

BRAC 2005 Infrastructure Steering Group (ISG)

Meeting Minutes of November 21, 2003

The Deputy Under Secretary of Defense (Installations and Environment), Mr. Raymond F. DuBois, chaired this meeting for Mr. Wynne. The list of attendees is attached.

Mr. DuBois opened the meeting and asked Peter Potochney, the Director of the OSD BRAC Office, to provide an overview of the Joint Cross-Service Groups (JCSGs) progress to date and discuss the timeline for the data call.

Mr. Potochney used the attached slides to facilitate the ISG discussion. Mr. Potochney noted that all of the JCSGs except the Technical JCSG and Intelligence JCSG had submitted their final Approach to Capacity Analysis reports. The Technical JCSG report is complete and is awaiting signature by the chair of the Technical JCSG, Dr. Ron Sega.

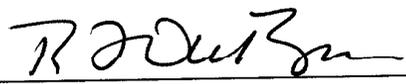
After some discussion, the ISG agreed that the Capacity Data Call would be sent to the field by the Military Departments and Defense Agencies on January 5, 2004. Each installation would have a minimum of 60 days to submit its data through its chain of command. The Military Departments and Defense Agencies would then have until April 5, 2004 to submit the capacity data to the JCSGs.

Mr. Potochney highlighted the future meeting dates for the ISG and then turned over the meeting to a Joint Staff representative who briefed the ISG on the Interim Force Structure plan, including a timeline for coordination and inclusion in the BRAC report submitted to Congress with DoD's Fiscal Year 2005 budget documentation (see attached classified briefing slides). The ISG agreed with the Joint Staff's timetable and proposal to divide the report into two parts: a narrative overview that describes threats and capabilities and a series of tables portraying the types of forces and platforms necessary to counter those threats through FY 2024 as well as anticipated levels of funding. The ISG asked the Joint Staff to provide the final force structure plan for approval in January. The Services also agreed to provide detailed information on weapons systems and other force structure elements to the Joint Cross-Service Groups on an as needed basis.

**Upon Removal of Attachment 3 to these minutes
this document becomes unclassified.**

Following the Joint Staff presentation, the Chair of the Intelligence JCSG briefed the ISG on its approach to capacity analysis using the attached slides. The Chair discussed the organizational structure of the Intelligence JCSG and progress to date. She noted that the group had made significant progress and had narrowed the functions that the JCSG would examine. The Chair stated the group decided to not pursue analyzing the function “National Decision Making and Warfighting Capabilities” as part of the capacity analysis. The function will be evaluated as part of military value. The ISG discussed the significance of the classification of data that might be used. The ISG recommended that the Intelligence JCSG come back to the ISG with a plan for addressing the classification issue, which may involve reviewing the Intelligence functions that could be addressed within the BRAC process at the Secret level.

Mr. Potochney closed the meeting with a review of the meeting’s actions as delineated above and highlighted upcoming steps. During the discussion of upcoming actions, the Navy representatives requested another ISG discussion of graduate level pilot training before raising the issue with the IEC. The Air Force representative asked about the status of his written comments recommending changes to the draft selection criteria. Mr. DuBois indicated he would ensure Mr. Wynne was apprised of these issues.

Approved:  3/11/04
Raymond F. DuBois
DUSD (Installations and Environment)
Acting Chairman, Infrastructure Steering Group

Attachments:

1. List of Attendees
2. Briefing slides entitled “BRAC 2005 Issues” dated November 21, 2003
3. Briefing slides entitled “BRAC Force Structure Update to ISG” dated November 21, 2003
4. Briefing Slides entitled “Intelligence JCSG Capacity Analysis” dated November 21, 2003

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Infrastructure Steering Group Meeting November 21, 2003

Attendees

Members:

- Mr. Raymond DuBois, Deputy Under Secretary of Defense (I&E)
- Hon. H.T. Johnson, Assistant Secretary of the Navy (I&E)
- Admiral William Mullen, Vice Chief of Naval Operations
- Hon. Nelson Gibbs, Assistant Secretary of the Air Force (IE&L)
- General Michael Mosley, Vice Chief of Staff of the Air Force

Alternates:

- Lieutenant General James Cartwright, Director, Force Structure, Resources and Assessment, Joint Staff for General Peter Pace, Vice Chairman, Joint Chiefs of Staff
- Mr. Geoffrey Prosch, Principal Deputy Assistant Secretary of the Army (I&E) for the Hon. Mario Fiori, Assistant Secretary of the Army (Installations and Environment)

Intelligence JCSG:

