



DEPARTMENT OF THE NAVY
OFFICE OF THE ASSISTANT SECRETARY
(INSTALLATIONS AND ENVIRONMENT)
1000 NAVY PENTAGON
WASHINGTON, D.C. 20350-1000

APR 5 2004

MEMORANDUM FOR ACTING UNDER SECRETARY OF DEFENSE (ACQUISITION,
TECHNOLOGY AND LOGISTICS)

Subj: PROVISION OF CERTIFIED DEPARTMENT OF THE NAVY DATA TO
THE BRAC 2005 JOINT CROSS SERVICE GROUPS

Encl: (1) Initial Summary of Data Concerns

In compliance with both the Office of the Secretary of Defense (OSD) Internal Control Plan (ICP) for the Base Realignment and Closure Process, Appendix B to Under Secretary of Defense (Acquisition, Technology and Logistics) Memorandum "Transformation Through Base Realignment and Closure (BRAC 2005) Policy Memorandum One - Policy, Responsibilities, and Procedures," dated 16 April 2003, and the Department of the Navy Procedures for Certification of BRAC 2005 Information, enclosure (1) to Secretary of the Navy Memorandum "Internal Control Plan for Management of the Department of the Navy 2005 Base Closure and Realignment (BRAC) Process Policy Advisory One," dated 27 June 2003, this memorandum is a certification of Department of the Navy (DON) data provided to the Joint Cross Service Groups (JCSGs) for their use in analyzing common business support functions. The data consists of certified responses to the first data call, issued on 6 January 2004, and is being provided to the JCSGs via the DON Base Information Transfer System (DONBITS) and Capacity Analysis Database (CAD).

During the course of our initial quality review of the data, we discovered a number of areas where we believe the data is incorrect, incomplete, or in need of further clarification. A summary of the data concerns identified to date is provided in enclosure (1). We are taking action to resolve these concerns. Additionally, we anticipate that other areas of concern will be identified as we conduct more detailed analysis in the coming weeks. The JCSGs may also find during the course of their own analysis of the data, additional areas requiring clarification or supplementation, and request additional data be collected. Updated certified data will be collected by the IAT and provided to the JCSGs as it becomes available.

Subj: PROVISION OF CERTIFIED DEPARTMENT OF THE NAVY DATA
TO THE BRAC 2005 JOINT CROSS SERVICE GROUPS

Subject to the foregoing, I certify that the information is accurate and complete to the best of my knowledge and belief.



Anne Rathmell Davis
Deputy Assistant Secretary of the Navy
(Infrastructure Strategy & Analysis)

DASN ISA BRAC 2005 Data Call 1 Issue Summary

As a result of table row limitations in the DONBITS, there were several questions that could not be completely responded to directly in the tool. Activities were requested to provide attached spreadsheets to include their full response. However, due to issues importing some of the attachments, the following questions have incomplete data in the database being provided to OSD:

Questions:

- DON 1.2C (DoD 303): Administrative Space
- DON 1.2F (DoD 11): Other Facilities
- DON 1.2.4.1E (DoD 20): Munitions Storage
- DON 1.2.4.1D (DoD 575): Munitions Storage Facilities
- DON 1.2.4.1G (DoD 576): Explosive Safety Quantity – Distance
- DON 3.1.A (DoD 104): Courses Taught
- DON 8.3 (DoD 693-748): Workload

Additionally, there were 13 questions in which the DONBITS tool entry screen would not allow for a proper response. These questions are as follows and will be reformatted in DONBITS and reissued to obtain accurate responses for the Navy and USMC:

- DON 1.1.F (DoD 591): Supported Activities
- DON 1.3.0.G (DoD 27): Base/Facility-Level Network Infrastructure Capacity
- DON 1.6.2.D (DoD 91): Runway Capacity Data
- DON 1.2.1.C (DoD 311): USF and Personnel in each bldg of leased, admin space outside
- DON 2.1.1.A (DoD 210): Air Quality Control Region/Area
- DON 3.2.2.2.A (DoD 143): Other Ground Training Facilities: Drop/Landing Zones and Other non-Live Fire
- DON 3.2.3.0.G (DoD 147): Simulation Center Assets
- DON 3.2.3.2.A: (DoD 171): Environmental Impact Statements Non-Inclusive
- DON 3.2.3.5.B (DoD 191): Littoral/Amphibious/Special Ops
- DON 4.1.2.A: (DoD 627): DoD Installations within 100 mi Official Name, UIC and Address
- DON 5.1.1. (DoD 483-500): Industrial: Maintenance: Combat Field Support/IMA
- DON 6.3.C (DoD 556): Medical Major Equipment and Facilities
- DON 7.1.B: (DoD 647): Type of Activity

DON is in possession of a significant amount of additional certified data in response to the data call questions that was not formatted such that it could quickly be captured within the response database. DON will be reviewing the additional certified data to ensure it is relevant to the asked questions and then import the appropriate data into the database.

