



DEPARTMENT OF THE AIR FORCE

WASHINGTON, DC 20330-1000

OFFICE OF THE ASSISTANT SECRETARY

AUG 11 2004

MEMORANDUM FOR RECORD

SUBJECT: Minutes of Air Force Base Closure Executive Group (AF/BCEG) Mtg, 20 July 2004.

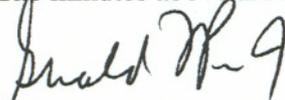
Mr. Pease called the meeting to order at 0830, the Pentagon, Room 5C279. Attendance is at Atch 1. The meeting was categorized as non-deliberative. [redacted], briefed the BCEG members on ethical considerations related to participating in the BRAC process, specifically as BCEG members (Slides 3-21). The BCEG members' acknowledgement of receipt of ethics briefing will be filed in each member's financial disclosure file. Mr. Pease reviewed the BCEG schedule for July through November 2004 (Slides 23-24). SAF/IEBB, updated the status of data calls, military value questions, and BCEG action items (Slides 25-26, 28).

[redacted], briefed the CV's Vector Check and the BCWG's recommendation to delete the ABL filter as a mission filter (Slides 31-33). [redacted] also briefed that BCWG is working on checking the distribution of weights assigned to each question (Slides 34-37).

The next BCEG meeting is scheduled for 22 July 2004 at 0900 in Pentagon Room 5C279. The meeting concluded at 0935.

BCEG Recorder

The minutes above are approved.


GERALD F. PEASE, JR.
SAF/IEB
Co-Chairman

- ABSENT -

GARY W. HECKMAN, Maj Gen, USAF
AF/XP (BRAC)
Co-Chairman

Attachments:
As Stated

Headquarters U.S. Air Force

Integrity - Service - Excellence

BCEG



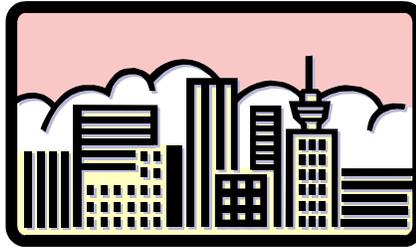
20 Jul 04

U.S. AIR FORCE



Agenda 20 Jul 04

0830-0910	Conflict of Interest Brief	
0910-0925	Opening Business	Co-chairs
	Calendar	
	Data Call Status	
0925-1000	Action Items	
1000-1015	Break	
1015-1100	MV Filters	
	---BCEG Ends---	
1115-1130	Hotwash	IEB



Conflict of Interest and BRAC

Introduction

- As a member of a DOD base closure executive group, you hold a position of special trust and confidence regarding the BRAC process
- As you know, your work will result in a list of recommended base realignments and closures that will potentially impact the lives of many citizens and their communities
- If the public does not have *complete confidence* in the fairness of our process, their support for BRAC cannot be assured

Introduction

- For this reason, participants must be fair and impartial, in reality and perception
- And, like all other government employees, you must avoid conflicts of interest as you carry out your official duties
- The core value at stake: Integrity First
- That is why you are being briefed today
- You are not alone – the other Services' Executive Groups, and all DOD Executive Groups, are also receiving this same briefing.

Conflicts of Interest

First Issue: What is a conflict of interest?

- A conflict arises when your personal financial interests (or those of someone close to you) may be affected by the BRAC decision or recommendation



Conflicts of Interest

- A criminal statute (18 USC 208) provides as follows:
 - **Employees are prohibited from participating personally and substantially in an official capacity in any particular matter in which they (or any person whose interests are imputed to them) have a financial interest, if the matter will have a direct and predictable effect on that interest**

Conflicts of Interest

- **Key terms:**
 - **Personal and Substantial Participation**
 - Your involvement makes a difference, even if it is advice or recommendations, or deliberations, and not determinative
 - **In a Particular Matter**
 - Focused on an identifiable class of persons (like a certain community)
 - **Having a Direct and Predictable Effect**
 - Involves a close causal link and real possibility that any decision or action will affect the financial interest involved
 - **Financial Interest**
 - Personal financial asset, or that of someone with a certain type of relationship with you

Apparent Conflicts

Second Issue: The Appearance of a Conflict of Interest?

