.0
Communications services	0.3			0.3
Community support services	49.6			49.6
Confinement and detention centers				
Custodial services[1]				
Education services				

UIC: 57095

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

Function	Installation space (KSF)			
	Adequate	Substandard	Inadequate	Total
Engineering support				
Equipment operation, maintenance, and repair				
Explosive ordnance				
Facilities and real property support		1.9		1.9
Facility maintenance and repair		2.0		2.0
Finance and accounting		3.0		3.0
Food services	16.9			16.9
Health services				
Housing and lodging services	119.6			119.6
Information services				
Installation retail supply and storage operations	7.8			7.8
Laundry and dry cleaning				
Legal services	0.2			0.2
Military personnel support				
Mobilization support				
Mortuary services				

UIC: 57095

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

Function	Installation space (KSF)			
	Adequate	Substandard	Inadequate	Total
Printing and reproduction				
Purchasing and contracting services		5.0		5.0
Refuse collection and disposal				
Resource management				
Training services				
Transportation services	2.8			2.8
Utilities	11.2			11.2
Weather service				
Other support/Security		8.0		8.0
Totals	223.4	23.7		247.1[2]

NOTE: In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means".

[1]Contracted through PWC Norfolk; Vendor allowed one trailer on site for administration and storage

[2]KSF for LANTFLT HEDSUPPACT Staff and common support facilities only. KSF does not include space for tenant commands (56 UICS). Major tenants include CINCLANTFLT, COMSUBLANT, COMNAVSURFLANT, SACLANT, USACOM and Atlantic Intelligence Command. Data Call One contains a comprehensive tenant listing.

UIC: 57095

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

3. **Space available for expansion.** In the following table indicate space available for expansion.

Building type	NAVFAC (P-80) category code	Installation space (KSF)			
		Adequate	Sub-standard	In-adequate	Total
Administrative facilities	610	0	0	0	0
Administrative structures - underground	620	0	0	0	0
Total		0	0		

4. **Expansion Potential.** If space is available for expansion as shown in the table described in question #3,answer the following questions.

a. What are the appropriate expansion uses of the available space for performing administrative support functions? N/A; there is no space available for expansion

b. Are there any constraints such as parking, utilities, other environmental concerns that limit the potential for using available space by adding or expanding functions at this site? N/A; there is no space available for expansion.

UIC: 57095

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

c. How much space reported in Question #3 above is currently available at minimal or no configuration costs. (Provide answer in thousands of square feet.) N/A; there is no space available for expansion.

5. **Changes to space, personnel, or mission.** Since 1988 has there been any changes to space, personnel, or mission at your activity that directly and significantly impact the number of workyears performed? If so, explain below and give details (including numbers of personnel, square feet, etc.). The increase in civilian personnel workyears is a combination of two events: the conversion of Non Appropriated Fund (NAF) personnel to Appropriated Fund (APF) and the transfer of a fleet accounting function to HSA. The decline in military workyears is not as specific - reductions were part of mandated military end strength reductions.

UIC: 57095

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

6. **Housing and Messing**

a. Provide data on the BOQs and BEQs assigned to your current plant account. The desired unit of measure for this capacity is people housed. Use CCN to differentiate between pay grades, i.e., E1-E4, E5-E6, E7-E9, CWO-O2, O3 and above.

Facility Type, Bldg. # & CCN	Total No. of Beds	Total No. of Rooms	Adequate		Substandard		Inadequate	
			Beds	Sq Ft	Beds	Sq Ft	Beds	Sq Ft
BEQ/NH-140 E1-E4 721-11	193	67	193	17600				
BEQ/NH-141 E1-E4 721-11	190	66	190	17328				
BEQ/NH-142 E1-E4 721-11	159	58	159	14492				
BEQ/NH156 E1-E4 721-11	124	42	124	11268				
BEQ/NH156 E5-E6 721-12	39	39	39	7180				

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Facility Type, Bldg. # & CCN	Total No. of Beds	Total No. of Rooms	Adequate		Substandard		Inadequate	
			Beds	Sq Ft	Beds	Sq Ft	Beds	Sq Ft
BEQ/NH218 E5-E6 721-12	80	40	80	12508				

b. In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information:

N/A; no inadequate facilities

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CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

c. Provide data on the BOQs and BEQs projected to be assigned to your plant account in FY 1997. The desired unit of measure for this capacity is people housed. Use CCN to differentiate between pay grades, i.e., E1-E4, E5-E6, E7-E9, CWO-O2, O3 and above.

Facility Type, Bldg. # & CCN	Total No. of Beds	Total No. of Rooms	Adequate		Substandard		Inadequate	
			Beds	Sq Ft	Beds	Sq Ft	Beds	Sq Ft
BEQ/NH-140/E1-4 721-11/ 721-12	193	67	193	17600				
BEQ/NH-141 E1-4 721-11/ 721-12	190	66	190	17328				
BEQ/NA-142 E1-4 721-11/ 721-12	159	58	159	14492				

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ADMINISTRATIVE ACTIVITIES

Facility Type, Bldg. # & CCN	Total No. of Beds	Total No. of Rooms	Adequate		Substandard		Inadequate	
			Beds	Sq Ft	Beds	Sq Ft	Beds	Sq Ft
BEQ/NH-156 E1-4 721-11	100	50	100	27000				
BEQ/NH-156 E5-6 721-12	39	39	39	7180				
BEQ/NH-218 E5-6 721-12	80	40	80	12508				

d. In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information: N/A; no inadequate facilities.

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CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

e. Provide data on the messing facilities assigned to your current plant account.

Facility Type, CCN and Bldg. #	Total Sq. Ft.	Adequate		Substandard		Inadequate		Avg # Noon Meals Served
		Seats	Sq Ft	Seats	Sq Ft	Seats	Sq Ft	
GEN MESS NH-18 E1-E9 722-10	16899	267	3669					450

f. In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information: N/A; no inadequate facilities.

(1) FACILITY TYPE/CODE:
(2) WHAT MAKES IT INADEQUATE?
(3) WHAT USE IS BEING MADE OF THE FACILITY?
(4) WHAT IS THE COST TO UPGRADE THE FACILITY TO SUBSTANDARD?
(5) WHAT OTHER USE COULD BE MADE OF THE FACILITY AND AT WHAT COST?
(6) CURRENT IMPROVEMENT PLANS AND PROGRAMMED FUNDING:
(7) HAS THIS FACILITY CONDITION RESULTED IN C3 OR C4 DESIGNATION ON YOUR BASEREP?

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CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

g. Provide data on the messing facilities projected to be assigned to your plant account in FY 1997.

Facility Type, CCN and Bldg. #	Total Sq. Ft.	Adequate		Substandard		Inadequate		Avg # Noon Meals Served
		Seats	Sq Ft	Seats	Sq Ft	Seats	Sq Ft	
GEN MESS NH-18 E1-E9 722-10	16899	267	3669					450

h. In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information: N/A; no inadequate facilities.

(1) FACILITY TYPE/CODE:
(2) WHAT MAKES IT INADEQUATE?
(3) WHAT USE IS BEING MADE OF THE FACILITY?
(4) WHAT IS THE COST TO UPGRADE THE FACILITY TO SUBSTANDARD?
(5) WHAT OTHER USE COULD BE MADE OF THE FACILITY AND AT WHAT COST?
(6) CURRENT IMPROVEMENT PLANS AND PROGRAMMED FUNDING:
(7) HAS THIS FACILITY CONDITION RESULTED IN C3 OR C4 DESIGNATION ON YOUR BASEREP?

LANTFLT HEDSUPPACT UIC N57095
DATA CALL THIRTY

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

K. F. DELANEY
NAME (Please type or print)

Signature

Rear Admiral
Title Commander
Naval Shore Activities
U.S. Atlantic Fleet
Activity

30 JUN 1994
Date

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

RADM ARCHIE CLEMINS
NAME (Please type or print)

Signature

Acting
Title Commander in Chief
U.S. Atlantic Fleet
Activity

7/1/94
Date

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

J. B. GREENE, JR.
NAME (Please type or print)

Signature

ACTING
Title

11 JUL 1994
Date

BRAC-95 CERTIFICATION

Reference: SECNAVNOTE 11000 of 08 December 1993

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

CDR SUZANNE W. HIRSCH
NAME (Please type or print)

Signature

COMMANDING OFFICER
Title

30 JUNE 1994
Date

LANTFLT HEDSUPPACT
Activity

507

MILITARY VALUE:
DATA CALL WORK SHEET FOR
ADMINISTRATIVE ACTIVITY: LANTFLT HEDSUPPACT
ACTIVITY UIC: 57095

Category . . . . . Personnel Support
Sub-category . . . . . Administrative Activity

**********If any responses are classified, attach separate classified annex **********

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

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ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

In responding to questions in this data call, assume previous BRAC closures and realignments are implemented on schedule.

I. MISSION REQUIREMENTS

1. **Mission statement.** State the mission of this organization in sufficient detail that it can be distinguished from other organizations providing administrative support. Relate this expression of mission to the impact on that mission if the activity were to be relocated. As a host command HSA provides Base Operating Support (BOS) Functions to a variety of tenants including NATO Supreme Allied Commander, Atlantic; U.S. Atlantic Command; Commander, Submarine Force, U.S. Atlantic Fleet; Commander, Naval Surface Force, U.S. Atlantic Fleet; Commander, Marine Corps Forces, Atlantic; and the Atlantic Intelligence Command. This support includes:

- Facility and grounds maintenance
- Supply functions
- Enlisted berthing
- Dining facilities for enlisted, officers and civilians
- Morale, welfare and recreational facilities including a gym, auto hobby shop, club and park
- Accounting, budgeting and other Comptroller support
- Physical security and law enforcement
- Legal, administrative and religious support

As a host command, HSA must be collocated with supported tenants to manage/provide the services described above. Relocation is not an option if the current mission is to continue.

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2. Client/customer base. In the table below indicate the top five clients/customers in terms of direct man-years of support provided by this activity and indicate the percentage of the activity's resources that are directed to that client or customer.

Ltr. code	Client/customer	Client location	Percent resources
A.	CINCLANTFLT	HSA Compound	25
B.	USACOM	HSA Compound	25
C.	COMNAVSURFLANT	HSA Compound	15
D.	COMSUBLANT	HSA Compound	10
E.	ATLANTIC INTELL CMD	HSA Compound	5

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3. Work breakdown structure. The work breakdown structure provided in the following table is a modified version of the breakdown structure obtained from the Defense Regional Interservice Support (DRIS) Program. Indicate space, desktop computers, and personnel allocated to these functions. The total row at the bottom of the table should account for all resources.

Function	Space allocated (KSF)	Desktop computers allocated	Civilian personnel positions	Contract work-years	Off. bil.	Enlisted billets
Management	1.0	2			2	2
Comptroller	1.3	10	33			0
Human Resources						
Administrative services	1.5	14	0		1	4
Audio/visual services						
Automated data processing/automation services						
Civilian personnel services						
Clubs/CONSOLIDATED	15.0		19 (NAF)			
Communication services	.3		2			
Community support services	49.6		7 (APF) 11 (*NAF)			5
Confinement and detention centers						
Custodial services[1]				56		
Education services						

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Function	Space allocated (KSF)	Desktop computers allocated	Civilian personnel positions	Contract work-years	Off. bil.	Enlisted billets
Engineering support						
Equipment operation, maintenance, and repair						
Facilities and real property support	1.9	3	6		1	2
Facility maintenance and repair	2.0	1	0		0	16
Finance and accounting	3.0		5		0	
Food services	16.9	2	0	19	1	19
Health services						
Housing and lodging services	119.6	2			0	9
Information services						
Installation retail supply and storage operations	7.8	4			1	9
Legal services	.2	1			0	0
Military personnel support						
Mobilization support						
Mortuary services						
Printing and reproduction						

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Function	Space allocated (KSF)	Desktop computers allocated	Civilian personnel positions	Contract work-years	Off. bil.	Enlisted billets
Purchasing and contracting services	5.0	17	6	0	0	8
Resource management						
Training services						
Transportation services	2.8		2		0	0
Weather service						
Other support/SECURITY	19.2	16	2		1	49
TOTALS	247.1	72	63	75	7	123

Provide a description of any other support provided.

[1]Custodial services provided through PWC Norfolk contract. The custodial company is allowed to place a trailer on the compound for administration and storage.
[2]Other support: physical security, religious programs and utilities.

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II. FACILITIES

4. Facilities Description.

a. Government-Owned Facilities. In the following table, indicate the space available, average age, and condition for each building type.

Building type	NAVFAC (P-80) category code	Government-Owned				
		Avg age	Installation space (KSF)			
			Adequate	Substandard	Inadequate	Total
Admin. office	610-10	51		16.7		16.7
Automatic data processing installation	610-20					
Legal services	610-40	51	.2			.2
Admin storage	610-77	51	7.8	5.0		12.8
Underground administrative office	620-10					
Underground ADP installation	620-20					
Underground admin storage	620-77					

All other		40	215.4	2.0		217.4
Total			223.4	23.7		247.1

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b. **Leased space.** In the following table, provide information for leased space. **N/A; there is no leased space.**

Type of space	Bldg name	Address	KSF	Lease Exp Date	Cost to DON for lease cost per Sq. Ft.
Admin office					
(ADP) installation					
Legal services					
Admin storage					
Underground admin office					
Underground ADP installation					
Underground admin storage					
All other					
Total					

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5. Required improvements. In the following table, indicate **programmed improvements** by cost and by building types for this activity.

Building type	NAVFAC (P-80) category code	Programmed ($K)	
		MILCON	O&M
Administrative office	610-10		393.5
Automatic data processing installation	610-20		
Legal services	610-40		
Admin storage	610-77		20.3
Underground administrative office	620-10		
Underground automatic data processing installation	620-20		
Underground admin storage	620-77		
All other			
Total			413.8

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Provide a descriptive assessment of the repairs and improvements purchased with these funds.

NH-34	HVAC Replacement	23.6
	Replace heating system	3.4
	Painting	25.0
		(52.0)
NH-18	Replace windows	26.9
	Replace roof	288.4
	Replace exterior door	13.8
	Replace ceiling tiles	12.4
		(341.5)
NH-211	General repairs	20.3

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5a. Capital Improvement Expenditures. List the project number, description, funding year, and value of the **capital improvements at your facility from 1988 to 1994.** Indicate if the capital improvement is a result for BRAC realignments or closures.

PROJECT	DESCRIPTION	FUND YEAR	VALUE
	NONE		

5b. Planned Capital Improvements. List the project number, funding year, and value of the **non-BRAC related capital improvements** planned for years 1995 through 1997.

PROJECT	DESCRIPTION	FUND YEAR	VALUE
	NONE		

5c. Planned Capital Improvements. List the project number, description, funding year, and value of the **BRAC related capital improvements** planned for 1995 through 1999.

PROJECT	DESCRIPTION	FUND YEAR	VALUE
	NONE		

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6. **Impact of facilities condition.** Using the DRIS work breakdown, indicate the impact of the condition of the land, buildings, and other facilities (leased or government owned) on the performance of these functions by entering "P" for positive or "N" for negative impacts. Explain any positive or negative impacts in the Comments column. Only answer for functions for which the activity is currently responsible.

Function	**Facilities condition impact on functional capability**	
	N or P	Comments
Administrative services		
Audio/visual services		
Automated data processing/automation services		
Civilian personnel services		
Clubs		
Communications services		
Community support services		
Confinement and detention centers		
Custodial services		
Education services		
Engineering support		

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Function	Facilities condition impact on functional capability	
	N or P	Comments
Equipment operation, maintenance, and repair		
Facilities and real property support	P	ADDITIONAL OFFICE SPACE IS NEEDED FOR HOLDING RECORDS AND DRAWINGS AND ADDITIONAL STAFF
Facility maintenance and repair		
Finance and accounting		
Food services		
Health services		
Housing and lodging services	P	PROJECTS ARE IN DESIGN AT THIS TIME
Information services		
Installation retail supply and storage operations	P	REPAIRS ARE FUNDED TO BRING THIS AREA UP TO STANDARDS
Legal services		
Military personnel support		
Mobilization support		
Mortuary services		

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Function	Facilities condition impact on functional capability	
	N or P	Comments
Printing and reproduction		
Purchasing and contracting services		
Resource management		
Training services		
Transportation services		
Weather service		
Other support/SECURITY		

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ADMINISTRATIVE ACTIVITIES DATA CALL

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III. LOCATION

7. Geographic location. How does the activity's geographical location affect its mission performance?

As the mission of HSA (as a host command) is to provide base operating support to the Fleet and Type Commanders, collocation with these commands, as well as other supported tenants, is paramount.

a. What is the importance of its location relative to the clients supported?

As a host command, HSA must be collocated with it's tenant commands to provide common support services.

b. What is the importance of its location relative to clustering of other activities?

HSA derives much of its support from PWC Norfolk, NSC Norfolk, FISC, etc. These efficiencies are a direct result of the large Navy presence in Hampton Roads.

8. Manpower and recruiting issues.

a. Are there unique aspects of the activity's location that help or hinder in the hiring of qualified personnel?

HSA is located in a large metropolitan area with a large pool of qualified personnel to draw from. The large population of retired and former military personnel in the area is also a distinct advantage in recruiting and maintaining a highly skilled work force.

b. What would be the impact on the Navy and Marine Corps if the capabilities of the activity were to be lost? Answer this question in terms of the unique capabilities of the staff.

The supported fleet TYCOM and other tenants would be forced to seek common support services from another source.

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ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

IV. Features and Capabilities

9. Computation/data processing assets. Use the following table to list non-desktop computing assets. These are assets that would normally comprise a computing center.

Type	**Acquisition date**	**Cost ($K)**	**Utilization rate (%)** (Based on hours of use)
BANYAN	UNKNOWN	50K	100
LAN	9/93	40K	75
NOVELL	4/93	5K	100
Peripherals and other misc. equipment	4/89 to 4/93	25K	100
Totals		120K	

Use the following table to indicate desktop computing capability.

Type	**Number**	**Average age (yrs)**
IBM PC compatible	72	6
Macintosh		
Other		

10. Mobilization and expansion capability. In the following table indicate in the appropriate column if the activity has a mobilization responsibility for each function. The last three columns are designed to solicit information on the expansion capability of the activity by function for both mobilization and long-term expansion. For each function, in the third column indicate the maximum man-year-level of support that the activity could achieve given one month to reach this level. Assume that all other functions are maintained at pre-mobilization levels and that no manpower ceilings are in force. In the fourth column provide the same information only assume that one year is available for the expansion. In the last column indicate the number of personnel that would have to be added to "activity administration" to accommodate this growth. For all responses assume that no additional facilities are available beyond currently existing facilities.

N/A; HSA's mission is unchanged during mobilization.

Function	Mobilization response. (X)	1-month mobilization (man-year level)	1-year expansion	
			Man-year level	Admin add-on
Administrative services				
Audio/visual services				
Automated data processing/automation services				
Civilian personnel services				
Clubs				
Communication services				
Community support services				
Confinement and detention centers				
Custodial services				

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Function	Mobilization response. (X)	1-month mobilization (man-year level)	1-year expansion	
			Man-year level	Admin add-on
Education services				
Engineering support				
Equipment operation, maintenance, and repair				
Facilities and real property support				
Facility maintenance and repair				
Finance and accounting				
Food services				
Health services				
Housing and lodging services				
Information services				
Installation retail supply and storage operations				
Legal services				
Military personnel support				
Mobilization support				
Mortuary services				
Printing and reproduction				

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Function	Mobilization response. (X)	1-month mobilization (man-year level)	1-year expansion	
			Man-year level	Admin add-on
Purchasing and contracting services				
Resource management				
Training services				
Transportation services				
Weather service				
Other support				

Discuss any construction or modification of facilities that would improve the support capability of this activity. **N/A; mission is unchanged during mobilization.**

V. Quality of life

a. Military Housing

(1) Family Housing: **(HSA does not provide family housing services)**

(a) Do you have mandatory assignment to on-base housing? (circle) No

(b) For military family housing in your locale provide the following information:

Data provided by NAVSTA Norfolk in Data Call #37.

Type of Quarters	Number of Bedrooms	Total number of units	Number Adequate	Number Substandard	Number Inadequate
Officer	4 +				
Officer	3				
Officer	1 or 2				
Enlisted	4 +				
Enlisted	3				
Enlisted	1 or 2				
Mobile Homes					
Mobile Home lots					

(c) In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information: **Data provided by NAVSTA Norfolk in Data Call #37.**

Facility type/code:
What makes it inadequate?
What use is being made of the facility?
What is the cost to upgrade the facility to substandard?
What other use could be made of the facility and at what cost?
Current improvement plans and programmed funding:
Has this facility condition resulted in C3 or C4 designation on your BASEREP?

(d) Complete the following table for the military housing waiting list. **Data provided by NAVSTA Norfolk in Data Call #37.**

Pay Grade	Number of Bedrooms	Number on List[1]	Average Wait
O-6/7/8/9	1		
	2		
	3		
	4+		
O-4/5	1		
	2		
	3		
	4+		
O-1/2/3/CWO	1		
	2		
	3		
	4+		
E7-E9	1		
	2		
	3		
	4+		
E1-E6	1		
	2		
	3		
	4+		

[1]As of 31 March 1994.

(e) What do you consider to be the top five factors driving the demand for base housing? Does it vary by grade category? If so provide details. **Data provided by NAVSTA Norfolk in Data Call #37.**

	Top Five Factors Driving the Demand for Base Housing
1	
2	
3	
4	
5	

(f) What percent of your family housing units have all the amenities required by "The Facility Planning & Design Guide" (Military Handbook 1190 & Military Handbook 1035-Family Housing)? **Data provided by NAVSTA Norfolk in Data Call #37.**

(g) Provide the utilization rate for family housing for FY 1993. **Data provided by NAVSTA Norfolk in Data Call #37.**

Type of Quarters	Utilization Rate
Adequate	
Substandard	
Inadequate	

(h) As of 31 March 1994, have you experienced much of a change since FY 1993? If so, why? If occupancy is under 98% (or vacancy over 2%), is there a reason? **Data provided by NAVSTA Norfolk in Data Call #37.**

(2) BEQ: **(for HSA managed BEQs only)**

(a) Provide the utilization rate for BEQs for FY 1993.

Type of Quarters	Utilization Rate
Adequate	81
Substandard	
Inadequate	

(b) As of 31 March 1994, have you experienced much of a change since FY 1993? If so, why? If occupancy is under 95% (or vacancy over 5%), is there a reason?

Berthing for E1-E4 in less demand due to high concentration of senior enlisted ratings on base.

(c) Calculate the Average on Board (AOB) for geographic bachelors as follows:

$$\textbf{AOB} = \frac{\textbf{(\# Geographic Bachelors x average number of days in barracks)}}{\textbf{365}}$$

(d) Indicate in the following chart the percentage of geographic bachelors (GB) by category of reasons for family separation. Provide comments as necessary.

Reason for Separation from Family	Number of GB	Percent of GB	Comments
Family Commitments (children in school, financial, etc.)	1	20	
Spouse Employment (non-military)	4	80	
Other	0	0	
TOTAL	5[1]	100	

[1]Geographic bachelors who live on base only.

(e) How many geographic bachelors do not live on base? **45**

(3) BOQ: **(HSA does not provide BOQ services)**

(a) Provide the utilization rate for BOQs for FY 1993. **Data provided by NAVSTA Norfolk in Data Call #37.**

Type of Quarters	Utilization Rate
Adequate	
Substandard	
Inadequate	

(b) As of 31 March 1994, have you experienced much of a change since FY 1993? If so, why? If occupancy is under 95% (or vacancy over 5%), is there a reason? **Data provided by NAVSTA Norfolk in Data Call #37.**

(c) Calculate the Average on Board (AOB) for geographic bachelors as follows:

$$\text{AOB} = \frac{\text{(\# Geographic Bachelors x average number of days in barracks)}}{365}$$

Data provided by NAVSTA Norfolk in Data Call #37.

(d) Indicate in the following chart the percentage of geographic bachelors (GB) by category of reasons for family separation. Provide comments as necessary. **Data provided by NAVSTA Norfolk in Data Call #37.**

Reason for Separation from Family	Number of GB	Percent of GB	Comments
Family Commitments (children in school, financial, etc.)			
Spouse Employment (non-military)			
Other			
TOTAL		100	

(e) How many geographic bachelors do not live on base? **Data provided by NAVSTA Norfolk in Data Call #37.**

b. For on-base MWR facilities[2] available, complete the following table for each separate location. For off-base government owned or leased recreation facilities indicate distance from base. If there are any facilities not listed, include them at the bottom of the table.

LOCATION HSA **DISTANCE** N/A

Facility	Unit of Measure	Total	Profitable (Y,N,N/A)
Auto Hobby	Indoor Bays	8	Y
	Outdoor Bays	3	Y
Arts/Crafts	SF	-	N/A
Wood Hobby	SF	-	N/A
Bowling	Lanes	-	N/A
Enlisted Club	SF	6711	Y
Officer's Club	SF	15000	CONSOLIDATED
Library	SF	-	N/A
Library	Books	-	N/A
Theater	Seats	-	N/A
ITT	SF	141	Y
Museum/Memorial	SF	-	N/A
Pool (indoor)	Lanes	-	N/A
Pool (outdoor)	Lanes	-	N/A
Beach	LF	-	N/A

[2]Spaces designed for a particular use. A single building might contain several facilities, each of which should be listed separately.

Swimming Ponds	Each	-	N/A
Tennis CT	Each	6	N/A

Facility	Unit of Measure	Total	Profitable (Y,N,N/A)
Volleyball CT (outdoor)	Each	3	N/A
Basketball CT (outdoor)	Each	1	N/A
Racquetball CT	Each	3	N/A
Golf Course	Holes	-	N/A
Driving Range	Tee Boxes	-	N/A
Gymnasium	SF	14,000.00	Y
Fitness Center	SF	1954	N/A
Marina	Berths	-	N/A
Stables	Stalls	-	N/A
Softball Fld	Each	2	N/A
Football Fld	Each	2	N/A
Soccer Fld	Each	1	N/A
Youth Center	SF	-	N/A

c. Is your library part of a regional interlibrary loan program?

NO LIBRARY

d. Base Family Support Facilities and Programs NONE AVAILABLE

(1). Complete the following table on the availability of child care in a child care center on your base. **N/A; there is no child care center on base.**

Age Category	Capacity (Children)	SF			Number on Wait List	Average Wait (Days)
		Adequate	Substandard	Inadequate		
0-6 Mos						
6-12 Mos						
12-24 Mos						
24-36 Mos						
3-5 Yrs						

(2). In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means." For all the categories above where inadequate facilities are identified provide the following information:

Facility type/code:
What makes it inadequate?
What use is being made of the facility?
What is the cost to upgrade the facility to substandard?
What other use could be made of the facility and at what cost?
Current improvement plans and programmed funding:
Has this facility condition resulted in C3 or C4 designation on your BASEREP?

(3). If you have a waiting list, describe what programs or facilities other than those sponsored by your command are available to accommodate those on the list.
N/A; there is no child care center on base

(4). How many "certified home care providers" are registered at your base?
None.

(5). Are there other military child care facilities within 30 minutes of the base? State owner and capacity (i.e., 60 children, 0-5 yrs).
NAVSTA Norfolk: Capacity is 304 children, 0-5 yrs
NAVPHIBASE Little Creek: Capacity is 199 children, 0-5 yrs
NNSY Portsmouth: Capacity is 57 children, 0-5 yrs
Fort Story (USA): Capacity is 50 children, 0-5 yrs
Langley AFB: Capacity is 195 (145 main, 50 Bethel), 0-5 yrs

(6). Complete the following table for services available on your base. If you have any services not listed, include them at the bottom.

Service	Unit of Measure	Qty
Exchange	SF	5050
Gas Station	SF	0
Auto Repair	SF	5351
Auto Parts Store	SF	0
Commissary	SF	0
Mini-Mart	SF	3706
Package Store	SF	0
Fast Food Restaurants	Each	0
Bank/Credit Union	Each	1
Family Service Center	SF	0
Laundromat	SF	0
Dry Cleaners	Each	0
ARC	PN	0
Chapel	PN	288
FSC Classrm/Auditorium	PN	0

e. Proximity of closest major metropolitan areas (provide at least three):

City	Distance (Miles)
NORFOLK	5
VIRGINIA BEACH	10
PORTSMOUTH	8

f. Standard Rate VHA Data for Cost of Living:

UIC: 57095

Paygrade	With Dependents	Without Dependents
E1	127.43	71.30
E2	116.47	73.25
E3	111.42	82.10
E4	139.18	97.14
E5	155.24	108.39
E6	175.73	119.62
E7	191.50	133.03
E8	176.39	133.35
E9	165.28	125.47
W1	281.03	213.43
W2	247.26	193.94
W3	240.16	195.22
W4	176.30	156.31
O1E	306	226.42
O2E	251.41	200.45
O3E	238.87	202.08
O1	181.59	133.81
O2	186.47	145.75
O3	228.14	192.08
O4	205.30	178.53
O5	222.77	184.23
O6	228.47	189.11
O7	158.54	128.81

g. Off-base housing rental and purchase

(1) Fill in the following table for average rental costs in the area for the period 1 April 1993 through 31 March 1994.

Type Rental	Average Monthly Rent		Average Monthly Utilities Cost
	Annual High	Annual Low	
Efficiency			
Apartment (1-2 Bedroom)			
Apartment (3+ Bedroom)			
Single Family Home (3 Bedroom)			
Single Family Home (4+ Bedroom)			
Town House (2 Bedroom)			
Town House (3+ Bedroom)			
Condominium (2 Bedroom)			
Condominium (3+ Bedroom)			

Data provided by NAVSTA Norfolk in Data Call #37.

(2) What was the rental occupancy rate in the community as of 31 March 1994? **Data provided by NAVSTA Norfolk in Data Call #37.**

Type Rental	Percent Occupancy Rate
Efficiency	
Apartment (1-2 Bedroom)	
Apartment (3+ Bedroom)	
Single Family Home (3 Bedroom)	
Single Family Home (4+ Bedroom)	
Town House (2 Bedroom)	
Town House (3+ Bedroom)	
Condominium (2 Bedroom)	
Condominium (3+ Bedroom)	

(3) What are the median costs for homes in the area? **Data provided by NAVSTA Norfolk in Data Call #37.**

Type of Home	Median Cost
Single Family Home (3 Bedroom)	
Single Family Home (4+ Bedroom)	
Town House (2 Bedroom)	
Town House (3+ Bedroom)	
Condominium (2 Bedroom)	
Condominium (3+ Bedroom)	

(4) For calendar year 1993, from the local MLS listings provide the number of 2, 3, and 4 bedroom homes available for purchase. Use only homes for which monthly payments would be within 90 to 110 percent of the E5-BAQ and VHA for your area. **Data provided by NAVSTA Norfolk in Data Call #37.**

Month	Number of Bedrooms		
	2	3	4+
January			
February			
March			
April			
May			
June			
July			
August			
September			
October			
November			
December			

(5) Describe the principle housing cost drivers in your local area. **Data provided by NAVSTA Norfolk in Data Call #37.**

h. For the top five sea intensive ratings in the principle warfare community your base supports, provide the following:

Rating	Number Sea Billets in the Local Area	Number of Shore billets in the Local Area
EM	0	4
EN	0	7
STG	0	3
GMM	0	2
QM	0	8

There are no sea billets on this compound in sea intensive ratings.

i. Complete the following table for the average one-way commute for the five largest concentrations of military and civilian personnel living off-base.

Location	% Employees	Distance (mi)	Time(min)
LYNNHAVEN (VA BCH)	15	20	40
GREAT BRIDGE (CHESAPEAKE)	15	25	50
PEMBROKE (VA BCH)	10	15	25
OCEANVIEW (NORFOLK)	10	5	20
CHURCHLAND (PORTSMOUTH)	5	12	30

j. Complete the tables below to indicate the civilian educational opportunities available to service members stationed at the air station (to include any outlying fields) and their dependents:

(1) List the local educational institutions which offer programs available to dependent children. Indicate the school type (e.g. DODDS, private, public, parochial, etc.), grade level (e.g. pre-school, primary, secondary, etc.), what students with special needs the institution is equipped to handle, cost of enrollment, and for high schools only, the average SAT score of the class that graduated in 1993, and the number of students in that class who enrolled in college in the fall of 1994. **Data provided by NAVSTA Norfolk in Data Call #37.**

Institution	Type	Grade Level(s)	Special Education Available	Annual Enrollment Cost per Student	1993 Avg SAT / ACT Score	% HS Grad to Higher Educ	Source of Info

UIC: 57095

(2) List the educational institutions within 30 miles which offer programs off-base available to service members and their adult dependents. Indicate the extent of their programs by placing a "Yes" or "No" in all boxes as applies. **Data provided by NAVSTA Norfolk in Data Call #37.**

Institution	Type Classes	Program Type(s)				
		Adult High School	Vocational/ Technical	Undergraduate		Graduate
				Courses only	Degree Program	
TIDEWATER COMMUNITY COLLEGE	Day					
	Night					
OLD DOMINION UNIVER	Day					
	Night					
REGENT/ CBN	Day					
	Night					
COMMON WEALTH COLLEGE	Day					
	Night					

UIC: 57095

(3) List the educational institutions which offer programs on-base available to service members and their adult dependents. Indicate the extent of their programs by placing a "Yes" or "No" in all boxes as applies. **Data provided by NAVSTA Norfolk in Data Call #37.**

Institution	Type Classes	Program Type(s)				
		Adult High School	Vocational/ Technical	Undergraduate		Graduate
				Courses only	Degree Program	
TIDEWATER COMMUNITY COLLEGE	Day					
	Night					
	Corres-pondence					
ST LEO COLLEGE	Day					
	Night					
	Corres-pondence					
OLD DOMINION	Day					
	Night					
	Corres-pondence					
NORFOLK STATE	Day					
	Night					
	Corres-pondence					

k. Spousal Employment Opportunities

Provide the following data on spousal employment opportunities.

Skill Level	Number of Military Spouses Serviced by Family Service Center Spouse Employment Assistance			Local Community Unemployment Rate
	1991	1992	1993	
Professional	388	392	347	23
Manufacturing	50	51	45	3
Clerical	439	443	393	26
Service	644	646	576	38
Other	169	170	151	10

Information provided by Navy Family Service Center

l. Do your active duty personnel have any difficulty with access to medical or dental care, in either the military or civilian health care system? Develop the why of your response.

Personnel surveyed say it takes 2 to 3 months to get a dental appointment if they are having a problem.

m. Do your military dependents have any difficulty with access to medical or dental care, in either the military or civilian health care system? Develop the why of your response.

No

UIC: 57095

n. Complete the table below to indicate the crime rate for your air station for the last three fiscal years. The source for case category definitions to be used in responding to this question are found in NCIS - Manual dated 23 February 1989, at Appendix A, entitled "Case Category Definitions." Note: the crimes reported in this table should include 1) all reported criminal activity which occurred on base regardless of whether the subject or the victim of that activity was assigned to or worked at the base; and 2) all reported criminal activity off base.

Crime Definitions	FY 1991	FY 1992	FY 1993
1. Arson (6A)			
Base Personnel - military	0	3	1
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0
2. Blackmarket (6C)			
Base Personnel - military	0	0	0
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0
3. Counterfeiting (6G)			
Base Personnel - military	0	0	0
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0
4. Postal (6L)			
Base Personnel - military	0	0	0
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0

Crime Definitions	FY 1991	FY 1992	FY 1993
5. Customs (6M)			
Base Personnel - military	0	0	0
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0
6. Burglary (6N)			
Base Personnel - military	2	2	3
Base Personnel - civilian	1	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0
7. Larceny - Ordnance (6R)			
Base Personnel - military	0	0	0
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0
8. Larceny - Government (6S)			
Base Personnel - military	6	6	8
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0
Crime Definitions	FY 1991	FY 1992	FY 1993

9. Larceny - Personal (6T)			
Base Personnel - military	26	38	48
Base Personnel - civilian	2	0	2
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0
10. Wrongful Destruction (6U)			
Base Personnel - military	5	6	31
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0
11. Larceny - Vehicle (6V)			
Base Personnel - military	0	0	0
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0
12. Bomb Threat (7B)			
Base Personnel - military	3	3	3
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0
Crime Definitions	FY 1991	FY 1992	FY 1993
13. Extortion (7E)			
Base Personnel - military	0	0	0
Base Personnel - civilian	0	0	0

Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0
14. Assault (7G)			
Base Personnel - military	3	6	3
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0
15. Death (7H)			
Base Personnel - military	0	1	1
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0
16. Kidnapping (7K)			
Base Personnel - military	0	0	0
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0
Crime Definitions	FY 1991	FY 1992	FY 1993
18. Narcotics (7N)			
Base Personnel - military	0	1	2
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0

19. Perjury (7P)			
Base Personnel - military	0	0	0
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0
20. Robbery (7R)			
Base Personnel - military	0	0	0
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0
21. Traffic Accident (7T)			
Base Personnel - military	2	6	18
Base Personnel - civilian	0	1	1
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0

Crime Definitions	FY 1991	FY 1992	FY 1993
22. Sex Abuse - Child (8B)			
Base Personnel - military	0	0	0
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0
23. Indecent Assault (8D)			
Base Personnel - military	0	0	0
Base Personnel - civilian	0	0	0

Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0
24. Rape (8F)			
Base Personnel - military	0	0	0
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0
25. Sodomy (8G)			
Base Personnel - military	0	0	0
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0

LANTFLT HEDSUPPACT UIC N57095
DATA CALL THIRTY-ONE

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

K. F. DELANEY
NAME (Please type or print)

Signature

Rear Admiral
Title Commander
Naval Shore Activities
U.S. Atlantic Fleet
Activity

30 JUN 1994
Date

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

RADM ARCHIE CLEMINS
NAME (Please type or print)

Signature

Acting
Title Commander in Chief
U.S. Atlantic Fleet
Activity

7/1/94
Date

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

J. B. GREENE, JR.
NAME (Please type or print)

Signature

ACTING
Title

11 JUL 1994
Date

BRAC-95 CERTIFICATION

Reference: SECNAVNOTE 11000 of 08 December 1993

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

CDR SUZANNE W. HIRSCH
NAME (Please type or print)

Signature

COMMANDING OFFICER
Title

30 JUNE 1994
Date

LANTFLT HEDSUPPACT
Activity

Document Separator

507

DATA CALL 63
FAMILY HOUSING DATA

Information on Family Housing is required for use in BRAC-95 return on investment calculations.

Installation Name:	LNTFLHEDSUPACT Nor
Unit Identification Code (UIC):	N57095
Major Claimant:	CINCLANTFLT

Percentage of Military Families Living On-Base:	9.63%
Number of Vacant Officer Housing Units:	0
Number of Vacant Enlisted Housing Units:	0
FY 1996 Family Housing Budget ($000):	$61.4
Total Number of Officer Housing Units:	1
Total Number of Enlisted Housing Units:	5

Note: All data should reflect figures as of the beginning of FY 1996. If major DON installations share a family housing complex, figures should reflect an estimate of the installation's prorated share of the family housing complex.

The number of officer and enlisted units reflected above are this activity's share of the family housing assets in the total survey complex, based on data extracted from the FY96 Family Housing Survey (DD Form 1377) and the Current Personnel Summary. These units are not necessarily located at this particular activity. If this activity were to close, the housing assets could still be utilized by other activities located in the survey complex.

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

J. E. BUFFINGTON, RADM, CEC, USN
NAME (Please type or print)

Signature

COMMANDER
Title

7/20/94
Date

NAVAL FACILITIES ENGINEERING COMMAND
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

W. A. EARNER
NAME (Please type or print)

Signature

Title

7/25/94
Date

BRAC-95 CERTIFICATION

Reference: SECNAV NOTE 11000 dtd 8 Dec 93

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain these certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

THOMAS A. DAMES
NAME (Please type of print)

Rear Admiral, CEC, USN
Title

LANTNAVFACENGCOM
Activity

J.B. Venable
Signature J.B. VENABLE
Acting

JUL 06 1994
Date

ENCLOSURE(2)

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

for Paulette C. Brown
Name (Please type or print)

for J. R. Grundstaff
Signature

Head, Operations & Projects Branch
Title

7-6-94
Date

Housing Division
Division

Facilities Management
Department

LANTNAVFACENGCOM
Activity

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

J. Richard Grindstaff
Name (Please type or print)

J. Richard Grindstaff
Signature

Head, Requirements & Acquisition Branch
Title

7-6-95
Date

Housing Division
Division

Facilities Management
Department

LANTNAVFACENGCOM
Activity

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

Mark D. Raker
Name (Please type or print)

Mark D. Raker
Signature

Housing Management Specialist
Title

7/6/94
Date

Housing Division
Division

Facilities Management
Department

LANTNAVFACENGCOM
Activity

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

for Moses L. Meadows
Name (Please type or print)

for J. Richard Grundstaff
Signature

Director
Title

7-6-94
Date

Housing Division
Division

Facilities Management
Department

LANTNAVFACENGCOM
Activity

Document Separator

DATA CALL 1: GENERAL INSTALLATION INFORMATION

1. ACTIVITY: Follow example as provided in the table below (*delete the examples when providing your input*). If any of the questions have multiple responses, please provide all. If any of the information requested is subject to change between now and the end of Fiscal Year (FY) 1995 due to known redesignations, realignments/closures or other action, provide current and projected data and so annotate.

- Name

Official name	1st Marine Corps District
Acronym(s) used in correspondence	1st MCD
Commonly accepted short title(s)	N/A

- Complete Mailing Address

Headquarters, 1st Marine Corps District
605 Stewart Avenue
Garden City, New York 11530-4761

- PLAD

FIRST MCD GARDEN CITY NY

- PRIMARY UIC: 80001 (Plant Account UIC for Plant Account Holders)

Enter this number as the Activity identifier at the top of each Data Call response page.

- ALL OTHER UIC(s): S3309A PURPOSE: DCMAO
  80225 I & I 2/25
  80001 RS NYK

2. PLANT ACCOUNT HOLDER:

- Yes X No _____ (check one)

3. ACTIVITY TYPE: Choose most appropriate type that describes your activity and completely answer all questions.

• HOST COMMAND: A host command is an activity that provides facilities for its own functions and the functions of other (tenant) activities. A host has accountability for Class 1 (land), and/or Class 2 (buildings, structures, and utilities) property, regardless of occupancy. It can also be a tenant at other host activities.

