



**DEPARTMENT OF THE AIR FORCE**  
**OFFICE OF THE ASSISTANT SECRETARY**  
**WASHINGTON DC**

**ASSISTANT SECRETARY, INSTALLATIONS, ENVIRONMENT & LOGISTICS**

02 MAY 2003

MEMORANDUM FOR SAF/GCN            SAF/ILP            SAF/IEE  
    SAF/FMC            SAF/IEI            AF/DPP  
    AF/XO              AFPEO/SV        AF/RE  
    NGB/CF

SUBJECT: Minutes of Air Force Base Closure Executive Group (AF/BCEG) Meeting,  
 13 Mar 03

The meeting was called to order at 1300, Room 4D927, Pentagon, by the co-chairmen. All BCEG primary members (9) or approved substitutes (3) were present (Atch 1). Mr. Aimone, the co-chairman, noted that SECAF had signed the BCEG Charter and appointment letters for each primary member. [redacted] gave a synopsis of the charter, noted that all BCEG meetings were now official, minutes would be taken, and all slides and presentations made part of the minutes. He noted that alternates/substitutes must be approved by either of the co-chairs, and only approved substitutes of a General Officer or Senior Executive Service grade may vote on behalf of the primary members. Everything handed out in BCEG meetings will be accountable, will not be distributed prior to the meetings, and can't be taken out by members. All handouts and materials will be maintained by and can be reviewed at SAF/IEBB, 5C266, Pentagon. SAF/IEB is maintaining and making available a listing of Air Force personnel who have signed nondisclosure agreements. The SAF/IEB is the release authority for BRAC deliberative process and/or sensitive information.

Mr. Michael Aimone, Co-Chair, gave an update on the Infrastructure Steering Group (ISG). It met initially in February, and also last week. Provisionally six Joint Cross-Service Groups (JCSG) or functions and directors/chairs have been identified. There is a senior AF member on each group. Each group will now meet to discuss roles, functions, goals, metrics and how to proceed. Each group must report back to the ISG by March 31, 2003. Ranges may be added as a distinct group. Mr. Aimone will provide AF horizontal oversight and cross-fertilization across all groups, and as they impact AF unique BRAC processes. Those areas not identified within these cross-service groups are viewed as service unique.

[redacted] and the BCEG recorder, briefed on the changes in the BRAC process for 2005 occasioned by the Fiscal Year 2002 Defense Authorization Act, which are summarized in the attached slides (Atch 2). Members discussed the need for DoD selection criteria to address both cross-service and service unique matters, and the need to ensure data calls from each JCSG and the AF were integrated and coordinated so as to avoid multiple and redundant requests.

then summarized the purpose and need for the BRAC nondisclosure agreements, particularly to officially apprise BRAC participants of their obligations, and to provide them with a shield to ward off questions from non-BRAC participants.

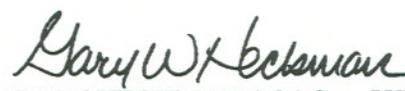
The next meeting was announced for April 10, 2003, at 1300 in Room 4E987, Pentagon.

I certify that the minutes above are accurate and complete to the best of my knowledge and believe.

SAF/GCN  
BCEG Recorder

The minutes above are approved.

  
MICHAEL A. AIMONE, P.E.  
SAF/IEB  
Co-Chairman

  
GARY HECKMAN, Maj Gen, USAF  
AF/XP  
Co-Chairman

- 2 Atch  
1. Attendance List  
2. Briefing Slides

## 13 March 2003 Attendee Listing

NAME	ORGANIZATION	PHONE #
Mr. Michael Aimone	SAF/IEB	697-2524
Maj Gen Gary Heckman	AF/XP	692-9944
Brig Gen Mike Lynch	AF/XO	697-9991
Ms. Cathy Sparks	AF/ILP	696-6922
	SAF/GCN	697-1223
Ms. Maureen Koetz	SAF/IEE	697-9297
Mr. Jay Jordan	SAF/FMC	604-0400
Mr. Tim Beyland	AFPEO/SV	588-7190
Mr. Bill Kelly	AF/DPX	697-5221
	AF/REX	695-3889
Brig Gen Dave Brubaker	NGB/CF	607-2377
	SAF/IEI	693-9339
Ms. Donna Edsall	AFAA/FSS	DSN: 447-4929
	AFAA/FSS	DSN: 447-4930

