



DEPARTMENT OF THE AIR FORCE

WASHINGTON DC

OFFICE OF THE ASSISTANT SECRETARY

AUG 10 2004

MEMORANDUM FOR ALMAJCOM/XP

SUBJECT: Audit Guidelines for AF BRAC 2005

Request your commitment, along with your installation's and reporting unit's (see Attachment 1), to support the Air Force Audit Agency (AFAA) review of the AF BRAC 2005 Data Call 2 process. We are working closely with AFAA to ensure the Air Force data is accurate, complete and complies with OSD guidelines. The AFAA needs your full cooperation to complete its work within very strict deadlines and help ensure the Air Force BRAC 2005 process is beyond reproach.

All AF BRAC 2005 data is subject to auditor review. To accommodate the strict time constraints, the auditors are tailoring their schedule to provide real-time feedback to the AF BRAC team beginning 9 Aug 04. AFAA will contact installations to set up an audit entrance and exit conference at each location. All organizations participating in the installation's data collection must be represented at the meeting.

Our POC Lt Col Chris Kapellas, DSN 222-9515, christopher.kapellas@pentagon.af.mil. The AFAA point of contact is Ms. Valerie Muck, DSN 447-4929, Valerie.Muck@march.af.mil.

Gary W Heckman
GARY W. HECKMAN
Major General, USAF
Assistant DCS, Plans and Programs (BRAC)

Gerald F Pease Jr
GERALD F. PEASE, Jr.
Deputy Assistant Secretary
(Basing & Infrastructure Analysis)

Attachment: As Stated

*Every base the auditors have visited have seen their error rates drop and competency increase.. it's well worth your support
gh*

ATTACHMENT 1

***Draft Deliberative Document for Discussion Purposes Only
Do Not Release Under FOIA***

POC: Tesa Lanoy, AFAA/FSS, DSN 447-5522

2005 Base Realignment and Closure Data Call 2 Expanded Installation List

MAJCOM	Application Location	City	State
ACC	Ellsworth AFB	Rapid City	SD
ACC	Minot AFB	Minot	ND
ACC	Whiteman AFB	Knob Noster	MO
ACC	Beale AFB	Marysville	CA
ACC	Davis-Monthan AFB	Tucson	AZ
ACC	Langley AFB	Hampton	VA
ACC	Seymour Johnson AFB	Goldsboro	NC
ACC	Shaw AFB	Sumter	SC
ACC	Cannon AFB	Clovis	NM
ACC	Barksdale AFB	Bossier City	LA
ACD	United States Air Force Academy	Colorado Springs	CO
AETC	Altus AFB	Altus	OK
AETC	Sheppard AFB	Wichita Falls	TX
AETC	Tyndall AFB	Springfield	FL
AETC	Goodfellow AFB	San Angelo	TX
AETC	Lackland AFB & Kelly Annex	San Antonio	TX
AETC	Laughlin AFB	Del Rio	TX
AETC	Randolph AFB	Universal City	TX
AETC	Keesler AFB	Biloxi	MS
AETC	Maxwell AFB & Gunter Annex	Montgomery	AL
AFDW	Bolling AFB	Washington	DC
AFMC	Los Angeles AFB	El Segundo	CA
AFMC	Rome Laboratory	Rome	NY
AFMC	Edwards AFB	Rosamond	CA
AFMC	Hill AFB	Clearfield	UT
AFMC	Robins AFB	Warner Robins	GA
AFMC	Tinker AFB	Midwest City	OK
AFMC	Hanscom AFB	Bedford	MA
AFMC	Brooks City-Base	San Antonio	TX
AFRES	Minn/St Paul IAP ARS	Minneapolis/	MN
AFRES	Air Reserve Personnel Center (ARPC)	Denver	CO
AFRES	Carswell ARS, NAS Fort Worth Joint Reserve	Fort Worth	TX
AFRES	Gen Mitchell IAP ARS	Milwaukee	WI
AFRES	March ARB	Sunnymeade	CA
AFRES	Grissom ARB	Bunker Hill	IN
AFRES	Homestead ARS	Homestead	FL
AFRES	Niagara Falls IAP ARS	Niagara Falls	NY

AFRES	Pittsburgh IAP ARS	Coraopolis	PA
AFRES	Westover ARB	Chicopee	MA
AFRES	Willow Grove ARS, NAS Willow Grove Joint Reserve	Hatboro	PA
AFSPC	Malmstrom AFB	Great Falls	MT
AFSPC	Buckley AFB	Aurora	CO
AFSPC	Peterson AFB	Colorado Springs	CO
AFSPC	Schriever AFB	Ellicott	CO
AFSPC	Patrick AFB	Cocoa Beach	FL
AMC	Grand Forks AFB	Emerado	ND
AMC	McConnell AFB	Wichita	KS
AMC	Scott AFB	Belleville	IL
AMC	Fairchild AFB	Airway Heights	WA
AMC	Travis AFB	Fairfield	CA
AMC	MacDill AFB	Tampa	FL
AMC	Charleston AFB	Charleston	SC
AMC	Pope AFB	Spring Lake	NC
AMC	Dover AFB	Dover	DE
ANG	Boise Air Terminal AGS	Boise	ID
ANG	Portland IAP AGS	Portland	OR
ANG	Tucson IAP AGS	Tucson	AZ
ANG	Otis AGB	Falmouth	MA
ANG	Selfridge ANGB	Mount Clemens	MI
ANG	Springfield-Beckley MPT AGS	Springfield	OH
ANG	McEntire AGS	Columbia	SC
ANG	Stewart IAP AGS	New Windsor	NY
ANG	NAS New Orleans	New Orleans	LA
PACAF	Eielson AFB	Fairbanks	AK
PACAF	Elmendorf AFB	Anchorage	AK
PACAF	Andersen AFB	Agana	GU
PACAF	Hickam AFB	Honolulu	HI
SOC	Hurlburt Field	Mary Esther	FL