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DEPARTMENT OF THE AIR FORCE
WASHINGTON DC

OFFICE OF THE ASSISTANT SECRETARY

APR 22 2005

MEMORANDUM FOR MAJCOM XPs

SUBJECT: BRAC Public Announcement Conference

MAJCOM XPs are invited to attend a 2005 BRAC Public Announcement Preparation briefing at the Pentagon on 4 May 05. This meeting will piggyback on the AF/XPP sponsored APOM briefings scheduled on 3 May 05. The 2005 BRAC recommendation public release is currently anticipated to occur on or about 13 May 05. MAJCOM XP attendance is critical for this highly sensitive topic. The meeting will be held at the Pentagon, Rm 5C1042 from 0900 - 1200 EST. Seating is limited and attendance will be restricted to the XP and one support individual. Topics to be covered will include BRAC process, BRAC recommendation release schedule, pre and post release activities and guidance. HAF PA, LL, and GCN will be in attendance to address specific questions. MAJCOMs will be responsible to inform and prepare their respective wing commanders. Media training for Wing CCs and Public Affairs Officers will be scheduled separately by SAF/PA at their discretion.

SAF/IEB will provide funding for one individual per MAJCOM. Additional details and fund cite information will be provided separately through MAJCOM BRAC offices. My POCs are Lt Col Mark Mattison, SAF/IEBB, DSN 222-5526, mark.mattison@pentagon.af.mil and Mr. Steve Cornish, SAF/IEBB, DSN-227-7005, stephenr.cornish@pentagon.af.mil.

A handwritten signature in cursive script, appearing to read "G. Pease, Jr.", written in dark ink.

Gerald F. Pease, Jr.
Deputy Assistant Secretary
Basing & Infrastructure