- This occurs when a reasonable person with knowledge of the relevant facts would question your impartiality, based on your involvement in an official action and the financial interest of a member of your household or someone with whom you have a “covered relationship”



Apparent Conflicts

- **Appearance of a Conflict: This requires...**
 - **Personal and Substantial Participation**
 - Your involvement makes a difference
 - **Affecting a relationship**
 - With household members, employers, private organizations in which you are “active”
 - **Having a Direct and Predictable Effect**
 - Involves a close causal link between the action and the expected effect on one’s financial interest

Identifying Conflicts

■ How are Conflict Situations Identified?

■ Financial Disclosure Forms

- All of you should have a current SF 278 or OGE 450 financial disclosure report on file with your supporting ethics office

■ Self-Identification

- You are responsible for reporting all potential conflicts of interest as you identify them

■ Supervisor's Identification

- Your supervisor is also responsible for helping you identify and resolve any conflicts of interest in your work area

Identifying Conflicts

What Type of Financial Interests may Create a Conflict?

1. Ownership of real estate near any military installation
2. Interest in a company, including utilities, that does business with a military installation
3. Bonds issued by local governments in the vicinity of a military installation



Identifying Conflicts

What May Create a Conflict?

4. You or close relatives (spouse, children, parents, siblings) live near a military installation or work for installation contractors
5. You or close relatives are actively affiliated with a civic or private BRAC-proofing organization
6. Seeking employment with a person or business that could be affected by a base closing or realignment



Resolving Conflicts

- How are Conflict Situations Resolved?
- Options include....
 - Disqualification
 - Change of Duties
 - Waiver
 - Authorization
 - Eliminating the interest/ position that creates the conflict



Resolving Conflicts

■ Disqualification

- This means that you are disqualified – or “recused” -- from taking official action on any particular matter that could affect the covered financial interest
- The extent of your disqualification is determined by your direct supervisor, with advice from the ethics counselor

Resolving Conflicts

■ Change of Duties

- If your official duties cannot be separated from your financial interests, or the whole of the “particular matter” is too complicated to be subdivided based on the nature of your interest, you may need to be removed from the project altogether

Resolving Conflicts

■ Waiver

- Your appointing official may determine that your financial interest is not so substantial as to require your disqualification or change of duties
- Waivers are issued, in writing, by the appointing official, after consultation with an ethics counselor
- Waivers must be issued prior to your taking any official action in the matter; thus, until you have a waiver, you may not act on the matter in your official capacity

Resolving Conflicts

■ Authorization

- If the situation does not present a true conflict (under 18 USC 208), but does create the *appearance* of a conflict (under 5 CFR 2635.502), your supervisor may authorize you to continue working in the area at issue
- Authorization is granted if government needs outweigh perceptions/concerns by on-lookers
- This requires written documentation and advance approval; you cannot authorize *yourself!*

Resolving Conflicts

- **Eliminate Personal Interest/Position**
 - For example...
 - Resign from position as a board member or officer of a private organization
 - Sell real estate or stock ownership if financial interests trigger the conflict
 - Step down from off-duty employment
 - Postpone job search with interested parties until retirement

Avoiding Conflicts

- **What We Ask You To Do.....**
 - Examine your financial situation and identify any interests that may trigger a real/apparent conflict based on your support of BRAC
 - Disclose your concerns to your BRAC supervisor or leader
 - Seek guidance from your ethics counselor
 - Comply with the guidance worked out by your supervisor and ethics counselor to resolve the matter

Avoid Conflicts – Seek Legal Guidance

■ JCSGs & DOD

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■ Army

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■ Navy

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■ Air Force

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BCEG Schedule

July

July BCEG Meetings						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	1	2	3
4	5 Independence Holiday	6	7	8 BCEG 0830-1200	9	10
11	12	13 BCEG 0830-1200	14	15 BCEG 0830-1200	16	17
18	19	20 BCEG 0830-1200	21	22 BCEG 0830-1200 AF JCSG Principal's Mtg 1430-1600	23 ISG 1030-1130	24
25	26	27 BCEG 0830-1200	28	29	30	31