• Yes X No ____ (check one)

• TENANT COMMAND: A tenant command is an activity or unit that occupies facilities for which another activity (i.e., the host) has accountability. A tenant may have several hosts, although one is usually designated its primary host. If answer is "Yes," provide best known information for your primary host only.

• Yes ____ No X (check one)

• Primary Host (current) UIC: _____

• Primary Host (as of 01 Oct 1995) UIC: _____

• Primary Host (as of 01 Oct 2001) UIC: _____

• INDEPENDENT ACTIVITY: For the purposes of this Data Call, this is the "catch-all" designator, and is defined as any activity not previously identified as a host or a tenant. The activity may occupy owned or leased space. Government Owned/Contractor Operated facilities should be included in this designation if not covered elsewhere.

• Yes ____ No X (check one)

4. SPECIAL AREAS: List all Special Areas. Special Areas are defined as Class 1/Class 2 property for which your command has responsibility that is not located on or contiguous to main complex.

Name	Location	UIC
N/A		

5. DETACHMENTS: If your activity has detachments at other locations, please list them in the table below.

Name	UIC	Location	Host name	Host UIC
N/A				

6. BRAC IMPACT: Were you affected by previous Base Closure and Realignment decisions (BRAC-88, -91, and/or -93)? If so, please provide a brief narrative.

BRAC 88, 91 and 93 had no effect on this facility.

7. MISSION: Do not simply report the standard mission statement. Instead, describe important functions in a bulletized format. Include anticipated mission changes and brief narrative explanation of change; also indicate if any current/projected mission changes are a result of previous BRAC-88, -91,-93 action(s).

Current Missions

- 1st MCD: 15.29% of the national total force enlisted mission/quota as of 1 Oct 93. Will go to 16.07% of the national total force enlisted mission/quota during FY-94. 19.4% of national officer mission/quota.

- RS NYK: To recruit 13.70% of the 1st MCD total force new accessions into all component of the USMC. To ship 13.70% of the 1st MCD total force shipping quota into all components of the USMC. Recruit all non-prior service initial accession for the 6th Communications Battalion in its entirety. Recruit all non-prior service initial accession for 2 Infantry Companies resident within 2d Battalion 25 Marines.

- I & I 2/25: To administrate, train, and provide supply/equipment support for units located at this command. To ensure mobilization readiness for potential Presidential call-ups. Provide community support to veterans, drug demand reduction education, Young Marines youth organizations, color guards, static displays, and appropriate funeral support and ceremonies. Anticipate continued and increased community involvement in school and youth organizations with drug education and providing role models. Anticipate increased involvement in assisting recruiting efforts for both Reserve and Active Duty accessions.

- DCMAO: Administer assigned contracts according to delegation of authority from various buying commands. Maintain production surveillance and provide assistance. Witness acceptance, test, inspect, and release material for shipment to military customers. Provide technical support in resolving procurement problems. Provide service to LI firms interested in obtaining government business. Responsive to customer's procurement requirements.

Projected Missions for FY 2001

- 1st MCD: 16.07% of the national total force enlisted mission/quota. 22.2% of the national officer mission/quota.

- RS NYK: Same as above.

- I & I 2/25: Continued worldwide training and augmentation of active duty forces in real world situations. Continued counterdrug missions CONUS and throughout the globe. Continued community support to veterans, youth organizations, as well as, family support to present and past military members. Continue to ensure mobilization readiness of Reserve forces and the inherent administration training and other support of the Reserve community. Continue to answer the call as a force in readiness to project foreign policy abroad and assist humanitarian efforts as needed.

- DCMAO: Administer all DOD contracts on Long Island, Queens, and Brooklyn, NY. Administer more non DOD contracts. Contract administration for FAA. Contract administration for GSA.

8. UNIQUE MISSIONS: Describe any missions which are unique or relatively unique to the activity. Include information on projected changes. Indicate if your command has any National Command Authority or classified mission responsibilities.

Current Unique Missions

- 1st MCD: DEERS/RAPIDS Program - Issuance of I.D. cards for active duty Marines, retired military, and dependent personnel. Act as sponsor and coordinator for the Marine Corps Junior Reserve Officer Training Corps (MCJROTC) Program.

- RS NYK: None

- I & I 2/25: NATO missions (NORWAY). Joint Task Force counterdrug operations CONUS. Interrogator Translator skill training to foreign militaries and foreign language proficient Marines to train foreign military forces in their own language.

- DCMAO: Provide property management functions for DPRO-Paramax. Provide transportation functions for DPRO-Paramax and DPRO-Grumman. Computer training for DPRO-Paramax and DPRO-Grumman.

Projected Unique Missions for FY 2001

- 1st MCD: Same as above

- RS NYK: Same as above

- I & I 2/25: Increased intelligence analyst and foreign language interpretation in support of law enforcement agencies involved in counterdrug operations. Increased training of/with foreign military forces in lieu of active duty forces operational tempo. Although unknown mission at this time, are assumed of increased law enforcement or community involvement with regard to present violent crime, drug use, and youth concerns in the United States today.

- DCMAO: Full implementation of Electronic Data Interchange (EDI). Contractor Sharing in Government Information (Access to Data Base). Process Orientation Contract Administration Service (PROCAS). Industrial Base Assessment. Government Performance and Result Act (DLA Pilot Agency). Third Party Surveillance.

9. IMMEDIATE SUPERIOR IN COMMAND (ISIC): Identify your ISIC. If your ISIC is not your funding source, please identify that source in addition to the operational ISIC.

• Operational name (1st MCD)	UIC
HQMC Installations/Logistics	M00027
• Funding Source (1st MCD)	UIC
HQMC Installations/Logistics	M00027
• Operational name (RS NYK)	UIC
1ST MCD	M00027
• Funding Source (RS NYK)	UIC
Army Corps of Engineers	W2SD02
• Operational name (I & I 2/25)	UIC
25th Marines	M00217
• Funding Source (I & I 2/25)	UIC
25th Marines	M00217
• Operational name (DCMAO)	UIC
DCMAO	S3309A
• Funding Source (DCMAO)	UIC
DCMD Northeast	S33181

10. PERSONNEL NUMBERS: Host activities are responsible for totalling the personnel numbers for all of their tenant commands, even if the tenant command has been asked to separately report the data. The tenant totals here should match the total tally for the tenant listing provided subsequently in this Data Call (see Tenant Activity list). (Civilian count shall include Appropriated Fund personnel only.)

On Board Count as of 01 January 1994

	Officers	Enlisted	Civilians (Appropriated)
Reporting Command	18	36	26
Tenants (total)	37	384	227

Authorized Positions as of 30 September 1994

	Officers	Enlisted	Civilian (Appropriated)
Reporting Command	18	36	26
Tenants (total)	40	432	227

11. KEY POINTS OF CONTACT (POC): Provide the work, FAX, and home telephone numbers for the Commanding Officer or OIC, and the Duty Officer. Include area code(s). You may provide other key POCs if so desired in addition to those above.

Title/Name	Office	Fax	Home
1st MCD			
CO/OIC:			
Col Kenneth L. Priestly	(516) 228-5652	(516) 228-5648	(516) 794-6950
Duty Officer:			
Major Robert G. Salesses	(516) 228-5952	(516) 228-5882	(516) 228-3318
1stLt Jason W. Schmoyer	(516) 228-5795	(516) 228-5882	(516) 674-9534

Title/Name	Office	Fax	Home
RS NYK			
CO/OIC:			
Major G. J. Penczak	(516) 228-5682	(516) 228-5944	Beeper 1-800-759-7243 # then number, then # zx
Duty Officer:			
Captain K. R. York	(516) 228-3687	(516) 228-5944	(516) 745-0646
I & I 2/25:			
CO/OIC:			
Lt Colonel J. S. Swift	(516) 228-5670	(516) 228-5603	(516) 745-6503
Duty Officer:			
Captain A. T. Fink	(516) 228-5676	(516) 228-5603	(516) 736-1132
Captain S. M. Murray	(516) 228-5681	(516) 228-5603	(516) 745-8007
DCMAO			
CO/OIC:			
Colonel Alberto W. Tio	(516) 228-5715	(516) 228-5938	(516) 489-4853
Duty Officer:			
Captain Thomas Besch	(516) 228-5858	(516) 228-5938	

12. TENANT ACTIVITY LIST: This list must be all-inclusive. Tenant activities are to ensure that their host is aware of their existence and any "subleasing" of space. This list should include the name and UIC(s) of all organizations, shore commands and homeported units, active or reserve, DOD or non-DOD (include commercial entities). The tenant listing should be reported in the format provide below, listed in numerical order by UIC, separated into the categories listed below. Host activities are responsible for including authorized personnel numbers, on board as of **30 September 1994**, for all tenants, even if those tenants have also been asked to

provide this information on a separate Data Call. (Civilian count shall include Appropriated Fund personnel only.)

- Tenants residing on main complex (shore commands)

On board count as of 1 January 1994

Tenant Command Name	UIC	Officer	Enlisted	Civilian
USMC Recruiting Station New York (RS NYK)	80001	5	73	2

Tenant Command Name	UIC	Officer	Enlisted	Civilian
2d Battalion, 25th Marines (I & I 2/25)	80225	27	311	0

Tenant Command Name	UIC	Officer	Enlisted	Civilian
DCMAO Garden City	S3309A	5	0	225

On board count as of 30 September 1994

Tenant Command Name	UIC	Officer	Enlisted	Civilian
USMC Recruiting Station New York (RS NYK)	80001	5	62	2

Tenant Command Name	UIC	Officer	Enlisted	Civilian
2d Battalion, 25th Marines (I & I 2/25)	80225	30	370	0

Tenant Command Name	UIC	Officer	Enlisted	Civilian
DCMAO Garden City	S3309A	5	0	225

Data Call 1: General Installation Information, continued Activity: 80001

- Tenants residing on main complex (homeported units.)

Tenant Command Name	UIC	Officer	Enlisted	Civilian
N/A				

- Tenants residing in Special Areas (Special Areas are defined as real estate owned by host command not contiguous with main complex; e.g. outlying fields).

Tenant Command Name	UIC	Location	Officer	Enliste d	Civilian
N/A					

- Tenants (Other than those identified previously)

Tenant Command Name	UIC	Location	Officer	Enlisted	Civilian
N/A					

13. REGIONAL SUPPORT: Identify your relationship with other activities, not reported as a host/tenant, for which you provide support. Again, this list should be all-inclusive. The intent of this question is capture the full breadth of the mission of your command and your customer/supplier relationships. Include in your answer any Government Owned/Contractor Operated facilities for which you provide administrative oversight and control.

1st MCD		
Activity name	Location	Support function (include mechanism such as ISSA, MOU, etc.)
Recruiting Station Albany	*Albany, NY*	*1. Higher Headquarters*
Recruiting Station Buffalo	*Buffalo, NY*	*2. Administrative, supply, logistical, fiscal, and technical support*
Recruiting Station Eastern New England	*Portsmouth, NH*	
Recruiting Station Harrisburg	*Harrisburg, PA*	
Recruiting Station New Jersey	*Iselin, NJ*	
Recruiting Station New York	*Garden City, NY*	
Recruiting Station Pittsburgh	*Pittsburgh, PA*	
Recruiting Station Western New England	*Chicopee, MA*	

DCMAO		
Activity name	Location	Support function (include mechanism such as ISSA, MOU, etc.)
DPRO-Grumman	Bethpage, NY	1. Training support 2. Imprest fund 3. Furnish GBLs and shipping instructions
DPRO-Paramax	Great Neck, NY	1. Training support 2. Imprest fund 3. Oversees property control systems regarding contractual and technical aspects 4. Plant clearance offices are responsible for performing duties necessary to dispose of excess and surplus contractor inventory 5. Reimbursables for Dept. of Commerce
NASA	Various locations	1. Contract Administration. 2. Perform full range of in-plant quality assurance functions as requested. 3. Engineering support when requested.
AIL AIL is now under DCMAO Garden City. We have 18 employees stationed at AIL.	Deer Park, NY	1. Training support 2. Imprest fund 3. Furnish GBLs and shipping instructions 4. Oversees property control systems regarding contractual and technical aspects. 5. Plant clearance offices are responsible for performing duties to dispose excess and surplus contractor inventory 6. Total contract administration

14. FACILITY MAPS: This is a primary responsibility of the plant account holders/host commands. Tenant activities are not required to comply with submission if it is known that your host activity has complied with the request. Maps and photos should not be dated earlier than 01 January 1991, unless annotated that no changes have taken place. Any recent changes should be annotated on the appropriate map or photo. Date and label all copies.

- Local Area Map. This map should encompass, at a minimum, a 50 mile radius of your activity. Indicate the name and location of all DoD activities within this area, whether or not you support that activity. Map should also provide the geographical relationship to the major civilian communities within this radius. (Provide 12 copies.)

- Installation Map / Activity Map / Base Map / General Development Map / Site Map. Provide the most current map of your activity, clearly showing all the land under ownership/control of your activity, whether owned or leased. Include all outlying areas, special areas, and housing. Indicate date of last update. Map should show all structures (numbered with a legend, if available) and all significant restrictive use areas/zones that encumber further development such as HERO, HERP, HERF, ESQD arcs, agricultural/forestry programs, environmental restrictions (e.g., endangered species). (Provide in two sizes: 36"x 42" (2 copies, if available); and 11"x 17" (12 copies).)

- Aerial photo(s). Aerial shots should show all base use areas (both land and water) as well as any local encroachment sites/issues. You should ensure that these photos provide a good look at the areas identified on your Base Map as areas of concern/interest - remember, a picture tells a thousand words. Again, date and label all copies. (Provide 12 copies of each, 8½"x 11".)

- Air Installations Compatible Use Zones (AICUZ) Map. (Provide 12 copies.)

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

NAME (Please type or print) _____ Signature R.A. Tuh

Title _____ Date 18 FEB 1994

LOGISTICS

BRAC-95 CERTIFICATION

Reference: SECNAVNOTE 11000 of 08 December 1993

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

K. L. PRIESTLY, Colonel, USMC
NAME (Please type or print)

K. L. Priestly
Signature

Commanding Officer
Title

8 Feb 94
Date

1st Marine Corps District
Activity

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

FRED L. CODES
NAME (Please type or print)

Signature

PERSONNEL OFFICER
Title

940131
Date

1ST MARINE CORPS DISTRICT
Division

Department

Activity

Enclosure (1)

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

PATRICK H HANNUM
NAME (Please type or print)

Signature

DISTRICT RECRUITING
Title OPERATIONS OFFICER

1 FEB 94
Date

Division

Department

Activity

Enclosure (1)

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

K. R. YORK CAPT. USMC
NAME (Please type or print)

Signature

Executive Officer
Title

940127
Date

/
Division

/
Department

USMC Recruiting Station New York
Activity

Enclosure (1)

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

J. S. SWIFT

NAME (Please type or print)

Lieutenant Colonel

Title

Inspector-Instructor

Division

2d Battalion, 25th Marines

Department

U. S. Marine Corps

Activity

Signature

940126

Date

Enclosure (1)

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

ALBERTO W. TIO
NAME (Please type or print)

Colonel, USA, Commander
Title

Office of the Commander
Division

Department of Defense
Department

Defense Logistics Agency
Activity

Signature

25 January 1994
Date

Enclosure (1)

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

J. R. Armour
NAME (Please type or print)

Signature

Adjutant
Title

940131
Date

1st MCD
Division

ADMIN
Department

1st MCD
Activity

Enclosure (1)

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

Jason W. Schmoyer
NAME (Please type or print)

Base Operations Officer
Title

1st MLD
Division

Base Operations
Department

Activity

Signature

940202
Date

Enclosure (1)

UNITED STATES MARINE CORPS

1ST MARINE CORPS DISTRICT
605 STEWART AVENUE, GARDEN CITY, N.Y. 11530 - 4761

IN REPLY REFER TO:

11000
LOG/95DCAL1

From: Commanding Officer, 1st Marine Corps District
To: Commandant of the Marine Corps (LFL), Headquarters, United States Marine Corps, Washington, D.C. 20380

Subj: DATA CALL NUMBER ONE, 1995 INSTALLATION DATA

Ref: (a) CMC (LFL) ltr 11011 LFL/B-200 undated

Encl: (1) Data Call One 1995 for Installations (hard copy and diskette)

1. Per the reference, the enclosure is forwarded for consideration. The required certification process has been completed.

2. Questions concerning the Data Call should be directed to Major Salesses, 1st Marine Corps District Logistics Officer, at (516) 228-5952.

R G Salesses
R. G. SALESSES
By direction

INSTALLATION DATA

GENERAL INFORMATION

This is the first Data Call for the 1995 base realignment and closure (BRAC-95) process. This General Information Data Call is designed to provide the Base Structure Evaluation Committee (BSEC) with a broad view of each installation, looking across the entire range of missions performed, who performs them, and the geographic alignment of each installation (internal to itself and the relationship to the surrounding community). The desired end result of this Data Call is to give the BSEC a complete picture of the shore facility infrastructure and general information on every organization performing a mission for the Department of the Navy today. This review is not limited to "above threshold" activities (those activities with more than 300 civilian personnel). It is absolutely imperative that all organizations complete the appropriate information about their organization so that follow-on Data Calls can be correctly focused and complete. There will be other Data Calls organized by category/subcategory (function) to gather information on military value, capacity, and economic/environmental impact.

The activities receiving this Data Call will fall into one of three categories: host command; tenant command; or independent activity. Each activity will be asked to identify themselves into one of these three categories. Due to the broad nature of the Data Call, not all questions will be applicable to all respondents, but all questions require a complete response. If a question is not applicable to your organization, clearly mark the response as "N/A"; do not leave blank.

The Data Call has been structured so that all responses, with the exception of the facility maps, can be made within the Data Call without the need to provide enclosures. The format for the tabular data allows for the expansion of each row as additional data is inputted, by pressing "enter" each time a new entry is made. Responses should be as complete and concise as possible.

In accordance with SECNAVNOTE 11000 of 08 December 1993, pertaining to the BRAC-95 process, all data provided must be certified and will be submitted hardcopy. Distribution of the Data Calls will flow through the operational command structure and inquiries should be directed in that manner to facilitate consistent and informative responses.

Document Separator

DATA CALL 63
FAMILY HOUSING DATA

Information on Family Housing is required for use in BRAC-95 return on investment calculations.

Installation Name:	1st Marine Corps District
Unit Identification Code (UIC):	67011
Major Claimant:	1st Marine Corps District

Percentage of Military Families Living On-Base:	1st MCD=87% RSNY=58% DCMAO=75% 2nd Battalion,25th Marines=79%
Number of Vacant Officer Housing Units:	19
Number of Vacant Enlisted Housing Units:	243
FY 1996 Family Housing Budget ($000):	N/A
Total Number of Officer Housing Units:	111
Total Number of Enlisted Housing Units:	475

- 1st MCD does not possess Family Housing units on its property records and does not have a budget dedicated to family housing.

Note: All data should reflect figures as of the beginning of FY 1996. If major DON installations share a family housing complex, figures should reflect an estimate of the installation's prorated share of the family housing complex.

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

J.A. BRABHAM
LIEUTENANT GENERAL, U.S. MARINE CORPS
DEPUTY CHIEF OF STAFF FOR
INSTALLATIONS AND LOGISTICS

NAME (Please type or print) _____ Signature _____

Title _____ Date 8/8/94

BRAC-95 CERTIFICATION

Reference: SECNAVNOTE 11000 of 08 December 1993

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

K. L. PRIESTLY, Colonel, USMC
NAME (Please type or print)

K. L. Priestly
Signature

Commanding Officer
Title

13 JUL 94
Date

1st Marine Corps District
Activity

Data Call #63

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Activity Identification: Please complete the following table, identifying the activity for which this response is being submitted.

Activity Name:	1st Marine Corps District
UIC:	67011 80001
Major Claimant:	1st Marine Corps District

General Instructions/Background:

Information requested in this data call is required for use by the Base Structure Evaluation Committee (BSEC), in concert with information from other data calls, to analyze both the impact that potential closure or realignment actions would have on a local community and the impact that relocations of personnel would have on communities surrounding receiving activities. In addition to Cost of Base Realignment Actions (COBRA) analyses which incorporate standard Department of the Navy (DON) average cost factors, the BSEC will also be conducting more sophisticated economic and community infrastructure analyses requiring more precise, activity-specific data. For example, activity-specific salary rates are required to reflect differences in salary costs for activities with large concentrations of scientists and engineers and to address geographic differences in wage grade salary rates.
Questions relating to "Community Infrastructure" are required to assist the BSEC in evaluating the ability of a community to absorb additional employees and functions as the result of relocation from a closing or realigning DON activity.

Due to the varied nature of potential sources which could be used to respond to the questions contained in this data call, a block appears after each question, requesting the identification of the source of data used to respond to the question. To complete this block, identify the source of the data provided, including the appropriate references for source documents, names and organizational titles of individuals providing information, etc. Completion of this "Source of Data" block is critical since some of the information requested may be available from a non-DoD source such as a published document from the local chamber of commerce, school board, etc. Certification of data obtained from a non-DoD source is then limited to certifying that the information contained in the data call response is an accurate and complete representation of the information obtained from the source. Records must be retained

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

by the certifying official to clearly document the source of any non-DoD information submitted for this data call.

Activity Identification: Please complete the following table, identifying the activity for which this response is being submitted.

Activity Name:	DCMAO, Garden City
UIC:	533-09A Boston 533181
Major Claimant:	

General Instructions/Background:

Information requested in this data call is required for use by the Base Structure Evaluation Committee (BSEC), in concert with information from other data calls, to analyze both the impact that potential closure or realignment actions would have on a local community and the impact that relocations of personnel would have on communities surrounding receiving activities. In addition to Cost of Base Realignment Actions (COBRA) analyses which incorporate standard Department of the Navy (DON) average cost factors, the BSEC will also be conducting more sophisticated economic and community infrastructure analyses requiring more precise, activity-specific data. For example, activity-specific salary rates are required to reflect differences in salary costs for activities with large concentrations of scientists and engineers and to address geographic differences in wage grade salary rates.
Questions relating to "Community Infrastructure" are required to assist the BSEC in evaluating the ability of a community to absorb additional employees and functions as the result of relocation from a closing or realigning DON activity.

Due to the varied nature of potential sources which could be used to respond to the questions contained in this data call, a block appears after each question, requesting the identification of the source of data used to respond to the question. To complete this block, identify the source of the data provided, including the appropriate references for source documents, names and organizational titles of individuals providing information, etc. Completion of this "Source of Data" block is critical since some of the information requested may be available from a non-DoD source such as a

published document from the local chamber of commerce, school board, etc. Certification of data obtained from a non-DoD source is then limited to certifying that the information contained in the data call response is an accurate and complete representation of the information obtained from the source. Records must be retained by the certifying official to clearly document the source of any non-DoD information submitted for this data call.

Activity Identification: Please complete the following table, identifying the activity for which this response is being submitted.

Activity Name:	I&I 2nd Battalion, 25th Marines
UIC:	14220
Major Claimant:	

General Instructions/Background:

Information requested in this data call is required for use by the Base Structure Evaluation Committee (BSEC), in concert with information from other data calls, to analyze both the impact that potential closure or realignment actions would have on a local community and the impact that relocations of personnel would have on communities surrounding receiving activities. In addition to Cost of Base Realignment Actions (COBRA) analyses which incorporate standard Department of the Navy (DON) average cost factors, the BSEC will also be conducting more sophisticated economic and community infrastructure analyses requiring more precise, activity-specific data. For example, activity-specific salary rates are required to reflect differences in salary costs for activities with large concentrations of scientists and engineers and to address geographic differences in wage grade salary rates.
Questions relating to "Community Infrastructure" are required to assist the BSEC in evaluating the ability of a community to absorb additional employees and functions as the result of relocation from a closing or realigning DON activity.

Due to the varied nature of potential sources which could be used to respond to the questions contained in this data call, a block appears after each question, requesting the identification of the source of data used to respond to the question. To complete this block, identify the source of the data provided, including the appropriate references for source documents, names and organizational titles of individuals

providing information, etc. Completion of this "Source of Data" block is critical since some of the information requested may be available from a non-DoD source such as a published document from the local chamber of commerce, school board, etc. Certification of data obtained from a non-DoD source is then limited to certifying that the information contained in the data call response is an accurate and complete representation of the information obtained from the source. Records must be retained by the certifying official to clearly document the source of any non-DoD information submitted for this data call.

Activity Identification: Please complete the following table, identifying the activity for which this response is being submitted.

Activity Name:	USMC RS New York
UIC:	80001
Major Claimant:	

General Instructions/Background:

Information requested in this data call is required for use by the Base Structure Evaluation Committee (BSEC), in concert with information from other data calls, to analyze both the impact that potential closure or realignment actions would have on a local community and the impact that relocations of personnel would have on communities surrounding receiving activities. In addition to Cost of Base Realignment Actions (COBRA) analyses which incorporate standard Department of the Navy (DON) average cost factors, the BSEC will also be conducting more sophisticated economic and community infrastructure analyses requiring more precise, activity-specific data. For example, activity-specific salary rates are required to reflect differences in salary costs for activities with large concentrations of scientists and engineers and to address geographic differences in wage grade salary rates.
Questions relating to "Community Infrastructure" are required to assist the BSEC in evaluating the ability of a community to absorb additional employees and functions as the result of relocation from a closing or realigning DON activity.

Due to the varied nature of potential sources which could be used to respond to the questions contained in this data call, a block appears after each question,

requesting the identification of the source of data used to respond to the question. To complete this block, identify the source of the data provided, including the appropriate references for source documents, names and organizational titles of individuals providing information, etc. Completion of this "Source of Data" block is critical since some of the information requested may be available from a non-DoD source such as a published document from the local chamber of commerce, school board, etc. Certification of data obtained from a non-DoD source is then limited to certifying that the information contained in the data call response is an accurate and complete representation of the information obtained from the source. Records must be retained by the certifying official to clearly document the source of any non-DoD information submitted for this data call.

General Instructions/Background (Continued):

The following notes are provided to further define terms and methodologies used in this data call. Please ensure that responses consistently follow this guidance:

Note 1: Throughout this data call, the term **"activity"** is used to refer to the DON installation that is the addressee for the data call.

Note 2: Periodically throughout this data call, questions will include the statement that the response should refer to the **"area defined in response to question 1.b., (page 3)"**. Recognizing that in some large metropolitan areas employee residences may be scattered among many counties or states, **the scope of the "area defined" may be limited to the sum of:**

- **those counties that contain government (DoD) housing units (as identified in 1.b.2)), and,**

- **those counties closest to the activity which, in the aggregate, include the residences of 80% or more of the activity's employees.**

Note 3: Responses to questions referring to **"civilians"** in this data call should reflect **federal civil service appropriated fund employees.**

1. Workforce Data

a. Average Federal Civilian Salary Rate. Provide the projected FY 1996 average gross annual appropriated fund civil service salary rate for the activity identified as the

addressee in this data call. This rate should include all cash payments to employees, and exclude non-cash personnel benefits such as employer retirement contributions, payments to former employees, etc.

- 1st Marine Corps District

Average Appropriated Fund Civilian Salary Rate:	39,913

Source of Data (1.a. Salary Rate): Payroll

- RSNY civilian salary rate combined with 1stMCD.
- 2nd Battalion, 25th Marines does not have civilian employees.

General Instructions/Background (Continued):

The following notes are provided to further define terms and methodologies used in this data call. Please ensure that responses consistently follow this guidance:

Note 1: Throughout this data call, the term **"activity"** is used to refer to the DON installation that is the addressee for the data call.

Note 2: Periodically throughout this data call, questions will include the statement that the response should refer to the **"area defined in response to question 1.b., (page 3)"**. Recognizing that in some large metropolitan areas employee residences may be scattered among many counties or states, **the scope of the "area defined" may be limited to the sum of:**

- **those counties that contain government (DoD) housing units (as identified in 1.b.2)), and,**
- **those counties closest to the activity which, in the aggregate, include the residences of 80% or more of the activity's employees.**

Note 3: Responses to questions referring to **"civilians"** in this data call should reflect **federal civil service appropriated fund employees.**

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

1. Workforce Data

a. Average Federal Civilian Salary Rate. Provide the projected FY 1996 average gross annual appropriated fund **civil service** salary rate for the activity identified as the addressee in this data call. This rate should include all cash payments to employees, and exclude non-cash personnel benefits such as employer retirement contributions, payments to former employees, etc.

- DCMAO

Average Appropriated Fund Civilian Salary Rate:	53,065

Source of Data (1.a. Salary Rate): Summary Budget Project DATA

b. Location of Residence. Complete the following table to identify where employees live. Data should reflect current workforce.

1) Residency Table. Identify residency data, by county, for both military and civilian (civil service) employees working at the installation (including, for example, operational units that are homeported or stationed at the installation). For each county listed, also provide the estimated average distance from the activity, in miles, of employee residences and the estimated average length of time to commute one-way to work. For the purposes of displaying data in the table, any county(s) in which 1% or fewer of the activity's employees reside may be consolidated as a single line entry in the table, titled "Other".

- 1st MCD, 2nd Battalion, 25th Marines, DCMAO

County of Residence	State	No. of Employees Residing in County		Percentage of Total Employees	Average Distance From Base (Miles)	Average Duration of Commute (Minutes)
		Military	Civilian			
Nassau	NY	104	173	50	5	12
Suffolk	NY	10	164	32	37	50
Queens	NY	9	5	3	22	36
Kings	NY	26	2	5	35	50

Other	NY/NJ	9	45	10	41	58

= 100%

As discussed in Note 2 on Page 2, subsequent questions in the data call refer to the "area defined in response to question 1.b., (page 3)". In responding to these questions, the scope of the "area defined" may be limited to the sum of: a) those counties that contain government (DoD) housing units (as identified below), and, b) those counties closest to the activity which, in the aggregate, include the residences of 80% or more of the activity's employees.

2) Location of Government (DoD) Housing. If some employees of the base live in government housing, identify the county(s) where government housing is located:

- Nassau, Kings, Queens, Richmond

Source of Data (1.b. 1) & 2) Residence Data): Tenant Surveys

c. Nearest Metropolitan Area(s). Identify all major metropolitan area(s) (i.e., population concentrations of 100,000 or more people) which are within 50 miles of the installation. If no major metropolitan area is within 50 miles of the base, then identify the nearest major metropolitan area(s) (100,000 or more people) and its distance(s) from the base.

City	County	Distance from base (miles)
New York	New York	30
Elizabeth	Middlesex	40
Newark	Middlesex	35
Yonkers	Westchester	40
Paterson	Middlesex	50

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Source of Data (1.c. Metro Areas): Rand McNally Atlas

d. Age of Civilian Workforce. Complete the following table, identifying the age of the activity's **civil service** workforce.

Age Category	Number of Employees	Percentage of Employees
16 - 19 Years	0	0
20 - 24 Years	7	2
25 - 34 Years	62	16
35 - 44 Years	113	29
45 - 54 Years	114	29
55 - 64 Years	71	18
65 or Older	22	6
TOTAL	389	100 %

Source of Data (1.d.) Age Data): Tenant Survey

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

e. Education Level of Civilian Workforce

1) Education Level Table. Complete the following table, identifying the education level of the activity's **civil service** workforce.

Last School Year Completed	Number of Employees	Percentage of Employees
8th Grade or less	0	0
9th through 11th Grade	1	1
12th Grade or High School Equivalency	110	28
1-3 Years of College	152	39
4 Years of College (Bachelors Degree)	86	23
5 or More Years of College (Graduate Work)	40	10
TOTAL	389	100 %

2) Degrees Achieved. Complete the following table for the activity's **civil service** workforce. Identify the number of employees with each of the following degrees, etc. To avoid double counting, only identify the highest degree obtained by a worker (e.g., if an employee has both a Master's Degree and a Doctorate, only include the employee under the category "Doctorate").

Degree	Number of Civilian Employees
Terminal Occupation Program - Certificate of Completion, Diploma or Equivalent (for areas such as technicians, craftsmen, artisans, skilled operators, etc.)	20
Associate Degree	45
Bachelor Degree	91
Masters Degree	25
Doctorate	3

Source of Data (1.e.1) and 2) Education Level Data): Tenant Survey

f. Civilian Employment By Industry. Complete the following table to identify by "industry" the type of work performed by **civil service** employees at the activity. The intent of this table is to attempt to stratify the activity civilian workforce using the same categories of industries used to identify private sector employment. Employees should be categorized based on their primary duties. Additional information on categorization of private sector employment by industry can be found in the Office of Management and Budget Standard Industrial Classification (SIC) Manual. However, you do not need to obtain a copy of this publication to provide the data requested in this table.

Note the following specific guidance regarding the "Industry Type" codes in the first column of the table: Even though categories listed may not perfectly match the type of work performed by civilian employees, please attempt to assign each civilian employee to one of the "Industry Types" identified in the table. However, only use the Category 6, "Public Administration" sub-categories when none of the other categories apply. Retain supporting data used to construct this table at the activity-level, in case questions arise or additional information is required at some future time. **Leave shaded areas blank.**

Industry	SIC Codes	No. of Civilians	% of Civilians
1. Agriculture, Forestry & Fishing	01-09	0	0
2. Construction (includes facility maintenance and repair)	15-17	7	2
3. Manufacturing (includes Intermediate and Depot level maintenance)	20-39		
3a. Fabricated Metal Products (include ordnance, ammo, etc.)	34	0	0
3b. Aircraft (includes engines and missiles)	3721 et al	0	0
3c. Ships	3731	0	0
3d. Other Transportation (includes ground vehicles)	various	2	.5

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Industry	SIC Codes	No. of Civilians	% of Civilians
3e. Other Manufacturing not included in 3a. through 3d.	various	0	0
Sub-Total 3a. through 3e.	20-39	2	.5
4. Transportation/Communications/Utilities	40-49		
4a. Railroad Transportation	40	0	0
4b. Motor Freight Transportation & Warehousing (includes supply services)	42	3	.8
4c. Water Transportation (includes organizational level maintenance)	44	0	0
4d. Air Transportation (includes organizational level maintenance)	45	0	0
4e. Other Transportation Services (includes organizational level maintenance)	47	9	2
4f. Communications	48	1	.3
4g. Utilities	49	0	0
Sub-Total 4a. through 4g.	40-49	13	3
5. Services	70-89		
5a. Lodging Services	70	0	0
5b. Personal Services (includes laundry and funeral services)	72	0	0
5c. Business Services (includes mail, security guards, pest control, photography, janitorial and ADP services)	73	12	3

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Industry	SIC Codes	No. of Civilians	% of Civilians
5d. Automotive Repair and Services	75	0	0
5e. Other Misc. Repair Services	76	0	0
5f. Motion Pictures	78	0	0
5g. Amusement and Recreation Services	79	0	0
5h. Health Services	80	0	0
5i. Legal Services	81	3	.8
5j. Educational Services	82	0	0
5k. Social Services	83	0	0
5l. Museums	84	0	0
5m. Engineering, Accounting, Research & Related Services (includes RDT&E, ISE, etc.)	87	33	8
5n. Other Misc. Services	89	5	1
Sub-Total 5a. through 5n.:	70-89	53	14
6. Public Administration	91-97		
6a. Executive and General Government, Except Finance	91	313	80
6b. Justice, Public Order & Safety (includes police, firefighting and emergency management)	92	1	.3
6c. Public Finance	93	0	0
6d. Environmental Quality and Housing Programs	95	0	0
Sub-Total 6a. through 6d.		314	81
TOTAL		289	100 %

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Source of Data (1.f.) Classification By Industry Data): Tenant Survey

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

g. Civilian Employment by Occupation. Complete the following table to identify the types of "occupations" performed by **civil service** employees at the activity. Employees should be categorized based on their primary duties. Additional information on categorization of employment by occupation can be found in the Department of Labor Occupational Outlook Handbook. However, you do not need to obtain a copy of this publication to provide the data requested in this table.

Note the following specific guidance regarding the "Occupation Type" codes in the first column of the table: Even though categories listed may not perfectly match the type of work performed by civilian employees, please attempt to assign each civilian employee to one of the "Occupation Types" identified in the table. Refer to the descriptions immediately following this table for more information on the various occupational categories. Retain supporting data used to construct this table at the activity-level, in case questions arise or additional information is required at some future time. **Leave shaded areas blank.**

Occupation	Number of Civilian Employees	Percent of Civilian Employees
1. Executive, Administrative and Management	90	23
2. Professional Specialty	0	0
2a. Engineers	17	4
2b. Architects and Surveyors	0	0
2c. Computer, Mathematical & Operations Research	1	.3
2d. Life Scientists	0	0
2e. Physical Scientists	0	0
2f. Lawyers and Judges	3	.8
2g. Social Scientists & Urban Planners	0	0
2h. Social & Recreation Workers	0	0

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Occupation	Number of Civilian Employees	Percent of Civilian Employees
2i. Religious Workers	0	0
2j. Teachers, Librarians & Counselors	0	0
2k. Health Diagnosing Practitioners (Doctors)	0	0
2l. Health Assessment & Treating(Nurses, Therapists, Pharmacists, Nutritionists, etc.)	0	0
2m. Communications	1	.3
2n. Visual Arts	0	0
Sub-Total 2a. through 2n.:	22	5
3. Technicians and Related Support		
3a. Health Technologists and Technicians	0	0
3b. Other Technologists	201	52
Sub-Total 3a. and 3b.:	201	52
4. Administrative Support & Clerical	53	14
5. Services		
5a. Protective Services (includes guards, firefighters, police)	0	0
5b. Food Preparation & Service	0	0
5c. Dental/Medical Assistants/Aides	0	0
5d. Personal Service & Building & Grounds Services (includes janitorial, grounds maintenance, child care workers)	8	2
Sub-Total 5a. through 5d.	8	2
6. Agricultural, Forestry & Fishing	0	0
7. Mechanics, Installers and Repairers	3	.7

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Occupation	Number of Civilian Employees	Percent of Civilian Employees
8. Construction Trades	0	0
9. Production Occupations	0	0
10. Transportation & Material Moving	11	3
11. Handlers, Equipment Cleaners, Helpers and Laborers (not included elsewhere)	1	.3
TOTAL	389	100 %

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Source of Data (1.g.) Classification By Occupation Data):

Description of Occupational Categories used in Table 1.g. The following list identifies public and private sector occupations included in each of the major occupational categories used in the table. Refer to these examples as a guide in determining where to allocate **appropriated fund civil service jobs** at the activity.

1. **Executive, Administrative and Management.** Accountants and auditors; administrative services managers; budget analysts; construction and building inspectors; construction contractors and managers; cost estimators; education administrators; employment interviewers; engineering, science and data processing managers; financial managers; general managers and top executives; chief executives and legislators; health services managers; hotel managers and assistants; industrial production managers; inspectors and compliance officers, except construction; management analysts and consultants; marketing, advertising and public relations managers; personnel, training and labor relations specialists and managers; property and real estate managers; purchasing agents and managers; restaurant and food service managers; underwriters; wholesale and retail buyers and merchandise managers.
2. **Professional Specialty.** Use sub-headings provided.
3. **Technicians and Related Support.** Health Technologists and Technicians sub-category - self-explanatory. Other Technologists sub-category includes aircraft pilots; air traffic controllers; broadcast technicians; computer programmers; drafters; engineering technicians; library technicians; paralegals; science technicians; numerical control tool programmers.
4. **Administrative Support & Clerical.** Adjusters, investigators and collectors; bank tellers; clerical supervisors and managers; computer and peripheral equipment operators; credit clerks and authorizers; general office clerks; information clerks; mail clerks and messengers; material recording, scheduling, dispatching and distributing; postal clerks and mail carriers; records clerks; secretaries; stenographers and court reporters; teacher aides; telephone, telegraph and teletype operators; typists, word processors and data entry keyers.
5. **Services.** Use sub-headings provided.
6. **Agricultural, Forestry & Fishing.** Self explanatory.
7. **Mechanics, Installers and Repairers.**Aircraft mechanics and engine specialists; automotive body repairers; automotive mechanics; diesel mechanics; electronic equipment repairers; elevator installers and repairers; farm equipment mechanics; general maintenance mechanics; heating, air conditioning and refrigeration technicians; home appliance and power tool repairers, industrial machinery repairers; line installers and cable splicers; millwrights; mobile heavy equipment mechanics; motorcycle, boat and small engine mechanics; musical instrument repairers and tuners; vending machine servicers and repairers.
8. **Construction Trades.** Bricklayers and stonemasons; carpenters; carpet installers; concrete masons and terrazzo workers; drywall workers and lathers; electricians; glaziers; highway maintenance; insulation workers; painters and paperhangers; plasterers; plumbers and pipefitters; roofers; sheet metal workers; structural and reinforcing ironworkers; tilesetters.
9. **Production Occupations.** Assemblers; food processing occupations; inspectors, testers and graders; metalworking and plastics-working occupations; plant and systems operators, printing occupations; textile, apparel and furnishings occupations; woodworking occupations; miscellaneous production operations.
10. **Transportation & Material Moving.** Busdrivers; material moving equipment operators; rail transportation occupations; truckdrivers; water transportation occupations.

11. **Handlers, Equipment Cleaners, Helpers and Laborers** (not included elsewhere). Entry level jobs not requiring significant training.

h. Employment of Military Spouses. Complete the following table to provide estimated information concerning **military spouses** who are also employed in the area defined in response to question 1.b., above. **Do not fill in shaded area.**

1. Percentage of Military Employees Who Are Married:	77
2. Percentage of Military Spouses Who Work Outside of the Home:	58
3. Break out of Spouses' Location of Employment (Total of rows 3a. through 3d. should equal 100% and reflect the number of spouses used in the calculation of the "Percentage of Spouses Who Work Outside of the Home".	
3a. Employed "On-Base" - Appropriated Fund:	11
3b. Employed "On-Base" - Non-Appropriated Fund:	6
3c. Employed "Off-Base" - Federal Employment:	1
3d. Employed "Off-Base" - Other Than Federal Employment	82

Source of Data (1.h.) Spouse Employment Data): Tenant Survey

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

2. Infrastructure Data. For each element of community infrastructure identified in the two tables below, rate the community's ability to accommodate the relocation of additional functions and personnel to your activity. Please complete each of the three columns listed in the table, reflecting the impact of various levels of increase (20%, 50% and 100%) in the number of personnel working at the activity (and their associated families). In ranking each category, use one of the following three ratings:

A - Growth can be accommodated with little or no adverse impact to existing community infrastructure and at little or no additional expense.