- Ms. Carol A. Haave, Deputy Under Secretary of Defense for Intelligence, (Counterintelligence and Security)
- Ms. Jean Bennett, Director, Resource Integration, DCS, G2, Department of the Army
- Ms. Claudia Clark, Deputy Director of Naval Intelligence, N2B, OPNAV Staff, Department of the Navy
- Ms. Darin Dolan, Assistant Director of Intelligence Support, Intelligence Department, Headquarters Marine Corps
- Mr. Patrick Conway, Chief, Resource Management Office, Directorate for Analysis, DIA
- Ms. Karyn Vice, NSA/CSS Representative to DoD
- Mr. David Svetz, Associate Deputy Director for System Engineering, NRO
- Mr. Thomas Ferguson, Director, Office of Geospatial Intelligence Management, NIMA

Others:

- Dr. Craig College, Deputy Assistant of the Army (I&A)
- Ms. Anne Davis, Deputy Assistant Secretary of the Navy (I&A)
- Mr. Mike Aimone, Deputy Assistant Secretary of the Air Force (B&IA)
- Major General Gary W. Heckman, Assistant Deputy Chief of Staff of the Air Force for Plans and Programs



BRAC 2005 Issues

Briefing to the
Infrastructure Steering Group

November 21, 2003



Purpose

- Process Overview
- JCSG Update
- Data Call Issuance
- Interim Force Structure Plan
- Intelligence JCSG capacity approach briefing



JCSG Update

- Final JCSG Capacity Analysis Reports
- All JCSGs submitted capacity data questions
 - Data Standardization Team now compiling questions to eliminate redundant and/or premature (mil value) questions
- Military Value
 - Planning JCSG military value approach briefings to the ISG in late Jan/early Feb timeframe



Data Call Issuance

- Timing needs ISG approval
 - Planned for mid-Dec issuance to the field
 - Field gets a minimum of 60 days to respond
 - JCSGs receive data no later than April 5, 2004



2004 ISG Meeting Schedule

- 21-Nov-03
- 12-Dec-03
- 9-Jan-04
- 30-Jan-04
- 20-Feb-04
- 12-Mar-04
- 2-Apr-04
- 23-Apr-04
- 14-May-04
- 4-Jun-04
- 25-Jun-04
- 16-Jul-04
- 6-Aug-04
- 27-Aug-04
- 17-Sep-04
- 8-Oct-04
- 29-Oct-04
- 19-Nov-04
- 10-Dec-04

- All meetings currently scheduled in Room 3D1019 from 10:30 – 11:30 am
- Additional meetings may be required in late Jan/Feb to review JCSG Military Value approaches