- MV Analysis Process
- Filters / Weighting
- ISG / IEC Update

- Environmental Capacity
- Filter updates

- Filter weights (re-attacks)
- Filter metrics

- Filter summary
- Criteria 6-8

- Filters changes
- OSD Ps, Is, and TOs

- Ethics / Conflict of Interest
- Filter weights

- Filter metrics (re-attacks)
- ISG / IEC Update



BCEG Schedule

Aug – Nov

Aug BCEG Meetings						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23 1300-1430	24 0900-1500	25 0900-1700	26 1300-1500	27 0900-1500	28 ISG 1030-1130
29	30	31				

- Question Metrics Final
- ISG / IEC Update

- Summary Question / Metric Review
- Analytical model

- MAJCOM prep
- Scenario tutorial

- 2025 Force Structure
- ISG / IEC Update

- Labor Day

- Capacity Analysis

- Analytical Model Tutorial

- Analysis Dry Run

- Scenario segments

- Veteran's Day

- Scenarios

- Thanksgiving



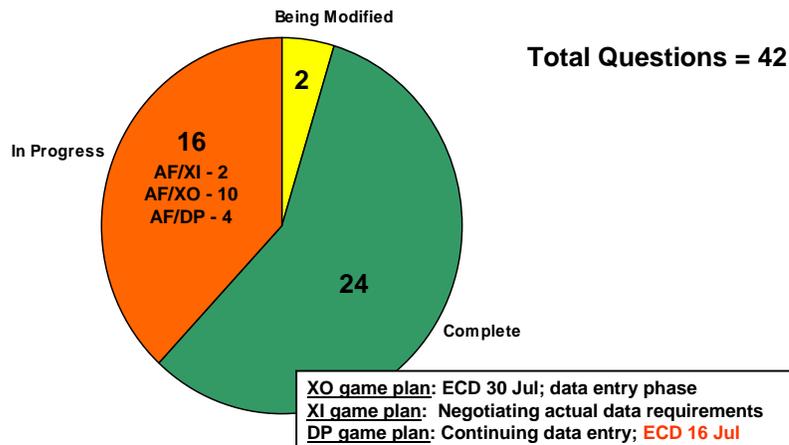
Data Calls Suspense to HAF

MAJCOM	AF MV <small>(AF COBRA, JPAT 7)</small>	JCSG Capacity II	JCSG MV <small>(HS&A; E&T S&S; Industrial Medical)</small>	JAST	JCSG MV <small>(Tech, Intel)</small>
ACC	7 JUL	23 JUL	30 JUL	23 AUG	1 SEP
AMC	“	“	“	“	“
AETC	“	“	“	“	“
AFMC	“	“	“	“	“
AFSOC	“	“	“	“	“
AFSPC	12 JUL	“	“	“	“
ANG	7 JUL	“	“	“	“
AFRC	“	“	“	“	“
PACAF	Complete	“	“	“	“
11 WG	7 JUL	“	“	“	“
USAFA	“	“	“	“	“

Due to OSD: 16 Aug	Due to OSD: 2 Aug	Due to OSD: 16 Aug 30 Aug (E&T)	Due to OSD: 7 Sep	Due to OSD: 13 Sep
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Status of AF MV Questions (as of 20 July 04)





Agenda

20 Jul 04

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Data Call Status

0925-1000 **Action Items**

1000-1015 Break

1015-1100 MV Filters

---BCEG Ends---

1115-1130 Hotwash

IEB



BCEG Action Items

<u>Action</u>	<u>OPR</u>	<u>Suspense</u>
Reissue AF Expeditionary Principles white paper	IEB/XO	28 Jun 04
Rewrite imperative #16 (ARC demographics)	RE	Tabled (pending ISG)
Filter weights (and any changes)	BCWG	22 Jul 04
Filter metrics Introduction	BCWG	22 Jul 04
Principle and Imperative recommendations	BCWG	22 Jul 04
Criteria 6-8 analysis proposals	AFSAA	29 Jul 04



