



DEPARTMENT OF THE AIR FORCE
WASHINGTON, DC 20330-1000

OFFICE OF THE ASSISTANT SECRETARY

- 7 OCT 2003

MEMORANDUM FOR RECORD

SUBJECT: Minutes of Air Force Base Closure Executive Group (AF/BCEG) Meeting, 12 Sep 03

The meeting was called to order by the Co-Chairman, Michael Aimone, at 1300 in Room 4E987. Attendees are reflected in the Atch 1, and a voting quorum was present. Mr. Aimone noted that this would be a deliberative, voting session as the BCEG members would be asked to discuss and vote whether to approve operational capacity data questionnaires related to physical capacity and encroachment. The members then reviewed the minutes from the prior BCEG meeting.

Mr. Aimone briefed that the Installation Visualization Tool (IVT) Quality Assurance Plan (QAP) is in the final draft stage. The Air Force leads this joint process action team (JPAT) effort. (Atch. 2, slides, page 4). He advised the BCEG the Army led cost of base realignment actions (COBRA) JPAT is also progressing well.

Ms. Kathy Ferguson, AF/ILE, briefed the BCEG on the background of the operational capacity questionnaires (atch. 2, slides 13 & 14). Mr. Aimone discussed the voting process for the questions, that each would be validated by exception, and that the option for each were to accept as is, remove, or change with recommendations. The AF BCEG approved questions would then be forwarded, along with those of the other services, to DOD data standardization team for review and incorporated into data call number one.

In response to a BCEG member question, [redacted] noted that all of these questions had been reviewed, revised and approved by the BCEG working group (WG). As to any given set of questions, those organizations with functional expertise lead the review effort.

The BCEG members then began reviewing the draft physical and operational capacity data questionnaires and its appendices (Atch. 3 & 4). The BCEG members discussed and considered the questions and subsequently unanimously approved them. The Working Group was tasked to develop additional questions relating to lease space, and to brief these additional questions at a follow-on BCEG meeting.

A member inquired whether the BCEG would be subsequently apprised of the resolution to questions that may not be answered at this meeting. Mr. Aimone noted that he would so inform the BCEG.

Ms. Ferguson thanked the BCEG members for their questions, comments and voting.

The current status of the Joint Cross Service groups was then briefed (Atch. 2, slides 6 & 7). The meeting was then adjourned.

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I certify that the minutes above are accurate and complete to the best of my knowledge.

The next BCEG meeting is scheduled on 25 September 2003 at 1300.

SAF/GCN
BCEG Recorder

Approved/~~Disapproved~~



MICHAEL A. AIMONE, P.E.
SAF/IEB
Co-Chairman

Attachments:

1. Attendance List
2. Briefing Slides

Base Closure Executive Group Attendance

Date: Sept. 12, 2003

~~Chairs~~

- Mr. Mike Aimone
- Maj Gen Gary Heckman

*Mike Aimone
not present*

****Voting members are underlined**

Primary Members

Alternate Members

Representatives

- Brig Gen Dave Brubaker
- Brig Gen Rajczak
- Brig Gen Michael Lynch
- Mr. Fred Kuhn
- Ms. Cathy Sparks
- Mr. Tim Beyland
- Ms. Gina Guy
- Mr. Jay Jordan
- Mr. William Kelly
- Ms. Maureen Koetz

- Brig Gen Tony Haynes
- Mr. Fred Pease
- Ms. Kathy Ferguson
- Brig Gen William Ard

- _____ j AFAA
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- K Ferguson
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Primary Members

- _____
- _____
- _____
- _____
- Mr. _____
- Mr. _____
- _____
- _____
- _____
- _____

Headquarters U.S. Air Force

Integrity - Service - Excellence

BCEG Meeting



12 Sep 03

U.S. AIR FORCE



Overview

- **Administrative Procedures**
 - Review Last Minutes
- **SAF/IEB Comments**
- **JCSG - Status update**
- **Capacity Question Presentation**
- **Wrap up**



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SAF/IEB Comments

- **IVT Quality Assurance Plan**
- **COBRA JPAT**
- **Data Standardization Working Group**
- **Environmental Working Group**
- **ISG update**
- **Public Affairs Guidance**