The following sections provide specific cases where there are issues with data call responses.

A. Education and Training

1. DON 3.2.3.5b-d, f (DoD 191, 192, 193, and 196). NAVSUPACT Panama City and NAVSURFWARCEN COASTSYSSTA Panama City both reported on the same sea space, landing areas, and littoral region.
2. DON 3.2.3.1.a (DoD 160). NAS Fallon and NAVSTKAIRWARCEN Fallon reported on the same air space and littoral region.
3. DON 3.2.3.5.B (DoD 191). FACSFAC VACAPES OCEANA VA responded for 550nm of coastline but did not include any beaches, landing areas, surf training zones, or littoral regions.
4. DON 3.2.3.1.A (DoD 160). PATROLWING FIVE did not respond for any airspace; they own the Boston Complex airspace.
5. DON 3.2.3.5b-f (DoD 191-196) No Navy activity responded for the Boston Complex sea space. COMSUBLANT NORFOLK VA schedules activities for the sea space, but failed to report.
6. TACTRAGRULANT and TACTRAGRUPAC did not consistently or completely respond to E&T questions.
7. DON 3.2.3.3.c, 3.2.3.5.c-d, 3.2.3.5.f (DoD 176, 192, 193, 196) FACSFAC JACKSONVILLE FL response has numerous problems noted with their responses including gross space - unusable space does not equal net area; total sea space in excess of 366 report and in excess of longest distance squared; no budgeted/published availability for OPAREAs; no sea space restrictions listed.
8. CG MCRD PARRIS ISLAND SC answered questions regarding specialized skills training but this may be a matter of definition. The only courses listed are recruit training and Drill Instructor School.
9. FASOTRAGRUPAC SAN DIEGO CA and FASOTRAGRULANT NORFOLK VA responded to the data call inconsistently.
10. FCTCLANT DAM NECK VA and FCTCPAC SAN DIEGO CA responded to the data call very differently.

B. Headquarters and Support

1. DON 1.3a-c,e,g, 1.3.1a-b,e-f,h-j,l (DoD questions 23, 24, 317, 314, 316, 27, 582, 320, 322, 324, 327, 329, 318, 328) Any responses to these questions should be disregarded for analysis purposes. The Navy and Marine Corps Intranet (NMCI) contract is constructed such that these questions merit a corporate level response due to the nature of the service-based contract. Given the contract requirements for the contractor to meet requirements

service wide rather than provide a specific capacity, installation level details are not appropriate for activities or locations that have “cut over.” Additional summary information of the NMCI contract will be made available in the near future to the Headquarters and Support Activities Joint Cross Service Group for discussion purposes to determine future questions which can be appropriately answered by DON.

2. DON 1.2.5d-e,L, 1.2.6b, 3.1b, 3.1.1b-e,g, 3.2.3e-I, (DoD 99,100, 749, 96, 105, 108-111, 107, 145, 146, 147, 148, 149). Joint Forces Staff College (JFSC) is not a reporting activity through DON or DoD. Their host, NAVSUPACT NORFOLK VA, did provide general tenant data for JFSC although it was not required to gather “mission” data for this Defense organization. Data is needed by the Education and Training JCSG for the questions listed. The DON will coordinate with the OSD BRAC office on the best method to gather the necessary data.
3. DON 4.3.1a-f (DoD 450, 451, 453, 449, 452, 454). NAVCONBRIG CHARLESTON SC and NAVCONBRIG MIRAMAR CA responded N/A to the six correctional specific questions. Data for these Level II correctional facilities is found in their host’s response, WPNSTA CHARLESTON SC and CG MCAS MIRAMAR CA. Additionally, the two Marine Corps Level II correctional facilities’ data is contained within the host’s response, CG MCB CAMP LEJEUNE NC and CG MCB CAMPEN. The DON BRAC office will discuss with the Headquarters and Support Activities JCSG whether realignment of the data is necessary.
4. DON 4.3b (DoD 447) PERSUPACT NORFOLK VA and EPMAC NEW ORLEANS LA both responded “N/A” to this question although data responses were expected.
5. DON 4.1.1c-d, 4.3b (DoD 480, 482, 447) OCHR WASHINGTON DC did not respond to these civilian personnel questions although data responses were expected.
6. DON 1.3a-j, 1.3.1a-m, 1.3.2a (DoD 23, 24, 317, 315, 314, 316, 27, 28, 25, 26, 582, 320, 326, 321, 322, 324, 325, 327, 329, 318, 319, 328, 323, 29) NCTAMS LANT NORFOLK VA, NAVCOMTELSTA SAN DIEGO CA and NAVCOMTELSTA WASHINGTON DC did not answer questions although data responses were expected. Action will be taken to determine if data was placed in the appropriate Region response. If not, action will be initiated to correct the response.
7. NAVICECEN SUTTLAND MD did not answer any questions in section 1.2 (building data) although they identified themselves as an independent activity. Action will be taken to determine if data was placed in the COMNAVDIST WASHINGTON DC response. If not, action will be initiated to correct the response.
8. DON 4.3d (DoD 446) Naval activities listed on Budget Document PB22 were expected to answer DoD question 446. NAVPEO, COMNAVMETOCOM, NATC, CNET, SECNAV, CNO did not provide data whereas COMSC, NETWARCOM, SUBPAC, CNI did but were not expected to.