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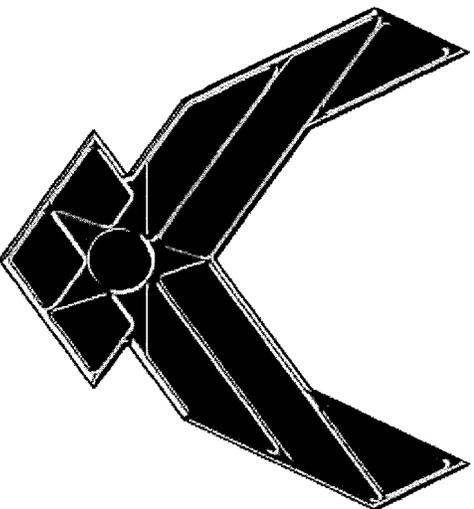
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# Headquarters U.S. Air Force

*Integrity - Service - Excellence*

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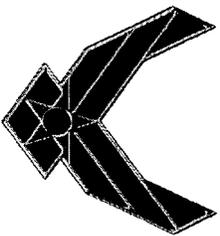
## BCCEG Meeting



13 Mar 03

**U.S. AIR FORCE**

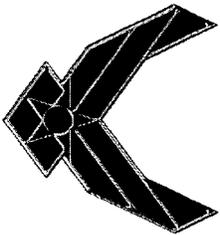
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# Overview

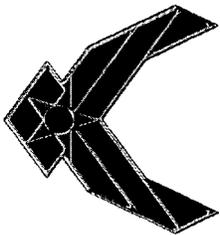
- **Administrative Procedures**
- **ISG Update**
- **Legal Overview**



# **Administrative Procedures**

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- **Attendance**
    - BCEG appointments and charter signed by SECAF
    - SECAF: “It is imperative these members attend all BCEG deliberative meetings”
    - Failure to attend must be based on extremely urgent reason
  - **Substitutes**
    - “Cannot be represented on the BCEG by substitutes, unless the substitution is approved by one of the co-chairman”
    - “Only an approved substitute of GO or Senior Executive Service grade shall be permitted to vote on behalf of the principal”
  - **Minutes:**
    - Official minutes, in synopsis form, of BCEG meetings must document rationale & factors used in each step of BRAC
    - Copies of all briefings made to BCEG, SECAF and/or the CSAF on base closure and realignment issues will be maintained for the record
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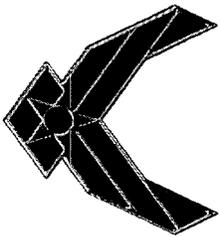
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# ***Administrative Procedures*** ***(Cont'd)***

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- **Control of Information**
  - No read aheads
  - Copies of briefings will not be removed from the briefing room
  - Members should only discuss information with individuals who are cleared (Non-Disclosure Agreement)
  - File of all minutes and briefings available in BRAC Office - 5C266
  - None of the information is releasable or “FOIA-ble” during the process
  - All briefings and minutes will be turned over to the Commission and general public
  - BCEG members will certify their work at the conclusion of the process
  - Authority to release BRAC information resides with:
    - DASAF (Basing & Infrastructure Analysis) for Air Force
    - DUSD (AT&L) for OSD

