

Major Administrative and Headquarters Activities Caveats and Errata for Capacity Analysis

The following document contains a list of caveats to the Capacity Analysis methodology presented in the UCAR and its appendices. The pre-existing methodology should be used as the primary source to recreate Capacity Analysis. Any discrepancies found using that methodology are most likely due to the use of secondary certified sources (Non-Odin data, RPlans, DONBITS, TABS, WIDGET, etc.). This matrix should be used to correct those discrepancies. Any remaining discrepancies maybe rectified using the electronic comments found in the respective cells of the spreadsheet.

Furthermore, although implied in the methodology, it is never explicitly stated that the conversion factor between Usable Square Feet and Gross Square Feet is 1.25. That is $USF \times 1.25 = GSF$. This factor is used to translate the leased space USF values into GSF from comparative purposes. Like the 200 GSF/person standard, this was a deliberated value and is documented in the HSA JCSG deliberative session minutes.

Additionally, in some instances older versions of the OSD database will be required in order to compile the database. Unless otherwise stated, the 28 March OSD database was used in completing the update to Capacity Analysis.

| Entity | Scope of Problem | Note |
|----------------------------|------------------|--|
| 11 th Wing | Personnel | Information for personnel was provided as a rollup figure to override the individual data; therefore column total shouldn't add up. New spreadsheet eliminates the individual personnel numbers. See commented secondary source. |
| Acquisition Support Center | All | Query NonOdin 303 DB. Under "Occupant Name" filter to return records LIKE "*AAESA*" |
| AF Adjudication | Source? | Secondary Sources: "HSA-0099 MV Data Call Capacity Data Vallidation Call 021405 Complete" Use reporting organization: Air Force CAF |
| AFCEE | All | Use Secondary Source "FINAL AFCEE data call xls" For owned installations use the responses to Q301, for leased use 311 responses. Addressing matching would help here. |
| AFIP | All columns | Data is presented as indicated in the commented secondary source. |
| AFIS | Current Cap | Data is in database (DB) Question 462—Org Code: AFIS |

| | | |
|--|--------------------------------------|--|
| AMC | All | Secondary Source : “Copy of Q303 AMC at Belvoir” |
| Army Adjudication | All | Use NonOdin 303 Database: Address: 4552 Redwood Rd. Occupant Name: USA CENTRAL CLEARANCE FACILITY |
| Army CSA | | Use the secondary sources titled: “New MAH Activities - for LNOs” for the first location at 2211 South Clark Place the building name is Crystal Plaza 5. Use the secondary source titled “LeasedSpaceClosureTracking” for the second location at 2511 Jefferson Davis Highway. The data is on line 56. |
| Army National Guard Personnel | All | Data is presented as indicated in the commented secondary source. Sum all personnel in row corresponding to address. |
| Army Research Office | All columns | Data is in DB question 311—Org Code: AA348 |
| Army Research Office | All | Data is in DB question 311—Org Code: AA348 In this instance Total Personnel column is zero. You should sum for all the personnel columns to derive value |
| CAA | All | Data is presented as indicated in the commented secondary source. |
| CID Belvoir | Highlighted data on secondary source | Entire sheet sent as certified data by LNO; comments were for clarification in the request to the LNO and highlighting remained after receipt. |
| CIFA HQ | All | Use Secondary Source “CIFA-DSS Aggregated Data Table All Inclusive (7%) 26 Feb 05” Match address. |
| Communications and Electronics Command | All | Query NonOdin 303 so that you filter Occupant Name fields for records that are LIKE “CECOM*” |
| DCAA | Identification | Sum on Street Address for Question 462, 28 Mar DB |
| DCMS | All | Query Q303 for UIC: N32858 |
| DeCA Reg HQ | All | Data is presented as indicated in the commented secondary source. |

| | | |
|------------------------|---|--|
| DFAS | All | Data is presented as indicated in the commented secondary source. (Fixed one OrgName and OrgCode) |
| DIA Adjudication | All | Data is presented as indicated in the commented secondary source "HSA-0099 MV Data Call Capacity Data Vallidation Call - DIA Response (Update) (21 Apr 05)" |
| DISA | Columns vary | Fixed values IAW 28Mar DB |
| DoDEA | All locations | Two entities in Q311 and Q462—Org Code: DODEA, match on address as well. |
| DOHA Adjudication | All | "HSA-0099 MV Data Call Capacity Data Vallidation Call 021405 Complete" Match on address |
| DSS DISCO | All | Q311 match address: OrgCode-DSS |
| DSS HQ | All | Q311 and Q462 match address: OrgCode-DSS |
| G-1 | All columns, one location | Data in secondary source spreadsheet as indicated in comments. |
| HQ SMDC | All columns, all locations | Data in secondary source as indicated in comments. |
| JCS Adjudication | All | Data is presented as indicated in the commented secondary source. |
| JMLFDC | Identification | Match UIC |
| Marine Corps Institute | Identification | Motor Pool information in DB dated 18 Aug 04 |
| Marine Corps Institute | All | DB date 18Aug04 has this value, to include the Motor Pool data. |
| MDA | All | Match targets on OrgCode and Address for Q462, 311, and 301. For Suffolk Bldg and Pentagon Reservation locations use the secondary source: "MDA (DB 03-03-05)" |
| MDA | 3548 Aberdeen Ave. SE duplicate entry in database | Use only the data for the location that is located at Bldg Number 404 |
| MDW | All | Data is in NonOdin 303 Database. OrgName: FORT MCNAIR, Occupant Name: MDW |