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IEB



CV Vector Check

- Vector check conducted Friday, 16 Jul 04
- Change SOF/HELO to SOF/CSAR
- Split Tanker/C2ISR into Tanker and C2ISR Filters
- Tanker filter will no longer include:
 - Question 1211 – Installation Bandwidth
 - Question 1251 – Frequency Bandwidth
- C2ISR kept all questions originally in Tanker/C2ISR



ABL Filter BCWG Quick Look

OPR:	IEB	Status:	Deliberative
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Question	Attribute	A. Wt.	Criteria	C. Wt.
Population density impact on USAF mission	Geo-locational		1	
Airfield elevation	Geo-locational	40%	1	
Distance to airspace supporting (mission type) operations	Geo-locational		1	
Distance to nearest city >= 100,000	Geo-locational		1	45%
ATC restrictions to operations	Ops. Env.		1	
Frequency spectrum access to support C4ISR operations.	Ops. Env.	60%	1	
Ability to hangar permanently-based 747-size aircraft?	KMI		2	
Level of mission encroachment	KMI		2	40%
Can installation pavements support (mission type) ops?	KMI	100%	2	
Can the installation's fuel hydrant system support (mission type) growth?	KMI		2	
Ramp area and serviceability	KMI		2	
Runway dimension and serviceability	KMI		2	
Attainment Status/Emission budget growth allowance	Growth		3	
Buildable acres to support industrial operations growth	Growth	50%	3	10%
Buildable acres to support air operations mission growth	Growth		3	
Fuel dispensing rate to support mobility and surge operations	Mobility/Surge	50%	3	
Installation ability to support large-scale mobility deployments	Mobility/Surge		3	
Area cost factor	Cost		4	
Utilities cost rating (U3C)	Cost		4	
BAH rate	Cost	100%	4	5%
GS locality pay	Cost		4	



ABL Filter

BCWG Quick Look

OPR: IEB Status: **Deliberative**

- Airborne Laser is a Missile Defense Agency R&D program
- Development is significantly behind schedule
- Both laser and aircraft are significantly overweight
- No platform expected in place before 2011
- No concept of operations or employment is complete
- MDA is currently examining options, to include termination of present effort

**BCWG Recommendation:
Delete as mission filter**



Fighter

BCEG Weight Sort

Question	New Nominal	Effective	Attribute	A. Wt.	Criteria	C. Wt.
Population density impact on USAF mission	5%	1.87%	Geo-locational		1	
Airfield elevation	8%	2.99%	Geo-locational		1	
Distance to airspace supporting (mission type) operations.	50%	18.68%	Geo-locational	83%	1	
Suitable auxiliary airfields within 50NM of the installation.	12%	4.48%	Geo-locational		1	
Distance to nearest city >= 100,000	5%	1.87%	Geo-locational		1	45%
Distance to low level routes supporting (mission type) operations	20%	7.47%	Geo-locational		1	
ATC restrictions to operations	52%	3.98%	Ops. Env.		1	
Prevailing installation weather conditions	48%	3.67%	Ops. Env.	17%	1	
Level of mission encroachment	5%	0.86%	KMI		2	
Ability to hangar permanently-based F-15 sized aircraft	9%	3.27%	KMI		2	
Certified Weapons Storage Area	4%	0.69%	KMI		2	
Does the installation have sufficient parking spots sited to load and arm weapons for (mission type) operations?	8%	1.38%	KMI	43%	2	
Does the installation have sufficient munitions storage to support (mission type) operations?	8%	1.38%	KMI		2	
Can installation pavements support (mission type) ops?	21%	3.61%	KMI		2	40%
Ramp area and serviceability	10%	1.72%	KMI		2	
Runway dimension and serviceability	25%	4.30%	KMI		2	
Access to adequate supersonic airspace	30%	6.84%	Ops. Areas		2	
Does the range complex support (mission type) training?	50%	11.40%	Ops. Areas	57%	2	
Does the range complex support joint (mission type) training?	20%	4.56%	Ops. Areas		2	
Attainment Status/Emission budget growth allowance	30%	1.68%	Growth		3	
Buildable acres to support industrial operations growth	35%	1.96%	Growth	56%	3	
Buildable acres to support air operations mission growth	35%	1.96%	Growth		3	10%
Fuel dispensing rate to support mobility and surge operations	60%	2.64%	Mobility/Surge	44%	3	
Installation ability to support large-scale mobility deployments	40%	1.76%	Mobility/Surge		3	
Area cost factor	50%	2.50%	Cost		4	
Utilities cost rating (U3C)	5%	0.25%	Cost		4	
BAH rate	35%	1.75%	Cost	100%	4	5%
GS locality pay	10%	0.50%	Cost		4	