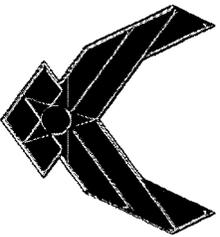
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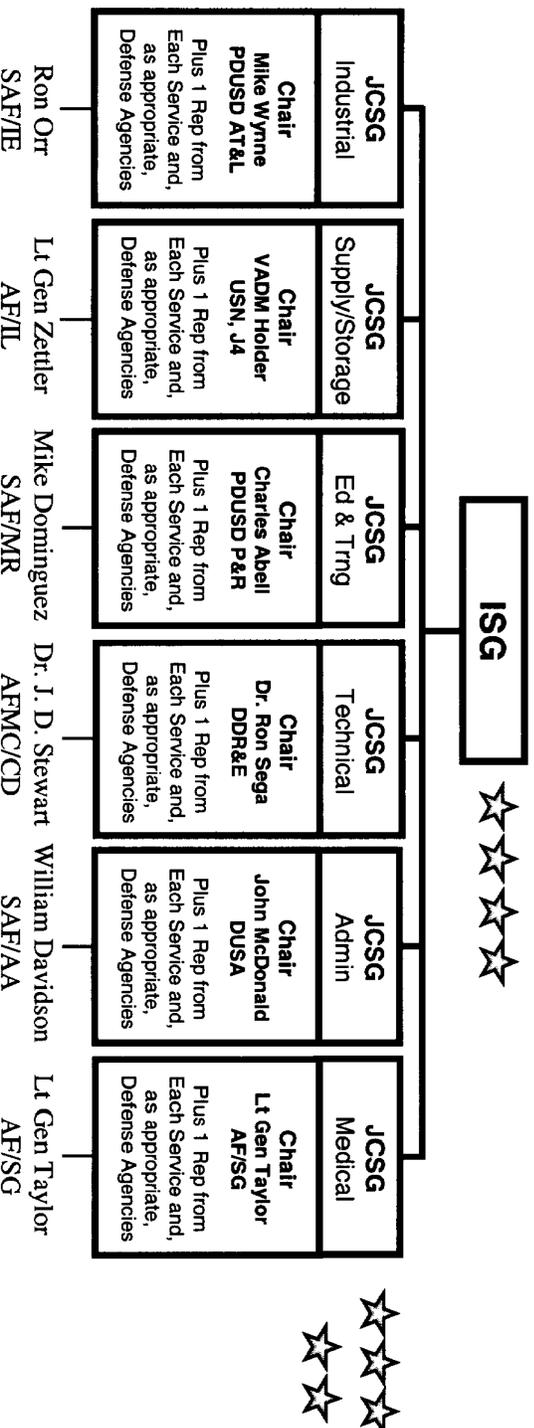
# Overview

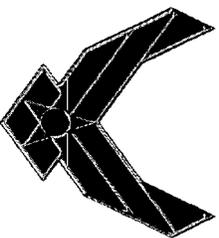
- **Administrative Procedures**
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- **Legal Overview**



# ISG Update

- SECDEF task due 14 Apr 03 requires ISG to:
  - Recommend to IEC the specific functions to receive joint analysis and the metrics
  - Six Joint Cross Service Group (JCSG) functions and Service representatives identified:





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# Overview

- **Administrative Procedures**
- **ISG Update**
- **Legal Overview**

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# ***Headquarters U.S. Air Force***

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***Integrity - Service - Excellence***

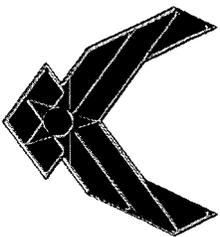


## **BRAC 2005 LEGAL OVERVIEW**

**U.S. AIR FORCE**

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**SAF/GCN**

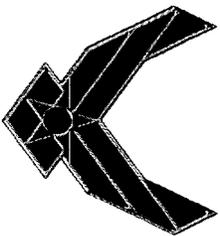


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# OVERVIEW

- **BACKGROUND**
- **PROCEDURES**
- **FUTURE CONSIDERATIONS**

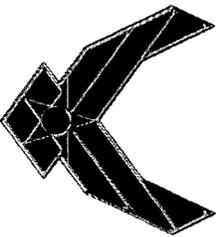


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# **BACKGROUND**

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- **Defense Base Closure and Realignment Act of 1990 (P.L. 101-510, 10 USC § 2687, notes)**
- **Competing bills/political climate**
- **DOD’s Efficient Facilities Initiative**
- **S. 1438, National Defense Authorization Act for FY 2002 (Title XXX)**

