MEMORANDUM FOR Director, Base Realignment and Closure, Deputy Undersecretary of Defense, I&E

SUBJECT: Candidate Recommendation Integration

1. In order for the Infrastructure Executive Council to make decisions on which Candidate Recommendations (CRs) to forward to SECDEF for his approval, we must have a means to reconcile the total affect of all CRs, particularly as they may impact each other. The proposed methodology will account for this affect, integrating the CRs from the JCSGs and MILDEPs.

2. Since each MILDEP is responsible for BRAC implementation on their installations, the MILDEPs are the logical entities to capture the impacts from the Joint Cross Service Group (JCSG) and MILDEP candidate recommendations (CRs) that involve their installations.

3. Candidate Recommendation integration does the following:

a. Provides an accurate assessment of impacts on an installation.

b. Ensures feasibility of CRs.

c. Prevents double counting of costs and savings.

d. Allows clarification of manpower, organizations and units impacted.

e. Allows standardization of assumptions across an installation.

4. The Military Departments will integrate multiple Candidate Recommendations using installation centric analysis. This analysis includes allocation of excess space, military construction, base support, manpower, and community facilities. The integration process will include cumulative analysis on criteria 6, 7, and 8. To ensure a complete and defendable approach to integration, a set of equitable rules have been established to reasonably allocate costs among both the MILDEPs and JCSGs (See attached).

5. To complete this analysis, the MILDEPs assume the following schedule and actions:

a. Military Departments and JCSGs should strive to turn in all CRs NLT 18 March (with possible exceptions).

b. MILDEPs submit suggested integration results to JCSGs as they are prepared and strive to complete by 1 April.

c. MILDEPs and JCSGs meet and reconcile integration results as they are available and strive to complete by 8 April. JCSGs and the MILDEPs will meet

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regarding each installation 21 March – 8 April and conduct working meetings as required to complete the analysis.

6. As complete CR packages are critical to the integration process, any delay in meeting the above schedule will negatively impact the ability to produce a comprehensive package for IEC review. The intent of these sessions is to review inputs and issues, allocate shared costs and savings, and prepare complete, accurate and executable CRs.

7. The Army POCs for integration are COL Bill Tarantino or LTC Bob Stanley at William.Tarantino@us.army.mil or William.stanley@us.army.mil , or by telephone (703) 696-9529/2957, DSN 426-9529/2957. The Navy POC is CAPT Jason Leaver or LCDR Paul Neuzil at Jason.leaver@navy.mil or paul.neuzil@navy.mil , or by telephone (703) 602-6524/6469, DSN 332-6524/6469. The Air Force POC is Col(Sel) Thomas Laffey at Thomas.Laffey@pentagon.af.mil , or by telephone (703) 614-7012.

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Attachments (as)

CF: JCSG Chairmen
Acting Undersecretary of Defense (Acquisition, Technology & Logistics),
Chairman, Infrastructure Steering Group

CANDIDATE RECOMMENDATION INTEGRATION

Integration Cost Allocation Rules

1. REQUIREMENT FOR INTEGRATION: As part of the installation analysis involved with integration, each MILDEP or JCSG's Candidate Recommendation (CR) that moves organizations onto a MILDEP's installation must be allocated a portion of the overall costs associated with MILCON and Base Support requirements. These costs are likely to change the original CR estimates due to overlapping requirements and excess space allocation. To ensure a complete and defendable approach to integration, a set of equitable rules must be established to reasonably allocate costs among both the MILDEPs and JCSGs.

2. GUIDELINES FOR ALL INTEGRATION ANALYSIS: The following areas and rules are proposed to assist with integration efforts.

a. Capacity Analysis: MILDEPs will consider existing surplus capacity when integrating MILDEP and JCSG CRs, and maximize efficiency of physical infrastructure usage through the consolidation of like functions. Any remaining requirements above existing capacity will be allocated amongst the competing CRs based on specific mission needs or manpower quantities contributed by the CR.

b. Each CR may have unique costs and savings. Typically any unique costs and savings will be allocated back to the CR; however there may be instances where those costs and savings benefit other units moving to the installation and it would be appropriate to allocate the costs among the CRs that benefit. These unique situations should be examined on a case-by-case basis.

3. MILCON ANALYSIS.

a. Mission MILCON: These costs will be assigned to the CR that generated the requirements (i.e., tied directly to the specific activity/weapon system). Additionally, all mission MILCON will be evaluated on a case-by-case basis and total costs calculated according to MILDEP costing models.

b. Supporting Facilities: These are facilities and infrastructure systems such as parking, secondary roadways, connection to existing utility systems, site improvements, anti-terrorism/force protection infrastructure, required to deliver a complete and usable building. MILDEPs will determine cost of supporting facilities using Service-specific tools based and allocate costs either against specific line items in Screen 7 or as a one-time unique cost in Screen 5 of Cost of Base Realignment Actions (COBRA).

c. Common Use Facilities/Infrastructure MILCON.

(1) These are facilities and infrastructure systems (such as primary roadway improvements, utility system expansion, etc.) that support the primary mission activity/weapon system and are generally shared by the host and tenant organizations. MILDEPs will determine requirements and cost using Service-specific tools. Allocation of costs to each CR will be based on the percentage of manpower added to the installation by specific CRs through proportional analysis.

(2) Community Facilities. MILDEPs determine requirements using Service-specific tools based on Service-specific standards to determine the base/community support requirements for all incoming organizations and allocate costs based on the percentage of manpower added to the installation. This is the same method used to allocate infrastructure requirements.

4. BASE SUPPORT MANPOWER ANALYSIS: MILDEPs will conduct analysis to determine base support manpower requirements associated with increase in installation population. Increases in requirements will be allocated among the CRs based on the percentage of manpower added to the installation, based on the MILDEPs' support requirements.

5. UNACCOMPANIED AND FAMILY HOUSING ANALYSIS: MILDEPs will determine unaccompanied and family housing requirements using Service-specific requirements determination tools based on established OSD guidance. Both new construction and privatization plus-up costs should be considered based on housing market requirements analysis. This cost will then be allocated amongst CRs based on the percentage of **military** manpower added to the installation.

6. COMMUNICATIONS/INFORMATION TECHNOLOGY COST ANALYSIS: MILDEPs will determine Communications/Information Technology (Comm/IT) requirements using Service-specific requirements determination tools. This cost will be allocated amongst CRs based on the percentage of manpower (military, civilian, drill, and contractors) added to the installation. Changes are reflected in Screen Five.

7. MEDICAL FACILITIES COST ANALYSIS: If the military population at an installation increases to the point at which the military medical treatment facility and the available off-installation medical services can no longer support the installation, then an increase in medical facilities and manpower may be required. The Medical JCSG will assist in determining additional medical requirements which will be allocated amongst the CRs based on the percentage of **military** manpower added to the installation.

8. ENVIRONMENTAL COST ANALYSIS: MILDEPs will determine the non-MILCON environmental costs associated with the realignment based on Service-specific requirements determination tools and Criterion 8 JPAT guidance. This cost will be allocated amongst the CRs based on:

a. The primary mission activity if the environmental cost is directly attributable to the primary mission/weapon system, such as air quality permit revisions due to movement of additional aircraft. In this case, the entire cost will be allocated to the CR which containing the primary mission/weapon system movement.

b. The percentage of manpower added to the installation for those environmental liabilities attributable to manpower increases only. In this case, the cost will be proportionally allocated to each CR based on the percentage of manpower contributed by the CR.

In either case, non-MILCON environmental costs will be reflected in Screen Five.