533

DCN 232

MILITARY VALUE:
DATA CALL WORK SHEET FOR
ADMINISTRATIVE ACTIVITY: LSSG
ACTIVITY UIC: 68910

Category . . . . . Personnel Support
Sub-category . . . . . Administrative Activity

**********If any responses are classified, attach separate classified annex **********

ADMINISTRATIVE ACTIVITIES DATA CALL
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In responding to questions in this data call, assume previous BRAC closures and realignments are implemented on schedule.

I. MISSION REQUIREMENTS

1. Mission statement. State the mission of this organization in sufficient detail that it can be distinguished from other organizations providing administrative support. Relate this expression of mission to the impact on that mission if the activity were to be relocated.

The Legal Services Support Group (LSSG) under the cognizance of the General Counsel, provides legal services in the areas of litigation, environmental law, Freedom of Information Act/Privacy Act, suspension and debarment, and ethics/standards of conduct throughout the Department of the Navy, including all Offices of Counsel and their client headquarters field activities.

The impact if our activity were to be relocated would be severe. There is frequent need to deal directly with the General Counsel and with other Executive Branch Agencies such as DOD and the Department of Justice. The principal forums for the heavy contract disputes workload are the U.S. Claims Court and the Armed Services Board of Contract Appeals, both of which are primarily located in the National Capital Region.

2. Client/customer base. In the table below indicate the top five clients/customers in terms of direct man-years of support provided by this activity and indicate the percentage of the activity's resources that are directed to that client or customer.

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Ltr. code	Client/customer	Client location	Percent resources
A.	Navy as a Party in litigation	Worldwide	66%
B.	Recipients of services from legal specialists	Pentagon, Worldwide	24%
C.	Navy Secretariat	Pentagon	10%
D.			
E.			

3. **Work breakdown structure.** The work breakdown structure provided in the following table is a modified version of the breakdown structure obtained from the Defense Regional Interservice Support (DRIS) Program. Indicate space, desktop computers, and personnel allocated to these functions. The total row at the bottom of the table should account for all resources.

Function	Space allocated (KSF)	Desktop computers allocated	Civilian personnel positions	Contract work-years	Off. bil.	Enlisted billets
Management	550	2	2			
Comptroller						
Human Resources						
Administrative services						
Audio/visual services						
Automated data processing/automation services						
Civilian personnel services						
Clubs						
Communication services						

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Ltr. code	Client/customer	Client location	Percent resources
A.	Navy as a Party in litigation	Worldwide	66%
B.	Recipients of services from legal specialists	Pentagon, Worldwide	24%
C.	Navy Secretariat	Pentagon	10%
D.			
E.			

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Function	Space allocated (KSF)	Desktop computers allocated	Civilian personnel positions	Contract work-years	Off. bil.	Enlisted billets
Management						
Comptroller						
Human Resources						
Administrative services						
Audio/visual services						
Automated data processing/automation services						
Civilian personnel services						
Clubs						
Communication services						

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Function	Space allocated (KSF)	Desktop computers allocated	Civilian personnel positions	Contract work-years	Off. bil.	Enlisted billets
Confinement and detention centers						
Custodial services						
Education services						
Engineering support						
Equipment operation, maintenance, and repair						
Facilities and real property support						
Facility maintenance and repair						
Finance and accounting						
Food services						
Health services						
Housing and lodging services						
Information services						
Installation retail supply and storage operations						
Legal services	13986	62	62			
Military personnel support						

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Function	Space allocated (KSF)	Desktop computers allocated	Civilian personnel positions	Contract work-years	Off. bil.	Enlisted billets
Confinement and detention centers						
Custodial services						
Education services						
Engineering support						
Equipment operation, maintenance, and repair						
Facilities and real property support						
Facility maintenance and repair						
Finance and accounting						
Food services						
Health services						
Housing and lodging services						
Information services						
Installation retail supply and storage operations						
Legal services	14536	64	64			
Military personnel support						

UIC:

Function	Space allocated (KSF)	Desktop computers allocated	Civilian personnel positions	Contract work-years	Off. bil.	Enlisted billets
Military personnel support						
Mobilization support						
Mortuary services						
Printing and reproduction						
Purchasing and contracting services						
Resource management						
Training services						
Transportation services						
Weather service						
Other support						
TOTALS	14536	* 64	* 64			

Provide a description of any other support provided.

* 15 of the employees included in this figure sit in space that is part of OGC.

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II. FACILITIES

4. Facilities Description.

a. Government-Owned Facilities. In the following table, indicate the space available, average age, and condition for each building type. N/A

Building type	NAVFAC (P-80) category code	Government-Owned				
		Avg. age	Installation space (KSF)			
			Ade-quate	Sub-stand ard	In-ade-quate	Total
Admin. office	610-10					
Automatic data processing installation	610-20					
Legal services	610-40					
Admin storage	610-77					
Underground administrativ e office	620-10					
Underground ADP installation	620-20					
Underground admin storage	620-77					
All other						
Total						

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b. **Leased space**. In the following table, provide information for leased space.

Type of space	Bldg name	Address	KSF	Lease Exp Date	Cost to DON for lease cost per Sq. Ft.
Admin office					
(ADP) installation					
Legal services	Crystal Plaza #5 Crystal Plaza #6	2211 Jefferson Davis Hwy 2221 Jefferson Davis Hwy	3,780 10,756	Open End	22.62 30.41
Admin storage					
Underground admin office					
Underground ADP installation					
Underground admin storage					
All other					
Total			14,536		

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5. **Required improvements**. In the following table, indicate **programmed improvements** by cost and by building types for this activity. **N/A**

Building type	**NAVFAC (P-80) category code**	**Programmed ($K)**	
		MILCON	**O&M**
Administrative office	610-10		
Automatic data processing installation	610-20		
Legal services	610-40		
Admin storage	610-77		
Underground administrative office	620-10		
Underground automatic data processing installation	620-20		
Underground admin storage	620-77		
All other			
Total			

Provide a descriptive assessment of the repairs and improvements purchased with these funds.

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5a. Capital Improvement Expenditures. List the project number, description, funding year, and value of the **capital improvements at your facility from 1988 to 1994**. Indicate if the capital improvement is a result fo BRAC realignments or closures. N/A

PROJECT	DESCRIPTION	FUND YEAR	VALUE

5b. Planned Capital Improvements. List the project number, funding year, and value of the **non-BRAC related capital improvements** planned for years 1995 through 1997. N/A

PROJECT	DESCRIPTION	FUND YEAR	VALUE

5c. Planned Capital Improvements. List the project number, description, funding year, and value of the **BRAC related capital improvements** planned for 1995 through 1999. N/A

PROJECT	DESCRIPTION	FUND YEAR	VALUE

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6. **Impact of facilities condition.** Using the DRIS work breakdown, indicate the impact of the condition of the land, buildings, and other facilities (leased or government owned) on the performance of these functions by entering "P" for positive or "N" for negative impacts. Explain any positive or negative impacts in the Comments column. Only answer for functions for which the activity is currently responsible. N/A

Function	**Facilities condition impact on functional capability**	
	N or P	Comments
Administrative services		
Audio/visual services		
Automated data processing/automation services		
Civilian personnel services		
Clubs		
Communications services		
Community support services		
Confinement and detention centers		
Custodial services		
Education services		
Engineering support		
Equipment operation, maintenance, and repair		

UIC:

Function	**Facilities condition impact on functional capability**	
	N or P	Comments
Facilities and real property support		
Facility maintenance and repair		
Finance and accounting		
Food services		
Health services		
Housing and lodging services		
Information services		
Installation retail supply and storage operations		
Legal services		
Military personnel support		
Mobilization support		
Mortuary services		
Printing and reproduction		
Purchasing and contracting services		
Resource management		
Training services		

UIC:

Function	**Facilities condition impact on functional capability**	
	N or P	Comments
Transportation services		
Weather service		
Other support		

UIC:

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III. LOCATION

7. Geographic location. How does the activity's geographical location affect its mission performance?

a. What is the importance of its location relative to the clients supported?

It is critical that we be co-located in the National Capital Region. There is frequent need to deal directly with the General Counsel and with other Executive Branch Agencies such as DOD and the Department of Justice. The principal forums for the heavy contract disputes workload are the U.S. Claims Court and the Armed Services Board of Contract Appeals, both of which are primarily located in the National Capital Region.

b. What is the importance of its location relative to clustering of other activities?

See answer to (a) above.

8. Manpower and recruiting issues.

a. Are there unique aspects of the activity's location that help or hinder in the hiring of qualified personnel? No

b. What would be the impact on the Navy and Marine Corps if the capabilities of the activity were to be lost? Answer this question in terms of the unique capabilities of the staff.

The impact on the Department of the Navy would be catastrophic. LSSG is unique in that it is the only Navy activity able to provide this expert legal advice and counsel essential to the operations of the Department of the Navy.

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IV. Features and Capabilities

9. **Computation/data processing assets**. Use the following table to list non-desktop computing assets. These are assets that would normally comprise a computing center.

Type	**Acquisition date**	**Cost ($K)**	**Utilization rate (%)** (Based on hours of use)
Peripherals and other misc. equipment	Approx. 1/93	Approx. 15	100%
Totals			

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Use the following table to indicate desktop computing capability.

Type	**Number**	**Average age (yrs)**
IBM PC compatible	64	1 1/2
Macintosh		
Other		

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IV. Features and Capabilities

9. **Computation/data processing assets**. Use the following table to list non-desktop computing assets. These are assets that would normally comprise a computing center. N/A

Type	**Acquisition date**	**Cost ($K)**	**Utilization rate (%)** (Based on hours of use)
Peripherals and other misc. equipment			
Totals			

Use the following table to indicate desktop computing capability.

Type	**Number**	**Average age (yrs)**
IBM PC compatible		
Macintosh		
Other		

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10. Mobilization and expansion capability. In the following table indicate in the appropriate column if the activity has a mobilization responsibility for each function. The last three columns are designed to solicit information on the expansion capability of the activity by function for both mobilization and long-term expansion. For each function, in the third column indicate the maximum man-year-level of support that the activity could achieve given one month to reach this level. Assume that all other functions are maintained at pre-mobilization levels and that no manpower ceilings are in force. In the fourth column provide the same information only assume that one year is available for the expansion. In the last column indicate the number of personnel that would have to be added to "activity administration" to accommodate this growth. For all responses assume that no additional facilities are available beyond currently existing facilities. N/A

Function	Mobilization response. (X)	1-month mobilization (man-year level)	1-year expansion	
			Man-year level	Admin add-on
Administrative services				
Audio/visual services				
Automated data processing/automation services				
Civilian personnel services				
Clubs				
Communication services				
Community support services				
Confinement and detention centers				
Custodial services				

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Function	Mobilization response. (X)	1-month mobilization (man-year level)	1-year expansion	
			Man-year level	Admin add-on
Education services				
Engineering support				
Equipment operation, maintenance, and repair				
Facilities and real property support				
Facility maintenance and repair				
Finance and accounting				
Food services				
Health services				
Housing and lodging services				
Information services				
Installation retail supply and storage operations				
Legal services				
Military personnel support				
Mobilization support				
Mortuary services				
Printing and reproduction				

UIC:

Function	Mobilization response. (X)	1-month mobilization (man-year level)	1-year expansion	
			Man-year level	Admin add-on
Purchasing and contracting services				
Resource management				
Training services				
Transportation services				
Weather service				
Other support				

Discuss any construction or modification of facilities that would improve the support capability of this activity.

UIC:

V. Quality of life

a. Military Housing N/A

(1) Family Housing:

(a) Do you have mandatory assignment to on-base housing? (circle) yes no

(b) For military family housing in your locale provide the following information: N/A

Type of Quarters	Number of Bedrooms	Total number of units	Number Adequate	Number Substandard	Number Inadequate
Officer	4+				
Officer	3				
Officer	1 or 2				
Enlisted	4+				
Enlisted	3				
Enlisted	1 or 2				
Mobile Homes					
Mobile Home lots					

(c) In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information: N/A

Facility type/code:
What makes it inadequate?
What use is being made of the facility?
What is the cost to upgrade the facility to substandard?
What other use could be made of the facility and at what cost?
Current improvement plans and programmed funding:
Has this facility condition resulted in C3 or C4 designation on your BASEREP?

UIC:

(d) Complete the following table for the military housing waiting list. N/A

Pay Grade	Number of Bedrooms	Number on List[1]	Average Wait
O-6/7/8/9	1		
	2		
	3		
	4+		
O-4/5	1		
	2		
	3		
	4+		
O-1/2/3/CWO	1		
	2		
	3		
	4+		
E7-E9	1		
	2		
	3		
	4+		
E1-E6	1		
	2		
	3		
	4+		

[1]As of 31 March 1994.

(e) What do you consider to be the top five factors driving the demand for base housing? Does it vary by grade category? If so provide details. N/A

	Top Five Factors Driving the Demand for Base Housing
1	
2	
3	
4	
5	

(f) What percent of your family housing units have all the amenities required by "The Facility Planning & Design Guide" (Military Handbook 1190 & Military Handbook 1035-Family Housing)? N/A

(g) Provide the utilization rate for family housing for FY 1993. N/A

Type of Quarters	Utilization Rate
Adequate	
Substandard	
Inadequate	

(h) As of 31 March 1994, have you experienced much of a change since FY 1993? If so, why? If occupancy is under 98% (or vacancy over 2%), is there a reason? N/A

(2) BEQ:

(a) Provide the utilization rate for BEQs for FY 1993. N/A

Type of Quarters	Utilization Rate
Adequate	
Substandard	
Inadequate	

(b) As of 31 March 1994, have you experienced much of a change since FY 1993? If so, why? If occupancy is under 95% (or vacancy over 5%), is there a reason? N/A

(c) Calculate the Average on Board (AOB) for geographic bachelors as follows: N/A

$$\textbf{AOB} = \frac{\textbf{(\# Geographic Bachelors x average number of days in barracks)}}{\textbf{365}}$$

(d) Indicate in the following chart the percentage of geographic bachelors (GB) by category of reasons for family separation. Provide comments as necessary. N/A

Reason for Separation from Family	Number of GB	Percent of GB	Comments
Family Commitments (children in school, financial, etc.)			
Spouse Employment (non-military)			
Other			
TOTAL		100	

(e) How many geographic bachelors do not live on base? N/A

(3) BOQ:

(a) Provide the utilization rate for BOQs for FY 1993. N/A

Type of Quarters	Utilization Rate
Adequate	
Substandard	
Inadequate	

(b) As of 31 March 1994, have you experienced much of a change since FY 1993? If so, why? If occupancy is under 95% (or vacancy over 5%), is there a reason? N/A

(c) Calculate the Average on Board (AOB) for geographic bachelors as follows: N/A

$$\text{AOB} = \frac{(\text{\# Geographic Bachelors x average number of days in barracks})}{365}$$

(d) Indicate in the following chart the percentage of geographic bachelors (GB) by category of reasons for family separation. Provide comments as necessary. N/A

Reason for Separation from Family	Number of GB	Percent of GB	Comments
Family Commitments (children in school, financial, etc.)			
Spouse Employment (non-military)			
Other			
TOTAL		100	

(e) How many geographic bachelors do not live on base? N/A

UIC:

b. For on-base MWR facilities[2] available, complete the following table for each separate location. For off-base government owned or leased recreation facilities indicate distance from base. If there are any facilities not listed, include them at the bottom of the table. N/A

LOCATION_____ **DISTANCE**_____

Facility	Unit of Measure	Total	Profitable (Y,N,N/A)
Auto Hobby	Indoor Bays		
	Outdoor Bays		
Arts/Crafts	SF		
Wood Hobby	SF		
Bowling	Lanes		
Enlisted Club	SF		
Officer's Club	SF		
Library	SF		
Library	Books		
Theater	Seats		
ITT	SF		
Museum/Memorial	SF		
Pool (indoor)	Lanes		
Pool (outdoor)	Lanes		
Beach	LF		
Swimming Ponds	Each		
Tennis CT	Each		

[2]Spaces designed for a particular use. A single building might contain several facilities, each of which should be listed separately.

UIC:

Facility	Unit of Measure	Total	Profitable (Y,N,N/A)
Volleyball CT (outdoor)	Each		
Basketball CT (outdoor)	Each		
Racquetball CT	Each		
Golf Course	Holes		
Driving Range	Tee Boxes		
Gymnasium	SF		
Fitness Center	SF		
Marina	Berths		
Stables	Stalls		
Softball Fld	Each		
Football Fld	Each		
Soccer Fld	Each		
Youth Center	SF		

c. Is your library part of a regional interlibrary loan program? N/A

d. Base Family Support Facilities and Programs N/A

(1). Complete the following table on the availability of child care in a child care center on your base.

Age Category	Capacity (Children)	SF			Number on Wait List	Average Wait (Days)
		Adequate	Substandard	Inadequate		
0-6 Mos						
6-12 Mos						
12-24 Mos						
24-36 Mos						
3-5 Yrs						

(2). In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means." For all the categories above where inadequate facilities are identified provide the following information: N/A

Facility type/code:
What makes it inadequate?
What use is being made of the facility?
What is the cost to upgrade the facility to substandard?
What other use could be made of the facility and at what cost?
Current improvement plans and programmed funding:
Has this facility condition resulted in C3 or C4 designation on your BASEREP?

(3). If you have a waiting list, describe what programs or facilities other than those sponsored by your command are available to accommodate those on the list. N/A

(4). How many "certified home care providers" are registered at your base? N/A

(5). Are there other military child care facilities within 30 minutes of the base? State owner and capacity (i.e., 60 children, 0-5 yrs).N/A

(6). Complete the following table for services available on your base. If you have any services not listed, include them at the bottom.N/A

Service	Unit of Measure	Qty
Exchange	SF	
Gas Station	SF	
Auto Repair	SF	
Auto Parts Store	SF	
Commissary	SF	
Mini-Mart	SF	
Package Store	SF	
Fast Food Restaurants	Each	
Bank/Credit Union	Each	
Family Service Center	SF	
Laundromat	SF	
Dry Cleaners	Each	
ARC	PN	
Chapel	PN	
FSC Classrm/Auditorium	PN	

e. Proximity of closest major metropolitan areas (provide at least three): N/A

City	Distance (Miles)

UIC:

f. Standard Rate VHA Data for Cost of Living:N/A

Paygrade	With Dependents	Without Dependents
E1		
E2		
E3		
E4		
E5		
E6		
E7		
E8		
E9		
W1		
W2		
W3		
W4		
O1E		
O2E		
O3E		
O1		
O2		
O3		
O4		
O5		
O6		
O7		

g. Off-base housing rental and purchase N/A

(1) Fill in the following table for average rental costs in the area for the period 1 April 1993 through 31 March 1994.

Type Rental	Average Monthly Rent		Average Monthly Utilities Cost
	Annual High	Annual Low	
Efficiency			
Apartment (1-2 Bedroom)			
Apartment (3+ Bedroom)			
Single Family Home (3 Bedroom)			
Single Family Home (4+ Bedroom)			
Town House (2 Bedroom)			
Town House (3+ Bedroom)			
Condominium (2 Bedroom)			
Condominium (3+ Bedroom)			

(2) What was the rental occupancy rate in the community as of 31 March 1994?
N/A

Type Rental	Percent Occupancy Rate
Efficiency	
Apartment (1-2 Bedroom)	
Apartment (3+ Bedroom)	
Single Family Home (3 Bedroom)	
Single Family Home (4+ Bedroom)	
Town House (2 Bedroom)	
Town House (3+ Bedroom)	
Condominium (2 Bedroom)	
Condominium (3+ Bedroom)	

(3) What are the median costs for homes in the area?N/A

Type of Home	Median Cost
Single Family Home (3 Bedroom)	
Single Family Home (4+ Bedroom)	
Town House (2 Bedroom)	
Town House (3+ Bedroom)	
Condominium (2 Bedroom)	
Condominium (3+ Bedroom)	

UIC:

(4) For calendar year 1993, from the local MLS listings provide the number of 2, 3, and 4 bedroom homes available for purchase. Use only homes for which monthly payments would be within 90 to 110 percent of the E5 BAQ and VHA for your area.N/A

Month	Number of Bedrooms		
	2	3	4+
January			
February			
March			
April			
May			
June			
July			
August			
September			
October			
November			
December			

(5) Describe the principle housing cost drivers in your local area.
N/A

h. For the top five sea intensive ratings in the principle warfare community your base supports, provide the following:
N/A

Rating	Number Sea Billets in the Local Area	Number of Shore billets in the Local Area

i. Complete the following table for the average one-way commute for the five largest concentrations of military and civilian personnel living off-base.
N/A

Location	% Employees	Distance (mi)	Time (min)

j. Complete the tables below to indicate the civilian educational opportunities available to service members stationed at the air station (to include any outlying fields) and their dependents:N/A

(1) List the local educational institutions which offer programs available to dependent children. Indicate the school type (e.g. DODDS, private, public, parochial, etc.), grade level (e.g. pre-school, primary, secondary, etc.), what students with special needs the institution is equipped to handle, cost of enrollment, and for high schools only, the average SAT score of the class that graduated in 1993, and the number of students in that class who enrolled in college in the fall of 1994.

Institution	Type	Grade Level(s)	Special Education Available	Annual Enrollment Cost per Student	1993 Avg SAT/ ACT Score	% HS Grad to Higher Educ	Source of Info

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(2) List the educational institutions within 30 miles which offer programs off-base available to service members and their adult dependents. Indicate the extent of their programs by placing a "Yes" or "No" in all boxes as applies.
N/A

Institution	Type Classes	Program Type(s)				
		Adult High School	Vocational / Technical	Undergraduate		Graduate
				Courses only	Degree Program	
	Day					
	Night					
	Day					
	Night					
	Day					
	Night					
	Day					
	Night					

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(3) List the educational institutions which offer programs on-base available to service members and their adult dependents. Indicate the extent of their programs by placing a "Yes" or "No" in all boxes as applies.
N/A

Institution	Type Classes	Program Type(s)				
		Adult High School	Vocational/ Technical	Undergraduate		Graduate
				Courses only	Degree Program	
	Day					
	Night					
	Corres-pondence					
	Day					
	Night					
	Corres-pondence					
	Day					
	Night					
	Corres-pondence					
	Day					
	Night					
	Corres-pondence					

k. Spousal Employment Opportunities

Provide the following data on spousal employment opportunities.
N/A

Skill Level	Number of Military Spouses Serviced by Family Service Center Spouse Employment Assistance			Local Community Unemployment Rate
	1991	1992	1993	
Professional				
Manufacturing				
Clerical				
Service				
Other				

l. Do your active duty personnel have any difficulty with access to medical or dental care, in either the military or civilian health care system? Develop the why of your response.N/A

m. Do your military dependents have any difficulty with access to medical or dental care, in either the military or civilian health care system? Develop the why of your response. N/A

UIC:

n. Complete the table below to indicate the crime rate for your air station for the last three fiscal years. The source for case category definitions to be used in responding to this question are found in NCIS - Manual dated 23 February 1989, at Appendix A, entitled "Case Category Definitions." Note: the crimes reported in this table should include 1) all reported criminal activity which occurred on base regardless of whether the subject or the victim of that activity was assigned to or worked at the base; and 2) all reported criminal activity off base.

N/A

Crime Definitions	FY 1991	FY 1992	FY 1993
1. Arson (6A)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
2. Blackmarket (6C)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
3. Counterfeiting (6G)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
4. Postal (6L)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			

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Off Base Personnel - civilian			

Crime Definitions	FY 1991	FY 1992	FY 1993
5. Customs (6M)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
6. Burglary (6N)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
7. Larceny - Ordnance (6R)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
8. Larceny - Government (6S)			
Base Personnel - military			
Base Personnel - civilian			

UIC:

Off Base Personnel - military			
Off Base Personnel - civilian			

UIC:

Crime Definitions	FY 1991	FY 1992	FY 1993
9. Larceny - Personal (6T)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
10. Wrongful Destruction (6U)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
11. Larceny - Vehicle (6V)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
12. Bomb Threat (7B)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			

UIC:

UIC:

Crime Definitions	FY 1991	FY 1992	FY 1993
13. Extortion (7E)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
14. Assault (7G)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
15. Death (7H)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
16. Kidnapping (7K)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			

UIC:

Crime Definitions	FY 1991	FY 1992	FY 1993
18. Narcotics (7N)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
19. Perjury (7P)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
20. Robbery (7R)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
21. Traffic Accident (7T)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			

UIC:

Crime Definitions	FY 1991	FY 1992	FY 1993
22. Sex Abuse - Child (8B)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
23. Indecent Assault (8D)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
24. Rape (8F)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
25. Sodomy (8G)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			

UIC:

BRAC-95 CERTIFICATION

Reference: SECNAV NOTE 11000 dtd 8 Dec 93

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

Fred A. Phelps
NAME (Please type of print)

Signature

Associate General Counsel (Mgmt.)
Title

7 September 1994
Date

Office of the General Counsel
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print

Signature

Title

Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type of print

Signature

Title

Date

Activity

In certify that the information herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

OLIVER R. ASHE

NAME (Please type or print

Signature

Assistant for Administration

Title

9 Sep 1994

Date

OGC/LSSG

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

NAME (Please type of print

Signature

Title

10/1/94

Date

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

Sheila M. White
NAME (Please type or print)

Signature

Administrative Officer
Title

7 September 1994
Date

Office of the General Counsel
Division

Navy
Department

Activity

Enclosure (1)

BRAC-95 CERTIFICATION

Reference: SECNAV NOTE 11000 dtd 8 Dec 93

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I certify the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

Fred A. Phelps
NAME (Please type of print)

Associate General Counsel (Mgmt.)
Title

Office of the General Counsel
Activity

Signature

25 Oct 94
Date

Encl: (2) pg 7

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print

Signature

Title

Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type of print

Signature

Title

Date

Activity

In certify that the information herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

CHARLES C. JOHNSON

NAME (Please type or print

Signature

Head, Budget Execution Division

Title

11 Nov 1994

Date

OGC

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

W. A. EARNER

NAME (Please type of print

W Earner

Signature

Title

11/21/94

Date

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

Sheila M. White
NAME (Please type or print)

Sheila M. White
Signature

Administrative Officer
Title

10-25-94
Date

Office of the General Counsel
Division

Navy
Department

Activity

Enclosure (1)

Encl: (2) pg 9

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MILITARY VALUE:
DATA CALL WORK SHEET FOR
ADMINISTRATIVE ACTIVITY: OGC
ACTIVITY UIC: 30571

Category . . . . . Personnel Support
Sub-category . . . . . Administrative Activity

**********If any responses are classified, attach separate classified annex **********

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

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UIC:

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

In responding to questions in this data call, assume previous BRAC closures and realignments are implemented on schedule.

I. MISSION REQUIREMENTS

1. Mission statement. State the mission of this organization in sufficient detail that it can be distinguished from other organizations providing administrative support. Relate this expression of mission to the impact on that mission if the activity were to be relocated.

The General Counsel is the chief legal officer of the Department of the Navy and provides legal advice, counsel, and guidance to the Secretary of the Navy and the other Civilian Executive Assistants and their staffs on any issue or matter involving the Department of the Navy. The General Counsel provides legal services relating to general legal issues, litigation, business and commercial law, real and personal property, civilian personnel law, environmental law, patent law, and procurement of services, including the fiscal budgetary, and accouting aspects for the Navy and the Marine Corps.

The impact if our activity were to be relocated would be severe. The General Counsel is the chief legal officer to the Secretary of the Navy. The General Counsel and the lawyers who serve the Secretariat must be co-located with the clients to be effective in the rapidly reacting world of the Pentagon.

2. Client/customer base. In the table below indicate the top five clients/customers in terms of direct man-years of support provided by this activity and indicate the percentage of the activity's resources that are directed to that client or customer.

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UIC: 30571

Ltr. code	Client/customer	Client location	Percent resources
A.	Navy Secretariat	Pentagon	90%
B.	OGC worldwide	Worldwide	10%
C.			
D.			
E.			

3. **Work breakdown structure.** The work breakdown structure provided in the following table is a modified version of the breakdown structure obtained from the Defense Regional Interservice Support (DRIS) Program. Indicate space, desktop computers, and personnel allocated to these functions. The total row at the bottom of the table should account for all resources.

Function	Space allocated (KSF)	Desktop computers allocated	Civilian personnel positions	Contract work-years	Off. bil.	Enlisted billets
Management	550	2	2			
Comptroller						
Human Resources						
Administrative services						
Audio/visual services						
Automated data processing/automation services						
Civilian personnel services						
Clubs						
Communication services						
Community support services						

R

Encl: (2) pg. 1

UIC:

Ltr. code	Client/customer	Client location	Percent resources
A.	Navy Secretariat	Pentagon	90%
B.	OGC worldwide	Worldwide	10%
C.			
D.			
E.			

3. **Work breakdown structure.** The work breakdown structure provided in the following table is a modified version of the breakdown structure obtained from the Defense Regional Interservice Support (DRIS) Program. Indicate space, desktop computers, and personnel allocated to these functions. The total row at the bottom of the table should account for all resources.

Function	Space allocated (KSF)	Desktop computers allocated	Civilian personnel positions	Contract work-years	Off. bil.	Enlisted billets
Management						
Comptroller						
Human Resources						
Administrative services						
Audio/visual services						
Automated data processing/automation services						
Civilian personnel services						
Clubs						
Communication services						
Community support services						

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Function	Space allocated (KSF)	Desktop computers allocated	Civilian personnel positions	Contract work-years	Off. bil.	Enlisted billets
Confinement and detention centers						
Custodial services						
Education services						
Engineering support						
Equipment operation, maintenance, and repair						
Facilities and real property support						
Facility maintenance and repair						
Finance and accounting						
Food services						
Health services						
Housing and lodging services						
Information services						
Installation retail supply and storage operations						
Legal services	10657	26	26			
Military personnel support						

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UIC:

Function	Space allocated (KSF)	Desktop computers allocated	Civilian personnel positions	Contract work-years	Off. bil.	Enlisted billets
Confinement and detention centers						
Custodial services						
Education services						
Engineering support						
Equipment operation, maintenance, and repair						
Facilities and real property support						
Facility maintenance and repair						
Finance and accounting						
Food services						
Health services						
Housing and lodging services						
Information services						
Installation retail supply and storage operations						
Legal services	11207	28	28			
Military personnel support						

UIC:

Function	Space allocated (KSF)	Desktop computers allocated	Civilian personnel positions	Contract work-years	Off. bil.	Enlisted billets
Mobilization support						
Mortuary services						
Printing and reproduction						
Purchasing and contracting services						
Resource management						
Training services						
Transportation services						
Weather service						
Other support						
TOTALS	11207 **	28	28			

Provide a description of any other support provided.

** This figure includes space for 15 employees assigned to LSSG

UIC:

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

II. FACILITIES

4. Facilities Description.

a. Government-Owned Facilities. In the following table, indicate the space available, average age, and condition for each building type.

Building type	NAVFAC (P-80) category code	Government-Owned				
		Avg. age	Installation space (KSF)			
			Ade-quate	Sub-stand ard	In-ade-quate	Total
Admin. office	610-10					
Automatic data processing installation	610-20					
Legal services	610-40	Pnt	2,562			2,562
Admin storage	610-77					
Underground administrativ e office	620-10					
Underground ADP installation	620-20					
Underground admin storage	620-77					
All other						
Total			2,562			2,562

UIC:

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

b. **Leased space.** In the following table, provide information for leased space.

Type of space	Bldg name	Address	KSF	Lease Exp Date	Cost to DON for lease cost per Sq. Ft.
Admin office					
(ADP) installation					
Legal services	Crystal Plaza #5	2211 Jefferson Davis Hwy Arlington, VA 22244-5103	8,645	Open End	22.62
Admin storage					
Underground admin office					
Underground ADP installation					
Underground admin storage					
All other					
Total					

UIC:

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

5. **Required improvements**. In the following table, indicate **programmed improvements** by cost and by building types for this activity. **N/A**

Building type	**NAVFAC (P-80) category code**	**Programmed ($K)**	
		MILCON	**O&M**
Administrative office	610-10		
Automatic data processing installation	610-20		
Legal services	610-40		
Admin storage	610-77		
Underground administrative office	620-10		
Underground automatic data processing installation	620-20		
Underground admin storage	620-77		
All other			
Total			

Provide a descriptive assessment of the repairs and improvements purchased with these funds.

UIC:

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

5a. Capital Improvement Expenditures. List the project number, description, funding year, and value of the **capital improvements at your facility from 1988 to 1994**. Indicate if the capital improvement is a result fo BRAC realignments or closures. N/A

PROJECT	DESCRIPTION	FUND YEAR	VALUE

5b. Planned Capital Improvements. List the project number, funding year, and value of the **non-BRAC related capital improvements** planned for years 1995 through 1997. N/A

PROJECT	DESCRIPTION	FUND YEAR	VALUE

5c. Planned Capital Improvements. List the project number, description, funding year, and value of the **BRAC related capital improvements** planned for 1995 through 1999. N/A

PROJECT	DESCRIPTION	FUND YEAR	VALUE

UIC:

6. **Impact of facilities condition.** Using the DRIS work breakdown, indicate the impact of the condition of the land, buildings, and other facilities (leased or government owned)on the performance of these functions by entering "P" for positive or "N" for negative impacts. Explain any positive or negative impacts in the Comments column. Only answer for functions for which the activity is currently responsible. N/A

Function	**Facilities condition impact on functional capability**	
	N or P	Comments
Administrative services		
Audio/visual services		
Automated data processing/automation services		
Civilian personnel services		
Clubs		
Communications services		
Community support services		
Confinement and detention centers		
Custodial services		
Education services		
Engineering support		
Equipment operation, maintenance, and repair		

UIC:

Function	**Facilities condition impact on functional capability**	
	N or P	Comments
Facilities and real property support		
Facility maintenance and repair		
Finance and accounting		
Food services		
Health services		
Housing and lodging services		
Information services		
Installation retail supply and storage operations		
Legal services		
Military personnel support		
Mobilization support		
Mortuary services		
Printing and reproduction		
Purchasing and contracting services		
Resource management		
Training services		

UIC:

Function	**Facilities condition impact on functional capability**	
	N or P	Comments
Transportation services		
Weather service		
Other support		

ADMINISTRATIVE ACTIVITIES DATA CALL

MILITARY VALUE

III. LOCATION

7. Geographic location. How does the activity's geographical location affect its mission performance?

a. What is the importance of its location relative to the clients supported?

Location is critical to mission accomplishment. Our clients, the Navy Secretariat, are continuously affected by legal issues and considerations. To be effective we must be in the closest proximity to the client, who operates under intense pressure and time constraints.

While it is not absolutely essential for the activity's support of OGC as a law office to be co-located with the 90% effort supporting the Secretariat, it would be inefficient to separate them since the same OGC leaders are responsible for both missions.

b. What is the importance of its location relative to clustering of other activities?

Of less critical importance is the desirability to be located near other legal activities at comparable levels, e.g., Office of the General Counsel, Office of the Secretary of Defense; Office of the General Counsel, Department of the Air Force; Department of Justice, etc.

8. Manpower and recruiting issues.

a. Are there unique aspects of the activity's location that help or hinder in the hiring of qualified personnel? No

b. What would be the impact on the Navy and Marine Corps if the capabilities of the activity were to be lost? Answer this question in terms of the unique capabilities of the staff.

UIC:

The impact on the Department of the Navy would be catastrophic. The General Counsel is the Chief Legal Officer of the Department of the Navy. This office is unique in that it is the only activity able to provide the expert legal advice and counsel essential to the operations of the Department of the Navy.

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ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

IV. Features and Capabilities

9. **Computation/data processing assets.** Use the following table to list non-desktop computing assets. These are assets that would normally comprise a computing center.

Type	**Acquisition date**	**Cost ($K)**	**Utilization rate (%)** (Based on hours of use)
Peripherals and other misc. equipment	Approx. 1/93	Approx. 15	100%
Totals			

R

Use the following table to indicate desktop computing capability.

Type	**Number**	**Average age (yrs)**
IBM PC compatible	28	1 1/2
Macintosh		
Other		

R

Encl:(2) pg. 3

UIC:

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

IV. Features and Capabilities

9. Computation/data processing assets. Use the following table to list non-desktop computing assets. These are assets that would normally comprise a computing center. N/A

Type	**Acquisition date**	**Cost ($K)**	**Utilization rate (%)** (Based on hours of use)
Peripherals and other misc. equipment			
Totals			

Use the following table to indicate desktop computing capability.

Type	**Number**	**Average age (yrs)**
IBM PC compatible		
Macintosh		
Other		

UIC:

10. Mobilization and expansion capability. In the following table indicate in the appropriate column if the activity has a mobilization responsibility for each function. The last three columns are designed to solicit information on the expansion capability of the activity by function for both mobilization and long-term expansion. For each function, in the third column indicate the maximum man-year-level of support that the activity could achieve given one month to reach this level. Assume that all other functions are maintained at pre-mobilization levels and that no manpower ceilings are in force. In the fourth column provide the same information only assume that one year is available for the expansion. In the last column indicate the number of personnel that would have to be added to "activity administration" to accommodate this growth. For all responses assume that no additional facilities are available beyond currently existing facilities. N/A

Function	Mobilization response. (X)	1-month mobilization (man-year level)	1-year expansion	
			Man-year level	Admin add-on
Administrative services				
Audio/visual services				
Automated data processing/automation services				
Civilian personnel services				
Clubs				
Communication services				
Community support services				
Confinement and detention centers				
Custodial services				

UIC:

Function	Mobilization response. (X)	1-month mobilization (man-year level)	1-year expansion	
			Man-year level	Admin add-on
Education services				
Engineering support				
Equipment operation, maintenance, and repair				
Facilities and real property support				
Facility maintenance and repair				
Finance and accounting				
Food services				
Health services				
Housing and lodging services				
Information services				
Installation retail supply and storage operations				
Legal services				
Military personnel support				
Mobilization support				
Mortuary services				
Printing and reproduction				

UIC:

Function	Mobilization response. (X)	1-month mobilization (man-year level)	1-year expansion	
			Man-year level	Admin add-on
Purchasing and contracting services				
Resource management				
Training services				
Transportation services				
Weather service				
Other support				

Discuss any construction or modification of facilities that would improve the support capability of this activity.

UIC:

V. Quality of life

a. Military Housing N/A

(1) Family Housing:

(a) Do you have mandatory assignment to on-base housing? (circle) yes no

(b) For military family housing in your locale provide the following information: N/A

Type of Quarters	Number of Bedrooms	Total number of units	Number Adequate	Number Substandard	Number Inadequate
Officer	4+				
Officer	3				
Officer	1 or 2				
Enlisted	4+				
Enlisted	3				
Enlisted	1 or 2				
Mobile Homes					
Mobile Home lots					

(c) In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information: N/A

Facility type/code:
What makes it inadequate?
What use is being made of the facility?
What is the cost to upgrade the facility to substandard?
What other use could be made of the facility and at what cost?
Current improvement plans and programmed funding:
Has this facility condition resulted in C3 or C4 designation on your BASEREP?

(d) Complete the following table for the military housing waiting list. N/A

Pay Grade	Number of Bedrooms	Number on List[1]	Average Wait
O-6/7/8/9	1		
	2		
	3		
	4+		
O-4/5	1		
	2		
	3		
	4+		
O-1/2/3/CWO	1		
	2		
	3		
	4+		
E7-E9	1		
	2		
	3		
	4+		
E1-E6	1		
	2		
	3		
	4+		

[1]As of 31 March 1994.

(e) What do you consider to be the top five factors driving the demand for base housing? Does it vary by grade category? If so provide details. N/A

	Top Five Factors Driving the Demand for Base Housing
1	
2	
3	
4	
5	

(f) What percent of your family housing units have all the amenities required by "The Facility Planning & Design Guide" (Military Handbock 1190 & Military Handbook 1035-Family Housing)? N/A

(g) Provide the utilization rate for family housing for FY 1993. N/A

Type of Quarters	Utilization Rate
Adequate	
Substandard	
Inadequate	

(h) As of 31 March 1994, have you experienced much of a change since FY 1993? If so, why? If occupancy is under 98% (or vacancy over 2%), is there a reason? N/A

(2) BEQ:

(a) Provide the utilization rate for BEQs for FY 1993. N/A

Type of Quarters	Utilization Rate
Adequate	
Substandard	
Inadequate	

(b) As of 31 March 1994, have you experienced much of a change since FY 1993? If so, why? If occupancy is under 95% (or vacancy over 5%), is there a reason? N/A

(c) Calculate the Average on Board (AOB) for geographic bachelors as follows: N/A

$$\text{AOB} = \frac{(\text{\# Geographic Bachelors x average number of days in barracks})}{365}$$

(d) Indicate in the following chart the percentage of geographic bachelors (GB) by category of reasons for family separation. Provide comments as necessary. N/A

Reason for Separation from Family	Number of GB	Percent of GB	Comments
Family Commitments (children in school, financial, etc.)			
Spouse Employment (non-military)			
Other			
TOTAL		100	

(e) How many geographic bachelors do not live on base? N/A

(3) BOQ:

(a) Provide the utilization rate for BOQs for FY 1993. N/A

Type of Quarters	Utilization Rate
Adequate	
Substandard	
Inadequate	

(b) As of 31 March 1994, have you experienced much of a change since FY 1993? If so, why? If occupancy is under 95% (or vacancy over 5%), is there a reason? N/A

(c) Calculate the Average on Board (AOB) for geographic bachelors as follows: N/A

$$\text{AOB} = \frac{(\text{\# Geographic Bachelors x average number of days in barracks})}{365}$$

(d) Indicate in the following chart the percentage of geographic bachelors (GB) by category of reasons for family separation. Provide comments as necessary. N/A

Reason for Separation from Family	Number of GB	Percent of GB	Comments
Family Commitments (children in school, financial, etc.)			
Spouse Employment (non-military)			
Other			
TOTAL		100	

(e) How many geographic bachelors do not live on base? N/A

UIC:

b. For on-base MWR facilities[2] available, complete the following table for each separate location. For off-base government owned or leased recreation facilities indicate distance from base. If there are any facilities not listed, include them at the bottom of the table. N/A

LOCATION_____ **DISTANCE**_____

Facility	Unit of Measure	Total	Profitable (Y,N,N/A)
Auto Hobby	Indoor Bays		
	Outdoor Bays		
Arts/Crafts	SF		
Wood Hobby	SF		
Bowling	Lanes		
Enlisted Club	SF		
Officer's Club	SF		
Library	SF		
Library	Books		
Theater	Seats		
ITT	SF		
Museum/Memorial	SF		
Pool (indoor)	Lanes		
Pool (outdoor)	Lanes		
Beach	LF		
Swimming Ponds	Each		
Tennis CT	Each		

[2]Spaces designed for a particular use. A single building might contain several facilities, each of which should be listed separately.

UIC:

Facility	Unit of Measure	Total	Profitable (Y,N,N/A)
Volleyball CT (outdoor)	Each		
Basketball CT (outdoor)	Each		
Racquetball CT	Each		
Golf Course	Holes		
Driving Range	Tee Boxes		
Gymnasium	SF		
Fitness Center	SF		
Marina	Berths		
Stables	Stalls		
Softball Fld	Each		
Football Fld	Each		
Soccer Fld	Each		
Youth Center	SF		

c. Is your library part of a regional interlibrary loan program? N/A

d. Base Family Support Facilities and Programs N/A

(1). Complete the following table on the availability of child care in a child care center on your base.

Age Category	Capacity (Children)	SF			Number on Wait List	Average Wait (Days)
		Adequate	Substandard	Inadequate		
0-6 Mos						
6-12 Mos						
12-24 Mos						
24-36 Mos						
3-5 Yrs						

(2). In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means." For all the categories above where inadequate facilities are identified provide the following information: N/A

Facility type/code:
What makes it inadequate?
What use is being made of the facility?
What is the cost to upgrade the facility to substandard?
What other use could be made of the facility and at what cost?
Current improvement plans and programmed funding:
Has this facility condition resulted in C3 or C4 designation on your BASEREP?

(3). If you have a waiting list, describe what programs or facilities other than those sponsored by your command are available to accommodate those on the list. N/A

(4). How many "certified home care providers" are registered at your base? N/A

(5). Are there other military child care facilities within 30 minutes of the base? State owner and capacity (i.e., 60 children, 0-5 yrs).N/A

(6). Complete the following table for services available on your base. If you have any services not listed, include them at the bottom.N/A

Service	Unit of Measure	Qty
Exchange	SF	
Gas Station	SF	
Auto Repair	SF	
Auto Parts Store	SF	
Commissary	SF	
Mini-Mart	SF	
Package Store	SF	
Fast Food Restaurants	Each	
Bank/Credit Union	Each	
Family Service Center	SF	
Laundromat	SF	
Dry Cleaners	Each	
ARC	PN	
Chapel	PN	
FSC Classrm/Auditorium	PN	

e. Proximity of closest major metropolitan areas (provide at least three): N/A

City	Distance (Miles)

f. Standard Rate VHA Data for Cost of Living:N/A

Paygrade	With Dependents	Without Dependents
E1		
E2		
E3		
E4		
E5		
E6		
E7		
E8		
E9		
W1		
W2		
W3		
W4		
O1E		
O2E		
O3E		
O1		
O2		
O3		
O4		
O5		
O6		
O7		

g. Off-base housing rental and purchase N/A

(1) Fill in the following table for average rental costs in the area for the period 1 April 1993 through 31 March 1994.

Type Rental	Average Monthly Rent		Average Monthly Utilities Cost
	Annual High	Annual Low	
Efficiency			
Apartment (1-2 Bedroom)			
Apartment (3+ Bedroom)			
Single Family Home (3 Bedroom)			
Single Family Home (4+ Bedroom)			
Town House (2 Bedroom)			
Town House (3+ Bedroom)			
Condominium (2 Bedroom)			
Condominium (3+ Bedroom)			

(2) What was the rental occupancy rate in the community as of 31 March 1994?
N/A

Type Rental	Percent Occupancy Rate
Efficiency	
Apartment (1-2 Bedroom)	
Apartment (3+ Bedroom)	
Single Family Home (3 Bedroom)	
Single Family Home (4+ Bedroom)	
Town House (2 Bedroom)	
Town House (3+ Bedroom)	
Condominium (2 Bedroom)	
Condominium (3+ Bedroom)	

(3) What are the median costs for homes in the area?N/A

Type of Home	Median Cost
Single Family Home (3 Bedroom)	
Single Family Home (4+ Bedroom)	
Town House (2 Bedroom)	
Town House (3+ Bedroom)	
Condominium (2 Bedroom)	
Condominium (3+ Bedroom)	

UIC:

(4) For calendar year 1993, from the local MLS listings provide the number of 2, 3, and 4 bedroom homes available for purchase. Use only homes for which monthly payments would be within 90 to 110 percent of the E5 BAQ and VHA for your area.N/A

Month	Number of Bedrooms		
	2	3	4+
January			
February			
March			
April			
May			
June			
July			
August			
September			
October			
November			
December			

(5) Describe the principle housing cost drivers in your local area.
N/A

h. For the top five sea intensive ratings in the principle warfare community your base supports, provide the following:
N/A

Rating	Number Sea Billets in the Local Area	Number of Shore billets in the Local Area

i. Complete the following table for the average one-way commute for the five largest concentrations of military and civilian personnel living off-base.
N/A

Location	% Employees	Distance (mi)	Time(min)

j. Complete the tables below to indicate the civilian educational opportunities available to service members stationed at the air station (to include any outlying fields) and their dependents:N/A

(1) List the local educational institutions which offer programs available to dependent children. Indicate the school type (e.g. DODDS, private, public, parochial, etc.), grade level (e.g. pre-school, primary, secondary, etc.), what students with special needs the institution is equipped to handle, cost of enrollment, and for high schools only, the average SAT score of the class that graduated in 1993, and the number of students in that class who enrolled in college in the fall of 1994.

Institution	Type	Grade Level(s)	Special Education Available	Annual Enrollment Cost per Student	1993 Avg SAT/ ACT Score	% HS Grad to Higher Educ	Source of Info

UIC:

(2) List the educational institutions within 30 miles which offer programs off-base available to service members and their adult dependents. Indicate the extent of their programs by placing a "Yes" or "No" in all boxes as applies.
N/A

Institution	Type Classes	Program Type(s)				
		Adult High School	Vocational / Technical	Undergraduate		Graduate
				Courses only	Degree Program	
	Day					
	Night					
	Day					
	Night					
	Day					
	Night					
	Day					
	Night					

UIC:

(3) List the educational institutions which offer programs on-base available to service members and their adult dependents. Indicate the extent of their programs by placing a "Yes" or "No" in all boxes as applies.
N/A

Institution	Type Classes	Program Type(s)				
		Adult High School	Vocational/ Technical	Undergraduate		Graduate
				Courses only	Degree Program	
	Day					
	Night					
	Corres-pondence					
	Day					
	Night					
	Corres-pondence					
	Day					
	Night					
	Corres-pondence					
	Day					
	Night					
	Corres-pondence					

k. Spousal Employment Opportunities

Provide the following data on spousal employment opportunities.
N/A

Skill Level	Number of Military Spouses Serviced by Family Service Center Spouse Employment Assistance			Local Community Unemployment Rate
	1991	1992	1993	
Professional				
Manufacturing				
Clerical				
Service				
Other				

l. Do your active duty personnel have any difficulty with access to medical or dental care, in either the military or civilian health care system? Develop the why of your response.N/A

m. Do your military dependents have any difficulty with access to medical or dental care, in either the military or civilian health care system? Develop the why of your response. N/A

UIC:

n. Complete the table below to indicate the crime rate for your air station for the last three fiscal years. The source for case category definitions to be used in responding to this question are found in NCIS - Manual dated 23 February 1989, at Appendix A, entitled "Case Category Definitions." Note: the crimes reported in this table should include 1) all reported criminal activity which occurred on base regardless of whether the subject or the victim of that activity was assigned to or worked at the base; and 2) all reported criminal activity off base.

N/A

Crime Definitions	FY 1991	FY 1992	FY 1993
1. Arson (6A)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
2. Blackmarket (6C)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
3. Counterfeiting (6G)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
4. Postal (6L)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			

UIC:

Off Base Personnel - civilian			

Crime Definitions	FY 1991	FY 1992	FY 1993
5. Customs (6M)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
6. Burglary (6N)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
7. Larceny - Ordnance (6R)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
8. Larceny - Government (6S)			
Base Personnel - military			
Base Personnel - civilian			

UIC:

Off Base Personnel - military			
Off Base Personnel - civilian			

UIC:

Crime Definitions	FY 1991	FY 1992	FY 1993
9. Larceny - Personal (6T)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
10. Wrongful Destruction (6U)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
11. Larceny - Vehicle (6V)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
12. Bomb Threat (7B)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			

UIC:

UIC:

Crime Definitions	FY 1991	FY 1992	FY 1993
13. Extortion (7E)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
14. Assault (7G)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
15. Death (7H)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
16. Kidnapping (7K)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			

UIC:

Crime Definitions	FY 1991	FY 1992	FY 1993
18. Narcotics (7N)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
19. Perjury (7P)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
20. Robbery (7R)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
21. Traffic Accident (7T)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			

UIC:

Crime Definitions	FY 1991	FY 1992	FY 1993
22. Sex Abuse - Child (8B)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
23. Indecent Assault (8D)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
24. Rape (8F)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
25. Sodomy (8G)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			

UIC:

BRAC-95 CERTIFICATION

Reference: SECNAV NOTE 11000 dtd 8 Dec 93

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

Fred A. Phelps
NAME (Please type of print)

Signature

Associate General Counsel (Mgmt.)
Title

7 September 1994
Date

Office of the General Counsel
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print

Signature

Title

Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type of print

Signature

Title

Date

Activity

In certify that the information herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

OLIVER R. ASHE

NAME (Please type or print

Signature

Assistant for Administration

Title

9 Sep 1994

Date

OGC/LSSG

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

NAME (Please type of print

Signature

Title

10/1/94

Date

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

Sheila M. White
NAME (Please type or print)

Sheila M. White
Signature

Administrative Officer
Title

7 September 1994
Date

Office of the General Counsel
Division

Navy
Department

Activity

Enclosure (1)

BRAC-95 CERTIFICATION

Reference: SECNAV NOTE 11000 dtd 8 Dec 93

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

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I certify the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

Fred A. Phelps
NAME (Please type of print)

Signature

Associate General Counsel (Mgmt.)
Title

25 Oct 94
Date

Office of the General Counsel
Activity

Encl: (2) pg 7

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print

Signature

Title

Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type of print

Signature

Title

Date

Activity

In certify that the information herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

CHARLES C. JOHNSON

NAME (Please type or print

Signature

Head, Budget Execution Division

Title

11 Nov 1994

Date

OGC

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

W. A. EARNER

NAME (Please type of print

W Earner

Signature

Title

11/21/94

Date

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

Sheila M. White
NAME (Please type or print)

Sheila M. White
Signature

Administrative Officer
Title

10-25-94
Date

Office of the General Counsel
Division

Navy
Department

Activity

Enclosure (1)

Encl: (2) pg 9

Document Separator

COMPLETE DATA CALL FOR EACH DUTY STATION

Budget Activity(BA):	4
Activity Group(AG):	5M
Sub-Activity Group(SAG):	N/A
UIC:	68910
Duty Station Name:	Legal Services Support Group
City:	Arlington
State:	Virginia

DATA CALL 1: GENERAL INSTALLATION INFORMATION

1. ACTIVITY: Follow example as provided in the table below (*delete the examples when providing your input*). If any of the questions have multiple responses, please provide all. If any of the information requested is subject to change between now and the end of Fiscal Year (FY) 1995 due to known redesignations, realignments/closures or other action, provide current and projected data and so annotate.

- Name

Official name	Legal Services Support Group
Acronym(s) used in correspondence	LSSG
Commonly accepted short title(s)	LSSG

- Complete Mailing Address

Legal Services Support Group
General Counsel of the Navy
2221 Jefferson Davis Highway
Arlington, Virginia 22244-5103

- PLAD N/A

- PRIMARY UIC: 68910 (Plant Account UIC for Plant Account Holders)
  Enter this number as the Activity identifier at the top of each Data Call response page.

- ALL OTHER UIC(s): _____ PURPOSE: _____

  N/A _____ _____

  _____ _____

2. PLANT ACCOUNT HOLDER:

- Yes ____ No X (check one)

Data Call 1: General Installation Information, continued **Activity:** 68910

3. ACTIVITY TYPE: Choose most appropriate type that describes your activity and completely answer all questions.

• HOST COMMAND: A host command is an activity that provides facilities for its own functions and the functions of other (tenant) activities. A host has accountability for Class 1 (land), and/or Class 2 (buildings, structures, and utilities) property, regardless of occupancy. It can also be a tenant at other host activities.

• Yes ____ No X (check one)

• TENANT COMMAND: A tenant command is an activity or unit that occupies facilities for which another activity (i.e., the host) has accountability. A tenant may have several hosts, although one is usually designated its primary host. If answer is "Yes," provide best known information for your primary host only.

• Yes ____ No X (check one)

• Primary Host (current) UIC: _____

• Primary Host (as of 01 Oct 1995) UIC: _____

• Primary Host (as of 01 Oct 2001) UIC: _____

• INDEPENDENT ACTIVITY: For the purposes of this Data Call, this is the "catch-all" designator, and is defined as any activity not previously identified as a host or a tenant. The activity may occupy owned or leased space. Government Owned/Contractor Operated facilities should be included in this designation if not covered elsewhere.

• Yes X No ____ (check one)

4. SPECIAL AREAS: List all Special Areas. Special Areas are defined as Class 1/Class 2 property for which your command has responsibility that is not located on or contiguous to main complex.

Name	Location	UIC
N/A		

Data Call 1: General Installation Information, continued **Activity:** 68910

5. DETACHMENTS: If your activity has detachments at other locations, please list them in the table below.

Name	UIC	Location	Host name	Host UIC
Western Div., Navy Litigation Office A-12 Trial Team	68910 68910A	San Bruno, CA Arlington, VA	NavFac, WestDiv	N62474

6. BRAC IMPACT: Were you affected by previous Base Closure and Realignment decisions (BRAC-88, -91, and/or -93)? If so, please provide a brief narrative.

N/A

Data Call 1: General Installation Information, continued **Activity:** 68910

7. MISSION: Do not simply report the standard mission statement. Instead, describe important functions in a bulletized format. Include anticipated mission changes and brief narrative explanation of change; also indicate if any current/projected mission changes are a result of previous BRAC-88, -91,-93 action(s).

Current Missions

- The Legal Services Support Group (LSSG) under the cognizance of the General Counsel, provides legal services in the areas of litigation, environmental law, Freedom of Information Act/Privacy Act, suspension and Debarment, and ethics/ standards of conduct throught the DON, including all Offices of Counsel and their client headquarters and field activities
-
-
-

Projected Missions for FY 2001

- Same as above
-
-
-
-

Data Call 1: General Installation Information, continued **Activity:** 68910

8. UNIQUE MISSIONS: Describe any missions which are unique or relatively unique to the activity. Include information on projected changes. Indicate if your command has any National Command Authority or classified mission responsibilities.

Current Unique Missions

- The Navy Litigation Office is the General Counsel's principal subordinate organization for litigating cases of significance to the DON.
- A-12 Trial Team formed as a result of the default termination of the A-12 contract.
- The Environmental Law Office serves as the DON's senior focal point for environmental law matters.
- The FOIA Office is responsible for recommendations and implementation of Navy legal policy in this subject area as well as coordination with other agencies
- The General Counsel is the suspending and debarring official of the DON responsible for all functions pertaining to suspension and debarment with authorit to promulgate such procedures, instructions, and guidelines as required.

Projected Unique Missions for FY 2001

- Same as above
-
-

9. IMMEDIATE SUPERIOR IN COMMAND (ISIC): Identify your ISIC. If your ISIC is not your funding source, please identify that source in addition to the operational ISIC.

• Operational name	UIC
Legal Services Support Group	68910

• Funding Source	UIC
Assistant for Administration	42485

Data Call 1: General Installation Information, continued **Activity:** 68910

10. PERSONNEL NUMBERS: Host activities are responsible for totalling the personnel numbers for all of their tenant commands, even if the tenant command has been asked to separately report the data. The tenant totals here should match the total tally for the tenant listing provided subsequently in this Data Call (see Tenant Activity list). (Civilian count shall include Appropriated Fund personnel only.)

On Board Count as of 01 January 1994

	Officers	Enlisted	Civilian (Appropriated)
• Reporting Command			
• Tenants (total)			75

Authorized Positions as of 30 September 1994

	Officers	Enlisted	Civilian (Appropriated)
• Reporting Command			
• Tenants (total)			77

11. KEY POINTS OF CONTACT (POC): Provide the work, FAX, and home telephone numbers for the Commanding Officer or OIC, and the Duty Officer. Include area code(s). You may provide other key POCs if so desired in addition to those above.

