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## **BRAC 2005 Infrastructure Steering Group (ISG)**

### **Meeting Minutes of April 29, 2003**

The Under Secretary of Defense (Acquisition, Technology and Logistics) chaired this meeting. The list of attendees is attached.

The USD(AT&L) opened the meeting by commenting that the last meeting was productive. He stated that the purpose of this meeting was to approve a timeline for the JCSGs analytical process and to approve a process to solicit potential analytical frameworks.

The PADUSD(I&E) initiated the discussion of the JCSG analytical timeframe by reviewing the BRAC 05 Process Overview using the attached slides. During the review, the ISG discussed the interim and final selection criteria. The ISG agreed that the criteria should be broad and simply stated.

The PADUSD(I&E) then presented the following options for when the JCSGs should deliver recommendations:

- Option 1--JCSGs and Military Departments deliver recommendations at the same time in the 2nd quarter of FY05. This option would provide the JCSGs and the Military Departments with the maximum analytic time for developing closure and realignment recommendations. A primary disadvantage for this option is that much of the integration for consistency between JCSGs and Military Departments would need to occur at the ISG. This would alter the role of this body from decision making to analytical, which would be a less effective use of the ISG's policy framing experience.
- Options 2—JCSGs deliver recommendations 45 days before the Military Departments
- Option 3—The JCSGs deliver recommendations 90 days before the Military Departments

The PADUSD(I&E) stated that options 2 and 3 reflect the BRAC 95 experience and recommendations from the General Accounting Office's review of DoD's BRAC 95 process. GAO recommended that the JCSGs should complete their work on actionable recommendations prior to the Military Departments.

The ISG agreed that Option 2 represented the best approach for the JCSG analytical process.

The PADUSD(I&E) then discussed the importance of soliciting input on analytical frameworks the Department may use for the BRAC process in accordance with the Secretary's November 15, 2002 BRAC memorandum. The ISG agreed that soliciting input from a variety of organizations within and outside the Department was necessary. The ISG agreed that the input solicited must not be installation specific and that the information sought would be one-way—i.e. there would not feedback from DoD on the merits of the information provided. The ISG noted that the JCSG Chairs could suggest a number of organizations that could provide input but agreed that they would review which organizations would be asked to provide the input.

The meeting concluded with a discussion of next steps. The PADUSD(I&E) informed the ISG that the OSD and Service BRAC staffs were beginning to discuss the content of Policy Memo 2, which will provide more guidance for the JCSGs, and the selection criteria. The ISG also briefly discussed the work associated with the Force Structure Plan and the allocation rules for the BRAC wedge. As part of this discussion, the ISG agreed they would carefully examine all assumptions used to guide all further BRAC analysis to ensure continuity in the process. The ISG also agreed to finalize the discussion on where the defense agencies fit in the BRAC process at the next meeting.

Approved:  \_\_\_\_\_  
E.C. Aldridge, Jr.  
USD (Acquisition, Technology & Logistics)  
Chairman, Infrastructure Steering Group

Attachments:

1. List of Attendees
2. Briefing slides entitled "JCSG & Mil Dep BRAC 2005 Processes" dated April 29, 2003.

**Infrastructure Steering Group Meeting  
April 29, 2003**

**Attendees**

**Members:**

- Hon E.C. “Pete” Aldridge, Under Secretary of Defense (AT&L), Chair
- General Peter Pace, Vice Chairman, Joint Chiefs of Staff
- General John Keane, Vice Chief of Staff, Army
- Admiral William Fallon, Vice Chief of Naval Operations
- General Robert Foglesong, Vice Chief of Staff, Air Force
- Hon H.T. Johnson, Assistant Secretary of the Navy (Installations and Environment)
- Hon Nelson Gibbs, Assistant Secretary of the Air Force (Installations, Environment and Logistics)
- Mr. Ray DuBois, Deputy Under Secretary of Defense (Installations and Environment)

**Alternates:**

- Dr. Craig College, Deputy Assistant Secretary of the Army (Infrastructure Analysis) for Hon Mario Fiori, Assistant Secretary of the Army (Installations and Environment)

