



DEPARTMENT OF THE AIR FORCE  
WASHINGTON, DC 20330-1000

OFFICE OF THE ASSISTANT SECRETARY

26 SEP 2003

MEMORANDUM FOR RECORD

SUBJECT: Minutes of Air Force Base Closure Executive Group (AF/BCEG) Meeting, 14 Aug 03

The meeting was called to order by the co-chairs at 1330 in Room 5B286, Pentagon. Attendees are reflected in (Tab 1). The overview of subjects for the meeting was presented and the members reviewed the minutes from the last meeting (Tab 2, side 2). All organizations represented on the BCEG now have approved alternates (Tab 2, Slide 3).

The AF Internal Control Agency (AFAA) updated the members on both ongoing and planned audits (Tab 2, Slide 5). The AF Internal Control Plan was revised to incorporate comments of the AFAA. An audit plan is still being developed for the Installation Visualization Tool. There are some remaining issues that are being worked to certify the Installation Inventory of AF bases at or exceeding BRAC thresholds.

Mr. Aimone described the Analysis Automated Information System for which an audit is planned. It will be an automated system to rank base capabilities based upon the selection criteria and data collected, and will help ensure AF BRAC recommendations are supported and documented.

The AF needs to ensure its equities are protected and that the right capacity questions are formulated. Regarding ranges and airspace, in past BRAC rounds, they were addressed by the individual services. For BRAC 2005 ranges and airspace is a separate subgroup under the Joint Cross Service Group (JCSG) addressing Education and Training. The OSD BRAC office has provided the Military Departments and the Joint Cross Service Groups a draft capacity data call to review and update. The BCEG Working Group has been tasked to review the draft capacity data call and brief the BCEG on recommended changes. The AF needs to ensure its equities are protected and that the right capacity questions are formulated.

The BCEG Working Group (WG) had met the prior day and received the draft DOD joint capacity questions. No common source(s) for the data has yet been identified, which is necessary across the board, but especially for JCSGs. Our WG members are reviewing both the validity of the questions and seeking to identify a common source for the data. The appropriate BCEG member as to each functional area of questions will then, along with their counterpart BCEG WG member, brief the BCEG on each question and make recommendation whether to approve or disapprove them. BCEG recommendations are then forwarded to DoD. Once approved by DoD, the questions are incorporated into the AF's data collection system, WIDGET. Environmental questions will be briefed to the BCEG on 12 September, and infrastructure questions on 25 September. Mr. Aimone noted if a directorate needs field assistance in reviewing and preparing the questions SAF/IEB can fund TDYs.

, SAF/IEBJ brief the BCEG on the current JCSGs, subgroups and his AF membership (Tab 2, slide 10). Some BCEG members voiced concerns that providing representatives to all these groups is stressing manpower. Col Erickson has eight JCSG coordinators to provide support to our representatives and ensure coordination and communication across JCSGs and AF specific BRAC activities (Tab 2, slide 11).

The next BCEG meeting is scheduled on 12 and 25 September 2003 at 1300.

I certify that the minutes above are accurate and complete to the best of my knowledge.

GARY W. HECKMAN, Lt Col, USAF  
SAF/GCN  
BCEG Recorder

The minutes above are approved.

  
MICHAEL A. AIMONE, P.E.  
SAF/IEB  
Co-Chairman

  
GARY HECKMAN, Maj Gen, USAF  
AF/XP  
Co-Chairman

Attachments:

1. Attendance List
2. Briefing Slides



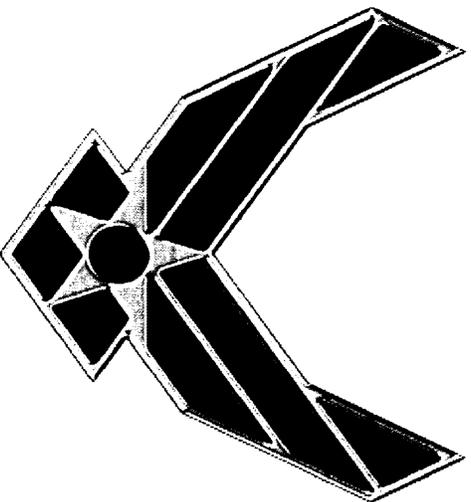
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# Headquarters U.S. Air Force

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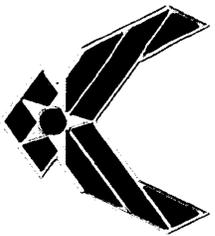