Title/Name	Office	Fax	Home
• CO/OIC			
Capt. John Montgomery Executive Asst. and Special Counsel	OGC	(703) 602-4532	
• Duty Officer			[N/A]
• Fred A. Phelps Associate General Counsel	OGC (Management)	703-602-4532	
•			

Data Call 1: General Installation Information, continued **Activity:** 68910

12. TENANT ACTIVITY LIST: This list must be all-inclusive. Tenant activities are to ensure that their host is aware of their existence and any "subleasing" of space. This list should include the name and UIC(s) of all organizations, shore commands and homeported units, active or reserve, DOD or non-DOD (include commercial entities). The tenant listing should be reported in the format provide below, listed in numerical order by UIC, separated into the categories listed below. Host activities are responsible for including authorized personnel numbers, on board as of 30 September 1994, for all tenants, even if those tenants have also been asked to provide this information on a separate Data Call. (Civilian count shall include Appropriated Fund personnel only.)

• Tenants residing on main complex (shore commands)

Tenant Command Name	UIC	Officer	Enlisted	Civilian
N/A				

• Tenants residing on main complex (homeported units.)

Tenant Command Name	UIC	Officer	Enlisted	Civilian
N/A				

• Tenants residing in Special Areas (Special Areas are defined as real estate owned by host command not contiguous with main complex; e.g. outlying fields).

Tenant Command Name	UIC	Location	Officer	Enlisted	Civilian
N/A					

• Tenants (Other than those identified previously)

Tenant Command Name	UIC	Location	Officer	Enlisted	Civilian
N/A					

Data Call 1: General Installation Information, continued Activity: 68910

13. REGIONAL SUPPORT: Identify your relationship with other activities, not reported as a host/tenant, for which you provide support. Again, this list should be all-inclusive. The intent of this question is capture the full breadth of the mission of your command and your customer/supplier relationships. Include in your answer any Government Owned/Contractor Operated facilities for which you provide administrative oversight and control.

Activity name	Location	Support function (Include mechanism such as ISSA, MOU, etc.)
Dept. of the Navy	CONUS and overseas	Provide legal services in the areas of litigation, environmental law, FOIA/Privacy Act, suspension & debarment and ethics/standards of conduct

14. FACILITY MAPS: This is a primary responsibility of the plant account holders/host commands. Tenant activities are not required to comply with submission if it is known that your host activity has complied with the request. Maps and photos should not be dated earlier than 01 January 1991, unless annotated that no changes have taken place. Any recent changes should be annotated on the appropriate map or photo. Date and label all copies.

- Local Area Map. This map should encompass, at a minimum, a 50 mile radius of your activity. Indicate the name and location of all DoD activities within this area, whether or not you support that activity. Map should also provide the geographical relationship to the major civilian communities within this radius. (Provide 12 copies.)

- Installation Map / Activity Map / Base Map / General Development Map / Site Map. Provide the most current map of your activity, clearly showing all the land under ownership/control of your activity, whether owned or leased. Include all outlying areas, special areas, and housing. Indicate date of last update. Map should show all structures (numbered with a legend, if available) and all significant restrictive use areas/zones that encumber further development such as HERO, HERP, HERF, ESQD arcs, agricultural/forestry programs, environmental restrictions (e.g., endangered species). (Provide in two sizes: 36"x 42" (2 copies, if available); and 11"x 17" (12 copies).)

- Aerial photo(s). Aerial shots should show all base use areas (both land and water) as well as any local encroachment sites/issues. You should ensure that these photos provide a good look at the areas identified on your Base Map as areas of concern/interest - remember, a picture tells a thousand words. Again, date and label all copies. (Provide 12 copies of each, 8½"x 11".)

- Air Installations Compatible Use Zones (AICUZ) Map. (Provide 12 copies.)

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

Sheila M. White
NAME (Please type or print)

Sheila M. White
Signature

Administrative Officer
Title

27 January 1994
Date

Office of the General Counsel
Division

Navy
Department

Activity

Enclosure (1)

BRAC-95 CERTIFICATION

Reference: SECNAVNOTE 11000 of 08 December 1993

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

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I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

Fred A. Phelps
NAME (Please type or print)

Signature

Associate General Counsel (Management)
Title

27 January 1994
Date

Office of the General Counsel
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

OLIVER R. ASHE
NAME (Please type or print)

Signature

Assistant for Administration
Title

09 Feb 1994
Date

LSSG
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

S. F. Loftus
Vice Admiral, U.S. Navy,
NAME (Please type or print)

Signature

Deputy Chief of Naval
Operations (Logistics)
Title

17 FEB 1994
Date

Document Separator

DATA CALL 63
FAMILY HOUSING DATA

533

Information on Family Housing is required for use in BRAC-95 return on investment calculations.

Installation Name:	OGC
Unit Identification Code (UIC):	30571
Major Claimant:	OUSN

Percentage of Military Families Living On-Base:	0
Number of Vacant Officer Housing Units:	0
Number of Vacant Enlisted Housing Units:	0
FY 1996 Family Housing Budget ($000):	0
Total Number of Officer Housing Units:	0
Total Number of Enlisted Housing Units:	0

Note: All data should reflect figures as of the beginning of FY 1996. If major DON installations share a family housing complex, figures should reflect an estimate of the installation's prorated share of the family housing complex.

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

J. E. BUFFINGTON, RADM, CEC, USN
NAME (Please type or print)

Signature

COMMANDER
Title

7/20/94
Date

NAVAL FACILITIES ENGINEERING COMMAND
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

W. A. EARNER

NAME (Please type or print)

Signature

Title

7/25/94
Date

BRAC-95 CERTIFICATION

Reference: SECNAV NOTE 11000 dtd 8 Dec 93

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

W.A. Waters, CAPT, CEC, USN
NAME (Please type of print)

Signature

Commanding Officer
Title

7/7/94
Date

NORTHNAVFACENGCOM
Activity

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

Sandra B. Culbertson
NAME (Please type or print)

Sandra B. Culbertson
Signature

Housing Management Specialist
Title

7/6/94
Date

Division

Housing/Real Estate
Department

NORTHNAVFACENGCOM
Activity

Enclosure (1)

Document Separator

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Activity Identification: Please complete the following table, identifying the activity for which this response is being submitted.

Activity Name:	OGC/LSSG
UIC:	68910
Major Claimant:	AAUSN

General Instructions/Background:

Information requested in this data call is required for use by the Base Structure Evaluation Committee (BSEC), in concert with information from other data calls, to analyze both the impact that potential closure or realignment actions would have on a local community and the impact that relocations of personnel would have on communities surrounding receiving activities. In addition to Cost of Base Realignment Actions (COBRA) analyses which incorporate standard Department of the Navy (DON) average cost factors, the BSEC will also be conducting more sophisticated economic and community infrastructure analyses requiring more precise, activity-specific data. For example, activity-specific salary rates are required to reflect differences in salary costs for activities with large concentrations of scientists and engineers and to address geographic differences in wage grade salary rates.
Questions relating to "Community Infrastructure" are required to assist the BSEC in evaluating the ability of a community to absorb additional employees and functions as the result of relocation from a closing or realigning DON activity.

Due to the varied nature of potential sources which could be used to respond to the questions contained in this data call, a block appears after each question, requesting the identification of the source of data used to respond to the question. To complete this block, identify the source of the data provided, including the appropriate references for source documents, names and organizational titles of individuals providing information, etc. Completion of this "Source of Data" block is critical since some of the information requested may be available from a non-DoD source such as a published document from the local chamber of commerce, school board, etc. Certification of data obtained from a non-DoD source is then limited to certifying that the information contained in the data call response is an accurate and complete representation of the information obtained from the source. Records must be retained

by the certifying official to clearly document the source of any non-DoD information submitted for this data call.

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

General Instructions/Background (Continued):

The following notes are provided to further define terms and methodologies used in this data call. Please ensure that responses consistently follow this guidance:

Note 1: Throughout this data call, the term **"activity"** is used to refer to the DON installation that is the addressee for the data call.

Note 2: Periodically throughout this data call, questions will include the statement that the response should refer to the **"area defined in response to question 1.b., (page 3)"**. Recognizing that in some large metropolitan areas employee residences may be scattered among many counties or states, **the scope of the "area defined" may be limited to the sum of:**

- **those counties that contain government (DoD) housing units (as identified in 1.b.2)), and,**
- **those counties closest to the activity which, in the aggregate, include the residences of 80% or more of the activity's employees.**

Note 3: Responses to questions referring to **"civilians"** in this data call should reflect **federal civil service appropriated fund employees.**

1. Workforce Data

a. Average Federal Civilian Salary Rate. Provide the projected FY 1996 average gross annual appropriated fund **civil service** salary rate for the activity identified as the addressee in this data call. This rate should include all cash payments to employees, and exclude non-cash personnel benefits such as employer retirement contributions, payments to former employees, etc.

Average Appropriated Fund Civilian Salary Rate:	$67,000

Source of Data (1.a. Salary Rate): NAVCOMPT Budget Exhibit CP-2

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

b. Location of Residence. Complete the following table to identify where employees live. Data should reflect current workforce. N/A

1) Residency Table. Identify residency data, by county, for both military and civilian (civil service) employees working at the installation (including, for example, operational units that are homeported or stationed at the installation). For each county listed, also provide the estimated average distance from the activity, in miles, of employee residences and the estimated average length of time to commute one-way to work. For the purposes of displaying data in the table, any county(s) in which 1% or fewer of the activity's employees reside may be consolidated as a single line entry in the table, titled "Other". N/A

County of Residence	State	No. of Employees Residing in County		Percentage of Total Employees	Average Distance From Base (Miles)	Average Duration of Commute (Minutes)
		Military	Civilian			

= 100%

As discussed in Note 2 on Page 2, subsequent questions in the data call refer to the "area defined in response to question 1.b., (page 3)". In responding to these questions, the scope of the "area defined" may be limited to the sum of: a) those counties that contain government (DoD) housing units (as identified below), and, b) those counties closest to the activity which, in the aggregate, include the residences of 80% or more of the activity's employees.

2) Location of Government (DoD) Housing. If some employees of the base live in government housing, identify the county(s) where government housing is located:

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Source of Data (1.b. 1) & 2) Residence Data):

c. Nearest Metropolitan Area(s). Identify all major metropolitan area(s) (i.e., population concentrations of 100,000 or more people) which are within 50 miles of the installation. If no major metropolitan area is within 50 miles of the base, then identify the nearest major metropolitan area(s) (100,000 or more people) and its distance(s) from the base. N/A

City	County	Distance from base (miles)

Source of Data (1.c. Metro Areas):

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

d. Age of Civilian Workforce. Complete the following table, identifying the age of the activity's **civil service** workforce.

Age Category	Number of Employees	Percentage of Employees
16 - 19 Years		
20 - 24 Years	1	1%
25 - 34 Years	12	21%
35 - 44 Years	19	34%
45 - 54 Years	21	37%
55 - 64 Years	4	7%
65 or Older		
TOTAL	57	100 %

Source of Data (1.d.) Age Data): Defense Civilian Personnel Data System Listing

e. Education Level of Civilian Workforce

1) Education Level Table. Complete the following table, identifying the education level of the activity's **civil service** workforce.

Last School Year Completed	Number of Employees	Percentage of Employees
8th Grade or less		
9th through 11th Grade		
12th Grade or High School Equivalency	10	18%
1-3 Years of College	1	1%
4 Years of College (Bachelors Degree)	2	4%
5 or More Years of College (Graduate Work)	44	77%
TOTAL	57	100 %

2) Degrees Achieved. Complete the following table for the activity's **civil service** workforce. Identify the number of employees with each of the following degrees, etc. To avoid double counting, only identify the highest degree obtained by a worker (e.g., if an employee has both a Master's Degree and a Doctorate, only include the employee under the category "Doctorate").

Degree	Number of Civilian Employees
Terminal Occupation Program - Certificate of Completion, Diploma or Equivalent (for areas such as technicians, craftsmen, artisans, skilled operators, etc.)	
Associate Degree	
Bachelor Degree	2
Masters Degree	
Doctorate	44

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Source of Data (1.e.1) and 2) Education Level Data): SF 171

f. Civilian Employment By Industry. Complete the following table to identify by "industry" the type of work performed by **civil service** employees at the activity. The intent of this table is to attempt to stratify the activity civilian workforce using the same categories of industries used to identify private sector employment. Employees should be categorized based on their primary duties. Additional information on categorization of private sector employment by industry can be found in the Office of Management and Budget Standard Industrial Classification (SIC) Manual. However, you do not need to obtain a copy of this publication to provide the data requested in this table.

Note the following specific guidance regarding the "Industry Type" codes in the first column of the table: Even though categories listed may not perfectly match the type of work performed by civilian employees, please attempt to assign each civilian employee to one of the "Industry Types" identified in the table. However, only use the Category 6, "Public Administration" sub-categories when none of the other categories apply. Retain supporting data used to construct this table at the activity-level, in case questions arise or additional information is required at some future time. **Leave shaded areas blank.**

Industry	SIC Codes	No. of Civilians	% of Civilians
1. Agriculture, Forestry & Fishing	01-09		
2. Construction (includes facility maintenance and repair)	15-17		
3. Manufacturing (includes Intermediate and Depot level maintenance)	20-39		
3a. Fabricated Metal Products (include ordnance, ammo, etc.)	34		
3b. Aircraft (includes engines and missiles)	3721 et al		
3c. Ships	3731		
3d. Other Transportation (includes ground vehicles)	various		

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Industry	SIC Codes	No. of Civilians	% of Civilians
3e. Other Manufacturing not included in 3a. through 3d.	various		
Sub-Total 3a. through 3e.	20-39		
4. Transportation/Communications/Utilities	40-49		
4a. Railroad Transportation	40		
4b. Motor Freight Transportation & Warehousing (includes supply services)	42		
4c. Water Transportation (includes organizational level maintenance)	44		
4d. Air Transportation (includes organizational level maintenance)	45		
4e. Other Transportation Services (includes organizational level maintenance)	47		
4f. Communications	48		
4g. Utilities	49		
Sub-Total 4a. through 4g.	40-49		
5. Services	70-89		
5a. Lodging Services	70		
5b. Personal Services (includes laundry and funeral services)	72		
5c. Business Services (includes mail, security guards, pest control, photography, janitorial and ADP services)	73		

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Industry	SIC Codes	No. of Civilians	% of Civilians
5d. Automotive Repair and Services	75		
5e. Other Misc. Repair Services	76		
5f. Motion Pictures	78		
5g. Amusement and Recreation Services	79		
5h. Health Services	80		
5i. Legal Services	81	57	100%
5j. Educational Services	82		
5k. Social Services	83		
5l. Museums	84		
5m. Engineering, Accounting, Research & Related Services (includes RDT&E, ISE, etc.)	87		
5n. Other Misc. Services	89		
Sub-Total 5a. through 5n.:	70-89		
6. Public Administration	91-97		
6a. Executive and General Government, Except Finance	91		
6b. Justice, Public Order & Safety (includes police, firefighting and emergency management)	92		
6c. Public Finance	93		
6d. Environmental Quality and Housing Programs	95		
Sub-Total 6a. through 6d.			
TOTAL		57	100 %

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Source of Data (1.f.) Classification By Industry Data): SECNAVINST 5430.25D

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

g. Civilian Employment by Occupation. Complete the following table to identify the types of "occupations" performed by **civil service** employees at the activity. Employees should be categorized based on their primary duties. Additional information on categorization of employment by occupation can be found in the Department of Labor Occupational Outlook Handbook. However, you do not need to obtain a copy of this publication to provide the data requested in this table.

Note the following specific guidance regarding the "Occupation Type" codes in the first column of the table: Even though categories listed may not perfectly match the type of work performed by civilian employees, please attempt to assign each civilian employee to one of the "Occupation Types" identified in the table. Refer to the descriptions immediately following this table for more information on the various occupational categories. Retain supporting data used to construct this table at the activity-level, in case questions arise or additional information is required at some future time. **Leave shaded areas blank.**

Occupation	Number of Civilian Employees	Percent of Civilian Employees
1. Executive, Administrative and Management	2	3%
2. Professional Specialty		
2a. Engineers		
2b. Architects and Surveyors		
2c. Computer, Mathematical & Operations Research		
2d. Life Scientists		
2e. Physical Scientists		
2f. Lawyers and Judges	42	74%
2g. Social Scientists & Urban Planners		
2h. Social & Recreation Workers		
2i. Religious Workers		
2j. Teachers, Librarians & Counselors		

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Occupation	Number of Civilian Employees	Percent of Civilian Employees
2k. Health Diagnosing Practitioners (Doctors)		
2l. Health Assessment & Treating(Nurses, Therapists, Pharmacists, Nutritionists, etc.)		
2m. Communications		
2n. Visual Arts		
Sub-Total 2a. through 2n.:		
3. Technicians and Related Support		
3a. Health Technologists and Technicians		
3b. Other Technologists	3	5%
Sub-Total 3a. and 3b.:		
4. Administrative Support & Clerical	10	18%
5. Services		
5a. Protective Services (includes guards, firefighters, police)		
5b. Food Preparation & Service		
5c. Dental/Medical Assistants/Aides		
5d. Personal Service & Building & Grounds Services (includes janitorial, grounds maintenance, child care workers)		
Sub-Total 5a. through 5d.		
6. Agricultural, Forestry & Fishing		
7. Mechanics, Installers and Repairers		
8. Construction Trades		
9. Production Occupations		

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Occupation	Number of Civilian Employees	Percent of Civilian Employees
10. Transportation & Material Moving		
11. Handlers, Equipment Cleaners, Helpers and Laborers (not included elsewhere)		
TOTAL	57	100 %

Source of Data (1.g.) Classification By Occupation Data): SF 171

Description of Occupational Categories used in Table 1.g. The following list identifies public and private sector occupations included in each of the major occupational categories used in the table. Refer to these examples as a guide in determining where to allocate **appropriated fund civil service jobs** at the activity.

1. **Executive, Administrative and Management.** Accountants and auditors; administrative services managers; budget analysts; construction and building inspectors; construction contractors and managers; cost estimators; education administrators; employment interviewers; engineering, science and data processing managers; financial managers; general managers and top executives; chief executives and legislators; health services managers; hotel managers and assistants; industrial production managers; inspectors and compliance officers, except construction; management analysts and consultants; marketing, advertising and public relations managers; personnel, training and labor relations specialists and managers; property and real estate managers; purchasing agents and managers; restaurant and food service managers; underwriters; wholesale and retail buyers and merchandise managers.
2. **Professional Specialty.** Use sub-headings provided.
3. **Technicians and Related Support.** Health Technologists and Technicians sub-category - self-explanatory. Other Technologists sub-category includes aircraft pilots; air traffic controllers; broadcast technicians; computer programmers; drafters; engineering technicians; library technicians; paralegals; science technicians; numerical control tool programmers.
4. **Administrative Support & Clerical.** Adjusters, investigators and collectors; bank tellers; clerical supervisors and managers; computer and peripheral equipment operators; credit clerks and authorizers; general office clerks; information clerks; mail clerks and messengers; material recording, scheduling, dispatching and distributing; postal clerks and mail carriers; records clerks; secretaries; stenographers and court reporters; teacher aides; telephone, telegraph and teletype operators; typists, word processors and data entry keyers.
5. **Services.** Use sub-headings provided.
6. **Agricultural, Forestry & Fishing.** Self explanatory.
7. **Mechanics, Installers and Repairers.**Aircraft mechanics and engine specialists; automotive body repairers; automotive mechanics; diesel mechanics; electronic equipment repairers; elevator installers and repairers; farm equipment mechanics; general maintenance mechanics; heating, air conditioning

and refrigeration technicians; home appliance and power tool repairers, industrial machinery repairers; line installers and cable splicers; millwrights; mobile heavy equipment mechanics; motorcycle, boat and small engine mechanics; musical instrument repairers and tuners; vending machine servicers and repairers.

8. **Construction Trades.** Bricklayers and stonemasons; carpenters; carpet installers; concrete masons and terrazzo workers; drywall workers and lathers; electricians; glaziers; highway maintenance; insulation workers; painters and paperhangers; plasterers; plumbers and pipefitters; roofers; sheet metal workers; structural and reinforcing ironworkers; tilesetters.
9. **Production Occupations.** Assemblers; food processing occupations; inspectors, testers and graders; metalworking and plastics-working occupations; plant and systems operators, printing occupations; textile, apparel and furnishings occupations; woodworking occupations; miscellaneous production operations.
10. **Transportation & Material Moving.** Busdrivers; material moving equipment operators; rail transportation occupations; truckdrivers; water transportation occupations.
11. **Handlers, Equipment Cleaners, Helpers and Laborers** (not included elsewhere). Entry level jobs not requiring significant training.

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

h. Employment of Military Spouses. Complete the following table to provide estimated information concerning **military spouses** who are also employed in the area defined in response to question 1.b., above. **Do not fill in shaded area.** N/A

1. Percentage of Military Employees Who Are Married:	
2. Percentage of Military Spouses Who Work Outside of the Home:	
3. Break out of Spouses' Location of Employment (Total of rows 3a. through 3d. should equal 100% and reflect the number of spouses used in the calculation of the "Percentage of Spouses Who Work Outside of the Home".	
3a. Employed "On-Base" - Appropriated Fund:	
3b. Employed "On-Base" - Non-Appropriated Fund:	
3c. Employed "Off-Base" - Federal Employment:	
3d. Employed "Off-Base" - Other Than Federal Employment	

Source of Data (1.h.) Spouse Employment Data):

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

2. Infrastructure Data. For each element of community infrastructure identified in the two tables below, rate the community's ability to accommodate the relocation of additional functions and personnel to your activity. Please complete each of the three columns listed in the table, reflecting the impact of various levels of increase (20%, 50% and 100%) in the number of personnel working at the activity (and their associated families). In ranking each category, use one of the following three ratings:

A - Growth can be accommodated with little or no adverse impact to existing community infrastructure and at little or no additional expense.

B - Growth can be accommodated, but will require some investment to improve and/or expand existing community infrastructure.

C - Growth either cannot be accommodated due to physical/environmental limitations or would require substantial investment in community infrastructure improvements.

Table 2.a., "Local Communities": This first table refers to the local community (i.e., the community in which the base is located) and its ability to meet the increased requirements of the installation.

Table 2.b., "Economic Region": This second table asks for an assessment of the infrastructure of the economic region (those counties identified in response to question 1.b., (page 3) - taken in the aggregate) and its ability to meet the needs of additional employees and their families moving into the area.

For both tables, annotate with an asterisk (*) any categories which are wholly supported on-base, i.e., are not provided by the local community. These categories should also receive an A-B-C rating. Answers for these "wholly supported on-base" categories should refer to base infrastructure rather than community infrastructure. "See the activity profile data submitted by NDW"

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

a. Table A: Ability of the local community to meet the expanded needs of the base. "See the activity profile data submitted by NDW"

1) Using the **A - B - C** rating system described above, complete the table below.

Category	20% Increase	50% Increase	100% Increase
Off-Base Housing			
Schools - Public			
Schools - Private			
Public Transportation - Roadways			
Public Transportation - Buses/Subways			
Public Transportation - Rail			
Fire Protection			
Police			
Health Care Facilities			
Utilities:			
Water Supply			
Water Distribution			
Energy Supply			
Energy Distribution			
Wastewater Collection			
Wastewater Treatment			
Storm Water Collection			
Solid Waste Collection and Disposal			
Hazardous/Toxic Waste Disposal			
Recreational Activities			

Remember to mark with an asterisk any categories which are wholly supported on-base.

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

2) For each rating of **"C"** identified in the table on the preceding page, attach a brief narrative explanation of the types and magnitude of improvements required and/or the nature of any barriers that preclude expansion.

Source of Data (2.a. 1) & 2) - Local Community Table):

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

b. Table B: Ability of the region described in the response to question 1.b. (page 3) (taken in the aggregate) to meet the needs of additional employees and their families relocating into the area.
"See the activity profile data submitted by NDW"

1) Using the **A - B - C** rating system described above, complete the table below.

Category	20% Increase	50% Increase	100% Increase
Off-Base Housing			
Schools - Public			
Schools - Private			
Public Transportation - Roadways			
Public Transportation - Buses/Subways			
Public Transportation - Rail			
Fire Protection			
Police			
Health Care Facilities			
Utilities:			
Water Supply			
Water Distribution			
Energy Supply			
Energy Distribution			
Wastewater Collection			
Wastewater Treatment			
Storm Water Collection			
Solid Waste Collection and Disposal			
Hazardous/Toxic Waste Disposal			
Recreation Facilities			

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Remember to mark with an asterisk any categories which are wholly supported on-base.

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

2) For each rating of **"C"** identified in the table on the preceding page, attach a brief narrative explanation of the types and magnitude of improvements required and/or the nature of any barriers that preclude expansion.

Source of Data (2.b. 1) & 2) - Regional Table):

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

3. Public Facilities Data: "See the activity profile data submitted by NDW"

a. **Off-Base Housing Availability.** For the counties identified in the response to question 1.b. (page 3), in the aggregate, estimate the current average vacancy rate for community housing. Use current data or information identified on the latest family housing market analysis. For each of the categories listed (rental units and units for sale), combine single family homes, condominiums, townhouses, mobile homes, etc., into a single rate:

Rental Units:

Units for Sale:

Source of Data (3.a. Off-Base Housing):

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

b. **Education.**

1) Information is required on the current capacity and enrollment levels of school systems serving employees of the activity. Information should be keyed to the counties identified in the response to question 1.b. (page 3).

School District	County	Number of Schools			Enrollment		Pupil-to-Teacher Ratio		Does School District Serve Gov't Housing Units? *
		Element-ary	Middle	High	Current	Max. Capacity	Current	Max. Ratio	

* Answer "Yes" in this column if the school district in question enrolls students who reside in government housing.

Source of Data (3.b.1) Education Table):

2) Are there any on-base "Section 6" Schools? If so, identify number of schools and current enrollment.

Source of Data (3.b.2) On-Base Schools):

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

3) For the counties identified in the response to question 1.b. (page 3), in the aggregate, list the names of undergraduate and graduate colleges and universities which offer certificates, Associate, Bachelor or Graduate degrees :

Source of Data (3.b.3) Colleges):

4) For the counties identified in the response to question 1.b. (page 3), in the aggregate, list the names and major curriculums of vocational/technical training schools:

Source of Data (3.b.4) Vo-tech Training):

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

c. **Transportation.**

1) Is the activity served by public transportation?

	Yes	No
Bus:	___	___
Rail:	___	___
Subway:	___	___
Ferry:	___	___

Source of Data (3.c.1) Transportation):

2) Identify the location of the nearest passenger railroad station (long distance rail service, not commuter service within a city) and the distance from the activity to the station.

Source of Data (3.c.2) Transportation):

3) Identify the name and location of the nearest commercial airport (with public carriers, e.g., USAIR, United, etc.) and the distance from the activity to the airport.

Source of Data (3.c.3) Transportation):

4) How many carriers are available at this airport?

Source of Data (3.c.4) Transportation):

5) What is the Interstate route number and distance, in miles, from the activity to the nearest Interstate highway?

Source of Data (3.c.5) Transportation):

6) Access to Base:

a) Describe the quality and capacity of the road systems providing access to the base, specifically during peak periods. (Include both information on the area surrounding the base and information on access to the base, e.g., numbers of gates, congestion problems, etc.)

b) Do access roads transit residential neighborhoods?

c) Are there any easements that preclude expansion of the access road system?

d) Are there any man-made barriers that inhibit traffic flow (e.g., draw bridges, etc.)?

Source of Data (3.c.6) Transportation):

d. **Fire Protection/Hazardous Materials Incidents.** Does the activity have an agreement with the local community for fire protection or hazardous materials incidents? Explain the nature of the agreement and identify the provider of the service.

Source of Data (3.d. Fire/Hazmat):

e. **Police Protection.**

1) What is the level of legislative jurisdiction held by the installation?

2) If there is more than one level of legislative jurisdiction for installation property, provide a brief narrative description of the areas covered by each level of legislative jurisdiction and whether there are separate agreements for local law enforcement protection.

3) Does the activity have a specific written agreement with local law enforcement concerning the provision of local police protection?

4) If agreements exist with more than one local law enforcement entity, provide a brief narrative description of whom the agreement is with and what services are covered.

5) If military law enforcement officials are routinely augmented by officials of other federal agencies (BLM, Forest Service, etc.), identify any written agreements covering such services and briefly describe the level of support received.

Source of Data (3.e. 1) - 5) - Police):

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

f. **Utilities.**

1) Does the activity have an agreement with the local community for water, refuse disposal, power or any other utility requirements? Explain the nature of the agreement and identify the provider of the service.

2) Has the activity been subject to water rationing or interruption of delivery during the last five years? If so, identify time period during which rationing existed and the restrictions imposed. Were activity operations affected by these situations? If so, explain extent of impact.

3) Has the activity been subject to any other significant disruptions in utility service, e.g., electrical "brown outs", "rolling black outs", etc., during the last five years? If so, identify time period(s) covered and extent/nature of restrictions/disruption. Were activity operations affected by these situations? If so, explain extent of impact.

Source of Data (3.f. 1) - 3) Utilities):

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

4. **Business Profile.** List the top ten employers in the geographic area defined by your response to question 1.b. (page 3), taken in the aggregate, (include your activity, if appropriate): **"See the activity profile data submitted by NDW"**

Employer	Product/Service	No. of Employees
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

Source of Data (4. Business Profile):

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

5. **Other Socio-Economic Impacts.** For each of the following areas, describe other recent (past 5 years), on-going or projected economic impacts (both positive and negative) on the geographic region defined by your response to question 1.b. (page 3), in the aggregate: **"See the activity profile data submitted by NDW"**

   a. Loss of Major Employers:

   b. Introduction of New Businesses/Technologies:

   c. Natural Disasters:

   d. Overall Economic Trends:

Source of Data (5. Other Socio/Econ):

6. Other. Identify any contributions of your activity to the local community not discussed elsewhere in this response.

Source of Data (6. Other):

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print

Signature

Title

Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print

Signature

Title

Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

OLIVER R. ASHE

NAME (Please type or print

Signature

Assistant for Administration

Title

28 July 1994

Date

OGC - LSSG

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

J. B. GREENE, JR.

NAME (Please type or print

Signature

ACTING

Title

17 AUG 1994

Date

BRAC-95 CERTIFICATION

Reference: SECNAV NOTE 11000 dtd 8 Dec 93

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

Fred A. Phelps
NAME (Please type of print)

Associate General Counsel (Management)
Title

Office of the General Counsel
Activity

Signature

22 July 94
Date

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

Sheila M. White
NAME (Please type or print)

Sheila M. White
Signature

Administrative Officer
Title

7-22-94
Date

Office of the General Counsel
Division

Navy
Department

Activity

Enclosure (1)

Document Separator

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DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Activity Identification: Please complete the following table, identifying the activity for which this response is being submitted.

Activity Name:	OGC
UIC:	30571
Major Claimant:	AAUSN

General Instructions/Background:

Information requested in this data call is required for use by the Base Structure Evaluation Committee (BSEC), in concert with information from other data calls, to analyze both the impact that potential closure or realignment actions would have on a local community and the impact that relocations of personnel would have on communities surrounding receiving activities. In addition to Cost of Base Realignment Actions (COBRA) analyses which incorporate standard Department of the Navy (DON) average cost factors, the BSEC will also be conducting more sophisticated economic and community infrastructure analyses requiring more precise, activity-specific data. For example, activity-specific salary rates are required to reflect differences in salary costs for activities with large concentrations of scientists and engineers and to address geographic differences in wage grade salary rates.
Questions relating to "Community Infrastructure" are required to assist the BSEC in evaluating the ability of a community to absorb additional employees and functions as the result of relocation from a closing or realigning DON activity.

Due to the varied nature of potential sources which could be used to respond to the questions contained in this data call, a block appears after each question, requesting the identification of the source of data used to respond to the question. To complete this block, identify the source of the data provided, including the appropriate references for source documents, names and organizational titles of individuals providing information, etc. Completion of this "Source of Data" block is critical since some of the information requested may be available from a non-DoD source such as a published document from the local chamber of commerce, school board, etc. Certification of data obtained from a non-DoD source is then limited to certifying that the information contained in the data call response is an accurate and complete representation of the information obtained from the source. Records must be retained

by the certifying official to clearly document the source of any non-DoD information submitted for this data call.

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

General Instructions/Background (Continued):

The following notes are provided to further define terms and methodologies used in this data call. Please ensure that responses consistently follow this guidance:

Note 1: Throughout this data call, the term **"activity"** is used to refer to the DON installation that is the addressee for the data call.

Note 2: Periodically throughout this data call, questions will include the statement that the response should refer to the **"area defined in response to question 1.b., (page 3)"**. Recognizing that in some large metropolitan areas employee residences may be scattered among many counties or states, **the scope of the "area defined" may be limited to the sum of:**

- **those counties that contain government (DoD) housing units (as identified in 1.b.2)), and,**
- **those counties closest to the activity which, in the aggregate, include the residences of 80% or more of the activity's employees.**

Note 3: Responses to questions referring to **"civilians"** in this data call should reflect **federal civil service appropriated fund employees.**

1. Workforce Data

a. Average Federal Civilian Salary Rate. Provide the projected FY 1996 average gross annual appropriated fund **civil service** salary rate for the activity identified as the addressee in this data call. This rate should include all cash payments to employees, and exclude non-cash personnel benefits such as employer retirement contributions, payments to former employees, etc.

Average Appropriated Fund Civilian Salary Rate:	$67,000

Source of Data (1.a. Salary Rate): NAVCOMPT Budget Exhibit CP-2

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

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b. Location of Residence. Complete the following table to identify where employees live. Data should reflect current workforce. N/A

1) Residency Table. Identify residency data, by county, for both military and civilian (civil service) employees working at the installation (including, for example, operational units that are homeported or stationed at the installation). For each county listed, also provide the estimated average distance from the activity, in miles, of employee residences and the estimated average length of time to commute one-way to work. For the purposes of displaying data in the table, any county(s) in which 1% or fewer of the activity's employees reside may be consolidated as a single line entry in the table, titled "Other". N/A

County of Residence	State	No. of Employees Residing in County		Percentage of Total Employees	Average Distance From Base (Miles)	Average Duration of Commute (Minutes)
		Military	Civilian			

= 100%

As discussed in Note 2 on Page 2, subsequent questions in the data call refer to the "area defined in response to question 1.b., (page 3)". In responding to these questions, the scope of the "area defined" may be limited to the sum of: a) those counties that contain government (DoD) housing units (as identified below), and, b) those counties closest to the activity which, in the aggregate, include the residences of 80% or more of the activity's employees.

2) Location of Government (DoD) Housing. If some employees of the base live in government housing, identify the county(s) where government housing is located:

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Source of Data (1.b. 1) & 2) Residence Data):

c. Nearest Metropolitan Area(s). Identify all major metropolitan area(s) (i.e., population concentrations of 100,000 or more people) which are within 50 miles of the installation. If no major metropolitan area is within 50 miles of the base, then identify the nearest major metropolitan area(s) (100,000 or more people) and its distance(s) from the base. N/A

City	County	Distance from base (miles)

Source of Data (1.c. Metro Areas):

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

d. Age of Civilian Workforce. Complete the following table, identifying the age of the activity's **civil service** workforce.

Age Category	Number of Employees	Percentage of Employees
16 - 19 Years		
20 - 24 Years		
25 - 34 Years	7	25%
35 - 44 Years	10	36%
45 - 54 Years	8	28%
55 - 64 Years	3	11%
65 or Older		
TOTAL	28	100 %

Source of Data (1.d.) Age Data): Defense Civilian Personnel Data System Listing

e. Education Level of Civilian Workforce

1) Education Level Table. Complete the following table, identifying the education level of the activity's civil service workforce.

Last School Year Completed	Number of Employees	Percentage of Employees
8th Grade or less		
9th through 11th Grade		
12th Grade or High School Equivalency	10	36%
1-3 Years of College	2	7%
4 Years of College (Bachelors Degree)	2	7%
5 or More Years of College (Graduate Work)	14	50%
TOTAL	28	100 %

2) Degrees Achieved. Complete the following table for the activity's civil service workforce. Identify the number of employees with each of the following degrees, etc. To avoid double counting, only identify the highest degree obtained by a worker (e.g., if an employee has both a Master's Degree and a Doctorate, only include the employee under the category "Doctorate").

Degree	Number of Civilian Employees
Terminal Occupation Program - Certificate of Completion, Diploma or Equivalent (for areas such as technicians, craftsmen, artisans, skilled operators, etc.)	
Associate Degree	
Bachelor Degree	2
Masters Degree	
Doctorate	14

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Source of Data (1.e.1) and 2) Education Level Data): SF 171

f. Civilian Employment By Industry. Complete the following table to identify by "industry" the type of work performed by **civil service** employees at the activity. The intent of this table is to attempt to stratify the activity civilian workforce using the same categories of industries used to identify private sector employment. Employees should be categorized based on their primary duties. Additional information on categorization of private sector employment by industry can be found in the Office of Management and Budget Standard Industrial Classification (SIC) Manual. However, you do not need to obtain a copy of this publication to provide the data requested in this table.

Note the following specific guidance regarding the "Industry Type" codes in the first column of the table: Even though categories listed may not perfectly match the type of work performed by civilian employees, please attempt to assign each civilian employee to one of the "Industry Types" identified in the table. However, only use the Category 6, "Public Administration" sub-categories when none of the other categories apply. Retain supporting data used to construct this table at the activity-level, in case questions arise or additional information is required at some future time. **Leave shaded areas blank.**

Industry	SIC Codes	No. of Civilians	% of Civilians
1. Agriculture, Forestry & Fishing	01-09		
2. Construction (includes facility maintenance and repair)	15-17		
3. Manufacturing (includes Intermediate and Depot level maintenance)	20-39		
3a. Fabricated Metal Products (include ordnance, ammo, etc.)	34		
3b. Aircraft (includes engines and missiles)	3721 et al		
3c. Ships	3731		
3d. Other Transportation (includes ground vehicles)	various		

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Industry	SIC Codes	No. of Civilians	% of Civilians
3e. Other Manufacturing not included in 3a. through 3d.	various		
Sub-Total 3a. through 3e.	20-39		
4. Transportation/Communications/Utilities	40-49		
4a. Railroad Transportation	40		
4b. Motor Freight Transportation & Warehousing (includes supply services)	42		
4c. Water Transportation (includes organizational level maintenance)	44		
4d. Air Transportation (includes organizational level maintenance)	45		
4e. Other Transportation Services (includes organizational level maintenance)	47		
4f. Communications	48		
4g. Utilities	49		
Sub-Total 4a. through 4g.	40-49		
5. Services	70-89		
5a. Lodging Services	70		
5b. Personal Services (includes laundry and funeral services)	72		
5c. Business Services (includes mail, security guards, pest control, photography, janitorial and ADP services)	73		

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Industry	SIC Codes	No. of Civilians	% of Civilians
5d. Automotive Repair and Services	75		
5e. Other Misc. Repair Services	76		
5f. Motion Pictures	78		
5g. Amusement and Recreation Services	79		
5h. Health Services	80		
5i. Legal Services	81	28	100%
5j. Educational Services	82		
5k. Social Services	83		
5l. Museums	84		
5m. Engineering, Accounting, Research & Related Services (includes RDT&E, ISE, etc.)	87		
5n. Other Misc. Services	89		
Sub-Total 5a. through 5n.:	70-89		
6. Public Administration	91-97		
6a. Executive and General Government, Except Finance	91		
6b. Justice, Public Order & Safety (includes police, firefighting and emergency management)	92		
6c. Public Finance	93		
6d. Environmental Quality and Housing Programs	95		
Sub-Total 6a. through 6d.			
TOTAL		28	100 %

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Source of Data (1.f.) Classification By Industry Data):SECNAVINST 5430.25D

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

g. Civilian Employment by Occupation. Complete the following table to identify the types of "occupations" performed by **civil service** employees at the activity. Employees should be categorized based on their primary duties. Additional information on categorization of employment by occupation can be found in the Department of Labor Occupational Outlook Handbook. However, you do not need to obtain a copy of this publication to provide the data requested in this table.

Note the following specific guidance regarding the "Occupation Type" codes in the first column of the table: Even though categories listed may not perfectly match the type of work performed by civilian employees, please attempt to assign each civilian employee to one of the "Occupation Types" identified in the table. Refer to the descriptions immediately following this table for more information on the various occupational categories. Retain supporting data used to construct this table at the activity-level, in case questions arise or additional information is required at some future time. **Leave shaded areas blank.**

Occupation	Number of Civilian Employees	Percent of Civilian Employees
1. Executive, Administrative and Management	9	32%
2. Professional Specialty		
2a. Engineers		
2b. Architects and Surveyors		
2c. Computer, Mathematical & Operations Research		
2d. Life Scientists		
2e. Physical Scientists		
2f. Lawyers and Judges	9	32%
2g. Social Scientists & Urban Planners		
2h. Social & Recreation Workers		
2i. Religious Workers		
2j. Teachers, Librarians & Counselors	2	7%

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Occupation	Number of Civilian Employees	Percent of Civilian Employees
2k. Health Diagnosing Practitioners (Doctors)		
2l. Health Assessment & Treating(Nurses, Therapists, Pharmacists, Nutritionists, etc.)		
2m. Communications		
2n. Visual Arts		
Sub-Total 2a. through 2n.:		
3. Technicians and Related Support		
3a. Health Technologists and Technicians		
3b. Other Technologists		
Sub-Total 3a. and 3b.:		
4. Administrative Support & Clerical	8	29%
5. Services		
5a. Protective Services (includes guards, firefighters, police)		
5b. Food Preparation & Service		
5c. Dental/Medical Assistants/Aides		
5d. Personal Service & Building & Grounds Services (includes janitorial, grounds maintenance, child care workers)		
Sub-Total 5a. through 5d.		
6. Agricultural, Forestry & Fishing		
7. Mechanics, Installers and Repairers		
8. Construction Trades		
9. Production Occupations		

Occupation	Number of Civilian Employees	Percent of Civilian Employees
10. Transportation & Material Moving		
11. Handlers, Equipment Cleaners, Helpers and Laborers (not included elsewhere)		
TOTAL	28	100 %

Source of Data (1.g.) Classification By Occupation Data): SF 171

Description of Occupational Categories used in Table 1.g. The following list identifies public and private sector occupations included in each of the major occupational categories used in the table. Refer to these examples as a guide in determining where to allocate **appropriated fund civil service jobs** at the activity.

1. **Executive, Administrative and Management.** Accountants and auditors; administrative services managers; budget analysts; construction and building inspectors; construction contractors and managers; cost estimators; education administrators; employment interviewers; engineering, science and data processing managers; financial managers; general managers and top executives; chief executives and legislators; health services managers; hotel managers and assistants; industrial production managers; inspectors and compliance officers, except construction; management analysts and consultants; marketing, advertising and public relations managers; personnel, training and labor relations specialists and managers; property and real estate managers; purchasing agents and managers; restaurant and food service managers; underwriters; wholesale and retail buyers and merchandise managers.
2. **Professional Specialty.** Use sub-headings provided.
3. **Technicians and Related Support.** Health Technologists and Technicians sub-category - self-explanatory. Other Technologists sub-category includes aircraft pilots; air traffic controllers; broadcast technicians; computer programmers; drafters; engineering technicians; library technicians; paralegals; science technicians; numerical control tool programmers.
4. **Administrative Support & Clerical.** Adjusters, investigators and collectors; bank tellers; clerical supervisors and managers; computer and peripheral equipment operators; credit clerks and authorizers; general office clerks; information clerks; mail clerks and messengers; material recording, scheduling, dispatching and distributing; postal clerks and mail carriers; records clerks; secretaries; stenographers and court reporters; teacher aides; telephone, telegraph and teletype operators; typists, word processors and data entry keyers.
5. **Services.** Use sub-headings provided.
6. **Agricultural, Forestry & Fishing.** Self explanatory.
7. **Mechanics, Installers and Repairers.**Aircraft mechanics and engine specialists; automotive body repairers; automotive mechanics; diesel mechanics; electronic equipment repairers; elevator installers and repairers; farm equipment mechanics; general maintenance mechanics; heating, air conditioning.

and refrigeration technicians; home appliance and power tool repairers, industrial machinery repairers; line installers and cable splicers; millwrights; mobile heavy equipment mechanics; motorcycle, boat and small engine mechanics; musical instrument repairers and tuners; vending machine servicers and repairers.

8. **Construction Trades.** Bricklayers and stonemasons; carpenters; carpet installers; concrete masons and terrazzo workers; drywall workers and lathers; electricians; glaziers; highway maintenance; insulation workers; painters and paperhangers; plasterers; plumbers and pipefitters; roofers; sheet metal workers; structural and reinforcing ironworkers; tilesetters.
9. **Production Occupations.** Assemblers; food processing occupations; inspectors, testers and graders; metalworking and plastics-working occupations; plant and systems operators, printing occupations; textile, apparel and furnishings occupations; woodworking occupations; miscellaneous production operations.
10. **Transportation & Material Moving.** Busdrivers; material moving equipment operators; rail transportation occupations; truckdrivers; water transportation occupations.
11. **Handlers, Equipment Cleaners, Helpers and Laborers** (not included elsewhere). Entry level jobs not requiring significant training.

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

h. Employment of Military Spouses. Complete the following table to provide estimated information concerning **military spouses** who are also employed in the area defined in response to question 1.b., above. **Do not fill in shaded area.** N/A

1. Percentage of Military Employees Who Are Married:	
2. Percentage of Military Spouses Who Work Outside of the Home:	
3. Break out of Spouses' Location of Employment (Total of rows 3a. through 3d. should equal 100% and reflect the number of spouses used in the calculation of the "Percentage of Spouses Who Work Outside of the Home".	
3a. Employed "On-Base" - Appropriated Fund:	
3b. Employed "On-Base" - Non-Appropriated Fund:	
3c. Employed "Off-Base" - Federal Employment:	
3d. Employed "Off-Base" - Other Than Federal Employment	

Source of Data (1.h.) Spouse Employment Data):

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

2. Infrastructure Data. For each element of community infrastructure identified in the two tables below, rate the community's ability to accommodate the relocation of additional functions and personnel to your activity. Please complete each of the three columns listed in the table, reflecting the impact of various levels of increase (20%, 50% and 100%) in the number of personnel working at the activity (and their associated families). In ranking each category, use one of the following three ratings:

A - Growth can be accommodated with little or no adverse impact to existing community infrastructure and at little or no additional expense.

B - Growth can be accommodated, but will require some investment to improve and/or expand existing community infrastructure.

C - Growth either cannot be accommodated due to physical/environmental limitations or would require substantial investment in community infrastructure improvements.

Table 2.a., "Local Communities": This first table refers to the local community (i.e., the community in which the base is located) and its ability to meet the increased requirements of the installation.

Table 2.b., "Economic Region": This second table asks for an assessment of the infrastructure of the economic region (those counties identified in response to question 1.b., (page 3) - taken in the aggregate) and its ability to meet the needs of additional employees and their families moving into the area.

For both tables, annotate with an asterisk (*) any categories which are wholly supported on-base, i.e., are not provided by the local community. These categories should also receive an A-B-C rating. Answers for these "wholly supported on-base" categories should refer to base infrastructure rather than community infrastructure. "See the activity profile data submitted by NDW"

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

a. Table A: Ability of the local community to meet the expanded needs of the base. "See the activity profile data submitted by NDW"

1) Using the **A - B - C** rating system described above, complete the table below.

Category	20% Increase	50% Increase	100% Increase
Off-Base Housing			
Schools - Public			
Schools - Private			
Public Transportation - Roadways			
Public Transportation - Buses/Subways			
Public Transportation - Rail			
Fire Protection			
Police			
Health Care Facilities			
Utilities:			
Water Supply			
Water Distribution			
Energy Supply			
Energy Distribution			
Wastewater Collection			
Wastewater Treatment			
Storm Water Collection			
Solid Waste Collection and Disposal			
Hazardous/Toxic Waste Disposal			
Recreational Activities			

Remember to mark with an asterisk any categories which are wholly supported on-base.

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2) For each rating of **"C"** identified in the table on the preceding page, attach a brief narrative explanation of the types and magnitude of improvements required and/or the nature of any barriers that preclude expansion.

Source of Data (2.a. 1) & 2) - Local Community Table):

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b. Table B: Ability of the region described in the response to question 1.b. (page 3) (taken in the aggregate) to meet the needs of additional employees and their families relocating into the area.
"See the activity profile data submitted by NDW"

1) Using the **A - B - C** rating system described above, complete the table below.

Category	20% Increase	50% Increase	100% Increase
Off-Base Housing			
Schools - Public			
Schools - Private			
Public Transportation - Roadways			
Public Transportation - Buses/Subways			
Public Transportation - Rail			
Fire Protection			
Police			
Health Care Facilities			
Utilities:			
Water Supply			
Water Distribution			
Energy Supply			
Energy Distribution			
Wastewater Collection			
Wastewater Treatment			
Storm Water Collection			
Solid Waste Collection and Disposal			
Hazardous/Toxic Waste Disposal			
Recreation Facilities			

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Remember to mark with an asterisk any categories which are wholly supported on-base.

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2) For each rating of **"C"** identified in the table on the preceding page, attach a brief narrative explanation of the types and magnitude of improvements required and/or the nature of any barriers that preclude expansion.

Source of Data (2.b. 1) & 2) - Regional Table):

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3. Public Facilities Data: "See the activity profile data submitted by NDW"

a. **Off-Base Housing Availability.** For the counties identified in the response to question 1.b. (page 3), in the aggregate, estimate the current average vacancy rate for community housing. Use current data or information identified on the latest family housing market analysis. For each of the categories listed (rental units and units for sale), combine single family homes, condominiums, townhouses, mobile homes, etc., into a single rate:

Rental Units:

Units for Sale:

Source of Data (3.a. Off-Base Housing):

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b. **Education.**

1) Information is required on the current capacity and enrollment levels of school systems serving employees of the activity. Information should be keyed to the counties identified in the response to question 1.b. (page 3).

School District	County	Number of Schools			Enrollment		Pupil-to-Teacher Ratio		Does School District Serve Gov't Housing Units? *
		Element-ary	Middle	High	Current	Max. Capacity	Current	Max. Ratio	

* Answer "Yes" in this column if the school district in question enrolls students who reside in government housing.

Source of Data (3.b.1) Education Table):

2) Are there any on-base "Section 6" Schools? If so, identify number of schools and current enrollment.

Source of Data (3.b.2) On-Base Schools):

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3) For the counties identified in the response to question 1.b. (page 3), in the aggregate, list the names of undergraduate and graduate colleges and universities which offer certificates, Associate, Bachelor or Graduate degrees :

Source of Data (3.b.3) Colleges):

4) For the counties identified in the response to question 1.b. (page 3), in the aggregate, list the names and major curriculums of vocational/technical training schools:

Source of Data (3.b.4) Vo-tech Training):

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c. **Transportation.**

1) Is the activity served by public transportation?

	Yes	No
Bus:	___	___
Rail:	___	___
Subway:	___	___
Ferry:	___	___

Source of Data (3.c.1) Transportation):

2) Identify the location of the nearest passenger railroad station (long distance rail service, not commuter service within a city) and the distance from the activity to the station.

Source of Data (3.c.2) Transportation):

3) Identify the name and location of the nearest commercial airport (with public carriers, e.g., USAIR, United, etc.) and the distance from the activity to the airport.

Source of Data (3.c.3) Transportation):

4) How many carriers are available at this airport?

Source of Data (3.c.4) Transportation):

5) What is the Interstate route number and distance, in miles, from the activity to the nearest Interstate highway?

Source of Data (3.c.5) Transportation):

6) Access to Base:

a) Describe the quality and capacity of the road systems providing access to the base, specifically during peak periods. (Include both information on the area surrounding the base and information on access to the base, e.g., numbers of gates, congestion problems, etc.)

b) Do access roads transit residential neighborhoods?

c) Are there any easements that preclude expansion of the access road system?

d) Are there any man-made barriers that inhibit traffic flow (e.g., draw bridges, etc.)?

Source of Data (3.c.6) Transportation):

d. **Fire Protection/Hazardous Materials Incidents.** Does the activity have an agreement with the local community for fire protection or hazardous materials incidents? Explain the nature of the agreement and identify the provider of the service.

Source of Data (3.d. Fire/Hazmat):

e. **Police Protection.**

1) What is the level of legislative jurisdiction held by the installation?

2) If there is more than one level of legislative jurisdiction for installation property, provide a brief narrative description of the areas covered by each level of legislative jurisdiction and whether there are separate agreements for local law enforcement protection.

3) Does the activity have a specific written agreement with local law enforcement concerning the provision of local police protection?

4) If agreements exist with more than one local law enforcement entity, provide a brief narrative description of whom the agreement is with and what services are covered.

5) If military law enforcement officials are routinely augmented by officials of other federal agencies (BLM, Forest Service, etc.), identify any written agreements covering such services and briefly describe the level of support received.

Source of Data (3.e. 1) - 5) - Police):

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

f. **Utilities.**

1) Does the activity have an agreement with the local community for water, refuse disposal, power or any other utility requirements? Explain the nature of the agreement and identify the provider of the service.

2) Has the activity been subject to water rationing or interruption of delivery during the last five years? If so, identify time period during which rationing existed and the restrictions imposed. Were activity operations affected by these situations? If so, explain extent of impact.

3) Has the activity been subject to any other significant disruptions in utility service, e.g., electrical "brown outs", "rolling black outs", etc., during the last five years? If so, identify time period(s) covered and extent/nature of restrictions/disruption. Were activity operations affected by these situations? If so, explain extent of impact.

Source of Data (3.f. 1) - 3) Utilities):

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

4. **Business Profile.** List the top ten employers in the geographic area defined by your response to question 1.b. (page 3), taken in the aggregate, (include your activity, if appropriate): **"See the activity profile data submitted by NDW"**

Employer	Product/Service	No. of Employees
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

Source of Data (4. Business Profile):

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

5. **Other Socio-Economic Impacts.** For each of the following areas, describe other recent (past 5 years), on-going or projected economic impacts (both positive and negative) on the geographic region defined by your response to question 1.b. (page 3), in the aggregate: **"See the activity profile data submitted by NDW"**

   a. Loss of Major Employers:

   b. Introduction of New Businesses/Technologies:

   c. Natural Disasters:

   d. Overall Economic Trends:

Source of Data (5. Other Socio/Econ):

6. Other. Identify any contributions of your activity to the local community not discussed elsewhere in this response.

Source of Data (6. Other):

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print

Signature

Title

Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print

Signature

Title

Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

OLIVER R. ASHE

NAME (Please type or print

Signature

Assistant for Administration

Title

28 July 1994

Date

OGC

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

J. B. GREENE, JR.

NAME (Please type or print

Signature

ACTING

Title

17 AUG 1994

Date

BRAC-95 CERTIFICATION

Reference: SECNAV NOTE 11000 dtd 8 Dec 93

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

Fred A. Phelps
NAME (Please type of print)

Fred A. Phelps
Signature

Associate General Counsel (Management)
Title

22 July 94
Date

Office of the General Counsel
Activity

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

Sheila M. White
NAME (Please type or print)

Sheila M. White
Signature

Administrative Officer
Title

22 July 94
Date

Office of the General Counsel
Division

Navy
Department

Activity

Enclosure (1)

Document Separator

DATA CALL 66
INSTALLATION RESOURCES

Activity Information:

Activity Name:	LSSG
UIC:	68910
Host Activity Name (if response is for a tenant activity):	
Host Activity UIC:	

General Instructions/Background. A separate response to this data call must be completed for each Department of the Navy (DON) host, independent and tenant activity which separately budgets BOS costs (regardless of appropriation), and, is located in the United States, its territories or possessions.

1. **Base Operating Support (BOS) Cost Data.** Data is required which captures the total annual cost of operating and maintaining Department of the Navy (DON) shore installations. Information must reflect FY 1996 budget data supporting the FY 1996 NAVCOMPT Budget Submit. Two tables are provided. Table 1A identifies "Other than DBOF Overhead" BOS costs and Table 1B identifies "DBOF Overhead" BOS costs. These tables must be completed, as appropriate, for all DON host, independent or tenant activities which separately budget BOS costs (regardless of appropriation), and, are located in the United States, its territories or possessions. Responses for DBOF activities may need to include both Table 1A and 1B to ensure that all BOS costs, including those incurred by the activity in support of tenants, are identified. If both table 1A and 1B are submitted for a single DON activity, please ensure that no data is double counted (that is, included on both Table 1A and 1B). The following tables are designed to collect all BOS costs currently budgeted, regardless of appropriation, e.g., Operations and Maintenance, Research and Development, Military Personnel, etc. Data must reflect FY 1996 and should be reported in thousands of dollars.

a. **Table 1A - Base Operating Support Costs (Other Than DBOF Overhead).** This Table should be completed to identify "Other Than DBOF Overhead" Costs. Display, in the format shown on the table, the O&M, R&D and MPN resources currently budgeted for BOS services. O&M cost data must be consistent with data provided on the BS-1 exhibit. Report only direct funding for the activity. Host activities should not include reimbursable support provided to tenants, since tenants will be separately reporting these costs. Military personnel costs should be included on the appropriate lines of the table. Please ensure that individual lines of the table do not include duplicate costs. Add additional lines to the table (following line 2j., as necessary, to identify any additional cost elements not currently shown). **Leave shaded areas of table blank.**

DATA CALL 66
INSTALLATION RESOURCES

Table 1A - Base Operating Support Costs (Other Than DBOF Overhead)			
Activity Name: LSSG		**UIC:** 68910	
Category	**FY 1996 BOS Costs ($000)**		
	Non-Labor	**Labor**	**Total**
1. Real Property Maintenance Costs:			
1a. Maintenance and Repair			
1b. Minor Construction			
1c. Sub-total 1a. and 1b.			
2. Other Base Operating Support Costs:			
2a. Utilities			
2b. Transportation			
2c. Environmental			
2d. Facility Leases		462	462
2e. Morale, Welfare & Recreation			
2f. Bachelor Quarters			
2g. Child Care Centers			
2h. Family Service Centers			
2i. Administration			
2j. Other (Specify)			
2k. Sub-total 2a. through 2j:		462	462
3. Grand Total (sum of 1c. and 2k.):		462	462

DATA CALL 66
INSTALLATION RESOURCES

b. Funding Source. If data shown on Table 1A reflects more than one appropriation, then please provide a break out of the total shown for the "3. Grand-Total" line, by appropriation: N/A

Appropriation	Amount ($000)

c. Table 1B - Base Operating Support Costs (DBOF Overhead). This Table should be submitted for all current DBOF activities. Costs reported should reflect BOS costs supporting the DBOF activity itself (usually included in the G&A cost of the activity). For DBOF activities which are tenants on another installation, total cost of BOS incurred by the tenant activity for itself should be shown on this table. It is recognized that differences exist among DBOF activity groups regarding the costing of base operating support: some groups reflect all such costs only in general and administrative (G&A), while others spread them between G&A and production overhead. Regardless of the costing process, all such costs should be included on Table 1B. The Minor Construction portion of the FY 1996 capital budget should be included on the appropriate line. Military personnel costs (at civilian equivalency rates) should also be included on the appropriate lines of the table. Please ensure that individual lines of the table do not include duplicate costs. Also ensure that there is no duplication between data provided on Table 1A. and 1B. These two tables must be mutually exclusive, since in those cases where both tables are submitted for an activity, the two tables will be added together to estimate total BOS costs at the activity. Add additional lines to the table (following line 21., as necessary, to identify any additional cost elements not currently shown). **Leave shaded areas of table blank.**

Other Notes: All costs of operating the five Major Range Test Facility Bases at DBOF activities (even if direct RDT&E funded) should be included on Table 1B. Weapon Stations should include underutilized plant capacity costs as a DBOF overhead "BOS expense" on Table 1B..

