

DEPARTMENT OF THE AIR FORCE

WASHINGTON, DC 20330-1000

DCN: 9456



OFFICE OF THE ASSISTANT SECRETARY

MEMORANDUM FOR RECORD

24 Jun 04

SUBJECT: Changes to Data Call 1, Section 13 Questions

From the HAF certification reviews in March of 2004, the follow-on JCSG reviews in May of 2004, and discussions with SAF financial functional organizations, we have determined most questions in Section 13 of Data Call #1 should have N/A responses. Two exceptions would be travel pay and non-appropriated funds related questions (see attached listing). Other exceptions are installations or organizations that have a formal memorandum of agreement with DFAS to perform accounting functions.

The Headquarters, Support, and Administration (HAS) Joint Cross Service Group (JCSG) intention behind the financial questions were to determine if DFAS functions were being performed by the Air Force. Air Force financial organizations provided information on assistance they provide to DFAS, customer service/liason functions, and managerial accounting functions rather than DFAS accounting functions. Such information and responses are not applicable to the purpose of the cross service group.

Finance and accounting entities were to respond only **if they perform that work and/or have an MOA with DFAS**. For definition purposes, they were to consider a transaction, voucher, payment, or disbursement, only if the organization was actually making the transaction, not forwarding it to DFAS to accomplish the transaction. If an activity is performing the accounting function as defined in the amplification, then installations were to report transactions and dollar amounts by location. DFAS will report work for which they are responsible.

Questions with the inappropriate responses will be corrected to N/A to ensure consistency in responses and the appropriate analysis of Air Force information.


STEPHEN M. CONNAIR
Director of Economics
and Business Management
SAF/FMCE

Attachments:
Section 13 Questions

FINANCIAL - Question Number/Title	Reviewer	
13.347 Number of Accounting transactions and total dollar amount for FY	Kim Taylor	N/A
13.348 Number of Security Assistance Accounting transactions and total	Kim Taylor	N/A
13.349 Number of Non-Appropriated Funds Accounting transactions and tot	Sonya Henderson	
13.350 Number of Disbursing transactions and total dollar amount for FY	Kim Taylor	N/A
13.351 Number of Military members serviced and Military Pay transaction	Kim Taylor	N/A
13.352 Number of DoD Civilians serviced and Civilian Pay transactions f	Kim Taylor	N/A
13.353 Number of Military Retired & Annuitants serviced & transactions	Kim Taylor	N/A
13.354 Number of Travel vouchers processed for FY01 - FY03	Kim Taylor	
13.355 Number of Vendor payments processed for FY01 - FY03	Kim Taylor	N/A
13.356 Number of Contract payments processed for FY01 - FY03	Kim Taylor	N/A
13.357 Number of square feet assigned for the Non-appropriated Funds Ac	Sonya Henderson	
13.358 Number of square feet assigned for the Disbursing function for F	Chuck Bennett	N/A
13.359 Number of square feet assigned for the Military Pay function for	Chuck Bennett	N/A
13.360 Number of square feet assigned for the Civilian Pay function for	Chuck Bennett	N/A
13.361 Number of square feet assigned for the Military Retired and Annu	Chuck Bennett	N/A
13.362 Number of square feet assigned for the Travel Pay function for F	Chuck Bennett	
13.363 Number of square feet assigned for the Vendor Pay function for F	Chuck Bennett	N/A
13.364 Number of square feet assigned for the Contract Pay function for	Chuck Bennett	N/A
13.365 Specialized equipment for Management/Oversight of Finance and Ac	Neil Friedman	N/A
13.366 Specialized equipment for Accounting functions.	Neil Friedman	N/A
13.367 Specialized equipment for Security Assistance Accounting (SAA) f	Neil Friedman	N/A
13.368 Specialized equipment for Non-appropriated Funds Accounting func	Sonya Henderson	
13.369 Specialized equipment for Disbursing functions.	Neil Friedman	N/A
13.370 Specialized equipment for Military Pay functions.	Neil Friedman	N/A
13.371 Number of personnel performing Accounting Function for FY 03	Vaughn Schlunz	N/A
13.372 Specialized equipment for Civilian Pay functions.	Neil Friedman	N/A
13.373 Number of personnel performing Security Assistance Accounting Fu		

FINANCIAL - Question Number/Title	Reviewer	
13.374 Number of personnel performing Non-Appropriated Funds Accounting	Sonya Henderson	
13.375 Specialized equipment for Military Retired and Annuitant Pay fun	Neil Friedman	N/A
13.376 Number of personnel performing Disbursing Function for FY 03	Vaughn Schlunz	N/A
13.377 Number of personnel performing Military Pay Function for FY 03	Vaughn Schlunz	N/A
13.378 Specialized equipment for Travel Pay functions.	Neil Friedman	
13.379 Number of personnel performing Civilian Pay Function for FY 03	Vaughn Schlunz	N/A
13.380 Number of personnel performing Military Retired and Annuitant Pa	Vaughn Schlunz	N/A
13.381 Specialized equipment for Vendor Pay functions.	Neil Friedman	N/A
13.382 Number of personnel performing Travel Pay Function for FY 03	Vaughn Schlunz	
13.383 Number of personnel performing Vendor Pay Function for FY 03	Vaughn Schlunz	N/A
13.384 Specialized equipment for Contract Pay functions.	Neil Friedman	N/A
13.385 Number of personnel performing Contract Pay Function for FY 03	Vaughn Schlunz	N/A
13.386 Number of square feet assigned for the management/oversight of f	Chuck Bennett	N/A
13.387 Number of square feet assigned for the Accounting function for F	Chuck Bennett	N/A
13.388 Number of square feet assigned for the Security Assistance Accou	Chuck Bennett	
13.393 Number of personnel performing Management /Oversight of Finance	Vaughn Schlunz	N/A