Intelligence JCSG Capacity Analysis

Briefing to the
Infrastructure Steering Group
Ms. Carol A. Haave, Chair

21 November 2003

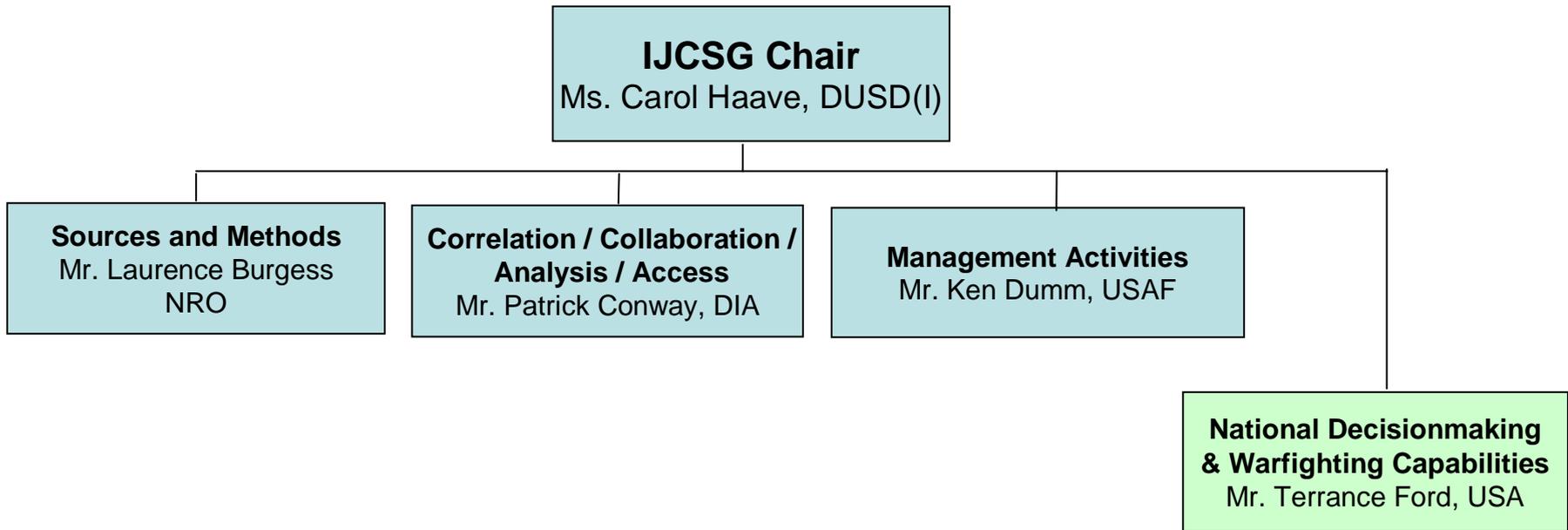


Overview

- Organization
- Functions
- Examples of Capacity Analysis Methodology
- Issues Impacting Analysis