DATA CALL 66
INSTALLATION RESOURCES

Table 1B - Base Operating Support Costs (DBOF Overhead)			
Activity Name: LSSG		**UIC:** 68910	
Category	**FY 1996 Net Cost From UC/FUND-4 ($000)**		
	Non-Labor	**Labor**	**Total**
1. Real Property Maintenance Costs:			
1a. Real Property Maintenance (>$15K)			
1b. Real Property Maintenance (<$15K)			
1c. Minor Construction (Expensed)			
1d. Minor Construction (Capital Budget)			
1c. Sub-total 1a. through 1d.			
2. Other Base Operating Support Costs:			
2a. Command Office			
2b. ADP Support			
2c. Equipment Maintenance		2	2
2d. Civilian Personnel Services			
2e. Accounting/Finance			
2f. Utilities			
2g. Environmental Compliance			
2h. Police and Fire			
2i. Safety			
2j. Supply and Storage Operations			
2k. Major Range Test Facility Base Costs			
2l. Other (Specify)			
2m. Sub-total 2a. through 2l:		2	2
3. Depreciation			
4. Grand Total (sum of 1c., 2m., and 3.) :		2	2

DATA CALL 66
INSTALLATION RESOURCES

2. Services/Supplies Cost Data. The purpose of Table 2 is to provide information about projected FY 1996 costs for the purchase of services and supplies by the activity. (Note: Unlike Question 1 and Tables 1A and 1B, above, this question is not limited to overhead costs.) The source for this information, where possible, should be either the NAVCOMPT OP-32 Budget Exhibit for O&M activities or the NAVCOMPT UC/FUND-1/IF-4 exhibit for DBOF activities. Information must reflect FY 1996 budget data supporting the FY 1996 NAVCOMPT Budget Submit. Break out cost data by the major sub-headings identified on the OP-32 or UC/FUND-1/IF-4 exhibit, disregarding the sub-headings on the exhibit which apply to civilian and military salary costs and depreciation. Please note that while the OP-32 exhibit aggregates information by budget activity, this data call requests OP-32 data for the activity responding to the data call. Refer to NAVCOMPTINST 7102.2B of 23 April 1990, Subj: Guidance for the Preparation, Submission and Review of the Department of the Navy (DON) Budget Estimates (DON Budget Guidance Manual) with Changes 1 and 2 for more information on categories of costs identified. Any rows that do not apply to your activity may be left blank. However, totals reported should reflect all costs, exclusive of salary and depreciation.

Table 2 - Services/Supplies Cost Data			
Activity Name:	LSSG	**UIC:**	68910
Cost Category			**FY 1996 Projected Costs ($000)**
Travel:			265
Material and Supplies (including equipment):			42
Industrial Fund Purchases (other DBOF purchases):			
Transportation:			
Other Purchases (Contract support, etc.):			35
Total:			342

DATA CALL 66
INSTALLATION RESOURCES

3. Contractor Workyears. N/A

a. On-Base Contract Workyear Table. Provide a projected estimate of the number of contract workyears expected to be performed "on base" in support of the installation during FY 1996. Information should represent an annual estimate on a full-time equivalency basis. Several categories of contract support have been identified in the table below. While some of the categories are self-explanatory, please note that the category "mission support" entails management support, labor service and other mission support contracting efforts, e.g., aircraft maintenance, RDT&E support, technical services in support of aircraft and ships, etc.

Table 3 - Contract Workyears	
Activity Name:	**UIC:**
Contract Type	**FY 1996 Estimated Number of Workyears On-Base**
Construction:	
Facilities Support:	
Mission Support:	
Procurement:	
Other:*	
Total Workyears:	

*** Note:** Provide a brief narrative description of the type(s) of contracts, if any, included under the "Other" category.

DATA CALL 66
INSTALLATION RESOURCES

b. Potential Disposition of On-Base Contract Workyears. If the mission/functions of your activity were relocated to another site, what would be the anticipated disposition of the on-base contract workyears identified in Table 3.? N/A

1) Estimated number of contract workyears which would be transferred to the receiving site (This number should reflect the number of jobs which would in the future be contracted for at the receiving site, not an estimate of the number of people who would move or an indication that work would necessarily be done by the same contractor(s)):

2) Estimated number of workyears which would be eliminated:

3) Estimated number of contract workyears which would remain in place (i.e., contract would remain in place in current location even if activity were relocated outside of the local area):

DATA CALL 66
INSTALLATION RESOURCES

c. "Off-Base" Contract Workyear Data. Are there any contract workyears located in the local community, but not on-base, which would either be eliminated or relocated if your activity were to be closed or relocated? If so, then provide the following information (ensure that numbers reported below do not double count numbers included in 3.a. and 3.b., above): N/A

No. of Additional Contract Workyears Which Would Be Eliminated	General Type of Work Performed on Contract (e.g., engineering support, technical services, etc.)

No. of Additional Contract Workyears Which Would Be Relocated	General Type of Work Performed on Contract (e.g., engineering support, technical services, etc.)

BRAC-95 CERTIFICATION

Reference: SECNAV NOTE 11000 dtd 8 Dec 93

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

Fred A. Phelps
NAME (Please type of print)

Signature

Associate General Counsel (Mgmt.)
Title

9.22.94
Date

Office of the General Counsel
Activity

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

Sheila M. White
NAME (Please type or print)

Sheila M. White
Signature

Administrative Officer
Title

9-21-94
Date

Office of the General Counsel
Division

Navy
Department

Activity

Enclosure (1)

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print

Signature

Title

Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type of print

Signature

Title

Date

Activity

In certify that the information herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

OLIVER R. ASHE

NAME (Please type or print

Signature

Assistant for Adminstration

Title

31 Oct 1994

Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

W. A. EARNER

NAME (Please type of print

Signature

11/3/94

Title

Date

Document Separator

DATA CALL 66
INSTALLATION RESOURCES

Activity Information:

Activity Name:	OGC
UIC:	30571
Host Activity Name (if response is for a tenant activity):	
Host Activity UIC:	

General Instructions/Background. A separate response to this data call must be completed for each Department of the Navy (DON) host, independent and tenant activity which separately budgets BOS costs (regardless of appropriation), and, is located in the United States, its territories or possessions.

1. **Base Operating Support (BOS) Cost Data.** Data is required which captures the total annual cost of operating and maintaining Department of the Navy (DON) shore installations. Information must reflect FY 1996 budget data supporting the FY 1996 NAVCOMPT Budget Submit. Two tables are provided. Table 1A identifies "Other than DBOF Overhead" BOS costs and Table 1B identifies "DBOF Overhead" BOS costs. These tables must be completed, as appropriate, for all DON host, independent or tenant activities which separately budget BOS costs (regardless of appropriation), and, are located in the United States, its territories or possessions. Responses for DBOF activities may need to include both Table 1A and 1B to ensure that all BOS costs, including those incurred by the activity in support of tenants, are identified. If both table 1A and 1B are submitted for a single DON activity, please ensure that no data is double counted (that is, included on both Table 1A and 1B). The following tables are designed to collect all BOS costs currently budgeted, regardless of appropriation, e.g., Operations and Maintenance, Research and Development, Military Personnel, etc. Data must reflect FY 1996 and should be reported in thousands of dollars.

a. **Table 1A - Base Operating Support Costs (Other Than DBOF Overhead).** This Table should be completed to identify "Other Than DBOF Overhead" Costs. Display, in the format shown on the table, the O&M, R&D and MPN resources currently budgeted for BOS services. O&M cost data must be consistent with data provided on the BS-1 exhibit. Report only direct funding for the activity. Host activities should not include reimbursable support provided to tenants, since tenants will be separately reporting these costs. Military personnel costs should be included on the appropriate lines of the table. Please ensure that individual lines of the table do not include duplicate costs. Add additional lines to the table (following line 2j., as necessary, to identify any additional cost elements not currently shown). **Leave shaded areas of table blank.**

DATA CALL 66
INSTALLATION RESOURCES

N/A

Table 1A - Base Operating Support Costs (Other Than DBOF Overhead)			
Activity Name:		UIC:	
Category	FY 1996 BOS Costs ($000)		
	Non-Labor	Labor	Total
1. Real Property Maintenance Costs:			
1a. Maintenance and Repair			
1b. Minor Construction			
1c. Sub-total 1a. and 1b.			
2. Other Base Operating Support Costs:			
2a. Utilities			
2b. Transportation			
2c. Environmental			
2d. Facility Leases			
2e. Morale, Welfare & Recreation			
2f. Bachelor Quarters			
2g. Child Care Centers			
2h. Family Service Centers			
2i. Administration			
2j. Other (Specify)			
2k. Sub-total 2a. through 2j:			
3. Grand Total (sum of 1c. and 2k.):			

DATA CALL 66
INSTALLATION RESOURCES

b. Funding Source. If data shown on Table 1A reflects more than one appropriation, then please provide a break out of the total shown for the "3. Grand-Total" line, by appropriation: N/A

Appropriation	Amount ($000)

c. Table 1B - Base Operating Support Costs (DBOF Overhead). This Table should be submitted for all current DBOF activities. Costs reported should reflect BOS costs supporting the DBOF activity itself (usually included in the G&A cost of the activity). For DBOF activities which are tenants on another installation, total cost of BOS incurred by the tenant activity for itself should be shown on this table. It is recognized that differences exist among DBOF activity groups regarding the costing of base operating support: some groups reflect all such costs only in general and administrative (G&A), while others spread them between G&A and production overhead. Regardless of the costing process, all such costs should be included on Table 1B. The Minor Construction portion of the FY 1996 capital budget should be included on the appropriate line. Military personnel costs (at civilian equivalency rates) should also be included on the appropriate lines of the table. Please ensure that individual lines of the table do not include duplicate costs. Also ensure that there is no duplication between data provided on Table 1A. and 1B. These two tables must be mutually exclusive, since in those cases where both tables are submitted for an activity, the two tables will be added together to estimate total BOS costs at the activity. Add additional lines to the table (following line 21., as necessary, to identify any additional cost elements not currently shown). **Leave shaded areas of table blank.**

Other Notes: All costs of operating the five Major Range Test Facility Bases at DBOF activities (even if direct RDT&E funded) should be included on Table 1B. Weapon Stations should include underutilized plant capacity costs as a DBOF overhead "BOS expense" on Table 1B..

DATA CALL 66
INSTALLATION RESOURCES

Table 1B - Base Operating Support Costs (DBOF Overhead)			
Activity Name: OGC		UIC: 30571	
Category	FY 1996 Net Cost From UC/FUND-4 ($000)		
	Non-Labor	Labor	Total
1. Real Property Maintenance Costs:			
1a. Real Property Maintenance (>$15K)			
1b. Real Property Maintenance (<$15K)			
1c. Minor Construction (Expensed)			
1d. Minor Construction (Capital Budget)			
1c. Sub-total 1a. through 1d.			
2. Other Base Operating Support Costs:			
2a. Command Office			
2b. ADP Support			
2c. Equipment Maintenance		3	3
2d. Civilian Personnel Services			
2e. Accounting/Finance			
2f. Utilities			
2g. Environmental Compliance			
2h. Police and Fire			
2i. Safety			
2j. Supply and Storage Operations			
2k. Major Range Test Facility Base Costs			
2l. Other (Specify)			
2m. Sub-total 2a. through 2l:		3	3
3. Depreciation			
4. Grand Total (sum of 1c., 2m., and 3.) :		3	3

DATA CALL 66
INSTALLATION RESOURCES

2. Services/Supplies Cost Data. The purpose of Table 2 is to provide information about projected FY 1996 costs for the purchase of services and supplies by the activity. (Note: Unlike Question 1 and Tables 1A and 1B, above, this question is not limited to overhead costs.) The source for this information, where possible, should be either the NAVCOMPT OP-32 Budget Exhibit for O&M activities or the NAVCOMPT UC/FUND-1/IF-4 exhibit for DBOF activities. Information must reflect FY 1996 budget data supporting the FY 1996 NAVCOMPT Budget Submit. Break out cost data by the major sub-headings identified on the OP-32 or UC/FUND-1/IF-4 exhibit, disregarding the sub-headings on the exhibit which apply to civilian and military salary costs and depreciation. Please note that while the OP-32 exhibit aggregates information by budget activity, this data call requests OP-32 data for the activity responding to the data call. Refer to NAVCOMPTINST 7102.2B of 23 April 1990, Subj: Guidance for the Preparation, Submission and Review of the Department of the Navy (DON) Budget Estimates (DON Budget Guidance Manual) with Changes 1 and 2 for more information on categories of costs identified. Any rows that do not apply to your activity may be left blank. However, totals reported should reflect all costs, exclusive of salary and depreciation.

Table 2 - Services/Supplies Cost Data	
Activity Name: OGC	UIC: 30571
Cost Category	FY 1996 Projected Costs ($000)
Travel:	40
Material and Supplies (including equipment):	135
Industrial Fund Purchases (other DBOF purchases):	
Transportation:	
Other Purchases (Contract support, etc.):	126
Total:	301

DATA CALL 66
INSTALLATION RESOURCES

3. **Contractor Workyears.** N/A

a. **On-Base Contract Workyear Table.** Provide a projected estimate of the number of contract workyears expected to be **performed "on base"** in support of the installation during FY 1996. Information should represent an annual estimate on a full-time equivalency basis. Several categories of contract support have been identified in the table below. While some of the categories are self-explanatory, please note that the category "mission support" entails management support, labor service and other mission support contracting efforts, e.g., aircraft maintenance, RDT&E support, technical services in support of aircraft and ships, etc.

Table 3 - Contract Workyears	
Activity Name:	**UIC:**
Contract Type	**FY 1996 Estimated Number of Workyears On-Base**
Construction:	
Facilities Support:	
Mission Support:	
Procurement:	
Other:*	
Total Workyears:	

*** Note:** Provide a brief narrative description of the type(s) of contracts, if any, included under the "Other" category.

DATA CALL 66
INSTALLATION RESOURCES

b. Potential Disposition of On-Base Contract Workyears. If the mission/functions of your activity were relocated to another site, what would be the anticipated disposition of the on-base contract workyears identified in Table 3.? N/A

1) Estimated number of contract workyears which would be transferred to the receiving site (This number should reflect the number of jobs which would in the future be contracted for at the receiving site, not an estimate of the number of people who would move or an indication that work would necessarily be done by the same contractor(s)):

2) Estimated number of workyears which would be eliminated:

3) Estimated number of contract workyears which would remain in place (i.e., contract would remain in place in current location even if activity were relocated outside of the local area):

DATA CALL 66
INSTALLATION RESOURCES

c. "Off-Base" Contract Workyear Data. Are there any contract workyears located in the local community, but not on-base, which would either be eliminated or relocated if your activity were to be closed or relocated? If so, then provide the following information **(ensure that numbers reported below do not double count numbers included in 3.a. and 3.b., above):** N/A

No. of Additional Contract Workyears Which Would Be Eliminated	General Type of Work Performed on Contract (e.g., engineering support, technical services, etc.)

No. of Additional Contract Workyears Which Would Be Relocated	General Type of Work Performed on Contract (e.g., engineering support, technical services, etc.)

BRAC-95 CERTIFICATION

Reference: SECNAV NOTE 11000 dtd 8 Dec 93

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The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

Fred A. Phelps
NAME (Please type or print)

Associate General Counsel (Mgmt.)
Title

Office of the General Counsel
Activity

Signature

9.22.94
Date

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print

Signature

Title

Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type of print

Signature

Title

Date

Activity

In certify that the information herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

OLIVER R. ASHE

NAME (Please type or print

Signature

Assistant for Adminstration

Title

31 Oct 1994

Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

W. A. EARNER

NAME (Please type of print

Signature

Title

11/3/94

Date

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

Sheila M. White
NAME (Please type or print)

Sheila M. White
Signature

Administrative Officer
Title

9-21-94
Date

Office of the General Counsel
Division

Navy
Department

Activity

Enclosure (1)

Document Separator

DEPARTMENT OF THE NAVY
OFFICE OF THE GENERAL COUNSEL
WASHINGTON, D.C 20360-5110

9 May 1994

MEMORANDUM FOR CHARLES P. NEMFAKOS, VICE CHAIRMAN, BASE STRUCTURE EVALUATION COMMITTEE

Subj: Administrative Activity Capacity and Military Value Data Calls

Ref: Your memo dtd 20 Apr 94, same subj

Encl: (1) Replacement Page 6 for OGC, Activity 30571, BRAC-95 Data Call Number One, Submission dtd 27 Jan 94
(2) Replacement Page 6 for LSSG, Activity 68910, BRAC-95 Data Call Number One, Submission dtd 27 Jan 94

The Office of the General Counsel has reviewed Data Calls Thirty and Thirty-One. We have no comments regarding the questions; we can provide all answers.

The distribution list notes both OGC and LSSG. LSSG falls under the purview of OGC. Consistent with the responses given to Data Call One, OGC will respond for OGC and LSSG. LSSG should not be considered a separate entity for distribution purposes.

Please note enclosure (1) is a revised page 6 of Data Call Number One which provides different key points of contact for OGC. Please ensure that this page replaces the page forwarded to you in our January submission.

Fred A. Phelps
Associate General Counsel (Management)

10. PERSONNEL NUMBERS: Host activities are responsible for totalling the personnel numbers for all of their tenant commands, even if the tenant command has been asked to separately report the data. The tenant totals here should match the total tally for the tenant listing provided subsequently in this Data Call (see Tenant Activity list). (Civilian count shall include Appropriated Fund personnel only.)

On Board Count as of 31 January 1994

	Officers	Enlisted	Civilian (Appropriated)
• Reporting Command			
• Tenants (total)	2	1	30

Authorized Positions as of 30 September 1994

	Officers	Enlisted	Civilian (Appropriated)
• Reporting Command			
• Tenants (total)	2	1	31

11. KEY POINTS OF CONTACT (POC): Provide the work, FAX, and home telephone numbers for the Commanding Officer or OIC, and the Duty Officer. Include area code(s). You may provide other key POCs if so desired in addition to those above.

Title/Name	Office	Fax	Home
• CO/OIC		Work (703) 602-2743	
Fred A. Phelps	OGC	(703) 602-4532	
Associate General Counsel (Management)			
• Duty Officer			[N/A]
• Jean A. Lee	OGC	Work (703) 602-2743 703-602-4532	
Executive Assistant for Management			
• Sheila M. White	OGC	Work (703) 602-2743 (703) 602-4532	
Administrative Officer			

10. PERSONNEL NUMBERS: Host activities are responsible for totalling the personnel numbers for all of their tenant commands, even if the tenant command has been asked to separately report the data. The tenant totals here should match the total tally for the tenant listing provided subsequently in this Data Call (see Tenant Activity list). (Civilian count shall include Appropriated Fund personnel only.)

On Board Count as of 31 January 1994

	Officers	Enlisted	Civilian (Appropriated)
• Reporting Command			
• Tenants (total)			75

Authorized Positions as of 30 September 1994

	Officers	Enlisted	Civilian (Appropriated)
• Reporting Command			
• Tenants (total)			77

11. KEY POINTS OF CONTACT (POC): Provide the work, FAX, and home telephone numbers for the Commanding Officer or OIC, and the Duty Officer. Include area code(s). You may provide other key POCs if so desired in addition to those above.

Title/Name	Office	Fax	Home
• CO/OIC		Work (703) 602-2743	
Fred A. Phelps Associate General Counsel (Management)	OGC	(703) 602-4532	
• Duty Officer			[N/A]
• Jean A. Lee Executive Assistant for Management	OGC	Work (703) 602-2743 703-602-4532	
• Sheila M. White Administrative Officer	OGC	Work (703) 602-2743 (703) 602-4532	

BRAC-95 CERTIFICATION

Reference: SECNAV NOTE 11000 dtd 8 Dec 93

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

PHELPS, Fred A.
NAME (Please type of print)

Signature

Associate General Counsel (Mgmt)
Title

17 May 94
Date

Office of the General Counsel
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

OLIVER R. ASHE
NAME (Please type or print)

Signature

Assistant for Administration
Title

5/25/94
Date

OGC/LSSG
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

J. B. Greene, Jr
NAME (Please type or print)

Signature

Acting
Title

27 May 1994
Date

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

LEE, Jean A.
NAME (Please type or print)

Jean A. Lee
Signature

Executive Assistant for Management
Title

17 May 1994
Date

Division

Navy
Department

Activity

Enclosure (1)

Document Separator

533

CAPACITY ANALYSIS:
DATA CALL WORK SHEET FOR
ADMINISTRATIVE ACTIVITY: ~~OGC~~/LSSG
ACTIVITY UIC: 68910

Category ..... Personnel Support
Sub-category .... Administrative Activities

**********If any responses are classified, attach **********
**********separate classified annex.**********

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UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

In responding to the questions in this data dall, assume previous BRAC closures and realignments are implemented on schedule.

1. **Historical and Projected Workloads**. Use the following table to describe the historical and currently projected workload for this site in terms of funding and workyears. Assume that BRAC 91 and BRAC 93 closures and realignments are implemented on schedule. Dollar amounts should be stated in then-year dollars. FY 1994 data should be as of 31 December 1993.

Information required		FY1989	FY1990	FY1991	Fy1992	FY1993	FY1994
Total funds budgeted ($K)		2057	1987	2669	3476	2738	2811
Total funds received ($K)		2300	2608	3110	3525	4328	4601
Budgeted In-House Workyear s	Civ	43	43	47	47	47	47
	Mil						
Actual In-House Workyears	Civ	40	40	43	52	61	
	Mil						
Budgeted contract personnel in your spaces	Workyears						
	Dollars						
Actual Contract Personnel in Your spaces	Workyears						
	Dollars						
Other Govt. Non-Payroll Personel in your spaces							

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

Historical and Projected Workloads. (Continued)

Information required		FY1995	FY1996	FY1997	FY1998	FY1999	FY2000	FY2001
Total funds budgeted ($K)		2639	2485	2481	2349			
Total funds received ($K)								
Budgeted In-House Workyears	Civ	47	47	47	47			
	Mil							
Actual In-House Workyears	Civ							
	Mil							
Budgeted contract personnel in your spaces	Workyears							
	Dollars							
Actual Contract Personnel in Your spaces	Workyears							
	Dollars							
Projected Contract Personnel in Your spaces	Workyears							
	Dollars							

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

2. **Personnel and space allocated to functions**. In the following table indicate the amount of space actually utilized by civilian, military, and on-site contractor personnel for these functions as of 31 December 1993. The totals should reflect all space used for administrative support. Space should be limited to occupiable space. Installation space does not include area for elevators, stairwells, mechanical/electrical rooms, bathrooms, and exterior wall thickness.

Function	Installation space (KSF)			
	Adequate	Substandard	Inadequate	Total
Management				
Comptroller				
Human resources				
Administrative services				
Audio/visual services				
Automated data processing/automation services				
Civilian personnel services				
Clubs				
Communications services				
Community support services				
Confinement and detention centers				
Custodial services				
Education services				

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

Function	Installation space (KSF)			
	Adequate	Substandard	Inadequate	Total
Engineering support				
Equipment operation, maintenance, and repair				
Explosive ordnance				
Facilities and real property support				
Facility maintenance and repair				
Finance and accounting				
Food services				
Health services				
Housing and lodging services				
Information services				
Installation retail supply and storage operations				
Laundry and dry cleaning				
Legal services	14536			14536
Military personnel support				
Mobilization support				
Mortuary services				

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

Function	Installation space (KSF)			
	Adequate	Substandard	Inadequate	Total
Printing and reproduction				
Purchasing and contracting services				
Refuse collection and disposal				
Resource management				
Training services				
Transportation services				
Utilities				
Weather service				
Other support				
Totals	14536			14536

NOTE: In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means".

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

3. **Space available for expansion**. In the following table indicate space available for expansion. N/A

Building type	NAVFAC (P-80) category code	Installation space (KSF)			
		Adequate	Sub-standard	In-adequate	Total
Administrative facilities	610				
Administrative structures - underground	620				
Total					

4. **Expansion Potential**. If space is available for expansion as shown in the table described in question #3, answer the following questions. N/A

a. What are the appropriate expansion uses of the available space for performing administrative support functions?

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

b. Are there any constraints such as parking, utilities, other environmental concerns that limit the potential for using available space by adding or expanding functions at this site?

c. How much space reported in Question #3 above is currently available at minimal or no configuration costs. (Provide answer in thousands of square feet.)

5. **Changes to space, personnel, or mission**. Since 1988 has there been any changes to space, personnel, or mission at your activity that directly and significantly impact the number of workyears performed? If so, explain below and give details (including numbers of personnel, square feet, etc.). No

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

6. **Housing and Messing**

a. Provide data on the BOQs and BEQs assigned to your current plant account. The desired unit of measure for this capacity is people housed. Use CCN to differentiate between pay grades, i.e., E1-E4, E5-E6, E7-E9, CWO-O2, O3 and above. N/A

Facility Type, Bldg. # & CCN	Total No. of Beds	Total No. of Rooms	Adequate		Substandard		Inadequate	
			Beds	Sq Ft	Beds	Sq Ft	Beds	Sq Ft

b. In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information: N/A

(1) FACILITY TYPE/CODE:
(2) WHAT MAKES IT INADEQUATE?
(3) WHAT USE IS BEING MADE OF THE FACILITY?
(4) WHAT IS THE COST TO UPGRADE THE FACILITY TO SUBSTANDARD?
(5) WHAT OTHER USE COULD BE MADE OF THE FACILITY AND AT WHAT COST?
(6) CURRENT IMPROVEMENT PLANS AND PROGRAMMED FUNDING:
(7) HAS THIS FACILITY CONDITION RESULTED IN C3 OR C4 DESIGNATION ON YOUR BASEREP?

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

c. Provide data on the BOQs and BEQs projected to be assigned to your plant account in FY 1997. The desired unit of measure for this capacity is people housed. Use CCN to differentiate between pay grades, i.e., E1-E4, E5-E6, E7-E9, CWO-O2, O3 and above. N/A

Facility Type, Bldg. # & CCN	Total No. of Beds	Total No. of Rooms	Adequate		Substandard		Inadequate	
			Beds	Sq Ft	Beds	Sq Ft	Beds	Sq Ft

d. In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information: N/A

(1) FACILITY TYPE/CODE:
(2) WHAT MAKES IT INADEQUATE?
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(4) WHAT IS THE COST TO UPGRADE THE FACILITY TO SUBSTANDARD?
(5) WHAT OTHER USE COULD BE MADE OF THE FACILITY AND AT WHAT COST?
(6) CURRENT IMPROVEMENT PLANS AND PROGRAMMED FUNDING:
(7) HAS THIS FACILITY CONDITION RESULTED IN C3 OR C4 DESIGNATION ON YOUR BASEREP?

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

e. Provide data on the messing facilities assigned to your current plant account. N/A

Facility Type, CCN and Bldg. #	Total Sq. Ft.	Adequate		Substandard		Inadequate		Avg # Noon Meals Served
		Seats	Sq Ft	Seats	Sq Ft	Seats	Sq Ft	

f. In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information: N/A

(1) FACILITY TYPE/CODE:
(2) WHAT MAKES IT INADEQUATE?
(3) WHAT USE IS BEING MADE OF THE FACILITY?
(4) WHAT IS THE COST TO UPGRADE THE FACILITY TO SUBSTANDARD?
(5) WHAT OTHER USE COULD BE MADE OF THE FACILITY AND AT WHAT COST?
(6) CURRENT IMPROVEMENT PLANS AND PROGRAMMED FUNDING:
(7) HAS THIS FACILITY CONDITION RESULTED IN C3 OR C4 DESIGNATION ON YOUR BASEREP?

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

g. Provide data on the messing facilities projected to be assigned to your plant account in FY 1997. N/A

Facility Type, CCN and Bldg. #	Total Sq. Ft.	Adequate		Substandard		Inadequate		Avg # Noon Meals Served
		Seats	Sq Ft	Seats	Sq Ft	Seats	Sq Ft	

h. In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information: N/A

(1) FACILITY TYPE/CODE:
(2) WHAT MAKES IT INADEQUATE?
(3) WHAT USE IS BEING MADE OF THE FACILITY?
(4) WHAT IS THE COST TO UPGRADE THE FACILITY TO SUBSTANDARD?
(5) WHAT OTHER USE COULD BE MADE OF THE FACILITY AND AT WHAT COST?
(6) CURRENT IMPROVEMENT PLANS AND PROGRAMMED FUNDING:
(7) HAS THIS FACILITY CONDITION RESULTED IN C3 OR C4 DESIGNATION ON YOUR BASEREP?

BRAC-95 CERTIFICATION

Reference: SECNAV NOTE 11000 dtd 8 Dec 93

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

Fred A. Phelps
NAME (Please type of print)

Signature

Associate General Counsel (Mgmt.)
Title

7 September 1994
Date

Office of the General Counsel
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print

Signature

Title

Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type of print

Signature

Title

Date

Activity

In certify that the information herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

OLIVER R. ASHE

NAME (Please type or print

Signature

Assistant for Administration

Title

9 Sep 1994

Date

OGC/LSSG

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

NAME (Please type of print

Signature

Title

10/1/94

Date

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

Sheila M. White
NAME (Please type or print)

Sheila M. White
Signature

ADministrative Officer
Title

7 September 1994
Date

Office of the General Counsel
Division

Navy
Department

Activity

Enclosure (1)

533

CAPACITY ANALYSIS:
DATA CALL WORK SHEET FOR
ADMINISTRATIVE ACTIVITY: OGC
ACTIVITY UIC: 30571

Category ..... Personnel Support
Sub-category .... Administrative Activities

**********If any responses are classified, attach **********
**********separate classified annex.**********

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CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

In responding to the questions in this data dall, assume previous BRAC closures and realignments are implemented on schedule.

1. **Historical and Projected Workloads**. Use the following table to describe the historical and currently projected workload for this site in terms of funding and workyears. Assume that BRAC 91 and BRAC 93 closures and realignments are implemented on schedule. Dollar amounts should be stated in then-year dollars. FY 1994 data should be as of 31 December 1993.

Information required		FY1989	FY1990	FY1991	Fy1992	FY1993	FY1994
Total funds budgeted ($K)		1763	1654	2186	2205	2200	2269
Total funds received ($K)		1581	1596	2179	2205	2227	2511
Budgeted In-House Workyear	Civ	36	36	36	33	33	27
	Mil						
S Actual In-House Workyears	Civ	32	32	32	30	33	
	Mil						
Budgeted contract personnel in your spaces	Workyears						
	Dollars						
Actual Contract Personnel in Your spaces	Workyears						
	Dollars						
Other Govt. Non-Payroll Personel in your spaces							

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

Historical and Projected Workloads. (Continued)

Information required		FY1995	FY1996	FY1997	FY1998	FY1999	FY2000	FY2001
Total funds budgeted ($K)		2235	2181	2129	2001			
Total funds received ($K)								
Budgeted In-House Workyear	Civ	25	25	25	23			
	Mil							
S Actual In-House Workyears	Civ							
	Mil							
Budgeted contract personnel in your spaces	Workyears							
	Dollars							
Actual Contract Personnel in Your spaces	Workyears							
	Dollars							
Projected Contract Personnel in Your spaces	Workyears							
	Dollars							

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

2. **Personnel and space allocated to functions**. In the following table indicate the amount of space actually utilized by civilian, military, and on-site contractor personnel for these functions as of 31 December 1993. The totals should reflect all space used for administrative support. Space should be limited to occupiable space. Installation space does not include area for elevators, stairwells, mechanical/electrical rooms, bathrooms, and exterior wall thickness.

Function	Installation space (KSF)			
	Adequate	Substandard	Inadequate	Total
Management				
Comptroller				
Human resources				
Administrative services				
Audio/visual services				
Automated data processing/automation services				
Civilian personnel services				
Clubs				
Communications services				
Community support services				
Confinement and detention centers				
Custodial services				
Education services				

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

Function	Installation space (KSF)			
	Adequate	Substandard	Inadequate	Total
Engineering support				
Equipment operation, maintenance, and repair				
Explosive ordnance				
Facilities and real property support				
Facility maintenance and repair				
Finance and accounting				
Food services				
Health services				
Housing and lodging services				
Information services				
Installation retail supply and storage operations				
Laundry and dry cleaning				
Legal services	11207			11207
Military personnel support				
Mobilization support				
Mortuary services				

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

Function	Installation space (KSF)			
	Adequate	Substandard	Inadequate	Total
Printing and reproduction				
Purchasing and contracting services				
Refuse collection and disposal				
Resource management				
Training services				
Transportation services				
Utilities				
Weather service				
Other support				
Totals	11207			11207

NOTE: In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means".

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

3. **Space available for expansion.** In the following table indicate space available for expansion. N/A

Building type	NAVFAC (P-80) category code	Installation space (KSF)			
		Adequate	Sub-standard	In-adequate	Total
Administrative facilities	610				
Administrative structures - underground	620				
	Total				

4. **Expansion Potential.** If space is available for expansion as shown in the table described in question #3, answer the following questions. N/A

a. What are the appropriate expansion uses of the available space for performing administrative support functions?

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

b. Are there any constraints such as parking, utilities, other environmental concerns that limit the potential for using available space by adding or expanding functions at this site?

c. How much space reported in Question #3 above is currently available at minimal or no configuration costs. (Provide answer in thousands of square feet.)

5. **Changes to space, personnel, or mission**. Since 1988 has there been any changes to space, personnel, or mission at your activity that directly and significantly impact the number of workyears performed? If so, explain below and give details (including numbers of personnel, square feet, etc.). No

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

6. **Housing and Messing**

a. Provide data on the BOQs and BEQs assigned to your current plant account. The desired unit of measure for this capacity is people housed. Use CCN to differentiate between pay grades, i.e., E1-E4, E5-E6, E7-E9, CWO-O2, O3 and above. N/A

Facility Type, Bldg. # & CCN	Total No. of Beds	Total No. of Rooms	Adequate		Substandard		Inadequate	
			Beds	Sq Ft	Beds	Sq Ft	Beds	Sq Ft

b. In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information: N/A

(1) FACILITY TYPE/CODE:
(2) WHAT MAKES IT INADEQUATE?
(3) WHAT USE IS BEING MADE OF THE FACILITY?
(4) WHAT IS THE COST TO UPGRADE THE FACILITY TO SUBSTANDARD?
(5) WHAT OTHER USE COULD BE MADE OF THE FACILITY AND AT WHAT COST?
(6) CURRENT IMPROVEMENT PLANS AND PROGRAMMED FUNDING:
(7) HAS THIS FACILITY CONDITION RESULTED IN C3 OR C4 DESIGNATION ON YOUR BASEREP?

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

c. Provide data on the BOQs and BEQs projected to be assigned to your plant account in FY 1997. The desired unit of measure for this capacity is people housed. Use CCN to differentiate between pay grades, i.e., E1-E4, E5-E6, E7-E9, CWO-O2, O3 and above. N/A

Facility Type, Bldg. # & CCN	Total No. of Beds	Total No. of Rooms	Adequate		Substandard		Inadequate	
			Beds	Sq Ft	Beds	Sq Ft	Beds	Sq Ft

d. In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information: N/A

(1) FACILITY TYPE/CODE:
(2) WHAT MAKES IT INADEQUATE?
(3) WHAT USE IS BEING MADE OF THE FACILITY?
(4) WHAT IS THE COST TO UPGRADE THE FACILITY TO SUBSTANDARD?
(5) WHAT OTHER USE COULD BE MADE OF THE FACILITY AND AT WHAT COST?
(6) CURRENT IMPROVEMENT PLANS AND PROGRAMMED FUNDING:
(7) HAS THIS FACILITY CONDITION RESULTED IN C3 OR C4 DESIGNATION ON YOUR BASEREP?

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

e. Provide data on the messing facilities assigned to your current plant account. N/A

Facility Type, CCN and Bldg. #	Total Sq. Ft.	Adequate		Substandard		Inadequate		Avg # Noon Meals Served
		Seats	Sq Ft	Seats	Sq Ft	Seats	Sq Ft	

f. In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information: N/A

(1) FACILITY TYPE/CODE:
(2) WHAT MAKES IT INADEQUATE?
(3) WHAT USE IS BEING MADE OF THE FACILITY?
(4) WHAT IS THE COST TO UPGRADE THE FACILITY TO SUBSTANDARD?
(5) WHAT OTHER USE COULD BE MADE OF THE FACILITY AND AT WHAT COST?
(6) CURRENT IMPROVEMENT PLANS AND PROGRAMMED FUNDING:
(7) HAS THIS FACILITY CONDITION RESULTED IN C3 OR C4 DESIGNATION ON YOUR BASEREP?

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

g. Provide data on the messing facilities projected to be assigned to your plant account in FY 1997. N/A

Facility Type, CCN and Bldg. #	Total Sq. Ft.	Adequate		Substandard		Inadequate		Avg # Noon Meals Served
		Seats	Sq Ft	Seats	Sq Ft	Seats	Sq Ft	

h. In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information: N/A

(1) FACILITY TYPE/CODE:
(2) WHAT MAKES IT INADEQUATE?
(3) WHAT USE IS BEING MADE OF THE FACILITY?
(4) WHAT IS THE COST TO UPGRADE THE FACILITY TO SUBSTANDARD?
(5) WHAT OTHER USE COULD BE MADE OF THE FACILITY AND AT WHAT COST?
(6) CURRENT IMPROVEMENT PLANS AND PROGRAMMED FUNDING:
(7) HAS THIS FACILITY CONDITION RESULTED IN C3 OR C4 DESIGNATION ON YOUR BASEREP?

BRAC-95 CERTIFICATION

Reference: SECNAV NOTE 11000 dtd 8 Dec 93

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

Fred A. Phelps
NAME (Please type of print)

Signature

Associate General Counsel (Mgmt.)
Title

7 September 1994
Date

Office of the General Counsel
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print

Signature

Title

Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type of print

Signature

Title

Date

Activity

In certify that the information herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

OLIVER R. ASHE

NAME (Please type or print

Signature

Assistant for Administration

Title

9 Sep 1994

Date

OGC/LSSG

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

NAME (Please type of print

Signature

Title

10/1/94

Date

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

Sheila M. White
NAME (Please type or print)

Sheila M. White
Signature

Administrative Officer
Title

7 September 1994
Date

Office of the General Counsel
Division

Navy
Department

Activity

Enclosure (1)

Document Separator

534

SECNAV Staff Offices

MILITARY VALUE:
DATA CALL WORK SHEET FOR
ADMINISTRATIVE ACTIVITY: SECNAV STAFF OFFICES
ACTIVITY UIC: 00012

Category . . . . . Personnel Support
Sub-category . . . . . Administrative Activity

**********If any responses are classified, attach separate classified annex **********

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

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UIC: 00012

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

In responding to questions in this data call, assume previous BRAC closures and realignments are implemented on schedule.

I. MISSION REQUIREMENTS

1. Mission statement. State the mission of this organization in sufficient detail that it can be distinguished from other organizations providing administrative support. Relate this expression of mission to the impact on that mission if the activity were to be relocated.

2. Client/customer base. In the table below indicate the top five clients/customers in terms of direct man-years of support provided by this activity and indicate the percentage of the activity's resources that are directed to that client or customer.

Ltr. code	Client/customer	Client location	Percent resources
A.	Secretary of the Navy	Washington, D.C.	100%
B.			
C.			
D.			
E.			

3. Work breakdown structure. The work breakdown structure provided in the following table is a modified version of the breakdown structure obtained from the Defense Regional Interservice Support (DRIS) Program. Indicate space, desktop computers, and personnel allocated to these functions. The total row at the bottom of the table should account for all resources.

Function	Space allocated (KSF)	Desktop computers allocated	Civilian personnel positions	Contract work-years	Off. bil.	Enlisted billets	
Management	51	17	17	Ø	2	1	R
Comptroller	6	2	2	Ø	2	Ø	R

Encl: (1) pg. 1

UIC: 00012

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

In responding to questions in this data call, assume previous BRAC closures and realignments are implemented on schedule.

I. MISSION REQUIREMENTS

1. Mission statement. The Secretary of the Navy Staff Offices serve as the principal policy advisors and assistants in the administration of the department of the Navy.

2. Client/customer base. In the table below indicate the top five clients/customers in terms of direct man-years of support provided by this activity and indicate the percentage of the activity's resources that are directed to that client or customer.

Ltr. code	Client/customer	Client location	Percent resources
A.	Secretary of the Navy	Washington, DC	100%
B.			
C.			
D.			
E.			

3. Work breakdown structure. The work breakdown structure provided in the following table is a modified version of the breakdown structure obtained from the Defense Regional Interservice Support (DRIS) Program. Indicate space, desktop computers, and personnel allocated to these functions. The total row at the bottom of the table should account for all resources.

Function	Space allocated (KSF)	Desktop computers allocated	Civilian personnel positions	Contract work-years	Off. bil.	Enlisted billets
Management	46	34	34	0	84	17
Comptroller	36	168	168	0	3	0
Human Resources	11	54	54	0	1	1

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UIC:

Function	Space allocated (KSF)	Desktop computers allocated	Civilian personnel positions	Contract work-years	Off. bil.	Enlisted billets
Human Resources						
Administrative services	132	521	521	Ø	210	61
Audio/visual services						
Automated data processing/automation services						
Civilian personnel services						
Clubs						
Communication services						
Community support services						
Confinement and detention centers						
Custodial services						
Education services						
Engineering support						
Equipment operation, maintenance, and repair						
Facilities and real property support						
Facility maintenance and repair						

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Encl: (1) pg. 2

UIC: 00012

Function	Space allocated (KSF)	Desktop computers allocated	Civilian personnel positions	Contract work-years	Off. bil.	Enlisted billets
Administrative services	96	184	184	0	126	44
Audio/visual services						
Automated data processing/automation services						
Civilian personnel services						
Clubs						
Communication services						
Community support services						
Confinement and detention centers						
Custodial services						
Education services						
Engineering support						
Equipment operation, maintenance, and repair						
Facilities and real property support						
Facility maintenance and repair						
Finance and accounting						

R

UIC:

Function	Space allocated (KSF)	Desktop computers allocated	Civilian personnel positions	Contract work-years	Off. bil.	Enlisted billets
Finance and accounting						
Food services						
Health services						
Housing and lodging services						
Information services						
Installation retail supply and storage operations						
Legal services						
Military personnel support						
Mobilization support						
Mortuary services						
Printing and reproduction						
Purchasing and contracting services						
Resource management						
Training services						
Transportation services						
Weather service						
Other support						
TOTALS	189	540	540	Ø	214	62

Provide a description of any other support provided.

Encl: (1) pg. 3

UIC: 00012

Function	Space allocated (KSF)	Desktop computers allocated	Civilian personnel positions	Contract work-years	Off. bil.	Enlisted billets
Food services						
Health services						
Housing and lodging services						
Information services						
Installation retail supply and storage operations						
Legal services						
Military personnel support						
Mobilization support						
Mortuary services						
Printing and reproduction						
Purchasing and contracting services						
Resource management						
Training services						
Transportation services						
Weather service						
Other support						
TOTALS	189	540	540	0	214	62

Provide a description of any other support provided.

Revised pg

UIC:

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

II. FACILITIES

4. Facilities Description.

a. Government-Owned Facilities. In the following table, indicate the space available, average age, and condition for each building type.

Building type	NAVFAC (P-80) category code	Government-Owned				
		Avg. age	Installation space (KSF)			
			Ade-quate	Sub-stand ard	In-ade-quate	Total
Admin. office	610-10	Unk.	183			183
Automatic data processing installation	610-20					
Legal services	610-40					
Admin storage	610-77					
Underground administrati ve office	620-10					
Underground ADP installation	620-20					
Underground admin storage	620-77					
All other						
Total			183			183

** These numbers represent estimates based on currently occupied space since no data is available on the space to be occupied at the Pentagon.

UIC: 00012

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

II. FACILITIES

4. Facilities Description.

a. Government-Owned Facilities. In the following table, indicate the space available, average age, and condition for each building type.

Building type	NAVFAC (P-80) category code	Government-Owned				
		Avg. age	Installation space (KSF)			
			Ade-quate	Sub-stand ard	In-ade-quate	Total
Admin. office	610-10		119			119
Automatic data processing installation	610-20					
Legal services	610-40					
Admin storage	610-77					
Underground administrati ve office	620-10					
Underground ADP installation	620-20					
Underground admin storage	620-77					
All other						
Total			119			119

UIC:

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

b. **Leased space.** In the following table, provide information for leased space.

Type of space	Bldg name	Address	KSF	Lease Exp Date	Cost to DON for lease cost per Sq. Ft.
Admin office	Clarendon Square CNA building		2 4		0 30.41
(ADP) installation					
Legal services					
Admin storage					
Underground admin office					
Underground ADP installation					
Underground admin storage					
All other					
Total			6		

Revised pg

UIC: 08012

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

b. **Leased space.** In the following table, provide information for leased space.

Type of space	Bldg name	Address	KSF	Lease Exp Date	Cost to DON for lease cost per Sq. Ft.
Admin office	CLARENDON SQUARE CNA BUILDING CRYSTAL MALL 2 CRYSTAL PLAZA 5 CRYSTAL PLAZA 6 CRYSTAL SQUARE 2		2 4 7 44 9 4		0 30.41 26.84 22.62 30.41 28.14
Total			70		

Revised pg

UIC:

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

5. **Required improvements.** In the following table, indicate **programmed improvements** by cost and by building types for this activity.

Building type	**NAVFAC (P-80) category code**	**Programmed ($K)**	
		MILCON	**O&M**
Administrative office	610-10	UNKNOWN	UNKNOWN
Automatic data processing installation	610-20		
Legal services	610-40		
Admin storage	610-77		
Underground administrative office	620-10		
Underground automatic data processing installation	620-20		
Underground admin storage	620-77		
All other			
Total			

Provide a descriptive assessment of the repairs and improvements purchased with these funds.

** Cannot provide this information until the actual space to be occupied in the Pentagon is established.

UIC: 00012

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

5. Required improvements. In the following table, indicate **programmed improvements** by cost and by building types for this activity. **N/A**

Building type	**NAVFAC (P-80) category code**	**Programmed ($K)**	
		MILCON	**O&M**
Administrative office	610-10	N/A	
Automatic data processing installation	610-20		
Legal services	610-40		
Admin storage	610-77		
Underground administrative office	620-10		
Underground automatic data processing installation	620-20		
Underground admin storage	620-77		
All other			
Total			

Provide a descriptive assessment of the repairs and improvements purchased with these funds.

Revised

UIC:

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

5a. Capital Improvement Expenditures. List the project number, description, funding year, and value of the **capital improvements at your facility from 1988 to 1994.** Indicate if the capital improvement is a result fo BRAC realignments or closures. N/A

PROJECT	DESCRIPTION	FUND YEAR	VALUE
	N/A		

5b. Planned Capital Improvements. List the project number, funding year, and value of the **non-BRAC related capital improvements** planned for years 1995 through 1997.

PROJECT	DESCRIPTION	FUND YEAR	VALUE
	N/A		

5c. Planned Capital Improvements. List the project number, description, funding year, and value of the **BRAC related capital improvements** planned for 1995 through 1999.

PROJECT	DESCRIPTION	FUND YEAR	VALUE
	N/A		

UIC: 00012

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

5a. Capital Improvement Expenditures. List the project number, description, funding year, and value of the **capital improvements at your facility from 1988 to 1994.** Indicate if the capital improvement is a result fo BRAC realignments or closures. N/A

PROJECT	DESCRIPTION	FUND YEAR	VALUE
	N/A		

5b. Planned Capital Improvements. List the project number, funding year, and value of the **non-BRAC related capital improvements** planned for years 1995 through 1997.

PROJECT	DESCRIPTION	FUND YEAR	VALUE
	N/A		

5c. Planned Capital Improvements. List the project number, description, funding year, and value of the **BRAC related capital improvements** planned for 1995 through 1999.

PROJECT	DESCRIPTION	FUND YEAR	VALUE
	N/A		

Revised pg

UIC:

6. **Impact of facilities condition.** Using the DRIS work breakdown, indicate the impact of the condition of the land, buildings, and other facilities (leased or government owned) on the performance of these functions by entering "P" for positive or "N" for negative impacts. Explain any positive or negative impacts in the Comments column. Only answer for functions for which the activity is currently responsible.

Function	**Facilities condition impact on functional capability**	
	N or P	Comments
Administrative services	P	CLOSE PROXIMITY TO HEADQUARTERS
Audio/visual services		
Automated data processing/automation services	P	" "
Civilian personnel services	P	" "
Clubs		
Communications services	P	" "
Community support services		
Confinement and detention centers		
Custodial services		
Education services	P	" "
Engineering support		
Equipment operation, maintenance, and repair		

UIC:

6. Impact of facilities condition. Using the DRIS work breakdown, indicate the impact of the condition of the land, buildings, and other facilities (leased or government owned) on the performance of these functions by entering "P" for positive or "N" for negative impacts. Explain any positive or negative impacts in the Comments column. Only answer for functions for which the activity is currently responsible.

Function	**Facilities condition impact on functional capability**	
	N or P	Comments
Administrative services	P	CLOSE PROXIMITY TO HEADQUARTERS
Audio/visual services		
Automated data processing/automation services	P	" "
Civilian personnel services	P	" "
Clubs		
Communications services	P	" "
Community support services		
Confinement and detention centers		
Custodial services		
Education services	P	" "
Engineering support		
Equipment operation, maintenance, and repair		

Revised pg

UIC:

Function	Facilities condition impact on functional capability	
	N or P	Comments
Facilities and real property support	P	CLOSE PROXIMITY TO HEADQUARTERS
Facility maintenance and repair	P	" "
Finance and accounting	P	" "
Food services		
Health services		
Housing and lodging services		
Information services	P	" "
Installation retail supply and storage operations	P	" "
Legal services	P	" "
Military personnel support	P	" "
Mobilization support		
Mortuary services		
Printing and reproduction	P	" "
Purchasing and contracting services	P	" "
Resource management	P	" "
Training services	P	" "

UIC:

Function	**Facilities condition impact on functional capability**	
	N or P	Comments
Facilities and real property support	P	CLOSE PROXIMITY TO HEADQUARTERS
Facility maintenance and repair	P	" "
Finance and accounting	P	" "
Food services		
Health services		
Housing and lodging services		
Information services	P	" "
Installation retail supply and storage operations	P	" "
Legal services	P	" "
Military personnel support	P	" "
Mobilization support		
Mortuary services		
Printing and reproduction	P	" "
Purchasing and contracting services	P	" "
Resource management	P	" "
Training services	P	" "

Revised pg

UIC:

Function	**Facilities condition impact on functional capability**	
	N or P	Comments
Transportation services	P	" "
Weather service		
Other support	P	" "

UIC:

Function	**Facilities condition impact on functional capability**	
	N or P	Comments
Transportation services	P	" "
Weather service		
Other support	P	" "

Revised

UIC:

ADMINISTRATIVE ACTIVITIES DATA CALL

MILITARY VALUE

III. LOCATION

7. Geographic location. How does the activity's geographical location affect its mission performance?

a. What is the importance of its location relative to the clients supported?

***It is imperetive that the Secretary of the Navy's support staff be located in the National Capital Region to provide the necessary administrative and congressional support for the Naval Operating Forces.**

b. What is the importance of its location relative to clustering of other activities?

The Secretary of the Navy's support staff are key advisors in congressional affairs on Capital Hill daily, requiring consistent liason with congress and other agencies co-located in the National Capital Region.

8. Manpower and recruiting issues.

a. Are there unique aspects of the activity's location that help or hinder in the hiring of qualified personnel?

Location in an area of high levels of decision-making and activity is critical in the availability of qualified personnel.

b. What would be the impact on the Navy and Marine Corps if the capabilities of the activity were to be lost? Answer this question in terms of the unique capabilities of the staff.

Servicewide support to the Navy and Marine corps as we know it today would suffer greatly in terms of base support, civpers management, public affairs, accounting support, communication support, and overall efficiency and effectiveness.

UIC: 00012

ADMINISTRATIVE ACTIVITIES DATA CALL

MILITARY VALUE

III. LOCATION

7. Geographic location. How does the activity's geographical location affect its mission performance?

a. What is the importance of its location relative to the clients supported?

***It is imperetive that the Secretary of the Navy's support staff be located in the National Capital Region to provide the necessary administrative and congressional support for the Naval Operating Forces.**

b. What is the importance of its location relative to clustering of other activities?

The Secretary of the Navy's support staff are key advisors in congressional affairs on Capital Hill daily, requiring consistent liason with congress and other agencies co-located in the National Capital Region.

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Location in an area of high levels of decision-making and activity is critical in the availability of qualified personnel.

b. What would be the impact on the Navy and Marine Corps if the capabilities of the activity were to be lost? Answer this question in terms of the unique capabilities of the staff.

Servicewide support to the Navy and Marine corps as we know it today would suffer greatly in terms of base support, civpers management, public affairs, accounting support, communication support, and overall efficiency and effectiveness.

Revised pg

UIC:

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

IV. Features and Capabilities

9. Computation/data processing assets. Use the following table to list non-desktop computing assets. These are assets that would normally comprise a computing center.

Type	**Acquisition date**	**Cost ($K)**	**Utilization rate (%)** (Based on hours of use)
2 VAX 8650	1988	300	100%
1 VAX 11750	1987	150	100%
2 VAX 6410	Oct 90/Oct 92	300	100%
Peripherals and other misc. equipment	About the same dates	unclear	100%
Totals		750+	

Use the following table to indicate desktop computing capability.

Type	**Number**	**Average age (yrs)**
IBM PC compatible	540	1-2 yrs
Macintosh		
Other		

UIC: 00012

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

IV. Features and Capabilities

9. Computation/data processing assets. Use the following table to list non-desktop computing assets. These are assets that would normally comprise a computing center.

Type	**Acquisition date**	**Cost ($K)**	**Utilization rate (%)** (Based on hours of use)
2 VAX 8650	1988	300	100%
1 VAX 11750	1987	150	100%
2 VAX 6410	Oct 90/Oct 92	300	100%
Peripherals and other misc. equipment	About the same dates	unclear	100%
Totals		750+	

Use the following table to indicate desktop computing capability.

Type	**Number**	**Average age (yrs)**
IBM PC compatible	540	1-2 yrs
Macintosh		
Other		

Revised pg

UIC:

10. Mobilization and expansion capability. In the following table indicate in the appropriate column if the activity has a mobilization responsibility for each function. The last three columns are designed to solicit information on the expansion capability of the activity by function for both mobilization and long-term expansion. For each function, in the third column indicate the maximum man-year-level of support that the activity could achieve given one month to reach this level. Assume that all other functions are maintained at pre-mobilization levels and that no manpower ceilings are in force. In the fourth column provide the same information only assume that one year is available for the expansion. In the last column indicate the number of personnel that would have to be added to "activity administration" to accommodate this growth. For all responses assume that no additional facilities are available beyond currently existing facilities.

N/A

Function	Mobilization response. (X)	1-month mobilization (man-year level)	1-year expansion	
			Man-year level	Admin add-on
Administrative services	N/A >			
Audio/visual services				
Automated data processing/automation services				
Civilian personnel services				
Clubs				
Communication services				
Community support services				
Confinement and detention centers				
Custodial services				

UIC: 00012

10. Mobilization and expansion capability. In the following table indicate in the appropriate column if the activity has a mobilization responsibility for each function. The last three columns are designed to solicit information on the expansion capability of the activity by function for both mobilization and long-term expansion. For each function, in the third column indicate the maximum man-year-level of support that the activity could achieve given one month to reach this level. Assume that all other functions are maintained at pre-mobilization levels and that no manpower ceilings are in force. In the fourth column provide the same information only assume that one year is available for the expansion. In the last column indicate the number of personnel that would have to be added to "activity administration" to accommodate this growth. For all responses assume that no additional facilities are available beyond currently existing facilities.

N/A

Function	Mobilization response. (X)	1-month mobilization (man-year level)	1-year expansion	
			Man-year level	Admin add-on
Administrative services	N/A >			
Audio/visual services				
Automated data processing/automation services				
Civilian personnel services				
Clubs				
Communication services				
Community support services				
Confinement and detention centers				
Custodial services				

Revised pg

UIC:

Function	Mobilization response. (X)	1-month mobilization (man-year level)	1-year expansion	
			Man-year level	Admin add-on
Education services				
Engineering support				
Equipment operation, maintenance, and repair				
Facilities and real property support				
Facility maintenance and repair				
Finance and accounting				
Food services				
Health services				
Housing and lodging services				
Information services				
Installation retail supply and storage operations				
Legal services				
Military personnel support				
Mobilization support				
Mortuary services				
Printing and reproduction				

UIC: 00012

Function	Mobilization response. (X)	1-month mobilization (man-year level)	1-year expansion	
			Man-year level	Admin add-on
Education services				
Engineering support				
Equipment operation, maintenance, and repair				
Facilities and real property support				
Facility maintenance and repair				
Finance and accounting				
Food services				
Health services				
Housing and lodging services				
Information services				
Installation retail supply and storage operations				
Legal services				
Military personnel support				
Mobilization support				
Mortuary services				
Printing and reproduction				

Revised pg

UIC:

Function	Mobilization response. (X)	1-month mobilization (man-year level)	1-year expansion	
			Man-year level	Admin add-on
Purchasing and contracting services	N/A			
Resource management				
Training services				
Transportation services				
Weather service				
Other support				

Discuss any construction or modification of facilities that would improve the support capability of this activity.

UIC: 00012

Function	Mobilization response. (X)	1-month mobilization (man-year level)	1-year expansion	
			Man-year level	Admin add-on
Purchasing and contracting services	N/A			
Resource management				
Training services				
Transportation services				
Weather service				
Other support				

Discuss any construction or modification of facilities that would improve the support capability of this activity.

UIC: 00012

V. Quality of life N/A ** COORDINATED WITH NDW **

a. Military Housing

(1) Family Housing:

(a) Do you have mandatory assignment to on-base housing? (circle) yes no

(b) For military family housing in your locale provide the following information:

Type of Quarters	Number of Bedrooms	Total number of units	Number Adequate	Number Substandard	Number Inadequate
Officer	4+				
Officer	3				
Officer	1 or 2				
Enlisted	4+				
Enlisted	3				
Enlisted	1 or 2				
Mobile Homes					
Mobile Home lots					

(c) In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information:

Facility type/code:
What makes it inadequate?
What use is being made of the facility?
What is the cost to upgrade the facility to substandard?
What other use could be made of the facility and at what cost?
Current improvement plans and programmed funding:
Has this facility condition resulted in C3 or C4 designation on your BASEREP? N/A

UIC:

(d) Complete the following table for the military housing waiting list. N/A

Pay Grade	Number of Bedrooms	Number on List[1]	Average Wait
O-6/7/8/9	1		
	2		
	3		
	4+		
O-4/5	1		
	2		
	3		
	4+		
O-1/2/3/CWO	1		
	2		
	3		
	4+		
E7-E9	1		
	2		
	3		
	4+		
E1-E6	1		
	2		
	3		
	4+		

[1]As of 31 March 1994.

