



DEPARTMENT OF THE ARMY  
OFFICE OF THE ASSISTANT SECRETARY  
INSTALLATIONS AND ENVIRONMENT  
110 ARMY PENTAGON  
WASHINGTON DC 20310-0110

23 March 2005

SAIE-IA

MEMORANDUM FOR Record

SUBJECT: Supply and Storage Joint Cross Service Group (S&S JCSG) COBRA Review Meeting

1. On 23 March 2005, The Army Basing Study Group (TABS) Modeling Team met with representatives of the S&S JCSG. The purpose of the meeting was to clarify Candidate Recommendation (CR) COBRA data, prepare for installation level integration, and identify any issues that may require the DASA (IA)'s attention to resolve.

2. During the meeting, three S&S JCSG CRs were discussed. In general, each CR required updates to their footnotes or additional footnotes. There was discussion on the certification of the process used to determine manpower reductions; these reductions need to be footnoted IAW a defined methodology.<sup>1,2</sup> We neither agreed nor disagreed with their methodology, just asked that it be documented. The following CRs were discussed:

a. S&S-0004. This CR has been replaced with S&S-0048 (which is pending replacement by S&S-0051). Mr. Williams recommended we still discuss the comments on S&S-0004 since they probably still applied to the new CRs that are pending submission. The CR has procurement cost avoidances in the out years (non-MILCON) which are not explained. We suggested that these procurement costs are not savings and should not be included and that they consult with legal to ensure the avoidance could be taken under BRAC (analogous to MILCON cost avoidance, which is not allowed after FY 2006 by OSD policy<sup>3</sup>). The remainder of the discussion centered on footnoting of the CR (see attached memorandums).

b. S&S-0043. The CR has installations being realigned that do not appear to move anything out of the installation and therefore would not meet the BRAC definition for realignment. We recommended they review or change their description and footnotes to explain what the intent of the CR and what is being moved to where (i.e. mission, reduction of inventory through attrition, etc.). The remainder of the discussion centered on footnoting of the CR (see attached memorandums).

<sup>1</sup> Under Secretary of Defense Memorandum, dtd 16 April 2003, Subject: Transformation through BRAC Policy Memo One, pp. 3, 7, and App B (OSD ICP)

<sup>2</sup> BRAC Law, Section 2903(c)(5)

<sup>3</sup> Under Secretary of Defense Memorandum, dtd 7 December 2004, Subject: Transformation Through BRAC 2005 Policy Memorandum Three – Selection Criterion 5

SAIE-IA

SUBJECT: Industrial Joint Cross Service Group (IJCSG) Maintenance Sub-Group  
COBRA Review Meeting

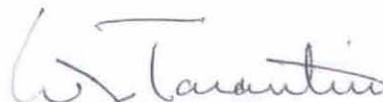
c. S&S-0044. It appears that the auto time phasing function in COBRA was turned off for this CR. While this is not a problem, the CR needs to footnote why it was not used. The remainder of the discussion centered on footnoting of the CR (see attached memorandums).

d. S&S-0045 was also discussed since it is very similar to S&S-0043 and 0044. Mr. Williams believes that the comments provided for the other CRs would also apply to S&S-0045.

3. There appeared to be some misunderstanding of the data certification process the Army is using to certify the data provided to the S&S JCSG. The DoD IG supporting the S&S JCSG did not believe that the certifications provided by the Army were in the correct format and therefore did not consider the data provided to be certified. After the COBRA review was completed, Mr. Larry Wickens (AAA) held a meeting with the S&S Auditors to resolve the issue. We believe that the issue was resolved and the Data Team needs to contact COL Coe, S&S JCSG, to complete resolution of the issue.

4. Mr. Williams and the other S&S Representatives agreed with the comments and recognized that detailed footnotes are required. We asked the JCSG to provide updated .CBR files by Friday, 25 March 2005. The S&S JCSG agreed to provide the updated .CBR files as soon as possible.

5. The TABS point of contact is LTC Bob Stanley at (703) 696-2957 or [william.stanley@us.army.mil](mailto:william.stanley@us.army.mil) .



