



THE SECRETARY OF THE NAVY
WASHINGTON, D.C. 20350-1000

DCN 8554

MEMORANDUM FOR DEPUTY ASSISTANT SECRETARY OF THE NAVY
(INFRASTRUCTURE STRATEGY AND ANALYSIS)

Subj: APPOINTMENT AS SPECIAL ASSISTANT TO THE SECRETARY OF
THE NAVY FOR BASE REALIGNMENT AND CLOSURE

Per this memorandum, you are hereby appointed as the Special Assistant to the Secretary of the Navy for all matters associated with the 2005 Base Realignment and Closure (BRAC). As such, you will be designated as the replacement for the Assistant Secretary of the Navy (Installations and Environment) in his role as a member of the BRAC Infrastructure Steering Group (ISG), with the same authorities and responsibilities.

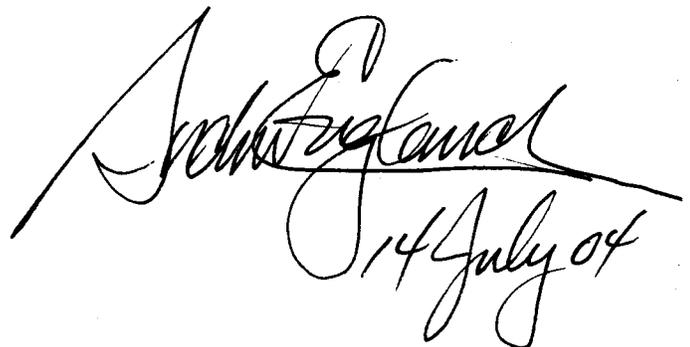
You will also serve as Co-Chair of the Infrastructure Evaluation Group (IEG) with the Vice Chief of Naval Operations and the Assistant Commandant of the Marine Corps. This body is responsible for developing recommendations for closure and realignment of Department of the Navy (DON) installations ensuring that operational factors of concern to the operational commanders are considered. The IEG will be the decision-making body for issues developed by the DON Analysis Group (DAG) and the Functional Advisory Board (FAB).

The DAG will be formulated as a decision-making body subordinate to the IEG and will be responsible for analyzing DON unique functions. Each member of the IEG shall appoint an individual as his/her representative on the DAG. You will serve as the Chair of the DAG.

The FAB reports directly to the IEG to ensure the DON leadership is thoroughly briefed and prepared on Joint Cross-Service Group (JCSG) matters that will ultimately be addressed to the ISG and the BRAC Infrastructure Executive Council (IEC). The Navy and Marine Corps members of the seven JCSGs are assigned additional duties as members of the FAB. You will facilitate raising issues from the FAB to the IEG.

The Infrastructure Analysis Team (IAT) will be responsible for developing analytical methodologies, developing joint and cross-servicing opportunities, collecting data and performing analysis, and presenting analytical results to the DAG for evaluation. The IAT will also provide working level support to the JCSGs and coordinate data development with the FAB. As the Special Assistant for BRAC, you will continue to serve as the Director of the IAT.

This appointment and the organizational changes outlined above will necessitate changes to existing BRAC policy guidance. I direct you to prepare appropriate documentation for my signature.


14 July 04

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