**Others:**

- Mr. Philip Grone, Principal Assistant Deputy Under Secretary of Defense (Installations & Environment)
- Mr. Pete Potochney, Director, Housing
- Ms. Anne Davis, Deputy Assistant Secretary of the Navy (Infrastructure Analysis)
- Mr. Mike Aimone, Deputy Assistant Secretary of the Air Force (Basing and Infrastructure Analysis)
- Maj Gen Gary W. Heckman, Assistant Deputy Chief of Staff of the Air Force for Plans and Programs
- Mrs. Nicole Bayert, Associate General Counsel, Environment and Installations, DoD
- Col Joanne Schoonover, Senior Military Assistant to USD(AT&L)
- CDR John Lathroum, Force Integration Branch Officer, Forces Division, J-8
- Mr. Andrew Porth, Assistant Director, Housing
- Col John Medlin, Military Assistant to Assistant Secretary of the Air Force (Installations, Environment and Logistics)



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# JCSG & MilDep BRAC 2005 Processes

Briefing for the  
Infrastructure Steering Group

April 29, 2003



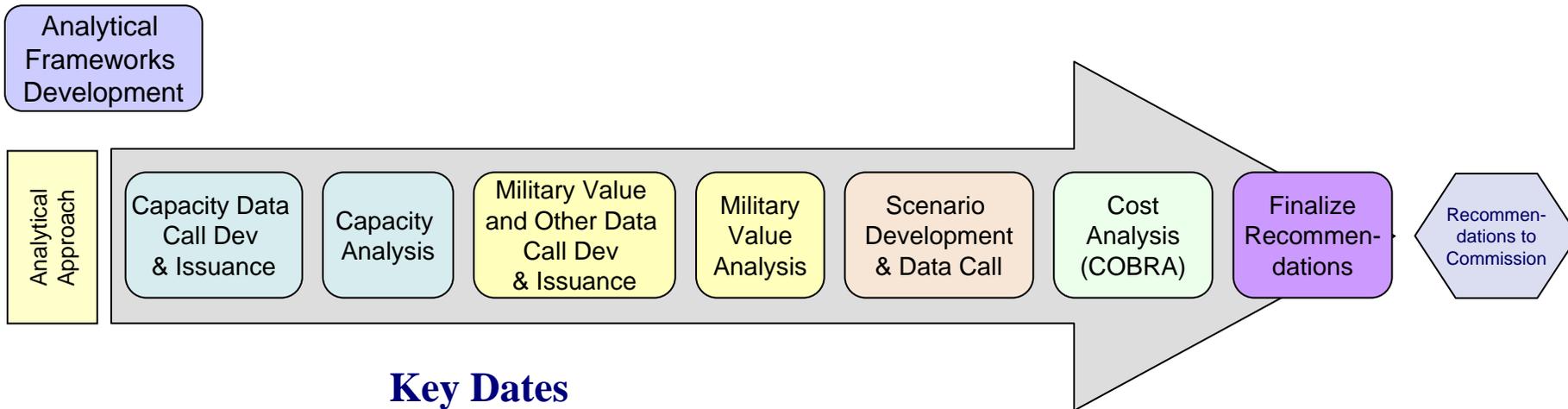
# Purpose

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- Approve JCSG analytical timeline
- Approve sourcing procedure for analytical frameworks