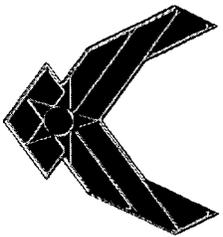


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# PROCEDURES

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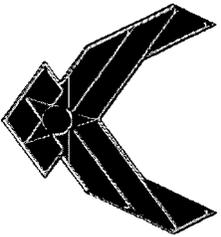
- § 3001/2912 Force-Structure Plan (FSP) and Infrastructure Inventory (II)
- Submitted as part of budget justification documents for FY 2005 (Feb 2004)
  - FSP based on assessment of probable threats to national security 2005-2025
    - Major military force units needed
  - Anticipated funding levels available for national defense



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## ***PROCEDURES-cont.***

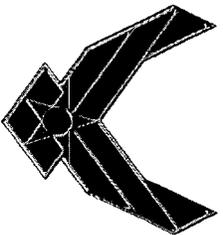
- **II: Comprehensive inventory of installations worldwide for each department**
  - **Specify numbers and type for active duty and reserve**
- **Based upon FSP and II, SECDEF to submit:**
  - **Description of infrastructure needed for FSP**
  - **Discussion of excess infrastructure and infrastructure capacity**



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## **PROCEDURES-cont.**

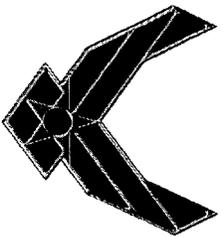
- **Economic analysis of BRAC to reduce excess infrastructure**
- **Special considerations (“shall”)**
  - **Anticipated continuing need for and availability of installations outside US, along with current and potential use restrictions**
  - **Efficiencies to be gained from joint branch tenancy**
- **FSP and II may be revised and submitted as part of FY 2006 budget justification (Feb2005)**



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## ***PROCEDURES-cont.***

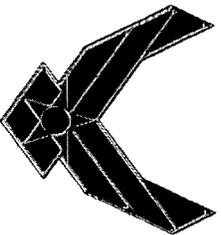
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- **SECDEF BRAC Certification**
    - Based upon and contemporaneous with FSP and II, to certify whether BRAC need exists (Feb 2004)
    - If does, must also certify “would result in annual net savings for each of the military departments beginning” NLT FY 2011
    - If no certification, BRAC 2005 process terminates



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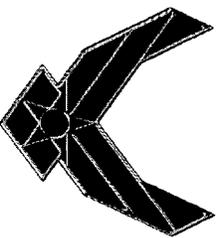
## ***PROCEDURES-cont.***

- **Comptroller General (CG) Evaluation**
  - **Due to Congress NLT 60 days after FSP and II submitted (Apr 2004)**
  - **CG must evaluate:**
    - **FSP, II and final selection criteria**
    - **Accuracy and analytic sufficiency**
    - **Need for additional BRAC round**



## ***PROCEDURES-cont.***

- **Selection Criteria (SC)**
  - § 3002/2913
  - **Must publish proposed SC in Federal Register (FR) and transmit to Congress NLT 31Dec 2003**
  - **30 day public comment period (minimum)**
  - **Final SC must be published and transmitted to Congress NLT 16 Feb 2004**
    - **Are then “the final selection criteria to be used” unless disapproved by Congressional Act NLT 15 Mar 2004**

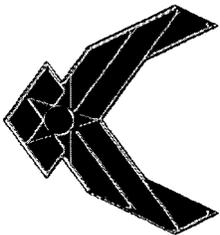


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# **PROCEDURES-cont.**

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- **Criteria Factors**
- **Military value must be primary, to include:**
  - Preserving suitable training areas to ensure readiness
  - Preserving installations in US necessary as staging areas in homeland defense missions
  - Preserving installations through a diversity of climate and terrain for training
  - Impact on joint war fighting, training and readiness
  - Contingency, mobilization and future total force requirements for operations and training

