



DEPARTMENT OF THE NAVY
THE ASSISTANT SECRETARY OF THE NAVY
(INSTALLATIONS AND ENVIRONMENT)
1000 NAVY PENTAGON
WASHINGTON, D.C. 20350-1000

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IAT/JAN
29 June 2004

MEMORANDUM

Subj: MINUTES OF THE INFRASTRUCTURE EVALUATION GROUP (IEG)
MEETING OF 17 JUNE 2004

Encl: (1) 17 June 2004 IEG Meeting Agenda
(2) Recording Secretary's Report of IEG Deliberations
on 17 June 2004

1. The thirty-second meeting of the Department of the Navy (DON) Infrastructure Evaluation Group (IEG) was convened at 0946 on 17 June 2004 in the CNI conference room located at Crystal Plaza 5, 4th floor. The following members of the IEG were present: Ms. Anne R. Davis, Deputy Assistant Secretary of the Navy for Infrastructure Strategy and Analysis (DASN(IS&A)), Acting Chair; Mr. Thomas R. Crabtree, Director, Fleet Training (N7), U.S. Fleet Forces Command, serving as alternate for VADM Albert H. Konetzni Jr., USN, Deputy and Chief of Staff, U.S. Fleet Forces Command, Member; Ms. Carla Liberatore, Assistant Deputy Commandant for Installations and Logistics (I&L), Headquarters, U.S. Marine Corps, serving as alternate for LtGen Richard L. Kelly, USMC, Deputy Commandant for Installations and Logistics (I&L), Member; RMDL Mark T. Emerson, USN, Assistant Deputy Commandant for Aviation (AVN), serving as alternate for LtGen Michael A. Hough, USMC, Deputy Commandant for Aviation (AVN), Member; Dr. Michael F. McGrath, Deputy Assistant Secretary of the Navy, Research Development Test & Evaluation (DASN(RDT&E)), Member; Mr. Ron Shames, Director of Research, Deputy Assistant Secretary of the Navy for Manpower Analysis and Assessment (DASN(MA&A)), serving as alternate for Mr. Robert T. Cali, Assistant General Counsel, Assistant Secretary of the Navy, Manpower & Reserve Affairs (M&RA), Member; Mr. Ronnie J. Booth, Navy Audit Service (NAVAUDSVC), Representative; Mr. David W. LaCroix, Senior Counsel, Infrastructure Strategy and Analysis; CDR Robert E. Vincent II, JAGC, USN, Recorder; and, Capt James A. Noel, USMC, Recorder. Ms. Ariane Whittemore, Assistant Deputy Chief of Naval Operations for Fleet Readiness and Logistics (N4), serving as alternate for VADM Charles W. Moore, Jr., USN, Deputy Chief of Naval Operations for Fleet Readiness and Logistics (N4), Member, entered the meeting at 0958. Mr. H. T. Johnson, Assistant Secretary of the Navy,

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Installations and Environment (ASN(I&E)), Chair; and Mr. Thomas N. Ledvina, Navy Office of General Counsel (OGC), Representative were absent.

2. The following members of the IAT were also present: Mr. Dennis Biddick, Chief of Staff; Mr. John E. Leather; CAPT Christopher T. Nichols, USN; CAPT Jason A. Leaver, USN; CDR Margaret M. Carlson, JAGC, USN; and Ms. Mary L. Martin. All attendees were provided enclosure (1). Ms. Davis presented the minutes from the 10 June 2004 IEG meeting for review and they were approved.

3. Ms. Davis provided updates on the following matters:

a. Data Call #1 Issue Resolution. The IAT continues to work to resolve Data Call #1 issues. The JCSGs are beginning to request additional capacity data and are developing supplemental questions to obtain the specific data required. The IAT is reviewing and uploading the additional questions and encouraging the JCSGs to target specific activities in order to increase the fidelity of the response.

b. Military Value Data Call. The IAT has issued the DON-specific military value data call questions for the Operations, Education & Training (E&T), and the Recruiting Districts and Reserve Centers Functions for Headquarters and Support Activities (HSA). The IAT has issued the Medical and Supply & Storage JCSG military value data call questions as well as the Criterion 7, Community Infrastructure data call. One identified problem with the criterion 7 data call is the inability to respond to questions where data is either unavailable or difficult to obtain. The IAT, in conjunction with Army and Air Force BRAC offices, will revise the questions to resolve this problem and provide appropriate guidance to the field. The IAT is reviewing the Criterion 5 (COBRA) and military value data call questions for the Industrial, Technical, E&T, and HSA JCSGs and expects to issue those data calls within the week. Ms. Davis informed the IEG that the ISG will discuss possible postponement of the 23 July 2004 OSD deadline for receipt of certified responses to the various data calls. A prospective deadline of sixty days from the date of issuance of the last targeted military value data call has been suggested.

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4. The IEG moved into deliberative session at 0956. See enclosure (2). The next meeting of the IEG is scheduled for Thursday, 24 June 2004. The meeting adjourned at 1105.