(e) What do you consider to be the top five factors driving the demand for base housing? Does it vary by grade category? If so provide details. N/A

	Top Five Factors Driving the Demand for Base Housing
1	
2	
3	
4	
5	

(f) What percent of your family housing units have all the amenities required by "The Facility Planning & Design Guide" (Military Handbook 1190 & Military Handbook 1035-Family Housing)?

N/A

(g) Provide the utilization rate for family housing for FY 1993.

Type of Quarters	Utilization Rate
Adequate	
Substandard	N/A
Inadequate	

(h) As of 31 March 1994, have you experienced much of a change since FY 1993? If so, why? If occupancy is under 98% (or vacancy over 2%), is there a reason? N/A

(2) BEQ: N/A

(a) Provide the utilization rate for BEQs for FY 1993.

Type of Quarters	Utilization Rate
Adequate	
Substandard	
Inadequate	

(b) As of 31 March 1994, have you experienced much of a change since FY 1993? If so, why? If occupancy is under 95% (or vacancy over 5%), is there a reason? N/A

(c) Calculate the Average on Board (AOB) for geographic bachelors as follows: N/A

$$AOB = \frac{(\# \text{ Geographic Bachelors x average number of days in barracks})}{365}$$

(d) Indicate in the following chart the percentage of geographic bachelors (GB) by category of reasons for family separation. Provide comments as necessary. N/A

Reason for Separation from Family	Number of GB	Percent of GB	Comments
Family Commitments (children in school, financial, etc.)			
Spouse Employment (non-military)			
Other			
TOTAL		100	

(e) How many geographic bachelors do not live on base? N/A

(3) BOQ: N/A

(a) Provide the utilization rate for BOQs for FY 1993.

Type of Quarters	Utilization Rate
Adequate	
Substandard	
Inadequate	

(b) As of 31 March 1994, have you experienced much of a change since FY 1993? If so, why? If occupancy is under 95% (or vacancy over 5%), is there a reason? N/A

(c) Calculate the Average on Board (AOB) for geographic bachelors as follows: N/A

$$\text{AOB} = \frac{(\text{\# Geographic Bachelors x average number of days in barracks})}{365}$$

(d) Indicate in the following chart the percentage of geographic bachelors (GB) by category of reasons for family separation. Provide comments as necessary. N/A

Reason for Separation from Family	Number of GB	Percent of GB	Comments
Family Commitments (children in school, financial, etc.)			
Spouse Employment (non-military)			
Other			
TOTAL		100	

(e) How many geographic bachelors do not live on base? N/A

UIC:

b. For on-base MWR facilities[2] available, complete the following table for each separate location. For off-base government owned or leased recreation facilities indicate distance from base. If there are any facilities not listed, include them at the bottom of the table. N/A

LOCATION_____ **DISTANCE**_____

Facility	Unit of Measure	Total	Profitable (Y,N,N/A)
Auto Hobby	Indoor Bays		
	Outdoor Bays		
Arts/Crafts	SF		
Wood Hobby	SF		
Bowling	Lanes		
Enlisted Club	SF		
Officer's Club	SF		
Library	SF		
Library	Books		
Theater	Seats		
ITT	SF		
Museum/Memorial	SF		
Pool (indoor)	Lanes		
Pool (outdoor)	Lanes		
Beach	LF		
Swimming Ponds	Each		
Tennis CT	Each		

[2]Spaces designed for a particular use. A single building might contain several facilities, each of which should be listed separately.

UIC:

N/A

Facility	Unit of Measure	Total	Profitable (Y,N,N/A)
Volleyball CT (outdoor)	Each		
Basketball CT (outdoor)	Each		
Racquetball CT	Each		
Golf Course	Holes		
Driving Range	Tee Boxes		
Gymnasium	SF		
Fitness Center	SF		
Marina	Berths		
Stables	Stalls		
Softball Fld	Each		
Football Fld	Each		
Soccer Fld	Each		
Youth Center	SF		

c. Is your library part of a regional interlibrary loan program?
N/A

UIC:

d. Base Family Support Facilities and Programs N/A

(1). Complete the following table on the availability of child care in a child care center on your base.

Age Category	Capacity (Children)	SF			Number on Wait List	Average Wait (Days)
		Adequate	Substandard	Inadequate		
0-6 Mos						
6-12 Mos						
12-24 Mos						
24-36 Mos						
3-5 Yrs						

(2). In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means." For all the categories above where inadequate facilities are identified provide the following information:

Facility type/code:
What makes it inadequate?
What use is being made of the facility?
What is the cost to upgrade the facility to substandard?
What other use could be made of the facility and at what cost?
Current improvement plans and programmed funding:
Has this facility condition resulted in C3 or C4 designation on your BASEREP?
N/A

(3). If you have a waiting list, describe what programs or facilities other than those sponsored by your command are available to accommodate those on the list.
N/A

(4). How many "certified home care providers" are registered at your base?
N/A

(5). Are there other military child care facilities within 30 minutes of the base? State owner and capacity (i.e., 60 children, 0-5 yrs). N/A

UIC:

(6). Complete the following table for services available on your base. If you have any services not listed, include them at the bottom. N/A

Service	Unit of Measure	Qty
Exchange	SF	
Gas Station	SF	
Auto Repair	SF	
Auto Parts Store	SF	
Commissary	SF	
Mini-Mart	SF	
Package Store	SF	
Fast Food Restaurants	Each	
Bank/Credit Union	Each	
Family Service Center	SF	
Laundromat	SF	
Dry Cleaners	Each	
ARC	PN	
Chapel	PN	
FSC Classrm/Auditorium	PN	

e. Proximity of closest major metropolitan areas (provide at least three):

N/A

City	Distance (Miles)
N/A	

f. Standard Rate VHA Data for Cost of Living: N/A

Paygrade	With Dependents	Without Dependents
E1		
E2		
E3		
E4		
E5		
E6		
E7		
E8		
E9		
W1		
W2		
W3		
W4		
O1E		
O2E		
O3E		
O1		
O2		
O3		
O4		
O5		
O6		
O7		

g. Off-base housing rental and purchase N/A

(1) Fill in the following table for average rental costs in the area for the period 1 April 1993 through 31 March 1994.

Type Rental	Average Monthly Rent		Average Monthly Utilities Cost
	Annual High	Annual Low	
Efficiency	N/A		
Apartment (1-2 Bedroom)			
Apartment (3+ Bedroom)			
Single Family Home (3 Bedroom)			
Single Family Home (4+ Bedroom)			
Town House (2 Bedroom)			
Town House (3+ Bedroom)			
Condominium (2 Bedroom)			
Condominium (3+ Bedroom)			

(2) What was the rental occupancy rate in the community as of 31 March 1994? N/A

Type Rental	Percent Occupancy Rate
Efficiency	
Apartment (1-2 Bedroom)	
Apartment (3+ Bedroom)	
Single Family Home (3 Bedroom)	
Single Family Home (4+ Bedroom)	
Town House (2 Bedroom)	
Town House (3+ Bedroom)	
Condominium (2 Bedroom)	
Condominium (3+ Bedroom)	

(3) What are the median costs for homes in the area? N/A

Type of Home	Median Cost
Single Family Home (3 Bedroom)	
Single Family Home (4+ Bedroom)	
Town House (2 Bedroom)	
Town House (3+ Bedroom)	
Condominium (2 Bedroom)	
Condominium (3+ Bedroom)	

UIC:

(4) For calendar year 1993, from the local MLS listings provide the number of 2, 3, and 4 bedroom homes available for purchase. Use only homes for which monthly payments would be within 90 to 110 percent of the E5 BAQ and VHA for your area.

Month	Number of Bedrooms		
	2	3	4+
January	N/A		
February			
March			
April			
May			
June			
July			
August			
September			
October			
November			
December			

(5) Describe the principle housing cost drivers in your local area.
N/A

h. For the top five sea intensive ratings in the principle warfare community your base supports, provide the following:

Rating	Number Sea Billets in the Local Area	Number of Shore billets in the Local Area
N/A		

i. Complete the following table for the average one-way commute for the five largest concentrations of military and civilian personnel living off-base.

Location	% Employees	Distance (mi)	Time(min)
N/A			

j. Complete the tables below to indicate the civilian educational opportunities available to service members stationed at the air station (to include any outlying fields) and their dependents: N/A

(1) List the local educational institutions which offer programs available to dependent children. Indicate the school type (e.g. DODDS, private, public, parochial, etc.), grade level (e.g. pre-school, primary, secondary, etc.), what students with special needs the institution is equipped to handle, cost of enrollment, and for high schools only, the average SAT score of the class that graduated in 1993, and the number of students in that class who enrolled in college in the fall of 1994.

Institution	Type	Grade Level(s)	Special Education Available	Annual Enrollment Cost per Student	1993 Avg SAT/ ACT Score	% HS Grad to Higher Educ	Source of Info
N/A							

UIC:

(2) List the educational institutions within 30 miles which offer programs off-base available to service members and their adult dependents. Indicate the extent of their programs by placing a "Yes" or "No" in all boxes as applies.

Institution	Type Classes	Program Type(s)				
		Adult High School	Vocational / Technical	Undergraduate		Graduate
				Courses only	Degree Program	
N/A	Day					
	Night					
	Day					
	Night					
	Day					
	Night					
	Day					
	Night					

UIC:

(3) List the educational institutions which offer programs on-base available to service members and their adult dependents. Indicate the extent of their programs by placing a "Yes" or "No" in all boxes as applies.

Institution	Type Classes	Program Type(s)				
		Adult High School	Vocational/ Technical	Undergraduate		Graduate
				Courses only	Degree Program	
N/A	Day					
	Night					
	Corres-pondence					
	Day					
	Night					
	Corres-pondence					
	Day					
	Night					
	Corres-pondence					
	Day					
	Night					
	Corres-pondence					

UIC:

k. Spousal Employment Opportunities N/A

Provide the following data on spousal employment opportunities.

Skill Level	Number of Military Spouses Serviced by Family Service Center Spouse Employment Assistance			Local Community Unemployment Rate
	1991	1992	1993	
Professional				
Manufacturing				
Clerical				
Service				
Other				

l. Do your active duty personnel have any difficulty with access to medical or dental care, in either the military or civilian health care system? Develop the why of your response.

N/A

m. Do your military dependents have any difficulty with access to medical or dental care, in either the military or civilian health care system? Develop the why of your response.

N/A

UIC:

n. Complete the table below to indicate the crime rate for your air station for the last three fiscal years. The source for case category definitions to be used in responding to this question are found in NCIS - Manual dated 23 February 1989, at Appendix A, entitled "Case Category Definitions." Note: the crimes reported in this table should include 1) all reported criminal activity which occurred on base regardless of whether the subject or the victim of that activity was assigned to or worked at the base; and 2) all reported criminal activity off base. N/A

Crime Definitions	FY 1991	FY 1992	FY 1993
1. Arson (6A)	N/A		
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
2. Blackmarket (6C)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
3. Counterfeiting (6G)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
4. Postal (6L)			
Base Personnel - military			

UIC:

Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			

Crime Definitions	FY 1991	FY 1992	FY 1993
5. Customs (6M)	N/A		
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
6. Burglary (6N)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
7. Larceny - Ordnance (6R)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
8. Larceny - Government (6S)			

UIC:

Base Personnel - military	N/A		
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			

UIC:

Crime Definitions	FY 1991	FY 1992	FY 1993
9. Larceny - Personal (6T)	N/A		
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
10. Wrongful Destruction (6U)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
11. Larceny - Vehicle (6V)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
12. Bomb Threat (7B)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			

UIC:

UIC:

Crime Definitions	FY 1991	FY 1992	FY 1993
13. Extortion (7E)	N/A		
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
14. Assault (7G)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
15. Death (7H)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
16. Kidnapping (7K)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			

UIC:

Crime Definitions	FY 1991	FY 1992	FY 1993
18. Narcotics (7N)	N/A		
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
19. Perjury (7P)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
20. Robbery (7R)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
21. Traffic Accident (7T)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			

UIC:

Crime Definitions	FY 1991	FY 1992	FY 1993
22. Sex Abuse - Child (8B)	N/A		
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
23. Indecent Assault (8D)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
24. Rape (8F)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
25. Sodomy (8G)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			

UIC:

BRAC-95 CERTIFICATION

Reference: SECNAV NOTE 11000 dtd 8 Dec 93

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

CHARLES C. JOHNSON	Charles C. Johnson
NAME (Please type of print)	Signature
Head, Budget Execution	8 Jun 1994
Title	Date
SECNAV STAFF OFFICES	
Activity	

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print

Signature

Title

Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type of print

Signature

Title

Date

Activity

In certify that the information herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

JOHN LARAIA

NAME (Please type or print

Signature

(acting)
Assistant for Administration

10 Jun 1994

Title

Date

SECNAV STAFF OFFICES

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

RAR. SAREEPAM

NAME (Please type of print

Signature

ACTING

27 JUN 1994

Title

Date

DATA CALL 31

BRAC-95 CERTIFICATION

Reference: SECNAV NOTE 11000 dtd 8 Dec 93

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

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I certify the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

DONALD C. HEFKIN, CAPT, USN
NAME (Please type of print)

DC Hefkin
Signature

DIRECTOR
Title

6 JUNE 1994
Date

NAVAL CENTER FOR COST ANALYSIS
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print

Signature

Title

Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type of print

Signature

Title

Date

Activity

In certify that the information herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

JOHN LARAIA

NAME (Please type or print

Signature

(acting)
Assistant for Administration

10 Jun 1994

Title

Date

NCA

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
R. R. [redacted] CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

NAME (Please type of print

Signature

ACTING

27 JUN 1994

Title

Date

Revision
Pg 4-15

I certify that the information contained herein is accurate and complete to the best of my knowledge a belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) | Signature

Title | Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) | Signature

Title | Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

OLIVER R. ASHE

NAME (Please type or print) | Signature

Assistant for Administration | 15 July 1994

Title | Date

SECNAV STAFF OFFICES

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

W. A. EARNER

NAME (Please type or print) | Signature

8/3/94

Title | Date

Revision
Pg 4-15

BRAC-95 CERTIFICATION

Reference: SECNAVNOTE 11000 of 08 December 1993

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

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I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

Dale Jensen
NAME (Please type or print)

M. Dale Jensen
Signature

Head, Budget Formulation
Title

15 July 1994
Date

SECNAV Staff Offices
Activity

BRAC-95 CERTIFICATION

Reference: SECNAV NOTE 11000 dtd 8 Dec 93

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

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I certify the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

CHARLES C. JOHNSON	Charles C. Johnson
NAME (Please type of print)	Signature
Head, Budget Execution Division	4 Nov 1994
Title	Date
SECNAV Staff Offices	
Activity	

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print

Signature

Title

Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type of print

Signature

Title

Date

Activity

In certify that the information herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

Charles C. Johnson

NAME (Please type or print

Signature

Head, Budget Execution Division

Title

11 Nov 1994

Date

SECNAV Staff Offices

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

W. A. EARNER

NAME (Please type of print

Signature

Title

11/15/94

Date

Document Separator

534

SECNAV
STAFF
OFFICES
(Call 30)

CAPACITY ANALYSIS:
DATA CALL WORK SHEET FOR
ADMINISTRATIVE ACTIVITY: _SECNAV STAFF OFFICES_
ACTIVITY UIC:_____00012_____

Category ..... Personnel Support
Sub-category .... Administrative Activities

*****************If any responses are classified, attach ****************
**********************separate classified annex.***************************

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UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

In responding to the questions in this data dall, assume previous BRAC closures and realignments are implemented on schedule.

1. **Historical and Projected Workloads.** Use the following table to describe the historical and currently projected workload for this site in terms of funding and workyears. Assume that BRAC 91 and BRAC 93 closures and realignments are implemented on schedule. Dollar amounts should be stated in then-year dollars. FY 1994 data should be as of 31 December 1993.

Information required		FY1989	FY1990	FY1991	Fy1992	FY1993	FY1994
Total funds budgeted ($K)		38418	38497	40251	47241	48737	138130
Total funds received ($K)		40656	38749	45040	196496	289699	N/A
Budgeted In-House Workyears	Civ	472	496	497	534	517	554
	Mil	304	298	295	254	258	248
Actual In-House Workyears	Civ	498	476	498	552	524	N/A
	Mil	277	276	284	252	257	N/A
Budgeted contract personnel in your spaces	Workyears	0	0	0	0	0	0
	Dollars	0	0	0	0	0	0
Actual Contract Personnel in Your spaces	Workyears	0	0	0	0	0	0
	Dollars	0	0	0	0	0	0
Other Govt. Non-Payroll Personel in your spaces	0	0	0	0	0	0	0
	0	0	0	0	0	0	0

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

Historical and Projected Workloads. (Continued)

Information required		FY1995	FY1996	FY1997	FY1998	FY1999	FY2000	FY2001
Total funds budgeted ($K)		219678	60146	58033	58580	59203	59203	59203
Total funds received ($K)								
Budgeted In-House Workyears	Civ	514	424	420	420	420	420	420
	Mil	248	248	248	248	248	248	
Actual In-House Workyears	Civ							
	Mil							
Budgeted contract personnel in your spaces	Workyears	0	0	0	0	0	0	0
	Dollars	0	0	0	0	0	0	0
Actual Contract Personnel in Your spaces	Workyears							
	Dollars							
Other Gov't. Non-payroll Personnel in Your spaces	Workyears	0	0	0	0	0	0	0
	Dollars	0	0	0	0	0	0	0

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

2. **Personnel and space allocated to functions.** In the following table indicate the amount of space actually utilized by civilian, military, and on-site contractor personnel for these functions as of 31 December 1993. The totals should reflect all space used for administrative support. Space should be limited to occupiable space. Installation space does not include area for elevators, stairwells, mechanical/electrical rooms, bathrooms, and exterior wall thickness.

Function	Installation space (KSF)			
	Adequate	Substandard	Inadequate	Total
Management	46			46
Comptroller	36			36
Human resources	11			11
Administrative services	96			96
Audio/visual services				
Automated data processing/automation services				
Civilian personnel services	10			10
Clubs				
Communications services				
Community support services				
Confinement and detention centers				
Custodial services				
Education services				

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

Function	Installation space (KSF)			
	Adequate	Substandard	Inadequate	Total
Engineering support	N/A >			
Equipment operation, maintenance, and repair				
Explosive ordnance				
Facilities and real property support				
Facility maintenance and repair				
Finance and accounting				
Food services				
Health services				
Housing and lodging services				
Information services				
Installation retail supply and storage operations				
Laundry and dry cleaning				
Legal services				
Military personnel support				
Mobilization support				
Mortuary services				

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

Function	Installation space (KSF)			
	Adequate	Substandard	Inadequate	Total
Printing and reproduction				
Purchasing and contracting services				
Refuse collection and disposal				
Resource management				
Training services				
Transportation services				
Utilities				
Weather service				
Other support				
Totals	189			189

NOTE: In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means".

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

3. **Space available for expansion.** In the following table indicate space available for expansion.

NONE

Building type	NAVFAC (P-80) category code	Installation space (KSF)			
		Adequate	Sub-standard	In-adequate	Total
Administrative facilities	610				
Administrative structures - underground	620				
		N/A	N/A	N/A	
Total		N/A			

4. **Expansion Potential.** If space is available for expansion as shown in the table described in question #3, answer the following questions.

a. What are the appropriate expansion uses of the available space for performing administrative support functions?

N/A

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

b. Are there any constraints such as parking, utilities, other environmental concerns that limit the potential for using available space by adding or expanding functions at this site?

Resource constraints.

c. How much space reported in Question #3 above is currently available at minimal or no configuration costs. (Provide answer in thousands of square feet.)

Space reported in question 3 is being utilized to capacity as office/conference space. Configuration costs depend on the type of activity to inhabit this space.

5. **Changes to space, personnel, or mission.** Since 1988 has there been any changes to space, personnel, or mission at your activity that directly and significantly impact the number of workyears performed? If so, explain below and give details (including numbers of personnel, square feet, etc.).

Minimal changes in administrative workyears have impacted the number of workyears performed.

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

6. **Housing and Messing**

a. Provide data on the BOQs and BEQs assigned to your current plant account. The desired unit of measure for this capacity is people housed. Use CCN to differentiate between pay grades, i.e., E1-E4, E5-E6, E7-E9, CWO-O2, O3 and above.

Facility Type, Bldg. # & CCN	Total No. of Beds	Total No. of Rooms	Adequate		Substandard		Inadequate	
			Beds	Sq Ft	Beds	Sq Ft	Beds	Sq Ft
N/A								

b. In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information:

(1) FACILITY TYPE/CODE:
(2) WHAT MAKES IT INADEQUATE?
(3) WHAT USE IS BEING MADE OF THE FACILITY?
(4) WHAT IS THE COST TO UPGRADE THE FACILITY TO SUBSTANDARD?
(5) WHAT OTHER USE COULD BE MADE OF THE FACILITY AND AT WHAT COST?
(6) CURRENT IMPROVEMENT PLANS AND PROGRAMMED FUNDING:
(7) HAS THIS FACILITY CONDITION RESULTED IN C3 OR C4 DESIGNATION ON YOUR BASEREP?

N/A

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

c. Provide data on the BOQs and BEQs projected to be assigned to your plant account in FY 1997. The desired unit of measure for this capacity is people housed. Use CCN to differentiate between pay grades, i.e., E1-E4, E5-E6, E7-E9, CWO-O2, O3 and above.

Facility Type, Bldg. # & CCN	Total No. of Beds	Total No. of Rooms	Adequate		Substandard		Inadequate	
			Beds	Sq Ft	Beds	Sq Ft	Beds	Sq Ft
N/A								

d. In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information:

(1) FACILITY TYPE/CODE:
(2) WHAT MAKES IT INADEQUATE?
(3) WHAT USE IS BEING MADE OF THE FACILITY?
(4) WHAT IS THE COST TO UPGRADE THE FACILITY TO SUBSTANDARD?
(5) WHAT OTHER USE COULD BE MADE OF THE FACILITY AND AT WHAT COST?
(6) CURRENT IMPROVEMENT PLANS AND PROGRAMMED FUNDING:
(7) HAS THIS FACILITY CONDITION RESULTED IN C3 OR C4 DESIGNATION ON YOUR BASEREP? N/A

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

e. Provide data on the messing facilities assigned to your current plant account.

Facility Type, CCN and Bldg. #	Total Sq. Ft.	Adequate		Substandard		Inadequate		Avg # Noon Meals Served
		Seats	Sq Ft	Seats	Sq Ft	Seats	Sq Ft	
N/A								

f. In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information:

(1) FACILITY TYPE/CODE:
(2) WHAT MAKES IT INADEQUATE?
(3) WHAT USE IS BEING MADE OF THE FACILITY?
(4) WHAT IS THE COST TO UPGRADE THE FACILITY TO SUBSTANDARD?
(5) WHAT OTHER USE COULD BE MADE OF THE FACILITY AND AT WHAT COST?
(6) CURRENT IMPROVEMENT PLANS AND PROGRAMMED FUNDING:
(7) HAS THIS FACILITY CONDITION RESULTED IN C3 OR C4 DESIGNATION ON YOUR BASEREP? N/A

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

g. Provide data on the messing facilities projected to be assigned to your plant account in FY 1997.

Facility Type, CCN and Bldg. #	Total Sq. Ft.	Adequate		Substandard		Inadequate		Avg # Noon Meals Served
		Seats	Sq Ft	Seats	Sq Ft	Seats	Sq Ft	
N/A								

h. In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information:

(1) FACILITY TYPE/CODE:
(2) WHAT MAKES IT INADEQUATE?
(3) WHAT USE IS BEING MADE OF THE FACILITY?
(4) WHAT IS THE COST TO UPGRADE THE FACILITY TO SUBSTANDARD?
(5) WHAT OTHER USE COULD BE MADE OF THE FACILITY AND AT WHAT COST?
(6) CURRENT IMPROVEMENT PLANS AND PROGRAMMED FUNDING:
(7) HAS THIS FACILITY CONDITION RESULTED IN C3 OR C4 DESIGNATION ON YOUR BASEREP?

N/A

BRAC-95 CERTIFICATION

Reference: SECNAV NOTE 11000 dtd 8 Dec 93

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

Charles C. Johnson

NAME (Please type of print)

Signature

Head, Budget Execution

Title

8 Jan 94

Date

SECNAV STAFF OFFICES

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print

Signature

Title

Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type of print

Signature

Title

Date

Activity

In certify that the information herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

JOHN LARAIA

NAME (Please type or print

Signature

(acting)
Assistant for Administration

10 Jun 1994

Title

Date

SECNAV STAFF OFFICES

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

R. R. SAREERAM

NAME (Please type of print

Signature

ACTING

Title

27 JUN 1994

Date

Document Separator

DATA CALL 1: GENERAL INSTALLATION INFORMATION

1. ACTIVITY: Follow example as provided in the table below (*delete the examples when providing your input*). If any of the questions have multiple responses, please provide all. If any of the information requested is subject to change between now and the end of Fiscal Year (FY) 1995 due to known redesignations, realignments/closures or other action, provide current and projected data and so annotate.

- Name

Official name	*4A1M Administration and Servicewide Support*
Acronym(s) used in correspondence	*4A1M SECNAV Staff Offices*
Commonly accepted short title(s)	*SECNAV Staff Offices*

- Complete Mailing Address

Assistant for Administration, Under
Secretary of the Navy
Rm. 2E325, Pentagon
Washington, D.C. 20350-1000

- PLAD N/A

- PRIMARY UIC: 00012 (Plant Account UIC for Plant Account Holders)

  Enter this number as the Activity identifier at the top of each Data Call response page.

- ALL OTHER UIC(s): N/A PURPOSE: _____

2. PLANT ACCOUNT HOLDER:

- Yes ____ No X (check one)

3. ACTIVITY TYPE: Choose most appropriate type that describes your activity and completely answer all questions.

• HOST COMMAND: A host command is an activity that provides facilities for its own functions and the functions of other (tenant) activities. A host has accountability for Class 1 (land), and/or Class 2 (buildings, structures, and utilities) property, regardless of occupancy. It can also be a tenant at other host activities.

· Yes ____ No __X__ (check one)

• TENANT COMMAND: A tenant command is an activity or unit that occupies facilities for which another activity (i.e., the host) has accountability. A tenant may have several hosts, although one is usually designated its primary host. If answer is "Yes," provide best known information for your primary host only.

· Yes __X__ No ____ (check one)

· Primary Host (current) UIC: 00171

· Primary Host (as of 01 Oct 1995) UIC: 00171

· Primary Host (as of 01 Oct 2001) UIC: 00171

• INDEPENDENT ACTIVITY: For the purposes of this Data Call, this is the "catch-all" designator, and is defined as any activity not previously identified as a host or a tenant. The activity may occupy owned or leased space. Government Owned/Contractor Operated facilities should be included in this designation if not covered elsewhere.

· Yes ____ No __X__ (check one)

4. SPECIAL AREAS: List all Special Areas. Special Areas are defined as Class 1/Class 2 property for which your command has responsibility that is not located on or contiguous to main complex.

Name	Location	UIC
N/A		

5. DETACHMENTS: If your activity has detachments at other locations, please list them in the table below.

Name	UIC	Location	Host name	Host UIC
N/A				

6. BRAC IMPACT: Were you affected by previous Base Closure and Realignment decisions (BRAC-88, -91, and/or -93)? If so, please provide a brief narrative.

Offices located in leased space in the National Capital Region affected by BRAC III in a proposed move to government owned space.

7. MISSION: Do not simply report the standard mission statement. Instead, describe important functions in a bulletized format. Include anticipated mission changes and brief narrative explanation of change; also indicate if any current/projected mission changes are a result of previous BRAC-88, -91,-93 action(s).

Current Missions

- This function represents the efforts of headquarters personnel in the formulation of organization, policy, administration and operations within the Department of the Navy. Programs included in Servicewide Support include personnel management commands, personnel and base support programs, servicewide communications programs, public affairs programs, and payments to the Defense Finance and Accounting Service for finance and accounting services provided to the Department of the Navy.
-
-
-
-
-

Projected Missions for FY 2001

- Same as current missions
-
-
-
-

8. UNIQUE MISSIONS: Describe any missions which are unique or relatively unique to the activity. Include information on projected changes. Indicate if your command has any National Command Authority or classified mission responsibilities.

Current Unique Missions

- N/A
-
-

Projected Unique Missions for FY 2001

- N/A
-
-

9. IMMEDIATE SUPERIOR IN COMMAND (ISIC): Identify your ISIC. If your ISIC is not your funding source, please identify that source in addition to the operational ISIC.

• Operational name	UIC
4A1M SECNAV STAFF	00012

• Funding Source	UIC
AAUSN	42485

10. PERSONNEL NUMBERS: Host activities are responsible for totalling the personnel numbers for all of their tenant commands, even if the tenant command has been asked to separately report the data. The tenant totals here should match the total tally for the tenant listing provided subsequently in this Data Call (see Tenant Activity list). (Civilian count shall include Appropriated Fund personnel only.)

On Board Count as of 01 January 1994

	Officers	Enlisted	Civilian (Appropriated)
• Reporting Command	214	70	577
• Tenants (total)	0	0	0

Authorized Positions as of 30 September 1994

	Officers	Enlisted	Civilian (Appropriated)
• Reporting Command	214	62	540
• Tenants (total)	0	0	0

11. KEY POINTS OF CONTACT (POC): Provide the work, FAX, and home telephone numbers for the Commanding Officer or OIC, and the Duty Officer. Include area code(s). You may provide other key POCs if so desired in addition to those above.

Title/Name	Office	Fax	Home
• CO/OIC			
Douglas Herbert	(703)693-2105	(703)697-6072	(703)5697918
• Duty Officer			[N/A]
• Douglas Herbert	"	"	"
• Charles Johnson	"	"	"

12. TENANT ACTIVITY LIST: This list must be all-inclusive. Tenant activities are to ensure that their host is aware of their existence and any "subleasing" of space. This list should include the name and UIC(s) of all organizations, shore commands and homeported units, active or reserve, DOD or non-DOD (include commercial entities). The tenant listing should be reported in the format provide below, listed in numerical order by UIC, separated into the categories listed below. Host activities are responsible for including authorized personnel numbers, on board as of **30 September 1994**, for all tenants, even if those tenants have also been asked to provide this information on a separate Data Call. (Civilian count shall include Appropriated Fund personnel only.)

• Tenants residing on main complex (shore commands)

Tenant Command Name	UIC	Officer	Enlisted	Civilian
N/A				

• Tenants residing on main complex (homeported units.)

Tenant Command Name	UIC	Officer	Enlisted	Civilian
N/A				

• Tenants residing in Special Areas (Special Areas are defined as real estate owned by host command not contiguous with main complex; e.g. outlying fields).

Tenant Command Name	UIC	Location	Officer	Enlisted	Civilian
N/A					

• Tenants (Other than those identified previously)

Tenant Command Name	UIC	Location	Officer	Enlisted	Civilian
N/A					

13. REGIONAL SUPPORT: Identify your relationship with other activities, not reported as a host/tenant, for which you provide support. Again, this list should be all-inclusive. The intent of this question is capture the full breadth of the mission of your command and your customer/supplier relationships. Include in your answer any Government Owned/Contractor Operated facilities for which you provide administrative oversight and control.

Activity name	Location	Support function (include mechanism such as ISSA, MOU, etc.)
SECNAV	*NCR*	*Admin, Management and Operations*

14. FACILITY MAPS: N/A

BRAC-95 CERTIFICATION

Reference: SECNAVNOTE 11000 of 08 December 1993

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are requi to provide a signed certification that states "I certify that the information contained herein is accurate a complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has revie the information and either (1) personally vouches for its accuracy and completeness or (2) has possess of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify information. Enclosure (1) is provided for individual certifications and may be duplicated as necess You are directed to maintain those certifications at your activity for audit purposes. For purposes of certification sheet, the commander of the activity will begin the certification process and each repor senior in the Chain of Command reviewing the information will also sign this certification sheet. sheet must remain attached to this package and be forwarded up the Chain of Command. Copies r be retained by each level in the Chain of Command for audit purposes.

I certify that the information contained herein is accurate and complete to the best of my knowledge belief.

ACTIVITY COMMANDER

CHARLES C JOHNSON	Charles C. Johnson
NAME (Please type or print)	Signature
Head, Budget Execution & Systems	09 Feb 1994
Title	Date
4A1M - SECNAV Staff Offices	
Activity	

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

OLIVER R. ASHE
NAME (Please type or print)

Signature

Assistant for Administration
Title

09 Feb 1994
Date

4A1M - SECNAV Staff Offices
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

S. F. Loftus
Vice Admiral, U.S. Navy
Deputy Chief of Naval
Operations (Logistics)
NAME (Please type or print)

Signature

17 FEB 1994
Date

Title

COMPLETE DATA CALL FOR EACH DUTY STATION

Budget Activity(BA): 4

Activity Group(AG): 4A

Sub-Activity Group(SAG): 1M

UIC: 00012

Duty Station Name: National Capital Region

City: NCR

State: NCR

Document Separator

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DATA CALL 66
INSTALLATION RESOURCES

Activity Information:

Activity Name:	SECNAV STAFF OFFICES
UIC:	00012
Host Activity Name (if response is for a tenant activity):	NDW
Host Activity UIC:	00171

General Instructions/Background. A separate response to this data call must be completed for each Department of the Navy (DON) host, independent and tenant activity which separately budgets BOS costs (regardless of appropriation), and, is located in the United States, its territories or possessions.

1. **Base Operating Support (BOS) Cost Data.** Data is required which captures the total annual cost of operating and maintaining Department of the Navy (DON) shore installations. Information must reflect FY 1996 budget data supporting the FY 1996 NAVCOMPT Budget Submit. Two tables are provided. Table 1A identifies "Other than DBOF Overhead" BOS costs and Table 1B identifies "DBOF Overhead" BOS costs. These tables must be completed, as appropriate, for all DON host, independent or tenant activities which separately budget BOS costs (regardless of appropriation), and, are located in the United States, its territories or possessions. Responses for DBOF activities may need to include both Table 1A and 1B to ensure that all BOS costs, including those incurred by the activity in support of tenants, are identified. If both table 1A and 1B are submitted for a single DON activity, please ensure that no data is double counted (that is, included on both Table 1A and 1B). The following tables are designed to collect all BOS costs currently budgeted, regardless of appropriation, e.g., Operations and Maintenance, Research and Development, Military Personnel, etc. Data must reflect FY 1996 and should be reported in thousands of dollars.

a. **Table 1A - Base Operating Support Costs (Other Than DBOF Overhead).** This Table should be completed to identify "Other Than DBOF Overhead" Costs. Display, in the format shown on the table, the O&M, R&D and MPN resources currently budgeted for BOS services. O&M cost data must be consistent with data provided on the BS-1 exhibit. Report only direct funding for the activity. Host activities should not include reimbursable support provided to tenants, since tenants will be separately reporting these costs. Military personnel costs should be included on the appropriate lines of the table. Please ensure that individual lines of the table do not include duplicate costs. Add additional

lines to the table (following line 2j., as necessary, to identify any additional cost elements not currently shown). **Leave shaded areas of table blank.**

Table 1A - Base Operating Support Costs (Other Than DBOF Overhead)			
Activity Name: SECNAV STAFF OFFICES		**UIC:00012**	
Category	**FY 1996 BOS Costs ($000)**		
	Non-Labor	**Labor**	**Total**
1. Real Property Maintenance Costs:			
1a. Maintenance and Repair	2,653		2,653
1b. Minor Construction			
1c. Sub-total 1a. and 1b.	2,653		2,653
2. Other Base Operating Support Costs:			
2a. Utilities	2,183		2,183
2b. Transportation	99		99
2c. Environmental			
2d. Facility Leases	555		555
2e. Morale, Welfare & Recreation			
2f. Bachelor Quarters			
2g. Child Care Centers			
2h. Family Service Centers			
2i. Administration			
2j. Other (Specify) NPWC Pub Works	76		76
2k. Sub-total 2a. through 2j:	2,913		2,913
3. Grand Total (sum of 1c. and 2k.):	5,566		5,566

DATA CALL 66
INSTALLATION RESOURCES

b. Funding Source. If data shown on Table 1A reflects more than one appropriation, then please provide a break out of the total shown for the "3. Grand-Total" line, by appropriation:

Appropriation	Amount ($000)
O&M,N	$5,566

c. **Table 1B - Base Operating Support Costs (DBOF Overhead).** This Table should be submitted for all current DBOF activities. Costs reported should reflect BOS costs supporting the DBOF activity itself (usually included in the G&A cost of the activity). For DBOF activities which are tenants on another installation, total cost of BOS incurred by the tenant activity for itself should be shown on this table. It is recognized that differences exist among DBOF activity groups regarding the costing of base operating support: some groups reflect all such costs only in general and administrative (G&A), while others spread them between G&A and production overhead. Regardless of the costing process, all such costs should be included on Table 1B. The Minor Construction portion of the FY 1996 capital budget should be included on the appropriate line. Military personnel costs (at civilian equivalency rates) should also be included on the appropriate lines of the table. Please ensure that individual lines of the table do not include duplicate costs. Also ensure that there is no duplication between data provided on Table 1A. and 1B. These two tables must be mutually exclusive, since in those cases where both tables are submitted for an activity, the two tables will be added together to estimate total BOS costs at the activity. Add additional lines to the table (following line 21., as necessary, to identify any additional cost elements not currently shown). **Leave shaded areas of table blank.**

Other Notes: All costs of operating the five Major Range Test Facility Bases at DBOF activities (even if direct RDT&E funded) should be included on Table 1B. Weapon Stations should include underutilized plant capacity costs as a DBOF overhead "BOS expense" on Table 1B.. **N/A**

DATA CALL 66
INSTALLATION RESOURCES

N/A

Table 1B - Base Operating Support Costs (DBOF Overhead)			
Activity Name: SECNAV STAFF OFFICES		**UIC:00012**	
Category	**FY 1996 Net Cost From UC/FUND-4 ($000)**		
	Non-Labor	**Labor**	**Total**
1. Real Property Maintenance Costs:			
1a. Real Property Maintenance (>$15K)			
1b. Real Property Maintenance (<$15K)			
1c. Minor Construction (Expensed)			
1d. Minor Construction (Capital Budget)			
1c. Sub-total 1a. through 1d.			
2. Other Base Operating Support Costs:			
2a. Command Office			
2b. ADP Support			
2c. Equipment Maintenance			
2d. Civilian Personnel Services			
2e. Accounting/Finance			
2f. Utilities			
2g. Environmental Compliance			
2h. Police and Fire			
2i. Safety			
2j. Supply and Storage Operations			
2k. Major Range Test Facility Base Costs			
2l. Other (Specify)			
2m. Sub-total 2a. through 2l:			
3. Depreciation			
4. Grand Total (sum of 1c., 2m., and 3.) :			

DATA CALL 66
INSTALLATION RESOURCES

2. **Services/Supplies Cost Data.** The purpose of Table 2 is to provide information about projected **FY 1996** costs for the purchase of services and supplies by the activity. **(Note: Unlike Question 1 and Tables 1A and 1B, above, this question is not limited to overhead costs.)** The source for this information, where possible, should be either the NAVCOMPT OP-32 Budget Exhibit for O&M activities or the NAVCOMPT UC/FUND-1/IF-4 exhibit for DBOF activities. Information must reflect FY 1996 budget data supporting the FY 1996 NAVCOMPT Budget Submit. Break out cost data by the major sub-headings identified on the OP-32 or UC/FUND-1/IF-4 exhibit, disregarding the sub-headings on the exhibit which apply to civilian and military salary costs and depreciation. Please note that while the OP-32 exhibit aggregates information by budget activity, this data call requests OP-32 data for the activity responding to the data call. Refer to NAVCOMPTINST 7102.2B of 23 April 1990, Subj: Guidance for the Preparation, Submission and Review of the Department of the Navy (DON) Budget Estimates (DON Budget Guidance Manual) with Changes 1 and 2 for more information on categories of costs identified. Any rows that do not apply to your activity may be left blank. However, totals reported should reflect all costs, exclusive of salary and depreciation.

Table 2 - Services/Supplies Cost Data	
Activity Name: SECNAV STAFF OFFICES	**UIC:** 00012
Cost Category	**FY 1996 Projected Costs ($000)**
Travel:	1,008
Material and Supplies (including equipment):	1,782
Industrial Fund Purchases (other DBOF purchases):	0
Transportation:	99
Other Purchases (Contract support, etc.):	7,642
Total:	10,531

DATA CALL 66
INSTALLATION RESOURCES

3. **Contractor Workyears.**

a. On-Base Contract Workyear Table. Provide a projected estimate of the number of contract workyears expected to be **performed "on base"** in support of the installation during FY 1996. Information should represent an annual estimate on a full-time equivalency basis. Several categories of contract support have been identified in the table below. While some of the categories are self-explanatory, please note that the category "mission support" entails management support, labor service and other mission support contracting efforts, e.g., aircraft maintenance, RDT&E support, technical services in support of aircraft and ships, etc.

Table 3 - Contract Workyears	
Activity Name: SECNAV STAFF OFFICES	**UIC:** 00012
Contract Type	**FY 1996 Estimated Number of Workyears On-Base**
Construction:	
Facilities Support:	
Mission Support:	
Procurement:	
Other:* **Movers**	4
Total Workyears:	4

* **Note:** Provide a brief narrative description of the type(s) of contracts, if any, included under the "Other" category.

*4 movers kept on site 5 days a week.
** furniture contractors are used as required

DATA CALL 66
INSTALLATION RESOURCES

b. Potential Disposition of On-Base Contract Workyears. If the mission/functions of your activity were relocated to another site, what would be the anticipated disposition of the **on-base contract workyears** identified in Table 3.?

1) Estimated number of contract workyears which would be transferred to the receiving site (This number should reflect the number of jobs which would in the future be contracted for at the receiving site, not an estimate of the number of people who would move or an indication that work would necessarily be done by the same contractor(s)):

4

2) Estimated number of workyears which would be eliminated:

0

3) Estimated number of contract workyears which would remain in place (i.e., contract would remain in place in current location even if activity were relocated outside of the local area):

0

DATA CALL 66
INSTALLATION RESOURCES

c. "Off-Base" Contract Workyear Data. Are there any contract workyears located in the local community, but not on-base, which would either be eliminated or relocated if your activity were to be closed or relocated? If so, then provide the following information **(ensure that numbers reported below do not double count numbers included in 3.a. and 3.b., above):**

No. of Additional Contract Workyears Which Would Be Eliminated	General Type of Work Performed on Contract (e.g., engineering support, technical services, etc.)
0	

No. of Additional Contract Workyears Which Would Be Relocated	General Type of Work Performed on Contract (e.g., engineering support, technical services, etc.)
0	

BRAC-95 CERTIFICATION

Reference: SECNAV NOTE 11000 dtd 8 Dec 93

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

Dale Jensen
NAME (Please type of print)

Dale Jensen
Signature

Head, Budget Formulation Div
Title

Oct. 31, 1994
Date

SECNAV STAFF OFFICES
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print

Signature

Title

Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type of print

Signature

Title

Date

Activity

In certify that the information herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

OLIVER R. ASHE

NAME (Please type or print

Signature

Assistant for Adminstration

Title

31 Oct 1994

Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

W. A. EARNER

NAME (Please type of print

Signature

11/3/94

Title

Date

Document Separator

DEPARTMENT OF THE NAVY
OFFICE OF THE UNDER SECRETARY
1000 NAVY PENTAGON
WASHINGTON DC 20350-1000

AAUSN47
EXECU:WP:40256
24 Aug 1994

From: Assistant for Administration
To: Deputy Chief of Naval Operations (DCNO)(N4)

Subj: DATA CALL 66

Ref: (a) DCNO ltr Ser N441C1/4U594672 dated 23 Jun 1994

1. Reference (a) requested data from activities who separately budget for Base Operating Services (BOS) costs. No response is required from this claimancy as none of our activities budget for BOS costs.

2. Questions contact Douglas Herbert at (703) ~~693-2105~~. 602-2354

OLIVER R. ASHE

Copy to:
BSAT (CDR Dilorenzo)

BRAC-95 CERTIFICATION

Reference: SECNAV NOTE 11000 dtd 8 Dec 93

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I certify the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

CHARLES C. JOHNSON
NAME (Please type of print)

Charles C. Johnson
Signature

Head, Budget Execution
Title

8/24/94
Date

AAUSN
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print

Signature

Title

Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type of print

Signature

Title

Date

Activity

In certify that the information herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

OLIVER R. ASHE

NAME (Please type or print

Signature

Assistant for Administration

Title

24 Aug 1994

Date

AAUSN

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

W. A. EARNER

NAME (Please type of print

Signature

Title

9/8/94

Date

Document Separator

DEPARTMENT OF THE NAVY
OFFICE OF THE UNDER SECRETARY
1000 NAVY PENTAGON
WASHINGTON DC 20350-1000

AAUSN47
EXECU:WP:40256
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I certify the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

CHARLES C. JOHNSON
NAME (Please type of print)

Charles C. Johnson
Signature

Head, Budget Execution
Title

8/24/94
Date

AAUSN
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print

Signature

Title

Date

Activity

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NEXT ECHELON LEVEL (if applicable)

NAME (Please type of print

Signature

Title

Date

Activity

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MAJOR CLAIMANT LEVEL

OLIVER R. ASHE

NAME (Please type or print

Signature

Assistant for Administration

Title

24 Aug 1994

Date

AAUSN

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

W. A. EARNER

NAME (Please type of print

Signature

Title

9/8/94

Date

Document Separator

DEPARTMENT OF THE NAVY
OFFICE OF THE UNDER SECRETARY
1000 NAVY PENTAGON
WASHINGTON DC 20350-1000

AAUSN47
EXECU:WP:40287
15 July 1994

From: Assistant for Administration
To: Deputy Chief of Naval Operations (DCNO)(N4)

Subj: DATA CALL 31 REVISIONS

Ref: (a) DCNO ltr Ser N441C/4U594713 dated 8 Jul 1994

Encl: (1) Revised response for the SECNAV Staff Offices 534
(2) Revised response for the Naval Information Systems Management Center (NISMC) 528
(3) Revised response for the Office of Civilian Personnel Management (OCPM) 532

1. The enclosed material provides the revisions you requested in reference (a). The portion of the SECNAV Staff Offices in leased space were scheduled to move to the Navy Annex, which has been removed from the list of receiving sites. There has been no information available on the space to be occupied at the Pentagon, so our estimates are based on currently occupied space. Additionally, NISMC has provided only estimates as there has been no direction as to a new relocation site. Responses for the Naval Audit Service and the Naval International Programs Office will be forwarded as soon as they are available.

2. Questions contact Douglas Herbert at (703)602-4101.

OLIVER R. ASHE

Copy to:
BSAT (CDR Dilorenzo)

Document Separator

MILITARY VALUE: DATA CALL 31
DATA CALL WORK SHEET FOR
ADMINISTRATIVE ACTIVITY: NAVAL SEA SYSTEMS COMMAND
ACTIVITY UIC: N00024

Category . . . . . Personnel Support
Sub-category . . . . . Administrative Activity

**************If any responses are classified, attach separate classified annex ***************

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

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Revised pg

UIC: N00024

NATIONAL CAPITOL REGION
ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

Category	**Personnel Support**
Sub-Category	**Administrative**
Activity	**Naval Sea Systems Command Hqtrs**
UIC	**N00024**

In responding to questions in this data call, assume previous BRAC closures and realignments are implemented on schedule.

I. MISSION REQUIREMENTS

1. Mission statement. State the mission of this organization in sufficient detail that it can be distinguished from other organizations providing administrative support. Relate this expression of mission to the impact on that mission if the activity were to be relocated.

A. The Naval Sea Systems Command is an organization of over 55 field activities and approximately 92,000 military and civilian personnel. Approximately 96% of these personnel are in the field with the remainder in Headquarters. In this response, "NAVSEA Headquarters" is used to refer to the organizational elements within the National Capital Region (NCR) and "Command" is used to describe the overall organization.

Mission: The mission of NAVSEA is to transform military requirements into Naval capabilities through research, development, engineering, design, acquisition, modernization, maintenance, and logistics support of effective ships, systems, and munitions. This enables our sailors and marines to conduct prompt and sustained worldwide maritime operations.

UIC: N00024

NATIONAL CAPITOL REGION
ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

Category	**Personnel Support**
Sub-Category	**Administrative**
Activity	**Naval Sea Systems Command Hqtrs**
UIC	**N00024**

In responding to questions in this data call, assume previous BRAC closures and realignments are implemented on schedule.

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Mission: The mission of NAVSEA is to transform military requirements into Naval capabilities through research, development, engineering, design, acquisition, modernization, maintenance, and logistics support of effective ships, systems, and munitions. This enables our sailors and marines to conduct prompt and sustained worldwide maritime operations.

NAVSEA accomplishes this mission utilizing a combination of its corporate activities, other government activities and contractors. The significant NAVSEA field activities are as follows:

Shipyards:
- Charleston, SC
- Long Beach, CA
- Mare Island, CA

Supervisors of Shipbuilding:
(13) SUPSHIPS

Revised pg

UIC: N00024

NAVSEA accomplishes this mission utilizing a combination of its corporate activities, other government activities and contractors. Significant NAVSEA field activities that accomplish this mission include the Naval Shipyards, the Naval Surface Warfare Center, the Naval Undersea Warfare Center, the Naval Ordnance Center, the Supervisors of Shipbuilding, Conversion and Repair and other fleet support activities. R

As background, it is important to clarify the source of and relationship among the assigned missions of several Navy Headquarters elements. As a result of the Goldwater-Nicols Department of Defense Reorganization Act of 1986, and the Defense Management Review of 1989, the Secretary of the Navy (SECNAV) directed that modifications be made to the Navy Acquisition Process. In the most recent SECNAV Charter (SECNAVINST 5400.15 of 15 Aug 91), the duties and responsibilities of Assistant Secretary of the Navy for Research, Development and Acquisition ASN(RD&A) are outlined as well as those of the Systems Commands (SYSCOMs). This Charter also defines the relationships among the Chief of Naval Operations (CNO), the Commandant of the Marine Corps (CMC) and the ASN (RD&A) as follows:

"**CNO/CMC** will have responsibility for determining requirements and establishing relative priority of those requirements consistent with authority of the Joint Requirements Oversight Council for operational test and evaluation."

"**ASN(RD&A)** will have responsibility for the development and/or procurement of systems satisfying those requirements as efficiently and economically as possible." ASN(RD&A) is

Norfolk, VA
Pearl Harbor, HI
Philadelphia, PA
Portsmouth, NH
Puget Sound, WA

Weapons Stations:

Charleston, SC
Concord, CA
Earle, NJ
Seal Beach, CA
Yorktown, VA

Warfare Centers

Naval Surface Warfare Center
Dahlgren, VA Division
Carderock, MD Division
Crane, IN Division
Indian Head, MD Division
Port Hueneme, CA Division

Naval Undersea Warfare Center
Keyport, WA Division
Newport, RI Division

Other Significant Support Activities:

Naval Sea Logistics Center, Mechanicsburg, PA
Naval Sea Support Center Atlantic, Norfolk, VA
Naval Sea Support Center Pacific, San Diego, CA
Naval Warfare Assessment Center, Corona, CA

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"**ASN(RD&A)** will have responsibility for the development and/or procurement of systems satisfying those requirements as efficiently and economically as possible." ASN(RD&A) is

also "responsible for ensuring that operational requirements are properly transformed within the allocated resources, into executable, research, development and acquisition programs."

The DMR also established a separate group of organizations which were to focus on the development and acquisition of major weapons systems as follows:

The **Program Executive Officers (PEOs) and Direct Reporting Program Managers (DRPMs)** will provide the management and technical expertise that is implicit to the research, development, design, and production activities associated with major weapon system acquisition. This includes accountability and responsibility for all matters pertaining to the performance, schedule and costs of approximately 100 assigned acquisition programs. The **Commander, Naval Sea Systems Command is the PEO** for programs under his cognizance.

The Commander, NAVSEA exercises technical authority and life cycle management for assigned programs; provides technical, comptroller, legal, contracting, administrative support services to designated PEOs and DRPMs; manages over 130 acquisition programs not assigned to a ASN(RD&A) PEO or DRPM and approximately 60 non-acquisition programs; provides support to ASN(RD&A), CNO and CMC for analysis of mission areas, systems, and requirements; serve as Head of Contracting Activity for both assigned programs and PEO/DRPM programs; jointly with the PEOs and DRPMs, develop plans for transition of programs into and out of the PEO and DRPM organization; provide requested program information to CNO/CMC for programming and budget development.

COMNAVSEA, PEOs and DRPMs take specific direction from the Chief of Naval Operations in terms of operational requirements and the testing required for new systems prior to fielding. The NAE is responsible for insuring that these organizations execute the CNO requirements in accordance with all applicable statutes and regulations, especially DoD 5000.2/.2M. The PEOs/DRPMs/SYSCOM must seek the approval of the NAE to move a program forward from Concept Design to Demonstration/Validation to Engineering & Manufacturing Development and finally to Full Rate Production. Both the CNO requirements organization and the NAE oversight organization reside in the Pentagon.

COMNAVSEA reports to the **CNO** for the execution of non-acquisition, logistics and operating forces support responsibilities. COMNAVSEA is responsive to the CNO in the exercise of CNO responsibilities (i.e. establishing military requirements; conducting test & evaluation; formulating budget and program plans for SECNAV approval; and fleet support). Action to fulfill life cycle management responsibilities is closely coordinated with resource sponsors on the OPNAV Staff to ensure adherence to requirements and priorities set by the CNO. Under this role, **COMNAVSEA** works closely with the **PEOs/DRPM** who are responsible for ensuring that integrated logistics support is an up-front design and

engineering consideration and remains an integral part of all program resource trade-offs beginning with program initiation.

In summary, achievement of the efficiencies envisioned by the DMR reforms strongly supports the co-location of the SYSCOMs, the PEOs and DRPMs and the NAE organizations.

COMNAVSEA is also responsible as the Coordinator for Ship Repair and Conversion for DOD, the Department of Transportation and the Department of Commerce as well as certain Navy Lead-SYSCOM assignments. These duties are assigned such that one SYSCOM, NAVSEA for instance, is more appropriate to coordinate the actions of other SYSCOMs who participate in the same function, i.e. Joint Navy and MARAD Design Team; Executive Manager for explosive ordnance disposal and technology for DOD; Diving and Salvage for all the Navy technical and administrative support including duties delegated by Title 10 U.S. Code Chapter 637; Coordinator and executive agent for the Fleet Modernization Program; etc.

Additionally, the Naval Nuclear Propulsion Program (NAVSEA 08) is a joint Department of the Navy and Department of Energy organization whose responsibilities are defined by Executive Order 12344, enacted as permanent law by 42 U.S. Code 7158, to ensure the Naval Nuclear Propulsion Program continues to function with excellence. The **Deputy Commander for Nuclear Propulsion** also serves as **Director, Naval Nuclear Propulsion Program**, in OPNAV, and as the **Deputy Assistant Secretary for Naval Reactors, Department of Energy**, with direct reporting relationships to the Secretary of the Navy and Secretary of Energy. This program is the largest reactor program in the Western world which directly impacts over 40% of the Navy's major combatants.

The client/customer base for this unique program is:

Department of Energy
- Three (3) Reactor Plant Prototype Sites
- Two (2) Government owned, contractor operated Laboratories (KAPL, BETTIS)

Department of Navy
- Operational Fleet Support (145 operational reactors)
- Nuclear Shipyards (6 Naval - 2 Private) (317 total number of cores refueled/defueled)
- Training Facilities (Nuclear Power School, Orlando, Moored Training Ship, Charleston. Nuclear Field "A" School, Orlando)

B. Inter-Relationships. **COMNAVSEA** and the associated **PEOs and DRPM** report directly to the **ASN(RD&A)** for all matters pertaining to research, development and acquisition. COMNAVSEA also provides support to ASN(RD&A) for mission area analysis and related studies, and systems analysis in support of requirements set by CNO. An Operating Agreement (signed by ASN (RD&A) on 16 Aug 90) between the Commander, Naval Sea Systems Command and the NAVSEA associated PEOs/DRPM formalizes the support and services provided to the PEOs/DRPM by NAVSEA. The Agreement delineates the operating relationships for specific functions and responsibilities within the framework of the approved PEOs/DRPM chartered authorities and SECNAV charter. The PEO/DRPM organizations can not execute their programs based on their individual staffing levels. They are dependent upon matrix support for the host Systems Commander for the following key functions:

- Comptroller - certification of funds availability & proper usage (Title 10 checks); chart of account maintenance; dissemination of budget guidance; providing policy rulings as required

- Contracts - RFP and contract preparation, negotiation and award; contract maintenance and management

- Core Engineering Functions - generic expertise based on ship and/or equipment type

- Logistics Policy Preparation and Guidance

- Legal support across the entire spectrum

Currently, the co-location of the PEOs and DRPM with NAVSEA provides for ready access to these key functions. The NAVSEA matrix support, coupled with the PEO/DRPM assigned staff, form the critical mass necessary to execute the assigned programs. The sum total of all of the above is embodied in the critical mass concept. The PEO/DRPMs were not set up to have all of the functional expertise to execute a program. Rather, they exist to provide dedicated management expertise and attention. It is essential that the PEOs and DRPM be close to the corporate functions provide by the Commander, NAVSEA (facilities, comptroller, contracts, legal and specialized engineering) as well as the CNO requirements officer and the NAE proper. All of these organizations leverage off of each other to accomplish successful program execution.

Another important element in this agreement is "Program Transition" which highlights the need for the close relationship between the ASN(RD&A) the PEOs and DRPM and the NAVSEA responsibilities. The Agreement states, "NAVSEA will pursue R&D for initial

developmental efforts prior to program initiation to meet the emerging threat in response to OPNAV set requirements. At the stage of development when there are indications that the new program will become a major program and acquisition parameters are being defined (cost, schedule, strategy, etc) the Navy Acquisition Executive will decide whether to assign the program to a PEO/DRPM." Additionally, there is guidance provided on when programs would be transferred back to NAVSEA from the PEOs or DRPMs for life cycle management responsibility.

Today, the PEO/DRPMs affiliated with NAVSEA are within 10 minutes physical reach of the key offices of the NAE and CNO. This permits the daily, face-to-face interaction, necessary to surface and resolve issues. It permits real time give-and-take over program issues and allows consensus to be promptly reached between the SYSCOM/PEO/DRPM, CNO and the NAE. The communications permitted by the close proximity of these key organizations in a timely manner is a key ingredient to successful program execution. This type of communication cannot be adequately conducted via fax machines, the telephone or electronic mail. The likelihood of misunderstandings, permutations to a particular issue as it gets relayed to distant locales and the inability to provide a full explanation of particular points are all natural communication phenomenon complicated by the lack of face to face interface.

