



DEPARTMENT OF THE NAVY
OFFICE OF THE SECRETARY
1000 NAVY PENTAGON
WASHINGTON, DC 20350-1000

DCN 8352

1 Oct 04

MEMORANDUM FOR SECRETARY OF THE NAVY
COMMANDANT OF THE MARINE CORPS
CHIEF OF NAVAL OPERATIONS

Subj: CONFLICTS OF INTEREST AND IMPARTIALITY CONCERNS IN
BRAC 2005

Ref: (a) Acting USD(AT&L) memo of 24 Sep 04

Conflict of interest laws and regulations prohibit DOD employees from participating personally and substantially in particular matters that can affect their financial interests or those of persons with whom they have a covered relationship. OSD counsel has determined that DOD employees involved in BRAC deliberations, e.g., primary and alternate members of the Infrastructure Executive Council (IEC) and Infrastructure Steering Group (ISG), must be properly screened for conflicting financial interest and reminded of their obligations under the ethics laws and regulations. Reference (a). These procedures will help ensure that you do not inadvertently violate the law and protect the integrity of the BRAC process.

It is requested that a member of your staff contact my office as soon as possible to arrange for this BRAC ethics training. My point of contact is Mr. David LaCroix. He can be reached at 703-602-6529.

v/r
Anne R. Davis

Anne Rathmell Davis
Special Assistant to the Secretary of the Navy
for Base Realignment and Closure

Copy to:
ACMC
VCNO