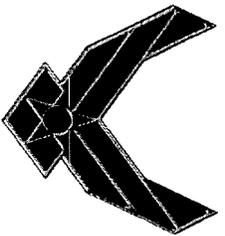


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## **PROCEDURES-cont.**

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- **Special other required considerations**
  - **Extent and timing of potential cost-savings, to include number of years for savings to exceed costs after closure or realignment**
  - **Economic impact on communities in vicinity**
  - **Ability of receiving community infrastructures to support forces, missions and personnel**
  - **Cost impacts re potential environmental restoration, waste management and environmental compliance activities**

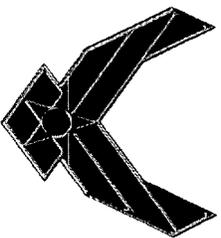


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## **PROCEDURES-cont.**

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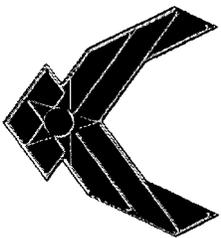
- Any proposed SC re cost savings or return on investment must consider costs of any other DoD or federal agency activity required to assume responsibility at installation
- Can't use prior BRAC round SC
- Must consider all installations equally
- BRAC 2005 is only process that can be used to BRAC installations above threshold until 15 Apr. 2006-key pitfall area



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## **PROCEDURES-cont.**

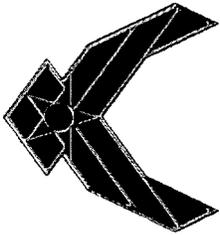
- **Authorization to Conduct BRAC 2005**
  - **§3001/2912(d)**
  - **NLT 15 Mar 2005, President must transmit to Senate nominations for commission members**
  - **Nine members**
  - **If fail to send, BRAC 2005 process terminated**
  - **Commission to meet CY 2005, terminate on 15 Apr 2006**



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## **PROCEDURES-cont.**

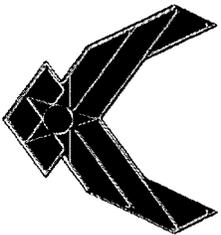
- **DOD BRAC Recommendations**
  - §3003/2914
  - SECDEF must publish in FR and transmit to Congress NLT 16 May 2005
  - Must be based on FSP, II and final SC
  - SECDEF may recommend placing in inactive status if:
    - May be needed for national security
    - Retention otherwise in US interest



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## ***PROCEDURES-cont.***

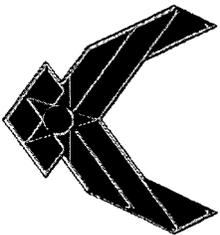
- **Must consider local government’s views**
- That “would approve” closure or realignment of the installation
- However, SECDEF recommendations to be based only on FSP, II and SC
- Recommendation, however, must include a “statement of the result of the consideration of any notice” and “set forth the reasons for the result”



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# **PROCEDURES-cont.**

- **Commission Review and Recommendations**
  - **§ 3003/2914(d)**
  - **Commission’s report (findings and recommendations) to be transmitted to President NLT 8 Sep 2005**
  - **Commission must provide upon request of any member of Congress “information used by the Commission in making its recommendations”**

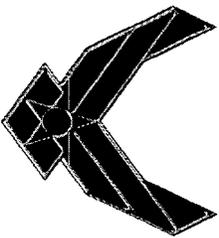


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## **PROCEDURES-cont.**

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- **Limitations on Commission adding to list**
  - **At least seven members must support**
  - **Must provide SECDEF 15 days to explain**
  - **Commission must invite SECDEF to testify**
- **Privatization in place**
  - **Must be specified in Commission Report and recommendations**
  - **Commission must determine most cost-effective method to implement**
- **CG to submit report to Congress NLT 1 Jul 2005 analyzing SECDEF recommendations and selection process**

