



THE SECRETARY OF THE NAVY
WASHINGTON, D.C. 20350-1000
DCN: 2598

January 4, 2005

MEMORANDUM FOR DISTRIBUTION

Subj: REVISIONS TO THE DON BASE REALIGNMENT AND CLOSURE (BRAC) 2005
STRUCTURE – POLICY ADVISORY THREE

Ref: (a) SECNAV Memo of 14 Jul 04; Subj: Appointment as Special Assistant to the Secretary of the Navy for Base Realignment and Closure
(b) SECNAV Memo of 27 Jun 03; Subj: Internal Control Plan for Management of the Navy 2005 Base Realignment and Closure (BRAC) Process – Policy Advisory Two
(c) SECNAVNOTE 11000 of 9 Mar 04; Subj: Base Realignment and Closure

As we proceed through the Base Realignment and Closure (BRAC) 2005 process, it is important that we continuously examine our organizational structure to ensure that it is optimally suited to support the Secretary of Defense's goals for BRAC 2005. The departure of the Assistant Secretary of the Navy (Installations & Environment) (ASN (I&E)) and a desire to facilitate a better alignment of the Department of the Navy (DON) and Joint Cross-Service Group (JCSG) BRAC efforts necessitate a number of revisions to the DON BRAC 2005 structure. The following revisions, summarized in reference (a), are hereby made:

(a) The Deputy Assistant Secretary of the Navy (Infrastructure Strategy & Analysis) (DASN (IS&A)) is appointed as the Special Assistant to the Secretary of the Navy for all matters associated with BRAC 2005 (Special Assistant for BRAC). The Special Assistant for BRAC is designated as the replacement for the ASN(I&E) as a member of the Infrastructure Steering Group (ISG), with the same authorities and responsibilities. The Special Assistant for BRAC shall designate an individual to serve as her alternate on the ISG.

(b) The Infrastructure Evaluation Group (IEG), which is responsible for developing DON recommendations for closures and realignments that fully address operational factors of concern to the operational commanders, will be the decision-making body for recommendations and issues developed by the DON Analysis Group (DAG) and the Functional Advisory Board (FAB). The Vice Chief of Naval Operations (VCNO) and the Assistant Commandant of the Marine Corps (ACMC) are added as members of the IEG. The Special Assistant for BRAC is added as a member of the IEG, replacing ASN(I&E). The Special Assistant for BRAC, VCNO, and ACMC will serve as Co-Chairs of the IEG.

(c) The DAG is created as a decision-making body subordinate to the IEG and is responsible for analyzing DON unique functions. Each member of the IEG will recommend a Flag, General Officer or Senior Executive Service member for approval by the Co-Chairs of the IEG to serve as his or her representative on the DAG. The Special Assistant for BRAC shall Chair the DAG.

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The FAB will continue to report directly to the IEG to ensure that DON leadership is thoroughly briefed and prepared on JCSG matters that will ultimately be addressed to the ISG and Infrastructure Executive Council (IEC).

The Infrastructure Analysis Team (IAT) will continue to be responsible for developing analytical methodologies, developing joint and cross-servicing opportunities, collecting data, and performing analysis. The IAT will present analytical results to the DAG for evaluation. The IAT will continue to provide working level support to the JCSGs and coordinate data development with the FAB. The Special Assistant for BRAC, as DASN (IS&A), will continue to serve as Director of the IAT.

All provisions in existing DON BRAC 2005 guidance that are inconsistent with this memorandum are hereby superceded. The internal control mechanisms set forth in paragraph 3 of reference (b) shall be applicable to the activities of the DAG. DASN (IS&A) is directed to prepare applicable revisions to reference (c) for my signature.

A handwritten signature in black ink, appearing to read "Andrew England", with a long horizontal line extending to the right.

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