B - Growth can be accommodated, but will require some investment to improve and/or expand existing community infrastructure.

C - Growth either cannot be accommodated due to physical/environmental limitations or would require substantial investment in community infrastructure improvements.

Table 2.a., "Local Communities": This first table refers to the local community (i.e., the community in which the base is located) and its ability to meet the increased requirements of the installation.

- Garden City

Table 2.b., "Economic Region": This second table asks for an assessment of the infrastructure of the economic region (those counties identified in response to question 1.b., (page 3) - taken in the aggregate) and its ability to meet the needs of additional employees and their families moving into the area.

For both tables, annotate with an asterisk (*) any categories which are wholly supported on-base, i.e., are not provided by the local community. These categories should also receive an A-B-C rating. Answers for these "wholly supported on-base" categories should refer to base infrastructure rather than community infrastructure.

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

a. Table A: Ability of the local community to meet the expanded needs of the base.

1) Using the **A - B - C** rating system described above, complete the table below.

Category	20% Increase	50% Increase	100% Increase
Off-Base Housing	A	A	A
Schools - Public	A	A	A
Schools - Private	A	A	A
Public Transportation - Roadways	A	A	A
Public Transportation - Buses/Subways	A	A	A
Public Transportation - Rail	A	A	A
Fire Protection	A	A	A
Police	A	A	A
Health Care Facilities	A	A	A
Utilities:			
Water Supply	A	A	A
Water Distribution	A	A	A
Energy Supply	A	A	A
Energy Distribution	A	A	A
Wastewater Collection	A	A	A
Wastewater Treatment	A	A	A
Storm Water Collection	A	A	A
Solid Waste Collection and Disposal	A	A	A
Hazardous/Toxic Waste Disposal	A	A	A
Recreational Activities	A	A	A

Remember to mark with an asterisk any categories which are wholly supported on-base.

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

2) For each rating of "C" identified in the table on the preceding page, attach a brief narrative explanation of the types and magnitude of improvements required and/or the nature of any barriers that preclude expansion.

Source of Data (2.a. 1) & 2) - Local Community Table): Nassau County Planning Commission

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

b. Table B: Ability of the region described in the response to question 1.b. (page 3) (taken in the aggregate) to meet the needs of additional employees and their families relocating into the area.

1) Using the **A - B - C** rating system described above, complete the table below.

Category	20% Increase	50% Increase	100% Increase
Off-Base Housing	A	A	A
Schools - Public	A	A	A
Schools - Private	A	A	A
Public Transportation - Roadways	A	A	A
Public Transportation - Buses/Subways	A	A	A
Public Transportation - Rail	A	A	A
Fire Protection	A	A	A
Police	A	A	A
Health Care Facilities	A	A	A
Utilities:			
Water Supply	A	A	A
Water Distribution	A	A	A
Energy Supply	A	A	A
Energy Distribution	A	A	A
Wastewater Collection	A	A	A
Wastewater Treatment	A	A	A
Storm Water Collection	A	A	A
Solid Waste Collection and Disposal	A	A	A
Hazardous/Toxic Waste Disposal	A	A	A
Recreation Facilities	A	A	A

Remember to mark with an asterisk any categories which are wholly supported on-base.

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

2) For each rating of "**C**" identified in the table on the preceding page, attach a brief narrative explanation of the types and magnitude of improvements required and/or the nature of any barriers that preclude expansion.

Source of Data (2.b. 1) & 2) - Regional Table): Nassau County Planning Commission

- It is in the Nassau County Planning Commission's opinion that the New York Metropolitan would easily absorb a 100% increase in personnel at this activity.

3. Public Facilities Data:

a. **Off-Base Housing Availability.** For the counties identified in the response to question 1.b. (page 3), in the aggregate, estimate the current average vacancy rate for community housing. Use current data or information identified on the latest family housing market analysis. For each of the categories listed (rental units and units for sale), combine single family homes, condominiums, townhouses, mobile homes, etc., into a single rate:

Rental Units: 4.1%

Units for Sale: 1.2%

* Total Housing Units =446,292

Source of Data (3.a. Off-Base Housing): Nassau County Planning Commission - Utilizing 1990 Census Data

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

b. **Education.**

1) Information is required on the current capacity and enrollment levels of school systems serving employees of the activity. Information should be keyed to the counties identified in the response to question 1.b. (page 3).

School District	County	Number of Schools			Enrollment		Pupil-to-Teacher Ratio		Does School District Serve Gov't Housing Units? *
		Element-ary	Middle	High	Current	Max. Capacity	Current	Max. Ratio	
East Meadow	Nassau	5	2	2	7,600	9,500	12-1	**	Yes
Garden City	Nassau	4	1	1	3,068	3,500	12-1	**	Yes

* Answer "Yes" in this column if the school district in question enrolls students who reside in government housing.

- ** The Garden City Schools Superintendent Dr. Wilson said that information cannot be released to the public.

Source of Data (3.b.1) Education Table): Garden City School Superintendent Dr. Wilson telephone number (516) 294-3004. East Meadow School Superintendent Dr. Frank Saracino telephone number (516) 228-5200

2) Are there any on-base "Section 6" Schools? If so, identify number of schools and current enrollment.

- **N/A**

Source of Data (3.b.2) On-Base Schools):

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

3) For the counties identified in the response to question 1.b. (page 3), in the aggregate, list the names of undergraduate and graduate colleges and universities which offer certificates, Associate, Bachelor or Graduate degrees :

- Nassau Community College
- New York Institute of Technology
- Long Island C.W. Post University
- State University of Stony Brook
- Adelphi University
- State University College at Old Westbury
- Hofstra University

Source of Data (3.b.3) Colleges): Accredited Institutions of Post Secondary Education (1989-1090)

4) For the counties identified in the response to question 1.b. (page 3), in the aggregate, list the names and major curriculums of vocational/technical training schools:

- New York Institute of Technology - Electronics
- Surbuan Tech School - Data Processing
- Brittany Beauty Center - Hairdresser School
- New York School for Medical - Medical / Dental Assistant
- Business Info Center - Court Reporting
- Hunter Business School - Accounting

Source of Data (3.b.4) Vo-tech Training): Dec 93 - Nov 94 NYNEX Yellow Pages

c. **Transportation.**

1) Is the activity served by public transportation?

	Yes	No
Bus:	X	
Rail:	X	
Subway:		X
Ferry:		X

Source of Data (3.c.1) Transportation): Metropolitan Transit Authority

2) Identify the location of the nearest passenger railroad station (long distance rail service, not commuter service within a city) and the distance from the activity to the station.

- Garden City, New York, 3 miles

Source of Data (3.c.2) Transportation): L. I. Railroad

3) Identify the name and location of the nearest commercial airport (with public carriers, e.g., USAIR, United, etc.) and the distance from the activity to the airport.

- JFK Airport, off the Belt Parkway 17 miles
- La Guardia Airport, off the Grand Central Parkway, 23 miles

Source of Data (3.c.3) Transportation): LaGuardia Airport Information Department

4) How many carriers are available at this airport?

- 9

Source of Data (3.c.4) Transportation): LaGuardia Airport Information Department

5) What is the Interstate route number and distance, in miles, from the activity to the nearest Interstate highway?

- 5 miles to I495, Long Island Expressway

Source of Data (3.c.5) Transportation): Randy McNally Road Atlas

6) Access to Base:

a) Describe the quality and capacity of the road systems providing access to the base, specifically during peak periods. (Include both information on the area surrounding the base and information on access to the base, e.g., numbers of gates, congestion problems, etc.)

- Satisfactory, 4 lane road, can be congested during peak hours.

b) Do access roads transit residential neighborhoods?

- Yes

c) Are there any easements that preclude expansion of the access road system?

- No

d) Are there any man-made barriers that inhibit traffic flow (e.g., draw bridges, etc.)?

- Traffic Lights

Source of Data (3.c.6) Transportation): Sgt Micheal White, 1st MCD Motor Chief

d. **Fire Protection/Hazardous Materials Incidents.** Does the activity have an agreement with the local community for fire protection or hazardous materials incidents? Explain the nature of the agreement and identify the provider of the service.

- Yes. This activity maintains a source agreement with the Nassau County Fire Department for fire protection and inspections.

Source of Data (3.d. Fire/Hazmat): Nassau County Fire Department

e. **Police Protection.**

1) What is the level of legislative jurisdiction held by the installation?

- Per 1st MCD order P5510.7 B (Guard Manual): our jurisdiction is defined by the limits of our property. Restraint, apprehension, arrest, search and seizure, and deadly force is authorized.

2) If there is more than one level of legislative jurisdiction for installation property, provide a brief narrative description of the areas covered by each level of legislative jurisdiction and whether there are separate agreements for local law enforcement protection.

- N/A

3) Does the activity have a specific written agreement with local law enforcement concerning the provision of local police protection?

- N/A

4) If agreements exist with more than one local law enforcement entity, provide a brief narrative description of whom the agreement is with and what services are covered.

- N/A

5) If military law enforcement officials are routinely augmented by officials of other federal agencies (BLM, Forest Service, etc.), identify any written agreements covering such services and briefly describe the level of support received.

- N/A

Source of Data (3.e. 1) - 5) - Police): District Order P5510.7B, Nassau County Police

f. **Utilities.**

1) Does the activity have an agreement with the local community for water, refuse disposal, power or any other utility requirements? Explain the nature of the agreement and identify the provider of the service.

- Solid Waste Collection, Multi Carting INC: Service Contract
- Electric and Gas, Long Island Lighting Company: Utility Contract
- Sanitary Sewer and Water, Incorporated Village Garden City

2) Has the activity been subject to water rationing or interruption of delivery during the last five years? If so, identify time period during which rationing existed and the restrictions imposed. Were activity operations affected by these situations? If so, explain extent of impact.

- No

3) Has the activity been subject to any other significant disruptions in utility service, e.g., electrical "brown outs", "rolling black outs", etc., during the last five years? If so, identify time period(s) covered and extent/nature of restrictions/disruption. Were activity operations affected by these situations? If so, explain extent of impact.

- No

Source of Data (3.f. 1) - 3) Utilities): Utility Service Contracts

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

4. **Business Profile.** List the top ten employers in the geographic area defined by your response to question 1.b. (page 3), taken in the aggregate, (include your activity, if appropriate):

Employer	Product/Service	No. of Employees
1. Dioses Rockville Center	Religious	12,500
2. Grumman	Military contracts, Aeronautics	9,000
3. North Shore Hospital	Medical	7,250
4. New York Telephone	Communication	6,865
5. Long Island Lighting Co.	Energy	6,526
6.Long Island Railroad	Transportation	6,500
7. Walbaums	Groceries	6,000
8. Chemical Banking	Banking	5,540
9. Long Island Jewish Medical Center	Medical	5,385
10. King Kulen	Groceries	4,500

Source of Data (4. Business Profile): Long Island Chamber of Commerce

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5. **Other Socio-Economic Impacts.** For each of the following areas, describe other recent (past 5 years), on-going or projected economic impacts (both positive and negative) on the geographic region defined by your response to question 1.b. (page 3), in the aggregate:

a. Loss of Major Employers:

- No major losses, but Grumman has suffered from defense cutbacks.

b. Introduction of New Businesses/Technologies:

- N/A

c. Natural Disasters:

- N/A

d. Overall Economic Trends:

- Service sector and high tech businesses on the rise

Source of Data (5. Other Socio/Econ): Nassau County Planning Commissioner

6. Other. Identify any contributions of your activity to the local community not discussed elsewhere in this response.

- 1st MCD DEERS/ RADIDS Program - Issuance of ID cards for active duty Marines, Retired Military, and dependant personnel.

Source of Data (6. Other): District Survey

- 2nd Battalion 25th Marines - Toys for Tots, Drug Awareness Program, Burial Ceremonies.

BRAC-95 CERTIFICATION

Reference: SECNAVNOTE 11000 of 08 December 1993

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

K. L. PRIESTLY, Colonel, USMC
NAME (Please type or print)

Signature

Commanding Officer
Title

25 JULY 94
Date

1st Marine Corps District
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

NAME (Please type or print) _____ Signature _____

Title _____ Date 8/24/94

508

DATA CALL 66
INSTALLATION RESOURCES

1Activity Information:

Activity Name:	1ST MARINE CORPS DISTRICT
UIC:	M67011
Host Activity Name (if response is for a tenant activity):	N/A
Host Activity UIC:	N/A

General Instructions/Background. A separate response to this data call must be completed for each Department of the Navy (DON) host, independent and tenant activity which separately budgets BOS costs (regardless of appropriation), and, is located in the United States, its territories or possessions.

1. Base Operating Support (BOS) Cost Data. Data is required which captures the total annual cost of operating and maintaining Department of the Navy (DON) shore installations. Information must reflect FY 1996 budget data supporting the FY 1996 NAVCOMPT Budget Submit. Two tables are provided. Table 1A identifies "Other than DBOF Overhead" BOS costs and Table 1B identifies "DBOF Overhead" BOS costs. These tables must be completed, as appropriate, for all DON host, independent or tenant activities which separately budget BOS costs (regardless of appropriation), and, are located in the United States, its territories or possessions. Responses for DBOF activities may need to include both Table 1A and 1B to ensure that all BOS costs, including those incurred by the activity in support of tenants, are identified. If both table 1A and 1B are submitted for a single DON activity, please ensure that no data is double counted (that is, included on both Table 1A and 1B). The following tables are designed to collect all BOS costs currently budgeted, regardless of appropriation, e.g., Operations and Maintenance, Research and Development, Military Personnel, etc. Data must reflect FY 1996 and should be reported in thousands of dollars.

a. Table 1A - Base Operating Support Costs (Other Than DBOF Overhead). This Table should be completed to identify "Other Than DBOF Overhead" Costs. Display, in the format shown on the table, the O&M, R&D and MPN resources currently budgeted for BOS services. O&M cost data must be consistent with data provided on the BS-1 exhibit. Report only direct funding for the activity. Host activities should not include reimbursable support provided to tenants, since tenants will be separately reporting these costs. Military personnel costs should be included on the appropriate lines of the table. Please ensure that individual lines of the table do not include duplicate costs. Add

DATA CALL 66
INSTALLATION RESOURCES

Table 1A - Base Operating Support Costs (Other Than DBOF Overhead)			
Activity Name: HQ 1st Marine Corps District		**UIC:** M67011	
Category	**FY 1996 BOS Costs ($000)**		
	Non-Labor	**Labor**	**Total**
1. Real Property Maintenance Costs:			
1a. Maintenance and Repair (EBFO)	223	201	424
1b. Minor Construction	0	0	0
1c. Sub-total 1a. and 1b.	223	201	424
2. Other Base Operating Support Costs:			
2a. Utilities	155	0	155
2b. Transportation	0	0	0
2c. Environmental	0	0	0
2d. Facility Leases	0	0	0
2e. Morale, Welfare & Recreation	0	0	0
2f. Bachelor Quarters	0	0	0
2g. Child Care Centers	0	0	0
2h. Family Service Centers	0	0	0
2i. Administration	570	0	570
2j. Other (Specify) * Supplies	90	107	197
2k. Sub-total 2a. through 2j:	815	107	922
3. Grand Total (sum of 1c. and 2k.):	1038	308	1346

* These supplies are also reflected on Table 2. They support the Following:
Fabrication and repair of tenants and ISSA.
Maintain painted lines in parking lot.
Cost of toilet supplies, light bulbs, and other general used items purchases.

- RSNY Fiscal Data included with 1st MCD

DATA CALL 66
INSTALLATION RESOURCES

b. Funding Source. If data shown on Table 1A reflects more than one appropriation, then please provide a break out of the total shown for the "3. Grand-Total" line, by appropriation:

Appropriation	Amount ($000)
N/A	

c. Table 1B - Base Operating Support Costs (DBOF Overhead). This Table should be submitted for all current DBOF activities. Costs reported should reflect BOS costs supporting the DBOF activity itself (usually included in the G&A cost of the activity). For DBOF activities which are tenants on another installation, total cost of BOS incurred by the tenant activity for itself should be shown on this table. It is recognized that differences exist among DBOF activity groups regarding the costing of base operating support: some groups reflect all such costs only in general and administrative (G&A), while others spread them between G&A and production overhead. Regardless of the costing process, all such costs should be included on Table 1B. The Minor Construction portion of the FY 1996 capital budget should be included on the appropriate line. Military personnel costs (at civilian equivalency rates) should also be included on the appropriate lines of the table. Please ensure that individual lines of the table do not include duplicate costs. Also ensure that there is no duplication between data provided on Table 1A. and 1B. These two tables must be mutually exclusive, since in those cases where both tables are submitted for an activity, the two tables will be added together to estimate total BOS costs at the activity. Add additional lines to the table (following line 2l., as necessary, to identify any additional cost elements not currently shown). **Leave shaded areas of table blank.**

Other Notes: All costs of operating the five Major Range Test Facility Bases at DBOF activities (even if direct RDT&E funded) should be included on Table 1B. Weapon Stations should include underutilized plant capacity costs as a DBOF overhead "BOS expense" on Table 1B..

- N/A

DATA CALL 66
INSTALLATION RESOURCES

Table 1B - Base Operating Support Costs (DBOF Overhead)			
Activity Name: 1ST MCD		UIC: M67001	
Category	FY 1996 Net Cost From UC/FUND-4 ($000)		
	Non-Labor	Labor	Total
1. Real Property Maintenance Costs:			
1a. Real Property Maintenance (>$15K)			
1b. Real Property Maintenance (<$15K)			
1c. Minor Construction (Expensed)			
1d. Minor Construction (Capital Budget)			
1c. Sub-total 1a. through 1d.			
2. Other Base Operating Support Costs:			
2a. Command Office			
2b. ADP Support			
2c. Equipment Maintenance			
2d. Civilian Personnel Services			
2e. Accounting/Finance			
2f. Utilities			
2g. Environmental Compliance			
2h. Police and Fire			
2i. Safety			
2j. Supply and Storage Operations			
2k. Major Range Test Facility Base Costs			
2l. Other (Specify)			
2m. Sub-total 2a. through 2l:			
3. Depreciation			
4. Grand Total (sum of 1c., 2m., and 3.) :			

DATA CALL 66
INSTALLATION RESOURCES

2. **Services/Supplies Cost Data.** The purpose of Table 2 is to provide information about projected **FY 1996** costs for the purchase of services and supplies by the activity. **(Note: Unlike Question 1 and Tables 1A and 1B, above, this question is not limited to overhead costs.)** The source for this information, where possible, should be either the NAVCOMPT OP-32 Budget Exhibit for O&M activities or the NAVCOMPT UC/FUND-1/IF-4 exhibit for DBOF activities. Information must reflect FY 1996 budget data supporting the FY 1996 NAVCOMPT Budget Submit. Break out cost data by the major sub-headings identified on the OP-32 or UC/FUND-1/IF-4 exhibit, disregarding the sub-headings on the exhibit which apply to civilian and military salary costs and depreciation. Please note that while the OP-32 exhibit aggregates information by budget activity, this data call requests OP-32 data for the activity responding to the data call. Refer to NAVCOMPTINST 7102.2B of 23 April 1990, Subj: Guidance for the Preparation, Submission and Review of the Department of the Navy (DON) Budget Estimates (DON Budget Guidance Manual) with Changes 1 and 2 for more information on categories of costs identified. Any rows that do not apply to your activity may be left blank. However, totals reported should reflect all costs, exclusive of salary and depreciation.

Table 2 - Services/Supplies Cost Data

Activity Name: DCMAO	**UIC:** 533-09A
Cost Category	**FY 1996 Projected Costs ($000)**
Travel:	0
Material and Supplies (including equipment):	44
Industrial Fund Purchases (other DBOF purchases):	0
Transportation:	0
Other Purchases (Contract support, etc.):	0
Total:	44

DATA CALL 66
INSTALLATION RESOURCES

2. Services/Supplies Cost Data. The purpose of Table 2 is to provide information about projected **FY 1996** costs for the purchase of services and supplies by the activity. **(Note: Unlike Question 1 and Tables 1A and 1B, above, this question is not limited to overhead costs.)** The source for this information, where possible, should be either the NAVCOMPT OP-32 Budget Exhibit for O&M activities or the NAVCOMPT UC/FUND-1/IF-4 exhibit for DBOF activities. Information must reflect FY 1996 budget data supporting the FY 1996 NAVCOMPT Budget Submit. Break out cost data by the major sub-headings identified on the OP-32 or UC/FUND-1/IF-4 exhibit, disregarding the sub-headings on the exhibit which apply to civilian and military salary costs and depreciation. Please note that while the OP-32 exhibit aggregates information by budget activity, this data call requests OP-32 data for the activity responding to the data call. Refer to NAVCOMPTINST 7102.2B of 23 April 1990, Subj: Guidance for the Preparation, Submission and Review of the Department of the Navy (DON) Budget Estimates (DON Budget Guidance Manual) with Changes 1 and 2 for more information on categories of costs identified. Any rows that do not apply to your activity may be left blank. However, totals reported should reflect all costs, exclusive of salary and depreciation.

Table 2 - Services/Supplies Cost Data

Activity Name: DCMAO	**UIC: M67011**
Cost Category	**FY 1996 Projected Costs ($000)**
Travel:	0
Material and Supplies (including equipment):	50
Industrial Fund Purchases (other DBOF purchases):	0
Transportation:	0
Other Purchases (Contract support, etc.):	10
Total:	60

DATA CALL 66
INSTALLATION RESOURCES

2. **Services/Supplies Cost Data.** The purpose of Table 2 is to provide information about projected **FY 1996** costs for the purchase of services and supplies by the activity. **(Note: Unlike Question 1 and Tables 1A and 1B, above, this question is not limited to overhead costs.)** The source for this information, where possible, should be either the NAVCOMPT OP-32 Budget Exhibit for O&M activities or the NAVCOMPT UC/FUND-1/IF-4 exhibit for DBOF activities. Information must reflect FY 1996 budget data supporting the FY 1996 NAVCOMPT Budget Submit. Break out cost data by the major sub-headings identified on the OP-32 or UC/FUND-1/IF-4 exhibit, disregarding the sub-headings on the exhibit which apply to civilian and military salary costs and depreciation. Please note that while the OP-32 exhibit aggregates information by budget activity, this data call requests OP-32 data for the activity responding to the data call. Refer to NAVCOMPTINST 7102.2B of 23 April 1990, Subj: Guidance for the Preparation, Submission and Review of the Department of the Navy (DON) Budget Estimates (DON Budget Guidance Manual) with Changes 1 and 2 for more information on categories of costs identified. Any rows that do not apply to your activity may be left blank. However, totals reported should reflect all costs, exclusive of salary and depreciation.

Table 2 - Services/Supplies Cost Data

Activity Name: 2ND BATTALION, 25TH MARINES I&L	**UIC: M67011**
Cost Category	**FY 1996 Projected Costs ($000)**
Travel:	0
Material and Supplies (including equipment):	25
Industrial Fund Purchases (other DBOF purchases):	0
Transportation:	0
Other Purchases (Contract support, etc.):	0
Total:	25

DATA CALL 66
INSTALLATION RESOURCES

3. **Contractor Workyears.**

a. On-Base Contract Workyear Table. Provide a projected estimate of the number of contract workyears expected to be **performed "on base"** in support of the installation during FY 1996. Information should represent an annual estimate on a full-time equivalency basis. Several categories of contract support have been identified in the table below. While some of the categories are self-explanatory, please note that the category "mission support" entails management support, labor service and other mission support contracting efforts, e.g., aircraft maintenance, RDT&E support, technical services in support of aircraft and ships, etc.

Table 3 - Contract Workyears	
Activity Name: HEADQUARTERS 1ST MARINE CORPS DISTRICT	**UIC: M67011**
Contract Type	**FY 1996 Estimated Number of Workyears On-Base**
Construction:	
Facilities Support: Solid Waste	2yr
Handi Cap Lift	1yr
Pest Control	1yr
Elevator Service	1yr
Fire Prevention	1yr
A/C Service	1yr
Custodial	2yr
Mission Support:	
Procurement:	
Other:*	8yr
Total Workyears:	17yr

*** Note:** Provide a brief narrative description of the type(s) of contracts, if any, included under the "Other" category.

DATA CALL 66
INSTALLATION RESOURCES

b. Potential Disposition of On-Base Contract Workyears. If the mission/functions of your activity were relocated to another site, what would be the anticipated disposition of the **on-base contract workyears** identified in Table 3.?

1) Estimated number of contract workyears which would be transferred to the receiving site (This number should reflect the number of jobs which would in the future be contracted for at the receiving site, not an estimate of the number of people who would move or an indication that work would necessarily be done by the same contractor(s)):

- None

2) Estimated number of workyears which would be eliminated:

- None

3) Estimated number of contract workyears which would remain in place (i.e., contract would remain in place in current location even if activity were relocated outside of the local area):

- None

c. "Off-Base" Contract Workyear Data. Are there any contract workyears located in the local community, but not on-base, which would either be eliminated or relocated if your activity were to be closed or relocated? If so, then provide the following information **(ensure that numbers reported below do not double count numbers included in 3.a. and 3.b., above)**:

No. of Additional Contract Workyears Which Would Be Eliminated	General Type of Work Performed on Contract (e.g., engineering support, technical services, etc.)
N/A	

No. of Additional Contract Workyears Which Would Be Relocated	General Type of Work Performed on Contract (e.g., engineering support, technical services, etc.)
N/A	

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DATA CALL: 66

ACTIVITY: 1st Marine Corps District

PAGE (S): ALL

BSWG REVIEW OFFICIAL

W. J. WALLENHORST
Hd Budget Branch
Fiscal Division

NAME (Please type or print)

Signature

Title

21 OCT 1994

Date

1st MARINE CORPS DISTRICT
DATA CALL 66

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print

Signature

Title

Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type of print

Signature

Title

Date

Activity

In certify that the information herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

NAME (Please type or print

Signature

Title

Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

J. A. BRABHAM
DEPUTY CHIEF OF STAFF FOR
INSTALLATIONS AND LOGISTICS

NAME (Please type or print

Signature

Title

Date 10/21/94

508

MILITARY VALUE:
DATA CALL WORK SHEET FOR
ADMINISTRATIVE ACTIVITY: 1ST MCD

ACTIVITY UIC: M67011

Category . . . . . Personnel Support
Sub-category . . . . . Administrative Activity

**************If any responses are classified, attach separate classified annex ***************

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

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MILITARY VALUE

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UIC: M67011

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

In responding to questions in this data call, assume previous BRAC closures and realignments are implemented on schedule.

I. MISSION REQUIREMENTS

1. Mission statement. State the mission of this organization in sufficient detail that it can be distinguished from other organizations providing administrative support. Relate this expression of mission to the impact on that mission if the activity were to be relocated.

The 1st MCD supervises the Marine Corps recruiting program throughout six New England states, New York, New Jersey, and Pennsylvania. The existing facility, which is owned by the Marine Corps, includes 5 buildings on 6.86 acres. Tenant activities located at the Garden City facility include the Recruiting Station New York, the Second Battalion of the 25th Marine Reserve Unit and Defense Contract Management Area Operations (DCMAO).

2. Client/customer base. In the table below indicate the top five clients/customers in terms of direct man-years of support provided by this activity and indicate the percentage of the activity's resources that are directed to that client or customer.

1st MCD

Ltr. code	Client/customer	Client location	Percent resources
A.	RS ALBANY	ALBANY, NY	10.88
B.	RS BUFFALO	BUFFALO,NY	10.40
C.	RS HARRISBURG	HARRISBURG,PA	13.37
D.	RS NEW JERSEY	ISELIN,NJ	14.36
E.	RS PITTSBURGH	PITTSBURGH,PA	10.88
F.	RS EASTERN NEW ENGLAND	PORTSMOUTH,NH	13.37

G.	RS NEW YORK	GARDEN CITY, NY	13.37
H.	RS WESTERN NEW ENGLAND	CHICOPEE,MA	13.37

2nd Battalion, 25th Marines

Ltr. code	Client/customer	Client location	Percent resources
A.	2nd BN, 25th MARINES	GARDEN CITY,NY	*
B.	DET 2, HEADQUARTERS	GARDEN CITY,NY	*
C.	34TH ITT	GARDEN CITY,NY	*
D.	I - I STAFF 2/25	GARDEN CITY,NY	*

DCMAO

Ltr. code	Client/customer	Client location	Percent resources
A.	WRIGHT - PATTERSON	DAYTON,OH	*
B.	NAVAIR	WASHINGTON,DC	*
C.	CECOM	NEW JERSEY	*
D.	NAVSEA	WASHINGTON,DC	*
E.	WARNER ROBBINS	ROBBINS AFB, GA	*

* Information not available

3. **Work breakdown structure.** The work breakdown structure provided in the following table is a modified version of the breakdown structure obtained from the Defense Regional Interservice Support (DRIS) Program. Indicate space, desktop computers, and personnel allocated to these functions. The total row at the bottom of the table should account for all resources.

Function	Space Allocated	Desktop Computers Allocated	Civilian Personnel Positions	Contractor Work Years	Officer Billets	Enlisted Billets
Management	8.21	36	41	0	7	2
Comptroller	1.53	7	4	0	1	0
Human Resources	0	0	0	0	0	0
Administrative services	20.6	89	86	0	14	40
Audio/visual services	2.26	7	1	0	1	5
Automated data processing/automation services	2.4	13	6	0	0	2
Civilian personnel services	.25	1	0	0	0	0
Clubs	7.01	2	14	0	0	1
Communication services	1.28	4	0	0	0	0
Community support services	0	0	0	0	0	0
Confinement and detention centers	0	0	0	0	0	0
Custodial services	.13	0	0	0	0	0
Education services	1.21	1	0	0	0	0

Function	Space Allocated	Desktop Computers Allocated	Civilian Personnel Positions	Contractor Work Years	Officer Billets	Enlisted Billets
Engineering support	8.62	44	51	0	2	0
Equipment operation, maintenance, and repair	2.14	2	0	0	0	1
Facilities and real property support	.98	3	17	0	1	0
Facility maintenance and repair	3.9	1	5	0	0	0
Finance and accounting	1.59	16	16	0	0	0
Food services	0	0	0	0	0	0
Health services	1.62	2	0	0	0	3
Housing and lodging services	0	0	0	0	0	0
Information services	0	0	0	0	0	0
Installation retail supply and storage operations	9.35	1	4	0	0	1
Legal services	.92	5	4	0	0	1
Military personnel support	0	8	7	0	1	10
Mobilization support	1.83	0	0	0	0	0
Mortuary services	0	0	0	0	0	0
Printing and reproduction	.21	3	0	0	0	1

UIC: M67011

Function	Space Allocated	Desktop Computers Allocated	Civilian Personnel Positions	Contractor Work Years	Officer Billets	Enlisted Billets
Purchasing and contracting services	14.98	77	7	0	3	5
Resource management	0	0	0	0	0	0
Training services	6.8	22	0	0	0	5
Transportation services	1.76	7	9	0	0	0
Weather service	0	0	0	0	0	0
Other Support:						
Guard	.38	1	0	0	0	7
Barber Shop	.37	0	0	0	0	0
Armory	.42	0	0	0	0	1

UIC: M67011

Function	Space Allocated	Desktop Computers Allocated	Civilian Personnel Positions	Contractor Work Years	Officer Billets	Enlisted Billets
TOTALS	100.75	352	272	0	30	85

Provide a description of any other support provided.

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

II. FACILITIES

4. Facilities Description.

a. Government-Owned Facilities. In the following table, indicate the space available, average age, and condition for each building type.

Building type	NAVFAC (P-80) category code	Government-Owned				
		Avg. age	Installation space (KSF)			
			Ade-quate	Sub-stand ard	In-ade-quate	Total
Admin. office	610-10	69	97.90			97.90
Automatic data processing installation	610-20	69	2.40			2.40
Legal services	610-40					
Admin storage	610-77					
Underground administrativ e office	620-10					
Underground ADP installation	620-20					
Underground admin storage	620-77					
All other						
Total						100.03

UIC: M67011

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

b. **Leased space.** In the following table, provide information for leased space.

DCMAO

Type of space	Bldg name	Address	KSF	Lease Exp Date	Cost to DLA for lease cost per Sq. Ft.
Admin office	HAUPPAUGE SECTION	140 FELL CT.,HAUPPAUGE,NY	1.8	*	$31.66
Admin office	MELVILLE SECTION	35 PINELAWN RD.,MELVILLE,NY	1.98	*	$29.70
Legal services	N/A				
Admin storage	N/A				
Underground admin office	N/A				
Underground ADP installation	N/A				
Underground admin storage	N/A				
All other	N/A				
Total	2		$3.78		$61.36

- N/A for other tenants
* No data available

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

5. **Required improvements**. In the following table, indicate **programmed improvements** by cost and by building types for this activity.

Building type	NAVFAC (P-80) category code	Programmed ($K)	
		MILCON	O&M
Administrative office	610-10	N/A	189
Automatic data processing installation	610-20	N/A	275
Legal services	610-40	N/A	N/A
Admin storage	610-77	N/A	N/A
Underground administrative office	620-10	N/A	N/A
Underground automatic data processing installation	620-20	N/A	N/A
Underground admin storage	620-77	N/A	N/A
All other		N/A	N/A
Steam Lines Asbestos removal	822-12/4	N/A	218.2
Water Lines and Potable Lines	842-10	N/A	139.5
Consolidated office enlisted personal mess open	740-67	N/A	157
Street lighting	812-20	N/A	18

Total			996.7

Provide a descriptive assessment of the repairs and improvements purchased with these funds.

610 -10 - Specular lighting upgrade entire facility - Replace and refit the existing lighting system throughout the building with cost effective lighting.

610-20 - Window and siding replacement entire facility - Remove existing windows, block up openings, to standard size where necessary, and install new insulated window units (307 each). Remove aluminum siding and instal an exterior insulation finish or similar system.

822-12/4 - Steam lines asbestos removal - Remove asbestos from ground surface of crawl space; replace deteriorated condensate return lines; insulate steam and condensate return lines throughout building.

842-10 - Water lines and potable lines - Replace deteriorated domestic water lines with copper and insulate domestic hot water lines throughout building.

740-67 - Sinking building (Club) - Provide necessary footings, columns and beams in crawl space under floor of the building to prevent further settlement of the building structure. Replace deteriorated flooring with new floor and tile.

812-20 - Street Lighting - Install improved street lighting fixtures in outer parking lot.

UIC: M67011

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

5a. Capital Improvement Expenditures. List the project number, description, funding year, and value of the **capital improvements at your facility from 1988 to 1994**. Indicate if the capital improvement is a result of BRAC realignments or closures.

PROJECT	DESCRIPTION	FUND YEAR	VALUE
M8001492 WR14001	Replace front entrance	FY92	28K

- Assuming capital improvements are structural modifications and not maintenance or mechanical improvements.

5b. Planned Capital Improvements. List the project number, funding year, and value of the **non-BRAC related capital improvements** planned for years 1995 through 1997.

PROJECT	DESCRIPTION	FUND YEAR	VALUE
FD 3010	SINKING BLDG #4	FY95	157
FD 9401M	LIGHTING UPGRADE ENTIRE FACILITY	FY95	189
FD 9501M	WINDOWS AND SIDING REPLACEMENT	FY95	275

5c. Planned Capital Improvements. List the project number, description, funding year, and value of the **BRAC related capital improvements** planned for 1995 through 1999.

PROJECT	DESCRIPTION	FUND YEAR	VALUE

- N/A

6. **Impact of facilities condition.** Using the DRIS work breakdown, indicate the impact of the condition of the land, buildings, and other facilities (leased or government owned) on the performance of these functions by entering "P" for positive or "N" for negative impacts. Explain any positive or negative impacts in the Comments column. Only answer for functions for which the activity is currently responsible.

Function	**Facilities condition impact on functional capability**	
	N or P	Comments
Administrative services	P	ADEQUATE FOR MISSION ACCOMPLISHMENT
Audio/visual services	P	ADEQUATE FOR MISSION ACCOMPLISHMENT
Automated data processing/automation services	P	ADEQUATE FOR MISSION ACCOMPLISHMENT
Civilian personnel services	P	ADEQUATE FOR MISSION ACCOMPLISHMENT
Clubs	P	ADEQUATE
Communications services	P	ADEQUATE FOR MISSION ACCOMPLISHMENT
Community support services	N\A	
Confinement and detention centers	N\A	
Custodial services	P	WE POSSES A CUSTODIAL SERVICE CONTRACT
Education services	N\A	
Engineering support	P	WE HAVE A FACILITIES MAINTENANCE SECTION THAT HANDLES THIS FUNCTION

Function	Facilities condition impact on functional capability	
	N or P	Comments
Equipment operation, maintenance, and repair	P	ADEQUATE FOR MISSION ACCOMPLISHMENT
Facilities and real property support	P	ADEQUATE FOR MISSION ACCOMPLISHMENT
Facility maintenance and repair	P	ADEQUATE FOR MISSION ACCOMPLISHMENT
Finance and accounting	P	ADEQUATE FOR MISSION ACCOMPLISHMENT
Food services	N\A	
Health services	N\A	
Housing and lodging services	N\A	
Information services	N\A	
Installation retail supply and storage operations	P	ADEQUATE FOR MISSION ACCOMPLISHMENT
Legal services	N/A	
Military personnel support	N/A	
Mobilization support	N/A	
Mortuary services	N/A	
Printing and reproduction	P	ADEQUATE FOR MISSION ACCOMPLISHMENT
Purchasing and contracting services	P	ADEQUATE FOR MISSION ACCOMPLISHMENT

Function	**Facilities condition impact on functional capability**	
	N or P	Comments
Resource management	N/A	
Training services	P	ADEQUATE FOR MISSION ACCOMPLISHMENT
Transportation services	P	ADEQUATE FOR MISSION ACCOMPLISHMENT
Weather service	N/A	
Other support		

ADMINISTRATIVE ACTIVITIES DATA CALL

MILITARY VALUE

III. LOCATION: 1st MARINE CORPS DISTRICT

7. Geographic location How does the activity's geographical location affect its mission performance?

- Outstanding Facility near two major airports. Government quarters require renovation, high cost of living.

a. What is the importance of its location relative to the clients supported?

- Central location and outstanding transportation assets available i.e. 2 major airports.

b. What is the importance of its location relative to clustering of other activities?

- The nature of recruiting requires disbursed facilities. This facility is within driving distance of five of eight subordinate headquarters, which reduces airline travel cost. Air travel to and from New York's two major airports is very reasonably priced.

8. Manpower and recruiting issues.

a. Are there unique aspects of the activity's location that help or hinder in the hiring of qualified personnel?

- A hiring base is available for civilian positions: This highly populated area provides a solid hiring base.

b. What would be the impact on the Navy and Marine Corps if the capabilities of the activity were to be lost? Answer this question in terms of the unique capability of this activity.

- There would be no supervision for 16% of the Marine Corps Recruiting Mission if the capability of activity was lost.

MILITARY VALUE

III. LOCATION: RSNYK

7. Geographic location How does the activity's geographical location affect its mission performance?

- The geographic location of this activity is viewed as a key factor that assists mission attainment. This activity is located in the near center of it's area of operation which greatly enhances it's command and control capability of 10 Recruiting Substations, 26 Permanent Contact Stations and 54 average production recruiters disbursed throughout the area of operation.

a. What is the importance of its location relative to the clients supported?

- This Station does not support clients but, as detailed above, 54 average production recruiters, who are assigned to this activity, are disbursed throughout the area in facilities leased by the Army Corps of Engineers.

b. What is the importance of its location relative to clustering of other activities?

- The close proximity of this activity to the Military Entrance and Processing Station located at Fort Hamilton, Brooklyn, New York, is viewed as an asset in the Quality Control effort executed by this Station.

8. Manpower and recruiting issues.

a. Are there unique aspects of the activity's location that help or hinder in the hiring of qualified personnel?

- The 39 percent high school graduation rate in 4 years associated with the New York City School System tends to hinder the recruiting of qualified personnel. The high population density inherent with the New York City area greatly enhances the ability of recruiters to contact the qualified market.

b. What would be the impact on the Navy and Marine Corps if the capabilities of the activity were to be lost? Answer this question in terms of the unique capabilities of the staff.

- If this activity were to be lost and not relocated within the New York Metropolitan area, the ability to recruit within this area would be severely damaged.

ADMINISTRATIVE ACTIVITIES DATA CALL

MILITARY VALUE

III. LOCATION: DCMAO

7. Geographic location. How does the activity's geographical location affect its mission performance?

-DCMAO Garden City covers a geographical area of 1500 sq miles. The central location of Garden City is critical to its mission performance. Transit time is minimized and our 500 contractor facilities are more accessible. The effect on our mission is reduced costs and improved organizational efficiency.

a. What is the importance of its location relative to the clients supported?

- DCMAO Garden City handles all defense contractors on Long Island. Our office is the central point with 146 resident and non-resident offices throughout Long Island.

b. What is the importance of its location relative to clustering of other activities?

- This office provides contract administration in support of buying commands. This proximity to all our major contractors allows us to provide timely support to all commands; i.e., NAVAIR, NAVSEA.

8. Manpower and recruiting issues.

a. Are there unique aspects of the activity's location that help or hinder in the hiring of qualified personnel?

- This facility is centrally located in an area with a sufficient pool of highly technical personnel. Therefore, there is no difficulty in hiring qualified individuals.

b. What would be the impact on the Navy and Marine Corps if the capabilities of the activity were to be lost? Answer this question in terms of the unique capabilities of the

staff.

- Thirty-four percent of our work is in support of Navy contracts. There would be some degradation in the kind of support this DCMAO now provides.

ADMINISTRATIVE ACTIVITIES DATA CALL

MILITARY VALUE

III. LOCATION: 2nd Battalion 25th Marines

7. Geographic location How does the activity's geographical location affect its mission performance?

- Geographic location does not directly effect this commands mission. However, Marine Reserve Forces attempts to maintain a geographic diversity in order to assist in recruiting to the Reserve.

a. What is the importance of its location relative to the clients supported?