Organization

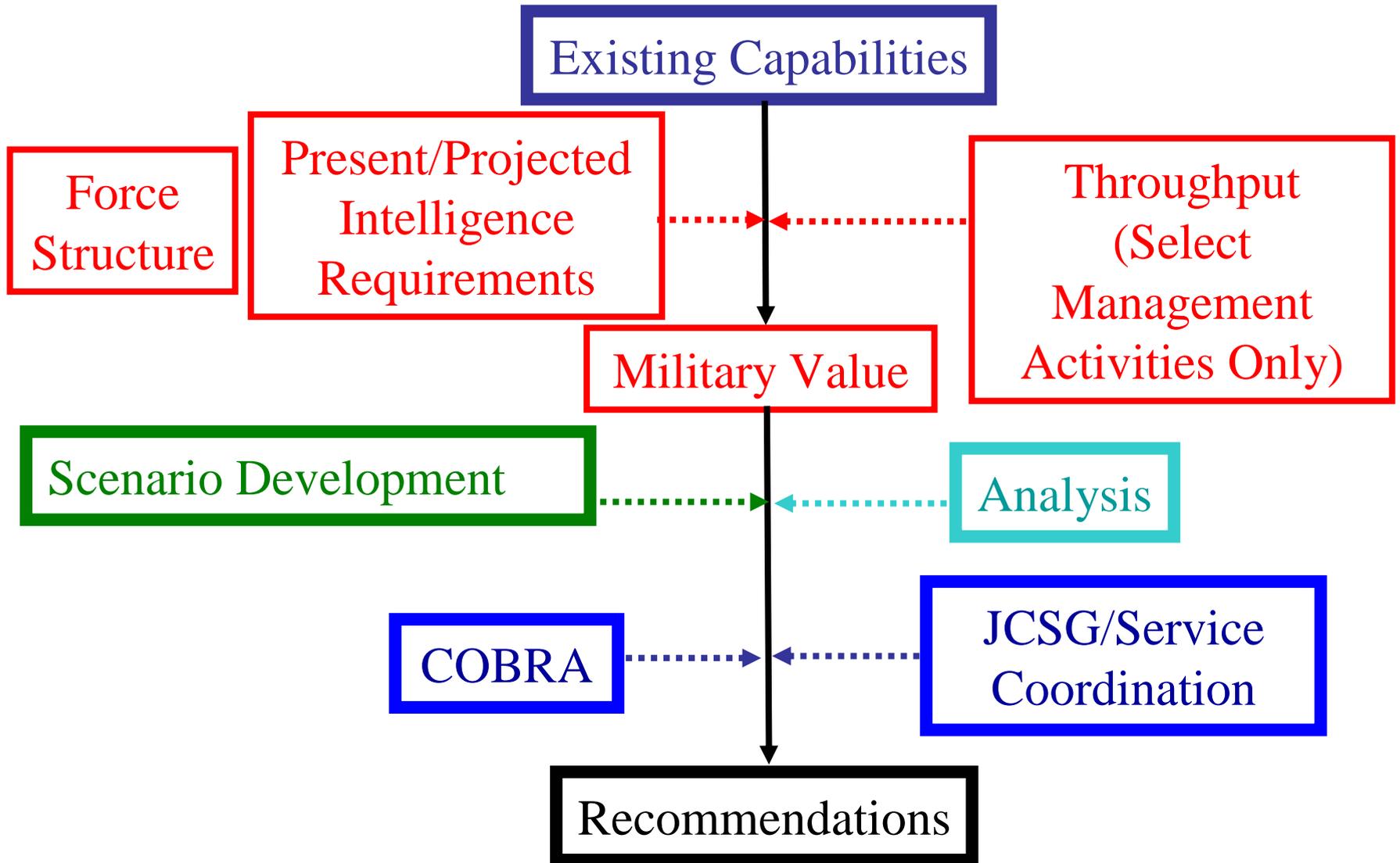


Personnel participating in 3 Subgroups

Military	Civilian	Contractor
0 FT	0 FT	0 FT
10 PT	27 PT	2 PT



Battle Plan: Intelligence JCSG





Functions/Sub-Functions to be Analyzed

- Sources and Methods
 - Acquisition and Maintenance
 - Levying Intelligence Collection Requirements
 - Management and Operations of Collection Resources
 - Posting of Information/Data
- Correlation/Collaboration/Analysis/Access
 - Analysis
 - Analysis Support
- Management Activities
 - Financial Management
 - Human Resources and Training
 - Management Oversight



Refinements to SecDef Approved Functions

National Decisionmaking & Warfighting Capabilities

- Recommend the National Decisionmaking and Warfighting Capabilities Subgroup's participation in the BRAC 2005 process begin in Step Two, Military Value.



Capacity Analysis Methodology

Acquisition

- Attributes & Metrics
 - R & D
 - Engineering
 - Specialized Training
 - Supporting Communications Infrastructure
 - Personnel Requirement
 - Facilities Requirement
 - Equipment Requirement



Capacity Analysis Methodology

Levying Intelligence Collection Requirements

■ Attributes & Metrics

- Requirements Validation and Prioritization – Long Term
- Requirements Validation and Prioritization – Short Term
- Tasking of Collection
 - Personnel Requirement
 - Facilities Requirement
 - Equipment Requirement



Capacity Analysis Methodology

Management and Operations of Collection Resources

■ Attributes & Metrics

- Sensor /Collection System/Asset Planning and Tasking
- Residual Stateside Support for Deployment of Assets
- Collection Operations Management and Mission Tracking
- Support Operations
- Mission Tailored Training, Demonstrations, and Exercises
- IT Support Infrastructure
 - ❑ Personnel Requirement
 - ❑ Facilities Requirement
 - ❑ Equipment Requirement



Capacity Analysis Methodology

Posting of Information/Data

■ Attributes & Metrics

- Real Time or Near Real Time Collection Reporting
- Real Time or Near Real Time Cross System Tasking/Cueing
 - Personnel Requirement
 - Facilities Requirement
 - Equipment Requirement



Capacity Analysis Methodology

Analysis and Analysis Support

- Attributes & Metrics
 - Personnel
 - Facilities
 - Equipment



Capacity Analysis Methodology

Financial Management

- Attributes & Metrics
 - Planning
 - Programming
 - Budgeting
 - Accounting and Finance
 - Internal Review
 - Personnel Requirement
 - Facilities Requirement
 - Equipment Requirement



Capacity Analysis Methodology

Human Resources and Training

- Attributes & Metrics
 - Manpower
 - Personnel Programs
 - Training and Education
 - Personnel Requirement
 - Facilities Requirement
 - Equipment Requirement



Capacity Analysis Methodology

Management Oversight

■ Attributes & Metrics

- Program Management
- Research and Development
- Acquisition
- Materiel Management
- Security Programs
- External Agency Measures
 - Personnel Requirement
 - Facilities Requirement
 - Equipment Requirement



Methodology for Capacity Analysis

Process for:

■ Determining Current Capacity

Calculate the total number of actual personnel and the total number of actual square footage space (owned or leased by DoD) being used to perform a specific function for Defense intelligence.

■ Defining the Maximum Potential Capacity

Divide the design capacity of the building by the average number of square feet per person in accordance with the DoDI 5035.5.

■ Assessing Surge Capacity

There are no known documented requirements to set aside space or facilities for surge.



Issues Impacting IJCSG Analysis

- The IJCSG will coordinate with the necessary Military Departments and DoD agencies on BRAC 2005 recommendations affecting DoD intelligence capabilities as defined in the USD(I) charter.
- Many of the IJCSG's BRAC 2005 products will be classified.



■ Recap

- Approved Intelligence JCSG capacity approach
- Approved capacity data call release

■ Next Steps/Work in Progress

- Finalize coordination of JCSG capacity reports
- IEC meeting to discuss graduate pilot training
- BRAC funding allocation rules
- Overseas basing update
- Selection criteria implementation