| | | |
|-----------------------------|--------------------------------|---|
| National Guard Bureau | All | LeasedSpaceClosureTracking line 33 |
| Naval District Wash DC | All columns minus personnel | In order to recreate the data, query the Naval District Wash DC entities in 303 as per the instructions. From this query delete the records for the entities located in Bldg 23 and 26. Then make the following additions/changes to USF and Personnel numbers using the 18 Feb database and the following addresses: 2812 Doherty Dr SW; 255 Wick Drive; 21 DIA Access Rd. |
| Naval Legal Services Office | Personnel | In Q303 DB under UIC value of "N68323" |
| NAVIPO Wash DC | All | GSF is from Q303: COMNAVDIST_WASHINGTON_DC Occupant Name: NIPO. Personnel number comes from secondary source "RE: spreadsheet (capacity)" |
| NAVSEASYSKOM | All columns, several locations | The Q303 query should be changed to accommodate several variations. With entire OutPut table open filter the field titled "Bldg Name" so that only items that are LIKE "NAVSEA*" are shown. Then filter the column title "Occupant Name" so that only the fields that are LIKE "NAVSEA*" OR LIKE "NUCLEAR*" are shown as a subset of the first filter. (That is, do not include the occupant names of "NSWC" or "OCHR" in the query after the first filter job) |
| NAVSSP | All | Provided as a rollup figure. That is, see the document referenced in the digital comments. Go to "SSP" Tab and add columns for GSF and Personnel. |

| | | |
|------------------------|----------------------------|---|
| NAWC Patuxent River MD | Two locations, all columns | All data was confirmed for NAWC Paxtuxent River MD for both Q303 and Q462. Some confusion could be had locating the three entities with Bldg numbers of 8110, 8222, and 8225. Recommending modifying query to match bldg numbers in that instance. The corresponding building names are as follows: "MOCK-UP TRAINING CENTER", "SHIP/SHORE BASE ELEC SYS DIV", "ADMINISTRATIVE OFFICE" |
| NSMA | Identification | Q462 OrgCode: COMNAVDIST_WASHINGTON_DC |
| OASA | All | Q462: OrgCode: AA365 |
| OCAR | All | Data is presented as indicated in the commented secondary source. LeasedSpaceClosureTracking Line 32 |
| OCHR | All | Q303: OrgCode: COMNAVDIST_WASHINGTON_DC Occupant Name: OCHR |
| OCPA | All locations; GSF | Data is presented as indicated in the commented secondary source. |
| OSD | All locations, all columns | The OSD portion of 462 has gone through several changes, the last one date 28 March that was not available at the time of this report. This includes the deletion of a few entities that are still listed in the capacity report. Therefore in order to recreate the data, query the 21 OSD entities in 462 as per the instructions. Then make the following additions/changes using the 18 Feb database: Change USF for the following addresses: 1010 North Glebe Road, 2461 Eisenhower Avenue #8566, 4015 Wilson Blvd, 4035 Ridgetop, 5209 Leesburg Pike, 6900 Georgia Avenue. Change Personnel Numbers for the following addresses: 4015 Wilson Blvd, 4035 Ridgetop, 5209 Leesburg Pike. |

| | | |
|---|-----|---|
| PEO Biological Defense and PEO EIS (Stamis) | All | Data is presented as indicated in the commented secondary source. LeasedSpaceClosureTracking Line 18-19 |
| PWC Wash DC | All | Match Q303 OrgName COMNAVDIST_WASHINGTON_DC for the UIC use LIKE "*68925*" |
| SDDC | GSF | Data is presented as indicated in the commented secondary source. |
| SPAWAR | All | Data is presented as indicated in the commented secondary source. New MAH Activities - for LNOs |
| The Surgeon General Office (OTSG) | All | Data is presented as indicated in the commented secondary source. LeasedSpaceClosureTracking Line 11 & 61 |
| TMA | All | Q462 and Q311 OrgCode: TMA |
| USA Force Management Agency | All | NonOdin 303: Use the following two occupant names: USA FORCE MANAGEMENT SUPPORT AGENCY and FORCE MGMT SCHOOL |
| USA SAC | All | NonOdin 303: Occupant Name: USASAC,AMC |
| USALSA | GSF | Data is presented as indicated in the commented secondary source. |
| USAMMDA | All | Q303: UIC: W4QFAA |
| WHS | All | Q462: OrgCode: WHS |
| WHS Adjudication | All | Secondary Source: "HSA-0099 MV Data Call Capacity Data Vallidation Call 021405 Complete" use Reporting Organization: Wash HQ Services CAF |