C. Impact on the mission if NAVSEA Headquarters and PEOs and DRPM were relocated outside of the NCR.

As the Naval Sea Systems Command Headquarters of the future is being defined to carry out our mission, it is clear that the primary emphasis will be on program management and its attendant supporting functions. In the future, as in the past, there are specific functions that must be retained in the NCR for several reasons. The very essence of the program management elements of requirements, budget, Congressional interface, etc., mandate that the ability to deal with these elements be real time and consequently must be centrally located such that day-to-day interface with the requirements, budgetary and Congressional activities can be realistically achieved.

While specific functions must be retained for obvious reasons, other functions can be transferred out of the NCR. We have recently directed the transfer of various subsidiary weapons and communication systems support and management functions. We are also evaluating functions for transfer such as segments of equipment engineering, logistics and fleet support.

Acquisition of ships and related systems is unique in that the U.S. Navy is essentially the only customer for ships in the U.S. today. Consequently they command high visibility at all levels in DoD, and have considerable Congressional interest. This visibility coupled with the

required daily face-to-face interface mandates close proximity to Department of the Navy and Department of Defense Headquarters and the Congress. It would be extremely less effective to operate in today's environment of DoD 5000.2 coupled with the other reporting demands if not located in the NCR.

Of equal importance to the core functions of the NAVSEA Headquarters that must be retained in the NCR, is the direct support that the Headquarters provides to the PEOs and DRPMs. As previously identified, NAVSEA Headquarters provides administrative, legal, contracting, comptroller, and matrix engineering support to the associated PEOs and DRPMs. Since the PEOs and DRPMs must have appropriate coordination on a daily basis with ASN(RD&A), CNO, Congress, staffs, etc., it is essential that the SYSCOM Headquarters that provides the administrative support be co-located with these PEOs and DRPMs.

The recent law implementing Defense Acquisition Workforce Improvement Act (DAWIA) clearly drives us to develop a highly qualified, dedicated acquisition workforce. The central theme of DAWIA is to ensure that we have in place the necessary acquisition team to effectively administer the approved programs of the future. This Command's future structure of a highly specialized small workforce centrally located at the Headquarters in the NCR coupled with other acquisition support teams located at field activities will best satisfy our mission needs and ensure compliance with DAWIA.

The future Command will be substantially reduced from its current size of approximately 92,000 people and will continue to be 96-98% located outside of the NCR. The remaining 2-4% of highly specialized, professional acquisition people who remain in the NCR will be critical to the acquisition and support of a smaller, leaner fleet as directed by OSD and funded by Congress. The relationship between the percent of the Command outside the NCR and that of the Headquarters remaining in the NCR is not expected to change as the downsizing is implemented.

In summary, it is mandatory to retain a NAVSEA Headquarters of core program management functions in the NCR in order to execute approved, authorized and appropriated programs. Other functional elements of segments can and will be transferred outside the NCR in consonance with prudent business decisions pertinent to implementation of appropriate downsizing decisions.

2. Client/customer base. In the table below indicate the top five clients/customers in terms of direct man-years of support provided by this activity and indicate the percentage of the activity's resources that are directed to that client or customer.

Ltr. code	Client/customer	Client location	Percent resources
A.	ASN (RD&A)	PENTAGON; WASH. DC	43
B.	CNO (Includes Fleet Support)	PENTAGON; WASH. DC	39
C.	NAVY INTERNATIONAL PROGRAM OFFICE (SECURITY ASSISTANCE PROGRAMS)	WASH, DC NCR	7
D.	OTHER NAVY COMMANDS; GOV'T AGENCIES; CONGRESS	VARIOUS; NCR AND NATIONWIDE	11

3. Work breakdown structure. The work breakdown structure provided in the following table is a modified version of the breakdown structure obtained from the Defense Regional Interservice Support (DRIS) Program. Indicate space, desktop computers, and personnel allocated to these functions. The total row at the bottom of the table should account for all resources.

Function	Space allocated (KSF)	Desktop computers allocated	Civilian personnel positions	Contract workyears	Off. bil.	Enlisted billets
Management	79259	265	287	1	11	8
Comptroller	29094	211	162	3	2	0
Human Resources						
Administrative services						
Audio/visual services						
Automated data processing/automation services						

UIC: N00024

Function	Space allocated (KSF)	Desktop computers allocated	Civilian personnel positions	Contract workyears	Off. bil.	Enlisted billets
Civilian personnel services						
Clubs						
Communication services						
Community support services						
Confinement and detention centers						
Custodial services						
Education services						
Engineering support	191452	1063	828	29	36	2
Equipment operation, maintenance, and repair						
Facilities and real property support						
Facility maintenance and repair						
Finance and accounting						
Food services						
Health services						
Housing and lodging services						
Information services						
Installation retail supply and storage operations						
Legal services						

UIC: N00024

Function	Space allocated (KSF)	Desktop computers allocated	Civilian personnel positions	Contract workyears	Off. bil.	Enlisted billets
Military personnel support						
Mobilization support						
Mortuary services						
Printing and reproduction						
Purchasing and contracting services	45715	302	217	1	11	0
Resource management						
Training services						
Transportation services						
Weather service						
Other support (Warehousing)	17132					
Logistics/Fleet Support	144406	717	443	11	171	32
Program Management	391435	2581	1716	86	265	46
Security Assistance Program	37200	231	283			
TOTALS	935,693	5,370	3,936	131	496	88

Provide a description of any other support provided.

UIC: N00024

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

II. FACILITIES

4. Facilities Description.

a. Government-Owned Facilities. In the following table, indicate the space available, average age, and condition for each building type.

Building type	NAVFAC (P-80) category code	Government-Owned				
		Avg. age	Installation space (KSF)			
			Ade-quate	Sub-standard	In-ade-quate	Total
Admin. office	610-10	New	X			1,020
Admin office	610-10	Renovated	X			126.3 (SEA08)
Automatic data processing installation	610-20					
Legal services	610-40					
Admin storage	610-77					
Underground administrative office	620-10					
Underground ADP installation	620-20					
Underground admin storage	620-77					
All other						
Total			X			1,146.3

NOTE: This includes space for NAVSEA Headquarters, PEOs/DRPM, HRO, NATO Seasparrow, and other gov't field representatives which will be moving to White Oak, MD. It does not directly correspond to the personnel information provided in questions 1-3 of this data call. SEA 08 is shown separately.

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

b. **Leased space.** In the following table, provide information for leased space.

Type of495Xspace	Bldg name	Address	KSF	Lease Exp Date	* Cost to DON for lease cost per Sq. Ft.
Admin Office	AIRPORT PLAZA 2	2611 JEFFERSON DAVIS HWY ARLINGTON, VA 22202	4,526	JUNE 96	$36.03
(ADP) installation					
Legal services					
Admin storage					
Underground admin office					
Underground ADP installation					
Underground admin storage					
All other					
Total			** 4,526		*** $163,072

* This is an average cost for the various categories of space.
** Leased space total includes non-occupiable space.
*** This is an annual cost for leased space.
NOTE: This leased space is for the Dept. of Commerce (NOAA) and is scheduled to be vacated by the time of NAVSEA relocation. However, since it is not a BRAC mandated move, some uncertainty exists.

UIC: N00024

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

5. Required improvements. In the following table, indicate **programmed improvements** by cost and by building types for this activity.

NOT APPLICABLE (N/A)

Building type	**NAVFAC (P-80) category code**	**Programmed ($K)**	
		MILCON	**O&M**
Administrative office	610-10	* $122,000	
Administrative office	610-10	$ 8,900 (SEA08)	
Automatic data processing installation	610-20		
Legal services	610-40		
Admin storage	610-77		
Underground administrative office	620-10		
Underground automatic data processing installation	620-20		
Underground admin storage	620-77		
All other			
Total			

Provide a descriptive assessment of the repairs and improvements purchased with these funds:

* Accommodation of 4,100 NAVSEA Headquarters' personnel at the White Oak facility requires renovation and new construction to provide needed additional administrative space, conversion of laboratory spaces to administrative spaces, and existing facility conversion to comply with current codes and regulations. The above dollar figure is the current budgeted amount that includes NAVFAC SIOH and other contingencies, and approximately $5,000K of non-MILCON funds for communications infrastructure components which will be redirected to BRAC O&MN. SEA 08 information is shown separately.

UIC: N00024

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

5a. Capital Improvement Expenditures. List the project number, description, funding year, and value of the **capital improvements at your facility from 1988 to 1994.** Indicate if the capital improvement is a result fo BRAC realignments or closures.

PROJECT	DESCRIPTION	FUND YEAR	VALUE
	N/A		

5b. Planned Capital Improvements. List the project number, funding year, and value of the **non-BRAC related capital improvements** planned for years 1995 through 1997.

NOT APPLICABLE (N/A)

PROJECT	DESCRIPTION	FUND YEAR	VALUE
	N/A		

5c. Planned Capital Improvements. List the project number, description, funding year, and value of the **BRAC related capital improvements** planned for 1995 through 1999.

Note: NAVSEA Headquarters' project funding is split between FY 96/97. FY 96 funding includes $10,000K for communications infrastructure costs. The non-cable plant portion of the $10,000K is not a MILCON budgeted cost and will be redirected to the NAVSEA HQ BRAC O&M account as soon as non-cable plant specific items are identified/quantified. This amount is estimated to be approximately $5,000K. SEA 08 information is shown separately.

PROJECT	DESCRIPTION	FUND YEAR	VALUE
P-001T	Provide administrative offices and related support space for NAVSEA Headquarters.	FY 96	$60,420
P-001T	Provide administrative offices and related support space for NAVSEA Headquarters.	FY 97	$61,580
P-001A	Provide administrative offices and related support space for NAVSEA 08.	FY 97	$ 8,900

6. **Impact of facilities condition.** Using the DRIS work breakdown, indicate the impact of the condition of the land, buildings, and other facilities (leased or government owned)on the performance of these functions by entering "P" for positive or "N" for negative impacts. Explain any positive or negative impacts in the Comments column. Only answer for functions for which the activity is currently responsible.

Function	**Facilities condition impact on functional capability**	
	N or P	Comments
Administrative services	P	THERE ARE NO NEGATIVE IMPACTS
Audio/visual services	P	THERE ARE NO NEGATIVE IMPACTS
Automated data processing/automation services	P	THERE ARE NO NEGATIVE IMPACTS
Civilian personnel services	P	THERE ARE NO NEGATIVE IMPACTS
Clubs		
Communications services	P	THERE ARE NO NEGATIVE IMPACTS
Community support services		
Confinement and detention centers		
Custodial services		
Education services		
Engineering support	P	THERE ARE NO NEGATIVE IMPACTS
Equipment operation, maintenance, and repair		
Facilities and real property support		
Facility maintenance and repair	P	THERE ARE NO NEGATIVE IMPACTS
Finance and accounting	P	THERE ARE NO NEGATIVE IMPACTS

Function	Facilities condition impact on functional capability	
	N or P	Comments
Food services		
Health services		
Housing and lodging services		
Information services		
Installation retail supply and storage operations		
Legal services	P	THERE ARE NO NEGATIVE IMPACTS
Military personnel support	P	THERE ARE NO NEGATIVE IMPACTS
Mobilization support	P	THERE ARE NO NEGATIVE IMPACTS
Mortuary services		
Printing and reproduction	P	THERE ARE NO NEGATIVE IMPACTS
Purchasing and contracting services	P	THERE ARE NO NEGATIVE IMPACTS
Resource management		
Training services	P	THERE ARE NO NEGATIVE IMPACTS
Transportation services		
Weather service		
Other support	P	THERE ARE NO NEGATIVE IMPACTS

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

III. LOCATION

7. Geographic location. How does the activity's geographical location affect its mission performance?

a. What is the importance of its location relative to the clients supported?

b. What is the importance of its location relative to clustering of other activities?

A. Location Relative to Clients Supported: The location of the SYSCOM Headquarters and its associated PEOs and DRPMs in close proximity to its clients who must be contacted daily in a face-to-face manner is absolutely critical to their mission. Within the NCR, our major interfaces are with the OPNAV Staff, ASN(RD&A), ASN(FM), ASN(I&E), ASN(M&RA), the UnderSecretary of Defense for Acquisition USD(A), and the Congress. As explained in the discussion of our Mission, we must be accessible to our sponsor, the budget community, and the Congress on a real-time basis. Current acquisition policies mandate direct SYSCOM and PEO and DRPM interaction with ASN(RD&A)-level staffs, without any intervening organizations. The SYSCOM Headquarters is a key participant in the integrated management framework envisioned in DODD 5000.1 policy statement. Location within the NCR allows for the timely integration of requirements generation; acquisition management; and planning, programming and budget systems. Such interface cannot be achieved if the SYSCOM Headquarters and its associated PEOs and DRPM were located out of the NCR.

Due to the unique organizational relationships and broad programmatic and regulatory responsibilities of the Naval Nuclear Propulsion Program, relocation outside the NCR would be unacceptable. A geographic relocation of the program would significantly impact it's ability to conduct face-to-face communication. Daily interaction between Washington based agencies is crucial to the continuing success of this program in direct support of the largest reactor program in the Western world which directly impacts over 40% of the Navy's major combatants.

Other facets of the NAVSEA mission (diving and salvage; Coast Guard Shipbuilding; NOAA program support; etc create additional client interfaces which require close coordination for successful program execution.

Further, NAVSEA Headquarters and the PEO and DRPM Organizations are not severable. This is logical since the PEOs and DRPMs receive their functional and technical support

from NAVSEA Headquarters functional components including total ship design, ship and combat systems engineering support, acquisition support and life-cycle support of ships and systems. This host-tenant relationship ensures expedient access to the resident functional expertise provided by NAVSEA and allows the PEOs and DRPMs to have smaller, organizations by not duplicating functions and people.

Additionally, the NAVSEA Headquarters and PEOs and DRPM significant Foreign Military Sales (FMS) efforts require frequent interaction with the Navy International Programs Office (NIPO) as well as Embassies, State Department, and other Government agencies located in the Washington, D.C. area.

B. Location Relative to Clustering of Other Activities: NAVSEA Headquarter's location with respect to the other activities that it conducts business with in the NCR is important. Naval weapons system acquisition focuses on the platform (the ship or aircraft or spacecraft) and the integration of that weapon system into its host platform. All ship platforms designed by the Naval Sea Systems Command must integrate the communications systems which are provided by the Space and Naval Warfare Systems Command (SPAWAR); air capable platforms, up to and including aircraft carriers, must integrate the aircraft launch, recovery and support systems managed by the Naval Air Systems Command (NAVAIR). Similarly, ship command and control architectures designed by the Naval Sea Systems Command must reflect the characteristics of systems to be provided by SPAWAR and NAVAIR.

While the programs managed and executed by the SYSCOM are quite removed from the NCR area, the NCR offers not only an excellent base for co-location of the SYSCOM Headquarters, but also provides a focal point for the industries and corporations that deal with each of the SYSCOMs. Most major defense corporations maintain a Washington, DC area office, and some are also headquartered in the area.

In summary, the SYSCOM located in the NCR is ideally situated to provide proper and appropriate access to all interfacing activities. As such, its central location clearly best serves the interest of DOD, DON and the Congress.

8. Manpower and recruiting issues.

a. Are there unique aspects of the activity's location that help or hinder in the hiring of qualified personnel?

b. What would be the impact on the Navy and Marine Corps if the capabilities of the activity were to be lost? Answer this question in terms of the unique capabilities of the staff.

A. Hiring of Qualified Personnel: While the attractiveness of employment in the NCR is well known, NAVSEA Headquarters and associated PEOs and DRPMs primarily benefit in our ability to attract bright and highly motivated people to the seat of power of the acquisition structure of the Navy. The driving force behind this type recruiting is the large pool from which to select applicants who have the skill mix and level desired by these Navy organizations. The concentration of individuals with solid acquisition experience in the NCR provide an established, viable recruiting base. It is not enough to have some particular type of engineering, contracting, financial or logistics background to satisfy staffing needs; an individual's functional expertise must be completed with experiences that can only be gained by working in the Washington, D.C. environment with all of its unique pressures, deadlines and demands.

A relocation of the SYSCOM outside the NCR would most likely work to our detriment in retaining, recruiting, or hiring the highly professional, dedicated, skilled work force that is required by DAWIA and which is critical to the future smaller NAVSEA Headquarters.

A geographic relocation of the Naval Nuclear Propulsion Program from it's Department of Energy personnel support operations would significantly add to the already complex and demanding requirements to maintain two uniquely different personnel management programs within the same organization. At present the Naval Nuclear Propulsion program daily interfaces with various personnel support services provided by the Department of Energy including; travel, employee relations, personnel offices, education offices and employee payroll department. To relocate this program would have a very direct negative impact on the services provided to the DOE employees at present.

B. Impact of Relocation; Unique Capabilities of the Staff: The uniqueness of the talent pool required to execute the mission of NAVSEA and its associated PEOs and DRPM is key to the underlying basis for why the headquarters functions must be retained in the NCR. The educational requirements of the Defense Acquisition Workforce Improvement Act must be considered in terms of PEO/DRPM location. Virtually, every professional PEO/DRPM employee is a member of the acquisition workforce. The educational requirements for the various career fields are rigorous and require proximity to a facility where the professional educational requirements can be met. Given the location of the Industrial College of the Armed Forces (ICAF) and the Defense Systems Management College (DSMC) -- both part of the Defense Acquisition University -- to the NCR it is a fairly easy to plan and execute a comprehensive training plan for individual employees. Comparable facilities simply do not exist outside of NCR that offer the breadth of courses (and frequency) given at ICAF or DSMC. The availability of local, quality training eliminates the high cost of travel and per diem expenses that might other wise be incurred. It also permits the professional expertise of the workforce to be increased and allows greater competitive opportunities for senior positions.

Finally, if the PEO/DRPM staffs, and SYSCOMS, were not located in the NCR **along with** the NAE and CNO requirements staffs, program execution would suffer as the current critical mass would be disrupted as previously discussed.

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

IV. Features and Capabilities

9. Computation/data processing assets. Use the following table to list non-desktop computing assets. These are assets that would normally comprise a computing center.

Type	**Acquisition date**	**Cost ($K)**	**Utilization rate (%)** (Based on hours of use)
UNKNOWN	UNKNOWN	UNKNOWN	UNKNOWN
Totals			

The proposed equipment solutions for NAVSEA Headquarters to meet future computer processing needs will be phased in as business-driven solutions to support organizational mission requirements. The communications infrastructure at White Oak to support NAVSEA Headquarters will be based on a high speed fiber optic backbone supporting an enterprise network. This will provide for centralized management of distributed, intelligent network devices and ultimately will provide for making the network centrally manageable right down to the end-user level.

The approved command plan schedules the replacement of the non-desktop computing assets to occur by the time of the move. An exact inventory of the non-desktop equipment that remains depends upon the projected communications and functional applications requirements. An inventory of these computer facility assets will have to be taken prior to the move to specifically identify the type and quantity of computer equipment to be relocated. These assets will reflect the advanced technology necessary for the headquarters information operations.

Use the following table to indicate desktop computing capability.

Type	Number	Average age (yrs)
IBM PC compatible	UNKNOWN	UNKNOWN
Macintosh	UNKNOWN	UNKNOWN
Other	UNKNOWN	UNKNOWN

The number and type of desktop computers is dependent on the workforce and business operations existing incident to the White Oak move. Since this relocation will not occur until the FY 98/99 timeframe, the quantity and type of desktop computers to be relocated is not available at this time. An inventory analysis will have to be conducted proximate to the move dates to identify the specific type and quantity of desktop equipment to be relocated. The average age of desktop computers will likely be between 1-3 years based on known operational life and advances in technology.

10. Mobilization and expansion capability. In the following table indicate in the appropriate column if the activity has a mobilization responsibility for each function. The last three columns are designed to solicit information on the expansion capability of the activity by function for both mobilization and long-term expansion. For each function, in the third column indicate the maximum man-year-level of support that the activity could achieve given one month to reach this level. Assume that all other functions are maintained at pre-mobilization levels and that no manpower ceilings are in force. In the fourth column provide the same information only assume that one year is available for the expansion. In the last column indicate the number of personnel that would have to be added to "activity administration" to accommodate this growth. For all responses assume that no additional facilities are available beyond currently existing facilities.

Function	Mobilization response. (X)	1-month mobilization (man-year level) 1/	1-year expansion	
			Man-year level 2/	Admin add-on 3/
Administrative services	X	Increase of 28 Billets	28	0
Audio/visual services				
Automated data processing/automation services				
Civilian personnel services				
Clubs				
Communication services				
Community support services				
Confinement and detention centers				
Custodial services				
Education services				

UIC: N00024

Function	Mobilization response. (X)	1-month mobilization (man-year level) 1/	1-year expansion	
			Man-year level 2/	Admin add-on 3/
Engineering support	X	INCREASE OF 48 BILLETS	48	0
Equipment operation, maintenance, and repair				
Facilities and real property support				
Facility maintenance and repair				
Finance and accounting	X	INCREASE OF 5 BILLETS	5	0
Food services				
Health services				
Housing and lodging services				
Information services				
Installation retail supply and storage operations				
Legal services				
Military personnel support				
Mobilization support	X	INCREASE OF 24 BILLETS	24	0
Mortuary services				
Printing and reproduction				

UIC: N00024

Function	Mobilization response. (X)	1-month mobilization (man-year level) 1/	1-year expansion	
			Man-year level 2/	Admin add-on 3/
Purchasing and contracting services	X	INCREASE OF 4 BILLETS	4	0
Resource management				
Training services				
Transportation services				
Weather service				
4/ Other support	X	INCREASE OF 194 BILLETS	194	0

Discuss any construction or modification of facilities that would improve the support capability of this activity.

1/ Reflects activation of selected reservists (response immediate). Existing peacetime workforce work schedule would increase to 60 hr workweek through M + 60 days. (per OPNAVINST S3061.1D)

2/ Selected reservists remain on-board for duration of conflict. Workforce schedule shifts to 48 hr workweek for duration of conflict. (per OPNAVINST S3061.1D)

3/ Increase in workweek will compensate for any additional workload.

4/ Other support includes:

- Logistics/Fleet Support (SEA 04/07/08/Warfare Ctrs)
- Program Management Support (SEA 91/92/PEOs/DRPMs)
- Security Assistance Program (FMS)

V. Quality of life

THIS SECTION WILL BE BE PROVIDED BY NAVAL DISTRICT WASHINGTON (UIC N00171)

NAVSEA SYSCOM
REVISED DATA CALL # 31

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I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

G. R. [illegible] _____ S. R. Stume _____

NAME (Please type or print) Signature

Title [illegible] Naval [illegible] Systems Command _____ 7-11-94 _____

Date

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

J. B. GREENE, JR. _____ J B Greene Jr. _____

NAME (Please type or print) Signature

ACTING _____ 14 JUL 1994 _____

Title Date

BRAC-95 CERTIFICATION

Reference: SECNAVNOTE 11000 of 08 December 1993

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief. (DATA CALL #31 ADMINISTRATIVE ACTIVITY MILITARY VALUE)

DIRECTOR, CORPORATE OPERATIONS OFFICE

Peter F. Brown	
NAME (Please type or print)	Signature
Director, Corporate Operations	7/1/94
Title	Date
NAVSEA Headquarters	
Activity	

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

G. R. STERNER

NAME (Please type or print) _____ Signature _____

Ti Commander
Naval Sea Systems Command

Date 7/15/94

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

W. A. EARNER

NAME (Please type or print) _____ Signature _____

Title _____ Date 7/22/94

BRAC-95 CERTIFICATION

Reference: SECNAVNOTE 11000 of 08 December 1993

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief. (DATA CALL #31 ADMINISTRATIVE ACTIVITY MILITARY VALUE)

DIRECTOR, CORPORATE OPERATIONS OFFICE

Mr. Peter Brown

NAME (Please type or print)

Signature

Director, Corporate Operations

Title

7/15/94

Date

NAVSEA

Activity

Revised Pages 1 and 2 on 7/15/95. Changed the paragraph, top of page 2R to identify top-level NAVSEA activities and Centers instead of each activity. Revised format of pages 1R and 2R to suit. No other pages affected. PB.

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DATA CALL 66
INSTALLATION RESOURCES

Activity Information:

Activity Name:	NAVSEASYSCOMDET PERA (SURFACE) HEADQUARTERS
UIC:	68474
Host Activity Name (if response is for a tenant activity):	PHILADELPHIA NAVAL STATION PHILADELPHIA PA
Host Activity UIC:	61189

General Instructions/Background. A separate response to this data call must be completed for each Department of the Navy (DON) host, independent and tenant activity which separately budgets BOS costs (regardless of appropriation), and, is located in the United States, its territories or possessions.

1. Base Operating Support (BOS) Cost Data. Data is required which captures the total annual cost of operating and maintaining Department of the Navy (DON) shore installations. Information must reflect FY 1996 budget data supporting the FY 1996 NAVCOMPT Budget Submit. Two tables are provided. Table 1A identifies "Other than DBOF Overhead" BOS costs and Table 1B identifies "DBOF Overhead" BOS costs. These tables must be completed, as appropriate, for all DON host, independent or tenant activities which separately budget BOS costs (regardless of appropriation), and, are located in the United States, its territories or possessions. Responses for DBOF activities may need to include both Table 1A and 1B to ensure that all BOS costs, including those incurred by the activity in support of tenants, are identified. If both table 1A and 1B are submitted for a single DON activity, please ensure that no data is double counted (that is, included on both Table 1A and 1B). The following tables are designed to collect all BOS costs currently budgeted, regardless of appropriation, e.g., Operations and Maintenance, Research and Development, Military Personnel, etc. Data must reflect FY 1996 and should be reported in thousands of dollars.

a. Table 1A - Base Operating Support Costs (Other Than DBOF Overhead). This Table should be completed to identify "Other Than DBOF Overhead" Costs. Display, in the format shown on the table, the O&M, R&D and MPN resources currently budgeted for BOS services. O&M cost data must be consistent with data provided on the BS-1 exhibit. Report only direct funding for the activity. Host activities should not include reimbursable support provided to tenants, since tenants will be separately reporting these costs. Military personnel costs should be included on the appropriate lines of the table. Please ensure that individual lines of the table do not include duplicate costs. Add additional

lines to the table (following line 2j., as necessary, to identify any additional cost elements not currently shown). **Leave shaded areas of table blank.**

Table 1A - Base Operating Support Costs (Other Than DBOF Overhead)

Activity Name: NAVSEASYSCOMDET PERA (SURFACE) HEADQUARTERS	UIC: 68474

Category	FY 1996 BOS Costs ($000)		
	Non-Labor	Labor	Total
1. Real Property Maintenance Costs:			
1a. Maintenance and Repair	12	20	32
1b. Minor Construction			
1c. Sub-total 1a. and 1b.	12	20	32
2. Other Base Operating Support Costs:			
2a. Utilities	110		110
2b. Transportation			
2c. Environmental			
2d. Facility Leases			
2e. Morale, Welfare & Recreation			
2f. Bachelor Quarters			
2g. Child Care Centers			
2h. Family Service Centers			
2i. Administration			
2j. Other (Specify) : *	285	15	300
2k. Sub-total 2a. through 2j:	395	15	410
3. Grand Total (sum of 1c. and 2k.):	407	35	442 1/

* Includes janitorial, telephone, rigging, recycling, and pass office services.
1/ See Footnote on Table 2, Page 5.

b. Funding Source. If data shown on Table 1A reflects more than one appropriation, then please provide a break out of the total shown for the "3. Grand-Total" line, by appropriation:

Appropriation	Amount ($000)

c. Table 1B - Base Operating Support Costs (DBOF Overhead). This Table should be submitted for all current DBOF activities. Costs reported should reflect BOS costs supporting the DBOF activity itself (usually included in the G&A cost of the activity). For DBOF activities which are tenants on another installation, total cost of BOS incurred by the tenant activity for itself should be shown on this table. It is recognized that differences exist among DBOF activity groups regarding the costing of base operating support: some groups reflect all such costs only in general and administrative (G&A), while others spread them between G&A and production overhead. Regardless of the costing process, all such costs should be included on Table 1B. The Minor Construction portion of the FY 1996 capital budget should be included on the appropriate line. Military personnel costs (at civilian equivalency rates) should also be included on the appropriate lines of the table. Please ensure that individual lines of the table do not include duplicate costs. Also ensure that there is no duplication between data provided on Table 1A. and 1B. These two tables must be mutually exclusive, since in those cases where both tables are submitted for an activity, the two tables will be added together to estimate total BOS costs at the activity. Add additional lines to the table (following line 21., as necessary, to identify any additional cost elements not currently shown). **Leave shaded areas of table blank.**

Other Notes: All costs of operating the five Major Range Test Facility Bases at DBOF activities (even if direct RDT&E funded) should be included on Table 1B. Weapon Stations should include underutilized plant capacity costs as a DBOF overhead "BOS expense" on Table 1B..

DATA CALL 66
INSTALLATION RESOURCES

Table 1B - Base Operating Support Costs (DBOF Overhead)			
Activity Name: NAVSEASYSCOMDET PERA (SURFACE) HQ		**UIC:** 68474	
Category	**FY 1996 Net Cost From UC/FUND-4 ($000)**		
	Non-Labor	**Labor**	**Total**
1. Real Property Maintenance Costs:			
1a. Real Property Maintenance (>$15K)			
1b. Real Property Maintenance (<$15K)			
1c. Minor Construction (Expensed)			
1d. Minor Construction (Capital Budget)			
1c. Sub-total 1a. through 1d.			
2. Other Base Operating Support Costs:			
2a. Command Office			
2b. ADP Support			
2c. Equipment Maintenance			
2d. Civilian Personnel Services			
2e. Accounting/Finance			
2f. Utilities			
2g. Environmental Compliance			
2h. Police and Fire			
2i. Safety			
2j. Supply and Storage Operations			
2k. Major Range Test Facility Base Costs			
2l. Other (Specify)			
2m. Sub-total 2a. through 2l:			
3. Depreciation			
4. Grand Total (sum of 1c., 2m., and 3.) :			

DATA CALL 66
INSTALLATION RESOURCES

2. Services/Supplies Cost Data. The purpose of Table 2 is to provide information about projected **FY 1996** costs for the purchase of services and supplies by the activity. **(Note: Unlike Question 1 and Tables 1A and 1B, above, this question is not limited to overhead costs.)** The source for this information, where possible, should be either the NAVCOMPT OP-32 Budget Exhibit for O&M activities or the NAVCOMPT UC/FUND-1/IF-4 exhibit for DBOF activities. Information must reflect FY 1996 budget data supporting the FY 1996 NAVCOMPT Budget Submit. Break out cost data by the major sub-headings identified on the OP-32 or UC/FUND-1/IF-4 exhibit, disregarding the sub-headings on the exhibit which apply to civilian and military salary costs and depreciation. Please note that while the OP-32 exhibit aggregates information by budget activity, this data call requests OP-32 data for the activity responding to the data call. Refer to NAVCOMPTINST 7102.2B of 23 April 1990, Subj: Guidance for the Preparation, Submission and Review of the Department of the Navy (DON) Budget Estimates (DON Budget Guidance Manual) with Changes 1 and 2 for more information on categories of costs identified. Any rows that do not apply to your activity may be left blank. However, totals reported should reflect all costs, exclusive of salary and depreciation.

Table 2 - Services/Supplies Cost Data

Activity Name: NAVSEASYSCOMDET PERA (SURFACE) HEADQUARTERS	**UIC:** 68474

Cost Category	**FY 1996 Projected Costs ($000)**
Travel:	987
Material and Supplies (including equipment):	45
Industrial Fund Purchases (other DBOF purchases):	61
Transportation:	
Other Purchases (Contract support, etc.): *	1413
Total:	2506 1/

* ADP and office equipment maintenance, data network lines, ADP program support, etc.

1/ PERA SURFACE) HQ is a non-DBOF tenant activity on the Naval Station Philadelphia, PA and does not separately budget for Base Operating Support costs. All annual costs of operating and maintaining PERA (SURFACE) HQ are identified on Table 1A (BOS Costs Other than DBOF Overhead) and Table 2 (Services/Supplies Cost Data).

DATA CALL 66
INSTALLATION RESOURCES

3. Contractor Workyears.

a. **On-Base Contract Workyear Table.** Provide a projected estimate of the number of contract workyears expected to be performed "on base" in support of the installation during FY 1996. Information should represent an annual estimate on a full-time equivalency basis. Several categories of contract support have been identified in the table below. While some of the categories are self-explanatory, please note that the category "mission support" entails management support, labor service and other mission support contracting efforts, e.g., aircraft maintenance, RDT&E support, technical services in support of aircraft and ships, etc.

Table 3 - Contract Workyears	
Activity Name: NAVSEASYSCOMDET PERA (SURFACE) HEADQUARTERS	**UIC:** 68474
Contract Type	**FY 1996 Estimated Number of Workyears On-Base**
Construction:	
Facilities Support:	
Mission Support:	
Procurement:	
Other:*	4
Total Workyears:	4 1/

* **Note:** Provide a brief narrative description of the type(s) of contracts, if any, included under the "Other" category.

* ADP and office equipment maintenance, janitorial, heating, A/C unit repair, etc. Costs associated with these contracts included in Table 1A, Page 2 and Table 2, Page 5.

1/ In accordance with BRAC 93 decision, PERA (SURFACE) Headquarters Office will relocate from NAVBASE Philadelphia in FY 1996. PERA (SURFACE) functions and associated assets will be relocated to SUPSHIPs Portsmouth and San Diego. In the case of PERA (SURFACE) Headquarters Office, assets will be distributed to two locations: Portsmouth and San Diego.

DATA CALL 66
INSTALLATION RESOURCES

b. Potential Disposition of On-Base Contract Workyears. If the mission/functions of your activity were relocated to another site, what would be the anticipated disposition of the **on-base contract workyears** identified in Table 3.?

1) Estimated number of contract workyears which would be transferred to the receiving site (This number should reflect the number of jobs which would in the future be contracted for at the receiving site, not an estimate of the number of people who would move or an indication that work would necessarily be done by the same contractor(s)): 4

2) Estimated number of workyears which would be eliminated: 0

3) Estimated number of contract workyears which would remain in place (i.e., contract would remain in place in current location even if activity were relocated outside of the local area): 0

DATA CALL 66
INSTALLATION RESOURCES

c. "Off-Base" Contract Workyear Data. Are there any contract workyears located in the local community, but not on-base, which would either be eliminated or relocated if your activity were to be closed or relocated? If so, then provide the following information **(ensure that numbers reported below do not double count numbers included in 3.a. and 3.b., above)**:

No. of Additional Contract Workyears Which Would Be Eliminated	General Type of Work Performed on Contract (e.g., engineering support, technical services, etc.)
0 1/	

No. of Additional Contract Workyears Which Would Be Relocated	General Type of Work Performed on Contract (e.g., engineering support, technical services, etc.)
6 1/	Engineering & Technical Services

1/ In accordance with BRAC 93 decision, PERA (SURFACE) Headquarters Office will relocate from NAVBASE Philadelphia in FY 1996. PERA (SURFACE) functions and associated assets will be relocated to SUPSHIPs Portsmouth and San Diego. In the case of PERA (SURFACE) Headquarters Office, assets will be distributed to two locations: Portsmouth and San Diego.

DATA CALL #66

PERA (SURFACE) HQ

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

Jesse A. Atkins
NAME (Please type or print)

Signature

Executive Director (Acting)
Surface Ships
Title

7/22/94
Date

Naval Sea Systems Command
Activity

~~I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.~~

~~NEXT ECHELON LEVEL (if applicable)~~

~~NAME (Please type or print)~~

~~Signature~~

~~Title~~

~~Date~~

~~Activity~~

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

G. R. STERNER
NAME (Please type or print)

Signature

7/29/94
Date

Title
Systems Command

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

W. A. EARNER
NAME (Please type or print)

Signature

9/2/94
Date

Title

DATA CALL 66
INSTALLATION RESOURCES

BRAC-95 CERTIFICATION

Reference: SECNAVNOTE 11000 of 08 December 1993

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NAVSEASYSCOMDET PERA (SURFACE) Headquarters
ACTIVITY COMMANDER

P. M. HANEY
NAME (Please type or print)

Signature

DIRECTOR
Title

7/14/94
Date

NAVSEASYSCOMDET PERA (SURFACE)
Activity

11 January 1995

CAPACITY DATA CALL
for
NAVAL WEAPONS STATIONS,
NAVAL MAGAZINES,
and
STRATEGIC MISSILE FACILITIES

Questions for the Major Owner / Operator

Category	**Industrial Activities**
Sub-category	**Naval Weapons Stations,** **Naval Magazines**, and **Strategic Missile Facilities**
Claimants	**COMNAVSEASYSCOM** - Naval Weapon Stations **CINCPACFLT** - Naval Magazines (on U.S. territory) **DIRSSP** - Strategic Missile Facilities

The Major Owner/Operator questions will be answered by the Major Claimant/Systems Commander.

CAPACITY DATA CALL

NAVWPNSTAs, NAVMAGs, and STRATEGIC MISSILE FACILITIES

Questions for the Major Owner / Operator (Headquarters):

Major Owner / Operator Short Title: Naval Sea Systems Command (NAVORDCEN)

Major Owner / Operator Primary UIC: N00024
(Use this number as Identification at the top of each page.)

Features and Capabilities

1. Total Inventory

1.1 Provide the present inventories and the maximum rated capacities of all weapons storage locations within your claimancy. Present and Predicted Inventories' SF should report only that necessary to accommodate those inventories. The Maximum Rated SF values will indicate total square footage available.

1.1.a. As requested by the BSAT, this supplemental report now includes data for NATO Ammunition Depots, Single Manager of Conventional Ammunition (SMCA) ammunition storage sites, the two Naval Magazines in PACFLT's AOR, 30 other Fleet CINC and CINCUSNAVEUR ordnance storage activities, 9 technical centers, 3 training sites, and 9 MARCORPS operated activities. There are currently 89 ordnance storage sites managed by Navy and MARCORPS, which are not already designated for BRAC closure. However, many have a relatively small capacity for training and testing purpose, thus cannot effectively be used as logistical bases. Hence, only explosive magazine storage sites that have more than 6,000 square feet of explosive storage space (300 short tons capacity or 5 arched-type magazines) are included. This amounts to 53 sites worldwide. Because all of the sites listed are integral components for ordnance logistics service to Fleet and Marcorps operating units, data is included also for overseas locations beyond the scope of BRAC review.

1.1.b. The best available data has been used to compile this report. Specifically, the afloat and overseas "Present Inventory" data was obtained directly from May 94 CAIMS data run. The "Max Rated" Capacity was taken from the latest Space Utilization Report (April 94) compiled for DON by NSWC, Crane Division from regular formal reports submitted by each activity. "Predicted Inventory" was derived from the expectation that the current Load Plan - High Levels (does not include training assets) will be achieved by Year 2001. Therefore, the data incorporated in the report has a sound basis.

1.1.c. All tonnage figures are in Short Tons, which equals 2000 pounds. Figures for capacity include only magazines designed to store explosive material. (Not inert warehouses.) "Maximum Capacity" is rated in accordance with NAVSEAINST 8024.2 which defines most efficient storage arrangements with magazines by type of magazine and ordnance. Magazines which list larger amounts on hand are less efficient and approach the physical limits of interior space.

1.1.d. The tons-to-square feet conversion factor used to calculate square footage utilized for known tonnage amounts was 20 square feet per ton at sites where the normal proportion of DON weapons types are stored. At Single Manager of Conventional Ammunition and at Marine Corps operated sites where a disproportionately large amount of palletized, level of effort stock (e.g. gun ammunition) is stored, a conversion factor of 16 square feet per ton was used, in order to account for the more dense storage characteristic of this type of material.

Table 1.1: **Total Inventory Capability**

Category of Facility	PRESENT INVENTORY		PREDICTED INVENTORY (FY 2001)		MAX RATED		
	TONS	SQ FT	TONS	SQ FT	TONS	SQ FT	
Weapons Stations	131,215	2,531,289	197,699	3,884,287	217,804	4,261,438	(R
Operational Afloat Units	80,468	1,609,360	65,468	1,309,360	125,891	2,517,820	
Maritime Preposition Ships (Marine Corps)	31,176	623,520	31,176	623,520	31,176	623,520	
NATO	15,119	283,540	14,208	261,764	13,746	253,517	
SMCA	652,507	10,440,112	652,507	10,440,112	N/A	N/A	
Naval Magazines	27,237	510,840	21,181	423,620	32,509	650,194	(R
Strategic Missile Facilities (Note 1)	N/A	N/A	N/A	N/A	N/A	N/A	
Other Fleet Activities	82,223	1,576,688	87,694	1,665,993	99,553	1,809,605	
Naval Technical Centers	39,718	791,252	39,484	786,572	53,538	1,070,743	(R
CNET Training Activities	157	3,140	157	3,140	1,133	22,659	
Marine Corps	10,842	191,134	12,955	233,394	19,518	341,630	
Pipeline (Note 2)	35,047	N/A	38,664	N/A	N/A	N/A	
TOTAL	1,070,662	18,560,875	1,122,529	19,631,762	594,868	11,551,126	(R

2. Activity Breakout

2.1 For each category of facility for which you identified input in Table 1.1, identify below the Activities which comprise your response and their individual characteristics.

Table 2.1: **Activity Breakout by Category**

Activities within each Category	PRESENT INVENTORY		PREDICTED INVENTORY (FY 2001)		MAX RATED		
WPNSTA: (Note 9)	TONS	SQ FT	TONS	SQ FT	TONS	SQ FT	(R
Charleston	24,071	350,010	34,224	485,803	50,147	801,000	(R
Earle	15,490	283,586	30,000	642,194	26,400	570,194	(R
Yorktown	29,493	573,664	35,731	695,004	35,731	695,004	(R
Concord	21,997	376,606	44,259	714,720	51,762	829,104	(R
Fallbrook	22,227	459,766	23,436	501,214	26,898	573,981	
Port Hadlock	7,692	151,709	12,293	242,407	9,110	189,210	
Seal Beach	10,245	335,948	17,756	602,945	17,756	602,945	(R
Operational Afloat Units (Note 3)	N/A	N/A	N/A	N/A	N/A	N/A	
Maritime Preposition Ships (Note 8)	N/A	N/A	N/A	N/A	N/A	N/A	
NATO: (Note 4)							
Augusta Bay	8,077	161,540			3,111	63,210	
Norway	4,710	75,360	5,599	89,584	5,599	89,584	
Souda Bay	2,332	46,640	8,609	172,180	5,036	100,723	
SMCA (Note 5)							
Combined Total for:							
Hawthorne, NV	157,308	2,516,928	157,308	2,516,928	All DOD capacity	All DOD capacity	
McAlester, OK	87,279	1,396,464	87,279	1,396,464			
Crane, IN (CAAA)	287,216	4,595,456	287,216	4,595,456			
Other	120,704	1,931,264	120,704	1,931,264			

5 R 1/11/95

Features and Capabilities

3. Storage Requirements

3.1 What is your total current and predicted Weapons Storage Requirement in Tons and Square Footage? Subtotal by category, consistent with Table 1.1.

Table 3.1: **Storage Requirement**

Category	Tons	Square Feet	
Weapons Stations: Current:	131,215	2,531,289	(R
Year 2001:	197,699	3,884,287	(R
Operational Afloat Units: Current:	80,468	1,609,360	
(Note 3) Year 2001:	65,468	1,309,360	
Maritime Preposition Ships: Current:	31,176	623,520	
(Note 8) Year 2001:	31,176	623,520	
NATO: Current:	15,119	283,540	
(Note 4) Year 2001:	14,208	261,764	
SMCA: Current:	652,507	10,440,112	
(Note 5) Year 2001:	652,507	10,440,112	
Naval Magazines: Current:	27,237	510,840	
(Note 6) Year 2001:	21,181	423,620	
Strategic Missile Facilities: Current:	N/A	N/A	
(Note 1) Year 2001:	N/A	N/A	
Other Fleet Activities: Current:	82,223	1,576,688	
(Note 4) Year 2001:	87,694	1,665,993	(R

9 R 1/11/95

Naval Technical Centers: Current: (Note 7) Year 2001:	39,718 39,484	791,252 786,572

(R

CNET Training Activities: Current: (Note 4) Year 2001:	157 157	3140 3140
Marine Corps: Current: Year 2001:	10,842 12,955	191,134 233,394
Pipeline: Current: (Note 2) Year 2001:	35,047 38,664	N/A N/A

NOTES FOR TABLES 1.1, 2.1 AND 3.1

1. This report does not include Strategic Missile Facilities which have reported separately.

2. "Pipeline", for the purposes of this report, has been defined as ordnance material in transit between storage sites. Historically, 10 to 15% of active stocks are in transit at any one time. No "Predicted Inventory" or "Max Rated" data can be derived, since no storage implications can be made. Hence, this data is best used as a measure of stockpile volatility, but should not be added to the other inventory data listed in the tables. The Conventional Ammunition Integrated Management System (CAIMS) is the inventory management data base for most Department of Navy ammunition. Since CAIMS keeps material that is being shipped by one storage site in that command's account until formally receipted for by the receiving command, double counting of "Present Inventory" and "Pipeline" would occur. This would result in an artificially inflated amount of tonnage appearing to be in the total inventory. (R

3. Data broken out by ship is not applicable to data call intent. Rolled up data is provided in table 1.1, Predicted Inventory" is based on the worst-case scenario of a 300-ship Navy in Year 2001. "Max Capacity" is based on the current 407 ships being fully loaded at the same time. This is an artificial figure. All ships are never fully loaded at the same time because many platforms are in overhaul, or in a maintenance availability or stand down period at any given time. Other ships just have not been able to top off their load after expending training ammunition or other similar reasons.

4. Some fleet activities, CNET training sites, and the NATO site at Augusta Bay do not have an established load plan high level which has been used in this data call as the "Predicted Inventory" amount. Until the Non-nuclear Ordnance Requirements (NNOR) model is updated, (based on revised defense guidance and new fleet load plans created in response) no new load plan requirements for these sites will be established. Even so, most of these sites that do not have a load plan are not suitable as operational logistics sites. They are too small to operate efficiently or not located close enough to the operating forces, the primary customers. Hence, they have limited ordnance

logistics value and are used to store relatively small quantities of training or research, development, test and evaluation munitions and explosives. Hence, "Present Inventory" is the best measure of "Predicted Inventory". Additionally, where some sites show "Present Inventory" as significantly larger than "Predicted Inventory", several operational reasons have created this transient condition. Temporary storage of local training ammunition or stock held for further transfer are typical reasons. Additionally, some stocks are maldistributed and are awaiting redistribution. Where predicted inventory exceeds current maximum rated, additional military construction or continued use of NATO ally / host country capacity will be needed to support future load plan requirements.

5. The Single Manager for Conventional Ammunition (SMCA) has responsibility for storage of all DOD services "deep stow" and large amounts of CONUS sustainment stock. Projections of storage requirements are done on a year-to-year basis only. Since reserve stock is shipped inland to these sites from the coastal commands at the same time thousands of tons of obsolescent material is being disposed of at the SMCA sites, accurate prediction of total amounts on hand beyond a year ahead is not possible. The DON stocks at the major SMCA storage sites at Hawthorne, NV, McAlester, OK, and Crane, IN are broken out in the table 2.1. Smaller amounts of stock at 15 other SMCA sites in CONUS are rolled up together for convenience. "Max Capacity" is not determinable since these facilities are shared by all services on a first-come-first-serve basis.

6. Additional 10,500 S/Ts of U. S. Army ordnance is stored at NAVMAG Lualualei, occupying 284,800 square feet. The U. S. Army has an Inter-Service Aggreement (being renegotiated) to store a maximum of 21,000 S/Ts of ordnance at NMLLL which would occupy 336,000 square feet. Since this submission totals only Navy and Marine Corps requirements, portions committed to other Services are not included in the tables.

7. No load plan has been established. Hence, no "Predicted Inventory" other than current on hand can be determined at this time. The Naval Technical Center portion shown at Crane is that stored in the NSWC controlled facilities. The Army controlled portion is shown under the SMCA listing.

8. Data broken out by ship is not applicable to data call intent. The total ordnance load requirement (and equivelant shore magazine space required to store) of all 13 Marine Corps Preposition Ships are listed in tables 1.1 and 3.1.

9. Max rated Capacity at Wpnstas estimated for FY 2001 based upon availability of current POMFLANT facilities (R and completion of programmed MCON projects.

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

G. R. STERNER
Commander
Naval Sea Systems Command

NAME (Please type or print) _____ Signature _____

1/12/94

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

W. A. EARNER

NAME (Please type or print) _____ Signature _____

1/24/95

Title _____ Date _____

Identification: N00024

BRAC-95 CERTIFICATION

Reference: SECNAVNOTE 11000 of 08 December 1993

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

R. W. CHAMBLISS	RW Chambliss
NAME (Please type or print)	Signature
Acting Commander	1/11/95
Title	Date
Naval Ordnance Center	
Activity	

NAVSEASYSCOM Major Claimant Data Call 25 Revision

DATA CALL 63
FAMILY HOUSING DATA

535

Information on Family Housing is required for use in BRAC-95 return on investment calculations.

Installation Name:	**COMNAVSEASYSCOM**
Unit Identification Code (UIC):	**00024**
Major Claimant:	**NAVSEA**

Percentage of Military Families Living On-Base:	**11%**
Number of Vacant Officer Housing Units:	**0**
Number of Vacant Enlisted Housing Units:	**0**
FY 1996 Family Housing Budget ($000):	**5.7**
Total Number of Officer Housing Units:	**1**
Total Number of Enlisted Housing Units:	**0**

Note: All data should reflect figures as of the beginning of FY 1996. If major DON installations share a family housing complex, figures should reflect an estimate of the installation's prorated share of the family housing complex.

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

J. E. BUFFINGTON, RADM, CEC, USN
NAME (Please type or print)

Signature

COMMANDER
Title

7/20/94
Date

NAVAL FACILITIES ENGINEERING COMMAND
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

W. A. EARNER

NAME (Please type or print)

Signature

Title

7/25/94
Date

BRAC-95 CERTIFICATION

Reference: SECNAV NOTE 11000 dtd 8 Dec 93

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

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I certify the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

W.A. Waters, CAPT, CEC, USN
NAME (Please type of print)

Signature

Commanding Officer
Title

7/7/94
Date

NORTHNAVFACENGCOM
Activity

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

Sandra B. Culbertson
NAME (Please type or print)

Sandra B. Culbertson
Signature

Housing Management Specialist
Title

7/6/94
Date

Division

Housing/Real Estate
Department

NORTHNAVFACENGCOM
Activity

Enclosure (1)

Document Separator

N00024 17 SEA-09B 2-14-94

535

DATA CALL 1: GENERAL INSTALLATION INFORMATION

1. ACTIVITY: Follow example as provided in the table below (*delete the examples when providing your input*). If any of the questions have multiple responses, please provide all. If any of the information requested is subject to change between now and the end of Fiscal Year (FY) 1995 due to known redesignation, realignments/closures or other action, provide current and projected data and so annotate.

- Name

Official name	*Naval Sea Systems Command, Washington, DC*
Acronym(s) used in correspondence	COMNAVSEASYSCOM, NAVSEASYSCOM
Commonly accepted short title(s)	NAVSEA

- Complete Mailing Address

Department of the Navy
Naval Sea Systems Command
2531 Jefferson Davis Highway
Arlington, VA 22242-5160

- PLAD COMNAVSEASYSCOM WASH DC

- PRIMARY UIC: N00024 (Plant Account UIC for Plant Account Holders)
  Enter this number as the Activity identifier at the top of each Data Call response page.

- ALL OTHER UIC(s): UIC PURPOSE

  00024 NAVAL SEA SYSTEMS COMMAND, WASHINGTON DC

  42192 NAVSEA OPERATIONAL SUPPORT FIELD, WASH DC

  68381 NAVSEA SHIPS PROJECT MANAGEMENT PERSONNEL WASH, DC

N00024 TT SEA-09B 2-14-94

OFFICER/ENLISTED CONTROLS

UIC	PURPOSE
Resource Sponsor ---N2	
32787	NAVSEASYSCOM SSBN SMMSO
59201	NAVSEASYSCOM PMS 350 DET
45745	ATT SUB PERF MON PROG WASH DC
45932	NAVSEASYSCOM PMS RS02 WASH DC
Resource Sponsor ---N4	
42192	NAVSEASYSCOM OP SUP/FLD/WASH
47343	NAVSEA SPECWAR PRGM OFF WASH DC
68817	THEATRE NUC WEAP PROJ MANG 23
68965	NAVUNSEAWARCENDET WDC
Resource Sponsor ---N09B	
41475	NAVSEASYSCOM PMS DC FMS COMP
Resource Sponsor ---N41	
40735	NAVSEASYSCOM REP EDCA
Resource Sponsor ---N43	
35366	NAVSEASYSCOM PMS WASH DC
35715	NAVSEASYSCOM SEA DUTY COMP
45940	NAVSEASYSCOM PM SEA DUTY COMP
49349	NAVSEA NEW SSN PMO
48154	PEOSUBCOMBATWPNSTASYS WASH DC
44010	NAVSEASYSCOM D MK 48 FULLERTON

N000324 TT SEA-09B 3-14-94

2. PLANT ACCOUNT HOLDER:

- Yes ____ No __X__ (check one)

3. ACTIVITY TYPE: Choose most appropriate type that describes your activity and completely answer all questions.

- HOST COMMAND: A host command is an activity that provides facilities for its own functions and the functions of other (tenant) activities. A host has accountability for Class 1 (land), and/or Class 2 (buildings, structures, and utilities) property, regardless of occupancy. It can also be a tenant at other host activities.

  - Yes _____ No __X__ (check one)

- TENANT COMMAND: A tenant command is an activity or unit that occupies facilities for which another activity (i.e., the host) has accountability. A tenant may have several hosts, although one is usually designated its primary host. If answer is "Yes," provide best known information for your primary host only.

  - Yes _____ No __X__ (check one)
  - Primary Host (current) UIC: _____
  - Primary Host (as of 01 Oct 1995) UIC: _____
  - Primary Host (as of 01 Oct 2001) UIC: _____

- INDEPENDENT ACTIVITY: For the purposes of this Data Call, this is the "catch-all" designator, and is defined as any activity not previously identified as a host or a tenant. The activity may occupy owned or leased space. Government Owned/Contractor Operated facilities should be included in this designation if not covered elsewhere.

  - Yes __X__ No ____ (check one)

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4. SPECIAL AREAS: List all Special Areas. Special Areas are defined as Class 1/Class 2 property for which your command has responsibility that is not located on or contiguous to main complex.

Name	Location	UIC
National Center 2	2521 Jefferson Davis Hwy Arlington, VA 22202	
National Center 3	2531 Jefferson Davis Hwy Arlington, VA 22202	
National Center 4	2541 Jefferson Davis Hwy Arlington, VA 22202	
Crystal Plaza 5	2211 Jefferson Davis Hwy Arlington, VA 22202	
Crystal Plaza 6	2221 Jefferson Davis Hwy Arlington, VA 22202	
Crystal Park 1	2011 Crystal Drive Arlington, VA 22202	
Crystal Park 5*	2451 Crystal Drive Arlington, VA 22202	
Crystal Mall 2	1921 Jefferson Davis Hwy Arlington, VA 22202	
Crystal Mall 3	1931 Jefferson Davis Hwy Arlington, VA 22202	
Crystal Mall 4	1941 Jefferson Davis Hwy Arlington, VA 22202	
Airport Plaza 2 **	2611 Jefferson Davis Hwy Arlington, VA 22202	
Carlough Building	601 N. Fairfax Street Alexandria, VA	
Franconia Warehouse	6700 Springfield Center Drive Franconia, VA 22150	
Springfield Warehouse	Lois Dale Road (Bldg A) Springfield, VA 22150	
National Center 3*	2531 Jefferson Davis Hwy Arlington, VA 22202	

* SECURE COMPARTMENTED INFORMATION FACILITY
** Space occupied by the National Oceanographic and Atmospheric Administration (NOAA)

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5. DETACHMENTS: If your activity has detachments at other locations, please list them in the table below.

Name	UIC	Location	Host name	Host UIC
Radiological Affairs Support Office (RASO)	45650	Yorktown, VA	Weapon Station Yorktown	00109
Navy Inactive Fleet Headquarters	35355	Portsmouth, VA	NSYD, Norfolk	00181
Navy Inactive Ship Maintenance Facility	55639	Bremerton, WA	NSYD, Puget Sound	00251
Navy Inactive Ship Maintenance Facility	57026	Pearl Harbor, HI	NAVSTA, HI	00311
Navy Inactive Ship Maintenance Facility	55632	Philadelphia, PA	NAVBASE/NSYD	00151
Navy Inactive Ship Maintenance Facility	55631	Portsmouth, VA	NSYD Southgate Annex	00181
PERA Surface Headquarters	68474	Philadelphia, PA	NAVSTA/NSYD	00151
PERA Surface Atlantic Office	45405	Portsmouth, VA	NSYD/Commercial	00181
PERA Surface Pacific Office	44967	San Francisco, CA	NAVSTA Treasure Island	60028
PERA (CV)	45406	Bremerton, WA	Commercial Spaces	00251

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6. BRAC IMPACT: Were you affected by previous Base Closure and Realignment decisions (BRAC-88, -91, and/or -93)? If so, please provide a brief narrative.

COMMISSION RECOMMENDATIONS:

"Relocate the following National Capital Region activities from leased space to Government-owned space within the NCR, to include the Navy Annex, Arlington, Virginia; Washington Navy Yard, Washington, D.C.; 3801 Nebraska Avenue, Washington, D.C.; Marine Corps Combat Development Command, Quantico, Virginia; or the White Oak facility, Silver Spring, Maryland.

Naval Sea Systems Command". (Reference: Defense Base Closure and Realignment Commission 1993 Report To The President)

The Commission recommends relocating Naval Sea Systems Command and its affiliated PEO/DRPM offices from Crystal City, Virginia to NSWC White Oak, Maryland. The Naval Nuclear Propulsion Program (08) will relocate to Navy owned space in the Navy Annex.

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7. MISSION: Do not simply report the standard mission statement. Instead, describe important functions in a bulletized format. Include anticipated mission changes and brief narrative explanation of change; also indicate if any current/projected mission changes are a result of previous BRAC-88, -91,-93 action(s).

Current Missions

Background.

The Naval Sea Systems Command is an organization of over 55 field activities and some 100,000 military and civilian personnel. Only 4% of these employees work at the Command's Headquarters in Arlington, VA. In this response, "NAVSEA" is used to refer to the SYSCOM's Headquarters while "Command" is used to describe the overall organization.

In broad terms, the mission of the Naval Sea Systems Command, as a whole, is to transform military requirements into Naval capabilities through research, development, engineering, design, acquisition, modernization, maintenance, and logistics support of effective ships, systems, and munitions. This enables our sailors and marines to conduct prompt and sustained worldwide maritime operations.