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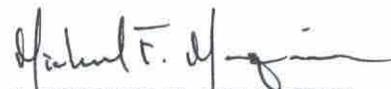
Office of the Secretary of Defense Base Realignment and Closure Office (w/encls)

MEMORANDUM FOR RECORD

SUBJECT: COBRA Review of S&S-0004 Strategic Distribution Platforms

1. GENERAL COMMENTS: COBRA Analysis has no footnotes.
2. SCREEN 1: The screen has no footnotes. The candidate recommendation description should be included here.
3. SCREEN 2: No comments.
4. SCREEN 3: Many of the actions listed in the CR description have no matching movements entered on screen 3. A footnote about why no personnel or equipment move should be included.
5. SCREEN 4: No comments.
6. SCREEN 5:
  - a. There are no footnotes explaining any of the costs or savings.
  - b. Several locations have one-time moving costs, but nothing moves from those locations on screen 3. These costs are taken in 2007 t some locations and 2008 at others. These need to be explained.
  - c. All procurement avoidances and why they occur in various years, needs to be explained. ] \*
7. SCREEN 6: There are no footnotes explaining any of the personnel reductions. Need to explain what the reductions are for.
8. SCREEN 7: Source of MILCON requirements need to be explained. Robins AFB and Red River builds covered storage facilities (FAC 4411) on two separate lines. These can be combined into one entry on screen 7.
9. SCREEN 8: No comments.

  
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MEMORANDUM FOR RECORD

SUBJECT: COBRA Review of S&S-0043 Privatize supply, storage and distribution of tires

1. GENERAL COMMENTS:

- a. The BRAC Act of 1990 defines a realignment as “any action which both reduces and relocates functions and civilian personnel positions but does not include a reduction in force resulting from workload adjustments, reduced personnel or funding levels, or skill imbalances”. Only the realignments at Susquehanna, San Joaquin, Columbus, Richmond and Red River appear to meet the requirements. ✓
- b. Footnotes are on the wrong screens and repeat themselves.
- c. For many locations in the COBRA run, there are no movements, no costs and no personnel implications. These can be removed from the analysis since there is no impact on the installations.

2. SCREEN 1: The screen has no footnotes. The candidate recommendation description should be included here.

3. SCREEN 2: Cryptic footnote, “F14 Enlisted Unaccompanied Housing Units Vacant”.

4. SCREEN 3: Nothing moves between any of the locations. This should be explained. ✓

5. SCREEN 4: No comments.

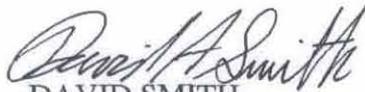
6. SCREEN 5: There are no footnotes explaining any of the costs or savings. Detroit/Selfridge disestablishes a storage function, yet it incurs a \$210,000 recurring cost. This needs to be explained.

7. SCREEN 6:

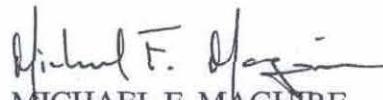
- a. There are no footnotes explaining any of the personnel reductions. Need to explain what the reductions are for.
- b. DSC-Columbus adds 7 Civilians in 2006 and removes 3 civilians in 2007. If this is not a typo it needs to be explained in the footnotes.

8. SCREEN 7: No comments.

9. SCREEN 8: No comments.



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## MEMORANDUM FOR RECORD

SUBJECT: COBRA Review of S&S-0044 Disestablish Packaged POL supply, storage and distribution functions

### 1. GENERAL COMMENTS:

- a. The BRAC Act of 1990 defines a realignment as "any action which both reduces and relocates functions and civilian personnel positions but does not include a reduction in force resulting from workload adjustments, reduced personnel or funding levels, or skill imbalances". Several installations in the proposal do not appear to meet the requirements.
- b. For many locations in the COBRA run, there are no movements, no costs and no personnel implications. These can be removed from the analysis since there is no impact on the installations.

2. SCREEN 1: The screen has no footnotes. The candidate recommendation description should be included here.

3. SCREEN 2: Cryptic footnote, "F14 Enlisted Unaccompanied Housing Units Vacant".

4. SCREEN 3: Nothing moves between any of the locations. This should be explained.

5. SCREEN 4: No comments.

### 6. SCREEN 5:

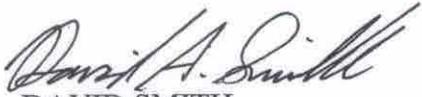
- a. The Auto Time-Phasing on screen 1 appears to have been turned off and manual shut-down phasing entered on screen 5. This is unnecessary at most locations since the installations where manual entries were made have no facilities being shut-down. If the Auto Time-Phasing has been turned off for a purpose, this needs to be footnoted.
- b. Activity Mission savings need to be footnoted.
- c. Shut-down square footage and the method of determining the square footage needs to be footnoted.

### 7. SCREEN 6:

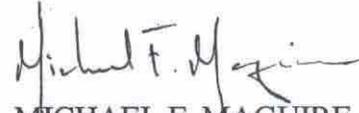
- a. There are no footnotes explaining any of the personnel reductions. Need to explain what the reductions are for.
- b. DSC-Richmond adds 4 Civilians in 2006 and removes 30 civilians in 2007. If this is not a typo it needs to be explained in the footnotes.

8. SCREEN 7: No comments.

9. SCREEN 8: Footnotes appear to be on the wrong screen and it is unclear what they pertain to.



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