- The New York metropolitan area is the largest in the East Coast.

b. What is the importance of its location relative to clustering of other activities?

- Should this command move it would do so in relation to subordinate units in Harrisburg, PA, Dover, NJ and Albany, NY. In other words to maintain the geographic clustering, we would not move far without affecting our subordinate units.

8. Manpower and recruiting issues.

a. Are there unique aspects of the activity's location that help or hinder in the hiring of qualified personnel?

- Population density in the New York metropolitan area assists in recruiting.

b. What would be the impact on the Navy and Marine Corps if the capabilities of the activity were to be lost? Answer this question in terms of the unique capabilities of the staff.

- Would require the same capabilities in another location relatively close to this one geographically.

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

1st Marine Corps District

IV. Features and Capabilities

9. Computation/data processing assets. Use the following table to list non-desktop computing assets. These are assets that would normally comprise a computing center.

Type	**Acquisition date**	**Cost ($K)**	**Utilization rate (%)** (Based on hours of use)
BANGAN SERVER W/GATEWAY	9008	115	100%
TELEX CONTROLLER	9002	5	100%
DATABASE SERVER(SACONS)	9109	22	100%
Peripherals and other misc. equipment		0	
Totals		142	

Use the following table to indicate desktop computing capability.

Type	**Number**	**Average age (yrs)**
IBM PC compatible	95	2.5
Macintosh	0	0
Other (RAPID SYSTEM)	1	1

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

2nd Battalion 25th Marines

IV. Features and Capabilities

9. Computation/data processing assets. Use the following table to list non-desktop computing assets. These are assets that would normally comprise a computing center.

Type	**Acquisition date**	**Cost ($K)**	**Utilization rate (%)** (Based on hours of use)
N/A			
Peripherals and other misc. equipment	N/A		
Totals	None		

Use the following table to indicate desktop computing capability.

Type	**Number**	**Average age (yrs)**
IBM PC compatible	21	6
Macintosh	0	
Other	0	

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

RSNYK

IV. Features and Capabilities

9. Computation/data processing assets. Use the following table to list non-desktop computing assets. These are assets that would normally comprise a computing center.

Type	**Acquisition date**	**Cost ($K)**	**Utilization rate (%)** (Based on hours of use)
N/A			

Peripherals and other misc. equipment	N/A		
Totals	NONE		

Use the following table to indicate desktop computing capability.

Type	Number	Average age (yrs)
IBM PC compatible	12	UNKNOWN
Macintosh	0	0
Other (LAPTOPS)	2	4

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

DCMAO

IV. Features and Capabilities

9. Computation/data processing assets. Use the following table to list non-desktop computing assets. These are assets that would normally comprise a computing center.

Type	**Acquisition date**	**Cost ($K)**	**Utilization rate (%)** (Based on hours of use)
AT&T 3B2/600G.	JUL 92	23K	100%
Peripherals and other misc. equipment			
Totals		23K	

Use the following table to indicate desktop computing capability.

Type	Number	Average age (yrs)
IBM PC compatible	233	2YRS
Macintosh	1	6
Other (LAPTOPS)	127	2YRS

10. Mobilization and expansion capability. In the following table indicate in the appropriate column if the activity has a mobilization responsibility for each function. The last three columns are designed to solicit information on the expansion capability of the activity by function for both mobilization and long-term expansion. For each function, in the third column indicate the maximum man-year-level of support that the activity could achieve given one month to reach this level. Assume that all other functions are maintained at pre-mobilization levels and that no manpower ceilings are in force. In the fourth column provide the same information only assume that one year is available for the expansion. In the last column indicate the number of personnel that would have to be added to "activity administration" to accommodate this growth. For all responses assume that no additional facilities are available beyond currently existing facilities.

25th BATTALION 25th MARINES

Function	Mobilization response. (X)	1-month mobilization (man-year level)	1-year expansion	
			Man-year level	Admin add-on
Administrative services	X	2	2	2
Audio/visual services				
Automated data processing/automation services				
Civilian personnel services				
Clubs				
Communication services	X	1	1	1
Community support services				
Confinement and detention centers				
Custodial services				

Function	Mobilization response. (X)	1-month mobilization (man-year level)	1-year expansion	
			Man-year level	Admin add-on
Education services				
Engineering support				
Equipment operation, maintenance, and repair				
Facilities and real property support				
Facility maintenance and repair				
Finance and accounting				
Food services				
Health services				
Housing and lodging services				
Information services				
Installation retail supply and storage operations				
Legal services				
Military personnel support				
Mobilization support				
Mortuary services				
Printing and reproduction				

R

UIC:

Function	Mobilization response. (X)	1-month mobilization (man-year level)	1-year expansion	
			Man-year level	Admin add-on
Purchasing and contracting services				
Resource management	X	1	1	1
Training services				
Transportation services	X	1	1	1
Weather service				
Other support (ARMORY, SUPPLY)	X	2	2	2

Discuss any construction or modification of facilities that would improve the support capability of this activity.

- 1st MCD, upon mobilization can be tasked to support casualty/family assistance teams (CASFAMTM) potential teams could consist of the following:

TEAMS	OFFICERS	SNCO	ADMIN	FUNERAL-ENLISTED	TOTAL
13	13	20	2	64	99

Support would come in the form of providing working space.

Function	Mobilization response. (X)	1-month mobilization (man-year level)	1-year expansion	
			Man-year level	Admin add-on
Purchasing and contracting services				
Resource management	X	1	1	1
Training services				
Transportation services	X	1	1	1
Weather service				
Other support (ARMORY, SUPPLY)	X	2	2	2

Discuss any construction or modification of facilities that would improve the support capability of this activity.

- 1st MCD, upon mobilization can be tasked to support casualty/family assistance teams (CASFAMTM) potential teams could consist of the following:

TEAMS	OFFICERS	SNCO	ADMIN	FUNERAL-ENLISTED	TOTAL
13	13	20	2	64	112

Support would come in the form of providing working space.

V. Quality of life

a. Military Housing

(1) Family Housing:

(a) Do you have mandatory assignment to on-base housing? (circle) yes (no)

- Housing that is available is in need of repair. USMC

(b) For military family housing in your locale provide the following information:

- Military housing is not on our plant account.

Type of Quarters	Number of Bedrooms	Total number of units	Number Adequate	Number Substandard	Number Inadequate
Officer	4+				
Officer	3				
Officer	1 or 2				
Enlisted	4+				
Enlisted	3				
Enlisted	1 or 2				
Mobile Homes					
Mobile Home lots					

(c) In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information:

Facility type/code:
What makes it inadequate?

- No DOD security, no adequate storage, asbestos, bad sewage, has leaks, pest control problems, streets in need of repair, lead paint.

What use is being made of the facility?
What is the cost to upgrade the facility to substandard?
What other use could be made of the facility and at what cost?
Current improvement plans and programmed funding:
Has this facility condition resulted in C3 or C4 designation on your BASEREP?

(d) Complete the following table for the military housing waiting list.

- 0

Pay Grade	Number of Bedrooms	Number on List[1]	Average Wait
O-6/7/8/9	1		
	2		
	3		
	4+		
O-4/5	1		
	2		
	3		
	4+		
O-1/2/3/CWO	1		
	2		
	3		
	4+		
E7-E9	1		
	2		
	3		
	4+		
E1-E6	1		
	2		
	3		
	4+		

[1]As of 31 March 1994.

(e) What do you consider to be the top five factors driving the demand for base housing? Does it vary by grade category? If so provide details.

	Top Five Factors Driving the Demand for Base Housing
1	Cost of living
2	
3	
4	
5	

(f) What percent of your family housing units have all the amenities required by "The Facility Planning & Design Guide" (Military Handbook 1190 & Military Handbook 1035-Family Housing)?

- 0 %

(g) Provide the utilization rate for family housing for FY 1993.

Type of Quarters	Utilization Rate
Adequate	
Substandard	
Inadequate	

- This command does not run housing.

(h) As of 31 March 1994, have you experienced much of a change since FY 1993? If so, why? If occupancy is under 98% (or vacancy over 2%), is there a reason?

- None

(2) BEQ:

(a) Provide the utilization rate for BEQs for FY 1993.

- N/A, This unit does not run BEQ.

Type of Quarters	Utilization Rate
Adequate	
Substandard	
Inadequate	

(b) As of 31 March 1994, have you experienced much of a change since FY 1993? If so, why? If occupancy is under 95% (or vacancy over 5%), is there a reason?

- None

(c) Calculate the Average on Board (AOB) for geographic bachelors as follows:

AOB = (# Geographic Bachelors x average number of days in barracks)

-N/A **365**

(d) Indicate in the following chart the percentage of geographic bachelors (GB) by category of reasons for family separation. Provide comments as necessary.

- N/A

Reason for Separation from Family	Number of GB	Percent of GB	Comments
Family Commitments (children in school, financial, etc.)			
Spouse Employment (non-military)			
Other			
TOTAL		100	

(e) How many geographic bachelors do not live on base?

- None

R

UIC:

(3) BOQ:

(a) Provide the utilization rate for BOQs for FY 1993.

- N/A, This unit does not run a BOQ.

Type of Quarters	Utilization Rate
Adequate	0
Substandard	
Inadequate	

(b) As of 31 March 1994, have you experienced much of a change since FY 1993? If so, why? If occupancy is under 95% (or vacancy over 5%), is there a reason?

- None

(c) Calculate the Average on Board (AOB) for geographic bachelors as follows:

- Not Available

$$\textbf{AOB} = \frac{\textbf{(\# Geographic Bachelors x average number of days in barracks)}}{\textbf{365}}$$

(d) Indicate in the following chart the percentage of geographic bachelors (GB) by category of reasons for family separation. Provide comments as necessary.

- N/A

Reason for Separation from Family	Number of GB	Percent of GB	Comments
Family Commitments (children in school, financial, etc.)			
Spouse Employment (non-military)			
Other			
TOTAL		0	

(e) How many geographic bachelors do not live on base?

- None

(3) BOQ:

(a) Provide the utilization rate for BOQs for FY 1993.

- N/A, This unit does not run a BOQ.

Type of Quarters	Utilization Rate
Adequate	100%
Substandard	
Inadequate	

(b) As of 31 March 1994, have you experienced much of a change since FY 1993? If so, why? If occupancy is under 95% (or vacancy over 5%), is there a reason?

- None

(c) Calculate the Average on Board (AOB) for geographic bachelors as follows:

- Not Available

$$\text{AOB} = \frac{(\text{\# Geographic Bachelors x average number of days in barracks})}{365}$$

(d) Indicate in the following chart the percentage of geographic bachelors (GB) by category of reasons for family separation. Provide comments as necessary.

- N/A

Reason for Separation from Family	Number of GB	Percent of GB	Comments
Family Commitments (children in school, financial, etc.)			
Spouse Employment (non-military)			
Other			
TOTAL		100	

(e) How many geographic bachelors do not live on base?

- None

b. For on-base MWR facilities[2] available, complete the following table for each separate location. For off-base government owned or leased recreation facilities indicate distance from base. If there are any facilities not listed, include them at the bottom of the table.

LOCATION_____ **DISTANCE**_____

Facility	Unit of Measure	Total	Profitable (Y,N,N/A)
Auto Hobby	Indoor Bays	N\A	
	Outdoor Bays	N\A	
Arts/Crafts	SF	N\A	
Wood Hobby	SF	N\A	
Bowling	Lanes	N\A	
Enlisted Club	SF	7,010	YES
Officer's Club	SF	7,010	YES
Library	SF	N\A	
Library	Books	N\A	
Theater	Seats	N\A	
ITT	SF	N\A	
Museum/Memorial	SF	N\A	
Pool (indoor)	Lanes	N\A	
Pool (outdoor)	Lanes	N\A	
Beach	LF	N\A	
Swimming Ponds	Each	N\A	
Tennis CT	Each	1	N\A

[2]Spaces designed for a particular use. A single building might contain several facilities, each of which should be listed separately.

Facility	Unit of Measure	Total	Profitable (Y,N,N/A)
Volleyball CT (outdoor)	Each	N\A	
Basketball CT (outdoor)	Each	N\A	
Racquetball CT	Each	1	N\A
Golf Course	Holes	N\A	
Driving Range	Tee Boxes	N\A	
Gymnasium	SF	N\A	N\A
Fitness Center	SF	1125	N\A
Marina	Berths	N\A	
Stables	Stalls	N\A	
Softball Fld	Each	1	N\A
Football Fld	Each	N\A	
Soccer Fld	Each	N\A	
Youth Center	SF	N\A	

c. Is your library part of a regional interlibrary loan program?

- N\A

d. Base Family Support Facilities and Programs

(1). Complete the following table on the availability of child care in a child care center on your base.

- None

Age Category	Capacity (Children)	SF			Number on Wait List	Average Wait (Days)
		Adequate	Substandard	Inadequate		
0-6 Mos						
6-12 Mos						
12-24 Mos						
24-36 Mos						
3-5 Yrs						

(2). In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means." For all the categories above where inadequate facilities are identified provide the following information:

- N/A

Facility type/code:
What makes it inadequate?
What use is being made of the facility?
What is the cost to upgrade the facility to substandard?
What other use could be made of the facility and at what cost?
Current improvement plans and programmed funding:
Has this facility condition resulted in C3 or C4 designation on your BASEREP?

(3). If you have a waiting list, describe what programs or facilities other than those sponsored by your command are available to accommodate those on the list.

(4). How many "certified home care providers" are registered at your base?

- There are (10) home care providers requested with "Staten Island" that provide services at Mitchell/Housing.

(5). Are there other military child care facilities within 30 minutes of the base? State owner and capacity (i.e., 60 children, 0-5 yrs).

- No

(6). Complete the following table for services available on your base. If you have any services not listed, include them at the bottom.

Service	Unit of Measure	Qty
Exchange	SF	N\A
Gas Station	SF	N\A
Auto Repair	SF	N\A
Auto Parts Store	SF	N\A
Commissary	SF	N\A
Mini-Mart	SF	N\A
Package Store	SF	N\A
Fast Food Restaurants	Each	N\A
Bank/Credit Union	Each	N\A
Family Service Center	SF	N\A
Laundromat	SF	N\A
Dry Cleaners	Each	N\A
ARC	PN	N\A
Chapel	PN	N\A
FSC Classrm/Auditorium	PN	N\A

e. Proximity of closest major metropolitan areas (provide at least three):

City	Distance (Miles)
New York City	Aprox. 45
Hartford CT	Aprox. 150
Newark NJ	Aprox. 55

f. Standard Rate VHA Data for Cost of Living:

Paygrade	With Dependents	Without Dependents
E1	344.40	192.69
E2	345.89	217.52
E3	335.82	247.44
E4	348.10	242.94
E5	357.22	249.41
E6	437.90	298.09
E7	426.77	296.46
E8	458.58	346.68
E9	513.41	389.74
W1	458.30	332.87
W2	435.17	341.32
W3	427.96	347.89
W4	437.14	387.59
O1E	358.05	265.59
O2E	400.76	319.52
O3E	423.71	358.46
O1	366.90	270.36
O2	377.21	294.84
O3	376.78	317.22
O4	411.99	358.27
O5	376.26	311.16
O6	394.80	326.78
O7	327.90	266.48

g. Off-base housing rental and purchase

(1) Fill in the following table for average rental costs in the area for the period 1 April 1993 through 31 March 1994.

Type Rental	Average Monthly Rent		Average Monthly Utilities Cost
	Annual High	Annual Low	
Efficiency			
Apartment (1-2 Bedroom)	800	600	120
Apartment (3+ Bedroom)	1000	800	140
Single Family Home (3 Bedroom)	1000	800	160
Single Family Home (4+ Bedroom)	1300	1100	180
Town House (2 Bedroom)	900	700	170
Town House (3+ Bedroom)	1100	800	170
Condominium (2 Bedroom)	1100	800	170
Condominium (3+ Bedroom)	1200	1000	170

(2) What was the rental occupancy rate in the community as of 31 March 1994?

Type Rental	Percent Occupancy Rate
Efficiency	
Apartment (1-2 Bedroom)	
Apartment (3+ Bedroom)	
Single Family Home (3 Bedroom)	
Single Family Home (4+ Bedroom)	
Town House (2 Bedroom)	
Town House (3+ Bedroom)	
Condominium (2 Bedroom)	
Condominium (3+ Bedroom)	

(3) What are the median costs for homes in the area?

Type of Home	Median Cost
Single Family Home (3 Bedroom)	
Single Family Home (4+ Bedroom)	
Town House (2 Bedroom)	
Town House (3+ Bedroom)	
Condominium (2 Bedroom)	
Condominium (3+ Bedroom)	

- Information is unavailable from real estate agent or local records.

(4) For calendar year 1993, from the local MLS listings provide the number of 2, 3, and 4 bedroom homes available for purchase. Use only homes for which monthly payments would be within 90 to 110 percent of the E5 BAQ and VHA for your area.

- The average BAQ/VHA in Garden City NY is $877.72. The current interest rate an E-5 can afford is for a $100,000 house,which are not found in the Garden City area.

Month	Number of Bedrooms		
	2	3	4+
January			
February			
March			
April			
May			
June			
July			
August			
September			
October			
November			
December			

(5) Describe the principle housing cost drivers in your local area.

- Suburbs of New York are close to water front.

h. For the top five sea intensive ratings in the principle warfare community your base supports, provide the following:

Rating	Number Sea Billets in the Local Area	Number of Shore billets in the Local Area

- N/A

i. Complete the following table for the average one-way commute for the five largest concentrations of military and civilian personnel living off-base.

Location	% Employees	Distance (mi)	Time (min)
Mitchell Field	*	1	5
Mitchell Manor	*	3	10

Note - The Majority of our military employees live in either Mitchell Manor or Mitchell Field housing. Civilian employees are spread throughout the New York metropolitan area.

j. Complete the tables below to indicate the civilian educational opportunities available to service members stationed at the air station (to include any outlying fields) and their dependents:

(1) List the local educational institutions which offer programs available to dependent children. Indicate the school type (e.g. DODDS, private, public, parochial, etc.), grade level (e.g. pre-school, primary, secondary, etc.), what students with special needs the institution is equipped to handle, cost of enrollment, and for high schools only, the average SAT score of the class that graduated in 1993, and the number of students in that class who enrolled in college in the fall of 1994.

Institution	Type	Grade Level(s)	Special Education Available	Annual Enrollment Cost per Student	1993 Avg SAT/ ACT Score	% HS Grad to Higher Educ	Source of Info
Meadow Brook Elementary	PUB	PRIM	LEARNING DISABLED	0			SVCMBR
Barnum Woods Elementary	PUB	PRIM	NONE	0			SVCMBR
Uniondale Elementary	PUB	PRIM	LEARNING DISABLED	0			SVCMBR
Montessori New Frontier	PUB	PRIM	NONE	$5000.00			SVCMBR
Woodland Middle	PUB	MIDDLE	NONE	0			SVCMBR
Saint Annes	PVT	MIDDLE	NONE	$2400.00			SVCMBR
W. Trespar Clark, Jr.	PUB	HIGH	NONE	0	SAT: Male: Math: 432 Verbal: 510 Female: Verabal: 433 Math: 473	66%	SVCMBR
Uniondale	PUB	HIGH	NONE	0	SAT: Verbal: 427 Math: 488	75%	SVCMBR

UIC: M67011

Sewanhaka Central	PUB	HIGH	NONE	$3500.00	SAT: Verbal: 438 Math: 501	87%	SVCMBR

(2) List the educational institutions within 30 miles which offer programs off-base available to service members and their adult dependents. Indicate the extent of their programs by placing a "Yes" or "No" in all boxes as applies.

Institution	Type Classes	Program Type(s)				
		Adult High School	Vocational / Technical	Undergraduate		Graduate
				Courses only	Degree Program	
Nassau Community College (SUNY)	Day Yes	No	No	Yes	Yes	No
	Night Yes	No	No	Yes	Yes	No
New York Institute of Technology (Private)	Day Yes	No	Yes	Yes	Yes	Yes
	Night Yes	No	Yes	Yes	Yes	Yes
Long Island C.W.Post University (Private)	Day Yes	No	No	Yes	Yes	No
	Night Yes	No	No	Yes	Yes	No
State University of Stony Brook (SUNY)	Day Yes	No	No	Yes	Yes	Yes
	Night Yes	No	No	Yes	Yes	Yes
Adelphia University (Private)	Day Yes	No	No	Yes	Yes	Yes
	Night Yes	No	No	Yes	Yes	Yes
State University College of Old Westbury (SUNY)	Yes	No	No	No	Yes	No
	Yes	No	No	No	Yes	No
Hofstra University	Day Yes	No	No	No	Yes	Yes
	Night Yes	No	No	No	Yes	Yes

(3) List the educational institutions which offer programs on-base available to service members and their adult dependents. Indicate the extent of their programs by placing a "Yes" or "No" in all boxes as applies.

- None available

Institution	Type Classes	Program Type(s)				
		Adult High School	Vocational/ Technical	Undergraduate		Graduate
				Courses only	Degree Program	
	Day					
	Night					
	Corres-pondence					
	Day					
	Night					
	Corres-pondence					
	Day					
	Night					
	Corres-pondence					
	Day					
	Night					
	Corres-pondence					

k. Spousal Employment Opportunities

Provide the following data on spousal employment opportunities.

Skill Level	Number of Military Spouses Serviced by Family Service Center Spouse Employment Assistance			Local Community Unemployment Rate
	1991	1992	1993	
Professional	0	0	0	N\A
Manufacturing	0	0	0	N\A
Clerical	0	0	0	N\A
Service	0	0	0	N\A
Other	0	0	0	N\A

- This installation does provide various spousal employment opportunities within the various tenant organization as well as the All-Ranks Club. We do not have a Family Service Center which provides spousal employment opportunities.

l. Do your active duty personnel have any difficulty with access to medical or dental care, in either the military or civilian health care system? Develop the why of your response.

- No, multiple medical facilities are located within the area.

m. Do your military dependents have any difficulty with access to medical or dental care, in either the military or civilian health care system? Develop the why of your response.

- No, multiple medical facilities are located within the area.

n. Complete the table below to indicate the crime rate for your air station for the last three fiscal years. The source for case category definitions to be used in responding to this question are found in NCIS - Manual dated 23 February 1989, at Appendix A, entitled "Case Category Definitions." Note: the crimes reported in this table should include 1) all reported criminal activity which occurred on base regardless of whether the subject or the victim of that activity was assigned to or worked at the base; and 2) all reported criminal activity off base.

Crime Definitions	FY 1991	FY 1992	FY 1993
1. Arson (6A)			
Base Personnel - military	0	0	0
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0
2. Blackmarket (6C)			
Base Personnel - military	0	0	0
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0
3. Counterfeiting (6G)			
Base Personnel - military	0	0	0
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0
4. Postal (6L)			
Base Personnel - military	0	0	0
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0

Off Base Personnel - civilian	0	0	0

Crime Definitions	FY 1991	FY 1992	FY 1993
5. Customs (6M)			
Base Personnel - military	0	0	0
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0
6. Burglary (6N)			
Base Personnel - military	0	0	0
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0
7. Larceny - Ordnance (6R)			
Base Personnel - military	0	0	0
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0
8. Larceny - Government (6S)			
Base Personnel - military	0	0	0
Base Personnel - civilian	0	0	0

Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0

Crime Definitions	FY 1991	FY 1992	FY 1993
9. Larceny - Personal (6T)			
Base Personnel - military	0	0	0
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0
10. Wrongful Destruction (6U)			
Base Personnel - military	0	0	0
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0
11. Larceny - Vehicle (6V)			
Base Personnel - military	0	0	0
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0
12. Bomb Threat (7B)			
Base Personnel - military	0	0	0
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0

Crime Definitions	FY 1991	FY 1992	FY 1993
13. Extortion (7E)			
Base Personnel - military	0	0	0
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0
14. Assault (7G)			
Base Personnel - military	0	0	0
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0
15. Death (7H)			
Base Personnel - military	0	0	0
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0
16. Kidnapping (7K)			
Base Personnel - military	0	0	0
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0

Crime Definitions	FY 1991	FY 1992	FY 1993
18. Narcotics (7N)			
Base Personnel - military	0	0	0
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0
19. Perjury (7P)			
Base Personnel - military	0	0	0
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0
20. Robbery (7R)			
Base Personnel - military	0	0	0
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0
21. Traffic Accident (7T) - 1st MCD			
Base Personnel - military	0	0	0
Base Personnel - civilian	0	0	0
21. Traffic Accident (7T) - RSNY	0	0	0
Base Personnel - military	41	29	26

Base Personnel - civilian	0	0	0
Off Base Personnel - civilian	0	0	0
21. Traffic Accident (7T) - 2nd Battalion 25th Marines			
Base Personnel - military	0	0	0
Base Personnel - civilian	0	0	0
Off Base Personnel - civilian	0	0	0
21. Traffic Accident (7T) - DCAMO			
Base Personnel - military	0	0	0
Base Personnel - civilian	1	2	0
Off Base Personnel - civilian	0	0	0

Crime Definitions	FY 1991	FY 1992	FY 1993
22. Sex Abuse - Child (8B)			
Base Personnel - military	0	0	0
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0
23. Indecent Assault (8D)			
Base Personnel - military	0	0	0
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0
24. Rape (8F)			
Base Personnel - military	0	0	0
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0
25. Sodomy (8G)			
Base Personnel - military	0	0	0
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0

BRAC-95 CERTIFICATION

Reference: SECNAVNOTE 11000 of 08 December 1993

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

K. L. PRIESTLY, Colonel, USMC
NAME (Please type or print)

K. L. Priestly
Signature

Commanding Officer
Title

3 JUNE 94
Date

1st Marine Corps District
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

R. K. RIGGS
Acting Deputy Chief of Staff
for Installations and Logistics
NAME (Please type or print)

Signature

16 JUN 1994

Title

Date

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DATA CALL: 31

ACTIVITY: FIRST MARINE CORPS DISTRICT

PAGE (S): 27 & 32

BSWG REVIEW OFFICIAL

G.W. MOORE
NAME (Please type or print)

MAJOR, LONG RANGE LAND USE PLANNER
Title

Signature

27 OCT 94
Date

FIRST MCD, DATA CALL THIRTY-ONE PAGE CHANGES

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print

Signature

Title

Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type of print

Signature

Title

Date

Activity

In certify that the information herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

NAME (Please type or print

Signature

Title

Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

J.A. BRABHAM
LIEUTENANT GENERAL, U.S. MARINE CORPS
DEPUTY CHIEF OF STAFF FOR
INSTALLATIONS AND LOGISTICS

NAME (Please type of print

Signature

Title

Date 10/27/94

508

CAPACITY ANALYSIS:
DATA CALL WORK SHEET FOR
ADMINISTRATIVE ACTIVITY: _____
ACTIVITY UIC: _____

Category ..... Personnel Support
Sub-category .... Administrative Activities

**********If any responses are classified, attach **********
**********separate classified annex.**********

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R

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

In responding to the questions in this data call, assume previous BRAC closures and realignments are implemented on schedule.

1. **Historical and Projected Workloads**. Use the following table to describe the historical and currently projected workload for this site in terms of funding and workyears. Assume that BRAC 91 and BRAC 93 closures and realignments are implemented on schedule. Dollar amounts should be stated in then-year dollars. FY 1994 data should be as of 31 December 1993.

Information required		FY1989	FY1990	FY1991	Fy1992	FY1993	FY1994
Total funds budgeted ($K)		1,207	1,285	1,118	1,137	556	705
Total funds received * ($K)		1,342	1,132	615	637	634	935
Budgeted In-House Workyear	Civ	10	10	7	7	7	7
	Mil	1	1	1	1	1	1
S Actual In-House Workyears	Civ					8	8
	Mil	1	1	1	1	1	1
Budgeted contract personnel in your spaces	Workyears						
	Dollars						
Actual Contract Personnel in Your spaces	Workyears						
	Dollars						
Other Govt. Non-Payroll Personel in your spaces							

* Data represents Base Operations Personnel and finances (M1\R1, utilities, telephones, and civilian payroll). No supporting documentation of past personnel is available.

CAPACITY DATA CALL
ADMINISTRATIVE ACTIVITIES

	FY1989	FY1990	FY1991	FY1992	FY1993	FY1994
FUNDS BUDGETED						
BASE OPS	104,108	128,500	78,000	78,000	100,100	243,000
SPEC PROJECTS	755,927	700,000	650,000	650,000	0	0
UTILITIES	52,300	146,040	160,000	160,100	195,858	190,000
CIV/PAY	294,674	311,000	230,000	249,000	259,744	272,000
TOTAL	1,207,009	1,285,540	1,118,000	1,137,100	555,702	705,000

	FY1989	FY1990	FY1991	FY1992	FY1993	FY1994
FUNDS RECEIVED						
BASE OPS	104,108	79,000	117,240	158,000	132,747	243,000
SPEC PROJECTS	801,973	632,785	116,666	50,000	0	0
UTILITIES	141,568	153,000	158,000	180,100	196,000	190,000
CIV/PAY	294,674	268,000	222,760	249,000	304,853	271,900
MISC						230,000
TOTAL	1,342,323	1,132,785	614,666	637,000	633,600	934,900

NOTE: The sums of $650K and $650K shown for Special Projects for FY1991 and FY1992 refer to those large projects (M2/R2) identified on the backlog of maintenance & repair (BMAR) list. These are not submitted as part of a budget after FY90, though we did have BMAR Projects.

UIC:M67011

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

In responding to the questions in this data call, assume previous BRAC closures and realignments are implemented on schedule.

1. **Historical and Projected Workloads.** Use the following table to describe the historical and currently projected workload for this site in terms of funding and workyears. Assume that BRAC 91 and BRAC 93 closures and realignments are implemented on schedule. Dollar amounts should be stated in then-year dollars. FY 1994 data should be as of 31 December 1993.

Information required		FY1989	FY1990	FY1991	Fy1992	FY1993	FY1994
Total funds budgeted ($K)		1,207	1,285	1,118	1,137	556	705
Total funds received * ($K)		1,342	1,132	615	637	634	935
Budgeted In-House Workyears	Civ	10	10	7	7	7	7
	Mil	1	1	1	1	1	1
Actual In-House Workyears	Civ					8	8
	Mil	1	1	1	1	1	1
Budgeted contract personnel in your spaces	Workyears						
	Dollars						
Actual Contract Personnel in Your spaces	Workyears						
	Dollars						
Other Govt. Non-Payroll Personel in your spaces							

* Data represents Base Operations Personnel and finances (M1\R1, utilities, telephones, and civilian payroll). No supporting documentation of past personnel is available.

UIC:M67011

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

UIC: **M67011**

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

Historical and Projected Workloads. (Continued)

Information required		FY1995	FY1996	FY1997	FY1998	FY1999	FY2000	FY2001
Total funds budgeted ($K)								
Total funds received ($K)		858						
Budgeted In-House Workyears	Civ	8	8	8	8	8	8	8
	Mil	1	1	1	1	1	1	1
Actual In-House Workyears	Civ	8	8	8	8	8	8	8
	Mil	1	1	1	1	1	1	1
Budgeted contract personnel in your spaces	Workyears							
	Dollars							
Actual Contract Personnel in Your spaces	Workyears							
	Dollars							
Other Govt. Non-Payroll Personnel in your spaces	Workyears							
	Dollars							

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

2. **Personnel and space allocated to functions**. In the following table indicate the amount of space actually utilized by civilian, military, and on-site contractor personnel for these functions as of 31 December 1993. The totals should reflect all space used for administrative support. Space should be limited to occupiable space. Installation space does not include area for elevators, stairwells, mechanical/electrical rooms, bathrooms, and exterior wall thickness.

Function	Installation space (KSF)			
	Adequate	Substandard	Inadequate	Total
Management	8.21			8.21
Comptroller	1.53			1.53
Human resources	N/A			N/A
Administrative services	20.6			20.6
Audio/visual services	2.26			2.26
Automated data processing/automation services	2.4			2.4
Civilian personnel services	.25			.25
Clubs	7.01			7.01
Communications services	1.28			1.28
Community support services	N/A			N/A
Confinement and detention centers	N/A			N/A
Custodial services	.13			.13
Education services	1.21			1.21

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

Function	Installation space (KSF)			
	Adequate	Substandard	Inadequate	Total
Engineering support	8.62			8.62
Equipment operation, maintenance, and repair See Note 1)	2.14			2.14
Explosive ordnance	.42			.42
Facilities and real property support	.98			.98
Facility maintenance and repair	3.9			3.9
Finance and accounting	1.59			1.59
Food services	N/A			N/A
Health services	1.62			1.62
Housing and lodging services	N/A			N/A
Information services	N/A			N/A
Installation retail supply and storage operations	9.35			9.35
Laundry and dry cleaning	N/A			N/A
Legal services	.92			.92

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

Function	Installation space (KSF)			
	Adequate	Substandard	Inadequate	Total
Military personnel support See Note 2)	**			**
Mobilization support	1.83			1.83
Mortuary services	N/A			N/A
Printing and reproduction	.21			.21
Purchasing and contracting services	14.98			14.98
Refuse collection and disposal	N/A			N/A
Resource management	N/A			N/A
Training services	6.8			6.8
Transportation services	1.76			1.76
Utilities	2.52			2.52
Weather service	N/A			N/A
Other support Guard Barber Shop	 .38 .37			 .38 .37
Totals	103.27			103.27

NOTE:

1) 2nd Battalion, 25th Marines states that they require additional garage space in order to have adequate equipment operation, maintenance, and repair space. All other tenants have adequate space.

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

2) KSF included in administrative services - space is adequate.

NOTE: In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means".

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

3. **Space available for expansion.** In the following table indicate space available for expansion.

Building type	NAVFAC (P-80) category code	Installation space (KSF)			
		Adequate	Sub-standard	In-adequate	Total
Administrative facilities	610	1.37	0	0	1.37
Administrative structures - underground	620	0	0	0	0
Total		1.37			1.37

4. **Expansion Potential.** If space is available for expansion as shown in the table described in question #3, answer the following questions.

a. What are the appropriate expansion uses of the available space for performing administrative support functions?

- All space is being efficiently utilized. We possess 1.37 KSF of drill deck space which could be made into administrative office space. This is not necessary at this time.

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

b. Are there any constraints such as parking, utilities, other environmental concerns that limit the potential for using available space by adding or expanding functions at this site?

- No

c. How much space reported in Question #3 above is currently available at minimal or no configuration costs. (Provide answer in thousands of square feet.)

- Assuming construction of walls, electrical outlets, telephone lines, and air conditioning is considered minimum cost. 1.37 KSF of space is readily available.

5. **Changes to space, personnel, or mission**. Since 1988 has there been any changes to space, personnel, or mission at your activity that directly and significantly impact the number of workyears performed? If so, explain below and give details (including numbers of personnel, square feet, etc.).

- One warehouse was demolished in 1988. This had no effect on our mission.

- Since 1988, there has only been slight changes in 1st MCD'S T\O this has not effected our mission.

- I&I 2nd BN\25th Marines has added 4 supply billets to their T\0 which will increase there productivity in supply. They have also brought a Prior Service Recruiting section into the installation consisting of 4 Marines. They occupy .64 KSF.

- Recruiting Station New York moved to this installation in 1989. Their T\0 is OFF = 5, SNCO = 5, ENL = 68, NAVY = 1. They occupy 6.04 KSF.

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

6. **Housing and Messing**

a. Provide data on the BOQs and BEQs assigned to your current plant account. The desired unit of measure for this capacity is people housed. Use CCN to differentiate between pay grades, i.e., E1-E4, E5-E6, E7-E9, CWO-O2, O3 and above.

Facility Type, Bldg. # & CCN	Total No. of Beds	Total No. of Rooms	Adequate		Substandard		Inadequate	
			Beds	Sq Ft	Beds	Sq Ft	Beds	Sq Ft

b. In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information:

(1) FACILITY TYPE/CODE:
(2) WHAT MAKES IT INADEQUATE?
(3) WHAT USE IS BEING MADE OF THE FACILITY?
(4) WHAT IS THE COST TO UPGRADE THE FACILITY TO SUBSTANDARD?
(5) WHAT OTHER USE COULD BE MADE OF THE FACILITY AND AT WHAT COST?
(6) CURRENT IMPROVEMENT PLANS AND PROGRAMMED FUNDING:
(7) HAS THIS FACILITY CONDITION RESULTED IN C3 OR C4 DESIGNATION ON YOUR BASEREP?

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

- 1st MCD does not have BOQs or BEQs assigned to its plant account.

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

c. Provide data on the BOQs and BEQs projected to be assigned to your plant account in FY 1997. The desired unit of measure for this capacity is people housed. Use CCN to differentiate between pay grades, i.e., E1-E4, E5-E6, E7-E9, CWO-O2, O3 and above.

Facility Type, Bldg. # & CCN	Total No. of Beds	Total No. of Rooms	Adequate		Substandard		Inadequate	
			Beds	Sq Ft	Beds	Sq Ft	Beds	Sq Ft

d. In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information:

(1) FACILITY TYPE/CODE:
(2) WHAT MAKES IT INADEQUATE?
(3) WHAT USE IS BEING MADE OF THE FACILITY?
(4) WHAT IS THE COST TO UPGRADE THE FACILITY TO SUBSTANDARD?
(5) WHAT OTHER USE COULD BE MADE OF THE FACILITY AND AT WHAT COST?
(6) CURRENT IMPROVEMENT PLANS AND PROGRAMMED FUNDING:
(7) HAS THIS FACILITY CONDITION RESULTED IN C3 OR C4 DESIGNATION ON YOUR BASEREP?

- 1st MCD does not have any BOQs or BEQs assigned to its plant account.

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

e. Provide data on the messing facilities assigned to your current plant account.

Facility Type, CCN and Bldg. #	Total Sq. Ft.	Adequate		Substandard		Inadequate		Avg # Noon Meals Served
		Seats	Sq Ft	Seats	Sq Ft	Seats	Sq Ft	

f. In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information:

(1) FACILITY TYPE/CODE:
(2) WHAT MAKES IT INADEQUATE?
(3) WHAT USE IS BEING MADE OF THE FACILITY?
(4) WHAT IS THE COST TO UPGRADE THE FACILITY TO SUBSTANDARD?
(5) WHAT OTHER USE COULD BE MADE OF THE FACILITY AND AT WHAT COST?
(6) CURRENT IMPROVEMENT PLANS AND PROGRAMMED FUNDING:
(7) HAS THIS FACILITY CONDITION RESULTED IN C3 OR C4 DESIGNATION ON YOUR BASEREP?

- 1st MCD does not have a messing facility assigned to its plant account, we have a Military Club (restaurant\lounge).

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

g. Provide data on the messing facilities projected to be assigned to your plant account in FY 1997.

Facility Type, CCN and Bldg. #	Total Sq. Ft.	Adequate		Substandard		Inadequate		Avg # Noon Meals Served
		Seats	Sq Ft	Seats	Sq Ft	Seats	Sq Ft	

h. In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information:

(1) FACILITY TYPE/CODE:
(2) WHAT MAKES IT INADEQUATE?
(3) WHAT USE IS BEING MADE OF THE FACILITY?
(4) WHAT IS THE COST TO UPGRADE THE FACILITY TO SUBSTANDARD?
(5) WHAT OTHER USE COULD BE MADE OF THE FACILITY AND AT WHAT COST?
(6) CURRENT IMPROVEMENT PLANS AND PROGRAMMED FUNDING:
(7) HAS THIS FACILITY CONDITION RESULTED IN C3 OR C4 DESIGNATION ON YOUR BASREP?

- No messing facilities are projected to be assigned to our plant account.

BRAC-95 CERTIFICATION

Reference: SECNAVNOTE 11000 of 08 December 1993

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

K. L. PRIESTLY, Colonel, USMC
NAME (Please type or print)

K. L. Priestly
Signature

Commanding Officer
Title

920531
Date

1st Marine Corps District
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

NAME (Please type or print) R. K. RIGGS _____ Signature _____

Title Acting Deputy Chief of Staff for Installations and Logistics _____ Date 16 JUN 1994

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DATA CALL: 30

ACTIVITY: FIRST MARINE CORPS DISTRICT

PAGE (S): 1 & 1a

BSWG REVIEW OFFICIAL

G.W. MOORE
NAME (Please type or print)

GWMoore
Signature

MAJOR, LONG RANGE LAND USE PLANNER
Title

27 OCT 94
Date

FIRST MCD, DATA CALL THIRTY PAGE CHANGES

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

J.A. BRABHAM
LIEUTENANT GENERAL U.S. MARINE CORPS
DEPUTY CHIEF OF STAFF FOR
INSTALLATIONS AND LOGISTICS

(Please type or print) _____ Signature _____

Title _____ Date 10/27/94

508

ENVIRONMENTAL DATA CALL:
DATA CALL TO BE SUBMITTED TO
ALL NAVY/MARINE CORPS HOST ACTIVITIES

20 APRIL 1994

BRAC 1995 ENVIRONMENTAL DATA CALL:
All Navy/Marine Corps Host Activities

INDEX

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ENVIRONMENTAL DATA CALL

Responses to the following questions provide data that will allow an assessment of the potential environmental impact associated with the closure or realignment of a Navy shore activity. This criterion consists of:

- Endangered/Threatened Species and Biological Habitat
- Wetlands
- Cultural Resources
- Environmental Facilities
- Air Pollution
- Environmental Compliance
- Installation Restoration
- Land/Air/Water Use

As part of the answers to these questions, a *source citation* (e.g., 1993 base loading, 1993 base-wide Endangered Species Survey, 1993 letter from USFWS, 1993 Base Master Plan, 1993 Permit Application, 1993 PA/SI, etc.) must be included. It is probable that, at some point in the future, you will be asked to provide additional information detailing specifics of individual characteristics. In anticipation of this request, supporting documentation (e.g., maps, reports, letters, etc.) regarding answers to these questions should be retained. Information needed to answer these questions is available from the cognizant EFD Planning and Real Estate Divisions, and Environment, Safety, and Health Divisions; and from the activity Public Works Department, and activity Health Monitoring and Safety Offices.