9. Guidance related to answering facility type questions was interpreted differently by the many host and tenant activities responding to the data call. As such, like tenant activities reported facility data differently depending on the Region in which they are located and level of coordination with their host activity. In some cases, facility data is in the tenant report, but for other like activities, it may be found in the host report. DON representatives to each of the JCSGs will help mine the certified data to identify the how the facility data was reported and will coordinate updating the data if necessary.

C. Industrial

DON 5.1.2.k (DoD 505) was addressed to the Service Headquarters activity that is responsible for reporting its Depot Maintenance Core requirements to OSD. For the Navy only one of the three System Commands responded to this question. In the initial research it is possible that the data requested is not readily available and we are working with OPNAV to resolve.

DON section 5.0. It appears that some activities have made errors in data entry for certain Section 5.0 questions. These apparent errors are of the nature of entering data based on a scale of single units when the question was based on a scale of thousands of units.

D. Medical

1. DON 1.1 and 1.2. Inconsistent answers by medical and dental facilities in General Administration and Buildings sections will impact on the analysis of host installation issues, facilities, space, supported activities, personnel and storage.
2. It was not expected that Navy medical/dental activities would respond to reserve medical/dental clinic questions. This is being reviewed with BUMED for validity and to ensure all Navy medical/dental activities answer accordingly or mark all answered reserve questions N/A.
3. Research, Development and Acquisition activities did not answer all expected questions. Additionally inconsistencies in responses exist such as workload data was not consistent with space requirements and activities seemed to misunderstand the questions. Data will need to be verified with the activity and corrected before capacity analysis is finalized.
4. In general, medical/dental activities were inconsistent in their responses across the board.

E. Supply and Storage

1. DON 1.2.4.a-b; 1.2.4.2a-d and 7.1-7.10 (DoD 634-639, 642-685, 752, 753). Navy supply and storage throughput data has “lost its link” to Navy supply and storage infrastructure data. The Supply and Storage JCSG will be unable to identify and extract building square footage as it relates to either functional activity or storage capacity. Section 1 infrastructure data has been rolled up into host activity data call responses that may

include non-supply and storage activities data. Action is being taken to determine the best way to “unroll” the data.

2. DON 7.3.a-e, 7.4.b, 7.7.b,f-h and 7.8.a (DoD 678-682, 681, 666, 671, 669, 670, 674, 683). Supply and storage functions were interpreted differently by various Navy supply and storage activities with no apparent uniformity. When this data is used by the Supply and Storage JCSG, it will potentially present a distorted capacity analysis picture. IAT will coordinate with the Supply & Storage JCSG to determine the best course of action.
3. DON 7.5.a-b, 7.7.c-d, e (DoD 645, 644, 672, 673, 675). The distribution and tonnage questions were not answered by any Navy supply and storage activities. Navy does not use tonnage as a measure. This question is being reviewed by the Supply & Storage JCSG for a possible rewrite.

F. Technical

- 1 Total facilities data was not reported by many reporting activities, but is needed to complete the capacity analysis

G. Environment

- 1 Trend of incomplete data noted in the Air Quality and Threatened and Endangered Species (TES) portions of the data call responses. This was particularly in the area of attainment dates and conformity thresholds for Air and listed restrictions for TES.
2. Trend of anomalous data noted in the Water portions of the data call responses. There were instances where the physical or permitted capacity was reported as less than monthly consumption or use.
3. Numerous instances of responses that must be corrected. For example, 198 items noted with data incomplete; 16 instances noted with question misinterpreted; 794 instances where an activity provided an unexpected response; 135 instances where an anomalous response was provided, and two instances where the responses were rolled up and require a break down required.