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**CHARTER**  
**AIR FORCE BASE CLOSURE EXECUTIVE GROUP**  
**(20 Oct 04)**

The Defense Base Closure and Realignment Act (DBCRA) of 1990, as amended, requires the Secretary of Defense (SecDef) to submit base closure and realignment recommendations to a Presidentially-selected Commission by 16 May 05. SecDef has established an Infrastructure Executive Committee (IEC) comprised of the Service Secretaries and Chiefs of Staff to provide senior level policy direction to the process. Likewise, SecDef directed USD (AT&L) to chair an Infrastructure Steering Group (ISG) comprised of the Vice Chairman of the Joints Chiefs of Staff, the Military Departments' Assistant Secretaries (Installation & Environment), the Services' Vice Chiefs of Staff, and the Assistant Commandant of the Marine Corps to provide executive-level guidance to the BRAC 2005 Joint Cross Service Groups (JCSGs).

In order to advise the Secretary of the Air Force (SecAF) on BRAC 2005 matters, an Air Force Base Closure Executive Group (BCEG) is hereby chartered and established.

The BCEG is responsible to ensure compliance with applicable Department of Defense (DoD) and Air Force (AF) policy and guidance as it advises the SecAF on potential base realignment and closure recommendations. This responsibility flows through the Assistant Secretary of the Air Force for Installations, Environment and Logistics (SAF/IE). The BCEG will also oversee the processes of collecting, verifying and analyzing data, and will ensure adherence to the AF Internal Control Plan (AF ICP). The SAF/IE will provide broad oversight of the BCEG. BCEG members will constitute an appropriate mix of expertise including acquisition, environmental, financial management, infrastructure, legal, logistics, personnel, plans and programs, operations, and Air Reserve Component issues.

The BCEG will ensure that, as a minimum, all AF installations in the United States, its territories and possessions, which have at least 300 DoD direct-hire civilian personnel authorizations, are reviewed and properly considered in the process for closure or realignment on an equal basis, without regard to past consideration. The BCEG will apply to these installations the criteria approved by the SecDef and the Force Structure Plan provided for in the DBCRA, and present the results to the SecAF. The BCEG may develop sub-elements of the Defense criteria to provide specific data points and to reflect AF installation characteristics, consistent with the selection criteria. SAF/IE will approve these sub-elements before they are utilized.

The BCEG will consist of 12 General Officer (GO) and Senior Executive Service (SES) civilian members, appointed by name by the SecAF. Members shall serve as individual advisers to the SecAF, and not as representatives of the offices to which they are assigned. All members will sign the BRAC 2005 final report. The BCEG will be co-chaired by a SES and GO; at least one of the co-chairman must be present to host a BCEG meeting. Seven of the 12 members are designated voting members, and the remaining five members are advisor members. Alternates to the members may attend

BCEG meetings if pre-approved by a co-chairman, and noted in the minutes. The seven designated voting members shall be SAF/IEB (co-chair), AF/XP (co-chair), AF/XO, SAF/IEI, AF/RE, NGB/CF, and AF/IL. Only an approved substitute of GO or SES grade shall be permitted to vote on behalf of the voting member.

A quorum of the BCEG is achieved when at least seven members, or their designated alternates are present. To sustain a quorum during deliberative sessions at least five must be voting members.

The uniformed BCEG co-chairman will ensure that the CSAF and VCSAF are apprised and consulted on BCEG activities, and appropriately prepare these IEC and ISG members for their BRAC 2005 responsibilities.

Further operating procedures of the BCEG will be documented in the AF ICP.