H. T. JOHNSON
Chairman, IEG

TAB 1



Infrastructure Evaluation Group

17 June 2004

0930-1100

Crystal Plaza 5, 4th Floor, Room 416

Meeting called by: Chairman Recorder: Capt Noel

----- Agenda Topics -----

Review and approve minutes of IEG Meeting of 10 June 04 Ms. Davis

Status Updates: Ms Davis

- ISG/JCSGs
 - Data Call #1 Issue Resolution Status
 - Data Call #2 Release

- Deliberative Session All
 - DoD Principles
 - Draft Navy & Marine Corps Imperatives
 - Analytic Methodology briefs (Criteria 6, 7 & 8)

Administrative Ms. Davis

- Meeting location for next meeting, Crystal Plaza 6, 9th Floor

Other Information

Draft minutes of 10 June 04 IEG meeting provided.
Read ahead for deliberative discussions.

TAB 2

Department of the Navy



INFRASTRUCTURE ANALYSIS TEAM

ODASN (IS&A), 2221 South Clark Street, Suite 900, Arlington, VA 22202

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RP-0162
IAT/JAN
23 June 2004

MEMORANDUM FOR THE INFRASTRUTURE EVALUATION GROUP (IEG)

Subj: REPORT OF IEG DELIBERATIONS OF 17 JUNE 2004

Encl: (1) OSD Proposed BRAC Principles with Substantive and Editorial Changes undated
(2) Draft Naval Imperatives by Principle undated
(3) IAT BRAC 2005 JPAT 7 Community Infrastructure Brief of 17 June 2004

1. The sixteenth deliberative session of the Department of the Navy (DON) Infrastructure Evaluation Group (IEG) convened at 0956 on 17 June 2004 the CNI conference room located at Crystal Plaza 5, 4th floor. The following members of the IEG were present: Ms. Anne R. Davis, Acting Chair; Ms. Ariane Whittemore, alternate for VADM Charles W. Moore, Jr., USN, Member; Mr. Thomas R. Crabtree, alternate for VADM Albert H. Konetzni, USN, Member; Ms. Carla Liberatore, alternate for LtGen Richard L. Kelly, USMC, Member; RMDL Mark T. Emerson, USN, alternate for LtGen Michael A. Hough, USMC, Member; Dr. Michael F. McGrath, Member; Mr. Ron Shames, alternate for Mr. Robert T. Cali, Member; and, Mr. Ronnie J. Booth, Navy Audit Service, Representative. The following members of the IAT were present when the deliberative session commenced: Mr. Dennis Biddick; Mr. David W. LaCroix; Mr. John E. Leather; CAPT Christopher T. Nichols, USN; CAPT Jason A. Leaver, USN; CDR Margaret M. Carlson, JAGC, USN; CDR Robert E. Vincent II, JAGC, USN; Capt James A. Noel, USMC; and Ms. Mary L. Martin.

2. Ms. Davis used enclosure (1) to update the IEG on the proposed BRAC principles that will be forwarded to OSD with recommended DON changes on 17 June 2004. These changes were developed with input from VCNO, ACMC, and the DON JCSG Principals. The only substantive suggestion was the removal of "contract personnel" from the description of "total force" in the "Recruit and Train" principle, since it is inappropriate to include contract personnel in the context of recruit and train. The remainder of the revisions was primarily editorial in nature. It is expected that OSD will coordinate the recommendations of the Services into the final principles. The ISG will finalize and approve the BRAC principles at its 25 June

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2004 meeting. The principles will then be coordinated through the IEC before being forwarded to SECDEF. The final principles will be published as a SECDEF policy statement articulating the future vision to be shaped through BRAC.

3. Ms. Davis reminded the IEG that the ISG had directed the Services to formulate Service-specific imperatives. She provided enclosure (2) as a draft of Naval imperatives for discussion at the 25 June 2004 ISG meeting. The draft DON imperatives represent a short, succinct statement of departmental requirements that have been refined by Navy and Marine Corps leadership including ACMC and VCNO. These imperatives will begin to paint a picture as to what DON infrastructure requirements are important to maintain. The IEG will use the imperatives as a check during capacity and military value analysis, i.e., they will serve as a guide for highlighting potential anomalies that may lead to a review and revision of the analytical methodologies. Imperatives will be most useful during the scenario generation process to apply constraints to developed alternatives. The IEG discussed the imperatives as presented and recommended a number of changes. The draft imperatives will be submitted as is to OSD today. IEG recommended changes will be incorporated in future drafts along with suggested revisions from Navy and Marine Corps leadership. CAPT Leaver departed the session at 1053.

4. Mr. John E. Leather used enclosure (3) to brief the IEG on the approach being used for Criterion 7, i.e., the ability of the existing and potential receiving communities' infrastructure to support forces, missions, and personnel. The Joint Process Action Team (JPAT) consists of representatives from the Services, the OSD BRAC office, the Office of the Inspector General, and the General Accounting Office. The JPAT researched public databases to identify potential attributes. The attributes were refined after comparison with DOD Quality of Life survey data. The JPAT then finalized attributes, metrics, and questions after consultation with appropriate civilian agencies and DOD experts. Mr. Leather explained that the JPAT has provided questions to the Services and Defense Agencies for data collection. The JPAT will use the data to produce a summary page, by installation that discusses each JPAT developed attribute. The JCSGs and Services will use the summary pages to compare the ability of different communities' infrastructure to support missions, forces, and personnel associated with various scenarios as directed in the draft OSD Policy Memorandum Two. See Slide 21 of enclosure (3).

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5. The deliberative session adjourned at 1105.



JAMES A. NOEL
CAPTAIN, U.S. Marine Corps
Recorder, IAT