## **BCEEG Meeting**

**14 Aug 03**

**U.S. AIR FORCE**

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# Overview

- **Administrative Procedures**
  - Review Last Minutes
  - Action Items: BCEG alternates
- **AF Audit Agency Update**
- **Capacity Data Call Update**
  - Ed & Training JCSG - Ranges and Airspace
  - BCEG Working Group Action; Presentations to BCEG
- **JCSG - Status update**
- **Wrap up**



# Administrative

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## ■ Review of Minutes – BCEG, 10 Jul 03

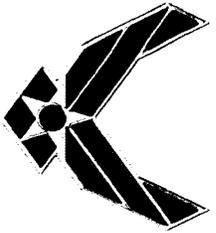
### ■ Meeting Overview

- Administrative Procedures
- Interim Selection Criteria
- AF Internal Control Plan
- AF BRAC Staffing Plan
- Overall BRAC Timeline
- Web-based Data Collection – WIDGET
- JCSG update

## ■ Action Item – BCEG Alternates

### Alternates

AF/XO	Mr. Fred Pease	SAF/GCN	
AF/ILE	Ms. Kathy Ferguson	SAF/FM	
SAF/IEI		AF/DPM	BGen W.P. Ard
AF/RE		AFPEO/SV	
NGB/CF	BGen Tony Haynes	SAF/IEE	



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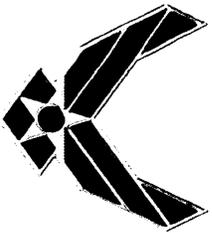


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# ***BRAC Audits***

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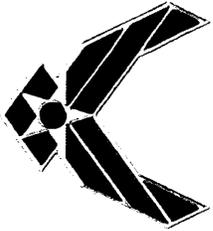
- **Ongoing Audits**
    - Internal Control Plan
    - Installation Visualization Tool
    - Data Collection System (WIDGET)
    - Installations Inventory
  - **Planned Audits**
    - October 2003 - March 2004
      - Installation Visualization Tool System Controls
      - Installation Capacity Analysis Questionnaire
      - Installation Capacity Analysis Data Call
      - Joint Cross-Service Group Data Collection
      - Analysis Automated Information System
    - April 2004 - September 2004
      - Air Force Data Collection
      - Air Force Analysis
    - **Cost of Base Realignment Actions (COBRA)**
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# Overview

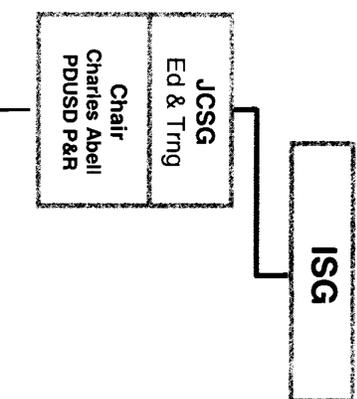
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# Capacity Data Call Update

## Ranges and Airspace

- Ed & Training JCSCG
  - Ranges and Airspace falls under the purview of Ed & Training JCSCG - Ranges Working Group
  - JCSCG will measure, perform analysis and make recommendations based on Range Capacity and Military Value
- Ranges are a crucial operational resource; MILDeps must factor ranges into BRAC analysis to “maximize warfighting capability”
- MILDeps must work with Education & Training JCSCG to ensure Capacity questionnaire adequately reflects Service range requirements



- Specialized Skill Training
- Flight Training
- Prof Develop Education
- Ranges



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# ***Capacity Data Call Update***

## ***BCEEG Working Group Action***

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- **BCEEG Working Group (BCWVG) Action**
  - BCWVG tasked to draft environmental and infrastructure capacity questions
- **BCEEG principles review and validate functional questions and present results to BCEEG for approval**
  - Environmental Questions to BCEEG - 12 Sep
  - Infrastructure Questions to BCEEG - 25 Sep