Fighter

BCEG - Effective Weight Sort

Question	New Nominal	Effective	Attribute	Criteria	Orig SME Rank
Distance to airspace supporting (mission type) operations.	50%	18.68%	Geo-locational	1	2
Does the range complex support (mission type) training?	50%	11.40%	Ops. Areas	2	1
Distance to low level routes supporting (mission type) operations	20%	7.47%	Geo-locational	1	
Access to adequate supersonic airspace	30%	6.84%	Ops. Areas	2	3
Does the range complex support joint (mission type) training?	20%	4.56%	Ops. Areas	2	4
Suitable auxiliary airfields within 50NM of the installation.	12%	4.48%	Geo-locational	1	
Runway dimension and serviceability	25%	4.30%	KMI	2	7
ATC restrictions to operations	52%	3.98%	Ops. Env.	1	10
Prevailing installation weather conditions	48%	3.67%	Ops. Env.	1	9
Can installation pavements support (mission type) ops?	21%	3.61%	KMI	2	8
Ability to hangar permanently-based F-15 sized aircraft	19%	3.27%	KMI	2	
Airfield elevation	8%	2.99%	Geo-locational	1	
Fuel dispensing rate to support mobility and surge operations	60%	2.64%	Mobility/Surge	3	
Area cost factor	50%	2.50%	Cost	4	
Buildable acres to support industrial operations growth	35%	1.96%	Growth	3	
Buildable acres to support air operations mission growth	35%	1.96%	Growth	3	
Population density impact on USAF mission	5%	1.87%	Geo-locational	1	
Distance to nearest city >= 100,000	5%	1.87%	Geo-locational	1	
Installation ability to support large-scale mobility deployments	40%	1.76%	Mobility/Surge	3	
BAH rate	35%	1.75%	Cost	4	
Ramp area and serviceability	10%	1.72%	KMI	2	6
Attainment Status/Emission budget growth allowance	30%	1.68%	Growth	3	
Does the installation have sufficient parking spots sited to load and arm weapons for (mission type) operations?	8%	1.38%	KMI	2	
Does the installation have sufficient munitions storage to support (mission type) operations?	8%	1.38%	KMI	2	5
Level of mission encroachment	5%	0.86%	KMI	2	
Certified Weapons Storage Area	4%	0.69%	KMI	2	
GS locality pay	10%	0.50%	Cost	4	
Utilities cost rating (U3C)	5%	0.25%	Cost	4	