For purposes of the questions associated with land use at your base is *defined* as *land* (acreage owned, withdrawn, leased, and controlled through easements); *air* (space controlled through agreements with the FAA, e.g., MOAs); *and water* (navigation channels and waters along a base shoreline) *under the control of the Navy.*

Provide a list of the tenant activities with UICs that are covered in this response.

- 1st Marine Corps District 80001
- Defense Contracting Management Area Operations 53309A
- 2nd Battalion, 25th Marines 80225
- Recruiting Station New York 80001

1. ENDANGERED/THREATENED SPECIES AND BIOLOGICAL HABITAT

1a. For federal or state listed endangered, threatened, or category 1 plant and/or animal species on your base, complete the following table. Critical/sensitive habitats for these species are designated by the U. S. Fish and Wildlife Service (USFWS). A species is present on your base if some part of its life-cycle occurs on Navy controlled property (e.g., nesting, feeding, loafing). Important Habitat refers to that number of acres of habitat that is important to some life cycle stage of the threatened/endangered species that is not formally designated.

SPECIES (plant or animal)	**Designation (Threatened/ Endangered)**	**Federal/ State**	**Critical / Designated Habitat (Acres)**	**Important Habitat (acres)**
example: Haliaeetus leucocephalus - bald eagle	*threatened*	*Federal*	*25*	*0*
None				

Source Citation: Department of Environmental Conservation

1b.

Have your base operations or development plans been constrained due to: - USFWS or National Marine Fisheries Service (NMFS)? - State required modifications or constraints? If so, identify below the impact of the constraints including any restrictions on land use.	YES/(NO) N/A
Are there any requirements resulting from species not residing on base, but which migrate or are present nearby? If so, summarize the impact of such constraints.	YES/(NO)

1c. If the area of the habitat and the associated species have not been identified on base maps provided in Data Call 1, submit this information on an updated version of Data Call 1 map.

- N/A

1d.

Have any efforts been made to relocate any species and/or conduct any mitigation with regards to critical habitats or endangered/threatened species? Explain what has been done and why.	YES/(NO) N/A

1e.

Will any state or local laws and/or regulations applying to endangered/threatened species which have been enacted or promulgated but not yet effected, constrain base operations or development plans beyond those already identified? Explain.	YES/(NO)

2. WETLANDS

Note: Jurisdictional wetlands are those areas that meet the wetland definitional criteria detailed in the Corps of Engineers (COE) Wetland Delineation Manual, 1987, Technical Report Y-87-1, U.S. Army Engineer Waterway Experiment Station, Vicksburg, MS or officially adapted state definitions.

2a.

Does your base possess federal jurisdictional wetlands?	YES/(NO) N/A
Has a wetlands survey in accordance with established standards been conducted for your base?	YES/(NO) N/A
When was the survey conducted or when will it be conducted?____/____/____	N/A
What percent of the base has been surveyed?	N/A
What is the total acreage of jurisdictional wetlands present on your base?	N/A

Source Citation:New York State Department of Environmental Conservation

2b. If the area of the wetlands has not been identified on base maps provided in Data Call 1, submit this on an updated version of Data Call 1 map.

- N/A

2c. Has the EPA, COE or a state wetland regulatory agency required you to modify or constrain base operations or development plans in any way in order to accommodate a jurisdictional wetland?__No__If YES, summarize the results of such modifications or constraints.

3. CULTURAL RESOURCES

3a.

Has a survey been conducted to determine historic sites, structures, districts or archaeological resources which are listed, or determined eligible for listing, on the National Register of Historic Places? If so, list the sites below.	YES(NO)

N/A

3b.

Has the President's Advisory Council on Historic Preservation or the cognizant State Historic Preservation Officer required you to mitigate or constrain base operations or development plans in any way in order to accommodate a National Register cultural resource? If YES, list the results of such modifications or constraints below.	YES(NO)

3c.

Are there any on base areas identified as sacred areas or burial sites by Native Americans or others? List below.	YES/(NO)

4. ENVIRONMENTAL FACILITIES

Notes: If your facility is permitted for less than maximum capacity, state the maximum capacity and explain below the associated table why it is not permitted for maximum capacity. Under "Permit Status" state when the permit expires, and whether the facility is operating under a waiver. For permit violations, limit the list to the last 5 years.

4a.

Does your base have an operating landfill?					**YES /(NO)**
ID/Location of Landfill	**Permitted Capacity (CYD)**		**Maximum Capacity (CYD)**	**Contents[1]**	**Permit Status**
	TOTAL	**Remaining**			
					N/A

[1] Contents (e.g. building demolition, asbestos, sanitary debris, etc)

Are there any current or programmed projects to correct deficiencies or improve the facility.

4b. If there are any non-Navy users of the landfill, describe the user and conditions/agreements.

- N/A

4c.

Does your base have any disposal, recycling, or incineration facilities for solid waste?					YES (NO)
Facility/Type of Operation	**Permitted Capacity**	**Ave Daily Throughput**	**Maximum Capacity**	**Permit Status**	**Comments**
					N/A

List any permit violations and projects to correct deficiencies or improve the facility.

4d.

Does your base own/operate a Domestic Wastewater Treatment Plant (WWTP) ?					YES /(NO)
ID/Location of WWTP	**Permitted Capacity**	**Ave Daily Discharge Rate**	**Maximum Capacity**	**Permit Status**	**Level of Treatment/Year Built**
					N/A

List permit violations and discuss any projects to correct deficiencies.

4e. If you do not have a domestic WWTP, describe the average discharge rate of your base to the local sanitary sewer authority, discharge limits set by the sanitary sewer authority (flow and pollutants) and whether the base is in compliance with their permit. Discuss recurring discharge violations.

- 6,732 gal Discharge per day.

4f.

Does your base operate an Industrial Waste Treatment Plant (IWTP)?					YES /(NO)
ID/Location of IWTP	**Type of Treatment**	**Permitted Capacity**	**Ave Daily Discharge Rate**	**Maximum Capacity**	**Permit Status**
					N/A

List any permit violations and projects to correct deficiencies or improve the facility.

4g. Are there other waste treatment flows not accounted for in the previous tables? Estimate capacity and describe the system.

- N/A

4h.

Does your base operate drinking Water Treatment Plants (WTP)?					YES /(NO)
ID/Location of WTP	**Operating (GPD)**		**Method of Treatment**	**Maximum Capacity**	**Permit Status**
	Permitted Capacity	**Daily Rate**			
					N/A

List permit violations and projects/actions to correct deficiencies or improve the facility.

4i. If you do not operate a WTP, what is the source of the base potable water supply. State terms and limits on capacity in the agreement/contract, if applicable.

- Receive potable water from Village of Garden City Water Department. We are billed on a quarterly basis.

4j.

Does the presence of contaminants or lack of supply of water constrain base operations. Explain.	YES/(NO) N/A

4k.

Other than those described above does your base hold any NPDES or stormwater permits? If YES, describe permit conditions.	YES/(NO)
If NO, why not and provide explanation of plan to achieve permitted status.	

- N/A - This facility does not have storm drains or pollution containment systems. The facility relies upon the sewage system.

4l.

YES/NO

Does your base have bilge water discharge problem?	No
Do you have a bilge water treatment facility?	No

Explain: We do not possess a bilge water treatment facility.

4m.

Will any state or local laws and/or regulations applying to Environmental Facilities, which have been enacted or promulgated but not yet effected, constrain base operations or development plans beyond those already identified? Explain.	YES/(NO) N/A

4n. What expansion capacity is possible with these Environmental Facilities? Will any expansions/upgrades as a result of BRACON or projects programmed through the Presidents budget through FY1997 result in additional capacity? Explain.

- N/A

4o. Do capacity limitations on any of the facilities discussed in question 4 pose a present or future limitation on base operations? Explain.

- N/A

5. AIR POLLUTION

5a.

What is the name of the Air Quality Control Areas (AQCAs) in which the base is located? - New York City area Long Island
Is the installation or any of its OLFs or non-contiguous base properties located in different AQCAs? No . List site, location and name of AQCA.

5b. For each parcel in a separate AQCA fill in the following table. Identify with and "X" whether the status of each regulated pollutant is: attainment/nonattainment/maintenance. For those areas which are in non-attainment, state whether they are: Marginal, Moderate, Serious, Severe, or Extreme. State target attainment year.

Site: Garden City, New York AQCA: New York City area

Pollutant	Attainment	Non-Attainment	Maintenance	Target Attainment Year[1]	Comments[2]
CO		X		1999	Serious to Moderate 12.7 parts per million
Ozone		X		2010	Extreme to Serious
PM-10					N/A
SO_2					N/A
NO_2					N/A
Pb					N/A

- Based on Nassau County figures

[1] Based on national standard for Non-Attainment areas or SIP for Maintenance areas.
[2] Indicate if attainment is dependent upon BRACON, MILCON or Special Projects. Also indicate if the project is currently programmed within the Presidents FY1997 budget.

- Information for 5a through 5b was based on a conversation with Mr. Andrew

Ruppert of Fort Hamilton Environmental Branch. This facility is a small administrative facility and is not a major contributor to pollution in this area. Provided are quotes on figures based on Nassau County surveys.

5c. For your base, identify the baseline level of emissions, established in accordance with the Clean Air Act. Baseline information is assumed to be 1990 data or other year as specified. Determine the total level of emissions (tons/yr) for CO, NOx, VOC, PM10 for the general sources listed. For all data provide a list of the sources and show your calculations. Use known emissions data, or emissions derived from use of state methodologies, or identify other sources used. "Other Mobile" sources include such items as ground support equipment.

	Emission Sources (Tons/Year)				
Pollutant	Permitted Stationary	Personal Automobiles	Aircraft Emissions	Other Mobile	Total
CO					
NOx					
VOC					
PM10					

Source Document: Conversation with Fort Hamilton Environmental Branch

- This base does not have a baseline level of emission, sources from Ft. Hamilton said that we would require a contracted audit to determine this data. This installation is a small administrative facility.

5d. For your base, determine the total FY1993 level of emissions (tons/yr) for CO, NOx, VOC, PM10 for the general sources listed. For all data provide a list of the sources and show your calculations. Use known emissions data, or emissions derived from use of state methodologies, or identify other sources used. "Other Mobile" sources include such items as ground support equipment.

	Emissions Sources (Tons/Year)				
Pollutant	Permitted Stationary	Personal Automobiles	Aircraft Emissions	Other Mobile	Total
CO					
NOx					
VOC					
PM10					

Source Document: Conversation with Fort Hamilton Environmental

- This base does not have a baseline level of emissions. Sources from Ft.

Hamilton said that we would require a contracted audit to determine this data. This installation is a small administrative facility and is not a major contributor to pollution.

5e. Provide estimated increases/decreases in air emissions (Tons/Year of CO, NOx, VOC, PM10) expected within the next six years (1995-2001). Either from previous BRAC realignments and/or previously planned downsizing shown in the Presidents FY1997 budget. Explain.

- Information is not available until an audit is performed.

5f. Are there any critical air quality regions (i.e. non-attainment areas, national parks, etc.) within 100 miles of the base?

- Massapequa Preserve,Nassau County
- Mill Neck Preserve,Nassau County
- Multontown Preserve, Nassau County
- Roosevelt Preserve, Nassau County
- Wertheim National Wildlife Refuge
- Gateway National Park, Brooklyn, NY
- Fire Island National Seashore
- Theodore Roosevelt Park, Oyster Bay

5g. Have any base operations/mission/functions (i.e.: training, R&D, ship movement, aircraft movement, military operations, support functions, vehicle trips per day, etc.) been restricted or delayed due to air quality considerations. Explain the reason for the restriction and the "fix" implemented or planned to correct.

- No

5h. Does your base have Emission Reduction Credits (ERCs) or is it subject to any emission offset requirements? If yes, provide details of the sources affected and conditions of the ERCs and offsets. Is there any potential for getting ERCs?

- No

6. ENVIRONMENTAL COMPLIANCE

6a. Identify compliance costs, currently known or estimated that are required for permits or other actions required to bring existing practices into compliance with appropriate regulations. Do not include Installation Restoration costs that are covered in Section 7 or recurring costs included in question 6c. For the last two columns provide the two year totals for those FY's.

Program	Survey Com-pleted?	Costs in $K to correct deficiencies					
		FY1994	FY1995	FY1996	FY1997	FY98-99	FY00-01
Air							

Hazardous Waste							
Safe Drinking Water Act							
PCBs							
Other (non-PCB) Toxic Substance Control Act							
Lead Based Paint							
Radon							
Clean Water Act							
Solid Waste							
Oil Pollution Act							
USTs							
Other - Asbestos	Yes	17.5	218.2	*			
Total		17.5	218.2	*			

Provide a separate list of compliance projects in progress or required, with associated cost and estimated start/completion date.

* Asbestos projects have not been designed yet. They were validated by Headquarters Marine Corps (LFF) Facilities in March 1994. Funding may start anywhere from FY 95 to FY 97.

6b.
Does your base have structures containing asbestos? Yes What % of your base has been surveyed for asbestos? 100% Are additional surveys planned? No What is the estimated cost to remediate asbestos ($K) 235.7 . Are asbestos survey costs based on encapsulation, removal or a combination of both? - Both

- We require a Radon Survey.

6c. Provide detailed cost of recurring operational (environmental) compliance costs, with funding source.

Funding Source	FY1992	FY1993	FY1994	FY1995	FY1996	FY1997	FY98-99	FY00-01
O&MN								
HA								N/A
PA								N/A
Other O&MN (specify) - Asbestos								N/A
Other (specify)								N/A
TOTAL:								N/A

* Asbestos projects have not been designed yet. They were validated by Headquarters Marine Corps (LFF) Facilities in March 1994. Funding may start from FY 95 to FY 97.

6d. Are there any compliance issues/requirements that have impacted operations and/or development plans at your base.

- No

7. INSTALLATION RESTORATION

7a.

Does your base have any sites that are contaminated with hazardous substances or petroleum products?	YES/(NO)
Is your base an NPL site or proposed NPL site?	No

7b. Provide the following information about your Installation Restoration (IR) program. Project list may be provided in separate table format. Note: List only projects eligible for funding under the Defense Environmental Restoration Account (DERA). Do not include UST compliance projects properly listed in section VI.

Site # or name	Type site [1]	Groundwater Contaminated?	Extends off base?	Drinking Water Source?	Cost to Complete ($M)/Est. Compl. Date	Status[2]/Comments

[1] Type site: CERCLA, 'RCRA corrective action (CA), UST or other (explain)
[2] Status = PA, SI, RI, RD, RA, long term monitoring, etc.

- No contamination sites identified.

7c. Have any contamination sites been identified for which there is no recognized/accepted remediation process available? List.

- No

7d.

Is there a groundwater treatment system in place?	YES/(NO)
Is there a groundwater treatment system planned?	YES/(NO)

State scope and expected length of pump and treat operation.

- N/A

7e.

Has a RCRA Facilities Assessment been performed for your base?	YES/(NO)

7f. Does your base operate any "Conforming Storage" facilities for handling **hazardous materials**? If YES, describe facility, capacity, restrictions, and permit conditions.

- No

7g. Does your base operate any "Conforming Storage" facilities for handling **hazardous waste**? If YES, describe facility, capacity, restrictions, and permit conditions.

- No

7h. Is your base responsible for any non-appropriated fund facilities (exchange, gas station) that require cleanup? If so, describe facility/location and cleanup required/status.

- No

7i.

Do the results of any radiological surveys conducted indicate limitations on future land use? Explain below.	N/A

- We had no radiological survey performed.

7j. Have any base operations or development plans been restricted due to Installation Restoration considerations?

- No

7k. List any other hazardous waste treatment or disposal facilities not included in question 7b. above. Include capacity, restrictions and permit conditions.

- N/A

8. LAND / AIR / WATER USE

8a. List the acreage of each real estate component controlled or managed by your base (e.g., Main Base - 1,200 acres, Outlying Field - 200 acres, Remote Range - 1,000 acres, remote antenna site - 5 acres, Off-Base Housing Area - 25 acres).

Parcel Descriptor	Acres	Location
5 Administrative Buildings	6.8	Garden City, New York

8b. Provide the acreage of the land use categories listed in the table below:

LAND USE CATEGORY		ACRES
Total Developed: (administration, operational, housing, recreational, training, etc.)		6.8
Total Undeveloped (areas that are left in their natural state but are under specific environmental development constraints, i.e.: wetlands, endangered species, etc.)		Wetlands: N/A
		All Others: N/A
Total Undeveloped land considered to be without development constraints, but which may have operational/man caused constraints (i.e.: HERO, HERF, HERP, ESQD, AICUZ, etc.) TOTAL		N/A
Total Undeveloped land considered to be without development constraints		N/A
Total Off-base lands held for easements/lease for specific purposes		N/A
Breakout of undeveloped, restricted areas. Some restricted areas may overlap:	ESQD	N/A
	HERF	N/A
	HERP	N/A
	HERO	N/A
	AICUZ	N/A
	Airfield Safety Criteria	N/A
	Other	N/A

8c. How many acres on your base (includes off base sites) are dedicated for training purposes (e.g., vehicular, earth moving, mobilization)? This does not include buildings or interior small arms ranges used for training purposes. N/A

8d. What is the date of your last AICUZ update? _____/_____/_____ Are any waivers of airfield safety criteria in effect on your base? Y/(N) Summarize the conditions of the waivers below.

- **N/A, we do not have an airfield.**

8e. List the off-base land use *types* (e.g, residential, industrial, agricultural) and *acreage* within Noise Zones 2 & 3 generated by your flight operations and whether it is compatible/incompatible with AICUZ guidelines on land use.

- N/A

Acreage/Location/ID	Zones 2 or 3	Land Use	Compatible/ Incompatible

8f. List the navigational channels and berthing areas controlled by your base which require maintenance dredging? Include the frequency, volume, current project depth, and costs of the maintenance requirement.

- N/A, we are not located near navigational channels.

Navigational Channels/ Berthing Areas	Location / Description	Maintenance Dredging Requirement			
		Frequency	Volume (MCY)	Current Project Depth (FT)	Cost ($M)

8g. Summarize planned projects through FY 1997 requiring **new channel or berthing area** dredged depths, include location, volume and depth.

- N/A

8h.

Are there available **designated dredge disposal areas** for maintenance dredging material? List location, remaining capacity, and future limitations.	N/A
Are there available **designated dredge disposal areas** for new dredge material? List location, remaining capacity, and future limitations.	N/A
Are the dredged materials considered contaminated? List known contaminants.	N/A

8.i. List any requirements or constraints resulting from consistency with **State Coastal Zone Management Plans**.

-N/A

8j. Describe any **non-point source pollution problems affecting water quality** ,e.g.: coastal erosion.

- N/A

8k.

If the base has a cooperative agreement with the US Fish and Wildlife Service and/or the State Fish and Game Department for conducting a hunting and fishing program, does the agreement or these resources constrain either current or future operations or activities? Explain the nature and extent of restrictions.	YES/(NO)

- We have no such agreements.

8l. List any other areas on your base which are indicated as protected or preserved habitat other than threatened/endangered species that have been listed in Section 1. List the species, whether or not treated, and the acres protected/preserved.

- N/A

9. WRAPUP

9a. Are there **existing or potential environmental showstopper** that have affected or will affect the accomplishment of the installation mission that have not been covered in the previous 8 questions?

- No

9b. Are there any **other environmental permits** required for base operations, include any relating to industrial operations.

- No, we have no industrial operations.

9c. Describe any **other environmental or encroachment restrictions** on base property not covered in the previous 8 sections.

- N/A

9d. List **any future/proposed laws/regulations or any proposed laws/regulations** which will constrain base operations or development plans in any way. Explain.

- N/A

BRAC-95 CERTIFICATION

Reference: SECNAVNOTE 11000 of 08 December 1993

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I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

K. L. PRIESTLY, Colonel, USMC
NAME (Please type or print)

K. L. Priestly
Signature

Commanding Officer
Title

9 June 94
Date

1st Marine Corps District
Activity

Data Call #33

Data Call 33
1ST Marine Corps District

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

NAME (Please type or print) _____ Signature _____

LIEUTENANT GENERAL, U.S. MARINE CORPS
DEPUTY CHIEF OF STAFF FOR
INSTALLATIONS AND LOGISTICS

Title _____ 25 July 1994
Date

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

Jason W. Schmoyer
NAME (Please type or print)

Base Operations Officer
Title

Base Operations
Division

Department

1st MLD
Activity

Data Call #33

Signature

8 Jun 94
Date

Enclosure (1)

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

Ronald Kapelnick
NAME (Please type or print)

Facility Manager
Title

Division

Department

Activity
Data Call #33

Signature

Date June 8 [illegible]

Enclosure (1)

Document Separator

DATA CALL 1: GENERAL INSTALLATION INFORMATION

1. ACTIVITY: Follow example as provided in the table below (*delete the examples when providing your input*). If any of the questions have multiple responses, please provide all. If any of the information requested is subject to change between now and the end of Fiscal Year (FY) 1995 due to known redesignations, realignments/closures or other action, provide current and projected data and so annotate.

- Name

Official name	*HEADQUARTERS BATTALION, HEADQUARTERS, U.S. MARINE CORPS, HENDERSON HALL, ARLINGTON, VA*
Acronym(s) used in correspondence	*HQBN, HQMC, HH, ARL, VA*
Commonly accepted short title(s)	*HQBN*

- Complete Mailing Address

Headquarters Battalion
Headquarters, U.S. Marine Corps
1555 S. Southgate Rd
Henderson Hall
Arlington, VA 22214-5000

- PLAD
  HQBN HQMC ARLINGTON VA

- PRIMARY UIC: 67353 (Plant Account UIC for Plant Account Holders)
  Enter this number as the Activity identifier at the top of each Data Call response page.

- ALL OTHER UIC(s): _____ PURPOSE: _____
  _____ _____
  _____ _____

2. PLANT ACCOUNT HOLDER:

- Yes x No _____ (check one)

3. ACTIVITY TYPE: Choose most appropriate type that describes your activity and completely answer all questions.

• HOST COMMAND: A host command is an activity that provides facilities for its own functions and the functions of other (tenant) activities. A host has accountability for Class 1 (land), and/or Class 2 (buildings, structures, and utilities) property, regardless of occupancy. It can also be a tenant at other host activities.

- Yes __X__ No ____ (check one)

• TENANT COMMAND: A tenant command is an activity or unit that occupies facilities for which another activity (i.e., the host) has accountability. A tenant may have several hosts, although one is usually designated its primary host. If answer is "Yes," provide best known information for your primary host only.

- Yes ____ No __X__ (check one)
- Primary Host (current) UIC: _____
- Primary Host (as of 01 Oct 1995) UIC: _____
- Primary Host (as of 01 Oct 2001) UIC: _____

• INDEPENDENT ACTIVITY: For the purposes of this Data Call, this is the "catch-all" designator, and is defined as any activity not previously identified as a host or a tenant. The activity may occupy owned or leased space. Government Owned/Contractor Operated facilities should be included in this designation if not covered elsewhere.

- Yes _____ No __X__ (check one)

4. SPECIAL AREAS: List all Special Areas. Special Areas are defined as Class 1/Class 2 property for which your command has responsibility that is not located on or contiguous to main complex.

Name	Location	UIC
NONE		

5. DETACHMENTS: If your activity has detachments at other locations, please list them in the table below.

Name	UIC	Location	Host name	Host UIC
N/A				

6. BRAC IMPACT: Were you affected by previous Base Closure and Realignment decisions (BRAC-88, -91, and/or -93)? If so, please provide a brief narrative.

N/A

7. MISSION: Do not simply report the standard mission statement. Instead, describe important functions in a bulletized format. Include anticipated mission changes and brief narrative explanation of change; also indicate if any current/projected mission changes are a result of previous BRAC-88, -91,-93 action(s).

Current Missions

- Provides administrative support for Marine Corps personnel assigned within the Washington, D.C. metropolitan area to include those attending school and hospitalized.

. Provides security forces for the Navy Department in the Washington, D.C. metropolitan area. In addition to security forces, PMO provides a point of central coordination for all Marine Corps law enforcement matters in the Washington, D.C. metropolitan area.

- Provides administrative-use motor vehicle support for the Battalion and Headquarters, U.S. Marine Corps.

- Provides freight/household goods shipments for Headquarters, U.S. Marine Corps.

- Provides bachelor enlisted quarters for enlisted personnel assigned to HQBN, and other personnel in the Washington metropolitan area.

- Provides messing supprort for enlisted personnel residing in the BEQ and other personnel in the Washington, D.C. area.

- Performs 1st and 2nd echelon maintenance on mobile equipment and 3rd echelon maintenance on handguns.

- Performs maintenance, repair and improvements of all facilities aboard Henderson Hall within capability.

- Provides disbursing (military pay, travel and public voucher processing) support for approximately 4100 Marine Corps personnel in the Washington, D.C. metropolitan area, Patuxent River, MD and MAG 49 Det, Andrews AFB.

- Provides Morale, Welfare and Recreation support to approximately 2400 active duty Marines assigned to HQBN, HQMC, Marines assigned to Marine Barracks, Washington, D.C., other active duty military and civilian personnel working in Federal Office Building #2 and the Pentagon, and other active and retired military personnel in the Washington, D.C. metropolitan area.

• Provides Family Service Center support to active duty personnel, military retirees, and family members to include: the Family Advocacy Program; Child Care Resource & Referral Program; Family Readiness Support Program; Exceptional Family Member Program; Transition Assistance Management Program; Relocation Assistance Management Program; Marine New Parent Support Program; Quality of Life Programs; Information & Referral to military, civilian, private & public sector programs and resources; crisis intervention; counseling; financial & budget counseling; and the graduate student intern program.

Projected Missions for FY 2001

• A new MCO (to be signed FY-94) will mandate that a Marine Corps Key Volunteer Network Program be developed as a family support and communication network for the commanding officer as an element of the Family Readiness Support Program.

• With movement of HQMC staff to Pentagon, HQBN support mission will be modified.

8. UNIQUE MISSIONS: Describe any missions which are unique or relatively unique to the activity. Include information on projected changes. Indicate if your command has any National Command Authority or classified mission responsibilities.

Current Unique Missions

- There are no assigned or implied unique mission areas performed by Headquarters Battalion, Henderson Hall. However, the support provided to assigned USMC personnel at HQMC, Pentagon and other agencies, and the Family Service Center/Morale Welfare Recreation support provided to other activities (Marine Barracks, 8th & I, Top Level Schools, System Commands, etc.) is unique in that Henderson Hall is the sole provider of USMC support in the Washington, D.C. area.

Installation Current Unique Missions

- The Marine New Parent Support Program is unique to the Marine Corps and thus only available at the Marine Family Service Center at Henderson Hall and not through any of the other services.

- The Marine Family Advocacy Program is operated at the local level through the Family Service Center whereas the USAF and USA operate the FAP through the hospital. The MCO on FAP clearly identifies the importance of a multi-disciplinary team with USMC representation on case review committees. Other services' committees are not designed to ensure the same level of representation.

- Henderson Hall is a DOD installation site for issuance of Identification Cards for all Services (active, retired, reserve, and dependent).

Projected Unique Missions for FY 2001

- According to Code MHF, President Clinton's Reinvention of the Government will task the Family Service Center's Career Resource Management Center/Transition Assistance Management Program with providing their services to civilian government employees.

- Negotiations are underway to construct a Transient Living Facility (TLF) at Henderson Hall. Currently, families on PCS status to Washington, D.C. face a shortage of affordable lodging while finding permanent housing. The 216 room TLF facility will also service members on TAD/TDY status who face high cost lodging due to non-availability of bachelor quarters. This new facility (projected completion 1995/6) will significantly lower the cost and improve the quality of life for PCS families and TAD/TDY members assigned to the greater Washington, D.C. area.

9. IMMEDIATE SUPERIOR IN COMMAND (ISIC): Identify your ISIC. If your ISIC is not your funding source, please identify that source in addition to the operational ISIC.

• Operational name	UIC
Headquarters, U.S. Marine Corps	00027

• Funding Source	UIC
Headquarters, U.S. Marine Corps	00027

10. PERSONNEL NUMBERS: Host activities are responsible for totalling the personnel numbers for all of their tenant commands, even if the tenant command has been asked to separately report the data. The tenant totals here should match the total tally for the tenant listing provided subsequently in this Data Call (see Tenant Activity list). (Civilian count shall include Appropriated Fund personnel only.)

On Board Count as of 01 January 1994

	Officers	Enlisted	Civilian (Appropriated)
• Reporting Command	26	219	37
• Tenants (total)	4	9	55

Authorized Positions as of 30 September 1994

	Officers	Enlisted	Civilian (Appropriated)
• Reporting Command	27	226	39
• Tenants (total)	4	9	55

11. KEY POINTS OF CONTACT (POC): Provide the work, FAX, and home telephone numbers for the Commanding Officer or OIC, and the Duty Officer. Include area code(s). You may provide other key POCs if so desired in addition to those above.

Title/Name	Office	Fax	Home
• CO/OIC			
R. A. COTE, JR.	703-614-3417	703-693-4445	703-690-6973
• Duty Officer - Changes Daily	703-695-2667	N/A	N/A

12. TENANT ACTIVITY LIST: This list must be all-inclusive. Tenant activities are to ensure that their host is aware of their existence and any "subleasing" of space. This list should include the name and UIC(s) of all organizations, shore commands and homeported units, active or reserve, DOD or non-DOD (include commercial entities). The tenant listing should be reported in the format provide below, listed in numerical order by UIC, separated into the categories listed below. Host activities are responsible for including authorized personnel numbers, on board as of **30 September 1994**, for all tenants, even if those tenants have also been asked to provide this information on a separate Data Call. (Civilian count shall include Appropriated Fund personnel only.)

- Tenants residing on main complex (shore commands)

Tenant Command Name	UIC	Officer	Enlisted	Civilian
Navy Mutual Aid				50
DFAS	62648	1	4	2
Admin Resources Supply	00027	1	4	0

- Tenants residing on main complex (homeported units.) N/A

Tenant Command Name	UIC	Officer	Enlisted	Civilian

- Tenants residing in Special Areas (Special Areas are defined as real estate owned by host command not contiguous with main complex; e.g. outlying fields). N/A

Tenant Command Name	UIC	Location	Officer	Enlisted	Civilian

- Tenants (Other than those identified previously). N/A

Tenant Command Name	UIC	Location	Officer	Enlisted	Civilian

Data Call 1: General Installation Information, continued Activity: _____

13. REGIONAL SUPPORT: Identify your relationship with other activities, not reported as a host/tenant, for which you provide support. Again, this list should be all-inclusive. The intent of this question is capture the full breadth of the mission of your command and your customer/supplier relationships. Include in your answer any Government Owned/Contractor Operated facilities for which you provide administrative oversight and control.

Activity name	Location	Support function (include mechanism such as ISSA, MOU, etc.)

Explosive Ordnance Detachment	*Naval Ordnance Station, Indian Head, MD (Host)*	*Maintenance, Repair, Parts & Fuel for one vehicle - per ISSA.*
Explosive Ordnance Detachment	*Naval Ordnance Station, Eglin AFB, Florida*	*Maintenance, Repair, Parts & Fuel for one vehicle - per ISSA w/Naval School Explosive Ordnance, Indian Head, MD*
Marine Corps Absentee Collection Units	*Fort Gillem, GA*	*Supply Support* *Utilities, Fire Protection & Entomology per ISSA w/Ft McPherson, GA* *Vehicle spt - GSA rental*
	Naval Air Station, Treasure Island, San Francisco, CA	*Vehicle & telephone spt per ISSA w/PWC (151), San Francisco Bay, Oakland, CA*
	Naval Air Station, Treasure Island, San Francisco, CA	*Supply spt WAS per ISSA w/Twelfth MC Dist., Naval Station, Treasure Island, San Fran, CA CURRENTLY NO SUPPLY SPT PROVIDED UNTIL NEW HOST IDENTIFIED*
Marine Corps Absentee Collection Units	*Bldg 913, Great Lakes, IL*	*Telephone, vehicle and utility spt per ISSA w/Navy PWC, Great Lakes, IL* *Supply spt per ISSA w/Naval Training Center, Great Lakes, IL*
	Naval Air Station, Dallas, TX	*Telephone, utility & supply spt per ISSA* *Vehicle spt - GSA rental*

REGIONAL SUPPORT CONTINUED

- Disbursing Office maintains and services approximately 4100 military pay accounts for Headquarters, U.S. Marine Corps; MAG-49 Det, Andrews AFB, MD; Annapolis, MD; Marine Barracks, Washington, D.C.; Marine Support Battalion, Washington, D.C.; and NAS, Patuxent River, MD. Disbursing also processes 1000 travel claims per month in addition to numerous public voucher transactions.

- Warehouse Facility for Headquarters, U.S. Marine Corps, Supply and Services Branch.

- Billeting and Messing for bachelor enlisted personnel assigned to HQMC and other agencies within the Washington, D.C. area.

- Motor transport shuttle support - daily shuttles to MCCDC, Quantico, VA, Clarendon Square, and National Naval Medical Center, Bethesda, MD.

- National Capitol Region Motor Pool - on a daily basis seven Marines operate sedans provided by the Navy as part of the National Capitol Motor Pool. This motor pool provides transportation support to all Navy and Marine Corps Flag Officers assigned within the Washington metrolpolitan area.

- Household Goods/Personal Property Shipping Office - processes applications for the shipment of household goods/personal property for military personnel assigned in the Washington metropolitan area regardless of service, as part of the Joint Personal Property Shipping Office, Washington, D.C.

- Passenger Transportation Office - provides joint commercial passenger transportation ticketing services to military and DOD civilians for official travel.

- The Family Service Center provides support to Headquarters, U.S. Marine Corps; MAG-49 Det, Andrews AFB, MCSF, Annapolis, MD; local area recruiters; reserve, Anacostia; I & I, Anacostia; 8th & I, Marine Barracks, Washington, D.C.; Indian Head, MD, Marine Support Bn, Washington, D.C.; military retirees, and family members in MD, DC and Northern VA.

- MWR support for all active duty and retired Marines in the Washington, D.C. area, other active duty and retired personnel in the Washington, D.C. area, and authorized civilian personnel. In addition to supporting approximately 2400 Marines assigned to HQBN, HQMC, Henderson Hall provides exclusive MWR support to Marine Barracks, Washington, D.C.

- The Assistant Battalion Chaplain is, by Memorandum of Understanding between Henderson Hall and Naval District Washington, responsible for all Catholic Sea Service Funerals at Arlington Cemetery.

• PMO Henderson Hall is the sole point of contact for Marine Corps law enforcement matters in the Washington, D.C. metropolitan area. PMO performs jail checks at a number of local agencies and is responsible for taking custody of all USMC personnel that may be detained by those agencies. As stated in the HQBN mission statement, PMO is responsible for providing security to the Navy Department in the Washington metro area, specifically, the Naval Command Center at the Pentagon. The Criminal Investigative Division has investigative juirisdiction aboard Marine Barracks, Washington, D.C. through an MOU with the command. CID also provides extensive support to all Marine Corps activities by pursuing investigative leads for those cases involving personnel and/or information associated with the Washington, D.C. area.

• Fire Protection/Prevention Inspection Services are provided by the Fire Chief at Henderson Hall to Marine Barracks, 8th & I on a continuous basis. An ISSA agreement has been established between the two commands to facilitate the provision of subject support. Services provided include inspection and testing of fire suppression and alarm systems, fire safety inspection of facilities, fire prevention education, troubleshooting of malfunctionint fire protection/prevention systems and providing general guidance on fire protection and prevention matters.

14. FACILITY MAPS: This is a primary responsibility of the plant account holders/host commands. Tenant activities are not required to comply with submission if it is known that your host activity has complied with the request. Maps and photos should not be dated earlier than 01 January 1991, unless annotated that no changes have taken place. Any recent changes should be annotated on the appropriate map or photo. Date and label all copies.

• Local Area Map. This map should encompass, at a minimum, a 50 mile radius of your activity. Indicate the name and location of all DoD activities within this area, whether or not you support that activity. Map should also provide the geographical relationship to the major civilian communities within this radius. (Provide 12 copies.)

• Installation Map / Activity Map / Base Map / General Development Map / Site Map. Provide the most current map of your activity, clearly showing all the land under ownership/control of your activity, whether owned or leased. Include all outlying areas, special areas, and housing. Indicate date of last update. Map should show all structures (numbered with a legend, if available) and all significant restrictive use areas/zones that encumber further development such as HERO, HERP, HERF, ESQD arcs, agricultural/forestry programs, environmental restrictions (e.g., endangered species). (Provide in two sizes: 36"x 42" (2 copies, if available); and 11"x 17" (12 copies).)

• Aerial photo(s). Aerial shots should show all base use areas (both land and water) as well as any local encroachment sites/issues. You should ensure that these photos provide a good look at the areas identified on your Base Map as areas of concern/interest - remember, a picture tells a thousand words. Again, date and label all copies. (Provide 12 copies of each, 8½"x 11".)

- Air Installations Compatible Use Zones (AICUZ) Map. (Provide 12 copies.)
  N/A

BRAC-95 CERTIFICATION

Reference: SECNAVNOTE 11000 of 08 December 1993

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

R. A. COTE, JR.
NAME (Please type or print)

R A Cote
Signature

Colonel, Commanding Officer
Title

14 February 1994
Date

HQBN HQMC HH ARLVA
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)

DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

UNITED STATES MARINE CORPS
HEADQUARTERS BATTALION
HEADQUARTERS, U.S. MARINE CORPS
HENDERSON HALL
1555 S. SOUTHGATE RD.
ARLINGTON, VIRGINIA 22214-5000

IN REPLY REFER TO

11011
RMA
14 FEB 1994

From: Commanding Officer, Headquarters Battalion, Headquarters, U.S. Marine Corps, Henderson Hall
To: Commandant of the Marine Corps (LFL)

Subj: BASE CLOSURE AND REALIGNMENT ACT DATA CALL NUMBER ONE FOR 1995 SELECTION PROCESS

Ref: (a) CMC ltr 11011 LFL/B-200 of 14 Jan 94

Encl: (1) HQBN HQMC response to Base Closure and Realignment Act Data Call Number One for 1995 Selection Process (Hard copy and disk)
(2) BRAC-95 Certification

1. In response to the reference, enclosures (1) and (2) are forwarded.

2. As we look at this data, there have not been any significant changes since BRAC-93; however, Headquarters Battalion is heavily involved in the TQL process which ultimately may modify our mission and economize Headquarters, U.S. Marine Corps support.

3. Point of contact at this command is Ms. Terry Adams, at 614-6950/7261.

R A Cote

R. A. COTE, JR.

Document Separator

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DATA CALL 66
INSTALLATION RESOURCES

Activity Information:

Activity Name:	Headquarters Battalion, Headquarters, U.S. Marine Corps, Henderson Hall, Arlington, VA
UIC:	67353
Host Activity Name (if response is for a tenant activity):	N/A
Host Activity UIC:	N/A

General Instructions/Background. A separate response to this data call must be completed for each Department of the Navy (DON) host, independent and tenant activity which separately budgets BOS costs (regardless of appropriation), and, is located in the United States, its territories or possessions.

1. **Base Operating Support (BOS) Cost Data.** Data is required which captures the total annual cost of operating and maintaining Department of the Navy (DON) shore installations. Information must reflect FY 1996 budget data supporting the FY 1996 NAVCOMPT Budget Submit. Two tables are provided. Table 1A identifies "Other than DBOF Overhead" BOS costs and Table 1B identifies "DBOF Overhead" BOS costs. These tables must be completed, as appropriate, for all DON host, independent or tenant activities which separately budget BOS costs (regardless of appropriation), and, are located in the United States, its territories or possessions. Responses for DBOF activities may need to include both Table 1A and 1B to ensure that all BOS costs, including those incurred by the activity in support of tenants, are identified. If both table 1A and 1B are submitted for a single DON activity, please ensure that no data is double counted (that is, included on both Table 1A and 1B). The following tables are designed to collect all BOS costs currently budgeted, regardless of appropriation, e.g., Operations and Maintenance, Research and Development, Military Personnel, etc. Data must reflect FY 1996 and should be reported in thousands of dollars.

a. **Table 1A - Base Operating Support Costs (Other Than DBOF Overhead).** This Table should be completed to identify "Other Than DBOF Overhead" Costs. Display, in the format shown on the table, the O&M, R&D and MPN resources currently budgeted for BOS services. O&M cost data must be consistent with data provided on the BS-1 exhibit. Report only direct funding for the activity. Host activities should not include reimbursable support provided to tenants, since tenants will be separately reporting these costs. Military personnel costs should be included on the appropriate lines of the table. Please ensure that individual lines of the table do not include duplicate costs. Add

additional lines to the table (following line 2j., as necessary, to identify any additional cost elements not currently shown). **Leave shaded areas of table blank.**

Table 1A - Base Operating Support Costs (Other Than DBOF Overhead)			
Activity Name: HQBN, HH		**UIC: 67353**	
Category	**FY 1996 BOS Costs ($000)**		
	Non-Labor	**Labor**	**Total**
1. Real Property Maintenance Costs:			
1a. Maintenance and Repair	346	635	981
1b. Minor Construction	15	0	15
1c. Sub-total 1a. and 1b.	361	635	996
2. Other Base Operating Support Costs:			
2a. Utilities	1,298	0	1,298
2b. Transportation	0	1,317	1,317
2c. Environmental	6	0	6
2d. Facility Leases	0	0	0
2e. Morale, Welfare & Recreation	31	730	761
2f. Bachelor Quarters	21	206	227
2g. Child Care Centers	0	46	46
2h. Family Service Centers	28	56	84
2i. Administration	331	2,287	2,618
2j. Other (Specify) See Notes Below	1,286	4,556	5,842
2k. Sub-total 2a. through 2j:	3.001	9,198	12,199
3. Grand Total (sum of 1c. and 2k.):	3,362	9,833	13,195

NOTE: 2j. OTHER (SPECIFY)
Base Communications
Motor Transport Oper&Maint
General Engineering Spt
Other Personnel Spt - Mess Hall
Other Personnel Spt - Cash Sales,
Management Fee
FECA

b. Funding Source. If data shown on Table 1A reflects more than one appropriation, then please provide a break out of the total shown for the "3. Grand-Total" line, by appropriation:

Appropriation	Amount ($000)
N/A	

c. Table 1B - Base Operating Support Costs (DBOF Overhead). This Table should be submitted for all current DBOF activities. Costs reported should reflect BOS costs supporting the DBOF activity itself (usually included in the G&A cost of the activity). For DBOF activities which are tenants on another installation, total cost of BOS incurred by the tenant activity for itself should be shown on this table. It is recognized that differences exist among DBOF activity groups regarding the costing of base operating support: some groups reflect all such costs only in general and administrative (G&A), while others spread them between G&A and production overhead. Regardless of the costing process, all such costs should be included on Table 1B. The Minor Construction portion of the FY 1996 capital budget should be included on the appropriate line. Military personnel costs (at civilian equivalency rates) should also be included on the appropriate lines of the table. Please ensure that individual lines of the table do not include duplicate costs. Also ensure that there is no duplication between data provided on Table 1A. and 1B. These two tables must be mutually exclusive, since in those cases where both tables are submitted for an activity, the two tables will be added together to estimate total BOS costs at the activity. Add additional lines to the table (following line 2l., as necessary, to identify any additional cost elements not currently shown). **Leave shaded areas of table blank.**

Other Notes: All costs of operating the five Major Range Test Facility Bases at DBOF activities (even if direct RDT&E funded) should be included on Table 1B. Weapon Stations should include underutilized plant capacity costs as a DBOF overhead "BOS expense" on Table 1B..