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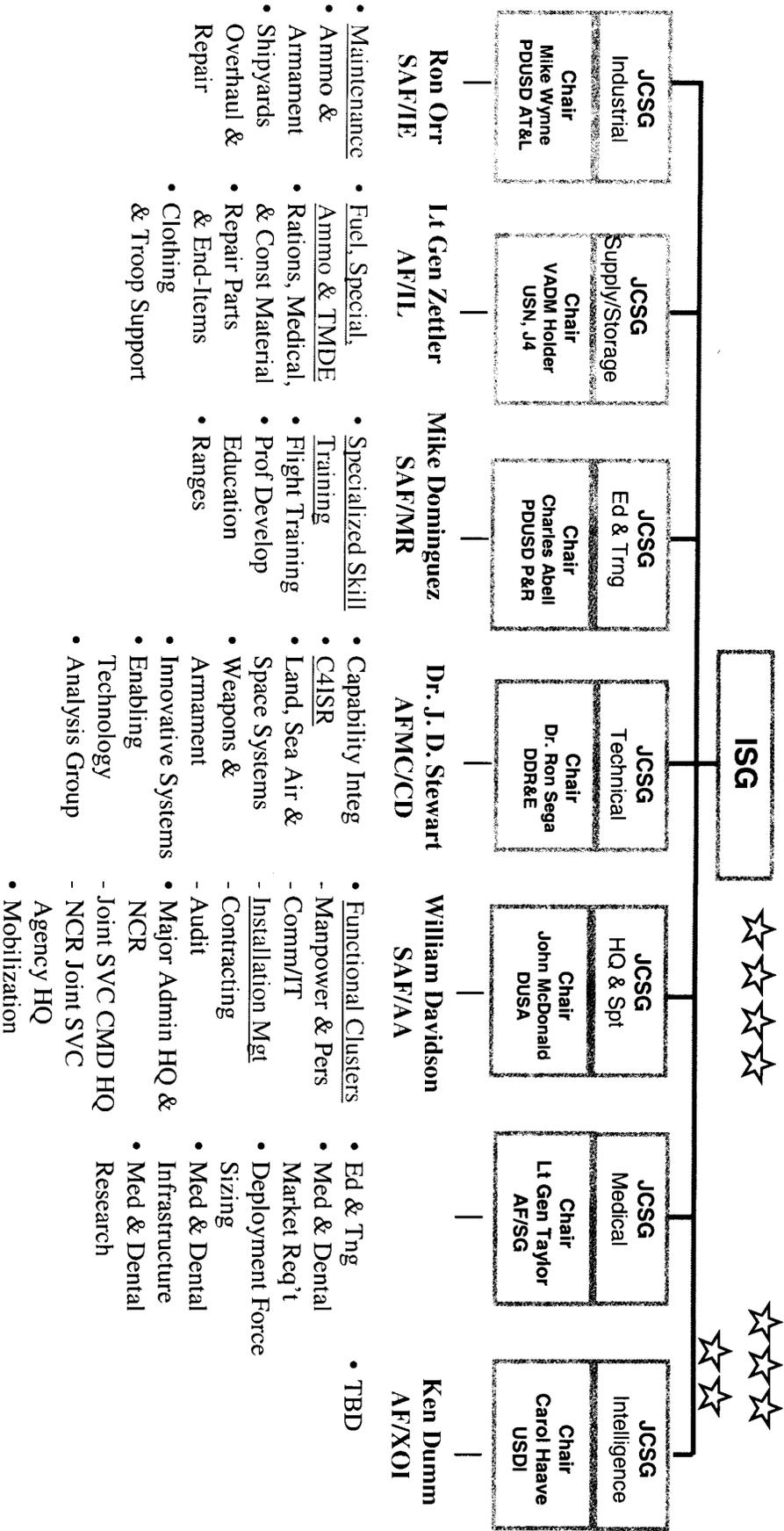
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# Joint Cross Service Groups (JCSCG)



## AF Led Groups in Blue

**Summary: 7 Joint Cross Service Groups; 55+ subgroups and working groups**

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# **AF Joint Service BRAC**

## ***Division***

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- Eight JCSG Coordinators supporting AF Reps to each sub group and work group through the BRAC process by providing the following:
    - Subject Matter Expertise in:
      - BRAC Law
      - BRAC Process and Timelines
      - Latest OSD/IEC Guidance
      - Latest ISG Guidance
      - Latest BCEG Guidance
      - OSD/AF ICP
      - SecAF/CSAF Guidance
      - BRAC 95 Lessons Learned
      - WIDGET (Data Collection)
      - Past Data Collection Examples
      - How to's - options and formats
      - AF Audit Agency Liaison
      - Optimization Tool
      - BRAC Documentation Practices
      - COBRA
    - Cognizance of activities in AF BRAC Office and other JCSGs
      - relaying relevant implications to supported JCSGs
    - AF's Working Level Communication and Coordination
  - Conduit across JCSGs and AF specific BRAC activities
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# Overview

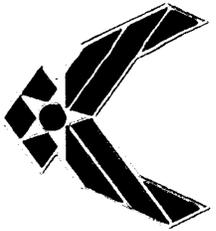
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## **Wrap Up**

- **Action Items**
  
- **Next BCEG Meetings:**
  - **Date: 12 Sep 03**
  - **Time: 1300-1500**
  - **Location: 4E987**
  
- **Suspense: Environmental Capacity Questions briefed to BCEG**
  
- **Date: 25 Sep 03**
- **Time: 1300-1500**
- **Location: 4E987**
  
- **Suspense: Infrastructure Capacity Questions briefed to BCEG**



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# Questions?

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