This mission is accomplished through the efforts of the Command's own shore activities, other government activities, and contractors. The significant NAVSEA field activities are as follows:

Shipyards:

Charleston, SC
Long Beach, CA
Mare Island, CA
Norfolk, VA
Pearl Harbor, HI
Philadelphia, PA
Portsmouth, NH
Puget Sound, WA

Supervisors of Shipbuilding:

(13) SUPSHIPS

Warfare Centers

Naval Surface Warfare Center
Dahlgren, VA Division
Carderock, MD Division

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Crane, IN Division
Indian Head, MD Division
Port Hueneme, CA Division

Naval Undersea Warfare Center
Newport Division
Keyport Division

Naval Ordnance Center:

Pacific Division:	Atlantic Division:
Concord, CA	Charleston, SC
Seal Beach, CA	Earle, NJ

Naval Warfare Assessment Division, Corona, CA
Explosive and Ordnance Disposal Tech. Division, Indian Head, MD
Inventory Management Systems Division, Mechanicsburg, PA

Other Significant Support Activities include:

Naval Sea Logistics Center, Mechanicsburg, PA
Naval Sea Support Center Pacific, San Diego, CA
PERA Surface, Philadelphia, PA
PERA Carriers, Bremerton, WA
SUBMEPP, Portsmouth, NH

THE HEADQUARTER'S MISSION

The Headquarters of the Naval Sea Systems Command, NAVSEA, is responsible for managing the NAVSEA corporation. Maintain the technical, administrative, and industrial infrastructure necessary to providing the goods and services Navy requires. Provide legal, financial, acquisition, and logistics direction and oversight, as well as management support to our Centers and field activities. Lead the Command in the acquisition and life cycle support of Navy and Coast Guard, ships, submarines, and related combat and support systems, as well as in providing technical and program support to higher Echelon activities. Conduct the Command's Security Assistance Program. Provide financial, contracting, logistics, and technical support to associated PEOs and DRPM.

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a. Financial Management. Establish and administer financial management policies for the Command. Provide financial management support and fiduciary control for programs managed at the HQ level and for the Command's affiliated PEOs and the DRPM AEGIS. Prepare Cost Estimates for all programs under the cognizance of the Command. Act at the Command's coordinator for manpower budgeting. In FY93, the Command and its affiliated PEOs and the DRPM AEGIS obligated almost $23 Billion in NAVSEA and other command funds.

b. Contracting. Represent the Command, set policy, provide advice to the Commander, and perform the full range of Contracting Officer support for all programs assigned to NAVSEA HQ and its affiliated PEOs and the DRPM AEGIS.

c. Engineering. Conceive and develop integrated naval ship designs for ships under the cognizance of the Command's affiliated PEOs and DRPMs as well as its own Program Managers. Provide life cycle engineering and management for all combat, hull, mechanical, propulsion, auxiliary and HM&E ship systems. Manage the total ship integration effort. Initiate and manage technology and systems research, development, test and evaluation programs for the purpose of providing new ships, combat systems, and ship systems. Manage the development and publication of overall specifications and related engineering standards and guidance for the engineering products under the Command's cognizance. Act as the Command's focal point for Metrication, Survivability, Habitability, and Producability.

d. Fleet Logistics Support. Provide logistics support for the Command's affiliated PEOs and DRPMs as well as its own Program Managers. Develop logistics and Fleet Support policies; assess the performance of the Command's logistics mission; provide coordination, integration and oversight of all functions related to the planning, implementation and control of the acquisition of logistics support for ships, weapons, combat and machinery systems.

e. Field Activity Management. Exercise management control of the Command's shipyards, the SUPSHIPS, the Naval Ordnance Center, the two Warfare Centers, and other subordinate shore activities.

f. Nuclear Propulsion. The Naval Nuclear Propulsion Program (NAVSEA 08) is a joint Department of the Navy and Department of Energy organization whose responsibilities are defined by Executive Order 12344, enacted as permanent law by 42 U.S. Code 7158, to ensure the Naval Nuclear Propulsion Program continues to function with excellence. The **Deputy Commander for Nuclear Propulsion** also serves as **Director, Naval Nuclear Propulsion Program**, in OPNAV (N00N), and as the **Deputy Assistant Secretary for Naval Reactors, Department of Energy**, with direct reporting relationships to the Secretary of the Navy and Secretary of Energy. This program is the largest reactor program in the Free world which directly impacts over 40% of the Navy's major combatants. The client/customer base for this unique program is:

Department of Energy

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- Three (3) Operational Reactor Plant Prototype Sites
- Two (2) Government owned, contractor operated Laboratories (KAPL, BETTIS)

Department of Navy

- Operational Fleet Support
- Nuclear Shipyards (6 Naval - 2 Private)
- Training Facilities (Nuclear Power School, Orlando, Moored Training Ship, Charleston. Nuclear Field "A" School, Orlando)

The various Directorates and Command Staff Offices within NAVSEA's Headquarters provide a wide range of support to SEA 08 including Total Ship and HM&E engineering, contracting, financial management, logistics, legal, and administrative, etc., services.

g. Acquisition and Life Cycle Support. Develop and oversee the use of policies and procedures for the acquisition and life cycle support for all assigned ships, submarines, weapons and combat systems, and, where authorized, for products under the cognizance of the Command's affiliated PEOs and DRPMs. This is a cradle to grave responsibility which includes research, development, acquisition and logistics planning, procurement, manufacturing oversight, test and evaluation, Fleet introduction, in-service support/maintenance, modernization and disposal/deactivation.

h. Surface Ships and Submarines. Act as Program Director and Product Line Manager for all surface ships, aircraft carriers, submarines and weapons and combat systems, which are not assigned to a PEO or DRPM, from development through fleet introduction, modernization, deactivation, and life cycle support. Assigned Program Managers provide management and oversight of major and minor Acquisition Category (ACAT) programs totaling more than 130 programs.

i. Support Assigned PEOs and the DRPM AEGIS. Provide administrative, legal, financial management, contracting, engineering, personnel management, logistics, etc., support for the Command's affiliated PEOs and the DRPM AEGIS in accordance with the charters of these organizations as approved by the ASN(RD&A). The responsibilities of these organizations are as follows:

(1) DRPM AEGIS. AEGIS is responsible for the acquisition of all AEGIS armed ships. This includes the Ticonderoga (CG 47) Class cruisers and the Arliegh Burke (DDG 51) Class destroyers. The AEGIS System is an advanced, multi-threat capable, combat system specifically designed to defeat the current and projected cruise missile threat. With the SPY-1 radar and complex digital computers, the AEGIS Weapon System forms the core of the AEGIS ship's entire combat system and provides for the integration of all warfare areas.

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(2) PEO Mine Warfare. The PEO is responsible for all research and acquisition efforts associated with Surface Mine Countermeasures, Airborne Mine Defense, Amphibious Mine Counter-measures, Naval Special Warfare Very Shallow Water Mine Counter-measures, and Explosive Ordnance Disposal Systems. Also included are sea mines, and sea mine launch accessories, exercise mines and their associated equipment, and combat systems engineering for MCM and MHC class ships.

(3) PEO for Submarines. The PEO is responsible for management of all research, development, test and evaluation, and procurement efforts associated with the Seawolf (SSN 21), the AN/BSY-1 and AN/BSY-2 combat systems, and the New Attack Submarine programs. The PEO is also responsible for a variety of smaller programs associated with these major efforts.

(4) PEO Undersea Warfare. The PEO is responsible for all research, development, test and evaluation, and procurement efforts associated with ASW hardware and software components, subsystems, and systems involved in: target surveillance, detection, classification and localization, data processing and display, weapon control, etc.

(5) PEO Theater Air Defense. The PEO is responsible for a variety of ship and theater air defense efforts. The Theater Air Defense responsibilities are exercised in support of the Ballistic Missile Defense Office (BMDO). They encompass cruise missile defense, theater ballistic missile defense, cooperative engagement and coordination of the battle management efforts associated with these capabilities.

Projected Missions for FY 2001

NO CHANGE.

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8. UNIQUE MISSIONS: Describe any missions which are unique or relatively unique to the activity. Include information on projected changes. Indicate if your command has any National Command Authority or classified mission responsibilities.

Current Unique Missions

1. COMNAVSEASYSCOM has management authority and accountability for all ship and ship system acquisition programs, including life cycle management, with the exception of that authority and responsibility specifically assigned to a PEO or DRPM. COMNAVSEASYSCOM's acquisition areas of cognizance include:

a. Ships, submarines, submersibles, and other water craft including all associated ship systems, ship combat systems, shipboard support systems, ship/aviation interface systems, and surface/submarine expendable ordnance. Service craft assigned to the Commander, Naval Facilities Engineering Command and commissioned (USS) and in-service (USNS) ships administratively assigned to the Military Sealift Command are excluded.

b. Assigned small arms, infantry equipment, body protective armor and in-shore undersea warfare equipment.

c. Special explosive ordnance disposal tools and equipment. (All EOD programs which develop tools and equipment associated with mine warfare were subsequently assigned to the PEO for Mine Warfare via the PEO's charter in 1992.)

d. Chemical, biological, and radiological warfare defense materials and equipment.

e. Respiratory protective devices, diving methods and equipments, and submarine rescue methods and equipment.

f. Equipage for towing and salvage.

2. The responsibilities of the Director of Naval Nuclear Propulsion Program (OP-OON), who also serves as the Deputy Commander for Nuclear Propulsion Program (NAVSEA 08) and Deputy Assistant Secretary for Naval Reactors, Department of Energy, are set forth in Executive Order 12344 and 42 U.S.C. Section 7158 and are unaffected by this instruction.

3. COMNAVSEASYSCOM acts in the Coordination of Shipbuilding, Conversion and Repair capacity to address national mobilization planning requirements for DOD, Department of Transportation and Department of Commerce (MARAD) by agreement of DOD, DOT, and Department of Energy (DOE).

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Projected Unique Missions for FY 2001
NO CHANGE.

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9. IMMEDIATE SUPERIOR IN COMMAND (ISIC): Identify your ISIC. If your ISIC is not your funding source, please identify that source in addition to the operational ISIC.

• Operational name	UIC
CNO / ASN (RD&A)	00011/48142

• Funding Source	UIC
Various-Primary Mission-Funded By CNO N43	

The SYSCOM Commanders and CG, MCRDAC report directly to the ASN(RD&A) for all matters pertaining to research, development and acquisition. The SYSCOM Commanders report to CNO and CG, MCRDAC reports to CMC for the execution of their non-development, non-acquisition, logistics and operating forces support responsibilities. The SYSCOMs are Echelon 2 activities reporting to CNO. MCRDAC is an Echelon 2 activity reporting to CMC. (Reference: SECNAVINST 5400.15)

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10. PERSONNEL NUMBERS: Host activities are responsible for totalling the personnel numbers for all of their tenant commands, even if the tenant command has been asked to separately report the data. The tenant totals here should match the total tally for the tenant listing provided subsequently in this Data Call (see Tenant Activity list). (Civilian count shall include Appropriated Fund personnel only.)

On Board Count as of 01 January 1994

	Officers	Enlisted	Civilian (Appropriated)
• Reporting Command	350	52	3643 *
• Tenants (total)	4	0	452
Selective Reserve	348	25	

Authorized Positions as of 30 September 1994

	Officers	Enlisted	Civilian (Appropriated)
• Reporting Command	340	66	3386 *
• Tenants (total)	4	0	452
Selective Reserve	623	1,754	

* PEO/DRPM INCLUDED IN ONBOARD COUNT AND BREAKOUT IN ITEM 12.

11. KEY POINTS OF CONTACT (POC): Provide the work, FAX, and home telephone numbers for the Commanding Officer or OIC, and the Duty Officer. Include area code(s). You may provide other key POCs if so desired in addition to those above.

Title/Name	Office	Fax	Home
• CO/OIC	(703) 602-3381	(703) 602-1454	
Commander, Naval Sea Systems Command VADM Kenneth C. Malley			
Duty Officer	(703) 602-7527	(703) 602-4649	
• William Bell	(703) 602-1195	(703) 602-8615	
• James Logan	(703) 602-5926	(703) 602-0541	

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12. TENANT ACTIVITY LIST: This list must be all-inclusive. Tenant activities are to ensure that their host is aware of their existence and any "subleasing" of space. This list should include the name and UIC(s) of all organizations, shore commands and homeported units, active or reserve, DOD or non-DOD (include commercial entities). The tenant listing should be reported in the format provide below, listed in numerical order by UIC, separated into the categories listed below. Host activities are responsible for including authorized personnel numbers, on board as of **30 September 1994**, for all tenants, even if those tenants have also been asked to provide this information on a separate Data Call. (Civilian count shall include Appropriated Fund personnel only.)

- Tenants residing on main complex (shore commands) LEASED SPACE

Tenant Command Name	UIC	Officer	Enlisted	Civilian
PEO, Undersea	48155	25	1	151
DRPM AEGIS	48159	37	5	148
PEO, Submarines	48160	43	28	157
PEO, Mine Warfare	49611	6	0	53
PEO, Theater Air Defense	49661	23	7	165
Naval Surface Warfare Center	68933	3	0	17
Naval Undersea Warfare Center	68934 *			3
	68965 **	1	0	

Note: * Civilian
** Military

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Tenant Command Name	UIC	Officer	Enlisted	Civilian
Small Business Administration				2
DCAA				1
NSY Puget	00251			1
SEAADSA	68636			20
NSWC Carderock	00167			14
NSWC Annapolis	61533			3
NUWC Newport	66604			15
NAVSSES Phila.	65540			1
NAVSEALOG Mech., PA	65538			1
NSWC Louisville	00197			3
NAVWPNSTA Seal Beach	60701			6
NSWC Indian Head	00174			8
NSWC Bethesda	00167			3
NSWC Port Hueneme	63394			8
NUWC Keyport	00253			10
NSWC Crane	00164			7
NAWC China Lake	00181			1
NADC Warminister	68474			1
Royal Austrialian Navy				6
Federal German Navy				4
Hellenic Navy				3
Spanish Navy				4
U.S. Army				1
CNO	00011			3
NUWC New London, CT	70024			5
NSWC PHD	65540			5
NWS Yorktown, VA	00109			1
NSWC Dahlgren	60921			4
NSY Charleston	00191			1
NSWC Silver Spring, MD	60921			1
NAVSEACOMSYSENGSTA Norfolk, VA	64281			1
HRO-CC	68689			264
NOAA				24

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- Tenants residing on main complex (homeported units.)

Tenant Command Name	UIC	Officer	Enlisted	Civilian
N/A				

- Tenants residing in Special Areas (Special Areas are defined as real estate owned by host command not contiguous with main complex; e.g. outlying fields).

Tenant Command Name	UIC	Location	Officer	Enlisted	Civilian
N/A					

- Tenants (Other than those identified previously)

Tenant Command Name	UIC	Location	Officer	Enlisted	Civilian
N/A					

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13. REGIONAL SUPPORT: Identify your relationship with other activities, not reported as a host/tenant, for which you provide support. Again, this list should be all-inclusive. The intent of this question is capture the full breadth of the mission of your command and your customer/supplier relationships. Include in your answer any Government Owned/Contractor Operated facilities for which you provide administrative oversight and control.

Activity name	Location	Support function (include mechanism such as ISSA, MOU, etc.)
N/A		

14. FACILITY MAPS: This is a primary responsibility of the plant account holders/host commands. Tenant activities are not required to comply with submission if it is known that your host activity has complied with the request. Maps and photos should not be dated earlier than 01 January 1991, unless annotated that no changes have taken place. Any recent changes should be annotated on the appropriate map or photo. Date and label all copies.

- Local Area Map. This map should encompass, at a minimum, a 50 mile radius of your activity. Indicate the name and location of all DoD activities within this area, whether or not you support that activity. Map should also provide the geographical relationship to the major civilian communities within this radius. (Provide 12 copies.)

- Installation Map / Activity Map / Base Map / General Development Map / Site Map. Provide the most current map of your activity, clearly showing all the land under ownership/control of your activity, whether owned or leased. Include all outlying areas, special areas, and housing. Indicate date of last update. Map should show all structures (numbered with a legend, if available) and all significant restrictive use areas/zones that encumber further development such as HERO, HERP, HERF, ESQD arcs, agricultural/forestry programs, environmental restrictions (e.g., endangered species). (Provide in two sizes: 36"x 42" (2 copies, if available); and 11"x 17" (12 copies).

- Aerial photo(s). Aerial shots should show all base use areas (both land and water) as well as any local encroachment sites/issues. You should ensure that these photos provide a good look at the areas identified on your Base Map as areas of concern/interest - remember, a picture tells a thousand words. Again, date and label all copies. (Provide 12 copies of each, 8½"x 11".)

- Air Installations Compatible Use Zones (AICUZ) Map. (Provide 12 copies.) N/A

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I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) | Signature

Title | Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) | Signature

Title | Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

KC MALLEY
NAME (Please type or print)

Signature

COMMANDER
Title

2/18/94
Date

NAVAL SEA SYSTEMS COMMAND
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

S. F. Loftus
Vice Admiral, U.S. Navy
NAME (Please type or print)

Signature

Deputy Chief of Naval Operations (Logistics)
Title

23 FEB 1994
Date

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BRAC-95 CERTIFICATION

Reference: SECNAVNOTE 11000 of 08 December 1993

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief. (DATA CALL #1 NAVSEA HEADQUARTERS)

DIRECTOR, CORPORATE OPERATIONS OFFICE

PETER F. BROWN
NAME (Please type or print)

Signature

Director, Corporate Operations Office
Title

2/14/94
Date

NAVSEA 09B
Activity

Document Separator

CAPACITY ANALYSIS:
DATA CALL WORK SHEET FOR
ADMINISTRATIVE ACTIVITY: NAVAL SEA SYSTEMS COMMAND HEADQUARTERS
ACTIVITY UIC: N00024

Category ..... Personnel Support
Sub-category .... Administrative Activities

**********If any responses are classified, attach **********
**********separate classified annex.**********

BRAC-95 CERTIFICATION

Reference: SECNAVNOTE 11000 of 08 December 1993

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I certify that the information contained herein is accurate and complete to the best of my knowledge and belief. (DATA CALL #30 ADMINISTRATIVE ACTIVITY CAPACITY)

DIRECTOR, CORPORATE OPERATIONS OFFICE

PETER F. BROWN
NAME (Please type or print)

Signature

DIRECTOR, CORPORATE OPS.
Title

6/1/94
Date

NAVSEA WASHINGTON
Activity

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UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

In responding to the questions in this data call, assume previous BRAC closures and realignments are implemented on schedule.

1. **Historical and Projected Workloads.** Use the following table to describe the historical and currently projected workload for this site in terms of funding and workyears. Assume that BRAC 91 and BRAC 93 closures and realignments are implemented on schedule. Dollar amounts should be stated in then-year dollars. FY 1994 data should be as of 31 December 1993.

Information required		FY1989	FY1990	FY1991	Fy1992	FY1993	FY1994
Total funds budgeted ($K)		19456	20152	22272	19269	17464	12442
Total funds received ($K)		20036	24263	20681	17369	16046	11529
Budgeted In-House Workyears	Civ	5268	5119	5530	4509	4515	3901
	Mil	391	433	403	424	411	412
Actual In-House Workyears	Civ	4974	5251	4872	4616	4370	3936
	Mil	408	403	403	396	395	399
Budgeted contract personnel in your spaces	Workyears	***	***	***	***	***	***
	Dollars	**	**	**	**	**	**
Actual Contract Personnel in Your spaces	Workyears	54	83	90	77	104	131
	Dollars	***	***	***	***	***	***
Other Govt. Non-Payroll Personnel in your spaces	Workyears*	393	408	418	561	459	466
	Dollars	***	***	***	***	***	***

* The "Other Government Non-Payroll Personnel" includes such categories as personnel in intern programs, stay-in-school employees, and other government activities and other government agencies supporting the Naval Nuclear Propulsion Program.

** There is no budget for in-space contractor personnel.
*** Not Available.

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

Historical and Projected Workloads. (Continued)

Information required		FY1995	FY1996	FY1997	FY1998	FY1999	FY2000	FY2001
Total funds budgeted ($K)		14896	14015	13314	17554	14198	15625	19346
Total funds received ($K)								
Budgeted In-House Workyears	Civ	3665	3608	3504	3445	3406	***	***
	Mil	366	365	359	355	355	***	***
Actual In-House Workyears	Civ							
	Mil							
Projected contract personnel in your spaces	Workyears	126	121	116	111	0	0	0
	Dollars	**	**	**	**	**	**	**
Actual Contract Personnel in Your spaces	Workyears							
	Dollars							
Other Gov't Non-Payroll Personnel in Your spaces	Workyears	466	461	461	461	461	461	461
	Dollars	***	***	***	***	***	***	***

** There is no budget for in-space contractor personnel.

*** Not available.

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

2. **Personnel and space allocated to functions.** In the following table indicate the amount of space actually utilized by civilian, military, and on-site contractor personnel for these functions as of 31 December 1993. The totals should reflect all space used for administrative support. Space should be limited to occupiable space. Installation space does not include area for elevators, stairwells, mechanical/electrical rooms, bathrooms, and exterior wall thickness.

Function	Installation space (KSF)			
	Adequate	Substandard	Inadequate	Total
Management	X			79,259
Comptroller	X			29,094
Human resources				0
Administrative services				0
Audio/visual services				0
Automated data processing/automation services				0
Civilian personnel services				0
Clubs				0
Communications services				0
Community support services				0
Confinement and detention centers				0
Custodial services				0
Education services				0

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

Function	Installation space (KSF)			
	Adequate	Substandard	Inadequate	Total
Engineering support	X			191,452
Equipment operation, maintenance, and repair				0
Explosive ordnance				0
Facilities and real property support				0
Facility maintenance and repair				0
Finance and accounting				0
Food services				0
Health services				0
Housing and lodging services				0
Information services				0
Installation retail supply and storage operations				0
Laundry and dry cleaning				0
Legal services				0
Military personnel support				0
Mobilization support				0
Mortuary services				0

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

Function	Installation space (KSF)			
	Adequate	Substandard	Inadequate	Total
Printing and reproduction				0
Purchasing and contracting services	X			45,715
Refuse collection and disposal				0
Resource management				0
Training services				0
Transportation services				0
Utilities				0
Weather service				0
Other support:				0
Warehouse Space	X			17,132
Logistics/Fleet Support	X			144,406
Program Management Support	X			391,435
Security Assistance Program	X			37,200
Other Gov't/Non-Payroll Personnel*				0
Totals				935,693

* Included in the Work Breakdown Structure

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

NOTE: In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means".

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

3. **Space available for expansion.** In the following table indicate space available for expansion.

Building type	NAVFAC (P-80) category code	Installation space (KSF)			
		Adequate	Sub-standard	In-adequate	Total
Administrative facilities	610				0
Administrative structures - underground	620				0
Total					

4. **Expansion Potential.** If space is available for expansion as shown in the table described in question #3, answer the following questions.

N/A

a. What are the appropriate expansion uses of the available space for performing administrative support functions?

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

b. Are there any constraints such as parking, utilities, other environmental concerns that limit the potential for using available space by adding or expanding functions at this site?

N/A

c. How much space reported in Question #3 above is currently available at minimal or no configuration costs. (Provide answer in thousands of square feet.)

N/A

5. **Changes to space, personnel, or mission.** Since 1988 has there been any changes to space, personnel, or mission at your activity that directly and significantly impact the number of workyears performed? If so, explain below and give details (including numbers of personnel, square feet, etc.).

Total space allocation for NAVSEA increased from 889,000 to 935,693. This increase coupled with the loss of personnel has placed the NAVSEA index in the adequate standing.

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

6. Housing and Messing

a. Provide data on the BOQs and BEQs assigned to your current plant account. The desired unit of measure for this capacity is people housed. Use CCN to differentiate between pay grades, i.e., E1-E4, E5-E6, E7-E9, CWO-O2, O3 and above.

N/A

Facility Type, Bldg. # & CCN	Total No. of Beds	Total No. of Rooms	Adequate		Substandard		Inadequate	
			Beds	Sq Ft	Beds	Sq Ft	Beds	Sq Ft

b. In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information:

(1) FACILITY TYPE/CODE:
(2) WHAT MAKES IT INADEQUATE?
(3) WHAT USE IS BEING MADE OF THE FACILITY?
(4) WHAT IS THE COST TO UPGRADE THE FACILITY TO SUBSTANDARD?
(5) WHAT OTHER USE COULD BE MADE OF THE FACILITY AND AT WHAT COST?
(6) CURRENT IMPROVEMENT PLANS AND PROGRAMMED FUNDING:
(7) HAS THIS FACILITY CONDITION RESULTED IN C3 OR C4 DESIGNATION ON YOUR BASEREP?

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

c. Provide data on the BOQs and BEQs projected to be assigned to your plant account in FY 1997. The desired unit of measure for this capacity is people housed. Use CCN to differentiate between pay grades, i.e., E1-E4, E5-E6, E7-E9, CWO-O2, O3 and above.

N/A

Facility Type, Bldg. # & CCN	Total No. of Beds	Total No. of Rooms	Adequate		Substandard		Inadequate	
			Beds	Sq Ft	Beds	Sq Ft	Beds	Sq Ft

d. In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information:

(1) FACILITY TYPE/CODE:
(2) WHAT MAKES IT INADEQUATE?
(3) WHAT USE IS BEING MADE OF THE FACILITY?
(4) WHAT IS THE COST TO UPGRADE THE FACILITY TO SUBSTANDARD?
(5) WHAT OTHER USE COULD BE MADE OF THE FACILITY AND AT WHAT COST?
(6) CURRENT IMPROVEMENT PLANS AND PROGRAMMED FUNDING:
(7) HAS THIS FACILITY CONDITION RESULTED IN C3 OR C4 DESIGNATION ON YOUR BASEREP?

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

e. Provide data on the messing facilities assigned to your current plant account.

N/A

Facility Type, CCN and Bldg. #	Total Sq. Ft.	Adequate		Substandard		Inadequate		Avg # Noon Meals Served
		Seats	Sq Ft	Seats	Sq Ft	Seats	Sq Ft	

f. In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information:

(1) FACILITY TYPE/CODE:
(2) WHAT MAKES IT INADEQUATE?
(3) WHAT USE IS BEING MADE OF THE FACILITY?
(4) WHAT IS THE COST TO UPGRADE THE FACILITY TO SUBSTANDARD?
(5) WHAT OTHER USE COULD BE MADE OF THE FACILITY AND AT WHAT COST?
(6) CURRENT IMPROVEMENT PLANS AND PROGRAMMED FUNDING:
(7) HAS THIS FACILITY CONDITION RESULTED IN C3 OR C4 DESIGNATION ON YOUR BASEREP?

UIC:

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

g. Provide data on the messing facilities projected to be assigned to your plant account in FY 1997.

N/A

Facility Type, CCN and Bldg. #	Total Sq. Ft.	Adequate		Substandard		Inadequate		Avg # Noon Meals Served
		Seats	Sq Ft	Seats	Sq Ft	Seats	Sq Ft	

h. In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information:

(1) FACILITY TYPE/CODE:
(2) WHAT MAKES IT INADEQUATE?
(3) WHAT USE IS BEING MADE OF THE FACILITY?
(4) WHAT IS THE COST TO UPGRADE THE FACILITY TO SUBSTANDARD?
(5) WHAT OTHER USE COULD BE MADE OF THE FACILITY AND AT WHAT COST?
(6) CURRENT IMPROVEMENT PLANS AND PROGRAMMED FUNDING:
(7) HAS THIS FACILITY CONDITION RESULTED IN C3 OR C4 DESIGNATION ON YOUR BASEREP?

NAVAL SEA SYSTEMS COMMAND DATA CALL 30

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

G. R. STERNER
NAME (Please type or print)

G. R. Sterner
Signature

Title Commander Naval Sea Systems Command

6/6/94
Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

R.R. SAREERAM
NAME (Please type or print)

Signature

ACTING
Title

6/15/94
Date

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DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Activity Identification: Please complete the following table, identifying the activity for which this response is being submitted.

Activity Name:	NAVAL SEA SYSTEMS COMMAND
UIC:	N00024
Major Claimant:	NAVSEA HEADQUARTERS

General Instructions/Background:

Information requested in this data call is required for use by the Base Structure Evaluation Committee (BSEC), in concert with information from other data calls, to analyze both the impact that potential closure or realignment actions would have on a local community and the impact that relocations of personnel would have on communities surrounding receiving activities. In addition to Cost of Base Realignment Actions (COBRA) analyses which incorporate standard Department of the Navy (DON) average cost factors, the BSEC will also be conducting more sophisticated economic and community infrastructure analyses requiring more precise, activity-specific data. For example, activity-specific salary rates are required to reflect differences in salary costs for activities with large concentrations of scientists and engineers and to address geographic differences in wage grade salary rates. Questions relating to "Community Infrastructure" are required to assist the BSEC in evaluating the ability of a community to absorb additional employees and functions as the result of relocation from a closing or realigning DON activity.

Due to the varied nature of potential sources which could be used to respond to the questions contained in this data call, a block appears after each question, requesting the identification of the source of data used to respond to the question. To complete this block, identify the source of the data provided, including the appropriate references for source documents, names and organizational titles of individuals providing information, etc. Completion of this "Source of Data" block is critical since some of the information requested may be available from a non-DoD source such as a published document from the local chamber of commerce, school board, etc. Certification of data obtained from a non-DoD source is then limited to certifying that the information contained in the data call response is an accurate and complete representation of the information obtained from the source. Records must be retained by the certifying official to clearly document the source of any non-DoD information submitted for this data call.

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

General Instructions/Background (Continued):

The following notes are provided to further define terms and methodologies used in this data call. Please ensure that responses consistently follow this guidance:

Note 1: Throughout this data call, the term **"activity"** is used to refer to the DON installation that is the addressee for the data call.

Note 2: Periodically throughout this data call, questions will include the statement that the response should refer to the **"area defined in response to question 1.b., (page 3)"**. Recognizing that in some large metropolitan areas employee residences may be scattered among many counties or states, **the scope of the "area defined" may be limited to the sum of:**

- **those counties that contain government (DoD) housing units (as identified in 1.b.2)), and,**
- **those counties closest to the activity which, in the aggregate, include the residences of 80% or more of the activity's employees.**

Note 3: Responses to questions referring to **"civilians"** in this data call should reflect **federal civil service appropriated fund employees.**

1. Workforce Data

a. Average Federal Civilian Salary Rate. Provide the projected FY 1996 average gross annual appropriated fund **civil service** salary rate for the activity identified as the addressee in this data call. This rate should include all cash payments to employees, and exclude non-cash personnel benefits such as employer retirement contributions, payments to former employees, etc.

Average Appropriated Fund Civilian Salary Rate:	$60,064

Source of Data (1.a. Salary Rate): NAVSEA HQ FY96/97 NAVCOMPT MANPOWER BUDGET SUBMIT (INCLUDES SEA 08, PEOs, DRPM)

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

b. Location of Residence. Complete the following table to identify where employees live. Data should reflect current workforce.

1) Residency Table. Identify residency data, by county, for both military and civilian (civil service) employees working at the installation (including, for example, operational units that are homeported or stationed at the installation). For each county listed, also provide the estimated average distance from the activity, in miles, of employee residences and the estimated average length of time to commute one-way to work. For the purposes of displaying data in the table, any county(s) in which 1% or fewer of the activity's employees reside may be consolidated as a single line entry in the table, titled "Other".

RESPONSE FOR NAVSEA HEADQUARTERS INCLUDES SEA 08, PEOs, DRPM, NATO SEASPARROW

County of Residence	State	No. of Employees Residing in County		Percentage of Total Employees	Average Distance From Base (Miles)	Average Duration of Commute (Minutes)
		Military	Civilian			
FAIRFAX	VA	207	898	25	15	35
CITY OF ALEXANDRIA	VA	54	591	15	4	15
PRINCE GEORGES	MD	15	569	14	25	40
PRINCE WILLIAM	VA	53	340	9	21	75
ARLINGTON	VA	52	319	9	5	20
MONTGOMERY	MD	11	270	7	30	45
WASHINGTON DC	*	8	131	3	3	20
ANNE ARUNDEL	MD	6	120	3	45	70
STAFFORD	VA	9	90	2	60	105
CHARLES	MD	1	95	2	40	60
FREDERICKSBURG	VA	1	88	2	75	90
LOUDON	VA	1	54	1	40	60
OTHER	*	53	305	8	*	*
				= 100%		

NOTE: The above table includes all NAVSEA/PEO/DRPM civilians and military as well as DOE civilians (SEA 08) and NATO SEASPARROW civilians. These are full time employees and does not include Stay-in-Schools or part-time employees. "OTHER" accounts for all counties or cities which contain less than 1% of NAVSEA personnel or personnel with unknown addresses.

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

2) Location of Government (DoD) Housing. If some employees of the base live in government housing, identify the county(s) where government housing is located:

NONE

Source of Data (1.b. 1) & 2) Residence Data): Defense Civilian Personnel Data System (DCPDS); Rand McNally Road Atlas

c. Nearest Metropolitan Area(s). Identify all major metropolitan area(s) (i.e., population concentrations of 100,000 or more people) which are within 50 miles of the installation. If no major metropolitan area is within 50 miles of the base, then identify the nearest major metropolitan area(s) (100,000 or more people) and its distance(s) from the base.

RESPONSE FOR WHITE OAK, MD: RELOCATION DESTINATION FOR NAVSEA HEADQUARTERS

City	County	Distance from base (miles)
NATIONAL CAPITAL REGION	VARIOUS	0
BALTIMORE, MD	BALTIMORE	36

RESPONSE FOR WASHINGTON NAVY ANNEX: RELOCATION DESTINATION OF SEA 08

City	County	Distance from base (miles)
NATIONAL CAPITAL REGION	VARIOUS	0
BALTIMORE, MD	BALTIMORE	47.6

Source of Data (1.c. Metro Areas): Rand McNally Road Atlas

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

d. Age of Civilian Workforce. Complete the following table, identifying the age of the activity's civil service workforce.

RESPONSE FOR NAVSEA HEADQUARTERS (Excluding SEA 08)

Age Category	Number of Employees	Percentage of Employees
16 - 19 Years	5	0
20 - 24 Years	72	2
25 - 34 Years	829	23
35 - 44 Years	1131	31
45 - 54 Years	1226	33
55 - 64 Years	382	10
65 or Older	34	1
TOTAL	3679	100 %

RESPONSE FOR SEA 08 (Excluding DOE personnel)

Age Category	Number of Employees	Percentage of Employees
16 - 19 Years	1	1
20 - 24 Years	7	4
25 - 34 Years	42	28
35 - 44 Years	39	26
45 - 54 Years	51	34
55 - 64 Years	11	7
65 or Older	0	0
TOTAL	151	100 %

Source of Data (1.d.) Age Data): DCPDS

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

e. Education Level of Civilian Workforce

1) Education Level Table. Complete the following table, identifying the education level of the activity's civil service workforce.

RESPONSE NAVSEA HEADQUARTERS (Excluding SEA 08)

Last School Year Completed	Number of Employees	Percentage of Employees
8th Grade or less	0	0
9th through 11th Grade	16	1
12th Grade or High School Equivalency	920	25
1-3 Years of College	409	11
4 Years of College (Bachelors Degree)	1236	33
5 or More Years of College (Graduate Work)	1097	30
UNKNOWN	1	0
TOTAL	3679	100 %

RESPONSE FOR SEA 08 (Excluding DOE Personnel)

Last School Year Completed	Number of Employees	Percentage of Employees
8th Grade or less	0	0
9th through 11th Grade	0	0
12th Grade or High School Equivalency	43	28
1-3 Years of College	13	9
4 Years of College (Bachelors Degree)	50	33
5 or More Years of College (Graduate Work)	45	30
TOTAL	151	100 %

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

2) Degrees Achieved. Complete the following table for the activity's **civil service** workforce. Identify the number of employees with each of the following degrees, etc. To avoid double counting, only identify the highest degree obtained by a worker (e.g., if an employee has both a Master's Degree and a Doctorate, only include the employee under the category "Doctorate").

RESPONSE FOR NAVSEA HEADQUARTERS (Excluding SEA 08)

Degree	Number of Civilian Employees
Terminal Occupation Program - Certificate of Completion, Diploma or Equivalent (for areas such as technicians, craftsmen, artisans, skilled operators, etc.)	86
Associate Degree	84
Bachelor Degree	1670
Masters Degree	555
Doctorate	25
Other	1259

RESPONSE FOR SEA 08 (Excluding DOE Personnel)

Degree	Number of Civilian Employees
Terminal Occupation Program - Certificate of Completion, Diploma or Equivalent (for areas such as technicians, craftsmen, artisans, skilled operators, etc.)	1
Associate Degree	4
Bachelor Degree	62
Masters Degree	32
Doctorate	1
Other	51

Source of Data (1.e.1) and 2) Education Level Data): DCPDS

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

f. Civilian Employment By Industry. Complete the following table to identify by "industry" the type of work performed by civil service employees at the activity. The intent of this table is to attempt to stratify the activity civilian workforce using the same categories of industries used to identify private sector employment. Employees should be categorized based on their primary duties. Additional information on categorization of private sector employment by industry can be found in the Office of Management and Budget Standard Industrial Classification (SIC) Manual. However, you do not need to obtain a copy of this publication to provide the data requested in this table.

Note the following specific guidance regarding the "Industry Type" codes in the first column of the table: Even though categories listed may not perfectly match the type of work performed by civilian employees, please attempt to assign each civilian employee to one of the "Industry Types" identified in the table. However, only use the Category 6, "Public Administration" sub-categories when none of the other categories apply. Retain supporting data used to construct this table at the activity-level, in case questions arise or additional information is required at some future time. **Leave shaded areas blank.**

Industry	SIC Codes	No. of Civilians	% of Civilians
1. Agriculture, Forestry & Fishing	01-09		
2. Construction (includes facility maintenance and repair)	15-17		
3. Manufacturing (includes Intermediate and Depot level maintenance)	20-39		
3a. Fabricated Metal Products (include ordnance, ammo, etc.)	34		
3b. Aircraft (includes engines and missiles)	3721 et al		
3c. Ships	3731		
3d. Other Transportation (includes ground vehicles)	various		
3e. Other Manufacturing not included in 3a. through 3d.	various		
Sub-Total 3a. through 3e.	20-39		
4. Transportation/Communications/Utilities	40-49		

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Industry	SIC Codes	No. of Civilians	% of Civilians
4a. Railroad Transportation	40		
4b. Motor Freight Transportation & Warehousing (includes supply services)	42		
4c. Water Transportation (includes organizational level maintenance)	44		
4d. Air Transportation (includes organizational level maintenance)	45		
4e. Other Transportation Services (includes organizational level maintenance)	47		
4f. Communications	48		
4g. Utilities	49		
Sub-Total 4a. through 4g.	40-49		
5. Services	70-89		
5a. Lodging Services	70		
5b. Personal Services (includes laundry and funeral services)	72		
5c. Business Services (includes mail, security guards, pest control, photography, janitorial and ADP services)	73		
5d. Automotive Repair and Services	75		
5e. Other Misc. Repair Services	76		
5f. Motion Pictures	78		
5g. Amusement and Recreation Services	79		
5h. Health Services	80		
5i. Legal Services	81		
5j. Educational Services	82		

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Industry	SIC Codes	No. of Civilians	% of Civilians
5k. Social Services	83		
5l. Museums	84		
5m. Engineering, Accounting, Research & Related Services (includes RDT&E, ISE, etc.)	87		
5n. Other Misc. Services	89		
Sub-Total 5a. through 5n.:	70-89		
6. Public Administration	91-97		
6a. Executive and General Government, Except Finance	91	151 (SEA08) 3679 (NAVSEA HQ/PEO/DRPM /NSS)	100.00 100.00
6b. Justice, Public Order & Safety (includes police, firefighting and emergency management)	92		
6c. Public Finance	93		
6d. Environmental Quality and Housing Programs	95		
Sub-Total 6a. through 6d.		151 (SEA08) 3679 (NAVSEA HQ/PEO/DRPM /NSS)	100.00 100.00
TOTAL		151 (SEA08) 3679 (NAVSEA HQ/PEO/DRPM /NSS)	100 % 100 %

Source of Data (1.f.) Classification By Industry Data): DCPDS

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

g. Civilian Employment by Occupation. Complete the following table to identify the types of "occupations" performed by civil service employees at the activity. Employees should be categorized based on their primary duties. Additional information on categorization of employment by occupation can be found in the Department of Labor Occupational Outlook Handbook. However, you do not need to obtain a copy of this publication to provide the data requested in this table.

Note the following specific guidance regarding the "Occupation Type" codes in the first column of the table: Even though categories listed may not perfectly match the type of work performed by civilian employees, please attempt to assign each civilian employee to one of the "Occupation Types" identified in the table. Refer to the descriptions immediately following this table for more information on the various occupational categories. Retain supporting data used to construct this table at the activity-level, in case questions arise or additional information is required at some future time. **Leave shaded areas blank.**

RESPONSE FOR NAVSEA HQ (Excluding SEA 08)

Occupation	Number of Civilian Employees	Percent of Civilian Employees
1. Executive, Administrative and Management	1366	37
2. Professional Specialty		
2a. Engineers	1586	43
2b. Architects and Surveyors		
2c. Computer, Mathematical & Operations Research	84	2
2d. Life Scientists		
2e. Physical Scientists	8	1
2f. Lawyers and Judges	47	1
2g. Social Scientists & Urban Planners		
2h. Social & Recreation Workers		
2i. Religious Workers		
2j. Teachers, Librarians & Counselors	3	0
2k. Health Diagnosing Practitioners (Doctors)		

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Occupation	Number of Civilian Employees	Percent of Civilian Employees
2l. Health Assessment & Treating(Nurses, Therapists, Pharmacists, Nutritionists, etc.)	1	0
2m. Communications		
2n. Visual Arts	5	0
Sub-Total 2a. through 2n.:		
3. Technicians and Related Support		
3a. Health Technologists and Technicians		
3b. Other Technologists	71	2
Sub-Total 3a. and 3b.:		
4. Administrative Support & Clerical	505	14
5. Services		
5a. Protective Services (includes guards, firefighters, police)		
5b. Food Preparation & Service		
5c. Dental/Medical Assistants/Aides		
5d. Personal Service & Building & Grounds Services (includes janitorial, grounds maintenance, child care workers)		
Sub-Total 5a. through 5d.		
6. Agricultural, Forestry & Fishing		
7. Mechanics, Installers and Repairers		
8. Construction Trades		
9. Production Occupations		
10. Transportation & Material Moving	3	0

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Occupation	Number of Civilian Employees	Percent of Civilian Employees
11. Handlers, Equipment Cleaners, Helpers and Laborers (not included elsewhere)		
TOTAL NAVSEA HQ/PEO/DRPM/NATO SEASPARROW	3679	100 %

RESPONSE FOR SEA 08 (Excluding DOE Personnel)

Occupation	Number of Civilian Employees	Percent of Civilian Employees
1. Executive, Administrative and Management	9	6
2. Professional Specialty		
2a. Engineers	84	55
2b. Architects and Surveyors		
2c. Computer, Mathematical & Operations Research	1	1
2d. Life Scientists		
2e. Physical Scientists		
2f. Lawyers and Judges		
2g. Social Scientists & Urban Planners		
2h. Social & Recreation Workers		
2i. Religious Workers		
2j. Teachers, Librarians & Counselors		
2k. Health Diagnosing Practitioners (Doctors)		
2l. Health Assessment & Treating(Nurses, Therapists, Pharmacists, Nutritionists, etc.)		
2m. Communications		
2n. Visual Arts		

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Occupation	Number of Civilian Employees	Percent of Civilian Employees
Sub-Total 2a. through 2n.:		
3. Technicians and Related Support		
3a. Health Technologists and Technicians		
3b. Other Technologists	1	1
Sub-Total 3a. and 3b.:		
4. Administrative Support & Clerical	56	37
5. Services		
5a. Protective Services (includes guards, firefighters, police)		
5b. Food Preparation & Service		
5c. Dental/Medical Assistants/Aides		
5d. Personal Service & Building & Grounds Services (includes janitorial, grounds maintenance, child care workers)		
Sub-Total 5a. through 5d.		
6. Agricultural, Forestry & Fishing		
7. Mechanics, Installers and Repairers		
8. Construction Trades		
9. Production Occupations		
10. Transportation & Material Moving		
11. Handlers, Equipment Cleaners, Helpers and Laborers (not included elsewhere)		
TOTAL SEA 08	151	100 %

Source of Data (1.g.) Classification By Occupation Data): DCPDS

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Description of Occupational Categories used in Table 1.g. The following list identifies public and private sector occupations included in each of the major occupational categories used in the table. Refer to these examples as a guide in determining where to allocate appropriated fund civil service jobs at the activity.

1. **Executive, Administrative and Management.** Accountants and auditors; administrative services managers; budget analysts; construction and building inspectors; construction contractors and managers; cost estimators; education administrators; employment interviewers; engineering, science and data processing managers; financial managers; general managers and top executives; chief executives and legislators; health services managers; hotel managers and assistants; industrial production managers; inspectors and compliance officers, except construction; management analysts and consultants; marketing, advertising and public relations managers; personnel, training and labor relations specialists and managers; property and real estate managers; purchasing agents and managers; restaurant and food service managers; underwriters; wholesale and retail buyers and merchandise managers.
2. **Professional Specialty.** Use sub-headings provided.
3. **Technicians and Related Support.** Health Technologists and Technicians sub-category - self-explanatory. Other Technologists sub-category includes aircraft pilots; air traffic controllers; broadcast technicians; computer programmers; drafters; engineering technicians; library technicians; paralegals; science technicians; numerical control tool programmers.
4. **Administrative Support & Clerical.** Adjusters, investigators and collectors; bank tellers; clerical supervisors and managers; computer and peripheral equipment operators; credit clerks and authorizers; general office clerks; information clerks; mail clerks and messengers; material recording, scheduling, dispatching and distributing; postal clerks and mail carriers; records clerks; secretaries; stenographers and court reporters; teacher aides; telephone, telegraph and teletype operators; typists, word processors and data entry keyers.
5. **Services.** Use sub-headings provided.
6. **Agricultural, Forestry & Fishing.** Self explanatory.
7. **Mechanics, Installers and Repairers.** Aircraft mechanics and engine specialists; automotive body repairers; automotive mechanics; diesel mechanics; electronic equipment repairers; elevator installers and repairers; farm equipment mechanics; general maintenance mechanics; heating, air conditioning and refrigeration technicians; home appliance and power tool repairers, industrial machinery repairers; line installers and cable splicers; millwrights; mobile heavy equipment mechanics; motorcycle, boat and small engine mechanics; musical instrument repairers and tuners; vending machine servicers and repairers.
8. **Construction Trades.** Bricklayers and stonemasons; carpenters; carpet installers; concrete masons and terrazzo workers; drywall workers and lathers; electricians; glaziers; highway maintenance; insulation workers; painters and paperhangers; plasterers; plumbers and pipefitters; roofers; sheet metal workers; structural and reinforcing ironworkers; tilesetters.
9. **Production Occupations.** Assemblers; food processing occupations; inspectors, testers and graders; metalworking and plastics-working occupations; plant and systems operators, printing occupations; textile, apparel and furnishings occupations; woodworking occupations; miscellaneous production operations.
10. **Transportation & Material Moving.** Busdrivers; material moving equipment operators; rail transportation occupations; truckdrivers; water transportation occupations.
11. **Handlers, Equipment Cleaners, Helpers and Laborers** (not included elsewhere). Entry level jobs not requiring significant training.

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

h. Employment of Military Spouses. Complete the following table to provide estimated information concerning **military spouses** who are also employed in the area defined in response to question 1.b., above. **Do not fill in shaded area.**

RESPONSE FOR NAVSEA HQ (Excluding SEA 08)

1. Percentage of Military Employees Who Are Married:	88%
2. Percentage of Military Spouses Who Work Outside of the Home:	65%
3. Break out of Spouses' Location of Employment (Total of rows 3a. through 3d. should equal 100% and reflect the number of spouses used in the calculation of the "Percentage of Spouses Who Work Outside of the Home".	
3a. Employed "On-Base" - Appropriated Fund:	6%
3b. Employed "On-Base" - Non-Appropriated Fund:	0%
3c. Employed "Off-Base" - Federal Employment:	12%
3d. Employed "Off-Base" - Other Than Federal Employment	82%

SEA 08 Information not available at this time.

Source of Data (1.h.) Spouse Employment Data): NAVSEA HQ Military Personnel Survey

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

2. Infrastructure Data. For each element of community infrastructure identified in the two tables below, rate the community's ability to accommodate the relocation of additional functions and personnel to your activity. Please complete each of the three columns listed in the table, reflecting the impact of various levels of increase (20%, 50% and 100%) in the number of personnel working at the activity (and their associated families). In ranking each category, use one of the following three ratings:

A - Growth can be accommodated with little or no adverse impact to existing community infrastructure and at little or no additional expense.

B - Growth can be accommodated, but will require some investment to improve and/or expand existing community infrastructure.

C - Growth either cannot be accommodated due to physical/environmental limitations or would require substantial investment in community infrastructure improvements.

Table 2.a., "Local Communities": This first table refers to the local community (i.e., the community in which the base is located) and its ability to meet the increased requirements of the installation.

Table 2.b., "Economic Region": This second table asks for an assessment of the infrastructure of the economic region (those counties identified in response to question 1.b., (page 3) - taken in the aggregate) and its ability to meet the needs of additional employees and their families moving into the area.

For both tables, annotate with an asterisk (*) any categories which are wholly supported on-base, i.e., are not provided by the local community. These categories should also receive an A-B-C rating. Answers for these "wholly supported on-base" categories should refer to base infrastructure rather than community infrastructure.

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

a. Table A: Ability of the local community to meet the expanded needs of the base.

1) Using the **A - B - C** rating system described above, complete the table below.

RESPONSE FOR NAVSEA HQ AT WHITE OAK

Category	20% Increase	50% Increase	100% Increase
Off-Base Housing	A	A	A
Schools - Public	A	A	A
Schools - Private	A	A	A
Public Transportation - Roadways	A	A	A
Public Transportation - Buses/Subways	A	A	A
Public Transportation - Rail	A	A	A
Fire Protection	A	A	A
Police	A	A	A
Health Care Facilities	A	A	A
Utilities:			
Water Supply	A	A	A
Water Distribution	A	A	A
Energy Supply	A	A	A
Energy Distribution	A	A	A
Wastewater Collection	A	A	A
Wastewater Treatment	A	A	A
Storm Water Collection	A	A	A
Solid Waste Collection and Disposal	A	A	A
Hazardous/Toxic Waste Disposal	A	A	A
Recreational Activities	A	A	A

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

RESPONSE FOR SEA 08 MOVING TO THE NAVY ANNEX

Category	20% Increase	50% Increase	100% Increase
Off-Base Housing	A	A	A
Schools - Public	A	A	A
Schools - Private	A	A	A
Public Transportation - Roadways	A	A	A
Public Transportation - Buses/Subways	A	A	A
Public Transportation - Rail	A	A	A
Fire Protection	A	A	A
Police	A	A	A
Health Care Facilities	A	A	A
Utilities:			
Water Supply	A	A	A
Water Distribution	A	A	A
Energy Supply	A	A	A
Energy Distribution	A	A	A
Wastewater Collection	A	A	A
Wastewater Treatment	A	A	A
Storm Water Collection	A	A	A
Solid Waste Collection and Disposal	A	A	A
Hazardous/Toxic Waste Disposal	A	A	A
Recreational Activities	A	A	A

Remember to mark with an asterisk any categories which are wholly supported on-base.

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

2) For each rating of "C" identified in the table on the preceding page, attach a brief narrative explanation of the types and magnitude of improvements required and/or the nature of any barriers that preclude expansion.

NOT APPLICABLE

Source of Data (2.a. 1) & 2) - Local Community Table): NAVSEA HQ move to White Oak was taken from the NSWC Dahlgren Division Response to Data Call 65. The Navy Annex information was provided by SEA 08 based on the fact that they will be the only occupants of the Navy Annex and therefore, the area will have fewer demands than it currently handles.

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

b. Table B: Ability of the region described in the response to question 1.b. (page 3) (taken in the aggregate) to meet the needs of additional employees and their families relocating into the area.

1) Using the **A - B - C** rating system described above, complete the table below.

RESPONSE FOR NAVSEA HQ (Including SEA 08)

Category	20% Increase	50% Increase	100% Increase
Off-Base Housing	A	A	A
Schools - Public	A	A	A
Schools - Private	A	A	A
Public Transportation - Roadways	A	A	A
Public Transportation - Buses/Subways	A	A	A
Public Transportation - Rail	A	A	A
Fire Protection	A	A	A
Police	A	A	A
Health Care Facilities	A	A	A
Utilities:			
Water Supply	A	A	A
Water Distribution	A	A	A
Energy Supply	A	A	A
Energy Distribution	A	A	A
Wastewater Collection	A	A	A
Wastewater Treatment	A	A	A
Storm Water Collection	A	A	A
Solid Waste Collection and Disposal	A	A	A
Hazardous/Toxic Waste Disposal	A	A	A
Recreation Facilities	A	A	A

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

2) For each rating of "C" identified in the table on the preceding page, attach a brief narrative explanation of the types and magnitude of improvements required and/or the nature of any barriers that preclude expansion.

NOT APPLICABLE

Source of Data (2.b. 1) & 2) - Regional Table): *Round 5.1 Cooperative Forecast*, Metropolitan Washington Council of Governments Publication, May 1994.

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

3. Public Facilities Data:

a. **Off-Base Housing Availability.** For the counties identified in the response to question 1.b. (page 3), in the aggregate, estimate the current average vacancy rate for community housing. Use current data or information identified on the latest family housing market analysis. For each of the categories listed (rental units and units for sale), combine single family homes, condominiums, townhouses, mobile homes, etc., into a single rate:

Total Average Vacancy Rate = 7.7% for the Metro Washington Region

Source of Data (3.a. Off-Base Housing): *Where We Live: Housing and Household Characteristics in the Washington Metropolitan Region*, 1990 COG Census Products, April 1993.

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

b. **Education.**

1) Information is required on the current capacity and enrollment levels of school systems serving employees of the activity. Information should be keyed to the counties identified in the response to question 1.b. (page 3).

School District	County	Number of Schools			Enrollment		Pupil-to-Teacher Ratio		Does School District Serve Gov't Housing Units? *
		Elementary	Middle	High	Current	Max. Capacity	Current	Max. Ratio	
Fairfax	Fairfax	130	23	20	138500	****	25.4:1	****	yes
City of Alexandria	N/A	12	2	1	9785	****	20:1	****	no
Prince Georges	Prince Georges	118	26	31	113570	****	25.5:1	****	yes
Prince William	Prince William	39	11	8	44722	****	16:1	****	yes
Arlington	Arlington	19	5	3	16899	****	15.5:1	****	yes
Montgomery	Montgomery	123	26	21	113429	****	15.3:1	****	yes
Washington, DC	N/A	111	24	25	80000	140000	24:1	****	yes

* Answer "Yes" in this column if the school district in question enrolls students who reside in government housing.

**** NOTE: The school districts were either unable or unwilling to provide these answers.

Source of Data (3.b.1) Education Table): NDW

2) Are there any on-base "Section 6" Schools? If so, identify number of schools and current enrollment.

NOT APPLICABLE

Source of Data (3.b.2) On-Base Schools): NDW

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

3) For the counties identified in the response to question 1.b. (page 3), in the aggregate, list the names of undergraduate and graduate colleges and universities which offer certificates, Associate, Bachelor or Graduate degrees :

University of the District of Columbia
Georgetown University
Catholic University
Howard University
Mount Vernon College
Wesley Theological University
University of Virginia
Northern Virginia Comm College
George Mason University
University of Maryland
Bowie State University
Univ. of Southern California
Florida Institute of Technology
District of Columbia School of Law
Dominican House of Studies
George Washington University
American University
Gallaudet University
Strayer College
Trinity College
Virginia Tech
Averett College
Marymount University
Montgomery College
Columbia Union College
Capitol College
National-Louis Univ.
Corcoran School of Art
DeSales School of Theology

Source of Data (3.b.3) Colleges): NDW; Consortium of Universities

4) For the counties identified in the response to question 1.b. (page 3), in the aggregate, list the names and major curriculums of vocational/technical training schools:

Computer Learning Center	Computer Training
ATI Career Institute	Secretarial
Automation Academy	Nursing Asst/Aide
PSI Institute	
PTC Career Institute	
TESST Exectronics	Electronic Fundamentals
Maryland Drafting Institute	Drafting
National Conservatory of Dramatic Arts	
Patricia Stevens Fashion/International Design School	
Potomac Academy of Hair Design	

Source of Data (3.b.4) Vo-tech Training): NDW; Consortium of Universities

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

c. **Transportation.**

1) Is the activity served by public transportation?

RESPONSE FOR NAVSEA HQ MOVE TO WHITE OAK

	Yes	No
Bus:	X	
Rail:	X	
Subway:	X	
Ferry:		X

RESPONSE FOR NAVSEA 08 MOVE TO NAVY ANNEX

	Yes	No
Bus:	X	
Rail:	X	
Subway:	X	
Ferry:		X

Source of Data (3.c.1) Transportation): White Oak response corresponds to NSWCDD submit for White Oak site and Navy Annex information was provided by SEA 08.

2) Identify the location of the nearest passenger railroad station (long distance rail service, not commuter service within a city) and the distance from the activity to the station.

WHITE OAK -- The nearest passenger railroad station (both AMTRAK and METRO) is in Silver Spring, MD approximately 4 miles from the White Oak Site.

NAVY ANNEX -- The nearest passenger railroad station is Union Station in Washington, DC approximately 2 miles from the Annex.

Source of Data (3.c.2) Transportation): White Oak response corresponds to NSWCDD submit for White Oak site and Navy Annex information was provided by SEA 08.

3) Identify the name and location of the nearest commercial airport (with public carriers, e.g., USAIR, United, etc.) and the distance from the activity to the airport.

WHITE OAK -- The nearest commercial airport is Washington National Airport and is approximately 14 miles from the site.

NAVY ANNEX -- The nearest commercial airport is Washington National Airport and is approximately 2 miles from the site.

Source of Data (3.c.3) Transportation): White Oak response corresponds to NSWCDD submit for White Oak site and Navy Annex information was provided by SEA 08.

4) How many carriers are available at this airport?

Washington National Airport has 11 commercial carriers and 9 commuter carriers.

Source of Data (3.c.4) Transportation): Washington National Airport Information

5) What is the Interstate route number and distance, in miles, from the activity to the nearest Interstate highway?

WHITE OAK -- The nearest Interstate highway is Interstate 495 which is approximately 2 miles from the site.
NAVY ANNEX -- The nearest Interstate highway is Interstate 395 which is approximately 1/2 mile from the Annex.

Source of Data (3.c.5) Transportation): White Oak response corresponds to NSWCDD submit for White Oak site and Navy Annex information was provided by SEA 08.

6) Access to Base:

a) Describe the quality and capacity of the road systems providing access to the base, specifically during peak periods. (Include both information on the area surrounding the base and information on access to the base, e.g., numbers of gates, congestion problems, etc.)

WHITE OAK -- Adequate **NAVY ANNEX** -- Adequate

b) Do access roads transit residential neighborhoods?

