



DEPARTMENT OF THE AIR FORCE
WASHINGTON DC

DCN: 9360

OFFICE OF THE ASSISTANT SECRETARY

MAY 21 2004

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: 2005 Base Realignment and Closure (BRAC) Questionnaire Data Call #2

References: (a) Public Law 101-510, as amended, The Defense Base Closure and Realignment Act of 1990
(b) Air Force Internal Control Plan

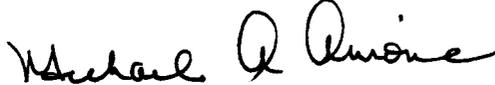
Request you take immediate action to establish and distribute your WIDGET user accounts (Suspense: 24 May), and answer the questions in BRAC data call #2 and forward certification of your answers to SAF/IEB by 7 July 04.

The Department of Defense has completed the first step in the BRAC data collection process and is initiating the second step, data call #2, in response to data collection requirements cited in references a and b. The questionnaire is accessible through the Air Force web-based tool, WIDGET, and is immediately available for your action.

Trusted agents must distribute user accounts promptly, in accordance with the BRAC Data Call Operating Instruction embedded within WIDGET, in order to begin the data call on 24 May 04. A Help Desk is available to facilitate with answering questions that your functional BRAC experts are unable to resolve.

You can contact the Help Desk at DSN 222-5122, afbrachelpdesk@pentagon.af.mil.


GARY W. HECKMAN
Major General, USAF
Assistant DCS, Plans and Programs (BRAC)


MICHAEL A. AIMONE
Deputy Assistant Secretary
(Basing & Infrastructure Analysis)

Attachment:
User Accounts and Passwords

DISTRIBUTION:

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