DATA CALL 66
INSTALLATION RESOURCES

Table 1B - Base Operating Support Costs (DBOF Overhead)			
Activity Name: HQBN, HH		**UIC: 67353**	
Category	**FY 1996 Net Cost From UC/FUND-4 ($000)**		
	Non-Labor	**Labor**	**Total**
1. Real Property Maintenance Costs:	N/A	N/A	N/A
1a. Real Property Maintenance (>$15K)	N/A	N/A	N/A
1b. Real Property Maintenance (<$15K)	N/A	N/A	N/A
1c. Minor Construction (Expensed)	N/A	N/A	N/A
1d. Minor Construction (Capital Budget)	N/A	N/A	N/A
1c. Sub-total 1a. through 1d.	N/A	N/A	N/A
2. Other Base Operating Support Costs:	N/A	N/A	N/A
2a. Command Office	N/A	N/A	N/A
2b. ADP Support	N/A	N/A	N/A
2c. Equipment Maintenance	N/A	N/A	N/A
2d. Civilian Personnel Services	N/A	N/A	N/A
2e. Accounting/Finance	N/A	N/A	N/A
2f. Utilities	N/A	N/A	N/A
2g. Environmental Compliance	N/A	N/A	N/A
2h. Police and Fire	N/A	N/A	N/A
2i. Safety	N/A	N/A	N/A
2j. Supply and Storage Operations	N/A	N/A	N/A
2k. Major Range Test Facility Base Costs	N/A	N/A	N/A
2l. Other (Specify)	N/A	N/A	N/A
2m. Sub-total 2a. through 2l:	N/A	N/A	N/A
3. Depreciation	N/A	N/A	N/A
4. Grand Total (sum of 1c., 2m., and 3.) :	N/A	N/A	N/A

DATA CALL 66
INSTALLATION RESOURCES

2. Services/Supplies Cost Data. The purpose of Table 2 is to provide information about projected **FY 1996** costs for the purchase of services and supplies by the activity. **(Note: Unlike Question 1 and Tables 1A and 1B, above, this question is not limited to overhead costs.)** The source for this information, where possible, should be either the NAVCOMPT OP-32 Budget Exhibit for O&M activities or the NAVCOMPT UC/FUND-1/IF-4 exhibit for DBOF activities. Information must reflect FY 1996 budget data supporting the FY 1996 NAVCOMPT Budget Submit. Break out cost data by the major sub-headings identified on the OP-32 or UC/FUND-1/IF-4 exhibit, disregarding the sub-headings on the exhibit which apply to civilian and military salary costs and depreciation. Please note that while the OP-32 exhibit aggregates information by budget activity, this data call requests OP-32 data for the activity responding to the data call. Refer to NAVCOMPTINST 7102.2B of 23 April 1990, Subj: Guidance for the Preparation, Submission and Review of the Department of the Navy (DON) Budget Estimates (DON Budget Guidance Manual) with Changes 1 and 2 for more information on categories of costs identified. Any rows that do not apply to your activity may be left blank. However, totals reported should reflect all costs, exclusive of salary and depreciation.

Table 2 - Services/Supplies Cost Data

Activity Name: HQBN, HH	**UIC: 67353**
Cost Category	**FY 1996 Projected Costs ($000)**
Travel:	45
Material and Supplies (including equipment):	479
Industrial Fund Purchases (other DBOF purchases):	0
Transportation:	0
Other Purchases (Contract support, etc.):	3,362
Total:	3,886

DATA CALL 66
INSTALLATION RESOURCES

3. Contractor Workyears.

a. **On-Base Contract Workyear Table.** Provide a projected estimate of the number of contract workyears expected to be **performed "on base"** in support of the installation during FY 1996. Information should represent an annual estimate on a full-time equivalency basis. Several categories of contract support have been identified in the table below. While some of the categories are self-explanatory, please note that the category "mission support" entails management support, labor service and other mission support contracting efforts, e.g., aircraft maintenance, RDT&E support, technical services in support of aircraft and ships, etc.

Table 3 - Contract Workyears	
Activity Name: HQBN, HH	**UIC: 67353**
Contract Type	**FY 1996 Estimated Number of Workyears On-Base**
Construction:	0
Facilities Support:	14.1
Mission Support:	31.26
Procurement:	0
Other:*	0
Total Workyears:	45.36

* **Note:** Provide a brief narrative description of the type(s) of contracts, if any, included under the "Other" category.

b. Potential Disposition of On-Base Contract Workyears. If the mission/functions of your activity were relocated to another site, what would be the anticipated disposition of the **on-base contract workyears** identified in Table 3.?

1) Estimated number of contract workyears which would be transferred to the receiving site (This number should reflect the number of jobs which would in the future be contracted for at the receiving site, not an estimate of the number of people who would move or an indication that work would necessarily be done by the same contractor(s)):

45.36

2) Estimated number of workyears which would be eliminated:

0

3) Estimated number of contract workyears which would remain in place (i.e., contract would remain in place in current location even if activity were relocated outside of the local area):

0

DATA CALL 66
INSTALLATION RESOURCES

c. "Off-Base" Contract Workyear Data. Are there any contract workyears located in the local community, but not on-base, which would either be eliminated or relocated if your activity were to be closed or relocated? If so, then provide the following information **(ensure that numbers reported below do not double count numbers included in 3.a. and 3.b., above)**:

No. of Additional Contract Workyears Which Would Be Eliminated	General Type of Work Performed on Contract (e.g., engineering support, technical services, etc.)
.26	MOTOR TRANPORT MAINTENANCE

No. of Additional Contract Workyears Which Would Be Relocated	General Type of Work Performed on Contract (e.g., engineering support, technical services, etc.)
.26	MOTOR TRANSPORT MAINTENANCE

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DATA CALL: 66

ACTIVITY: HENDERSON HALL

PAGE (S): ALL

BSWG REVIEW OFFICIAL

W. J. WALLENHORST
NAME (Please type or print)

Fiscal Division
Title

Signature

21 OCT 1994
Date

DATA CALL 66
HENDERSON HALL

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print

Signature

Title

Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type of print

Signature

Title

Date

Activity

In certify that the information herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

NAME (Please type or print

Signature

Title

Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

NAME J.A. BRABHAM (Please type or print
DEPUTY CHIEF OF STAFF FOR
INSTALLATIONS AND LOGISTICS

Signature

Title

21 OCT 94

Date

Document Separator

509

R

DATA CALL 64

CONSTRUCTION COST AVOIDANCES

Table 1: Military Construction (MILCON) Projects (Excluding Family Housing Construction Projects)

Installation Name:	**ARLINGTON VA HQMC**
Unit Identification Code (UIC):	**M67353**
Major Claimant:	**MARCORPS**

Project FY	Project No.	Description	Appn	Project Cost Avoid ($000)
2001	005	PUBLIC WORKS COMPLEX	MCON	1,120
		Sub-Total - 2001		**1,120**
		Grand Total		**1,120**

(Revised 9 Dec 94) *(* - Cost Avoidance is less than project programmed amount)* *(Page 9)*

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

J. E. BUFFINGTON, RADM, CEC, USN
NAME (Please type or print)

Signature

COMMANDER
Title

12/9/94
Date

NAVAL FACILITIES ENGINEERING COMMAND
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

W. A. EARNER
NAME (Please type or print)

Signature

Title

12/9/94
Date

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MICHAEL D. THORNTON
NAME (Please type or print)

Signature

CDR, CEC, USN
Title

9 Dec 94
Date

MILCON PROGRAMMING DIVISION
Division

NAVAL FACILITIES ENGINEERING COMMAND
Activity

Document Separator

DATA CALL 64

CONSTRUCTION COST AVOIDANCES

Table 1: Military Construction (MILCON) Projects (Excluding Family Housing Construction Projects)

Installation Name:	ARLINGTON VA HQMC
Unit Identification Code (UIC):	M67353 #509
Major Claimant:	MARCORPS

Project FY	Project No.	Description	Appn	Project Cost Avoid ($000)
2001	005	PUBLIC WORKS COMPLEX	MCON	1,120
		Sub-Total - 2001		**1,120**
		Grand Total		**1,120**

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

J. E. BUFFINGTON, RADM, CEC, USN
NAME (Please type or print)

Signature

COMMANDER
Title

7/13/94
Date

NAVAL FACILITIES ENGINEERING COMMAND
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

W. A. EARNER
NAME (Please type or print)

Signature

Title

7/18/94
Date

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MARK E. DONALDSON
NAME (Please type or print)

Signature

CDR, CEC, USN
Title

12 July 1994
Date

MILCON PROGRAMMING DIVISION
Division

FACILITIES PROGRAMMING AND CONSTRUCTION DIRECTORATE
Department

NAVAL FACILITIES ENGINEERING COMMAND
Activity

Enclosure (1)

BRAC DATA CALL NUMBER 64
CONSTRUCTION COST AVOIDANCE

Information on cost avoidance which could be realized as the result of cancellation of on-going or programmed construction projects is provided in Tables 1 (MILCON) and 2 (FAMILY HOUSING). These tables list MILCON/FAMILY HOUSING projects which fall within the following categories:

1. all programmed construction projects included in the FY1996 - 2001 MILCON/FAMILY HOUSING Project List,

2. all programmed projects from FY1995 or earlier for which cost avoidance could still be obtained if the project were to be canceled by 1 OCT 1995, and,

3. all programmed BRAC MILCON/FAMILY HOUSING projects for which cost avoidance could still be obtained if the project were to be canceled by 1 OCT 1995.

Projects listed in Tables 1 and 2 with potential cost avoidance were determined as meeting any one of the following criteria:

Projects with projected Work in Place (WIP) less than 75% of the Current Working Estimate (CWE) as of 1 OCT 1995 .

Projects with projected completion dates or Beneficial Occupancy Dates subsequent to 31 March 1996.

Projects with projected CWE amount greater than $15M.

The estimated cost avoidance for projects terminated after construction award would be approximately one-half of the CWE for the remaining work. Close-out, claims and other termination costs can consume the other half.

Document Separator

CAPACITY ANALYSIS:
DATA CALL WORK SHEET FOR
ADMINISTRATIVE ACTIVITY: HQBN HQMC HENDERSON HALL
ACTIVITY UIC: 67353

Category ..... Personnel Support
Sub-category .... Administrative Activities

**********If any responses are classified, attach **********
**********separate classified annex.**********

TABLE OF CONTENTS

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2. Space Allocated to Functions	4
3. Space Available for Expansion	7
4. Expansion Potential	7
5. Changes to space, personnel, or mission.	8
6. Housing and Messing	9

UIC: M67353

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

In responding to the questions in this data dall, assume previous BRAC closures and realignments are implemented on schedule.

1. **Historical and Projected Workloads.** Use the following table to describe the historical and currently projected workload for this site in terms of funding and workyears. Assume that BRAC 91 and BRAC 93 closures and realignments are implemented on schedule. Dollar amounts should be stated in then-year dollars. FY 1994 data should be as of 31 December 1993.

Information required		FY1989	FY1990	FY1991	Fy1992	FY1993	FY1994
Total funds budgeted ($K)		3,039 #1	3,468 #1	3,468 #1	3,289 #1	3,289 #1	4,784 #1
Total funds received ($K) #4		4,237	4,045	4,566	4,955	4,729	4,816
Budgeted In-House Workyears	Civ #5	46	47	47	36	36	28
	Mil	*253	*253	*253	*253	*253	*253
Actual In-House Workyears	Civ #5	34.39	32	31.32	35.44	31.68	32.04
	Mil	*253	*253	*253	*253	*253	*253
Budgeted contract personnel in your spaces	Workyears	N/A	N/A	N/A	N/A	N/A	N/A
	Dollars	N/A	N/A	N/A	N/A	N/A	N/A
Actual Contract Personnel in Your spaces	Workyears	N/A	N/A	N/A	N/A	N/A	N/A
	Dollars	N/A	N/A	N/A	N/A	N/A	N/A
Other Govt. Non-Payroll Personel in your spaces		N/A	N/A	N/A	N/A	N/A	N/A
		N/A	N/A	N/A	N/A	N/A	N/A

NOTE:

1. Represents within O&M financial ceiling. Does not include deficiencies nor fund requirements from HQMC centrally managed programs.

2. Amount requested in POM (no finicial ceiling). Does not include requirements from HQMC centrally managed

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

program.

3. Not available - have no budget data regarding these outyears.

4. Includes funds received as of 30 Sep of the applicable fiscal year that are currently within that fiscal year's budget base as well as any increments be built into the budget base. Does not include non-recurring funds received outside of our budget base such as one-time funding from HQMC sponsored programs as well as funds provided to support on-going centrally managed/centrally budget programs. Also not included are reimbursable funds associated with reimbursable billets and programs (DOD funded)

This information is provided below.

	FY89	FY90	FY91	FY92	FY93	FY94
Direct (1 time & centrally managed)	1,528	2,311	1,554	978	764	484
Reimb.	11	17	39	174	311	289
Unfunded Reimb	-	-	-	3	3	2
Real Property Maint,Defense (RPMD) funds						
- (transferred from budget base, subsequently transferred back)	-	-	-	-	104	-
- Other RPMD	-	-	-	-	466	-

5. Includes direct budgeted/funded workyears only. Reimbursable actual workyear data are as follows:

FY89	FY90	FY91	FY92	FY93	FY94
0	0	.99	2.93	5.96	5.96

* This figure reflects current T/O multiplied by (1) workyear.

UIC: M67353

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

Historical and Projected Workloads. (Continued)

Information required		FY1995	FY1996	FY1997	FY1998	FY1999	FY2000	FY2001
Total funds budgeted ($K)		4,797 #1	4,920 #2	4,920 #2	#3	#3	#3	#3
Total funds received ($K)								
Budgeted In-House Workyears	Civ	28	30	30	#3	#3	#3	#3
	Mil	*253	*253	*253	*253	*253	*253	*253
Actual In-House Workyears	Civ	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Mil	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Budgeted contract personnel in your spaces	Workyears	N/A						
	Dollars	N/A						
Actual Contract Personnel in Your spaces	Workyears	N/A						
	Dollars	N/A						
Other Govt. Non-payroll Personnel in Your spaces	Workyears	N/A						
	Dollars	N/A						

NOTE:

1. Represents within O&M financial ceiling. Does not include deficiencies nor fund requirements from HQMC centrally managed programs.

2. Amount requested in POM (no finicial ceiling). Does not include requirements from HQMC centrally managed program.

3. Not available - have no budget data regarding these outyears.

* This figure reflects current T/O multiplied by (1) workyear.

UIC: M67353

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

2. **Personnel and space allocated to functions.** In the following table indicate the amount of space actually utilized by civilian, military, and on-site contractor personnel for these functions as of 31 December 1993. The totals should reflect all space used for administrative support. Space should be limited to occupiable space. Installation space does not include area for elevators, stairwells, mechanical/electrical rooms, bathrooms, and exterior wall thickness.

Function	Installation space (KSF)			
	Adequate	Substandard	Inadequate	Total
Management		1.0		1.0
Comptroller		1.7		1.7
Human resources		2.9		2.9
Administrative services	11.2			11.2
Audio/visual services	6.5			6.5
Automated data processing/automation services	N/A			
Civilian personnel services	N/A			
Clubs			8.9	8.9
Communications services	N/A			
Community support services	37.6			37.6
Confinement and detention centers	N/A			
Custodial services	N/A			

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

Function	Installation space (KSF)			
	Adequate	Substandard	Inadequate	Total
Education services	1.5			1.5
Engineering support		.4		.4
Equipment operation, maintenance, and repair		.7		.7
Explosive ordnance	N/A			
Facilities and real property support		.4		.4
Facility maintenance and repair		.7		.7
Finance and accounting		1.5		1.5
Food services	7.6			7.6
Health services	N/A			
Housing and lodging services	134.0			134.0
Information services	.25			.25
Installation retail supply and storage operations	73.6			73.6
Laundry and dry cleaning	N/A			
Legal services	N/A			
Military personnel support	6.5			6.5
Mobilization support	N/A			

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

Function	Installation space (KSF)			
	Adequate	Substandard	Inadequate	Total
Mortuary services	N/A			
Printing and reproduction	N/A			
Purchasing and contracting services	1.5			1.5
Refuse collection and disposal	N/A			
Resource management		1.0		1.0
Training services	1.1			1.1
Transportation services	1.9			1.9
Utilities	N/A			
Weather service	N/A			
Other support	41.7			41.7
Totals	324.95	13.2	16.1	354.25

NOTE: In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means".

UIC: M67353

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

3. **Space available for expansion.** In the following table indicate space available for expansion. NONE

Building type	NAVFAC (P-80) category code	Installation space (KSF)			
		Adequate	Sub-standard	In-adequate	Total
Administrative facilities	610	0	0	0	0
Administrative structures - underground	620	0	0	0	0
Total		0	0	0	0

4. **Expansion Potential.** If space is available for expansion as shown in the table described in question #3, answer the following questions. N/A

a. What are the appropriate expansion uses of the available space for performing administrative support functions? N/A

b. Are there any constraints such as parking, utilities, other environmental concerns that limit the potential for using available space by adding or expanding functions at this site? N/A

c. How much space reported in Question #3 above is currently available at minimal or no configuration costs. (Provide answer in thousands of square feet.) N/A

UIC: M67353

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

5. **Changes to space, personnel, or mission.** Since 1988 has there been any changes to space, personnel, or mission at your activity that directly and significantly impact the number of workyears performed? If so, explain below and give details (including numbers of personnel, square feet, etc.).

In FY93, two Disbursing/Finance appropriated fund civilian billets were capatilized by the Defense Finance and Accounting Services (DFAS) which reduced the Battalion workyears by two in FY93 and the outyears. HQBN provides administrative space to DFAS personnel via an Interservice Support Agreement. The impact of downsizing on the quality of life programs and supporting personnel in the Family Service Center (FSC) has resulted in an increase over the years from two contract Information & Referral billets to seven fulltime (six reimbursable), 2 part time graduate students and two HQMC sponsored part time billets. FSC programs are: Family Advocacy, to include crisis intervention, individual & marital counseling, suicide prevention, etc.; Exceptional Family Member Program; Transition and Employment Assistance Program, Relocation Assstance, Child Care Resource & Referral Program, Financial Counseling; Family Readiness Program; Key Volunteer Network Program; Marine New Parent Support Program and the Graduate Student Intern Program. These programs were established by Public Law, Congressional Mandate, Department of Defense Directives, Secretary of the Navy Instructions, and Marine Corps Orders. Additionally, space to accommodate the increase in staffing, has gone from 1,400 square feet to 3,100 square feet.

UIC: M67353

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

6. **Housing and Messing**

a. Provide data on the BOQs and BEQs assigned to your current plant account. The desired unit of measure for this capacity is people housed. Use CCN to differentiate between pay grades, i.e., E1-E4, E5-E6, E7-E9, CWO-O2, O3 and above.

Facility Type, Bldg. # & CCN	Total No. of Beds	Total No. of Rooms	Adequate		Substandard		Inadequate	
			Beds	Sq Ft	Beds	Sq Ft	Beds	Sq Ft
BEQ BLD 25 72113	72	72	72	34,400				
BEQ BLD 25 72112	90	45	90	11,400				
BEQ BLD 25 72111	346	116	346	67,500				

b. In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information:
N/A

(1) FACILITY TYPE/CODE:
(2) WHAT MAKES IT INADEQUATE?
(3) WHAT USE IS BEING MADE OF THE FACILITY?
(4) WHAT IS THE COST TO UPGRADE THE FACILITY TO SUBSTANDARD?
(5) WHAT OTHER USE COULD BE MADE OF THE FACILITY AND AT WHAT COST?
(6) CURRENT IMPROVEMENT PLANS AND PROGRAMMED FUNDING:
(7) HAS THIS FACILITY CONDITION RESULTED IN C3 OR C4 DESIGNATION ON YOUR BASEREP?

UIC: M67353

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

c. Provide data on the BOQs and BEQs projected to be assigned to your plant account in FY 1997. The desired unit of measure for this capacity is people housed. Use CCN to differentiate between pay grades, i.e., E1-E4, E5-E6, E7-E9, CWO-O2, O3 and above. Note: Same as currently assigned, FY94.

Facility Type, Bldg. # & CCN	Total No. of Beds	Total No. of Rooms	Adequate		Substandard		Inadequate	
			Beds	Sq Ft	Beds	Sq Ft	Beds	Sq Ft
BEQ BLD 25 72113	72	72	72	34,400				
BEQ BLD 25 72112	90	45	90	11,400				
BEQ BLD 25 72111	346	116	346	67,500				

d. In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information:

N/A

(1) FACILITY TYPE/CODE:
(2) WHAT MAKES IT INADEQUATE?
(3) WHAT USE IS BEING MADE OF THE FACILITY?
(4) WHAT IS THE COST TO UPGRADE THE FACILITY TO SUBSTANDARD?
(5) WHAT OTHER USE COULD BE MADE OF THE FACILITY AND AT WHAT COST?
(6) CURRENT IMPROVEMENT PLANS AND PROGRAMMED FUNDING:
(7) HAS THIS FACILITY CONDITION RESULTED IN C3 OR C4 DESIGNATION ON YOUR BASEREP?

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

e. Provide data on the messing facilities assigned to your current plant account.

Facility Type, CCN and Bldg. #	Total Sq. Ft.	Adequate		Substandard		Inadequate		Avg # Noon Meals Served
		Seats	Sq Ft	Seats	Sq Ft	Seats	Sq Ft	
Messhall BLD 25 72145	7600	277	7600					

f. In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information:
N/A

(1) FACILITY TYPE/CODE:
(2) WHAT MAKES IT INADEQUATE?
(3) WHAT USE IS BEING MADE OF THE FACILITY?
(4) WHAT IS THE COST TO UPGRADE THE FACILITY TO SUBSTANDARD?
(5) WHAT OTHER USE COULD BE MADE OF THE FACILITY AND AT WHAT COST?
(6) CURRENT IMPROVEMENT PLANS AND PROGRAMMED FUNDING:
(7) HAS THIS FACILITY CONDITION RESULTED IN C3 OR C4 DESIGNATION ON YOUR BASEREP?

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

g. Provide data on the messing facilities projected to be assigned to your plant account in FY 1997. Note: Same as currently assigned, FY94

Facility Type, CCN and Bldg. #	Total Sq. Ft.	Adequate		Substandard		Inadequate		Avg # Noon Meals Served
		Seats	Sq Ft	Seats	Sq Ft	Seats	Sq Ft	
Messhall BLD 25 72145	7600	277	7600					

h. In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information:
N/A

(1) FACILITY TYPE/CODE:
(2) WHAT MAKES IT INADEQUATE?
(3) WHAT USE IS BEING MADE OF THE FACILITY?
(4) WHAT IS THE COST TO UPGRADE THE FACILITY TO SUBSTANDARD?
(5) WHAT OTHER USE COULD BE MADE OF THE FACILITY AND AT WHAT COST?
(6) CURRENT IMPROVEMENT PLANS AND PROGRAMMED FUNDING:
(7) HAS THIS FACILITY CONDITION RESULTED IN C3 OR C4 DESIGNATION ON YOUR BASEREP?

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print

Signature

Title

Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type of print

Signature

Title

Date

Activity

In certify that the information herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

NAME (Please type or print

Signature

Title

Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

R. K. RIGGS
Acting Deputy Chief of Staff
for Installations and Logistics

NAME (Please type or print

Signature

16 JUN 1994

Title

Date

BRAC-95 CERTIFICATION

Reference: SECNAV NOTE 11000 dtd 8 Dec 93

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

R. A. COTE, JR.
NAME (Please type of print)

RACote
Signature

Commanding Officer
Title

31 MAY 1994
Date

HQBN , HQMC, HH
Activity

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Activity Identification: Please complete the following table, identifying the activity for which this response is being submitted.

Activity Name:	Headquarters Battalion, Headquarters, U.S. Marine Corps, Henderson Hall, Arlington, VA
UIC:	67353
Major Claimant:	Headquarters, United States Marine Corps

General Instructions/Background:

Information requested in this data call is required for use by the Base Structure Evaluation Committee (BSEC), in concert with information from other data calls, to analyze both the impact that potential closure or realignment actions would have on a local community and the impact that relocations of personnel would have on communities surrounding receiving activities. In addition to Cost of Base Realignment Actions (COBRA) analyses which incorporate standard Department of the Navy (DON) average cost factors, the BSEC will also be conducting more sophisticated economic and community infrastructure analyses requiring more precise, activity-specific data. For example, activity-specific salary rates are required to reflect differences in salary costs for activities with large concentrations of scientists and engineers and to address geographic differences in wage grade salary rates.
Questions relating to "Community Infrastructure" are required to assist the BSEC in evaluating the ability of a community to absorb additional employees and functions as the result of relocation from a closing or realigning DON activity.

Due to the varied nature of potential sources which could be used to respond to the questions contained in this data call, a block appears after each question, requesting the identification of the source of data used to respond to the question. To complete this block, identify the source of the data provided, including the appropriate references for source documents, names and organizational titles of individuals providing information, etc. Completion of this "Source of Data" block is critical since some of the information requested may be available from a non-DoD source such as a published document from the local chamber of commerce, school board, etc. Certification of data obtained from a non-DoD source is then limited to certifying that the information contained in the data call response is an accurate and complete representation of the information obtained from the source. Records must be retained

by the certifying official to clearly document the source of any non-DoD information submitted for this data call.
General Instructions/Background (Continued):

The following notes are provided to further define terms and methodologies used in this data call. Please ensure that responses consistently follow this guidance:

Note 1: Throughout this data call, the term **"activity"** is used to refer to the DON installation that is the addressee for the data call.

Note 2: Periodically throughout this data call, questions will include the statement that the response should refer to the **"area defined in response to question 1.b., (page 3)"**. Recognizing that in some large metropolitan areas employee residences may be scattered among many counties or states, **the scope of the "area defined" may be limited to the sum of:**

- **those counties that contain government (DoD) housing units (as identified in 1.b.2)), and,**
- **those counties closest to the activity which, in the aggregate, include the residences of 80% or more of the activity's employees.**

Note 3: Responses to questions referring to **"civilians"** in this data call should reflect **federal civil service appropriated fund employees.**

1. Workforce Data

a. Average Federal Civilian Salary Rate. Provide the projected FY 1996 average gross annual appropriated fund civil service salary rate for the activity identified as the addressee in this data call. This rate should include all cash payments to employees, and exclude non-cash personnel benefits such as employer retirement contributions, payments to former employees, etc.

Average Appropriated Fund Civilian Salary Rate:	$37,220

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Source of Data (1.a. Salary Rate): CURRENT SALARIES ADJUSTED FOR UNKNOWN/ANTICIPATED INCREASES (STEP AND/OR GRADE).

b. Location of Residence. Complete the following table to identify where employees live. Data should reflect current workforce.

1) Residency Table. Identify residency data, by county, for both military and civilian (civil service) employees working at the installation (including, for example, operational units that are homeported or stationed at the installation). For each county listed, also provide the estimated average distance from the activity, in miles, of employee residences and the estimated average length of time to commute one-way to work. For the purposes of displaying data in the table, any county(s) in which 1% or fewer of the activity's employees reside may be consolidated as a single line entry in the table, titled "Other".

County of Residence	State	No. of Employees Residing in County		Percentage of Total Employees	Average Distance From Base (Miles)	Average Duration of Commute (Minutes)
		Military	Civilian			
ARLINGTON	VA	142	6	50%	5	15
FAIRFAX	VA	26	13	13%	14	31
ALEXANDRIA	VA	15	1	5%	9	22
PRINCE WILLIAM	VA	40	6	16%	24	47
STAFFORD	VA	3	3	2%	46	70
WASHINGTON	DC	7	4	4%	10	25
PRINCE GEORGES	MD	10	2	4%	16	24
OTHER	MD/ VA/ WVA	10	6	6%	53	75
N/A	N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A	N/A

NOTE: Total civilian count includes 2 DFAS employees

Source of Data (1.c. Metro Areas): U. S. CENSUS BUREAU

d. Age of Civilian Workforce. Complete the following table, identifying the age of the activity's **civil service** workforce.

Age Category	Number of Employees	Percentage of Employees
16 - 19 Years	-0-	0
20 - 24 Years	-0-	0
25 - 34 Years	10	26
35 - 44 Years	12	31
45 - 54 Years	15	38
55 - 64 Years	2	5
65 or Older	-0-	0
TOTAL	39	100 %

Source of Data (1.d.) Age Data): SURVEY

e. Education Level of Civilian Workforce

1) Education Level Table. Complete the following table, identifying the education level of the activity's civil service workforce.

Last School Year Completed	Number of Employees	Percentage of Employees
8th Grade or less	-0-	0
9th through 11th Grade	3	8
12th Grade or High School Equivalency	6	15
1-3 Years of College	17	44
4 Years of College (Bachelors Degree)	5	13
5 or More Years of College (Graduate Work)	8	20
TOTAL	39	100 %

2) Degrees Achieved. Complete the following table for the activity's civil service workforce. Identify the number of employees with each of the following degrees, etc. To avoid double counting, only identify the highest degree obtained by a worker (e.g., if an employee has both a Master's Degree and a Doctorate, only include the employee under the category "Doctorate").

Degree	Number of Civilian Employees
Terminal Occupation Program - Certificate of Completion, Diploma or Equivalent (for areas such as technicians, craftsmen, artisans, skilled operators, etc.)	10
Associate Degree	4
Bachelor Degree	4
Masters Degree	7
Doctorate	1

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Source of Data (1.e.1) and 2) Education Level Data): SURVEY

f. Civilian Employment By Industry. Complete the following table to identify by "industry" the type of work performed by **civil service** employees at the activity. The intent of this table is to attempt to stratify the activity civilian workforce using the same categories of industries used to identify private sector employment. Employees should be categorized based on their primary duties. Additional information on categorization of private sector employment by industry can be found in the Office of Management and Budget Standard Industrial Classification (SIC) Manual. However, you do not need to obtain a copy of this publication to provide the data requested in this table.

Note the following specific guidance regarding the "Industry Type" codes in the first column of the table: Even though categories listed may not perfectly match the type of work performed by civilian employees, please attempt to assign each civilian employee to one of the "Industry Types" identified in the table. However, only use the Category 6, "Public Administration" sub-categories when none of the other categories apply. Retain supporting data used to construct this table at the activity-level, in case questions arise or additional information is required at some future time. **Leave shaded areas blank.**

Industry	SIC Codes	No. of Civilians	% of Civilians
1. Agriculture, Forestry & Fishing	01-09	0	0
2. Construction (includes facility maintenance and repair)	15-17	16	41.0
3. Manufacturing (includes Intermediate and Depot level maintenance)	20-39		
3a. Fabricated Metal Products (include ordnance, ammo, etc.)	34	0	0
3b. Aircraft (includes engines and missiles)	3721 et al	0	0
3c. Ships	3731	0	0
3d. Other Transportation (includes ground vehicles)	various	0	0

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Industry	SIC Codes	No. of Civilians	% of Civilians
3e. Other Manufacturing not included in 3a. through 3d.	various	0	0
Sub-Total 3a. through 3e.	20-39	0	0
4. Transportation/Communications/Utilities	40-49		
4a. Railroad Transportation	40	0	0
4b. Motor Freight Transportation & Warehousing (includes supply services)	42	0	0
4c. Water Transportation (includes organizational level maintenance)	44	0	0
4d. Air Transportation (includes organizational level maintenance)	45	0	0
4e. Other Transportation Services (includes organizational level maintenance)	47	0	0
4f. Communications	48	0	0
4g. Utilities	49	0	0
Sub-Total 4a. through 4g.	40-49	0	0
5. Services	70-89		
5a. Lodging Services	70	0	0
5b. Personal Services (includes laundry and funeral services)	72	0	0
5c. Business Services (includes mail, security guards, pest control, photography, janitorial and ADP services)	73	1	2.6
5d. Automotive Repair and Services	75	0	0

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Industry	SIC Codes	No. of Civilians	% of Civilians
5e. Other Misc. Repair Services	76	0	0
5f. Motion Pictures	78	0	0
5g. Amusement and Recreation Services	79	4	10.2
5h. Health Services	80	0	0
5i. Legal Services	81	0	0
5j. Educational Services	82	1	2.6
5k. Social Services	83	9	23.1
5l. Museums	84	0	0
5m. Engineering, Accounting, Research & Related Services (includes RDT&E, ISE, etc.)	87	0	0
5n. Other Misc. Services	89	0	0
Sub-Total 5a. through 5n.:	70-89	15	38.5
6. Public Administration	91-97		
6a. Executive and General Government, Except Finance	91	7	17.9
6b. Justice, Public Order & Safety (includes police, firefighting and emergency management)	92	1	2.6
6c. Public Finance	93	0	0
6d. Environmental Quality and Housing Programs	95	0	0
Sub-Total 6a. through 6d.	N/A	8	20.5
TOTAL		39	100 %

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Source of Data (1.f.) Classification By Industry Data): CPMO CURRENT LIST OF FUNDED BILLETS - DIRECT AND REIMBURSABLE

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g. Civilian Employment by Occupation. Complete the following table to identify the types of "occupations" performed by **civil service** employees at the activity. Employees should be categorized based on their primary duties. Additional information on categorization of employment by occupation can be found in the Department of Labor Occupational Outlook Handbook. However, you do not need to obtain a copy of this publication to provide the data requested in this table.

Note the following specific guidance regarding the "Occupation Type" codes in the first column of the table: Even though categories listed may not perfectly match the type of work performed by civilian employees, please attempt to assign each civilian employee to one of the "Occupation Types" identified in the table. Refer to the descriptions immediately following this table for more information on the various occupational categories. Retain supporting data used to construct this table at the activity-level, in case questions arise or additional information is required at some future time. **Leave shaded areas blank.**

Occupation	Number of Civilian Employees	Percent of Civilian Employees
1. Executive, Administrative and Management	10	25.6
2. Professional Specialty		
2a. Engineers	0	0
2b. Architects and Surveyors	0	0
2c. Computer, Mathematical & Operations Research	1	2.6
2d. Life Scientists	0	0
2e. Physical Scientists	0	0
2f. Lawyers and Judges	0	0
2g. Social Scientists & Urban Planners	0	0
2h. Social & Recreation Workers	12	30.8
2i. Religious Workers	0	0
2j. Teachers, Librarians & Counselors	0	0
2k. Health Diagnosing Practitioners (Doctors)	0	0

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Occupation	Number of Civilian Employees	Percent of Civilian Employees
2l. Health Assessment & Treating(Nurses, Therapists, Pharmacists, Nutritionists, etc.)	0	0
2m. Communications	0	0
2n. Visual Arts	0	0
Sub-Total 2a. through 2n.:	13	33.3
3. Technicians and Related Support		
3a. Health Technologists and Technicians	0	0
3b. Other Technologists	0	0
Sub-Total 3a. and 3b.:	0	0
4. Administrative Support & Clerical	2	5.1
5. Services		
5a. Protective Services (includes guards, firefighters, police)	1	2.6
5b. Food Preparation & Service	0	0
5c. Dental/Medical Assistants/Aides	0	0
5d. Personal Service & Building & Grounds Services (includes janitorial, grounds maintenance, child care workers)	0	0
Sub-Total 5a. through 5d.	1	2.6
6. Agricultural, Forestry & Fishing	0	0
7. Mechanics, Installers and Repairers	13	33.3
8. Construction Trades	0	0
9. Production Occupations	0	0
10. Transportation & Material Moving	0	0

Occupation	Number of Civilian Employees	Percent of Civilian Employees
11. Handlers, Equipment Cleaners, Helpers and Laborers (not included elsewhere)	0	0
TOTAL	39	100 %

Source of Data (1.g.) Classification By Occupation Data): CPMO CURRENT LIST OF FUNDED BILLETS - DIRECT AND REIMBURSABLE

Description of Occupational Categories used in Table 1.g. The following list identifies public and private sector occupations included in each of the major occupational categories used in the table. Refer to these examples as a guide in determining where to allocate **appropriated fund civil service jobs** at the activity.

1. **Executive, Administrative and Management.** Accountants and auditors; administrative services managers; budget analysts; construction and building inspectors; construction contractors and managers; cost estimators; education administrators; employment interviewers; engineering, science and data processing managers; financial managers; general managers and top executives; chief executives and legislators; health services managers; hotel managers and assistants; industrial production managers; inspectors and compliance officers, except construction; management analysts and consultants; marketing, advertising and public relations managers; personnel, training and labor relations specialists and managers; property and real estate managers; purchasing agents and managers; restaurant and food service managers; underwriters; wholesale and retail buyers and merchandise managers.
2. **Professional Specialty.** Use sub-headings provided.
3. **Technicians and Related Support.** Health Technologists and Technicians sub-category - self-explanatory. Other Technologists sub-category includes aircraft pilots; air traffic controllers; broadcast technicians; computer programmers; drafters; engineering technicians; library technicians; paralegals; science technicians; numerical control tool programmers.
4. **Administrative Support & Clerical.** Adjusters, investigators and collectors; bank tellers; clerical supervisors and managers; computer and peripheral equipment operators; credit clerks and authorizers; general office clerks; information clerks; mail clerks and messengers; material recording, scheduling, dispatching and distributing; postal clerks and mail carriers; records clerks; secretaries; stenographers and court reporters; teacher aides; telephone, telegraph and teletype operators; typists, word processors and data entry keyers.
5. **Services.** Use sub-headings provided.
6. **Agricultural, Forestry & Fishing.** Self explanatory.
7. **Mechanics, Installers and Repairers.**Aircraft mechanics and engine specialists; automotive body repairers; automotive mechanics; diesel mechanics; electronic equipment repairers; elevator installers and repairers; farm equipment mechanics; general maintenance mechanics; heating, air conditioning and refrigeration technicians; home appliance and power tool repairers, industrial machinery repairers;

line installers and cable splicers; millwrights; mobile heavy equipment mechanics; motorcycle, boat and small engine mechanics; musical instrument repairers and tuners; vending machine servicers and repairers.

8. **Construction Trades.** Bricklayers and stonemasons; carpenters; carpet installers; concrete masons and terrazzo workers; drywall workers and lathers; electricians; glaziers; highway maintenance; insulation workers; painters and paperhangers; plasterers; plumbers and pipefitters; roofers; sheet metal workers; structural and reinforcing ironworkers; tilesetters.
9. **Production Occupations.** Assemblers; food processing occupations; inspectors, testers and graders; metalworking and plastics-working occupations; plant and systems operators, printing occupations; textile, apparel and furnishings occupations; woodworking occupations; miscellaneous production operations.
10. **Transportation & Material Moving.** Busdrivers; material moving equipment operators; rail transportation occupations; truckdrivers; water transportation occupations.
11. **Handlers, Equipment Cleaners, Helpers and Laborers** (not included elsewhere). Entry level jobs not requiring significant training.

h. Employment of Military Spouses. Complete the following table to provide estimated information concerning **military spouses** who are also employed in the area defined in response to question 1.b., above. **Do not fill in shaded area.**

1. Percentage of Military Employees Who Are Married:	47%
2. Percentage of Military Spouses Who Work Outside of the Home:	73%
3. Break out of Spouses' Location of Employment (Total of rows 3a. through 3d. should equal 100% and reflect the number of spouses used in the calculation of the "Percentage of Spouses Who Work Outside of the Home".	
3a. Employed "On-Base" - Appropriated Fund:	*5%
3b. Employed "On-Base" - Non-Appropriated Fund:	5%
3c. Employed "Off-Base" - Federal Employment:	23%
3d. Employed "Off-Base" - Other Than Federal Employment	67%

*NOTE: Military personnel married to Military personnel.

Source of Data (1.h.) Spouse Employment Data):COMPUTER RECORDS; SERVICE RECORD BOOKS; SURVEY

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2. Infrastructure Data. For each element of community infrastructure identified in the two tables below, rate the community's ability to accommodate the relocation of additional functions and personnel to your activity. Please complete each of the three columns listed in the table, reflecting the impact of various levels of increase (20%, 50% and 100%) in the number of personnel working at the activity (and their associated families). In ranking each category, use one of the following three ratings:

A - Growth can be accommodated with little or no adverse impact to existing community infrastructure and at little or no additional expense.

B - Growth can be accommodated, but will require some investment to improve and/or expand existing community infrastructure.

C - Growth either cannot be accommodated due to physical/environmental limitations or would require substantial investment in community infrastructure improvements.

Table 2.a., "Local Communities": This first table refers to the local community (i.e., the community in which the base is located) and its ability to meet the increased requirements of the installation.

Table 2.b., "Economic Region": This second table asks for an assessment of the infrastructure of the economic region (those counties identified in response to question 1.b., (page 3) - taken in the aggregate) and its ability to meet the needs of additional employees and their families moving into the area.

For both tables, annotate with an asterisk (*) any categories which are wholly supported on-base, i.e., are not provided by the local community. These categories should also receive an A-B-C rating. Answers for these "wholly supported on-base" categories should refer to base infrastructure rather than community infrastructure.