WHITE OAK -- No **NAVY ANNEX** -- No

c) Are there any easements that preclude expansion of the access road system?

WHITE OAK -- Government property line in Prince Georges County (back gate). Utility easements can be moved for road expansion.
NAVY ANNEX -- Yes

d) Are there any man-made barriers that inhibit traffic flow (e.g., draw bridges, etc.)?

WHITE OAK -- No **NAVY ANNEX** -- No

Source of Data (3.c.6) Transportation): White Oak response corresponds to NSWCDD submit for White Oak site and Navy Annex information was provided by SEA 08.

d. **Fire Protection/Hazardous Materials Incidents.** Does the activity have an agreement with the local community for fire protection or hazardous materials incidents? Explain the nature of the agreement and identify the provider of the service.

WHITE OAK

The White Oak Facility has its own Class B fire station, but does have a mutual aid agreement with Hillandale Volunteer Fire Department which provides access to Montgomery County fire protection and hazardous material response capability. Hillandale/Montgomery County respond when requested by the White Oak Facility (WOF) Fire Department. The WOF Fire Department is in the Montgomery County rotation for areas close to the base; if already committed, the WOF Fire Department passes.

The WOF has an interservide support agreement with the U.S. Army Harry Diamond Laboratory and provides fire protection support. Montgomery County or Prince Georges County units will respond if the WOF Fire Department is committed.

A mutual aid fire protection agreement has been considered with Prince Georges County Fire Departments, but the commitment to the Montgomery County rotation and limited resources of Class B station prevents consummation.

The WOF Fire Department responds to on-base hazardous materials incidents together with base HAZMAT team members; if it is other than small, the Montgomery County HAZMAT team will be requested. The WOF Fire Department does not respond to off-base HAZMAT incidents. The WOF has recently signed a memorandum of understanding with Montgomery County's Emergency Planning Council consisting of voluntary reporting of hazardous material reporting.

NAVY ANNEX -- Unknown at this time.

Source of Data (3.d. Fire/Hazmat): White Oak response corresponds with NSWCDD submit for White Oak site and the Navy Annex response was provided by SEA 08.

e. **Police Protection.**

1) What is the level of legislative jurisdiction held by the installation?

WHITE OAK -- None. White Oak Facility maintains concurrent jurisdiction with Montgomery and Prince Georges Counties, MD. In this connection local law enforcement officers have the same powers as Federal officers within the boundaries of the White Oak Facility.

NAVY ANNEX -- Defense Protective Services, Arlington County.

2) If there is more than one level of legislative jurisdiction for installation property, provide a brief narrative description of the areas covered by each level of legislative jurisdiction and whether there are separate agreements for local law enforcement protection.

WHITE OAK -- N/A
NAVY ANNEX -- N/A

3) Does the activity have a specific written agreement with local law enforcement concerning the provision of local police protection?

WHITE OAK -- No
NAVY ANNEX -- No

4) If agreements exist with more than one local law enforcement entity, provide a brief narrative description of whom the agreement is with and what services are covered.

WHITE OAK -- N/A
NAVY ANNEX -- N/A

5) If military law enforcement officials are routinely augmented by officials of other federal agencies (BLM, Forest Service, etc.), identify any written agreements covering such services and briefly describe the level of support received.

WHITE OAK -- N/A
NAVY ANNEX -- N/A

Source of Data (3.e. 1) - 5) - Police): White Oak response corresponds to NSWCCDD submit for White Oak site and Navy Annex response was provided by SEA 08.

f. **Utilities.**

1) Does the activity have an agreement with the local community for water, refuse disposal, power or any other utility requirements? Explain the nature of the agreement and identify the provider of the service.

WHITE OAK

Electrical System -- PEPCO - General Schedule MS: Washington Gas and Light - General Schedule MS Contract No. N62477-81-M-0331; Baltimore Gas and Electric - General Schedule MS Contract No. N62477-82-M-0167; Brighton Dam MD Maryland Natural Gas Contract No. N62477-79-F-0264

Potable Water System -- Washington Surbaban Sanitary Commission (WSSC), General Schedule MS Contract No. N62477-68-C-0927

Wastewater Treatment System -- WSSC, General Schedule MS Contract No. N62477-68-C-0927

Telephone System -- C&P Telephone, DTSW Agreement for White Oak, DCA Agreement for Brighton Dam, MD and Solomons Island, MD

Solid Waste Disposal -- Priority One Service - Contract can be renegotiated each year. Contractor supplies personnel and equipment. Contract No. N62477-93-D-A351

NAVY ANNEX -- Washington Headquarter Services

2) Has the activity been subject to water rationing or interruption of delivery during the last five years? If so, identify time period during which rationing existed and the restrictions imposed. Were activity operations affected by these situations? If so, explain extent of impact.

WHITE OAK -- No **NAVY ANNEX** -- No

3) Has the activity been subject to any other significant disruptions in utility service, e.g., electrical "brown outs", "rolling black outs", etc., during the last five years? If so, identify time period(s) covered and extent/nature of restrictions/disruption. Were activity operations affected by these situations? If so, explain extent of impact.

WHITE OAK -- No **NAVY ANNEX** -- No

Source of Data (3.f. 1) - 3) Utilities): White Oak response corresponds to NSWCDD submit for White Oak site and Navy Annex responses were provided by SEA 08.

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

4. **Business Profile.** List the top ten employers in the geographic area defined by your response to question 1.b. (page 3), taken in the aggregate, (include your activity, if appropriate):

Employer	Product/Service	No. of Employees
1. DEPARTMENT OF DEFENSE	DEFENSE INDUSTRY	86,464
2. HEALTH AND HUMAN SERVICES	PUBLIC ADMINISTRATION	30,955
3. TREASURY DEPARTMENT	PUBLIC ADMINISTRATION	24,207
4. JUSTICE DEPARTMENT	PUBLIC COURT ADMINISTRATION	21,726
5. U.S. POSTAL SERVICE	POSTAL SERVICE	21,702
6. COMMERCE DEPARTMENT	PUBLIC ADMINISTRATION	20,029
7. GIANT FOOD INC.	RETAIL GROCERY/PHARMACY	17,000
8. DEPARTMENT OF AGRICULTURE	PUBLIC ADMINISTRATION	13,247
9. HOUSE OF REPRESENTATIVES	PUBLIC ADMINISTRATION	12,756
10. MARRIOTT CORP	HOTEL & FOOD SERVICE MGMT	11,900

Source of Data (4. Business Profile): *Book of Lists for the Washington Metropolitan Area*, Washington Business Journal, 1992, 1993 and 1994.

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

5. **Other Socio-Economic Impacts.** For each of the following areas, describe other recent (past 5 years), on-going or projected economic impacts (both positive and negative) on the geographic region defined by your response to question 1.b. (page 3), in the aggregate:

a. Loss of Major Employers: None of significance.

b. Introduction of New Businesses/Technologies:

None of significance. However, the "I-270 Corridor" is quickly becoming known for its biomedical technologies and Fairfax for its Defense industry technologies.

c. Natural Disasters: None.

d. Overall Economic Trends:

Although the amount of overall growth in the metropolitan area has slowed in the early 90's due to the recessionary downturn, growth in most economic indicators is still shown. The inner areas of Metropolitan Washington are continuing to be hit hard by the recession. However, the suburban areas are showing rapid growth rates in population and jobs.

Source of Data (5. Other Socio/Econ): *Economic Trends in Metropolitan Washington*, Metropolitan Washington Council of Governments Publication, August 1991.

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

6. Other. Identify any contributions of your activity to the local community not discussed elsewhere in this response.

WHITE OAK

The Naval Surface Warfare Center, White Oak Facility provides the local community picnic sites and other recreational use of the grounds. The local community is appreciative of the groundskeeping that occurs due to the golf course. The White Oak facility entertains the local residents with summer band concerts on the lawn.

The location of White Oak in relation to major universities provides students the opportunity to interact with the world class scientists and engineers at White Oak. Many of the employees are adjunct professors at these major institutions.

The White Oak employees are active in their community by volunteering their time in the local schools, fire houses, rescue squads, etc. The White Oak Fire Department provides primary response for the neighboring Army Research Lab, responds to mutual aid calls in the local fire district and has enjoyed a good relationship with the community over the years.

NAVY ANNEX -- None

Source of Data (6. Other): White Oak response corresponds with NSWCDD submit for White Oak site and Navy Annex response was provided by SEA 08.

DATA CALL #65
NAVSEASYSCOM ARLINGTON VA.

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

G. R. STERNER
NAME (Please type or print)

G. R. Sterner
Signature

Title Systems Command

8-5-94
Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

J. B. GREENE, JR.
NAME (Please type or print)

J B Greene Jr.
Signature

ACTING
Title

17 AUG 1994
Date

BRAC-95 CERTIFICATION

Reference: SECNAVNOTE 11000 of 08 December 1993

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief. (DATA CALL #65 ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA)

DIRECTOR, CORPORATE OPERATIONS OFFICE

Mr. Peter Brown

NAME (Please type or print)

Signature

Director, Corporate Operations

Title

8/4/94

Date

NAVSEA

Activity

Document Separator

DATA CALL 64

CONSTRUCTION COST AVOIDANCES

Table 1: Military Construction (MILCON) Projects (Excluding Family Housing Construction Projects)

Installation Name:	**ARLINGTON VA NAVY ANNEX**
Unit Identification Code (UIC):	**N31481**
Major Claimant:	**NAVSEA**

Project FY	Project No.	Description	Appn	Project Cost Avoid ($000)
1996	002T	RENOVATION FOR NAVSEA 08	BRAC	8,900
		Sub-Total - 1996		**8,900**
		Grand Total		**8,900**

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

J. E. BUFFINGTON, RADM, CEC, USN
NAME (Please type or print)

Signature

COMMANDER
Title

7/13/94
Date

NAVAL FACILITIES ENGINEERING COMMAND
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

W. A. EARNER
NAME (Please type or print)

Signature

Title

2/18/94
Date

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MARK E. DONALDSON
NAME (Please type or print)

Signature

CDR, CEC, USN
Title

12 July 1994
Date

MILCON PROGRAMMING DIVISION
Division

FACILITIES PROGRAMMING AND CONSTRUCTION DIRECTORATE
Department

NAVAL FACILITIES ENGINEERING COMMAND
Activity

Enclosure (1)

BRAC DATA CALL NUMBER 64
CONSTRUCTION COST AVOIDANCE

Information on cost avoidance which could be realized as the result of cancellation of on-going or programmed construction projects is provided in Tables 1 (MILCON) and 2 (FAMILY HOUSING). These tables list MILCON/FAMILY HOUSING projects which fall within the following categories:

1. all programmed construction projects included in the FY1996 - 2001 MILCON/FAMILY HOUSING Project List,

2. all programmed projects from FY1995 or earlier for which cost avoidance could still be obtained if the project were to be canceled by 1 OCT 1995, and,

3. all programmed BRAC MILCON/FAMILY HOUSING projects for which cost avoidance could still be obtained if the project were to be canceled by 1 OCT 1995.

Projects listed in Tables 1 and 2 with potential cost avoidance were determined as meeting any one of the following criteria:

Projects with projected Work in Place (WIP) less than 75% of the Current Working Estimate (CWE) as of 1 OCT 1995 .

Projects with projected completion dates or Beneficial Occupancy Dates subsequent to 31 March 1996.

Projects with projected CWE amount greater than $15M.

The estimated cost avoidance for projects terminated after construction award would be approximately one-half of the CWE for the remaining work. Close-out, claims and other termination costs can consume the other half.

Document Separator

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DATA CALL 66
INSTALLATION RESOURCES

Activity Information:

Activity Name:	Naval Sea Systems Command Headquarters
UIC:	N00024
Host Activity Name (if response is for a tenant activity):	
Host Activity UIC:	

General Instructions/Background. A separate response to this data call must be completed for each Department of the Navy (DON) host, independent and tenant activity which separately budgets BOS costs (regardless of appropriation), and, is located in the United States, its territories or possessions.

1. **Base Operating Support (BOS) Cost Data.** Data is required which captures the total annual cost of operating and maintaining Department of the Navy (DON) shore installations. Information must reflect FY 1996 budget data supporting the FY 1996 NAVCOMPT Budget Submit. Two tables are provided. Table 1A identifies "Other than DBOF Overhead" BOS costs and Table 1B identifies "DBOF Overhead" BOS costs. These tables must be completed, as appropriate, for all DON host, independent or tenant activities which separately budget BOS costs (regardless of appropriation), and, are located in the United States, its territories or possessions. Responses for DBOF activities may need to include both Table 1A and 1B to ensure that all BOS costs, including those incurred by the activity in support of tenants, are identified. If both table 1A and 1B are submitted for a single DON activity, please ensure that no data is double counted (that is, included on both Table 1A and 1B). The following tables are designed to collect all BOS costs currently budgeted, regardless of appropriation, e.g., Operations and Maintenance, Research and Development, Military Personnel, etc. Data must reflect FY 1996 and should be reported in thousands of dollars.

a. **Table 1A - Base Operating Support Costs (Other Than DBOF Overhead).** This Table should be completed to identify "Other Than DBOF Overhead" Costs. Display, in the format shown on the table, the O&M, R&D and MPN resources currently budgeted for BOS services. O&M cost data must be consistent with data provided on the BS-1 exhibit. Report only direct funding for the activity. Host activities should not include reimbursable support provided to tenants, since tenants will be separately reporting these costs. Military personnel costs should be included on the appropriate lines of the table. Please ensure that individual lines of the table do not include duplicate costs. Add additional

lines to the table (following line 2j., as necessary, to identify any additional cost elements not currently shown). **Leave shaded areas of table blank.**

Table 1A - Base Operating Support Costs (Other Than DBOF Overhead)			
Activity Name: Naval Sea Systems Command		**UIC: N00024**	
Category	**FY 1996 BOS Costs ($000)**		
	Non-Labor	**Labor**	**Total**
1. Real Property Maintenance Costs:			
1a. Maintenance and Repair	0	0	0
1b. Minor Construction	0	0	0
1c. Sub-total 1a. and 1b.	0	0	0
2. Other Base Operating Support Costs:			
2a. Utilities	0	0	0
2b. Transportation	0	0	0
2c. Environmental	0	0	0
2d. Facility Leases	23,993K	0	* 23,993K
2e. Morale, Welfare & Recreation	0	0	0
2f. Bachelor Quarters	0	0	0
2g. Child Care Centers	0	0	0
2h. Family Service Centers	0	0	0
2i. Administration	0	0	0
2j. Other (Specify) (1)	4,764K	0	4,764K
2k. Sub-total 2a. through 2j:	28,757K	0	28,757K
3. Grand Total (sum of 1c. and 2k.):	28,757K	0	28,757K

* Does not include $6.4M of lease costs budgeted and paid by NAVSEA Hq for other NAVSEA ACTIVITIES. The distribution of this $6.4M will be reported in a revision to the NAVSEA Hq Data Call 66.

DATA CALL 66
INSTALLATION RESOURCES

2j. Other (Specify)

(1)	TRAVEL	=	24K
	PURCH COMMUNICATIONS	=	4,065K
	OTHER INTRAGOVERNMNTL	=	675K
	TOTAL	=	4,764K

b. Funding Source. If data shown on Table 1A reflects more than one appropriation, then please provide a break out of the total shown for the "3. Grand-Total" line, by appropriation: N/A

Appropriation	Amount ($000)

c. Table 1B - Base Operating Support Costs (DBOF Overhead). This Table should be submitted for all current DBOF activities. Costs reported should reflect BOS costs supporting the DBOF activity itself (usually included in the G&A cost of the activity). For DBOF activities which are tenants on another installation, total cost of BOS incurred by the tenant activity for itself should be shown on this table. It is recognized that differences exist among DBOF activity groups regarding the costing of base operating support: some groups reflect all such costs only in general and administrative (G&A), while others spread them between G&A and production overhead. Regardless of the costing process, all such costs should be included on Table 1B. The Minor Construction portion of the FY 1996 capital budget should be included on the appropriate line. Military personnel costs (at civilian equivalency rates) should also be included on the appropriate lines of the table. Please ensure that individual lines of the table do not include duplicate costs. Also ensure that there is no duplication between data provided on Table 1A. and 1B. These two tables must be mutually exclusive, since in those cases where both tables are submitted for an activity, the two tables will be added together to estimate total BOS costs at the activity. Add additional lines to the table (following line 21., as necessary, to identify any additional cost elements not currently shown). **Leave shaded areas of table blank.**

Other Notes: All costs of operating the five Major Range Test Facility Bases at DBOF activities (even if direct RDT&E funded) should be included on Table 1B. Weapon Stations should include underutilized plant capacity costs as a DBOF overhead "BOS expense" on Table 1B..

N/A

DATA CALL 66
INSTALLATION RESOURCES

Table 1B - Base Operating Support Costs (DBOF Overhead)			
Activity Name: N/A		**UIC:**	
Category	**FY 1996 Net Cost From UC/FUND-4 ($000)**		
	Non-Labor	**Labor**	**Total**
1. Real Property Maintenance Costs:			
1a. Real Property Maintenance (>$15K)			
1b. Real Property Maintenance (<$15K)			
1c. Minor Construction (Expensed)			
1d. Minor Construction (Capital Budget)			
1c. Sub-total 1a. through 1d.			
2. Other Base Operating Support Costs:			
2a. Command Office			
2b. ADP Support			
2c. Equipment Maintenance			
2d. Civilian Personnel Services			
2e. Accounting/Finance			
2f. Utilities			
2g. Environmental Compliance			
2h. Police and Fire			
2i. Safety			
2j. Supply and Storage Operations			
2k. Major Range Test Facility Base Costs			
2l. Other (Specify)			
2m. Sub-total 2a. through 2l:			
3. Depreciation			
4. Grand Total (sum of 1c., 2m., and 3.) :			

DATA CALL 66
INSTALLATION RESOURCES

2. Services/Supplies Cost Data. The purpose of Table 2 is to provide information about projected **FY 1996** costs for the purchase of services and supplies by the activity. **(Note: Unlike Question 1 and Tables 1A and 1B, above, this question is not limited to overhead costs.)** The source for this information, where possible, should be either the NAVCOMPT OP-32 Budget Exhibit for O&M activities or the NAVCOMPT UC/FUND-1/IF-4 exhibit for DBOF activities. Information must reflect FY 1996 budget data supporting the FY 1996 NAVCOMPT Budget Submit. Break out cost data by the major sub-headings identified on the OP-32 or UC/FUND-1/IF-4 exhibit, disregarding the sub-headings on the exhibit which apply to civilian and military salary costs and depreciation. Please note that while the OP-32 exhibit aggregates information by budget activity, this data call requests OP-32 data for the activity responding to the data call. Refer to NAVCOMPTINST 7102.2B of 23 April 1990, Subj: Guidance for the Preparation, Submission and Review of the Department of the Navy (DON) Budget Estimates (DON Budget Guidance Manual) with Changes 1 and 2 for more information on categories of costs identified. Any rows that do not apply to your activity may be left blank. However, totals reported should reflect all costs, exclusive of salary and depreciation.

Table 2 - Services/Supplies Cost Data

Activity Name: Naval Sea Systems Command	**UIC: N00024**
Cost Category	**FY 1996 Projected Costs ($000)**
Travel:	16,859
Material and Supplies (including equipment):	740
Industrial Fund Purchases (other DBOF purchases):	0
Transportation:	0
Other Purchases (Contract support, etc.):	208,444
Total:	226,043

DATA CALL 66
INSTALLATION RESOURCES

3. Contractor Workyears.

a. **On-Base Contract Workyear Table.** Provide a projected estimate of the number of contract workyears expected to be performed "on base" in support of the installation during FY 1996. Information should represent an annual estimate on a full-time equivalency basis. Several categories of contract support have been identified in the table below. While some of the categories are self-explanatory, please note that the category "mission support" entails management support, labor service and other mission support contracting efforts, e.g., aircraft maintenance, RDT&E support, technical services in support of aircraft and ships, etc.

Table 3 - Contract Workyears	
Activity Name: Naval Sea Systems Command	**UIC: N00024**
Contract Type	**FY 1996 Estimated Number of Workyears On-Base**
Construction:	**
Facilities Support:	0
Mission Support:	121
Procurement:	0
Other:*	0
Total Workyears:	121

* **Note:** Provide a brief narrative description of the type(s) of contracts, if any, included under the "Other" category.

** There will be NAVFAC contractors working at White Oak in FY-96 however, contractor workyear data is unavailable at this time.

DATA CALL 66
INSTALLATION RESOURCES

b. Potential Disposition of On-Base Contract Workyears. If the mission/functions of your activity were relocated to another site, what would be the anticipated disposition of the on-base contract workyears identified in Table 3.?

1) Estimated number of contract workyears which would be transferred to the receiving site (This number should reflect the number of jobs which would in the future be contracted for at the receiving site, not an estimate of the number of people who would move or an indication that work would necessarily be done by the same contractor(s)):

0

2) Estimated number of workyears which would be eliminated:

Unknown

3) Estimated number of contract workyears which would remain in place (i.e., contract would remain in place in current location even if activity were relocated outside of the local area):

Unknown

DATA CALL 66
INSTALLATION RESOURCES

c. "Off-Base" Contract Workyear Data. Are there any contract workyears located in the local community, but not on-base, which would either be eliminated or relocated if your activity were to be closed or relocated? If so, then provide the following information **(ensure that numbers reported below do not double count numbers included in 3.a. and 3.b., above):**

No. of Additional Contract Workyears Which Would Be Eliminated	General Type of Work Performed on Contract (e.g., engineering support, technical services, etc.)
0	N/A

No. of Additional Contract Workyears Which Would Be Relocated	General Type of Work Performed on Contract (e.g., engineering support, technical services, etc.)
Unknown*	Unknown

* Data being obtained in support of NAVFAC Environmental Impact Study (EIS) due to complete February 1995.

NOTE: Above two tables are based on NAVSEA relocating.

NAVSEA HQ ARLINGTON VA
DATA CALL 66.

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) | Signature

Title | Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) | Signature

Title | Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

NAME (Please type or print) | Signature

G. R. STERNER | 8-16-94

Title: Commander Naval Sea Systems Command | Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

W. A. EARNER | Signature

NAME (Please type or print)

9/2/94

Title | Date

BRAC-95 CERTIFICATION

Reference: SECNAVNOTE 11000 of 08 December 1993

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief. (DATA CALL #66 INSTALLATION RESOURCES)

DIRECTOR, CORPORATE OPERATIONS OFFICE

PETER F. BROWN
NAME (Please type or print)

Signature

DIRECTOR, CORPORATE OPERATIONS
Title

8/11/94
Date

NAVSEA WASHINGTON
Activity

Document Separator

UIC 68689

JL
SEA 09X
2/14/94

DATA CALL 1: GENERAL INSTALLATION INFORMATION

1. ACTIVITY: Follow example as provided in the table below (*delete the examples when providing your input*). If any of the questions have multiple responses, please provide all. If any of the information requested is subject to change between now and the end of Fiscal Year (FY) 1995 due to known redesignations, realignments/closures or other action, provide current and projected data and so annotate.

- Name

Official name	*Human Resources Office Crystal City (Formerly Consolidated Civilian Personnel Office - Crystal City)*
Acronym(s) used in correspondence	*HRO CC (Formerly CCPO-CC)*
Commonly accepted short title(s)	*HRO CC (Formerly CCPO-CC)*

- Complete Mailing Address
  DEPARTMENT OF THE NAVY
  HUMAN RESOURCES OFFICE CRYSTAL CITY
  1921 JEFFERSON DAVIS HIGHWAY
  ARLINGTON VA 22241-5363

- PLAD
  HRO CC WASHINGTON DC

- PRIMARY UIC: N68689 (Plant Account UIC for Plant Account Holders)

  Enter this number as the Activity identifier at the top of each Data Call response page.

- ALL OTHER UIC(s): N/A PURPOSE: _____

2. PLANT ACCOUNT HOLDER:

- Yes _____ No X (check one)

3. ACTIVITY TYPE: Choose most appropriate type that describes your activity and completely answer all questions.

• HOST COMMAND: A host command is an activity that provides facilities for its own functions and the functions of other (tenant) activities. A host has accountability for Class 1 (land), and/or Class 2 (buildings, structures, and utilities) property, regardless of occupancy. It can also be a tenant at other host activities.

• Yes ____ No _X_ (check one)

• TENANT COMMAND: A tenant command is an activity or unit that occupies facilities for which another activity (i.e., the host) has accountability. A tenant may have several hosts, although one is usually designated its primary host. If answer is "Yes," provide best known information for your primary host only.

• Yes ____ No _X*_ (check one)

• Primary Host (current) UIC: _____

• Primary Host (as of 01 Oct 1995) UIC: _____

• Primary Host (as of 01 Oct 2001) UIC: _____

*** HRO CC occupies leased space in Arlington, VA (Crystal City) which is funded by Naval Sea Systems Command.**

• INDEPENDENT ACTIVITY: For the purposes of this Data Call, this is the "catch-all" designator, and is defined as any activity not previously identified as a host or a tenant. The activity may occupy owned or leased space. Government Owned/Contractor Operated facilities should be included in this designation if not covered elsewhere.

• Yes _X_ No ____ (check one)

4. SPECIAL AREAS: List all Special Areas. Special Areas are defined as Class 1/Class 2 property for which your command has responsibility that is not located on or contiguous to main complex.

Name	Location	UIC
N/A		

5. DETACHMENTS: If your activity has detachments at other locations, please list them in the table below.

Name	UIC	Location	Host name	Host UIC
N/A				

6. BRAC IMPACT: Were you affected by previous Base Closure and Realignment decisions (BRAC-88, -91, and/or -93)? If so, please provide a brief narrative.

YES. BRAC-93 RECOMMENDED THE SYSTEM COMMANDS AND HRO CC BE MOVED FROM LEASED SPACE IN THE CRYSTAL CITY (ARLINGTON VA) COMPLEX TO GOVERNMENT OWNED SPACE. THE SPACE HRO CC IS TO MOVE TO HAS YET TO BE DETERMINED, BUT MOST LIKELY WOULD BE TO WHITE OAK WITH THE NAVAL SEA SYSTEMS COMMAND.

7. MISSION: Do not simply report the standard mission statement. Instead, describe important functions in a bulletized format. Include anticipated mission changes and brief narrative explanation of change; also indicate if any current/projected mission changes are a result of previous BRAC-88, -91,-93 action(s).

Current Missions

- PROVIDE CIVILIAN PERSONNEL SERVICES TO HEADQUARTERS AND FIELD ACTIVITIES OF NAVSEA, NAVSUP, SSP, SPAWAR, NAVFAC & CHESDIV AND TO THE NAVAIR HEADQUARTERS.

- PERFORM SUCH OTHER FUNCTIONS AND TASKS AS MAY BE DIRECTED BY HIGHER AUTHORITY (SEE UNIQUE MISSION STATEMENT).

Projected Missions for FY 2001

- PROVIDE HUMAN RESOURCES AND PERSONNEL SERVICES TO NAVSEA HEADQUARTERS AND FIELD ACTIVITIES TO INCLUDE THE WARFARE CENTER DIVISIONS, AND THE NAVAL ORDNANCE CENTER ACTIVITIES. PERFORM SUCH OTHER FUNCTIONS AND TASKS AS MAY BE DIRECTED BY HIGHER AUTHORITY.

- ESTABLISH HUMAN RESOURCES SERVICE CENTER TO PROVIDE CENTRALIZED PERSONNEL PROCESSING FOR SERVICED CUSTOMERS.

- AS A RESULT OF BRAC '93, NAVAIR, NAVFAC/CHESDIV, NAVSUP WILL MOVE OUT OF CRYSTAL CITY AND WILL BE SERVICED BY AN HRO OTHER THAN HRO CC.

- A STUDY IS CURRENTLY UNDERWAY TO CHANGE THE HUMAN RESOURCES SERVICING OF SPAWAR AND SSP.

8. UNIQUE MISSIONS: Describe any missions which are unique or relatively unique to the activity. Include information on projected changes. Indicate if your command has any National Command Authority or classified mission responsibilities.

Current Unique Missions

- THE HRO CC HAS BEEN DESIGNATED AS A REINVENTION LABORATORY, CO-SPONSORED BY THE DEPARTMENT OF DEFENSE AND THE OFFICE OF PERSONNEL MANAGEMENT AS A HUMAN RESOURCES SERVICE CENTER.

- THE LABORATORY HAS A TWO FOLD MISSION: TO DEVELOP, PROMOTE AND DEMONSTRATE GOVERNMENT-WIDE PERSONNEL ELECTRONIC SYSTEMS; AND TO PROPOSE, TEST AND IMPLEMENT INNOVATIVE PERSONNEL SYSTEMS THAT HAVE MANAGEMENT FOCUS.

- THE SERVICE CENTER WILL PROVIDE CENTRALIZED PERSONNEL PROCESSING.

Projected Unique Missions for FY 2001

- CONTINUE ABOVE INITIATIVES.
-
-

9. IMMEDIATE SUPERIOR IN COMMAND (ISIC): Identify your ISIC. If your ISIC is not your funding source, please identify that source in addition to the operational ISIC.

• Operational name	UIC
NAVAL SEA SYSTEMS COMMAND	N00024

• Funding Source	UIC
N/A	

10. PERSONNEL NUMBERS: Host activities are responsible for totalling the personnel numbers for all of their tenant commands, even if the tenant command has been asked to separately report the data. The tenant totals here should match the total tally for the tenant listing provided subsequently in this Data Call (see Tenant Activity list). (Civilian count shall include Appropriated Fund personnel only.)

On Board Count as of 01 January 1994

	Officers	Enlisted	Civilian (Appropriated)
• Reporting Command	0	0	264
• Tenants (total)	0	0	0

Authorized Positions as of 30 September 1994

	Officers	Enlisted	Civilian (Appropriated)
• Reporting Command	0	0	202
• Tenants (total)	0	0	0

11. KEY POINTS OF CONTACT (POC): Provide the work, FAX, and home telephone numbers for the Commanding Officer or OIC, and the Duty Officer. Include area code(s). You may provide other key POCs if so desired in addition to those above.

Title/Name	Office	Fax	Home
• DIRECTOR M. MARCHESANI	(703) 607-1816	(703) 607-2811	(703) 486-8033
• Duty Officer N/A			[N/A]
• BOB MILLER	(703) 607-0081	(703) 607-2812	(703) 720-0794
•			

12. TENANT ACTIVITY LIST: This list must be all-inclusive. Tenant activities are to ensure that their host is aware of their existence and any "subleasing" of space. This list should include the name and UIC(s) of all organizations, shore commands and homeported units, active or reserve, DOD or non-DOD (include commercial entities). The tenant listing should be reported in the format provide below, listed in numerical order by UIC, separated into the categories listed below. Host activities are responsible for including authorized personnel numbers, on board as of **30 September 1994**, for all tenants, even if those tenants have also been asked to provide this information on a separate Data Call. (Civilian count shall include Appropriated Fund personnel only.)

- Tenants residing on main complex (shore commands)

Tenant Command Name	UIC	Officer	Enlisted	Civilian
N/A				

- Tenants residing on main complex (homeported units.)

Tenant Command Name	UIC	Officer	Enlisted	Civilian
N/A				

- Tenants residing in Special Areas (Special Areas are defined as real estate owned by host command not contiguous with main complex; e.g. outlying fields).

Tenant Command Name	UIC	Location	Officer	Enlisted	Civilian
N/A					

- Tenants (Other than those identified previously)

Tenant Command Name	UIC	Location	Officer	Enlisted	Civilian
N/A					

13. REGIONAL SUPPORT: Identify your relationship with other activities, not reported as a host/tenant, for which you provide support. Again, this list should be all-inclusive. The intent of this question is capture the full breadth of the mission of your command and your customer/supplier relationships. Include in your answer any Government Owned/Contractor Operated facilities for which you provide administrative oversight and control.

NOTE: ON 13 JAN 94, OCPM APPROVED THE HRO CC REALIGNMENT WITH HROs AT THE WARFARE CENTER DIVISIONS AND AT NAVAL ORDNANCE CENTER ACTIVITIES...

Activity name	Location	Support function (include mechanism such as ISSA, MOU, etc.)

NAVAL SEA SYSTEMS COMMAND HQ/FIELD	*CRYSTAL CITY VA*	*PROVIDE HUMAN RESOURCES SERVICES*
NAVAL AIR SYSTEMS COMMAND HQ	*CRYSTAL CITY VA*	*PROVIDE HUMAN RESOURCES SERVICES*
NAVAL SUPPLY SYSTEMS COMMAND HQ/FIELD	" "	" " "
NAVAL FACILITIES COMMAND/FIELD	" "	" " "
CHESDIV	*NAVY YARD*	" " "
SPACE AND NAVAL WARFARE COMMAND HQ/FIELD	*CRYSTAL CITY VA*	" " "
STATEGIC SYSTEMS PROGRAM OFFICE HQ/FIELD	" "	" " "
WARFARE CENTERS:		
DAHLGREN	*VA*	" " "
CARDEROCK	*MD*	" " "
INDIAN HEAD	*MD*	" " "
CRANE	*IN*	" " "
PORT HUENEME	*CA*	" " "
NEWPORT	*RI*	" " "
KEYPORT	*WA*	" " "
NAVAL ORDNANCE CENTERS:		
SEAL BEACH	*CA*	" " "
YORKTOWN	*VA*	" " "

14. FACILITY MAPS: This is a primary responsibility of the plant account holders/host commands. Tenant activities are not required to comply with submission if it is known that your host activity has complied with the request. Maps and photos should not be dated earlier than 01 January 1991, unless annotated that no changes have taken place. Any recent changes should be annotated on the appropriate map or photo. Date and label all copies.

- Local Area Map. This map should encompass, at a minimum, a 50 mile radius of your activity. Indicate the name and location of all DoD activities within this area, whether or not you support that activity. Map should also provide the geographical relationship to the major civilian communities within this radius. (Provide 12 copies.)

- Installation Map / Activity Map / Base Map / General Development Map / Site Map. Provide the most current map of your activity, clearly showing all the land under ownership/control of your activity, whether owned or leased. Include all outlying areas, special areas, and housing. Indicate date of last update. Map should show all structures (numbered with a legend, if available) and all significant restrictive use areas/zones that encumber further development such as HERO, HERP, HERF, ESQD arcs, agricultural/forestry programs, environmental restrictions (e.g., endangered species). (Provide in two sizes: 36"x 42" (2 copies, if available); and 11"x 17" (12 copies).)

- Aerial photo(s). Aerial shots should show all base use areas (both land and water) as well as any local encroachment sites/issues. You should ensure that these photos provide a good look at the areas identified on your Base Map as areas of concern/interest - remember, a picture tells a thousand words. Again, date and label all copies. (Provide 12 copies of each, 8½"x 11".)

- Air Installations Compatible Use Zones (AICUZ) Map. (Provide 12 copies.)

UIC N68689

JL
SEA09x
2/14/94

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) | Signature

Title | Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) | Signature

Title | Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

R. STERNER | S. R. Sterner

NAME (Please type or print) | Signature

2/10/94

Title: Commander, Naval Sea Systems Command, Acting | Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

S. F. Loftus | S. F. Loftus

NAME (Please type or print) | Signature

Vice Admiral, U.S. Navy
Deputy Chief of Naval Operations (Logistics)

23 FEB 1994

Title | Date

UIC 68689

JL
SEA 09X
2/14/94

BRAC-95 CERTIFICATION

Reference: SECNAVNOTE 11000 of 08 December 1993

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

Michael Marchesani
NAME (Please type or print)

Signature

Director
Title

2/8/94
Date

Human Resources Office Crystal City
Activity

Document Separator

CAPACITY ANALYSIS:
DATA CALL WORK SHEET FOR
ADMINISTRATIVE ACTIVITY: Human Resources Office Crystal City
ACTIVITY UIC: N68689

Category ..... Personnel Support
Sub-category .... Administrative Activities

*****************If any responses are classified, attach ****************
**********************separate classified annex.****************************

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UIC: **N68689**

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

In responding to the questions in this data dall, assume previous BRAC closures and realignments are implemented on schedule.

1. **Historical and Projected Workloads.** Use the following table to describe the historical and currently projected workload for this site in terms of funding and workyears. Assume that BRAC 91 and BRAC 93 closures and realignments are implemented on schedule. Dollar amounts should be stated in then-year dollars. FY 1994 data should be as of 31 December 1993.

Information required		FY1989	FY1990	FY1991	Fy1992	FY1993	FY1994
Total funds budgeted ($K)		9,375	10,076	10,222	12,654	12,503	13,025
Total funds received ($K)		9,850	10,128	11,688	12,769	12,515	7,410
Budgeted In-House Workyears	Civ	222	213	199	197	229	214
	Mil	0	0	0	0	0	0
Actual In-House Workyears	Civ	223	213	233	247	247	-
	Mil	0	0	0	0	0	0
Budgeted contract personnel in your spaces	Workyears	0	0	0	0	0	0
	Dollars	0	0	0	0	0	0
Actual Contract Personnel in Your spaces	Workyears	0	0	0	0	0	0
	Dollars	0	0	0	0	0	0
Other Govt. Non-Payroll Personel in your spaces		0	0	0	0	0	0
		0	0	0	0	0	0

UIC: **N68689**

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

Historical and Projected Workloads. (Continued)

Information required		FY1995	FY1996	FY1997	FY1998	FY1999	FY2000	FY2001
Total funds budgeted ($K)		12,127	11,912	11,934	11,754	12,044	12,396	12,760
Total funds received ($K)								
Budgeted In-House Workyears	Civ	193	177	174	169	163	163	163
	Mil	0	0	0	0	0	0	0
Actual In-House Workyears	Civ							
	Mil							
Budgeted contract personnel in your spaces	Workyears	0	0	0	0	0	0	0
	Dollars							
Actual Contract Personnel in Your spaces	Workyears							
	Dollars							
Other Govt. Non-Payroll Personnel in your spaces	Workyears	0	0	0	0	0	0	0
	Dollars							

UIC: N68689

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

2. **Personnel and space allocated to functions.** In the following table indicate the amount of space actually utilized by civilian, military, and on-site contractor personnel for these functions as of 31 December 1993. The totals should reflect all space used for administrative support. Space should be limited to occupiable space. Installation space does not include area for elevators, stairwells, mechanical/electrical rooms, bathrooms, and exterior wall thickness.

Function	Installation space (KSF)			
	Adequate	Substandard	Inadequate	Total
Management	3,700	0	0	3,700
Comptroller	0	0	0	0
Human resources	0	0	0	0
Administrative services	940	0	0	940
Audio/visual services	0	0	0	0
Automated data processing/automation services	2,710	0	0	2,710
Civilian personnel services	23,720	0	0	23,720
Clubs	0	0	0	0
Communications services	0	0	0	0
Community support services	0	0	0	0
Confinement and detention centers	0	0	0	0
Custodial services	0	0	0	0
Education services	0	0	0	0

UIC: N68689

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

Function	Installation space (KSF)			
	Adequate	Substandard	Inadequate	Total
Engineering support	0	0	0	0
Equipment operation, maintenance, and repair	0	0	0	0
Explosive ordnance	0	0	0	0
Facilities and real property support	0	0	0	0
Facility maintenance and repair	0	0	0	0
Finance and accounting	0	0	0	0
Food services	0	0	0	0
Health services	0	0	0	0
Housing and lodging services	0	0	0	0
Information services	0	0	0	0
Installation retail supply and storage operations	0	0	0	0
Laundry and dry cleaning	0	0	0	0
Legal services	0	0	0	0
Military personnel support	0	0	0	0
Mobilization support	0	0	0	0
Mortuary services	0	0	0	0

UIC: **N68689**

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

Function	Installation space (KSF)			
	Adequate	Substandard	Inadequate	Total
Printing and reproduction	297	0	0	297
Purchasing and contracting services	80	0	0	80
Refuse collection and disposal	0	0	0	0
Resource management	120	0	0	120
Training services	10,776	0	8,000	18,776
Transportation services	0	0	0	0
Utilities	0	0	0	0
Weather service	0	0	0	0
Other support	2,100	0	0	2,100
Totals	44,683	0	8,000	52,683

NOTE: In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means".

UIC: **N68689**

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

3. **Space available for expansion.** In the following table indicate space available for expansion.

Building type	NAVFAC (P-80) category code	Installation space (KSF)			
		Adequate	Sub-standard	In-adequate	Total
Administrative facilities	610	0	0	0	0
Administrative structures - underground	620	0	0	0	0
Total		0	0	0	0

4. **Expansion Potential.** If space is available for expansion as shown in the table described in question #3, answer the following questions.

a. What are the appropriate expansion uses of the available space for performing administrative support functions?

Space not available for expansion.

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

b. Are there any constraints such as parking, utilities, other environmental concerns that limit the potential for using available space by adding or expanding functions at this site?

N/A

c. How much space reported in Question #3 above is currently available at minimal or no configuration costs. (Provide answer in thousands of square feet.)

N/A

5. **Changes to space, personnel, or mission.** Since 1988 has there been any changes to space, personnel, or mission at your activity that directly and significantly impact the number of workyears performed? If so, explain below and give details (including numbers of personnel, square feet, etc.).

No, there have not been any changes that significantly impacts the number of workyears performed since 1988. The mission and organizational changes experienced since 1988 associated with our changes from the Consolidated Civilian Personnel Office - Crystal City (CCPO-CC), to the Human Resources Office Crystal City (HRO CC) and, in the immediate future to the Human Resources Center Naval Sea Systems Command (HRC NSSC), have resulted in a relatively stable number of workyears performed. The downsizing of our serviced population causes continuous workload for the human resources organization.

UIC: N68689

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

6. **Housing and Messing**

a. Provide data on the BOQs and BEQs assigned to your current plant account. The desired unit of measure for this capacity is people housed. Use CCN to differentiate between pay grades, i.e., E1-E4, E5-E6, E7-E9, CWO-O2, O3 and above.

Facility Type, Bldg. # & CCN	Total No. of Beds	Total No. of Rooms	Adequate		Substandard		Inadequate	
			Beds	Sq Ft	Beds	Sq Ft	Beds	Sq Ft
None								

b. In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information:

(1) FACILITY TYPE/CODE:
(2) WHAT MAKES IT INADEQUATE?
(3) WHAT USE IS BEING MADE OF THE FACILITY?
(4) WHAT IS THE COST TO UPGRADE THE FACILITY TO SUBSTANDARD?
(5) WHAT OTHER USE COULD BE MADE OF THE FACILITY AND AT WHAT COST?
(6) CURRENT IMPROVEMENT PLANS AND PROGRAMMED FUNDING:
(7) HAS THIS FACILITY CONDITION RESULTED IN C3 OR C4 DESIGNATION ON YOUR BASEREP?

UIC: N68689

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

c. Provide data on the BOQs and BEQs projected to be assigned to your plant account in FY 1997. The desired unit of measure for this capacity is people housed. Use CCN to differentiate between pay grades, i.e., E1-E4, E5-E6, E7-E9, CWO-O2, O3 and above.

Facility Type, Bldg. # & CCN	Total No. of Beds	Total No. of Rooms	Adequate		Substandard		Inadequate	
			Beds	Sq Ft	Beds	Sq Ft	Beds	Sq Ft
None								

d. In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information:

(1) FACILITY TYPE/CODE:
(2) WHAT MAKES IT INADEQUATE?
(3) WHAT USE IS BEING MADE OF THE FACILITY?
(4) WHAT IS THE COST TO UPGRADE THE FACILITY TO SUBSTANDARD?
(5) WHAT OTHER USE COULD BE MADE OF THE FACILITY AND AT WHAT COST?
(6) CURRENT IMPROVEMENT PLANS AND PROGRAMMED FUNDING:
(7) HAS THIS FACILITY CONDITION RESULTED IN C3 OR C4 DESIGNATION ON YOUR BASEREP?

UIC: N68689

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

e. Provide data on the messing facilities assigned to your current plant account.

Facility Type, CCN and Bldg. #	Total Sq. Ft.	Adequate		Substandard		Inadequate		Avg # Noon Meals Served
		Seats	Sq Ft	Seats	Sq Ft	Seats	Sq Ft	
None								

f. In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information:

(1) FACILITY TYPE/CODE:
(2) WHAT MAKES IT INADEQUATE?
(3) WHAT USE IS BEING MADE OF THE FACILITY?
(4) WHAT IS THE COST TO UPGRADE THE FACILITY TO SUBSTANDARD?
(5) WHAT OTHER USE COULD BE MADE OF THE FACILITY AND AT WHAT COST?
(6) CURRENT IMPROVEMENT PLANS AND PROGRAMMED FUNDING:
(7) HAS THIS FACILITY CONDITION RESULTED IN C3 OR C4 DESIGNATION ON YOUR BASEREP?

UIC: **N68689**

CAPACITY DATA CALL

ADMINISTRATIVE ACTIVITIES

g. Provide data on the messing facilities projected to be assigned to your plant account in FY 1997.

Facility Type, CCN and Bldg. #	Total Sq. Ft.	Adequate		Substandard		Inadequate		Avg # Noon Meals Served
		Seats	Sq Ft	Seats	Sq Ft	Seats	Sq Ft	
None								

h. In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information:

(1) FACILITY TYPE/CODE:
(2) WHAT MAKES IT INADEQUATE?
(3) WHAT USE IS BEING MADE OF THE FACILITY?
(4) WHAT IS THE COST TO UPGRADE THE FACILITY TO SUBSTANDARD?
(5) WHAT OTHER USE COULD BE MADE OF THE FACILITY AND AT WHAT COST?
(6) CURRENT IMPROVEMENT PLANS AND PROGRAMMED FUNDING:
(7) HAS THIS FACILITY CONDITION RESULTED IN C3 OR C4 DESIGNATION ON YOUR BASEREP?

BRAC-95 CERTIFICATION

Reference: SECNAVNOTE 11000 of 08 December 1993

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

Patricia S. Bradshaw
NAME (Please type or print)

Patricia S. Bradshaw
Signature

Director
Title

5/24/94
Date

Human Resources Office Crystal City
Activity

HRO CRYSTAL CITY DATA CALL 30

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

G. R. STERNER
NAME (Please type or print)

G. R. Sterner
Signature

Commander
Title Naval Sea Systems Command

6/6/94
Date

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

R.R. SAREERAM
NAME (Please type or print)

Signature

Acting
Title

6/15/94
Date

Document Separator

DATA CALL 63
FAMILY HOUSING DATA

536

Information on Family Housing is required for use in BRAC-95 return on investment calculations.

Installation Name:	HRO Crystal City
Unit Identification Code (UIC):	68689
Major Claimant:	NAVSEA

Percentage of Military Families Living On-Base:	0
Number of Vacant Officer Housing Units:	0
Number of Vacant Enlisted Housing Units:	0
FY 1996 Family Housing Budget ($000):	0
Total Number of Officer Housing Units:	0
Total Number of Enlisted Housing Units:	0

Note: All data should reflect figures as of the beginning of FY 1996. If major DON installations share a family housing complex, figures should reflect an estimate of the installation's prorated share of the family housing complex.

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

J. E. BUFFINGTON, RADM, CEC, USN
NAME (Please type or print)

Signature

COMMANDER
Title

7/20/94
Date

NAVAL FACILITIES ENGINEERING COMMAND
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

W. A. EARNER

NAME (Please type or print)

Signature

Title

7/25/94
Date

BRAC-95 CERTIFICATION

Reference: SECNAV NOTE 11000 dtd 8 Dec 93

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

W.A. Waters, CAPT, CEC, USN
NAME (Please type of print)

Signature

Commanding Officer
Title

7/7/94
Date

NORTHNAVFACENGCOM
Activity

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

Sandra B. Culbertson
NAME (Please type or print)

Sandra B. Culbertson
Signature

Housing Management Specialist
Title

7/6/94
Date

Division

Housing/Real Estate
Department

NORTHNAVFACENGCOM
Activity

Enclosure (1)

Document Separator

536

DATA CALL 66
INSTALLATION RESOURCES

Activity Information:

Activity Name:	Human Resources Office Crystal City
UIC:	N68689
Host Activity Name (if response is for a tenant activity):	N/A
Host Activity UIC:	N/A

General Instructions/Background. A separate response to this data call must be completed for each Department of the Navy (DON) host, independent and tenant activity which separately budgets BOS costs (regardless of appropriation), and, is located in the United States, its territories or possessions.

1. **Base Operating Support (BOS) Cost Data.** Data is required which captures the total annual cost of operating and maintaining Department of the Navy (DON) shore installations. Information must reflect FY 1996 budget data supporting the FY 1996 NAVCOMPT Budget Submit. Two tables are provided. Table 1A identifies "Other than DBOF Overhead" BOS costs and Table 1B identifies "DBOF Overhead" BOS costs. These tables must be completed, as appropriate, for all DON host, independent or tenant activities which separately budget BOS costs (regardless of appropriation), and, are located in the United States, its territories or possessions. Responses for DBOF activities may need to include both Table 1A and 1B to ensure that all BOS costs, including those incurred by the activity in support of tenants, are identified. If both table 1A and 1B are submitted for a single DON activity, please ensure that no data is double counted (that is, included on both Table 1A and 1B). The following tables are designed to collect all BOS costs currently budgeted, regardless of appropriation, e.g., Operations and Maintenance, Research and Development, Military Personnel, etc. Data must reflect FY 1996 and should be reported in thousands of dollars.

a. **Table 1A - Base Operating Support Costs (Other Than DBOF Overhead).** This Table should be completed to identify "Other Than DBOF Overhead" Costs. Display, in the format shown on the table, the O&M, R&D and MPN resources currently budgeted for BOS services. O&M cost data must be consistent with data provided on the BS-1 exhibit. Report only direct funding for the activity. Host activities should not include reimbursable support provided to tenants, since tenants will be separately reporting these costs. Military personnel costs should be included on the appropriate lines of the table. Please ensure that individual lines of the table do not include duplicate costs. Add additional

lines to the table (following line 2j., as necessary, to identify any additional cost elements not currently shown). **Leave shaded areas of table blank.**

Table 1A - Base Operating Support Costs (Other Than DBOF Overhead)			
Activity Name: Human Resources Office CC		**UIC: N68689**	
**** Not Applicable **** **Category**	**FY 1996 BOS Costs ($000)**		
	Non-Labor	**Labor**	**Total**
1. Real Property Maintenance Costs: *			
1a. Maintenance and Repair			0
1b. Minor Construction			0
1c. Sub-total 1a. and 1b.			0
2. Other Base Operating Support Costs: **			
2a. Utilities			0
2b. Transportation			0
2c. Environmental			0
2d. Facility Leases			0
2e. Morale, Welfare & Recreation			0
2f. Bachelor Quarters			0
2g. Child Care Centers			0
2h. Family Service Centers			0
2i. Administration			0
2j. Other (Specify)			0
2k. Sub-total 2a. through 2j:			0
3. Grand Total (sum of 1c. and 2k.):			0

*** HRO CC has no real property**
**** HRO CC has no "BOS" money budgeted**

b. Funding Source. If data shown on Table 1A reflects more than one appropriation, then please provide a break out of the total shown for the "3. Grand-Total" line, by appropriation:

Appropriation	Amount ($000)
N/A	

c. Table 1B - Base Operating Support Costs (DBOF Overhead). This Table should be submitted for all current DBOF activities. Costs reported should reflect BOS costs supporting the DBOF activity itself (usually included in the G&A cost of the activity). For DBOF activities which are tenants on another installation, total cost of BOS incurred by the tenant activity for itself should be shown on this table. It is recognized that differences exist among DBOF activity groups regarding the costing of base operating support: some groups reflect all such costs only in general and administrative (G&A), while others spread them between G&A and production overhead. Regardless of the costing process, all such costs should be included on Table 1B. The Minor Construction portion of the FY 1996 capital budget should be included on the appropriate line. Military personnel costs (at civilian equivalency rates) should also be included on the appropriate lines of the table. Please ensure that individual lines of the table do not include duplicate costs. Also ensure that there is no duplication between data provided on Table 1A. and 1B. These two tables must be mutually exclusive, since in those cases where both tables are submitted for an activity, the two tables will be added together to estimate total BOS costs at the activity. Add additional lines to the table (following line 21., as necessary, to identify any additional cost elements not currently shown). **Leave shaded areas of table blank.**

Other Notes: All costs of operating the five Major Range Test Facility Bases at DBOF activities (even if direct RDT&E funded) should be included on Table 1B. Weapon Stations should include underutilized plant capacity costs as a DBOF overhead "BOS expense" on Table 1B..

DATA CALL 66
INSTALLATION RESOURCES

Table 1B - Base Operating Support Costs (DBOF Overhead)			
Activity Name: Human Resources Office CC		UIC: N68689	
Category	FY 1996 Net Cost From UC/FUND-4 ($000)		
	Non-Labor	Labor	Total
1. Real Property Maintenance Costs:			
1a. Real Property Maintenance (>$15K)			0
1b. Real Property Maintenance (<$15K)			0
1c. Minor Construction (Expensed)			0
1d. Minor Construction (Capital Budget)			0
1c. Sub-total 1a. through 1d.			0
2. Other Base Operating Support Costs:			
2a. Command Office			0
2b. ADP Support			0
2c. Equipment Maintenance			0
2d. Civilian Personnel Services			0
2e. Accounting/Finance			0
2f. Utilities			0
2g. Environmental Compliance			0
2h. Police and Fire			0
2i. Safety			0
2j. Supply and Storage Operations			0
2k. Major Range Test Facility Base Costs			0
2l. Other (Specify)			0
2m. Sub-total 2a. through 2l:			0
3. Depreciation			0
4. Grand Total (sum of 1c., 2m., and 3.) :			0

DATA CALL 66
INSTALLATION RESOURCES

2. Services/Supplies Cost Data. The purpose of Table 2 is to provide information about projected **FY 1996** costs for the purchase of services and supplies by the activity. **(Note: Unlike Question 1 and Tables 1A and 1B, above, this question is not limited to overhead costs.)** The source for this information, where possible, should be either the NAVCOMPT OP-32 Budget Exhibit for O&M activities or the NAVCOMPT UC/FUND-1/IF-4 exhibit for DBOF activities. Information must reflect FY 1996 budget data supporting the FY 1996 NAVCOMPT Budget Submit. Break out cost data by the major sub-headings identified on the OP-32 or UC/FUND-1/IF-4 exhibit, disregarding the sub-headings on the exhibit which apply to civilian and military salary costs and depreciation. Please note that while the OP-32 exhibit aggregates information by budget activity, this data call requests OP-32 data for the activity responding to the data call. Refer to NAVCOMPTINST 7102.2B of 23 April 1990, Subj: Guidance for the Preparation, Submission and Review of the Department of the Navy (DON) Budget Estimates (DON Budget Guidance Manual) with Changes 1 and 2 for more information on categories of costs identified. Any rows that do not apply to your activity may be left blank. However, totals reported should reflect all costs, exclusive of salary and depreciation.

Table 2 - Services/Supplies Cost Data

Activity Name: Human Resources Office CC	**UIC: N68689**
Cost Category	**FY 1996 Projected Costs ($000)**
Travel:	118
Material and Supplies (including equipment):	1,687
Industrial Fund Purchases (other DBOF purchases):	0
Transportation:	0
Other Purchases (Contract support, etc.):	612
Total:	2,417

DATA CALL 66
INSTALLATION RESOURCES

3. Contractor Workyears.

a. On-Base Contract Workyear Table. Provide a projected estimate of the number of contract workyears expected to be performed "on base" in support of the installation during FY 1996. Information should represent an annual estimate on a full-time equivalency basis. Several categories of contract support have been identified in the table below. While some of the categories are self-explanatory, please note that the category "mission support" entails management support, labor service and other mission support contracting efforts, e.g., aircraft maintenance, RDT&E support, technical services in support of aircraft and ships, etc.

Table 3 - Contract Workyears	
Activity Name: Human Resources Office CC	**UIC: N68689**
Contract Type	**FY 1996 Estimated Number of Workyears On-Base**
Construction:	0
Facilities Support:	0
Mission Support:	0
Procurement:	0
Other:*	0
Total Workyears:	0

*** Note:** Provide a brief narrative description of the type(s) of contracts, if any, included under the "Other" category.

DATA CALL 66
INSTALLATION RESOURCES

b. Potential Disposition of On-Base Contract Workyears. If the mission/functions of your activity were relocated to another site, what would be the anticipated disposition of the **on-base contract workyears** identified in Table 3.?

1) Estimated number of contract workyears which would be transferred to the receiving site (This number should reflect the number of jobs which would in the future be contracted for at the receiving site, not an estimate of the number of people who would move or an indication that work would necessarily be done by the same contractor(s)):

N/A

2) Estimated number of workyears which would be eliminated:

N/A

3) Estimated number of contract workyears which would remain in place (i.e., contract would remain in place in current location even if activity were relocated outside of the local area):

N/A

DATA CALL 66
INSTALLATION RESOURCES

c. "Off-Base" Contract Workyear Data. Are there any contract workyears located in the local community, but not on-base, which would either be eliminated or relocated if your activity were to be closed or relocated? If so, then provide the following information **(ensure that numbers reported below do not double count numbers included in 3.a. and 3.b., above):**

No. of Additional Contract Workyears Which Would Be Eliminated	General Type of Work Performed on Contract (e.g., engineering support, technical services, etc.)
0	

No. of Additional Contract Workyears Which Would Be Relocated	General Type of Work Performed on Contract (e.g., engineering support, technical services, etc.)
5	Employee Counseling and Referral Service

DATA CALL #66
HRO CRYSTAL CITY
(HRC NSSC)

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

G. R. STERNER
NAME (Please type or print)

Signature

Title
Systems Command

Date 8-15-94

Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

W. A. EARNER
NAME (Please type or print)

Signature

Title

Date 8/30/94

DATA CALL #66
HRO CRYSTAL CITY
(HRC NSSC)

JL
SEA 09X
8/1/94

BRAC-95 CERTIFICATION

Reference: SECNAVNOTE 11000 of 08 December 1993

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

Patricia S. Bradshaw
NAME (Please type or print)

Patricia S. Bradshaw
Signature

Director
Title

7/25/94
Date

Human Resources Office Crystal City
Activity

Document Separator

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DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Activity Identification: Please complete the following table, identifying the activity for which this response is being submitted.

Activity Name:	HUMAN RESOURCES CENTER NAVAL SEA SYSTEMS COMMAND (formerly Human Resources Office Crystal City)
UIC:	N68689
Major Claimant:	NAVAL SEA SYSTEMS COMMAND

General Instructions/Background:

Information requested in this data call is required for use by the Base Structure Evaluation Committee (BSEC), in concert with information from other data calls, to analyze both the impact that potential closure or realignment actions would have on a local community and the impact that relocations of personnel would have on communities surrounding receiving activities. In addition to Cost of Base Realignment Actions (COBRA) analyses which incorporate standard Department of the Navy (DON) average cost factors, the BSEC will also be conducting more sophisticated economic and community infrastructure analyses requiring more precise, activity-specific data. For example, activity-specific salary rates are required to reflect differences in salary costs for activities with large concentrations of scientists and engineers and to address geographic differences in wage grade salary rates. Questions relating to "Community Infrastructure" are required to assist the BSEC in evaluating the ability of a community to absorb additional employees and functions as the result of relocation from a closing or realigning DON activity.