# BRAC 05 Process Overview



## Key Dates

### April/May 2003

- SecDef Approves Functions/Metrics

### May/June 2003

- ISG issues interim selection criteria

### October 2003

- Interim Force structure plan

### 31 Dec 2003

- Draft Selection criteria published

### Mid-Feb 2004

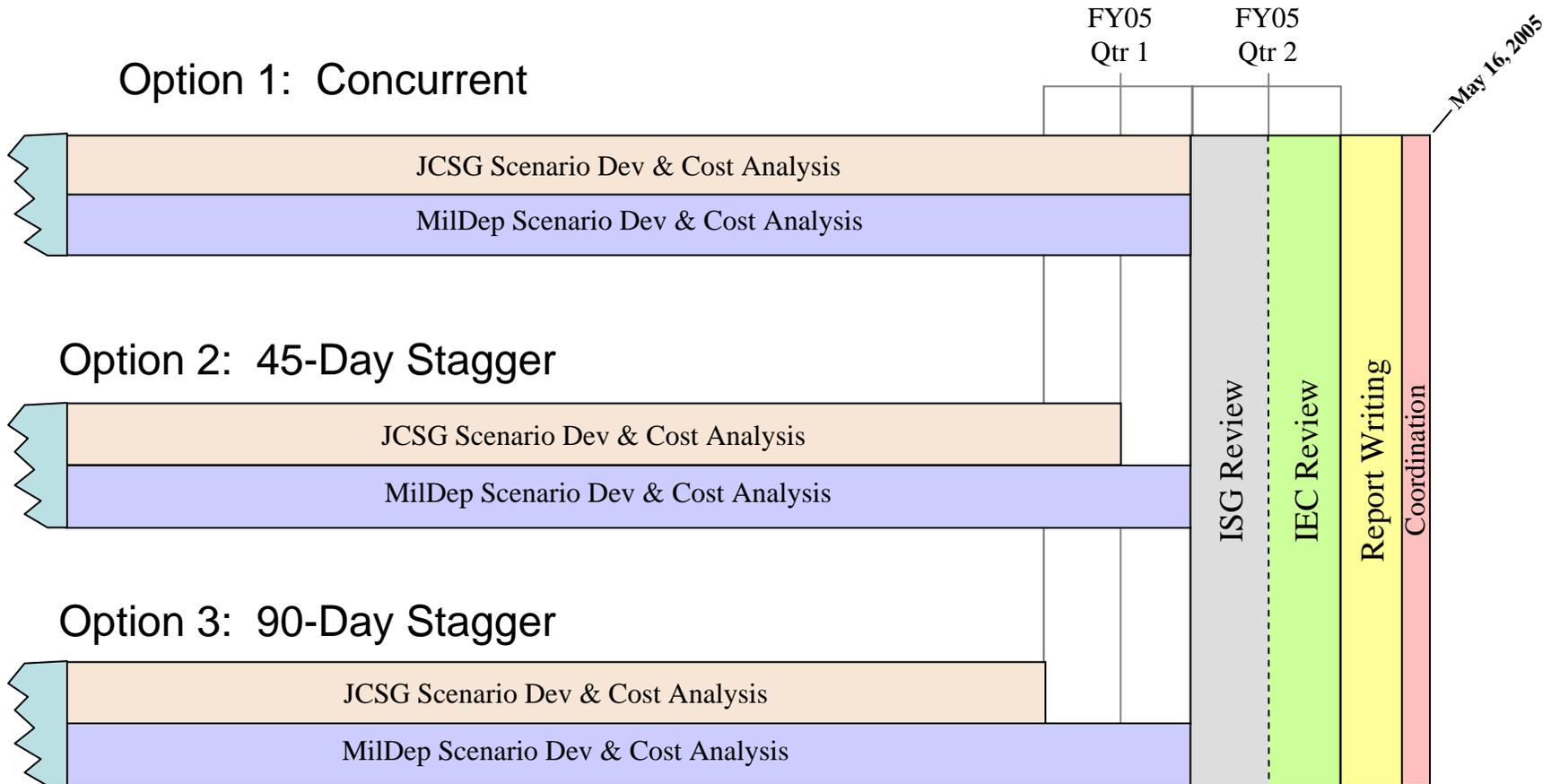
- Certify need for BRAC
- Final selection criteria to Congress
- Force structure plan

### 16 May 2005

- Recommendations to Commission



# BRAC 05 Process Options: When should JCSGs deliver recommendations?





# Procedure for Sourcing Analytical Frameworks Inputs

*Analytical Frameworks provide a wide range of options for stationing and supporting forces and functions. They are critical to establishing BRAC 2005 as an effort that will attempt a clean-sheet rationalization.*

- Forward letters to selected groups
  - DoD/OSD Components
  - Combatant Commanders
  - Defense Science Board
  - National Defense University
  - Business Executives for National Security
  - Nominations from JCSGs for approval
- Recipients provide brief, non-installation specific written inputs within 30 days
- OSD BRAC Director compiles inputs and prepares brief for ISG
- ISG recommends best frameworks for IEC and SecDef approval



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## ■ Recap

- Approved timeline option
- Approved procedure for sourcing analytical frameworks

## ■ Next Steps/Work in Progress

- Policy memo covering JCSG process
- Selection criteria development
- Force structure plan development
- BRAC wedge, e.g., allocation rules