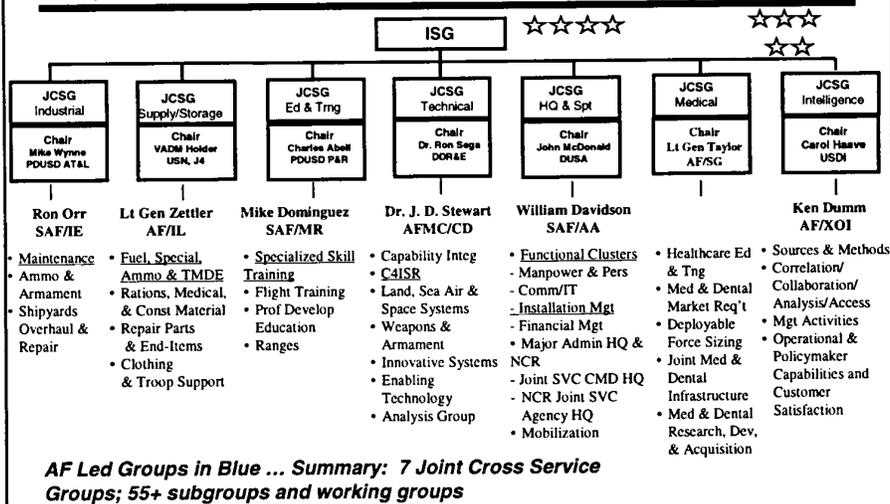


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Joint Cross Service Groups (JCSG)





Future ISG Meetings

16 Sep 2003 @ 3pm (New meeting)

- Headquarters and Support Activities JCSG reports on its plan for capacity analysis

19 Sep 2003

- Technical JCSG reports on its plan for capacity analysis
- Industrial JCSG reports on its plan for capacity analysis

24 Sep 2003 @ 4pm (New meeting)

- Supply and Storage JCSG reports on its plan for capacity analysis
- Education and Training JCSG reports on its plan for capacity analysis

10 Oct 2003

- Education and Training spill-over (if needed)
- Intelligence JCSG reports on its plan for capacity analysis
- Approach to February 04 Report



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■ Administrative Procedures

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Questionnaire Overview to BCEG



**Ms Kathy Ferguson
12 Sep 03**

U.S. AIR FORCE



BRAC 2005 AF Goals

- **Fall CORONA '02**
 - **Maximize warfighting capability *efficiently***
 - **Transform the Air Force by *realigning* our infrastructure to meet *future defense strategy***
 - **Eliminate excess capacity to *maximize operational capability***
 - ***Capitalize on opportunities for joint activity***



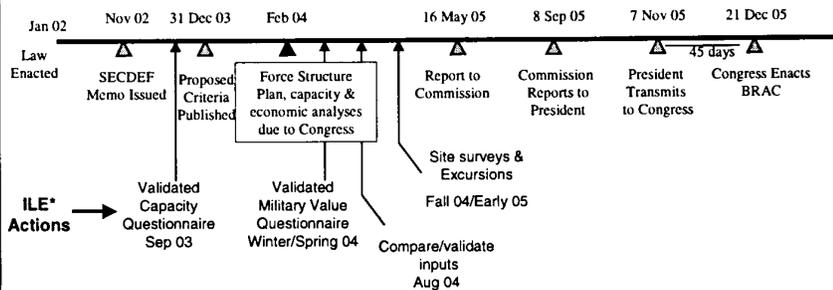
BRAC 2005 Actions

- Three distinct tasks
 - Support to Feb 04 OSD Report to Congress
 - Support to joint analysis groups
 - Conduct traditional AF BRAC analysis



Estimated BRAC 2005 Timeline

BRAC 2005



* Based on BRAC 1995 actions



Questionnaire Baseline

- OSD and SAF/IEB created question base from OSD/BRAC 1995 questions
 - Provided questionnaire to MAJCOMs for their comment and review
- AF/ILEP received questionnaire with MAJCOM comments and collected BWG member comments
 - Compiled comments from ILE and other HAF participants to evaluate questions
- BCEG approved questions will be forwarded to OSD for inclusion in DoD-wide questionnaire



Questionnaire Review

- Reviewers considered the following:
 - Value of question in BRAC process
 - Will we make a decision based on this?
 - Will it allow us to analyze basing options?
 - Appropriate sources of data
 - Ability of installations to collect
- Began with 228 questions among capacity, encroachment and environmental areas
- After review 91 questions remaining
 - Encroachment and environmental reduced to questions directly related to their impact on installations
 - Environmental questions combined with Physical Capacity and Encroachment sections



BCEG Tasks

- **Validate each question by exception**
- **Consider:**
 - **Applicability of question for BRAC—will it help us make a decision?**
 - Not a HAF data call to update functional databases
 - Each answer to each question will be audited and certified
 - Each answer even if not relevant to decision can open door to criticism
 - **Availability of data**
 - Does it exist without major survey or data call?
 - **Proposed source of data**
 - Verifiable? Is certifiable data available elsewhere?



Process

- **Voting options**
 - Accept as is
 - Remove
 - Change with recommendation
- **Rules of Engagement**



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Wrap Up

- **Action Items?**
- **Next BCEG Meeting:**
 - **Date: 25 Sep 03**
 - **Time: 1300-1500**
 - **Location: 4E987**
 - **Focus: Capacity Question Review (Comm, Range/Airspace)**



Questions?