



REPLY TO  
ATTENTION OF

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DEPARTMENT OF THE ARMY  
DEPUTY CHIEF OF STAFF, G-8  
700 ARMY PENTAGON  
WASHINGTON DC 20310-0700  
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DAPR-ZB

16 December 2004

MEMORANDUM FOR CHAIRMAN, INFRASTRUCTURE STEERING GROUP  
(ISG)

SUBJECT: BRAC 2005 Joint Base Scenarios

1. This memo provides background on the development of HSA JCSG Joint Base scenarios. For the purposes of BRAC 2005 analysis, Joint Base is the ISG-accepted name assigned to the concept of consolidating common Base Operations Support functions at some DoD installations.

2. As reported in the HSA JCSG Capacity Data Report dated 16 Oct 03, the HSA JCSG, via Capacity Data Call questions 330 and 316, sought and received data from the Military Departments on select installation management functions. The Military Departments participated in defining the scope of these functions, and in subsequent data-call question development. Ultimately, data received from the Military Departments are the underpinning of HSA JCSG Joint Base scenarios. This is an example:

*Realign Base XXX by transferring the installation management functions/responsibilities to Base YYY and establish Joint Base XXX/YYYY. The U.S. (Service) will assume responsibility for all Base Operating Support (BOS) (with the exceptions of Health and Military Personnel Services) and the O&M portion of Sustainment, Restoration and Modernization (SRM).*

3. Following are installation management functions included in HSA JCSG analysis. Although each Service organizes differently to execute these functions, generally there is commonality throughout. During the analytical process, the HSA JCSG has strived to accommodate Military Departments' functional and savings assessments of this study.

a. Public Works: The Public Works function includes master planning, engineering services, facilities support contracts and administration, facility and infrastructure maintenance, environmental services, and utilities.

b. Resource Management: Resource Management includes coordination, management analysis, advice and assistance on use of financial and manpower resources. It also includes financial operations and support agreements.

c. Contracting: Contracting includes management of contracts for services and supplies to support an installation. It also includes acquisition pre-solicitation planning, acquisition solicitation, contract award, acquisition administration, small and disadvantaged business management, contingency contracting, and government purchase card program management.

d. Logistics: The Logistics function manages and provides transportation services, retail supply, storage (general and special) and distribution, food services, personal property management and maintenance of non-tactical vehicles and equipment.

e. Airfield Operations:

(1) Base Operations includes airspace and aerodrome control, flight data services, air traffic control services, radar approach control services, ground controlled approach services, radar final control services, and weather support.

(2) Airfield management includes transient aircrew support, notice-to-airmen process, Federal Aviation Administration liaison, flight information management, airfield safety management and aircraft parking plan.

f. Family/Troop Support: Family and Troop Support includes functions that provide direct support to military members and their families. These functions include Drug and Alcohol rehabilitation; Family Counseling Services; Community Education and Awareness; Relocation Counseling; Education Services; Child Development Centers; Child and Youth programs; recreation programs; transient billeting; and Morale, Welfare and Recreation activities.

g. Law Enforcement and Fire/Emergency Services: Law Enforcement and Fire and Emergency Services include crime prevention, structural fire prevention and protection, aviation crash and rescue, medical response, and hazardous material response.

h. Plans, Training and Security: Plans, Training and Security include a variety of functions; such as, management of range and training areas; Reserve Component (RC) support; mobilization and contingency planning; and the overall direction, administration, planning, programming, supervision, and coordination of force protection operations.

i. Installation Support Offices: Installation Support Offices include other critical installation management functions commonly known as special staffs. These include Safety, Religious Support, Legal, Equal Employment Opportunity (EEO), and Internal Review.

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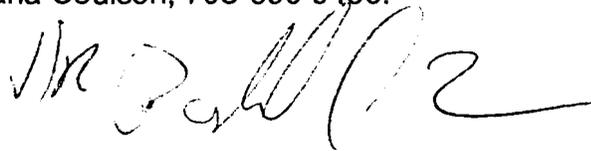
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j. COMM/IT: Includes the support functions provided to all elements of the installation that involve computing services, information management services, network services, and management and support.

4. The HSA JCSG did not include Health Services, though it is traditionally considered a component of installation management. The Medical JCSG is analyzing Health Services. Local Military Personnel was in the initial scope of the HSA JCSG but subsequently dropped because of the Service uniqueness which would make consolidation unfeasible.

5. As previously agreed to by the ISG, the scope, installation management functions and conceptual framework as stated in this memorandum will continue to serve as the foundation for all candidate Joint Base recommendations.

6. HSA JCSG POC is COL Carla Coulson, 703-696-9456.



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