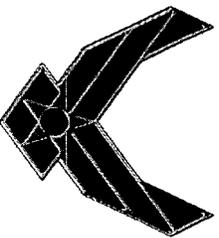


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# **PROCEDURES-cont.**

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- **Review by the President**
  - **§ 3003/2914(e)**
  - **To review Commission recommendations and prepare approval/disapproval report NLT 23 Sep 2005**
  - **If disapproves, Commission to revise and transmit NLT 20 Oct 2005**
  - **If President does not transmit to Congress by 07 Nov 2005 approval and certification, BRAC 2005 process terminated**

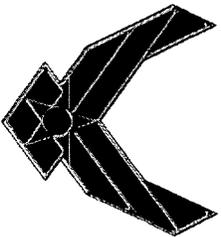


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# **PROCEDURES-cont.**

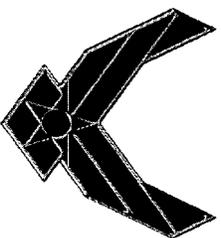
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- **Congressional Disapproval**
  - **Established in PL 101-510, § 2904**
  - **Must disapprove all or none of the recommendations**
  - **Requires joint resolution of both House and Senate**
  - **Joint resolution must be passed before earlier of:**
    - **End of 45 day period beginning on date President transmits report to Congress**
    - **Final adjournment of Congress (sine die) for the session**



## **PROCEDURES-cont.**

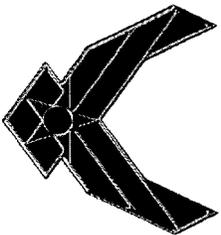
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- **Department of Defense Base Closure Account 2005**
    - **§ 3005/2906A.**
    - **Established, as a single account, when SECDEF makes certification (Feb 2004)**
    - **Funds deposited into:**
      - **As authorized and appropriated by Congress**
      - **Transferred from any other appropriated DoD funds, subject to Congressional approval in an Appropriations Act**
      - **Proceeds from lease, transfer or property disposal of BRAC 2005 installations**



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# **PROCEDURES-cont.**

- **Use of funds:**
  - **Only for purposes described in § 2905 for BRAC 2005 installations (implementation)**
  - **Construction projects exceeding maximum for minor military construction project (\$750,000):**
    - **Must provide written notification of to Congressional defense committees**
    - **Describe nature of and justification for project and amount**

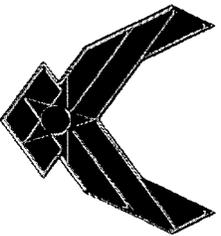


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## ***PROCEDURES-cont.***

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- **Reports**
  - **Once use account, SECDEF to transmit yearly report to Congressional defense committees NLT 29Nov.**
  - **Discuss amount and nature of deposits into and expenditures from that FY**
  - **Numerous detailed reporting provisions and requirements**



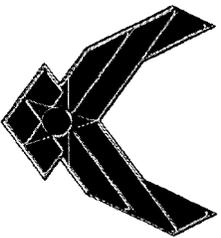
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## **PROCEDURES-cont.**

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- **DOE Infrastructure Plan for the nuclear weapons complex**
  - **§ 3008**
  - **NLT date DOE submits FY 2004 budget request, SECDOE to “submit an infrastructure plan for the nuclear weapons complex adequate to support the nuclear weapons stockpile, the naval reactors program, and nonproliferation and national security activities.”**
  - **To recommend whether need to close or realign any such facilities, whether to establish a process to do so, and “any additional legislative authority necessary to implement the recommendations.”**

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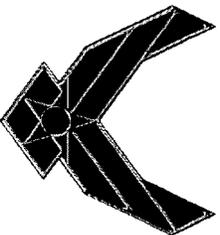


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# **FUTURE CONSIDERATIONS**

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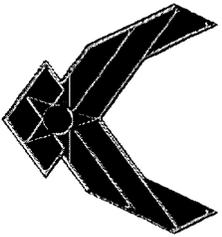
- **DOD driven - waiting policy and guidance**
- **Selection criteria will be immediate priority**



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# ***Next BCEG***

- **Date: 10 Apr 03**
- **Time: 1300-1500**
- **Location: 4E987**
- **Topics:**
  - **ISG Update**
  - **Capacity Analysis**
  - **General Timeline**



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# Questions?

