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MEMORANDUM OF MEETING

DATE: June 23, 2005

TIME: 8:00 AM – 12:30 PM

MEETING WITH: Officials at Malcolm Grow Medical Center, Andrews Air Force Base

SUBJECT: Briefing and tour of Malcolm Grow Medical Center, Andrews Air Force Base

PARTICIPANTS:

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MEETING SUMMARY: Brigadier General, William J. Germann provided a Briefing and tour of Malcolm Grow Medical Center, Andrews Air Force Base. The main points of the brief highlight the mission and quality of service at the hospital. See attached material provided during the brief. Additionally, the unique mission of the hospital at Andrews was noted. BG Germann explained that

if inpatient care was eliminated the outpatient care workload would increase to fill the void. The main drivers of services are the Graduate Medical Education programs that require throughput of patients. Another issue discussed was the need for the expansion of Andrews's mission to carry out aeromedical Staging Facility (ASF). Andrews has \$739,000 in funding for the expansion for ASF and has spent \$15,000 on design with the final decision awaiting the outcome of BRAC.

We discussed the level of reductions anticipated at the Medical Center if the recommendation included all inpatient workload to include some of the outpatient surgery of the Hospital. BG Germann said that the Southern Maryland Community Hospital has a 358 bed capacity and has a 250 bed average occupancy. The community hospital would be willing and able to handle patients from Andrews.

After our brief we took a tour of the Malcolm Grow Medical Center and viewed potential areas of future expansion for ASF. The Hospital is more than 20 years old but in great shape with many additions to the original structure. The fifth floor has been converted into office spaces. The fourth floor is for mental health outpatient visits. The third floor has physical therapy and two empty labor delivery rooms. The hospital has seven operating rooms in addition the two empty rooms on the third floor. In the remainder of the tour we viewed the many areas needed to operate a full service teaching hospital to include medical library and cafeteria. Additionally, the medical center has a number of buildings surrounding the main hospital used for a variety of functions for example two buildings were used for aviation medicine and as teaching facilities.

After the Tour LTC Jamie Rosodo discussed staffing patterns and provided a three ring binder of information for our review. Colonel James P. Counsman provided additional clarification of the information provided. In summary, manning levels have dropped from 1654 in fiscal year 2002 to 1168 in fiscal year 2006. Currently the medical Center is Authorized 1414 personnel with 1246 on board.

The hospital has about a 34,081 patients enrollment, 11,587 are retiree's over 65. Additionally, another 84,000 retiree's generate 60% of the surgery requirements of the hospital.

Depending on the interpretation of the BRAC recommendation Malcolm Grow Medical Center could have a major reduction of personnel or a minor reduction of only inpatient care services. This reduction we were told would be offset by the increased outpatient workload expected from retiree's.

* Denotes individual responsible for completing the memorandum