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a. Table A: Ability of the local community to meet the expanded needs of the base.

1) Using the **A - B - C** rating system described above, complete the table below.

Category	20% Increase	50% Increase	100% Increase
Off-Base Housing	A	A	A
Schools - Public	A	A	A
Schools - Private	A	A	A
Public Transportation - Roadways	B	B	B
Public Transportation - Buses/Subways	A	B	B
Public Transportation - Rail	A	B	B
Fire Protection	A	A	B
Police	A	A	A
Health Care Facilities	A	A	A
Utilities:	N/A	N/A	N/A
Water Supply	A	A	A
Water Distribution	A	A	A
Energy Supply	A	B	B
Energy Distribution	A	B	B
Wastewater Collection	A	B	B
Wastewater Treatment	A	B	B
Storm Water Collection	B	B	B
Solid Waste Collection and Disposal	A	A	A
Hazardous/Toxic Waste Disposal	A	A	A
Recreational Activities	A	A	A

Remember to mark with an asterisk any categories which are wholly supported on-base.

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2) For each rating of **"C"** identified in the table on the preceding page, attach a brief narrative explanation of the types and magnitude of improvements required and/or the nature of any barriers that preclude expansion.

N/A

Source of Data (2.a. 1) & 2) - Local Community Table): FACILITY CONSTRUCTION REQUIREMENTS/UTILITY IMPROVEMENTS OVER THE PAST 6YRS; FIRE PROTECTION BASED UPON ISSA WITH MDW & MDW'S MUTUAL AID AGREEMENT WITH ARLINGTON COUNTY; ARLINGTON COUNTY SCHOOLS; ARLINGTON ANNEX CLINIC

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b. Table B: Ability of the region described in the response to question 1.b. (page 3) (taken in the aggregate) to meet the needs of additional employees and their families relocating into the area.

1) Using the **A - B - C** rating system described above, complete the table below.

Category	20% Increase	50% Increase	100% Increase
Off-Base Housing	A	A	A
Schools - Public	A	A	A
Schools - Private	A	A	A
Public Transportation - Roadways	B	B	B
Public Transportation - Buses/Subways	A	B	B
Public Transportation - Rail	A	B	B
Fire Protection	A	A	B
Police	A	A	A
Health Care Facilities	A	A	A
Utilities:	N/A	N/A	N/A
Water Supply	A	A	A
Water Distribution	A	A	A
Energy Supply	A	B	B
Energy Distribution	A	B	B
Wastewater Collection	A	B	B
Wastewater Treatment	A	B	B
Storm Water Collection	B	B	B
Solid Waste Collection and Disposal	A	A	A
Hazardous/Toxic Waste Disposal	A	A	A
Recreation Facilities	A	A	A

Remember to mark with an asterisk any categories which are wholly supported on-base.

2) For each rating of "C" identified in the table on the preceding page, attach a brief narrative explanation of the types and magnitude of improvements required and/or the nature of any barriers that preclude expansion.

N/A

Source of Data (2.b. 1) & 2) - Regional Table):FACILITY CONSTRUCTION REQUIREMENTS/UTILITY IMPROVEMENTS OVER THE PAST 6YRS; FIRE PROTECTION BASED UPON ISSA WITH MDW & MDW'S MUTUAL AID AGREEMENT WITH ARLINGTON COUNTY; ARLINGTON COUNTY SCHOOLS; ARLINGTON ANNEX CLINIC

3. Public Facilities Data:

a. **Off-Base Housing Availability.** For the counties identified in the response to question 1.b. (page 3), in the aggregate, estimate the current average vacancy rate for community housing. Use current data or information identified on the latest family housing market analysis. For each of the categories listed (rental units and units for sale), combine single family homes, condominiums, townhouses, mobile homes, etc., into a single rate:

Rental Units: Prince Georges Co., MD-6%, Montgomery Co., MD-6%, Prince William Co, VA-5%, Fairfax Co., VA-6%, Other (Charles Co. MD)-3.5%

Units for Sale: Prince Georges Co., MD-6%, Montgomery Co., MD-6%, Prince William Co., VA-6%, Fairfax Co., VA-6% Other (Charles Co. MD)-6%

Source of Data (3.a. Off-Base Housing): HOUSING REFERRAL SERVICE FILES; PWC WASHINGTON, DC

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b. **Education.**

1) Information is required on the current capacity and enrollment levels of school systems serving employees of the activity. Information should be keyed to the counties identified in the response to question 1.b. (page 3).

School District	County	Number of Schools			Enrollment		Pupil-to-Teacher Ratio		Does School District Serve Gov't Housing Units? *
		Element-ary	Middle	High	Current	Max. Capacity	Current	Max. Ratio	
ARLINGTON	ARLINGTON	19	5	3	16,669	N/A	16/1	30-35/1	NO
FAIRFAX	FAIRFAX	130	20	20	138,500	N/A	27/1	30-35/1	NO
PRINCE WILLIAM	PRINCE WILLIAM	40	11	7	45,000	N/A	25/1	30-35/1	NO
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

* Answer "Yes" in this column if the school district in question enrolls students who reside in government housing.

Source of Data (3.b.1) Education Table): ARLINGTON/FAIRFAX/PR WILLIAM COUNTY SCHOOLS & COMMUNITY RELATIONS; STANDARDS OF QUALITY FOR PUBLIC SCHOOLS IN VA, VA DEPT OF EDUCATION (EFFECTIVE 7/1/92).

2) Are there any on-base "Section 6" Schools? If so, identify number of schools and current enrollment.

NO

Source of Data (3.b.2) On-Base Schools: HQBN EDUCATION OFFICE

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3) For the counties identified in the response to question 1.b. (page 3), in the aggregate, list the names of undergraduate and graduate colleges and universities which offer certificates, Associate, Bachelor or Graduate degrees :

ARLINGTON COUNTY:

Marymount University; Northern Va Community College

OUT-OF STATE COLLEGES AND UNIVERSITIES LOCATED ON MILITARY INSTALLATIONS IN ARLINGTON COUNTY: Strayer College; Park College (MO); University of Oklahoma (OK); Troy State University (AL); Averett College

OTHER SCHOOLS OPERATING IN ARLINGTON COUNTY: University of Virginia; Virginia Techinical Institute

FAIRFAX COUNTY:

George Mason University; Northern Virginia Community College

OUT-OF STATE COLLEGES AND UNIVERSITIES LOCATED ON MILITARY INSTALLATIONS IN FAIRFAX COUNTY: George Washington University (DC) - Ft Belvoir; University of Maryland (MD) - Ft Belvoir; Catholic University (DC) - Hoffman Building; Central Michigan University (MI) - Hoffman Building; Park College (MO) - Hoffman Building; University of Maryland (MD) - Hoffman Building

PRINCE WILLIAM COUNTY:

Northern Virginia Community College (Woodbridge Campus)

Source of Data (3.b.3) Colleges): ACCREDITED INSTITUTIONS OF POSTSECONDARY EDUCATION PROGRAMS CANDIDATES (AMERICAN COUNCIL ON EDUCATION) 1991-92; PETERSON'S REGISTER OF HIGHER EDUCATION (PETERSON 1991)

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4) For the counties identified in the response to question 1.b. (page 3), in the aggregate, list the names and major curriculums of vocational/technical training schools:

ARLINGTON COUNTY VOCATIONAL/TECHNICAL SCHOOLS:

Control Data Specialist (Computer & Data Entry Careers)
Monique Beauty Academy (Barber & Hair Stylist)

FAIRFAX COUNTY VOCATIONAL/TECHNICAL SCHOOLS:

Computer Learning Center (Computer Tech/Repair/Entry Careers)
TECC School of Electronics (Electronics Specialist)
TESST Electronics Institute (Electronics Specialist)

PRINCE WILLIAM COUNTY VOCATIONAL/TECHNICAL SCHOOLS: N/A

Source of Data (3.b.4) Vo-tech Training): NATIONAL ASSOCIATION OF TRADE AND TECHNICAL SCHOOLS (NATTS); HANDBOOK OF PRIVATE ACCREDITED TRADE & TECHNICAL SCHOOLS; PETERSON'S REGISTER OF HIGHEER EDUCATION (PETERSON 1991)

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c. **Transportation.**

1) Is the activity served by public transportation?

	Yes	No
Bus:	X	___
Rail:	X	___
Subway:	X	___
Ferry:	N/A	N/A

Source of Data (3.c.1) Transportation): DEPT OF TRANSPORTATION

2) Identify the location of the nearest passenger railroad station (long distance rail service, not commuter service within a city) and the distance from the activity to the station.

Union Station 4 Mi

Source of Data (3.c.2) Transportation): DEPT OF TRANSPORTATION

3) Identify the name and location of the nearest commercial airport (with public carriers, e.g., USAIR, United, etc.) and the distance from the activity to the airport.

Washington National 4Mi

Source of Data (3.c.3) Transportation): STATE & COUNTY MAPS

4) How many carriers are available at this airport?

10

America West, American, Continental, Delta, Midway, Midwest Express, Northwest, TWA, United, U.S. Air

Source of Data (3.c.4) Transportation): OMEGA TRAVEL/WASH NATIONAL AIRPORT

5) What is the Interstate route number and distance, in miles, from the activity to the nearest Interstate highway?

I-395. Distance to I-395 from HQBN is approx 3/4 mile.

Source of Data (3.c.5) Transportation): MAP OF HQBN

6) Access to Base:

a) Describe the quality and capacity of the road systems providing access to the base, specifically during peak periods. (Include both information on the area surrounding the base and information on access to the base, e.g., numbers of gates, congestion problems, etc.)

Road systems have good quality and capacity even during peak periods with the exception of I-395. HQBN has 3 access gates. Little congestion has been experienced.

b) Do access roads transit residential neighborhoods?

One transits a residential neighborhood.

c) Are there any easements that preclude expansion of the access road system?

None that are known at this time.

d) Are there any man-made barriers that inhibit traffic flow (e.g., draw bridges, etc.)?

No

Source of Data (3.c.6) Transportation): HISTORICAL RECORDS AND LOCAL KNOWLEDGE

d. **Fire Protection/Hazardous Materials Incidents.** Does the activity have an agreement with the local community for fire protection or hazardous materials incidents? Explain the nature of the agreement and identify the provider of the service.

Yes, A mutual aid agreement between Arlington, Alexandria, and Fairfax counties and the Military District of Washington exists. We are linked into this by an ISSA with MDW.

Source of Data (3.d. Fire/Hazmat): INTERSERVICE SUPPORT AGGREEMENT

e. **Police Protection.**

1) What is the level of legislative jurisdiction held by the installation?
EXCLUSIVE

2) If there is more than one level of legislative jurisdiction for installation property, provide a brief narrative description of the areas covered by each level of legislative jurisdiction and whether there are separate agreements for local law enforcement protection.

N/A

3) Does the activity have a specific written agreement with local law enforcement concerning the provision of local police protection?

N/A

4) If agreements exist with more than one local law enforcement entity, provide a brief narrative description of whom the agreement is with and what services are covered.

N/A

5) If military law enforcement officials are routinely augmented by officials of other federal agencies (BLM, Forest Service, etc.), identify any written agreements covering such services and briefly describe the level of support received.

N/A

Source of Data (3.e. 1) - 5) - Police): SPECIAL ASSISTANT TO U.S. ATTORNEY, QUANTICO, VA, CAPT PHARRINGTON 640-3690

f. **Utilities.**

1) Does the activity have an agreement with the local community for water, refuse disposal, power or any other utility requirements? Explain the nature of the agreement and identify the provider of the service.

Electric is supplied by Vepco, we are a commercial customer. Natural gas is supplied by Washington Gas Company, we are a commercial customer. Water is supplied by Arlington County, we are a commercial customer. Steam is supplied by the Pentagon Steam Plant, a Federal Government Agency, on reimbursable basis, refuse is done by contract with commercial vendors.

2) Has the activity been subject to water rationing or interruption of delivery during the last five years? If so, identify time period during which rationing existed and the restrictions imposed. Were activity operations affected by these situations? If so, explain extent of impact.

NO

3) Has the activity been subject to any other significant disruptions in utility service, e.g., electrical "brown outs", "rolling black outs", etc., during the last five years? If so, identify time period(s) covered and extent/nature of restrictions/disruption. Were activity operations affected by these situations? If so, explain extent of impact.

NO

Source of Data (3.f. 1) - 3) Utilities): LOCAL RECORDS AND SUPPLIER ACCOUNTS

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

4. **Business Profile.** List the top ten employers in the geographic area defined by your response to question 1.b. (page 3), taken in the aggregate, (include your activity, if appropriate):

Employer	Product/Service	No. of Employees
ARLINGTON - MCI	COMMUNICATIONS	2700
FAIRFAX - I-NOVA HEALTH SYSTEM	HEALTH CARE	8900
ALEXANDRIA - DOD	GOVERNMENT (DOD)	12,200
PRINCE WILLIAM - MARINE CORPS BASE QUANTICO	GOVERNMENT (DOD)	9058
STAFFORD COUNTY - GEICO INS.	INSURANCE IND.	1300
WASHINGTON DC - FED GOVT	GOVERNMENT	28,000
OTHER - MD/VA/WVA	COMMERCIAL AIRLINES; TOBACCO; HEALTH CARE; FURNITURE	13,600
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A

Source of Data (4. Business Profile): OFFICE OF ECONOMIC DEVELOPMENT

5. **Other Socio-Economic Impacts.** For each of the following areas, describe other recent (past 5 years), on-going or projected economic impacts (both positive and negative) on the geographic region defined by your response to question 1.b. (page 3), in the aggregate:

a. Loss of Major Employers:

None at this time.

b. Introduction of New Businesses/Technologies:

N/A

c. Natural Disasters:

N/A

d. Overall Economic Trends:

Government agencies have frozen hiring opportunities, however civilian employment appears to be healthy at this time.

Source of Data (5. Other Socio/Econ): WALL STREET JOURNAL

6. Other. Identify any contributions of your activity to the local community not discussed elsewhere in this response.

HQBN and Barcroft Elementary School formed a Partnership in Education agreement in May 1983. Marines have served as volunteers in various capacities and in 1991 the program evolved into the "Marine Tutor/Buddy Program". Marines tutor students (each school year) in grades one through five every Tuesday from October to mid May. The Battalion Motor Transport Office provides bus support for Marine volunteers and for monthly educational field trips.

Source of Data (6. Other): HQBN EDUCATION OFFICE

DATA CALL 65 for HENDERSON HALL

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

NAME (Please type or print) J.A. BRABHAM Signature _____

Title LIEUTENANT GENERAL, U.S. MARINE CORPS Date 8/12/94
DEPUTY CHIEF OF STAFF FOR
INSTALLATIONS AND LOGISTICS

BRAC-95 CERTIFICATION

Reference: SECNAV NOTE 11000 dtd 8 Dec 93

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

R. A. Cote, Jr.
NAME (Please type of print)

Commanding Officer
Title

HQBN, HQMC, HH
Activity

Data Call #65

R A Cote
Signature

20 July 1994
Date

ENCLOSURE (2)

Document Separator

509

DATA CALL 63
FAMILY HOUSING DATA

Information on Family Housing is required for use in BRAC-95 return on investment calculations.

Installation Name:	**HQ BN HQ USMC DC Arlington VA**
Unit Identification Code (UIC):	**67353**
Major Claimant:	**CMC**

Percentage of Military Families Living On-Base:	**0**
Number of Vacant Officer Housing Units:	**0**
Number of Vacant Enlisted Housing Units:	**0**
FY 1996 Family Housing Budget ($000):	**0**
Total Number of Officer Housing Units:	**0**
Total Number of Enlisted Housing Units:	**0**

Note: All data should reflect figures as of the beginning of FY 1996. If major DON installations share a family housing complex, figures should reflect an estimate of the installation's prorated share of the family housing complex.

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

J. E. BUFFINGTON, RADM, CEC, USN
NAME (Please type or print)

Signature

COMMANDER
Title

7/20/94
Date

NAVAL FACILITIES ENGINEERING COMMAND
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

W. A. EARNER

NAME (Please type or print)

Signature

Title

7/25/94
Date

BRAC-95 CERTIFICATION

Reference: SECNAV NOTE 11000 dtd 8 Dec 93

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

W.A. Waters, CAPT, CEC, USN
NAME (Please type of print)

Commanding Officer
Title

NORTHNAVFACENGCOM
Activity

Signature

7/7/94
Date

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

Sandra B. Culbertson
NAME (Please type or print)

Sandra B. Culbertson
Signature

Housing Management Specialist
Title

7/6/94
Date

Division

Housing/Real Estate
Department

NORTHNAVFACENGCOM
Activity

Enclosure (1)

Document Separator

DATA CALL 64
CONSTRUCTION COST AVOIDANCES

Installation Name:	HQBN ARLINGTON
Unit Identification Code (UIC):	M67353
Major Claimant:	HQMC

Project FY	Project No.	Description	Appn	Project Cost Avoid ($000)
2001	P-005	PUBLIC WORKS COMPLEX	MCON	1,120
	Sub Total	2001		1,120
	Grand Total			1,120

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print

Signature

Title

Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type of print

Signature

Title

Date

Activity

In certify that the information herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

NAME (Please type or print

Signature

Title

Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

NAME (Please type or print

J.A. BRABHAM
LIEUTENANT GENERAL U.S. MARINE CORPS
DEPUTY CHIEF OF STAFF FOR
INSTALLATIONS AND LOGISTICS

Signature

Title

Date 4/28/94

Document Separator

509

ENVIRONMENTAL DATA CALL:
DATA CALL TO BE SUBMITTED TO
ALL NAVY/MARINE CORPS HOST ACTIVITIES

20 APRIL 1994

BRAC 1995 ENVIRONMENTAL DATA CALL:
All Navy/Marine Corps Host Activities

INDEX

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ENVIRONMENTAL DATA CALL

Responses to the following questions provide data that will allow an assessment of the potential environmental impact associated with the closure or realignment of a Navy shore activity. This criterion consists of:

- Endangered/Threatened Species and Biological Habitat
- Wetlands
- Cultural Resources
- Environmental Facilities
- Air Pollution
- Environmental Compliance
- Installation Restoration
- Land/Air/Water Use

As part of the answers to these questions, a *source citation* (e.g., 1993 base loading, 1993 base-wide Endangered Species Survey, 1993 letter from USFWS, 1993 Base Master Plan, 1993 Permit Application, 1993 PA/SI, etc.) must be included. It is probable that, at some point in the future, you will be asked to provide additional information detailing specifics of individual characteristics. In anticipation of this request, supporting documentation (e.g., maps, reports, letters, etc.) regarding answers to these questions should be retained. Information needed to answer these questions is available from the cognizant EFD Planning and Real Estate Divisions, and Environment, Safety, and Health Divisions; and from the activity Public Works Department, and activity Health Monitoring and Safety Offices.

For purposes of the questions associated with land use at your base is *defined* as *land* (acreage owned, withdrawn, leased, and controlled through easements); *air* (space controlled through agreements with the FAA, e.g., MOAs); *and water* (navigation channels and waters along a base shoreline) *under the control of the Navy.*

1. ENDANGERED/THREATENED SPECIES AND BIOLOGICAL HABITAT

1a. For federal or state listed endangered, threatened, or category 1 plant and/or animal species on your base, complete the following table. Critical/sensitive habitats for these species are designated by the U. S. Fish and Wildlife Service (USFWS). A species is present on your base if some part of its life-cycle occurs on Navy controlled property (e.g., nesting, feeding, loafing). Important Habitat refers to that number of acres of habitat that is important to some life cycle stage of the threatened/endangered species that is not formally designated.

SPECIES (plant or animal)	Designation (Threatened/ Endangered)	Federal/ State	Critical / Designated Habitat (Acres)	Important Habitat (acres)
example: Haliaeetus leucocephalus - bald eagle	*threatened*	*Federal*	*25*	*0*
NONE				

Source Citation:_____

1b.

Have your base operations or development plans been constrained due to: - USFWS or National Marine Fisheries Service (NMFS)? - State required modifications or constraints? If so, identify below the impact of the constraints including any restrictions on land use.	NO

Are there any requirements resulting from species not residing on base, but which migrate or are present nearby? If so, summarize the impact of such constraints.	NO

1c. If the area of the habitat and the associated species have not been identified on base maps provided in Data Call 1, submit this information on an updated version of Data Call 1 map.

1d.

Have any efforts been made to relocate any species and/or conduct any mitigation with regards to critical habitats or endangered/threatened species? Explain what has been done and why.	NO

1e.

Will any state or local laws and/or regulations applying to endangered/threatened species which have been enacted or promulgated but not yet effected, constrain base operations or development plans beyond those already identified? Explain.	NO

2. WETLANDS

Note: Jurisdictional wetlands are those areas that meet the wetland definitional criteria detailed in the Corps of Engineers (COE) Wetland Delineation Manual, 1987, Technical Report Y-87-1, U.S. Army Engineer Waterway Experiment Station, Vicksburg, MS or officially adapted state definitions.

2a.

Does your base possess federal jurisdictional wetlands?	NO
Has a wetlands survey in accordance with established standards been conducted for your base?	NO
When was the survey conducted or when will it be conducted?____/____/____	-----
What percent of the base has been surveyed?	-----
What is the total acreage of jurisdictional wetlands present on your base?	-----

Source Citation:_____

2b. If the area of the wetlands has not been identified on base maps provided in Data Call 1, submit this on an updated version of Data Call 1 map.

NO WETLANDS EXIST ON POST

2c. Has the EPA, COE or a state wetland regulatory agency required you to modify or constrain base operations or development plans in any way in order to accommodate a jurisdictional wetland?_____NO_____If YES, summarize the results of such modifications or constraints.

3. CULTURAL RESOURCES

3a.

Has a survey been conducted to determine historic sites, structures, districts or archaeological resources which are listed, or determined eligible for listing, on the National Register of Historic Places? If so, list the sites below.	YES

NO HISTORIC SITES, STRUCTURES, DISTRICTS OR ARCHAEOLOGICAL RESOURCES ARE LISTED <u>OR</u> ARE ELIGIBLE FOR LISTING ON THE NATIONAL REGISTER OF HISTORIC PLACES.

3b.
YES/NO

Has the President's Advisory Council on Historic Preservation or the cognizant State Historic Preservation Officer required you to mitigate or constrain base operations or development plans in any way in order to accommodate a National Register cultural resource? If YES, list the results of such modifications or constraints below.	NO

3c.

Are there any on base areas identified as sacred areas or burial sites by Native Americans or others? List below.	NO

4. ENVIRONMENTAL FACILITIES

Notes: If your facility is permitted for less than maximum capacity, state the maximum capacity and explain below the associated table why it is not permitted for maximum capacity. Under "Permit Status" state when the permit expires, and whether the facility is operating under a waiver. For permit violations, limit the list to the last 5 years.

4a.

Does your base have an operating landfill?					**NO**
ID/Location of Landfill	**Permitted Capacity (CYD)**		**Maximum Capacity (CYD)**	**Contents[1]**	**Permit Status**
	TOTAL	**Remaining**			

[1] Contents (**e.g. building** demolition, asbestos, sanitary debris, etc)

Are there any current or programmed projects to correct deficiencies or improve the facility.

4b. If there are any non-Navy users of the landfill, describe the user and conditions/agreements.

N/A

4c.

Does your base have any disposal, recycling, or incineration facilities for solid waste?					NO
Facility/Type of Operation	**Permitted Capacity**	**Ave Daily Throughput**	**Maximum Capacity**	**Permit Status**	**Comments**

List any permit violations and projects to correct deficiencies or improve the facility.

4d.

Does your base own/operate a Domestic Wastewater Treatment Plant (WWTP) ?					NO
ID/Location of WWTP	**Permitted Capacity**	**Ave Daily Discharge Rate**	**Maximum Capacity**	**Permit Status**	**Level of Treatment/Year Built**

List permit violations and discuss any projects to correct deficiencies.

4e. If you do not have a domestic WWTP, describe the average discharge rate of your base to the local sanitary sewer authority, discharge limits set by the sanitary sewer authority (flow and pollutants) and whether the base is in compliance with their permit. Discuss recurring discharge violations.

Average discharge rate is 66,666 gal per day. Capacity of the sanitary sewer works operated by Arlington County is unknown. The status of all permits held by Arlington County for the sanitary sewer works are in good order and the facility is in compliance with all known Federal, State and local regulations. No discharge limits have been set on flow; we are not allowed to discharge industrial pollutants. The Post is in full compliance with the county and has not had any discharge violations.

4f.

Does your base operate an Industrial Waste Treatment Plant (IWTP)?					NO
ID/Location of IWTP	**Type of Treatment**	**Permitted Capacity**	**Ave Daily Discharge Rate**	**Maximum Capacity**	**Permit Status**

List any permit violations and projects to correct deficiencies or improve the facility.

4g. Are there other waste treatment flows not accounted for in the previous tables? Estimate capacity and describe the system. **NO**

4h.

Does your base operate drinking Water Treatment Plants (WTP)?					NO
ID/Location of WTP	**Operating (GPD)**		**Method of Treatment**	**Maximum Capacity**	**Permit Status**
	Permitted Capacity	**Daily Rate**			

List permit violations and projects/actions to correct deficiencies or improve the facility.

4i. If you do not operate a WTP, what is the source of the base potable water supply. State terms and limits on capacity in the agreement/contract, if applicable.

Arlington County is the source of the Post Potable water supply. There are no terms or limits on capacity.

4j.

Does the presence of contaminants or lack of supply of water constrain base operations. Explain.	NO

4k.

Other than those described above does your base hold any NPDES or stormwater permits? If YES, describe permit conditions.	YES
If NO, why not and provide explanation of plan to achieve permitted status.	

In general, we must identify any Post changes that would affect the stormwater drainage.

4l.

	NO
Does your base have bilge water discharge problem?	NO
Do you have a bilge water treatment facility?	NO

Explain:

4m.

Will any state or local laws and/or regulations applying to Environmental Facilities, which have been enacted or promulgated but not yet effected, constrain base operations or development plans beyond those already identified? Explain.	NO

4n. What expansion capacity is possible with these Environmental Facilities? Will any expansions/upgrades as a result of BRACON or projects programmed through the Presidents budget through FY1997 result in additional capacity? Explain.

N/A

4o. Do capacity limitations on any of the facilities discussed in question 4 pose a present or future limitation on base operations? Explain.

N/A

5. AIR POLLUTION

5a.

What is the name of the Air Quality Control Areas (AQCAs) in which the base is located? Washington D.C. Metro Area
Is the installation or any of its OLFs or non-contiguous base properties located in different AQCAs? NO . List site, location and name of AQCA.

5b. For each parcel in a separate AQCA fill in the following table. Identify with and "X" whether the status of each regulated pollutant is: attainment/nonattainment/maintenance. For those areas which are in non-attainment, state whether they are: Marginal, Moderate, Serious, Severe, or Extreme. State target attainment year.

Site: Henderson Hall, Arlington VA. AQCA: Washington, D.C. Metro Area

Pollutant	Attainment	Non-Attainment	Maintenance	Target Attainment Year[1]	Comments[2]
CO	X				
Ozone	X				
PM-10	X				
SO_2	X				
NO_2	X				
Pb	X				

[1] Based on national standard for Non-Attainment areas or SIP for Maintenance areas.
[2] Indicate if attainment is dependent upon BRACON, MILCON or Special Projects. Also indicate if the project is currently programmed within the Presidents FY1997 budget.

5c. For your base, identify the baseline level of emissions, established in accordance with the Clean Air Act. Baseline information is assumed to be 1990 data or other year as specified. Determine the total level of emissions (tons/yr) for CO, NOx, VOC, PM10 for the general sources listed. For all data provide a list of the sources and show your calculations. Use known emissions data, or emissions derived from use of state methodologies, or identify other sources used. "Other Mobile" sources include such items as ground support equipment.

	Emission Sources (Tons/Year)				
Pollutant	Permitted Stationary	Personal Automobiles	Aircraft Emissions	Other Mobile	Total
CO	-----	3.2	-----	.06	3.26
NOx	-----	.4	-----	.008	.408
VOC	-----	-----	-----	-----	-----
PM10	-----	-----	-----	-----	-----

Source Document: 1993 BASELINE DATA. LOCAL COMPUTATION USING VA. COMMONWEALTH METHODOLOGY

5d. For your base, determine the total FY1993 level of emissions (tons/yr) for CO, NOx, VOC, PM10 for the general sources listed. For all data provide a list of the sources and show your calculations. Use known emissions data, or emissions derived from use of state methodologies, or identify other sources used. "Other Mobile" sources include such items as ground support equipment.

	Emissions Sources (Tons/Year)				
Pollutant	Permitted Stationary	Personal Automobiles	Aircraft Emissions	Other Mobile	Total
CO	-----	3.2	-----	.06	3.26
NOx	-----	.4	-----	.008	.408
VOC	-----	-----	-----	-----	-----
PM10	-----	-----	-----	-----	-----

Source Document: 1993 BASELINE DATA

5e. Provide estimated increases/decreases in air emissions (Tons/Year of CO, NOx, VOC, PM10) expected within the next six years (1995-2001). Either from previous BRAC realignments and/or previously planned downsizing shown in the Presidents FY1997 budget. Explain.

It is estimated that air emissions for Carbon Monoxide and Nitrogen Oxide will decrease within the next six years due to more stringent controls required for motor vehicles by Federal and State statutes. Motor vehicles are our prime generator of air emissions.

5f. Are there any critical air quality regions (i.e. non-attainment areas, national parks, etc.) within 100 miles of the base? **YES**

5g. Have any base operations/mission/functions (i.e.: training, R&D, ship movement, aircraft movement, military operations, support functions, vehicle trips per day, etc.) been restricted or delayed due to air quality considerations. Explain the reason for the restriction and the "fix" implemented or planned to correct. **NO**

5h. Does your base have Emission Reduction Credits (ERCs) or is it subject to any emission offset requirements? If yes, provide details of the sources affected and conditions of the ERCs and offsets. Is there any potential for getting ERCs? **NO**

6. ENVIRONMENTAL COMPLIANCE

6a. Identify compliance costs, currently known or estimated that are required for permits or other actions required to bring existing practices into compliance with appropriate regulations. Do not include Installation Restoration costs that are covered in Section 7 or recurring costs included in question 6c. For the last two columns provide the two year totals for those FY's. **We are in compliance with all known Federal and State Regulations.**

Program	Survey Com-pleted?	Costs in $K to correct deficiencies					
		FY1994	FY1995	FY1996	FY1997	FY98-99	FY00-01
Air	YES						
Hazardous Waste	YES						
Safe Drinking Water Act	YES						
PCBs	YES						
Other (non-PCB) Toxic Substance Control Act	YES						
Lead Based Paint	YES						
Radon	YES						
Clean Water Act	YES						
Solid Waste	YES						
Oil Pollution Act	YES						
USTs	YES						
Other	YES						
Total	12						

Provide a separate list of compliance projects in progress or required, with associated cost and estimated start/completion date.

6b.

Does your base have structures containing asbestos? **yes** What % of your base has been surveyed for asbestos? **100%** Are additional surveys planned? **no** What is the estimated cost to remediate asbestos ($K) **$700K**. Are asbestos survey costs based on encapsulation, removal or a combination of both? **Removal**

6c. Provide detailed cost of recurring operational (environmental) compliance costs, with funding source.

Funding Source	FY1992	FY1993	FY1994	FY1995	FY1996	FY1997	FY98-99	FY00-01
O&MN								
HA								
PA								
Other O&MN (specify)			3K	3K	3K	3K	3K	3K
Other (specify)								
TOTAL:	-----	-----	3K	3K	3K	3K	3K	3K

Recurring costs represent vehicle emissions tests and hazmat disposal costs.

6d. Are there any compliance issues/requirements that have impacted operations and/or development plans at your base. **NO**

7. INSTALLATION RESTORATION

7a.

Does your base have any sites that are contaminated with hazardous substances or petroleum products?	NO
Is your base an NPL site or proposed NPL site?	NO

7b. Provide the following information about your Installation Restoration (IR) program. Project list may be provided in separate table format. Note: List only projects eligible for funding under the Defense Environmental Restoration Account (DERA). Do not include UST compliance projects properly listed in section VI. **N/A**

Site # or name	Type site [1]	Groundwater Contaminated?	Extends off base?	Drinking Water Source?	Cost to Complete ($M)/Est. Compl. Date	Status[2]/Comments

[1] Type site: CERCLA, RCRA corrective action (CA), UST or other (explain)

[2] Status = PA, SI, RI, RD, RA, long term monitoring, etc.

7c. Have any contamination sites been identified for which there is no recognized/accepted remediation process available? List.

NO

7d.

Is there a groundwater treatment system in place?	NO
Is there a groundwater treatment system planned?	NO

State scope and expected length of pump and treat operation.

7e.

Has a RCRA Facilities Assessment been performed for your base?	YES

7f. Does your base operate any "Conforming Storage" facilities for handling **hazardous materials**? If YES, describe facility, capacity, restrictions, and permit conditions.

YES

Facility is a self-contained Metal - Relocatable structure of 600 cu. ft. designed specifically by the manufacturer for storage of hazardous materials.

7g. Does your base operate any "Conforming Storage" facilities for handling **hazardous waste**? If YES, describe facility, capacity, restrictions, and permit conditions.

YES

Facility is a self - contained metal - relocatable structure of 600 cu. ft. designed specifically by the manufacture for storage of hazardous waste.

7h. Is your base responsible for any non-appropriated fund facilities (exchange, gas station) that require cleanup? If so, describe facility/location and cleanup required/status.
NO

7j. Have any base operations or development plans been restricted due to Installation Restoration considerations?

NO

7k. List any other hazardous waste treatment or disposal facilities not included in question 7b. above. Include capacity, restrictions and permit conditions.

N/A

8. LAND / AIR / WATER USE

8a. List the acreage of each real estate component controlled or managed by your base (e.g., Main Base - 1,200 acres, Outlying Field - 200 acres, Remote Range - 1,000 acres, remote antenna site - 5 acres, Off-Base Housing Area - 25 acres).

Parcel Descriptor	Acres	Location
Post	**23.5**	**Arlington, VA**

8b. Provide the acreage of the land use categories listed in the table below:

LAND USE CATEGORY		ACRES
Total Developed: (administration, operational, housing, recreational, training, etc.)		23.5
Total Undeveloped (areas that are left in their natural state but are under specific environmental development constraints, i.e.: wetlands, endangered species, etc.)		Wetlands: 0
		All Others: 0
Total Undeveloped land considered to be without development constraints, but which may have operational/man caused constraints (i.e.: HERO, HERF, HERP, ESQD, AICUZ, etc.) TOTAL		0
Total Undeveloped land considered to be without development constraints		0
Total Off-base lands held for easements/lease for specific purposes		0
Breakout of undeveloped, restricted areas. Some restricted areas may overlap:	ESQD	0
	HERF	0
	HERP	0
	HERO	0
	AICUZ	0
	Airfield Safety Criteria	0
	Other	0

8c. How many acres on your base (includes off base sites) are dedicated for training purposes (e.g., vehicular, earth moving, mobilization)? This does not include buildings or interior small arms ranges used for training purposes. NONE

8d. What is the date of your last AICUZ update? _____/_____/_____ Are any waivers of airfield safety criteria in effect on your base? Y/N Summarize the conditions of the waivers below. **N/A**

8e. List the off-base land use *types* (e.g, residential, industrial, agricultural) and *acreage* within Noise Zones 2 & 3 generated by your flight operations and whether it is compatible/incompatible with AICUZ guidelines on land use. **N/A**

Acreage/Location/ID	**Zones 2 or 3**	**Land Use**	**Compatible/ Incompatible**

8f. List the navigational channels and berthing areas controlled by your base which require maintenance dredging? Include the frequency, volume, current project depth, and costs of the maintenance requirement. **N/A**

Navigational Channels/ Berthing Areas	**Location / Description**	**Maintenance Dredging Requirement**			
		Frequency	Volume (MCY)	Current Project Depth (FT)	Cost ($M)

8g. Summarize planned projects through FY 1997 requiring **new channel or berthing area** dredged depths, include location, volume and depth. **N/A**

8h.

Are there available **designated dredge disposal areas** for maintenance dredging material? List location, remaining capacity, and future limitations.	**N/A**
Are there available **designated dredge disposal areas** for new dredge material? List location, remaining capacity, and future limitations.	**N/A**
Are the dredged materials considered contaminated? List known contaminants.	**N/A**

8.i. List any requirements or constraints resulting from consistency with **State Coastal Zone Management Plans**. **NONE**

8j. Describe any **non-point source pollution problems affecting water quality** ,e.g.: coastal erosion. **NONE**

8k.

If the base has a cooperative agreement with the US Fish and Wildlife Service and/or the State Fish and Game Department for conducting a hunting and fishing program, does the agreement or these resources constrain either current or future operations or activities? Explain the nature and extent of restrictions.	**N/A** YES/NO

8l. List any other areas on your base which are indicated as protected or preserved habitat other than threatened/endangered species that have been listed in Section 1. List the species, whether or not treated, and the acres protected/preserved. **NONE**

9. WRAPUP

9a. Are there **existing or potential environmental showstoppers** that have affected or will affect the accomplishment of the installation mission that have not been covered in the previous 8 questions?

NO

9b. Are there any other environmental permits required for base operations, include any rel[illegible] to industrial operations.

NO

BRAC-95 CERTIFICATION

Reference: SECNAV NOTE 11000 dtd 8 Dec 93

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

R. A. COTE, JR.
NAME (Please type of print)

Signature

Commanding Officer
Title

02 JUN 1994
Date

HQBN, HQMC, HH
Activity

Data Call # 33

Data Call 33
HQBN HQMC, HH

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print

Signature

Title

Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type of print

Signature

Title

Date

Activity

In certify that the information herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

NAME (Please type or print

Signature

Title

Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

NAME (Please type of print

J.A. BRABHAM
LIEUTENANT GENERAL, U.S. MARINE CORPS
DEPUTY CHIEF OF STAFF FOR
INSTALLATIONS AND LOGISTICS

Signature

Title

25 July 1994

Date

509

MILITARY VALUE:
DATA CALL WORK SHEET FOR
ADMINISTRATIVE ACTIVITY: Headquarters Battalion, Headquarters, U.S. Marine Corps, Henderson Hall, Arlington, VA 22214
ACTIVITY UIC: 67353

Category . . . . . Personnel Support
Sub-category . . . . . Administrative Activity

**************If any responses are classified, attach separate** classified annex *****************

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

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UIC:M67353

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

In responding to questions in this data call, assume previous BRAC closures and realignments are implemented on schedule.

I. MISSION REQUIREMENTS

1. Mission statement. Provides administrative support for Marine Corps personnel assigned within the Washington, D.C. metropolitan area to include those attending school and hospitalized.

Provides security forces for the Navy Department in the Washington, D.C. metropolitan area. In addition to security forces, PMO provides a point of central coordination for all Marine Corps law enforcement matters in the Washington, D.C. metropolitan area.

Provides administrative-use motor vehicle support for the Battalion and Headquarters, U.S. Marine Corps.

Provides freight/household goods shipments for Headquarters, U.S. Marine Corps.

Provides bachelor enlisted quarters for enlisted personnel assigned to HQBN, and other personnel in the Washington metropolitan area.

Provides messing support for enlisted personnel residing in the BEQ and other personnel in the Washington, D.C. area.

Performs 1st and 2nd echelon maintenance on mobile equipment and 3rd echelon maintenance on handguns.

Performs maintenance, repair and improvements of all facilities aboard Henderson Hall within capability.

Provides disbursing (military pay, travel and public voucher processing) support for approximately 4100 Marine Corps personnel in the Washington, D.C. metropolitan area, Patuxent River, MD and MAG 49 Det, Andrews AFB.

Provides Morale, Welfare and Recreation support to approximately 2400 active duty Marines assigned to HQBN, HQMC, Marines assigned to Marine Barracks, Washington, D.C., other active duty military and civilian personnel working in Federal Office Building #2 and the Pentagon, and other active and retired military personnel in the Washington, D.C. metropolitan area.

Provides Family Service Center duty personnel, military retirees, and family members to include: the Family Advocacy Program; Child Care Resource & Referral Program; Family Readiness Support Program; Exceptional Family Member Program; Transition Assistance Management Program; Relocation Assistance Management Program; Marine New Parent Support Program; Quality of Life Programs; Information & Referral to military, civilian, private & public sector programs and resources; crisis intervention; counseling; financial &

budget counseling; and the graduate student intern program.

2. Client/customer base. In the table below indicate the top five clients/customers in terms of direct man-years of support provided by this activity and indicate the percentage of the activity's resources that are directed to that client or customer.

Ltr. code	Client/customer	Client location	Percent resources
A.	Headquarters U.S. Marine Corps	Arlington, VA	67.5
B.	Other USMC personnel to include Marine Barracks Washington, D.C., and the Pentagon	Washington DC/VA/MD	5
C.	Dependents of military member	Washington DC/MD/VA	10
D.	All military retirees	Washington DC/MD/VA	10
E.	Navy/Civlian Personnel FOB #2	Arlington, VA	7.5

3. Work breakdown structure. The work breakdown structure provided in the following table is a modified version of the breakdown structure obtained from the Defense Regional Interservice Support (DRIS) Program. Indicate space, desktop computers, and personnel allocated to these functions. The total row at the bottom of the table should account for all resources.

Function	Space allocated (KSF)	Desktop computers allocated	Civilian personnel positions	Contract work-years	Off. bil.	Enlisted billets
Management	1	3			2	1
Comptroller	1.7	4	2			2
Human Resources	2.9	3			3	
Administrative services	11.2	14			2	17
Audio/visual services	6.5*					

Function	Space allocated (KSF)	Desktop computers allocated	Civilian personnel positions	Contract work-years	Off. bil.	Enlisted billets
Automated data processing/automation services	N/A	1	1			
Civilian personnel services	N/A					
Clubs	8.9					
Communication services	N/A					
Community support services	37.6	41	7		3	55
Confinement and detention centers	N/A					
Custodial services	N/A			3		
Education services	1.5	4	1			2
Engineering support	.4	3	3	.5		
Equipment operation, maintenance, and repair	.7					
Facilities and real property support	4.0	5		3.5	1	2
Facility maintenance and repair	7.2	3	14			1
Finance and accounting	** 1.5	30	2		4	24
Food services	7.6	2				2
Health services	N/A					

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II. FACILITIES

4. Facilities Description.

a. Government-Owned Facilities. In the following table, indicate the space available, average age, and condition for each building type.