Fighter

Excursion - Weight Sort

Question	New Nominal	Effective	Attribute	A. Wt.	Criteria	C. Wt.
Population density impact on USAF mission	5%	1.97%	Geo-locational		1	
Airfield elevation	8%	3.15%	Geo-locational		1	
Distance to airspace supporting (mission type) operations.	50%	19.71%	Geo-locational	83%	1	
Suitable auxiliary airfields within 50NM of the installation.	12%	4.73%	Geo-locational		1	
Distance to nearest city >= 100,000	5%	1.97%	Geo-locational		1	47.50%
Distance to low level routes supporting (mission type) operations	20%	7.89%	Geo-locational		1	
ATC restrictions to operations	52%	4.20%	Ops. Env.		1	
Prevailing installation weather conditions	48%	3.88%	Ops. Env.	17%	1	
Level of mission encroachment	5%	0.86%	KMI		2	
Ability to hangar permanently-based F-15 sized aircraft	19%	3.27%	KMI		2	
Certified Weapons Storage Area	4%	0.69%	KMI		2	
Does the installation have sufficient parking spots sited to load and arm weapons for (mission type) operations?	8%	1.38%	KMI	43%	2	
Does the installation have sufficient munitions storage to support (mission type) operations?	8%	1.38%	KMI		2	
Can installation pavements support (mission type) ops?	21%	3.61%	KMI		2	40%
Ramp area and serviceability	10%	1.72%	KMI		2	
Runway dimension and serviceability	25%	4.30%	KMI		2	
Access to adequate supersonic airspace	30%	6.84%	Ops. Areas		2	
Does the range complex support (mission type) training?	50%	11.40%	Ops. Areas	57%	2	
Does the range complex support joint (mission type) training?	20%	4.56%	Ops. Areas		2	
Attainment Status/Emission budget growth allowance	30%	1.68%	Growth		3	
Buildable acres to support industrial operations growth	35%	1.96%	Growth	56%	3	
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Fuel dispensing rate to support mobility and surge operations	60%	2.64%	Mobility/Surge	44%	3	
Installation ability to support large-scale mobility deployments	40%	1.76%	Mobility/Surge		3	
Area cost factor	50%	1.25%	Cost		4	
Utilities cost rating (U3C)	5%	0.13%	Cost		4	
BAH rate	35%	0.88%	Cost	100%	4	2.50%
GS locality pay	10%	0.25%	Cost		4	



Fighter Excursion - Effective Weight Sort

Question	New	Nominal	Effective	Criteria	Orig SME Rank
Distance to airspace supporting (mission type) operations.	50%	19.71%	1		2
Does the range complex support (mission type) training?	50%	11.40%	2		1
Distance to low level routes supporting (mission type) operations	20%	7.89%	1		
Access to adequate supersonic airspace	30%	6.84%	2		3
Suitable auxiliary airfields within 50NM of the installation.	12%	4.73%	1		
Does the range complex support joint (mission type) training?	20%	4.56%	2		4
Runway dimension and serviceability	25%	4.30%	2		7
ATC restrictions to operations	52%	4.20%	1		10
Prevailing installation weather conditions	48%	3.88%	1		9
Can installation pavements support (mission type) ops?	21%	3.61%	2		8
Ability to hangar permanently-based F-15 sized aircraft	19%	3.27%	2		
Airfield elevation	8%	3.15%	1		
Fuel dispensing rate to support mobility and surge operations	60%	2.64%	3		
Population density impact on USAF mission	5%	1.97%	1		
Distance to nearest city >= 100,000	5%	1.97%	1		
Buildable acres to support industrial operations growth	35%	1.96%	3		
Buildable acres to support air operations mission growth	35%	1.96%	3		
Installation ability to support large-scale mobility deployments	40%	1.76%	3		
Ramp area and serviceability	10%	1.72%	2		6
Attainment Status/Emission budget growth allowance	30%	1.68%	3		
Does the installation have sufficient parking spots sited to load and arm weapons for (mission type) operations?	8%	1.38%	2		
Does the installation have sufficient munitions storage to support (mission type) operations?	8%	1.38%	2		5
Area cost factor	50%	1.25%	4		
BAH rate	35%	0.88%	4		
Level of mission encroachment	5%	0.86%	2		
Certified Weapons Storage Area	4%	0.69%	2		
GS locality pay	10%	0.25%	4		
Utilities cost rating (U3C)	5%	0.13%	4		



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0830-0910 Conflict of Interest Brief **Mr. Fox**

0910-0925 Opening Business **Co-chairs**

Calendar

Data Call Status

0925-1000 Action Items **Lt Col Lanman**

1000-1015 Break

1015-1100 MV Filters **Lt Col From**

---BCEG Ends---

1115-1130 Hotwash

IEB