Building type	NAVFAC (P-80) category code	Government-Owned				
		Avg. age	Installation space (KSF)			
			Ade-quate	Sub-stand ard	In-ade-quate	Total
Admin. office	610-10	10 yr.	18.5	7.1		25.6
Automatic data processing installation	610-20	N/A				
Legal services	610-40	N/A				
Admin storage	610-77	N/A				
Underground administrati ve office	620-10	N/A				
Underground ADP installation	620-20	N/A				
Underground admin storage	620-77	N/A				
All other	_____	12 yr.	306.45	6.1	16.1	328.65
Total			324.95	13.2	16.1	354.25

UIC:M67353

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b. **Leased space.** In the following table, provide information for leased space. N/A

Type of space	Bldg name	Address	KSF	Lease Exp Date	Cost to DON for lease cost per Sq. Ft.
Admin office					
(ADP) installation					
Legal services					
Admin storage					
Underground admin office					
Underground ADP installation					
Underground admin storage					
All other					

UIC:M67353

Total					

ADMINISTRATIVE ACTIVITIES DATA CALL
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5. **Required improvements**. In the following table, indicate **programmed improvements** by cost and by building types for this activity.

Building type	**NAVFAC (P-80) category code**	**Programmed ($K)**	
		MILCON	**O&M**
Administrative office	610-10	1,000	
Automatic data processing installation	610-20	N/A	
Legal services	610-40		
Admin storage	610-77		
Underground administrative office	620-10		

Underground automatic data processing installation	620-20		
Underground admin storage	620-77		
All other		1500	
Total		2500	

Provide a descriptive assessment of the repairs and improvements purchased with these funds.

$1000K (CWE) Unprogrammed as a MILCON project to replace a 47 year old World War II temporary building and provide adequate space for NAVFAC category codes 610-10.

$1500 (CWE) Unprogrammed as a MILCON project to replace a 50 year old World War II temporary building and provide adequate space for NAVFAC category codes for public works 219-10, 219-20, and 219-25.

ADMINISTRATIVE ACTIVITIES DATA CALL
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5a. Capital Improvement Expenditures. List the project number, description, funding year, and value of the **capital improvements at your facility from 1988 to 1994**. Indicate if the capital improvement is a result fo BRAC realignments or closures.

PROJECT	DESCRIPTION		
P-006	General Purpose Warehouse	1986	3.0M
P-008	Multipurpose Building	1989	10.3M
P-005	Gym	1985	2.5M
HH-606RS	Potable Water Distribution I	1988	19.3K
HH-801R	Potable Water Distribution II & III	1988	192.0K
HH-704R	Electrical Distribution System	1990	60.0K
HH-802MS	Demolish Bldg #4	1989	248.7K
HH-990MS	Demolish Bldg #3	1990	1284.0 K
HH-110M	Steam Line Replacement	1990	640.6K
HH-004R	Turnout Road Installation Gate #1	1990	76.2K
HH-002M	Repair Outdoor BB Court, S-101	1992	45.6K
HH-007R	Gym Alteration, #27	1992	165.0K
HH-299RS	MWR Fitness Center	1992	285.0K
HH-201M	Demolish BLDG #19	1993	138.7K
HH-298RS	High Voltage Alterations, Post	1993	45.8K
32008-4	Replace Steam Line, Lot 6	1994	74.1K
32006-4	Replace Roof, Bldg #25	1994	70.0K
HH-9602M/32013-4	Replace 4160 KV System	1994	190.0K
HH-0603M	Replace Street Lights	1994	223.0K

5b. Planned Capital Improvements. List the project number, funding year, and value of the non-BRAC related capital improvements planned for years 1995 through 1997.

PROJECT	DESCRIPTION	FUND YEAR	VALUE
N204	MCX Addition	1994	2.2M
N508	Racquetball Courts	1995	[illegible]
HH-96[illegible]M	Dewalleigh Bldg #2	1996	6[illegible].0K
AN-96[illegible]R	Facilities Building	199[illegible]	7[illegible].0K

5c. Planned Capital Improvements. List the project number, description, funding year, and value of the BRAC related capital improvements planned for 1995 through 1997.

PROJECT	DESCRIPTION	FUND YEAR	VALUE
N/A			

6. **Impact of facilities condition**. Using the DRIS work breakdown, indicate the impact of the condition of the land, buildings, and other facilities (leased or government owned) on the performance of these functions by entering "P" for positive or "N" for negative impacts. Explain any positive or negative impacts in the Comments column. Only answer for functions for which the activity is currently responsible.

Function	**Facilities condition impact on functional capability**	
	N or P	Comments
Administrative services	P	The Administrative section moved into a new facility during the first quarter FY-93 which meets all facilities requirements. Failure to retain or maintain this new facility will adversely impact the Battalion mission. Part of this mission includes updating the DEERS data base and issuing ID cards to active duty, reserve, retired members and their dependents in the Washington DC, Virginia, and Maryland areas. Additionally, the Battalion provides critical administrative support to a widely dispersed population within the Washington DC, metropolitan area. This new building is centrally located and is extremely well suited to provide this essential support.
Audio/visual services	P	A 300 seat state-of-the-art auditorium has been completed and ready for use aboard the post since January 1993. Completion of this facility provides a unique capability not resident anywhere else in the local area.
Automated data processing/automation services	N/A	
Civilian personnel services	N/A	
Clubs	P	Renovated in 1993, the consolidated Club is the only local club for the Marines' leisure time and effectively meets their needs.

Function	Facilities condition impact on functional capability	
	N or P	Comments
Communications services	N/A	
Community support services	P	Directly related to the productivity and efficiency of providing mission essential services. The physical fitness center is an excellent facility. A new gym annex has been added to further enhance its capability.
Confinement and detention centers	N/A	
Custodial services	N/A	
Education services	P	Adequate facilities are critical in providing educational services. Classroom space is available to support minimum and maximum student enrollments, various degree program needs, and various testing scenarios. Office space is also available for administrative support staff, school representatives, and Education Services Officer. These services support Marines in pursuit of off-duty education and eliminate of the same would severely impact professional and personal education growth. The education server function and personnel have relocated to a new administrative facility during the first quarter of FY-93 which accommodates current and projected requirements. Retention and maintenance of this new facility is critical to providing adequate educational support services.
Engineering support	P	Directly related to the productivity and efficiency of providing mission essential services.
Equipment operation, maintenance, and repair	P	Directly related to the productivity and efficiency of providing mission essential services.

Function	Facilities condition impact on functional capability	
	N or P	Comments
Facilities and real property support	P	Directly related to the productivity and efficiency of providing mission essential services.
Facility maintenance and repair	P	Directly related to the productivity and efficiency of providing mission essential services. Failure to retain and maintain these facilities will adversely impact the Battalion mission of providing essential support to our customers.
Finance and accounting	P	This function moved to a new facility during the 1st quarter of FY93 which will meets all security and facility requirements. Central location provides excellent customer support.
Food services	P	Food services facilities are adequate to support the current and forecasted requirements for the Post. The facility is less than ten years old and is in good state of repair. Failure to retain or maintain these facilities will adversely impact the Battalion's principal mission of providing essential support to our customers. Subsistence support of eligible personnel (primarily Navy and Marine enlisted personnel from FOB #2 and BEQ occupants) is mission critical.
Health services	N/A	
Housing and lodging services	P	The BEQ is less than 12 years old and in good state of repair. This facility provides sufficient capability to meet current and forecasted billeting requirements for the Post. Failure to retain or maintain these facilities will adversely impact the Battalion mission of providing essential adequate housing for eligible enlisted personnel. BEQ availability is extremely limited throughout the National Capital Region and continual maintenance and operation of these facilities is mission critical.

Function	Facilities condition impact on functional capability	
	N or P	Comments
Information services	P	Directly related to the productivity and efficiency of providing mission essential services.
Installation retail supply and storage operations	P	The Exchange continues to increase sales volume and operating profit and was selected the "Exchange of the Year" in 1993. Construction of a 19,400 sq. ft. warehouse and retail space addition will begin in late 1994. It will allow for sales floor expansion as well as more efficient receipt and storage of goods. Parking is still limited. However, the relocation of employee parking during sales events and the holiday season and PMO's assistance in controlling unauthorized use of the Exchange garage and in direction patrons to other lots on base has stabilized the situation.
Legal services	N/A	
Military personnel support	P	Military personnel support activities are collocated in a new administrative facility which accommodates all their requirements. This facility is centrally located and allows Marines easy access to Company Offices. The military personnel support activity provides administrative assistance to ensure that all pay and allowances, as well as all personnel actions, are completed timely and accurately. Failure to maintain or retain this facility will adversely affect this essential service provided to military personnel and their dependents.
Mobilization support	N/A	
Mortuary services	N/A	
Printing and reproduction	N/A	

Function	**Facilities condition impact on functional capability**	
	N or P	Comments
Purchasing and contracting services	P	The purchasing function has a new facility which meets all their facilities requirements. Failure to retain or maintain these facilities will adversely impact the Battalion's principal mission of providing essential support to our customers.
Resource management	P	Directly related to the productivity and efficiency of providing mission essential services.
Training services	P	Directly related to the productivity and efficiency of providing mission essential services. Failure to retain or maintain these facilities will adversely impact the Battalion mission of providing essential support to our customers.
Transportation services	P	The Motor Transportation Section has a new administrative facility which meets all their facilities requirements. Failure to retain or maintain these facilities will adversely impact the Battalion mission of providing essential support to our customers. The Motor Transport section provides transportation services critical to daily Post operations, Headquarters, Marines Corps, widely dispersed agencies and personnel throughout the National Capital Region, Virginia and Maryland to include the Pentagon, and medical transportation service to and from medical facilities to include (Bethesda and Walter Reed hospitals, ect.).
Weather service	N/A	
Other support	P	The new warehouse and multi-purpose buildings enhance services provided to all military personnel and their dependents. Failure to retain or maintain these facilities will adversely impact the Battalion mission of providing essential support to our customers.

ADMINISTRATIVE ACTIVITIES DATA CALL

MILITARY VALUE

III. LOCATION

7. Geographic location. How does the activity's geographical location affect its mission performance?

a. What is the importance of its location relative to the clients supported?

Henderson Hall is centrally located, readily accessible, and ideally located for supporting the preponderance of assigned active duty personnel, and other military personnel in the Washington D.C. area to include the Pentagon. Henderson Hall provides a convenient and essential "one stop" service concept for all support functions performed by the base.

b. What is the importance of its location relative to clustering of other activities?

See 7a above and 8b below. Additionally our location next to Arlington National Cemetery means that the Assistant Battalion Chaplain has primary duty as provider of Catholic Sea Service Funerals for Arlington, and performs about three hundred funerals a year.

8. Manpower and recruiting issues.

a. Are there unique aspects of the activity's location that help or hinder in the hiring of qualified personnel?

Henderson Halls' centralized location relative to the Washington D.C. metropolitan area, Northern Virginia and Maryland ensures an abundance of qualified personnel for positions ranging from senior management to unskilled labor.

b. What would be the impact on the Navy and Marine Corps if the capabilities of the activity were to be lost?

Answer this question in terms of the unique capabilities of the staff. This Battalion Administratively (and operationally, in some areas) supports in excess of 2400 Marines assigned to Headquarters, U.S. Marine Corps and Henderson Hall. The term administrative support includes all pay and allowances, order writing/reassignment, off duty education, reenlistment and

separation/discharge action, military training, family needs and associated counselling, transition assistance, morale welfare and recreation, Chaplain services for approximately 3,000 people, medical hold Marines joined from world-wide Marine Corps commands, and judicial requirements. Loss of this support aboard Henderson Hall would be significant in that support functions are also provided to the Marine Barracks, 8th & I, MAG 49 at Andrews AFB, and other outlying agencies such as I&I Staffs and support. Detachments at Indian Head, Annapolis and Paxtuent River. Although a number of the purely administrative functions currently performed at Henderson Hall could conceivably be realigned with other outlying U.S.M.C. installations, the loss of manhours due to transient time can not be viewed as cost effective, nor in the best interest of the Government or Marines concerned. HQBN, HQMC, although an administrative support Battalion similar to other HQBN's throughout the Marine Corps, is unique in that its supported units, staff and personnel is Headquarters, U.S. Marine Corps. All other units in MDW which could be realigned currently have missions completely different from that of support of a major Service Staff. Operationally, support in the areas of Motor Transport (including first and second echelon vehicle maintenance), the Messing facility, Freight/Household Goods, MWR facilities and the Bachelor Enlisted Quarters could not be performed without the facilities aboard Henderson Hall.

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

IV. Features and Capabilities

9. Computation/data processing assets. Use the following table to list non-desktop computing assets. These are assets that would normally comprise a computing center.

Type	**Acquisition date**	**Cost ($K)**	**Utilization rate (%)** (Based on hours of use)
Banyan CNS server	< 5 years old	15	100
Banyan CNS server	< 5 years old	15	100
Two Banyan CNS servers	Oct 91	49	100
Peripherals and other misc. equipment		6	
Totals		85	

Use the following table to indicate desktop computing capability.

Type	**Number**	**Average age (yrs)**
IBM PC compatible	149	4
Macintosh	none	none
Other	none	none

10. Mobilization and expansion capability. In the following table indicate in the appropriate column if the activity has a mobilization responsibility for each function. The last three columns are designed to solicit information on the expansion capability of the activity by function for both mobilization and long-term expansion. For each function, in the third column indicate the maximum man-year-level of support that the activity could achieve given one month to reach this level. Assume that all other functions are maintained at pre-mobilization levels and that no manpower ceilings are in force. In the fourth column provide the same information only assume that one year is available for the expansion. In the last column indicate the number of personnel that would have to be added to "activity administration" to accommodate this growth. For all responses assume that no additional facilities are available beyond currently existing facilities.

Function	Mobilization response. (X)	1-month mobilization (man-year level)	1-year expansion	
			Man-year level	Admin add-on
Administrative services	N/A			
Audio/visual services	N/A			
Automated data processing/automation services	N/A			
Civilian personnel services	N/A			
Clubs	N/A			
Communication services	N/A			
Community support services	X	3	3	0
Confinement and detention centers	N/A			
Custodial services	N/A			

Function	Mobilization response. (X)	1-month mobilization (man-year level)	1-year expansion	
			Man-year level	Admin add-on
Education services	N/A			
Engineering support	N/A			
Equipment operation, maintenance, and repair	N/A			
Facilities and real property support	NA/			
Facility maintenance and repair	NA/			
Finance and accounting	N/A			
Food services	N/A			
Health services	N/A			
Housing and lodging services	N/A			
Information services	N/A			
Installation retail supply and storage operations	N/A			
Legal services	N/A			
Military personnel support	N/A			
Mobilization support	N/A			
Mortuary services	N/A			
Printing and reproduction	N/A			

Function	Mobilization response. (X)	1-month mobilization (man-year level)	1-year expansion	
			Man-year level	Admin add-on
Purchasing and contracting services	N/A			
Resource management	N/A			
Training services	N/A			
Transportation services	N/A			
Weather service	N/A			
Other support	N/A			

NOTE: (1) Any conflict involving Marine forces will result in an increase of personnel being treated at one of the military hospitals in the greater Washington D.C. area. The H&S Company at Henderson Hall is responsible for tracking these Marines, as well as providing administrative support for them. A conflict will increase the number of Marine patients normally handled, as Operations in South West Asia 1990/91 proved. Such an increase will over tax the resources and decrease services. Expansion should include the complete staffing of the Medical Holding Section (currently not staffed) and an increase of the T/O strength of the Marine Detachment, National Naval Medical Center, Bethesda Maryland.

(2) We have two Chaplain concerns: During large-scale mobilization our active duty chaplains are slated to deploy and be back-filled by reserves; We need an extra RP at mobilization (a total of 2 chaplains and 3 RP's) to handle the added logistical support for funerals and services in the DC area that a war would generate.

(3) There will be an increase in services provided to active duty service members and their families in the areas of family and legal support which will require an increase in T/O.

Discuss any construction or modification of facilities that would improve the support capability of this activity. N/A

V. Quality of life

a. Military Housing

(1) Family Housing:

(a) Do you have mandatory assignment to on-base housing? (circle)
yes__ no_X_

(b) For military family housing in your locale provide the following information:

Type of Quarters	Number of Bedrooms	Total number of units	Number Adequate	Number Substandard	Number Inadequate
Officer	4+	160	160		
Officer	3	154	154		
Officer	1 or 2	75	75		
Enlisted	4+	400	400		
Enlisted	3	594	594		
Enlisted	1 or 2	451	451		
Mobile Homes		0	0		
Mobile Home lots					

(c) In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information: N/A

Facility type/code:
What makes it inadequate?
What use is being made of the facility?
What is the cost to upgrade the facility to substandard?
What other use could be made of the facility and at what cost?
Current improvement plans and programmed funding:
Has this facility condition resulted in C3 or C4 designation on your BASEREP?

(d) Complete the following table for the military housing waiting list.

Pay Grade	Number of Bedrooms	Number on List[1]	Average Wait
O-6/7/8/9	1		
	2		
	3		
	4+	6	4 months
O-4/5	1		
	2		
	3	26	4 months
	4+	3	4 months
O-1/2/3/CWO	1		
	2	23	walk in
	3	8	4 months
	4+	3	4 months
E7-E9	1		
	2	1	6 months
	3	31	3 months
	4+	10	4 months
E1-E6	1		
	2	248	6 months
	3	133	3 months
	4+	33	4 months

[1]As of 31 March 1994.

(e) What do you consider to be the top five factors driving the demand for base housing? Does it vary by grade category? If so provide details.

	Top Five Factors Driving the Demand for Base Housing
1	Cost
2	Location
3	Secure (Safe Haven)
4	Convenience to Base Services (Commissary, MCX, etc)
5	Military Community Environment

(f) What percent of your family housing units have all the amenities required by "The Facility Planning & Design Guide" (Military Handbook 1190 & Military Handbook 1035-Family Housing)?

N/A

(g) Provide the utilization rate for family housing for FY 1993.

Type of Quarters	Utilization Rate
Adequate	97%
Substandard	None
Inadequate	None

(h) As of 31 March 1994, have you experienced much of a change since FY 1993? If so, why?

If occupancy is under 98% (or vacancy over 2%), is there a reason? One of the housing sites (Bellevue housing) is going to be demolished in the summer of 1994 and as the adequate units become vacant, they are not being utilized.

(2) BEQ:

(a) Provide the utilization rate for BEQs for FY 1993.

Type of Quarters	Utilization Rate
Adequate	93.0
Substandard	None
Inadequate	None

(b) As of 31 March 1994, have you experienced much of a change since FY 1993? If so, why? If occupancy is under 95% (or vacancy over 5%), is there a reason?

Fluctuates Seasonaly.

(c) Calculate the Average on Board (AOB) for geographic bachelors as follows:

$$\textbf{AOB} = \frac{\textbf{(\# Geographic Bachelors x average number of days in barracks)}}{\textbf{365}}$$

(d) Indicate in the following chart the percentage of geographic bachelors (GB) by category of reasons for family separation. Provide comments as necessary.

Reason for Separation from Family	Number of GB	Percent of GB	Comments
Family Commitments (children in school, financial, etc.)	80	80	voluntary separated by choice
Spouse Employment (non-military)	22	20	
Other			
TOTAL	102	100	

(e) How many geographic bachelors do not live on base?

399

(3) BOQ: N/A

(a) Provide the utilization rate for BOQs for FY 1993.

Type of Quarters	Utilization Rate
Adequate	
Substandard	
Inadequate	

(b) As of 31 March 1994, have you experienced much of a change since FY 1993? If so, why? If occupancy is under 95% (or vacancy over 5%), is there a reason?

(c) Calculate the Average on Board (AOB) for geographic bachelors as follows:

$$\textbf{AOB} = \frac{\textbf{(\# Geographic Bachelors x average number of days in barracks)}}{\textbf{365}}$$

(d) Indicate in the following chart the percentage of geographic bachelors (GB) by category of reasons for family separation. Provide comments as necessary.

Reason for Separation from Family	Number of GB	Percent of GB	Comments
Family Commitments (children in school, financial, etc.)			
Spouse Employment (non-military)			
Other			
TOTAL		100	

(e) How many geographic bachelors do not live on base?

b. For on-base MWR facilities[2] available, complete the following table for each separate location. For off-base government owned or leased recreation facilities indicate distance from base. If there are any facilities not listed, include them at the bottom of the table.

LOCATION Henderson Hall, Arlington, VA **DISTANCE**

Facility	Unit of Measure	Total	Profitable (Y,N,N/A)
Auto Hobby	Indoor Bays	0	N/A
	Outdoor Bays	0	N/A
Arts/Crafts	SF	0	N/A
Wood Hobby	SF	0	N/A
Bowling	Lanes	0	N/A
Enlisted Club	SF	8900	N
Officer's Club	SF	0	N/A
Library	SF	0	N/A
Library	Books	0	N/A
Theater	Seats	300	N/A
ITT	SF	50	Y
Museum/Memorial	SF	0	N/A
Pool (indoor)	Lanes	0	N/A
Pool (outdoor)	Lanes	6	*
Beach	LF	0	N/A
Swimming Ponds	Each	0	N/A
Tennis CT	Each	1	*

*** NO FEES**

[2]Spaces designed for a particular use. A single building might contain several facilities, each of which should be listed separately.

Facility	Unit of Measure	Total	Profitable (Y,N,N/A)
Volleyball CT (outdoor)	Each	0	N/A
Basketball CT (outdoor)	Each	1	*
Racquetball CT	Each	2	*
Golf Course	Holes	0	N/A
Driving Range	Tee Boxes	0	N/A
Gymnasium	SF	21000	*
Fitness Center	SF	2400	*
Marina	Berths	0	N/A
Stables	Stalls	0	N/A
Softball Fld	Each	0	N/A
Football Fld	Each	0	N/A
Soccer Fld	Each	0	N/A
Youth Center	SF	0	N/A

* No fees Charged

c. Is your library part of a regional interlibrary loan program? N/A

d. Base Family Support Facilities and Programs

(1). Complete the following table on the availability of child care in a child care center on your base. **N/A**

Age Category	Capacity (Children)	SF			Number on Wait List	Average Wait (Days)
		Adequate	Substandard	Inadequate		
0-6 Mos						
6-12 Mos						
12-24 Mos						
24-36 Mos						
3-5 Yrs						

(2). In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means." For all the categories above where inadequate facilities are identified provide the following information:

No child facility exists.

Facility type/code:
What makes it inadequate?
What use is being made of the facility?
What is the cost to upgrade the facility to substandard?
What other use could be made of the facility and at what cost?
Current improvement plans and programmed funding:
Has this facility condition resulted in C3 or C4 designation on your BASEREP?

(3). If you have a waiting list, describe what programs or facilities other than those sponsored by your command are available to accommodate those on the list.

Base Family Support Facilities and Programs: No waiting list is maintained for child care center based care. Year to date (FY94) there have been requests to place 163 children (birth through 12 years) through child care referrals to community and military child care facilities.

(4). How many "certified home care providers" are registered at your base?

Henderson Hall has no base housing and does not, at this time participate in the licensing or certifying of Family Child Care Homes.

(5). Are there other military child care facilities within 30 minutes of the base? State owner and capacity (i.e., 60 children, 0-5 yrs).

Military Child care facilities exist within 30 minutes of Henderson Hall. However, cost, child care slots available for children - especially those under two

years and school-age care, demand for child care in this high cost area far outstrips the supply in any of the surrounding areas and jurisdictions.

(6). Complete the following table for services available on your base. If you have any services not listed, include them at the bottom.

Service	Unit of Measure	Qty
Exchange	SF	73,600
Gas Station	SF	0
Auto Repair	SF	0
Auto Parts Store	SF	0
Commissary	SF	0
Mini-Mart	SF	0
Package Store	SF	0
Fast Food Restaurants	Each	2
Bank/Credit Union	Each	0
Family Service Center	SF	3000
Laundromat	SF	0
Dry Cleaners	Each	1
ARC	PN	0
Chapel	PN	25
FSC Classrm/Auditorium	PN	300

e. Proximity of closest major metropolitan areas (provide at least three):

City	Distance (Miles)
Washington, D.C.	1
Baltimore, MD	40
Richmond, VA	100

f. Standard Rate VHA Data for Cost of Living:

Paygrade	With Dependents	Without Dependents
E1	314.33	175.87
E2	314.33	197.67
E3	304.92	224.68
E4	333.54	232.79
E5	358.43	250.25
E6	401.64	273.41
E7	445.49	309.46
E8	455.86	344.62
E9	444.44	337.38
W1	508.26	386.01
W2	539.96	423.51
W3	539.31	438.40
W4	503.58	446.50
O1E	431.76	320.26
O2E	471.21	375.69
O3E	487.77	412.65
O1	428.21	315.54
O2	411.12	321.34
O3	461.82	388.82
O4	495.17	430.60
O5	472.86	391.05
O6	464.70	384.64
O7	396.88	322.46

g. Off-base housing rental and purchase

(1) Fill in the following table for average rental costs in the area for the period 1 April 1993 through 31 March 1994.

Type Rental	Average Monthly Rent		Average Monthly Utilities Cost
	Annual High	Annual Low	
Efficiency	600	450	65.
Apartment (1-2 Bedroom)	700	500	85.
Apartment (3+ Bedroom)	850	700	100.
Single Family Home (3 Bedroom)	1250	800	170.
Single Family Home (4+ Bedroom)	1425	1250	180.
Town House (2 Bedroom)	1000	850	159
Town House (3+ Bedroom)	1125	875	169.
Condominium (2 Bedroom)	700	550	90.
Condominium (3+ Bedroom)	850	725	100.

(2) What was the rental occupancy rate in the community as of 31 March 1994?

Type Rental	Percent Occupancy Rate
Efficiency	95
Apartment (1-2 Bedroom)	89
Apartment (3+ Bedroom)	97
Single Family Home (3 Bedroom)	95
Single Family Home (4+ Bedroom)	95
Town House (2 Bedroom)	95
Town House (3+ Bedroom)	95
Condominium (2 Bedroom)	80
Condominium (3+ Bedroom)	85

(3) What are the median costs for homes in the area?

Type of Home	Median Cost
Single Family Home (3 Bedroom)	165,000
Single Family Home (4+ Bedroom)	232,500
Town House (2 Bedroom)	139,700
Town House (3+ Bedroom)	145,750
Condominium (2 Bedroom)	139,750
Condominium (3+ Bedroom)	145,750

(4) For calendar year 1993, from the local MLS listings provide the number of 2, 3, and 4 bedroom homes available for purchase. Use only homes for which monthly payments would be within 90 to 110 percent of the E5 BAQ and VHA for your area.

This Command does not have a Housing Office, but utilizes established capability of sister services within MDW. Compilation of this data determined to be beyond the scope of capability for this Command. Accuracy of this data would best be ascertained by chartering a single source of this data in the MDW.

Month	Number of Bedrooms		
	2	3	4+
January	**N/A**		
February	**N/A**		
March	**N/A**		
April	**N/A**		
May	**N/A**		
June	**N/A**		
July	**N/A**		
August	**N/A**		
September	**N/A**		
October	**N/A**		
November	**N/A**		
December	**N/A**		

(5) Describe the principle housing cost drivers in your local area.

Off Base Housing Rental/Purchase Availability and Affordability: base housing in the immediate community (Washington D.C. metropolitan area, Northern Virginia and Maryland) is abundant, however little afforable housing is located in close proximity to the post. The cost of housing generally exceeds the combined quarters allowance and variable housing allowance for adequate housing thus requiring many spouses to seek employment. Rent for an efficiency apartment can begin at $500.00 a month; Rent for a single family home ranges from $800.00 - $1,400.00 per month; and costs to purchase a single family home can begin at $165,000.00. Plentiful and much more affordable housing is available at greater distances from the National Capital Region, however the commute time is extensive and negates any cost savings advantage. While some government housing (Bolling AFB, Anacostia, Woodbridge housing) is made available to Headquarters Battalion personnel, it is extremely limited and waiting lists are extensive. The Family Service Center aboard Henderson Hall provides extensive housing assistance to include coordinating housing information and referral with other military housing offices and major real estate and rental offices in the commuting area; and providing information for personnel during relocation.

h. For the top five sea intensive ratings in the principle warfare community your base supports, provide the following: N/A

Rating	Number Sea Billets in the Local Area	Number of Shore billets in the Local Area

i. Complete the following table for the average one-way commute for the five largest concentrations of military and civilian personnel living off-base.

Location	% Employees	Distance (mi)	Time(min)
Northern Virginia	75	30	60 min
Southern Maryland	15	30	60 min
Washington, D.C.	10	5	30 min

j. Complete the tables below to indicate the civilian educational opportunities available to service members stationed at the air station (to include any outlying fields) and their dependents:

(1) List the local educational institutions which offer programs available to dependent children. Indicate the school type (e.g. DODDS, private, public, parochial, etc.), grade level (e.g. pre-school, primary, secondary, etc.), what students with special needs the institution is equipped to handle, cost of enrollment, and for high schools only, the average SAT score of the class that graduated in 1993, and the number of students in that class who enrolled in college in the fall of 1994.

Institution	Type	Grade Level(s)	Special Education Available	Annual Enrollment Cost per Student	1993 Avg SAT/ ACT Score	% HS Grad to Higher Educ	Source of Info
Elementary	Public	K-5		$7,895*	438 V 493 M	89	
Secondary	Public	6-12		$7,895*	438V 493M	89	
Middle	Public	6-8		$7,895*	438V 493M	89	
Senior High	Public	9-12		$7,895*	438V 493M	89	
Jackson	Public	K-5	X	$7,895*	438V 493M	89	
Our Savior Lutheran	Parochial	K-8	N/A	$2,375	N/A	N/A	
St. Ann	Parochial	K-8	N/A	$1,540	N/A	N/A	
St. Charles	Parochial	K-8	N/A	$1,400	N/A	N/A	
St. Mary's	Parochial	K-8	N/A	$2,260	N/A	N/A	
St. Rita's	Parochial	K-8		$1,525	N/A	N/A	
St. Thomas More	Parochial	K-8		$1,800	N/A	N/A	
Bishop Ireton	Parochial	9-12		Unknown	Unknown	Unknown	
Bishop Denis J. O'Connell	Parochial	9-12	X	$5,000	457V 512M	98.6	

Note: There are no DODD's available for Henderson Hall personnel.
* Figures provided by Arlington Public School System.

(2) List the educational institutions within 30 miles which offer programs off-base available to service members and their adult dependents. Indicate the extent of their programs by placing a "Yes" or "No" in all boxes as applies.

Institution	Type Classes		Program Type(s)				
			Adult High School	Vocational / Technical	Undergraduate		Graduate
					Courses only	Degree Program	
Ann Arundel Community College	Day	Y	N/A	N/A	Y	Y	N
	Night	Y	N/A	N/A	Y	Y	Y
American University	Day	Y	N/A	N/A	Y	Y	Y
	Night	Y	N/A	N/A	Y	Y	Y
Averett College	Day	N	N/A	N/A	Y	Y	Y
	Night	Y	N/A	N/A	Y	Y	Y
Catholic University	Day	Y	N/A	N/A	Y	Y	Y
	Night	Y	N/A	N/A	Y	Y	Y
Central Michigan University	Day	N	N/A	N/A	N	N	Y
	Night	Y	N/A	N/A	N	N	Y
Central Texas College	Day	N	N/A	N/A	Y	Y	N
	Night	Y	N/A	N/A	Y	Y	N
Embry-Riddle Aeronautical University	Day	N	N/A	N/A	Y	Y	Y
	Night	Y	N/A	N/A	Y	Y	Y
Florida Institute of Technology	Day	N	N/A	N/A	N	N	Y
	Night	Y	N/A	N/A	N	N	Y

Gallaudet University	Day Y	N/A	N/A	Y	Y	Y
	Night Y	N/A	N/A	Y	Y	Y
George Mason University	Day Y	N/A	N/A	Y	Y	Y
	Night Y	N/A	N/A	Y	Y	Y
George Washington University	Day Y	N/A	N/A	Y	Y	Y
	Night Y	N/A	N/A	Y	Y	Y
Georgetown University	Day Y	N/A	N/A	Y	Y	Y
	Night Y	N/A	N/A	Y	Y	Y
Germanna Community College	Day N	N/A	N/A	Y	Y	N
	Night Y	N/A	N/A	Y	Y	N
Howard University	Day Y	N/A	N/A	Y	Y	Y
	Night Y	N/A	N/A	Y	Y	Y
Marymount University	Day Y	N/A	N/A	Y	Y	Y
	Night Y	N/A	N/A	Y	Y	Y
Northern Virginia Community College	Day Y	N/A	N/A	Y	Y	N
	Night Y	N/A	N/A	Y	Y	N
Park College	Day N	N/A	N/A	Y	Y	Y
	Night Y	N/A	N/A	Y	Y	Y
Prince Georges Community College	Day Y	N/A	N/A	Y	Y	N
	Night Y	N/A	N/A	Y	Y	N
Southern Illinios University	Day N	N/A	N/A	Y	Y	N
	Night Y	N/A	N/A	Y	Y	N
Southeastern University	Day Y	N/A	N/A	Y	Y	Y
	Night Y	N/A	N/A	Y	Y	Y
Strayer College	Day Y	N/A	N/A	Y	Y	Y
	Night Y	N/A	N/A	Y	Y	Y

Trinity College	Day	Y	N/A	N/A	Y	Y	Y
	Night	Y	N/A	N/A	Y	Y	Y
Troy State University	Day	N	N/A	N/A	N	N	Y
	Night	Y	N/A	N/A	N	N	Y
University of District of Columbia	Day	Y	N/A	N/A	Y	Y	Y
	Night	Y	N/A	N/A	Y	Y	Y
University of Maryland	Day	Y	N/A	N/A	Y	Y	Y
	Night	Y	N/A	N/A	Y	Y	Y
University of Oklahoma	Day	N	N/A	N/A	N	N	Y
	Night	Y	N/A	N/A	N	N	Y
University of Virginia	Day	N	N/A	N/A	N	N	Y
	Night	Y	N/A	N/A	N	N	Y
Washington Bible College	Day	Y	N/A	N/A	Y	Y	Y
	Night	Y	N/A	N/A	Y	Y	Y
Washington Throlological Union	Day	Y	N/A	N/A	Y	Y	N
	Night	Y	N/A	N/A	Y	Y	N
Webster University	Day	N	N/A	N/A	N	N	Y
	Night	Y	N/A	N/A	N	N	Y
Richard Milburn High School	Day	Y	Y	N/A	N/A	N/A	N/A
	Night	Y	Y	N/A	N/A	N/A	N/A
Bryant Adult Learning Center	Day	Y	Y	N/A	N/A	N/A	N/A
	Night	Y	Y	N/A	N/A	N/A	N/A
Pimmit Adult Learning Center	Day	Y	Y	N/A	N/A	N/A	N/A
	Night	Y	Y	N/A	N/A	N/A	N/A

(3) List the educational institutions which offer programs on-base available to service members and their adult dependents. Indicate the extent of their programs by placing a "Yes" or "No" in all boxes as applies.

Institution	Type Classes	Program Type(s)				
		Adult High School	Vocational/ Technical	Undergraduate		Graduate
				Courses only	Degree Program	
Averett College	Day N	N/A	N/A	N	N	N
	Night Y	N	N	N	N	Y
	Corres-pondence	N/A				
Northern Virginia Community College	Day Y	N	N	Y	Y	N
	Night Y	N	N	Y	Y	N
	Corres-pondence	N/A				
Park College	Day N	N	N	Y	Y	N
	Night N	N	N	Y	Y	N
	Corres-pondence	N/A				
Richard Milburn H.S.	Day Y	N	N	N	N	N
	Night N	N	N	N	N	N
	Corres-pondence	N/A				

k. Spousal Employment Opportunities

Provide the following data on spousal employment opportunities.

Skill Level	Number of Military Spouses Serviced by Family Service Center Spouse Employment Assistance			Local Community Unemployment Rate
	1991	1992	1993	
Professional	N/A	23	63	9.2
Manufacturing	N/A	0	0	3.5
Clerical	N/A	35	182	4.5
Service	N/A	15	67	3.5
Other	N/A	6	100	9.4

l. Do your active duty personnel have any difficulty with access to medical or dental care, in either the military or civilian health care system? Develop the why of your response.

Active Duty personnel utilize the military health care system and have no real difficulty with routine medical care, other than it's sometimes time consuming to wait to be seen or to get an appointment. For non-routine medical care, it is difficult to get appointments because the appointment scheduling process is complex and because appointments are not readily available. A one to three month waiting time is common for non-routine medical care. Dental appointments can be difficult to come by for both routine and non-routine care. The medical and dental facilities in the Washington DC area are overcrowded, although this problem is somewhat alleviated with the local PRIMUS clinics available to active duty personnel and their dependents.

m. Do your military dependents have any difficulty with access to medical or dental care, in either the military or civilian health care system? Develop the why of your response.

A wide variety of military and civilian health care services are available to dependents in the DC area. In military health care facilities, dependents can face long waits, crowded conditions and sometimes long drives when referred to distant medical facilities. PRIMUS clinics are widely used by dependents for routine medical care and many dependents use Champus for civilian medical care, which can be expensive. Dependents are not eligible for military dental care in the Washington DC area, but if enrolled in Delta Dental, have great flexibility in choosing their civilian dental providers.

n. Complete the table below to indicate the crime rate for your air station for the last three fiscal years. The source for case category definitions to be used in responding to this question are found in NCIS - Manual dated 23 February 1989, at Appendix A, entitled "Case Category Definitions." Note: the crimes reported in this table should include 1) all reported criminal activity which occurred on base regardless of whether the subject or the victim of that activity was assigned to or worked at the base; and 2) all reported criminal activity off base.

bCrime Definitions	FY 1991	FY 1992	FY 1993
1. Arson (6A)	0	0	0
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
2. Blackmarket (6C)	0	0	0
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
3. Counterfeiting (6G)	0	0	2
Base Personnel - military			0
Base Personnel - civilian			0
Off Base Personnel - military			0
Off Base Personnel - civilian			0
4. Postal (6L)	2	0	1

Base Personnel - military	1	0	1
Base Personnel - civilian	0	0	0
Off Base Personnel - military	0	0	0
Off Base Personnel - civilian	0	0	0

Crime Definitions	FY 1991	FY 1992	FY 1993
5. Customs (6M)	0	0	0
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
6. Burglary (6N)	0	1	3
Base Personnel - military		1	2
Base Personnel - civilian		0	0
Off Base Personnel - military		0	0
Off Base Personnel - civilian		0	0
7. Larceny - Ordnance (6R)	0	0	0
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			

8. Larceny - Government (6S)	9	11	20
Base Personnel - military	3	3	9
Base Personnel - civilian	0	0	0
Off Base Personnel - military	2	1	0
Off Base Personnel - civilian	0	0	0

Crime Definitions	FY 1991	FY 1992	FY 1993
9. Larceny - Personal (6T)	9	17	25
Base Personnel - military	6	13	20
Base Personnel - civilian	0	0	0
Off Base Personnel - military	2	4	3
Off Base Personnel - civilian	1	0	4
10. Wrongful Destruction (6U)	14	19	16
Base Personnel - military	7	12	6
Base Personnel - civilian	0	0	0
Off Base Personnel - military	2	1	0
Off Base Personnel - civilian	0	0	1
11. Larceny - Vehicle (6V)	0	1	1
Base Personnel - military		0	1
Base Personnel - civilian		0	0
Off Base Personnel - military		1	0
Off Base Personnel - civilian		0	0
12. Bomb Threat (7B)	0	0	0
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			

Crime Definitions	FY 1991	FY 1992	FY 1993
13. Extortion (7E)	0	0	0
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
14. Assault (7G)	6	6	9
Base Personnel - military	4	11	16
Base Personnel - civilian	0	0	0
Off Base Personnel - military	2	6	9
Off Base Personnel - civilian	2	3	0
15. Death (7H)	0	1	0
Base Personnel - military		0	
Base Personnel - civilian		0	
Off Base Personnel - military		0	
Off Base Personnel - civilian		1	
16. Kidnapping (7K)	0	0	1
Base Personnel - military			1
Base Personnel - civilian			0
Off Base Personnel - military			0
Off Base Personnel - civilian			0

Crime Definitions	FY 1991	FY 1992	FY 1993
18. Narcotics (7N)	0	1	2
Base Personnel - military		0	1
Base Personnel - civilian		0	0
Off Base Personnel - military		1	1
Off Base Personnel - civilian		0	0
19. Perjury (7P)		1	2
Base Personnel - military		0	2
Base Personnel - civilian		0	0
Off Base Personnel - military		0	0
Off Base Personnel - civilian		2	0
20. Robbery (7R)	0	0	2
Base Personnel - military			1
Base Personnel - civilian			0
Off Base Personnel - military			0
Off Base Personnel - civilian			1
21. Traffic Accident (7T)	0	1	0
Base Personnel - military		1	
Base Personnel - civilian		0	
Off Base Personnel - military		0	
Off Base Personnel - civilian		0	

Crime Definitions	FY 1991	FY 1992	FY 1993
22. Sex Abuse - Child (8B)	0	0	0
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
23. Indecent Assault (8D)	0	0	0
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
24. Rape (8F)	1	0	0
Base Personnel - military	2		
Base Personnel - civilian	0		
Off Base Personnel - military	0		
Off Base Personnel - civilian	0		
25. Sodomy (8G)	0	0	0
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			

BRAC-95 CERTIFICATION

Reference: SECNAV NOTE 11000 dtd 8 Dec 93

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

R. A. COTE, JR.
NAME (Please type of print)

Commanding Officer
Title

HQBN, HQMC, HH
Activity

RACote
Signature

31 MAY 1994
Date

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print

Signature

Title

Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type of print

Signature

Title

Date

Activity

In certify that the information herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

NAME (Please type or print

Signature

Title

Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

R. K. RIGGS
Acting Deputy Chief of Staff
for Installations and Logistics

NAME (Please type or print

Signature

16 JUN 1994

Title

Date