Due to the varied nature of potential sources which could be used to respond to the questions contained in this data call, a block appears after each question, requesting the identification of the source of data used to respond to the question. To complete this block, identify the source of the data provided, including the appropriate references for source documents, names and organizational titles of individuals providing information, etc. Completion of this "Source of Data" block is critical since some of the information requested may be available from a non-DoD source such as a published document from the local chamber of commerce, school board, etc. Certification of data obtained from a non-DoD source is then limited to certifying that the information contained in the data call response is an accurate and complete representation of the information obtained

from the source. Records must be retained by the certifying official to clearly document the source of any non-DoD information submitted for this data call.

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

General Instructions/Background (Continued):

The following notes are provided to further define terms and methodologies used in this data call. Please ensure that responses consistently follow this guidance:

Note 1: Throughout this data call, the term **"activity"** is used to refer to the DON installation that is the addressee for the data call.

Note 2: Periodically throughout this data call, questions will include the statement that the response should refer to the **"area defined in response to question 1.b., (page 3)"**. Recognizing that in some large metropolitan areas employee residences may be scattered among many counties or states, **the scope of the "area defined" may be limited to the sum of:**

- **those counties that contain government (DoD) housing units (as identified in 1.b.2)), and,**
- **those counties closest to the activity which, in the aggregate, include the residences of 80% or more of the activity's employees.**

Note 3: Responses to questions referring to **"civilians"** in this data call should reflect **federal civil service appropriated fund employees.**

1. Workforce Data

a. Average Federal Civilian Salary Rate. Provide the projected FY 1996 average gross annual appropriated fund civil service salary rate for the activity identified as the addressee in this data call. This rate should include all cash payments to employees, and exclude non-cash personnel benefits such as employer retirement contributions, payments to former employees, etc.

Average Appropriated Fund Civilian Salary Rate:	$41,574

Source of Data (1.a. Salary Rate): DCPDS DATA ANALYZED/PROJECTED

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

b. Location of Residence. Complete the following table to identify where employees live. Data should reflect current workforce. ***** Note - Under BRAC '93, the various System Commands serviced by HRO CC are moving from leased space in Crystal City to various government owned sites. As a result, HRO CC has undergone a realignment to become the Human Resources Center Naval Sea Systems Command (HRC NSSC) (OPNAVNOTE 5450 Ser 09B22/4U511610 of 14 Jul 94 refers). Current plans are to continue servicing NAVSEA, SPAWAR and SSP, with the majority of HRC NSSC personnel (approximately 163 employees in FY '97) moving to co-locate with NAVSEA at White Oak. HRC NSSC personnel servicing NAVAIR and NAVSUP (approximately 36 AIR and 13 SUP employees in FY '97) are to be "spun off" to move with these commands when they leave Crystal City, if not before then. An undetermined small number of HRC NSSC personnel shown in the White Oak move above, are envisioned to be co-located with SPAWAR and SSP for servicing support liaison. (Note: The number of employees assigned to HRC NSSC in FY'97 is lower than shown in the table below due to planned reductions.) At this point, it is impossible to perdict which individuals within HRC NSSC will be going with NAVAIR and NAVSUP, which will be placed in SPAWAR or SSP spaces, or which will go to White Oak. For this reason, and because it's impossible to predict which HRC NSSC employees slated for jobs at the various sites will relocate, the Residency Table below reflects current workforce.**

1) Residency Table. Identify residency data, by county, for both military and civilian (civil service) employees working at the installation (including, for example, operational units that are homeported or stationed at the installation). For each county listed, also provide the estimated average distance from the activity, in miles, of employee residences and the estimated average length of time to commute one-way to work. For the purposes of displaying data in the table, any county(s) in which 1% or fewer of the activity's employees reside may be consolidated as a single line entry in the table, titled "Other".

County of Residence	State	No. of Employees Residing in County		Percentage of Total Employees	Average Distance From Base (Miles)	Average Duration of Commute (Minutes)
		Military	Civilian			
WASHINGTON	DC	0	19	8.4	8	20
ALEXANDRIA	VA	0	34	15.1	8	20
ARLINGTON	VA	0	19	8.4	3	10
FAIRFAX	VA	0	46	20.3	12	45
FREDRICKSBURG	VA	0	9	3.9	55	85
PRINCE WILLIAM	VA	0	15	6.6	32	65

STAFFORD	VA	0	6	2.6	45	80
CHARLES	MD	0	8	3.6	30	50
MONTGOMERY	MD	0	12	5.4	21	45
PRINCE GEORGES	MD	0	45	19.9	25	40
OTHER	--	0	13	5.8	-	-
				= 100%		

As discussed in Note 2 on Page 2, subsequent questions in the data call refer to the "area defined in response to question 1.b., (page 3)". In responding to these questions, the scope of the "area defined" may be limited to the sum of: a) those counties that contain government (DoD) housing units (as identified below), and, b) those counties closest to the activity which, in the aggregate, include the residences of 80% or more of the activity's employees.

2) Location of Government (DoD) Housing. If some employees of the base live in government housing, identify the county(s) where government housing is located:

No employees living in government housing.

Source of Data (1.b. 1) & 2) Residence Data): Payroll database for addresses, travel times based on Data Call #31 survey of personnel and guidance from NAVSUP recommended POV mileage estimates to individual cities.

c. Nearest Metropolitan Area(s). Identify all major metropolitan area(s) (i.e., population concentrations of 100,000 or more people) which are within 50 miles of the installation. If no major metropolitan area is within 50 miles of the base, then identify the nearest major metropolitan area(s) (100,000 or more people) and its distance(s) from the base.

City	County	Distance from base (miles)
WASHINGTON DC	N/A	3
ALEXANDRIA VA	N/A	4
ARLINGTON VA	ARLINGTON	WITHIN COUNTY
FAIRFAX VA	FAIRFAX	10

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BALTIMORE MD	BALTIMORE	50

Source of Data (1.c. Metro Areas):VA STATE PLANNING CENTER/MD OFFICE OF MAPS

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

d. Age of Civilian Workforce. Complete the following table, identifying the age of the activity's civil service workforce.

Age Category	Number of Employees	Percentage of Employees
16 - 19 Years	0	0
20 - 24 Years	20	8.85
25 - 34 Years	72	31.85
35 - 44 Years	63	27.88
45 - 54 Years	59	26.11
55 - 64 Years	11	4.87
65 or Older	1	.44
TOTAL	226	100 %

Source of Data (1.d.) Age Data): DCPDS data

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

e. Education Level of Civilian Workforce

1) Education Level Table. Complete the following table, identifying the education level of the activity's civil service workforce.

Last School Year Completed	Number of Employees	Percentage of Employees
8th Grade or less	0	0
9th through 11th Grade	2	.88
12th Grade or High School Equivalency	79	34.96
1-3 Years of College	44	19,47
4 Years of College (Bachelors Degree)	63	27.88
5 or More Years of College (Graduate Work)	38	16.81
TOTAL	226	100 %

2) Degrees Achieved. Complete the following table for the activity's civil service workforce. Identify the number of employees with each of the following degrees, etc. To avoid double counting, only identify the highest degree obtained by a worker (e.g., if an employee has both a Master's Degree and a Doctorate, only include the employee under the category "Doctorate").

Degree	Number of Civilian Employees
Terminal Occupation Program - Certificate of Completion, Diploma or Equivalent (for areas such as technicians, craftsmen, artisans, skilled operators, etc.)	6
Associate Degree	6
Bachelor Degree	76
Masters Degree	19
Doctorate	1

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Source of Data (1.e.1) and 2) Education Level Data): DCPDS data

f. Civilian Employment By Industry. Complete the following table to identify by "industry" the type of work performed by civil service employees at the activity. The intent of this table is to attempt to stratify the activity civilian workforce using the same categories of industries used to identify private sector employment. Employees should be categorized based on their primary duties. Additional information on categorization of private sector employment by industry can be found in the Office of Management and Budget Standard Industrial Classification (SIC) Manual. However, you do not need to obtain a copy of this publication to provide the data requested in this table.

Note the following specific guidance regarding the "Industry Type" codes in the first column of the table: Even though categories listed may not perfectly match the type of work performed by civilian employees, please attempt to assign each civilian employee to one of the "Industry Types" identified in the table. However, only use the Category 6, "Public Administration" sub-categories when none of the other categories apply. Retain supporting data used to construct this table at the activity-level, in case questions arise or additional information is required at some future time. **Leave shaded areas blank.**

Industry	SIC Codes	No. of Civilians	% of Civilians
1. Agriculture, Forestry & Fishing	01-09	0	0
2. Construction (includes facility maintenance and repair)	15-17	0	0
3. Manufacturing (includes Intermediate and Depot level maintenance)	20-39		
3a. Fabricated Metal Products (include ordnance, ammo, etc.)	34	0	0
3b. Aircraft (includes engines and missiles)	3721 et al	0	0
3c. Ships	3731	0	0
3d. Other Transportation (includes ground vehicles)	various	0	0
3e. Other Manufacturing not included in 3a. through 3d.	various	0	0

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Industry	SIC Codes	No. of Civilians	% of Civilians
Sub-Total 3a. through 3e.	20-39	0	0
4. Transportation/Communications/Utilities	40-49		
4a. Railroad Transportation	40	0	0
4b. Motor Freight Transportation & Warehousing (includes supply services)	42	0	0
4c. Water Transportation (includes organizational level maintenance)	44	0	0
4d. Air Transportation (includes organizational level maintenance)	45	0	0
4e. Other Transportation Services (includes organizational level maintenance)	47	0	0
4f. Communications	48	0	0
4g. Utilities	49	0	0
Sub-Total 4a. through 4g.	40-49	0	0
5. Services	70-89		
5a. Lodging Services	70	0	0
5b. Personal Services (includes laundry and funeral services)	72	0	0
5c. Business Services (includes mail, security guards, pest control, photography, janitorial and ADP services)	73	36	15.9
5d. Automotive Repair and Services	75	0	0
5e. Other Misc. Repair Services	76	0	0
5f. Motion Pictures	78	0	0
5g. Amusement and Recreation Services	79	0	0
5h. Health Services	80	0	0

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Industry	SIC Codes	No. of Civilians	% of Civilians
5i. Legal Services	81	0	0
5j. Educational Services	82	15	6.6
5k. Social Services	83	0	0
5l. Museums	84	0	0
5m. Engineering, Accounting, Research & Related Services (includes RDT&E, ISE, etc.)	87	0	0
5n. Other Misc. Services	89	170	75.4
Sub-Total 5a. through 5n.:	70-89	221	97.9
6. Public Administration	91-97		
6a. Executive and General Government, Except Finance	91	2	.8
6b. Justice, Public Order & Safety (includes police, firefighting and emergency management)	92	0	0
6c. Public Finance	93	3	1.3
6d. Environmental Quality and Housing Programs	95	0	0
Sub-Total 6a. through 6d.		5	2.1
TOTAL		226	100 %

Source of Data (1.f.) Classification By Industry Data): DCPDS/General Knowledge of HRC NSSC staffing

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g. Civilian Employment by Occupation. Complete the following table to identify the types of "occupations" performed by civil service employees at the activity. Employees should be categorized based on their primary duties. Additional information on categorization of employment by occupation can be found in the Department of Labor Occupational Outlook Handbook. However, you do not need to obtain a copy of this publication to provide the data requested in this table.

Note the following specific guidance regarding the "Occupation Type" codes in the first column of the table: Even though categories listed may not perfectly match the type of work performed by civilian employees, please attempt to assign each civilian employee to one of the "Occupation Types" identified in the table. Refer to the descriptions immediately following this table for more information on the various occupational categories. Retain supporting data used to construct this table at the activity-level, in case questions arise or additional information is required at some future time. **Leave shaded areas blank.**

Occupation	Number of Civilian Employees	Percent of Civilian Employees
1. Executive, Administrative and Management	197	87.2
2. Professional Specialty	0	0
2a. Engineers	0	0
2b. Architects and Surveyors	0	0
2c. Computer, Mathematical & Operations Research	0	0
2d. Life Scientists	0	0
2e. Physical Scientists	0	0
2f. Lawyers and Judges	0	0
2g. Social Scientists & Urban Planners	0	0
2h. Social & Recreation Workers	0	0
2i. Religious Workers	0	0
2j. Teachers, Librarians & Counselors	6	2.6
2k. Health Diagnosing Practitioners (Doctors)	0	0
2l. Health Assessment & Treating(Nurses, Therapists, Pharmacists, Nutritionists, etc.)	0	0

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Occupation	Number of Civilian Employees	Percent of Civilian Employees
2m. Communications	0	0
2n. Visual Arts	0	0
Sub-Total 2a. through 2n.:	6	2.6
3. Technicians and Related Support		
3a. Health Technologists and Technicians	0	0
3b. Other Technologists	0	0
Sub-Total 3a. and 3b.:	0	0
4. Administrative Support & Clerical	23	10.2
5. Services		
5a. Protective Services (includes guards, firefighters, police)	0	0
5b. Food Preparation & Service	0	0
5c. Dental/Medical Assistants/Aides	0	0
5d. Personal Service & Building & Grounds Services (includes janitorial, grounds maintenance, child care workers)	0	0
Sub-Total 5a. through 5d.	0	0
6. Agricultural, Forestry & Fishing	0	0
7. Mechanics, Installers and Repairers	0	0
8. Construction Trades	0	0
9. Production Occupations	0	0
10. Transportation & Material Moving	0	0
11. Handlers, Equipment Cleaners, Helpers and Laborers (not included elsewhere)	0	0
TOTAL	226	100 %

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Source of Data (1.g.) Classification By Occupation Data): DCPDS, general knowledge of HRC NSSC staff/positions

Description of Occupational Categories used in Table 1.g. The following list identifies public and private sector occupations included in each of the major occupational categories used in the table. Refer to these examples as a guide in determining where to allocate appropriated fund civil service jobs at the activity.

1. **Executive, Administrative and Management.** Accountants and auditors; administrative services managers; budget analysts; construction and building inspectors; construction contractors and managers; cost estimators; education administrators; employment interviewers; engineering, science and data processing managers; financial managers; general managers and top executives; chief executives and legislators; health services managers; hotel managers and assistants; industrial production managers; inspectors and compliance officers, except construction; management analysts and consultants; marketing, advertising and public relations managers; personnel, training and labor relations specialists and managers; property and real estate managers; purchasing agents and managers; restaurant and food service managers; underwriters; wholesale and retail buyers and merchandise managers.
2. **Professional Specialty.** *Use sub-headings provided.*
3. **Technicians and Related Support.** Health Technologists and Technicians sub-category - self-explanatory. Other Technologists sub-category includes aircraft pilots; air traffic controllers; broadcast technicians; computer programmers; drafters; engineering technicians; library technicians; paralegals; science technicians; numerical control tool programmers.
4. **Administrative Support & Clerical.** Adjusters, investigators and collectors; bank tellers; clerical supervisors and managers; computer and peripheral equipment operators; credit clerks and authorizers; general office clerks; information clerks; mail clerks and messengers; material recording, scheduling, dispatching and distributing; postal clerks and mail carriers; records clerks; secretaries; stenographers and court reporters; teacher aides; telephone, telegraph and teletype operators; typists, word processors and data entry keyers.
5. **Services.** Use sub-headings provided.
6. **Agricultural, Forestry & Fishing.** Self explanatory.
7. **Mechanics, Installers and Repairers.** Aircraft mechanics and engine specialists; automotive body repairers; automotive mechanics; diesel mechanics; electronic equipment repairers; elevator installers and repairers; farm equipment mechanics; general maintenance mechanics; heating, air conditioning and refrigeration technicians; home appliance and power tool repairers, industrial machinery repairers; line installers and cable splicers; millwrights; mobile heavy equipment mechanics; motorcycle, boat and small engine mechanics; musical instrument repairers and tuners; vending machine servicers and repairers.
8. **Construction Trades.** Bricklayers and stonemasons; carpenters; carpet installers; concrete masons and terrazzo workers; drywall workers and lathers; electricians; glaziers; highway maintenance; insulation workers; painters and paperhangers; plasterers; plumbers and pipefitters; roofers; sheet metal workers; structural and reinforcing ironworkers; tilesetters.
9. **Production Occupations.** Assemblers; food processing occupations; inspectors, testers and graders; metalworking and plastics-working occupations; plant and systems operators, printing occupations; textile, apparel and furnishings occupations; woodworking occupations; miscellaneous production operations.
10. **Transportation & Material Moving.** Busdrivers; material moving equipment operators; rail transportation occupations; truckdrivers; water transportation occupations.

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11. **Handlers, Equipment Cleaners, Helpers and Laborers** (not included elsewhere). Entry level jobs not requiring significant training.

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h. Employment of Military Spouses. Complete the following table to provide estimated information concerning **military spouses** who are also employed in the area defined in response to question 1.b., above. **Do not fill in shaded area.**

*** NOTE: No military assigned to HRC NSSC ***

1. Percentage of Military Employees Who Are Married:	0
2. Percentage of Military Spouses Who Work Outside of the Home:	0
3. Break out of Spouses' Location of Employment (Total of rows 3a. through 3d. should equal 100% and reflect the number of spouses used in the calculation of the "Percentage of Spouses Who Work Outside of the Home".	0
3a. Employed "On-Base" - Appropriated Fund:	0
3b. Employed "On-Base" - Non-Appropriated Fund:	0
3c. Employed "Off-Base" - Federal Employment:	0
3d. Employed "Off-Base" - Other Than Federal Employment	0

Source of Data (1.h.) Spouse Employment Data): N/A

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2. Infrastructure Data. For each element of community infrastructure identified in the two tables below, rate the community's ability to accommodate the relocation of additional functions and personnel to your activity. Please complete each of the three columns listed in the table, reflecting the impact of various levels of increase (20%, 50% and 100%) in the number of personnel working at the activity (and their associated families). In ranking each category, use one of the following three ratings:

A - Growth can be accommodated with little or no adverse impact to existing community infrastructure and at little or no additional expense.

B - Growth can be accommodated, but will require some investment to improve and/or expand existing community infrastructure.

C - Growth either cannot be accommodated due to physical/environmental limitations or would require substantial investment in community infrastructure improvements.

Table 2.a., "Local Communities": This first table refers to the local community (i.e., the community in which the base is located) and its ability to meet the increased requirements of the installation.

Table 2.b., "Economic Region": This second table asks for an assessment of the infrastructure of the economic region (those counties identified in response to question 1.b., (page 3) - taken in the aggregate) and its ability to meet the needs of additional employees and their families moving into the area.

For both tables, annotate with an asterisk (*) any categories which are wholly supported on-base, i.e., are not provided by the local community. These categories should also receive an A-B-C rating. Answers for these "wholly supported on-base" categories should refer to base infrastructure rather than community infrastructure.

******NOTE******

<u>Please refer to the data call submissions of NAVSEA, NAVAIR, NAVSUP, SPAWAR and SSP for Infrastructure Data for HRC NSSC receiving sites</u>.

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DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

a. Table A: Ability of the local community to meet the expanded needs of the base.

1) Using the **A - B - C** rating system described above, complete the table below.

Category	20% Increase	50% Increase	100% Increase
Off-Base Housing			
Schools - Public			
Schools - Private			
Public Transportation - Roadways			
Public Transportation - Buses/Subways			
Public Transportation - Rail			
Fire Protection			
Police			
Health Care Facilities			
Utilities:			
Water Supply			
Water Distribution			
Energy Supply			
Energy Distribution			
Wastewater Collection			
Wastewater Treatment			
Storm Water Collection			
Solid Waste Collection and Disposal			
Hazardous/Toxic Waste Disposal			

******NOTE******

Please refer to the data call submissions of NAVSEA, NAVAIR, NAVSUP, SPAWAR and SSP for Infrastructure Data for HRC NSSC receiving sites.

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Category	20% Increase	50% Increase	100% Increase
Recreational Activities			

Remember to mark with an asterisk any categories which are wholly supported on-base.

****NOTE****

Please refer to the data call submissions of NAVSEA, NAVAIR, NAVSUP, SPAWAR and SSP for Infrastructure Data for HRC NSSC receiving sites.

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2) For each rating of "C" identified in the table on the preceding page, attach a brief narrative explanation of the types and magnitude of improvements required and/or the nature of any barriers that preclude expansion.

Source of Data (2.a. 1) & 2) - Local Community Table):

******NOTE******

Please refer to the data call submissions of NAVSEA, NAVAIR, NAVSUP, SPAWAR and SSP for Infrastructure Data for HRC NSSC receiving sites.

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b. Table B: Ability of the region described in the response to question 1.b. (page 3) (taken in the aggregate) to meet the needs of additional employees and their families relocating into the area.

1) Using the **A - B - C** rating system described above, complete the table below.

Category	20% Increase	50% Increase	100% Increase
Off-Base Housing			
Schools - Public			
Schools - Private			
Public Transportation - Roadways			
Public Transportation - Buses/Subways			
Public Transportation - Rail			
Fire Protection			
Police			
Health Care Facilities			
Utilities:			
Water Supply			
Water Distribution			
Energy Supply			
Energy Distribution			
Wastewater Collection			
Wastewater Treatment			
Storm Water Collection			
Solid Waste Collection and Disposal			
Hazardous/Toxic Waste Disposal			

******NOTE******

Please refer to the data call submissions of NAVSEA, NAVAIR, NAVSUP, SPAWAR and SSP for Infrastructure Data for HRC NSSC receiving sites.

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Category	20% Increase	50% Increase	100% Increase
Recreation Facilities			

Remember to mark with an asterisk any categories which are wholly supported on-base.

******NOTE******

Please refer to the data call submissions of NAVSEA, NAVAIR, NAVSUP, SPAWAR and SSP for Infrastructure Data for HRC NSSC receiving sites.

2) For each rating of "C" identified in the table on the preceding page, attach a brief narrative explanation of the types and magnitude of improvements required and/or the nature of any barriers that preclude expansion.

Source of Data (2.b. 1) & 2) - Regional Table):

******NOTE******

Please refer to the data call submissions of NAVSEA, NAVAIR, NAVSUP, SPAWAR and SSP for Infrastructure Data for HRC NSSC receiving sites.

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

3. Public Facilities Data:

a. **Off-Base Housing Availability.** For the counties identified in the response to question 1.b. (page 3), in the aggregate, estimate the current average vacancy rate for community housing. Use current data or information identified on the latest family housing market analysis. For each of the categories listed (rental units and units for sale), combine single family homes, condominiums, townhouses, mobile homes, etc., into a single rate:

Rental Units:

Units for Sale:

Source of Data (3.a. Off-Base Housing):

******NOTE******

Please refer to the data call submissions of NAVSEA, NAVAIR, NAVSUP, SPAWAR and SSP for Infrastructure Data for HRC NSSC receiving sites.

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

b. **Education.**

1) Information is required on the current capacity and enrollment levels of school systems serving employees of the activity. Information should be keyed to the counties identified in the response to question 1.b. (page 3).

School District	County	Number of Schools			Enrollment		Pupil-to-Teacher Ratio		Does School District Serve Gov't Housing Units? *
		Elementary	Middle	High	Current	Max. Capacity	Current	Max. Ratio	

* Answer "Yes" in this column if the school district in question enrolls students who reside in government housing.

Source of Data (3.b.1) Education Table):

2) Are there any on-base "Section 6" Schools? If so, identify number of schools and current enrollment.

Source of Data (3.b.2) On-Base Schools):

******NOTE******

Please refer to the data call submissions of NAVSEA, NAVAIR, NAVSUP, SPAWAR and SSP for Infrastructure Data for HRC NSSC receiving sites.

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3) For the counties identified in the response to question 1.b. (page 3), in the aggregate, list the names of undergraduate and graduate colleges and universities which offer certificates, Associate, Bachelor or Graduate degrees :

Source of Data (3.b.3) Colleges):

4) For the counties identified in the response to question 1.b. (page 3), in the aggregate, list the names and major curriculums of vocational/technical training schools:

Source of Data (3.b.4) Vo-tech Training):

******NOTE******

Please refer to the data call submissions of NAVSEA, NAVAIR, NAVSUP, SPAWAR and SSP for Infrastructure Data for HRC NSSC receiving sites.

c. **Transportation.**

1) Is the activity served by public transportation?

	Yes	No
Bus:	___	___
Rail:	___	___
Subway:	___	___
Ferry:	___	___

Source of Data (3.c.1) Transportation):

2) Identify the location of the nearest passenger railroad station (long distance rail service, not commuter service within a city) and the distance from the activity to the station.

Source of Data (3.c.2) Transportation):

3) Identify the name and location of the nearest commercial airport (with public carriers, e.g., USAIR, United, etc.) and the distance from the activity to the airport.

Source of Data (3.c.3) Transportation):

4) How many carriers are available at this airport?

Source of Data (3.c.4) Transportation):

****NOTE****

Please refer to the data call submissions of NAVSEA, NAVAIR, NAVSUP, SPAWAR and SSP for Infrastructure Data for HRC NSSC receiving sites.

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

******NOTE******

Please refer to the data call submissions of NAVSEA, NAVAIR, NAVSUP, SPAWAR and SSP for Infrastructure Data for HRC NSSC receiving sites.

5) What is the Interstate route number and distance, in miles, from the activity to the nearest Interstate highway?

Source of Data (3.c.5) Transportation):

6) Access to Base:

a) Describe the quality and capacity of the road systems providing access to the base, specifically during peak periods. (Include both information on the area surrounding the base and information on access to the base, e.g., numbers of gates, congestion problems, etc.)

b) Do access roads transit residential neighborhoods?

c) Are there any easements that preclude expansion of the access road system?

d) Are there any man-made barriers that inhibit traffic flow (e.g., draw bridges, etc.)?

Source of Data (3.c.6) Transportation):

******NOTE******

Please refer to the data call submissions of NAVSEA, NAVAIR, NAVSUP, SPAWAR and SSP for Infrastructure Data for HRC NSSC receiving sites.

d. **Fire Protection/Hazardous Materials Incidents.** Does the activity have an agreement with the local community for fire protection or hazardous materials incidents? Explain the nature of the agreement and identify the provider of the service.

Source of Data (3.d. Fire/Hazmat):

e. **Police Protection.**

1) What is the level of legislative jurisdiction held by the installation?

2) If there is more than one level of legislative jurisdiction for installation property, provide a brief narrative description of the areas covered by each level of legislative jurisdiction and whether there are separate agreements for local law enforcement protection.

3) Does the activity have a specific written agreement with local law enforcement concerning the provision of local police protection?

4) If agreements exist with more than one local law enforcement entity, provide a brief narrative description of whom the agreement is with and what services are covered.

5) If military law enforcement officials are routinely augmented by officials of other federal agencies (BLM, Forest Service, etc.), identify any written agreements covering such services and briefly describe the level of support received.

Source of Data (3.e. 1) - 5) - Police):

****NOTE****

Please refer to the data call submissions of NAVSEA, NAVAIR, NAVSUP, SPAWAR and SSP for Infrastructure Data for HRC NSSC receiving sites.

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

f. **Utilities.**

1) Does the activity have an agreement with the local community for water, refuse disposal, power or any other utility requirements? Explain the nature of the agreement and identify the provider of the service.

2) Has the activity been subject to water rationing or interruption of delivery during the last five years? If so, identify time period during which rationing existed and the restrictions imposed. Were activity operations affected by these situations? If so, explain extent of impact.

3) Has the activity been subject to any other significant disruptions in utility service, e.g., electrical "brown outs", "rolling black outs", etc., during the last five years? If so, identify time period(s) covered and extent/nature of restrictions/disruption. Were activity operations affected by these situations? If so, explain extent of impact.

Source of Data (3.f. 1) - 3) Utilities):

******NOTE******

Please refer to the data call submissions of NAVSEA, NAVAIR, NAVSUP, SPAWAR and SSP for Infrastructure Data for HRC NSSC receiving sites.

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

4. **Business Profile.** List the top ten employers in the geographic area defined by your response to question 1.b. (page 3), taken in the aggregate, (include your activity, if appropriate):

Employer	Product/Service	No. of Employees
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

Source of Data (4. Business Profile):

****NOTE****

Please refer to the data call submissions of NAVSEA, NAVAIR, NAVSUP, SPAWAR and SSP for Infrastructure Data for HRC NSSC receiving sites.

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

5. **Other Socio-Economic Impacts.** For each of the following areas, describe other recent (past 5 years), on-going or projected economic impacts (both positive and negative) on the geographic region defined by your response to question 1.b. (page 3), in the aggregate:

   a. Loss of Major Employers:

   b. Introduction of New Businesses/Technologies:

   c. Natural Disasters:

   d. Overall Economic Trends:

Source of Data (5. Other Socio/Econ):

6. Other. Identify any contributions of your activity to the local community not discussed elsewhere in this response.

******NOTE******

Please refer to the data call submissions of NAVSEA, NAVAIR, NAVSUP, SPAWAR and SSP for Infrastructure Data for HRC NSSC receiving sites.

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Source of Data (6. Other):

******NOTE******

Please refer to the data call submissions of NAVSEA, NAVAIR, NAVSUP, SPAWAR and SSP for Infrastructure Data for HRC NSSC receiving sites.

DATA CALL #65
HRC NSSC
(HRO CRYSTAL CITY)

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

G. R. STERNER
NAME (Please type or print)

Signature

Title
Commander
Naval Sea Systems Command
Activity

Date 8/2/94

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

J. B. GREENE, JR.
NAME (Please type or print)

Signature

ACTING
Title

17 AUG 1994
Date

DATA CALL #65
HRC NSSC
(HRO CRYSTAL CITY)

JL
SEA 09X
8/1/94

BRAC-95 CERTIFICATION

Reference: SECNAVNOTE 11000 of 08 December 1993

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

Patricia S. Bradshaw
NAME (Please type or print)

Patricia S. Bradshaw
Signature

Director
Title

7/26/94
Date

Human Resources Center NSSC
Activity

Document Separator

Revision (1st original returned to HRO)
536

MILITARY VALUE:
DATA CALL WORK SHEET FOR
ADMINISTRATIVE ACTIVITY: HRO Crystal City
ACTIVITY UIC: N68689

Category . . . . . Personnel Support
Sub-category . . . . . Administrative Activity

**********If any responses are classified, attach separate classified annex **********

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

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ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

In responding to questions in this data call, assume previous BRAC closures and realignments are implemented on schedule.

I. MISSION REQUIREMENTS

1. Mission statement. To provide human resources services for the Headquarters of the Naval Sea Systems Command and designated NAVSEA shore activities. The serviced field organizations will initially include the Naval Shipyards, the Naval Surface and Undersea Warfare Centers and their Divisions; and the Naval Ordnance Center and all of its subordinate activities. Certain other Department of the Navy and DOD Commands/Activities, as approved by the Office of Personnel Management (OCPM) and directed by COMNAVSEASYSCOM, will also be serviced (currently NAVAIR HQ, NAVSUP HQ/field, SPAWAR HQ/field, SSP HQ). In addition, the Director, HRC NSSC will also serve as the NAVSEA Command Assistant for Human Resources Programs (SEA 09C).

2. Client/customer base. In the table below indicate the top five clients/customers in terms of direct man-years of support provided by this activity and indicate the percentage of the activity's resources that are directed to that client or customer.

Ltr. code	Client/customer	Client location	Percent resources
A.	NAVAL SEA SYSTEMS COMMAND	ARLINGTON VA	68
B.	NAVAL AIR SYSTEMS COMMAND HEADQUARTERS	ARLINGTON VA	12
C.	NAVAL SPACE & WARFARE SYS COMMAND	ARLINGTON, VA	12
D.	NAVAL SUPPLY SYSTEM COMMAND	ARLINGTON, VA	5
E.	STRATEGIC SYSTEMS PROGRAMS COMMAND	ARLINGTON, VA	3

3. **Work breakdown structure.** The work breakdown structure provided in the following table is a modified version of the breakdown structure obtained from the Defense Regional Interservice Support (DRIS) Program. Indicate space, desktop computers, and personnel allocated to these functions. The total row at the bottom of the table should account for all resources.

Function	Space allocated (KSF)	Desktop computers allocated	Civilian personnel positions	Contract work-years	Off. bil.	Enlisted billets
Management	3700	22	22	0	0	0
Comptroller	240	2	2	0	0	0
Human Resources						
Administrative services	940	5	5	0	0	0
Audio/visual services	0	0	0	0	0	0
Automated data processing/automation services	2710	15	15	0	0	0
Civilian personnel services	23720	144	144	0	0	0
Clubs	0	0	0	0	0	0
Communication services	0	0	0	0	0	0
Community support services	0	0	0	0	0	0
Confinement and detention centers	0	0	0	0	0	0
Custodial services	0	0	0	0	0	0
Education services	0	0	0	0	0	0
Engineering support	0	0	0	0	0	0

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Function	Space allocated (KSF)	Desktop computers allocated	Civilian personnel positions	Contract work-years	Off. bil.	Enlisted billets
Equipment operation, maintenance, and repair	0	0	0	0	0	0
Facilities and real property support	0	0	0	0	0	0
Facility maintenance and repair	0	0	0	0	0	0
Finance and accounting	0	0	0	0	0	0
Food services	0	0	0	0	0	0
Health services	0	0	0	0	0	0
Housing and lodging services	0	0	0	0	0	0
Information services	0	0	0	0	0	0
Installation retail supply and storage operations	0	0	0	0	0	0
Legal services	0	0	0	0	0	0
Military personnel support	0	0	0	0	0	0
Mobilization support	0	0	0	0	0	0
Mortuary services	0	0	0	0	0	0
Printing and reproduction	297	0	0	0	0	0
Purchasing and contracting services	80	1	1	0	0	0

Function	Space allocated (KSF)	Desktop computers allocated	Civilian personnel positions	Contract work-years	Off. bil.	Enlisted billets
Resource management	120	2	2	0	0	0
Training services	18776	67	39	0	0	0
Transportation services	0	0	0	0	0	0
Weather service	0	0	0	0	0	0
Other - (Counseling) (Reinvention Lab)	0 2100	0 21	0 0	9 0	0 0	0 0
TOTALS	52683	279	230	9	0	0

Provide a description of any other support provided.

- Counseling - Contractor provided employee assistance program which includes alcohol and drug abuse counseling, mental and emotional health programs and other personal problems that impact on performance.

- Reinvention Laboratory - A DOD/OPM sponsored showcase for electronic personnel management products as part of the National Performance Review and Reinvention of the Government initiatives.

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ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

II. FACILITIES

4. Facilities Description. *(Following BRAC 93 move, HRO CC personnel will be co-located with, and in the facilities of the customers listed in question 2. of this data call. Therefore, the responses of those activities apply to the facilities of HRO CC.)*****

R

a. Government-Owned Facilities. In the following table, indicate the space available, average age, and condition for each building type.

Building type	NAVFAC (P-80) category code	Government-Owned				
		Avg. age	Installation space (KSF)			
			Ade-quate	Sub-stand ard	In-ade-quate	Total
Admin. office	610-10	0	0	0	0	0
Automatic data processing installation	610-20	0	0	0	0	0
Legal services	610-40	0	0	0	0	0
Admin storage	610-77	0	0	0	0	0
Underground administrati ve office	620-10	0	0	0	0	0
Underground ADP installation	620-20	0	0	0	0	0
Underground admin storage	620-77	0	0	0	0	0
All other		0	0	0	0	0
Total		0	0	0	0	0

R

R

5 R (7/8/94)

UIC: **N68689**

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

b. **Leased space.** In the following table, provide information for leased space.

Type of space	Bldg name	Address	KSF	Lease Exp Date	Cost to DON per Sq. Ft.
Admin office					
(ADP) installation					
Legal services					
Admin storage					
Underground admin office					
Underground ADP installation					
Underground admin storage					
All other					
Total					

R

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5. Required improvements. In the following table, indicate **programmed improvements** by cost and by building types for this activity. *****(Following BRAC 93 move, HRO CC personnel will be co-located with, and in the facilities of the customers listed in question 2. of this data call. Therefore, the responses of those activities apply to the facilities of HRO CC.)***** R

Building type	NAVFAC (P-80) category code	Programmed ($K)	
		MILCON	O&M
Administrative office	610-10	0	0
Automatic data processing installation	610-20	0	0
Legal services	610-40	0	0
Admin storage	610-77	0	0
Underground administrative office	620-10	0	0
Underground automatic data processing installation	620-20	0	0
Underground admin storage	620-77	0	0
All other		0	0
Total		0	0

Provide a descriptive assessment of the repairs and improvements purchased with these funds.

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ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

5a. Capital Improvement Expenditures. List the project number, description, funding year, and value of the **capital improvements at your facility from 1988 to 1994.** Indicate if the capital improvement is a result of BRAC realignments or closures. *****(Following BRAC 93 move, HRO CC personnel will be co-located with, and in the facilities of the customers listed in question 2. of this data call. Therefore, the responses of those activities apply to the facilities of HRO CC.)***** R

PROJECT	DESCRIPTION	FUND YEAR	VALUE

R

5b. Planned Capital Improvements. List the project number, funding year, and value of the **non-BRAC related capital improvements** planned for years 1995 through 1997.

PROJECT	DESCRIPTION	FUND YEAR	VALUE

R

5c. Planned Capital Improvements. List the project number, description, funding year, and value of the **BRAC related capital improvements** planned for 1995 through 1999.

PROJECT	DESCRIPTION	FUND YEAR	VALUE

R

8 R (7/8/94)

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ADMINISTRATIVE ACTIVITIES DATA CALL
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6. Impact of facilities condition. Using the DRIS work breakdown, indicate the impact of the condition of the land, buildings, and other facilities (leased or government owned) on the performance of these functions by entering "P" for positive or "N" for negative impacts. Explain any positive or negative impacts in the Comments column. Only answer for functions for which the activity is currently responsible. *****(Following BRAC 93 move, HRO CC personnel will be co-located with, and in the facilities of the customers listed in question 2. of this data call. Therefore, the responses of those activities apply to the facilities of HRO CC.)***** R

Function	**Facilities condition impact on functional capability**	
	N or P	Comments
Administrative services		
Audio/visual services		
Automated data processing/automation services		
Civilian personnel services		
Clubs		
Communications services		
Community support services		
Confinement and detention centers		
Custodial services		
Education services		

R

R

R

9 R (7/8/94)

Function	Facilities condition impact on functional capability	
	N or P	Comments
Engineering support		
Equipment operation, maintenance, and repair		
Facilities and real property support		
Facility maintenance and repair		
Finance and accounting		
Food services		
Health services		
Housing and lodging services		
Information services		
Installation retail supply and storage operations		
Legal services		
Military personnel support		
Mobilization support		
Mortuary services		
Printing and reproduction		

R

Function	**Facilities condition impact on functional capability**	
	N or P	Comments
Purchasing and contracting services		
Resource management		
Training services		
Transportation services		
Weather service		
Other support		

R

R

R

R

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

III. LOCATION

7. Geographic location. How does the activity's geographical location affect its mission performance?

The ideal situation for any service oriented office is to be co-located with or among its serviced customer(s). However, other arrangements can be effected without harm to mission essential functions. Upon this premise, HRO CC is currently transitioning to the Human Resources Center Naval Sea Systems Command (HRC NSSC) as the first "corporate" aligned human resources organization. The technology developed by HRO CC, currently in use in Crystal City and other Navy and Federal Government locations, allows personnel action processing from distant locations. Only a small cadre of advisory personnelist need remain on site with the serviced customer(s). (See the mission statement on page 1)

a. What is the importance of its location relative to the clients supported?

Answered above.

b. What is the importance of its location relative to clustering of other activities?

Answered above.

8. Manpower and recruiting issues.

a. Are there unique aspects of the activity's location that help or hinder in the hiring of qualified personnel?

There continues to be a shortage of well qualified personnel specialist in the metropolitan labor market. There are many Federal agencies within the commuting area and the non-DOD personnel offices tend to be more liberal with higher grades than does DOD, keeping competition keen for the few competent personnelists available.

b. What would be the impact on the Navy and Marine Corps if the capabilities of the activity were to be lost? Answer this question in terms of the unique capabilities of the staff.

HRO CC provides human resources support for the civilian personnel of our serviced commands. If the capabilities of HRO CC were lost, these services would have to be replaced with those of a similiar agency staffed by equivalent specialists. R

UIC: N68689

ADMINISTRATIVE ACTIVITIES DATA CALL
MILITARY VALUE

IV. Features and Capabilities

9. Computation/data processing assets. Use the following table to list non-desktop computing assets. These are assets that would normally comprise a computing center. ***** Current Assets, unable to predict for post-Brac move timeframe. ***** R

Type	Acquisition date	Cost ($K)	Utilization rate (%) (Based on hours of use)
Compac Servers (3)	1993 - 1994	$21K	95%
Everex Servers (8)	1992 - 1994	$40K	95%
Peripherals and other misc. equipment			
Totals			

Use the following table to indicate desktop computing capability.

Type	Number	Average age (yrs)
IBM PC compatible	288	3
Macintosh	0	-
Other	0	-

10. Mobilization and expansion capability. In the following table indicate in the appropriate column if the activity has a mobilization responsibility for each function. The last three columns are designed to solicit information on the expansion capability of the activity by function for both mobilization and long-term expansion. For each function, in the third column indicate the maximum man-year-level of support that the activity could achieve given one month to reach this level. Assume that all other functions are maintained at pre-mobilization levels and that no manpower ceilings are in force. In the fourth column provide the same information only assume that one year is available for the expansion. In the last column indicate the number of personnel that would have to be added to "activity administration" to accommodate this growth. For all responses assume that no additional facilities are available beyond currently existing facilities. ***** No mobilization responsibility ***** R

Function	Mobilization response. (X)	1-month mobilization (man-year level)	1-year expansion	
			Man-year level	Admin add-on
Administrative services				
Audio/visual services				
Automated data processing/automation services				
Civilian personnel services				
Clubs				
Communication services				
Community support services				
Confinement and detention centers				
Custodial services				

R

Function	Mobilization response. (X)	1-month mobilization (man-year level)	1-year expansion	
			Man-year level	Admin add-on
Education services				
Engineering support				
Equipment operation, maintenance, and repair				
Facilities and real property support				
Facility maintenance and repair				
Finance and accounting				
Food services				
Health services				
Housing and lodging services				
Information services				
Installation retail supply and storage operations				
Legal services				
Military personnel support				
Mobilization support				
Mortuary services				
Printing and reproduction				

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Function	Mobilization response. (X)	1-month mobilization (man-year level)	1-year expansion	
			Man-year level	Admin add-on
Purchasing and contracting services				
Resource management				
Training services				
Transportation services				
Weather service				
Other support				

Discuss any construction or modification of facilities that would improve the support capability of this activity.

None

V. Quality of life

a. Military Housing ****** N/A (no military assigned) ******

(1) Family Housing:

(a) Do you have mandatory assignment to on-base housing? (circle) yes no

(b) For military family housing in your locale provide the following information:

Type of Quarters	Number of Bedrooms	Total number of units	Number Adequate	Number Substandard	Number Inadequate
Officer	4+				
Officer	3				
Officer	1 or 2				
Enlisted	4+				
Enlisted	3				
Enlisted	1 or 2				
Mobile Homes					
Mobile Home lots					

(c) In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information:

Facility type/code:
What makes it inadequate?
What use is being made of the facility?
What is the cost to upgrade the facility to substandard?
What other use could be made of the facility and at what cost?
Current improvement plans and programmed funding:
Has this facility condition resulted in C3 or C4 designation on your BASEREP?

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****** N/A (no military assigned) ******

(d) Complete the following table for the military housing waiting list.

Pay Grade	Number of Bedrooms	Number on List[1]	Average Wait
O-6/7/8/9	1		
	2		
	3		
	4+		
O-4/5	1		
	2		
	3		
	4+		
O-1/2/3/CWO	1		
	2		
	3		
	4+		
E7-E9	1		
	2		
	3		
	4+		
E1-E6	1		
	2		
	3		
	4+		

[1]As of 31 March 1994.

UIC: **N68689**

****** N/A (no military assigned) ******

(e) What do you consider to be the top five factors driving the demand for base housing? Does it vary by grade category? If so provide details.

	Top Five Factors Driving the Demand for Base Housing
1	
2	
3	
4	
5	

(f) What percent of your family housing units have all the amenities required by "The Facility Planning & Design Guide" (Military Handbook 1190 & Military Handbook 1035-Family Housing)?

(g) Provide the utilization rate for family housing for FY 1993.

Type of Quarters	Utilization Rate
Adequate	
Substandard	
Inadequate	

(h) As of 31 March 1994, have you experienced much of a change since FY 1993? If so, why? If occupancy is under 98% (or vacancy over 2%), is there a reason?

**** N/A (no military assigned) ****

(2) BEQ:

(a) Provide the utilization rate for BEQs for FY 1993.

Type of Quarters	Utilization Rate
Adequate	
Substandard	
Inadequate	

(b) As of 31 March 1994, have you experienced much of a change since FY 1993? If so, why? If occupancy is under 95% (or vacancy over 5%), is there a reason?

(c) Calculate the Average on Board (AOB) for geographic bachelors as follows:

$$\text{AOB} = \frac{(\text{\# Geographic Bachelors x average number of days in barracks})}{365}$$

(d) Indicate in the following chart the percentage of geographic bachelors (GB) by category of reasons for family separation. Provide comments as necessary.

Reason for Separation from Family	Number of GB	Percent of GB	Comments
Family Commitments (children in school, financial, etc.)			
Spouse Employment (non-military)			
Other			
TOTAL		100	

(e) How many geographic bachelors do not live on base?

****** N/A (no military assigned) ******

(3) BOQ:

(a) Provide the utilization rate for BOQs for FY 1993.

Type of Quarters	Utilization Rate
Adequate	
Substandard	
Inadequate	

(b) As of 31 March 1994, have you experienced much of a change since FY 1993? If so, why? If occupancy is under 95% (or vacancy over 5%), is there a reason?

(c) Calculate the Average on Board (AOB) for geographic bachelors as follows:

$$\textbf{AOB} = \frac{(\text{\# Geographic Bachelors x average number of days in barracks})}{365}$$

(d) Indicate in the following chart the percentage of geographic bachelors (GB) by category of reasons for family separation. Provide comments as necessary.

Reason for Separation from Family	Number of GB	Percent of GB	Comments
Family Commitments (children in school, financial, etc.)			
Spouse Employment (non-military)			
Other			
TOTAL		100	

(e) How many geographic bachelors do not live on base?

b. For on-base MWR facilities[2] available, complete the following table for each separate location. For off-base government owned or leased recreation facilities indicate distance from base. If there are any facilities not listed, include them at the bottom of the table.

LOCATION ***** **NONE** ***** **DISTANCE**_____

Facility	Unit of Measure	Total	Profitable (Y,N,N/A)
Auto Hobby	Indoor Bays		
	Outdoor Bays		
Arts/Crafts	SF		
Wood Hobby	SF		
Bowling	Lanes		
Enlisted Club	SF		
Officer's Club	SF		
Library	SF		
Library	Books		
Theater	Seats		
ITT	SF		
Museum/Memorial	SF		
Pool (indoor)	Lanes		
Pool (outdoor)	Lanes		
Beach	LF		
Swimming Ponds	Each		
Tennis CT	Each		

[2]Spaces designed for a particular use. A single building might contain several facilities, each of which should be listed separately.

Facility	Unit of Measure	Total	Profitable (Y,N,N/A)
Volleyball CT (outdoor)	Each		
Basketball CT (outdoor)	Each		
Racquetball CT	Each		
Golf Course	Holes		
Driving Range	Tee Boxes		
Gymnasium	SF		
Fitness Center	SF		
Marina	Berths		
Stables	Stalls		
Softball Fld	Each		
Football Fld	Each		
Soccer Fld	Each		
Youth Center	SF		

c. Is your library part of a regional interlibrary loan program?

N/A

d. Base Family Support Facilities and Programs **** N/A ****

(1). Complete the following table on the availability of child care in a child care center on your base.

Age Category	Capacity (Children)	SF			Number on Wait List	Average Wait (Days)
		Adequate	Substandard	Inadequate		
0-6 Mos						
6-12 Mos						
12-24 Mos						
24-36 Mos						
3-5 Yrs						

(2). In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means." Fo all the categories above where inadequate facilities are identified provide the following information:

Facility type/code:
What makes it inadequate?
What use is being made of the facility?
What is the cost to upgrade the facility to substandard?
What other use could be made of the facility and at what cost?
Current improvement plans and programmed funding:
Has this facility condition resulted in C3 or C4 designation on your BASERE

(3). If you have a waiting list, describe what programs or facilities other than those sponsored by your command are available to accommodate those on the lis

(4). How many "certified home care providers" are registered at your base?

(5). Are there other military child care facilities within 30 minutes of th base? State owner and capacity (i.e., 60 children, 0-5 yrs).

(6). Complete the following table for services available on your base. If you have any services not listed, include them at the bottom. *** **N/A** ***

Service	Unit of Measure	Qty
Exchange	SF	
Gas Station	SF	
Auto Repair	SF	
Auto Parts Store	SF	
Commissary	SF	
Mini-Mart	SF	
Package Store	SF	
Fast Food Restaurants	Each	
Bank/Credit Union	Each	
Family Service Center	SF	
Laundromat	SF	
Dry Cleaners	Each	
ARC	PN	
Chapel	PN	
FSC Classrm/Auditorium	PN	

e. Proximity of closest major metropolitan areas (provide at least three):

City	Distance (Miles)
Washington DC	**Adjacent**
Alexandria VA	**Adjacent**
Fairfax County	**Adjacent**

*** N/A NO MILITARY PERSONNEL ASSIGNED ***

f. Standard Rate VHA Data for Cost of Living:

Paygrade	With Dependents	Without Dependents
E1		
E2		
E3		
E4		
E5		
E6		
E7		
E8		
E9		
W1		
W2		
W3		
W4		
O1E		
O2E		
O3E		
O1		
O2		
O3		
O4		
O5		
O6		
O7		

g. Off-base housing rental and purchase ***(See Naval District Washington, N0017 Data Call 31 input for National Capital Region area coordination answer)***

(1) Fill in the following table for average rental costs in the area for the period 1 April 1993 through 31 March 1994.

Type Rental	Average Monthly Rent		Average Monthly Utilities Cost
	Annual High	Annual Low	
Efficiency			
Apartment (1-2 Bedroom)			
Apartment (3+ Bedroom)			
Single Family Home (3 Bedroom)			
Single Family Home (4+ Bedroom)			
Town House (2 Bedroom)			
Town House (3+ Bedroom)			
Condominium (2 Bedroom)			
Condominium (3+ Bedroom)			

(See Naval District Washington, N00171, Data Call 31 input for National Capital Region area coordination answers)

(2) What was the rental occupancy rate in the community as of 31 March 1994?

Type Rental	Percent Occupancy Rate
Efficiency	
Apartment (1-2 Bedroom)	
Apartment (3+ Bedroom)	
Single Family Home (3 Bedroom)	
Single Family Home (4+ Bedroom)	
Town House (2 Bedroom)	
Town House (3+ Bedroom)	
Condominium (2 Bedroom)	
Condominium (3+ Bedroom)	

(3) What are the median costs for homes in the area?

Type of Home	Median Cost
Single Family Home (3 Bedroom)	
Single Family Home (4+ Bedroom)	
Town House (2 Bedroom)	
Town House (3+ Bedroom)	
Condominium (2 Bedroom)	
Condominium (3+ Bedroom)	

UIC: **N68689**

*****(See Naval District Washington, N00171, Data Call 31 input for National Capital Region area coordination answers)*****

(4) For calendar year 1993, from the local MLS listings provide the number o 2, 3, and 4 bedroom homes available for purchase. Use only homes for which monthl payments would be within 90 to 110 percent of the E5 BAQ and VHA for your area.

Month	Number of Bedrooms		
	2	3	4+
January			
February			
March			
April			
May			
June			
July			
August			
September			
October			
November			
December			

(5) Describe the principle housing cost drivers in your local area.

h. For the top five sea intensive ratings in the principle warfare community your base supports, provide the following:

Rating	Number Sea Billets in the Local Area	Number of Shore billets in the Local Area
***** NO MILITARY PERSONNEL ASSIGNED**		

i. Complete the following table for the average one-way commute for the five largest concentrations of military and civilian personnel living off-base.

Location	% Employees	Distance (mi)	Time(min)
ALEXANDRIA	**14**	**8**	**20**
ARLINGTON	**8**	**3**	**10**
WASHINGTON DC	**8**	**8**	**20**
FAIRFAX	**6**	**12**	**45**
FREDRICKSBURG	**5**	**55**	**75**

*****(See Naval District Washington, N00171, Data Call 31 input for National Capital Region area coordination answer)*****

j. Complete the tables below to indicate the civilian educational opportunities available to service members stationed at the air station (to include any outlying fields) and their dependents:

(1) List the local educational institutions which offer programs available t dependent children. Indicate the school type (e.g. DODDS, private, public, parochial, etc.), grade level (e.g. pre-school, primary, secondary, etc.), what students with special needs the institution is equipped to handle, cost of enrollment, and for high schools only, the average SAT score of the class that graduated in 1993, and the number of students in that class who enrolled in colleg in the fall of 1994.

Institution	Type	Grade Level(s)	Special Education Available	Annual Enrollment Cost per Student	1993 Avg SAT/ ACT Score	% HS Grad to Higher Educ	Source of Info

(See Naval District Washington, N00171, Data Call 31 input for National Capital Region area coordination answer)

(2) List the educational institutions within 30 miles which offer programs off-base available to service members and their adult dependents. Indicate the extent of their programs by placing a "Yes" or "No" in all boxes as applies.

Institution	Type Classes	Program Type(s)				
		Adult High School	Vocational / Technical	Undergraduate		Graduate
				Courses only	Degree Program	
	Day					
	Night					
	Day					
	Night					
	Day					
	Night					
	Day					
	Night					

(3) List the educational institutions which offer programs on-base available to service members and their adult dependents. Indicate the extent of their programs by placing a "Yes" or "No" in all boxes as applies.

Institution	Type Classes	Program Type(s)				
		Adult High School	Vocational/ Technical	Undergraduate		Graduate
				Courses only	Degree Program	
NAVSEA INSTITUTE	Day					
	Night					X
	Corres-pondence					
NAVAL WAR COLLEGE	Day					
	Night					X
	Corres-pondence					
TROY STATE	Day					
	Night					X
	Corres-pondence					
FLORIDA INSTITUTE OF TECHNOLOGY	Day					
	Night					X
	Corres-pondence					

NOTE: CLASSES PROVIDED IN HRO CC LEASED SPACES FOR MILITARY OR CIVILIAN PERSONNEL WORKING IN CRYSTAL CITY OR PENTAGON AREAS.

***** N/A - NO MILITARY PERSONNEL ASSIGNED *****

k. Spousal Employment Opportunities

Provide the following data on spousal employment opportunities.

Skill Level	Number of Military Spouses Serviced by Family Service Center Spouse Employment Assistance			Local Community Unemployment Rate
	1991	1992	1993	
Professional				
Manufacturing				
Clerical				
Service				
Other				

l. Do your active duty personnel have any difficulty with access to medical or dental care, in either the military or civilian health care system? Develop the w of your response.

***** N/A - NO MILITARY PERSONNEL ASSIGNED *****

m. Do your military dependents have any difficulty with access to medical or dent care, in either the military or civilian health care system? Develop the why of your response.

***** N/A - NO MILITARY PERSONNEL ASSIGNED *****

n. Complete the table below to indicate the crime rate for your air station for t last three fiscal years. The source for case category definitions to be used in responding to this question are found in NCIS - Manual dated 23 February 1989, at Appendix A, entitled "Case Category Definitions." Note: the crimes reported in this table should include 1) all reported criminal activity which occurred on base regardless of whether the subject or the victim of that activity was assigned to o worked at the base; and 2) all reported criminal activity off base.

Crime Definitions	FY 1991	FY 1992	FY 1993
1. Arson (6A)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian	2		1
2. Blackmarket (6C)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
3. Counterfeiting (6G)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian	20	19	17
4. Postal (6L)			
Base Personnel - military			

***** Note: HRO CC located in Crystal City Patrol Zone, Arlington County - rates shown below in "Off Base Personnel - civilian" sections provided by Arlington County Police Department *****

Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			

Crime Definitions	FY 1991	FY 1992	FY 1993
5. Customs (6M)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
6. Burglary (6N)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian	62	53	54
7. Larceny - Ordnance (6R)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			

***** Note: HRO CC located in Crystal City Patrol Zone, Arlington County - rates shown below in "Off Base Personnel - civilian" sections provided by Arlington County Police Department *****

8. Larceny - Government (6S)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			

***** Note: HRO CC located in Crystal City Patrol Zone, Arlington County - rates shown below in "Off Base Personnel - civilian" sections provided by Arlington County Police Department *****

UIC: N68689

Crime Definitions	FY 1991	FY 1992	FY 1993
9. Larceny - Personal (6T)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian	395	406	444
10. Wrongful Destruction (6U)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian	71	73	72
11. Larceny - Vehicle (6V)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian	64	70	67
12. Bomb Threat (7B)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			

***** Note: HRO CC located in Crystal City Patrol Zone, Arlington County - rates shown below in "Off Base Personnel - civilian" sections provided by Arlington County Police Department *****

Off Base Personnel - civilian			

*** Note: HRO CC located in Crystal City Patrol Zone, Arlington County - rates shown below in "Off Base Personnel - civilian" sections provided by Arlington County Police Department ***

Crime Definitions	FY 1991	FY 1992	FY 1993
13. Extortion (7E)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
14. Assault (7G)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian	58	53	58
15. Death (7H)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
16. Kidnapping (7K)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			

***** Note: HRO CC located in Crystal City Patrol Zone, Arlington County - rates shown below in "Off Base Personnel - civilian" sections provided by Arlington County Police Department *****

Off Base Personnel - civilian			

*** Note: HRO CC located in Crystal City Patrol Zone, Arlington County - rates shown below in "Off Base Personnel - civilian" sections provided by Arlington County Police Department ***

UIC: N68689

Crime Definitions	FY 1991	FY 1992	FY 1993
18. Narcotics (7N)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian	12	16	16
19. Perjury (7P)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
20. Robbery (7R)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian	10	11	10
21. Traffic Accident (7T)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			

***** Note: HRO CC located in Crystal City Patrol Zone, Arlington County - rates shown below in "Off Base Personnel - civilian" sections provided by Arlington County Police Department *****

Off Base Personnel - civilian	288	313	332

*** Note: HRO CC located in Crystal City Patrol Zone, Arlington County - rates shown below in "Off Base Personnel - civilian" sections provided by Arlington County Police Department ***

UIC: N68689

Crime Definitions	FY 1991	FY 1992	FY 1993
22. Sex Abuse - Child (8B)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
23. Indecent Assault (8D)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian			
24. Rape (8F)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			
Off Base Personnel - civilian	1	2	1
25. Sodomy (8G)			
Base Personnel - military			
Base Personnel - civilian			
Off Base Personnel - military			

***** Note: HRO CC located in Crystal City Patrol Zone, Arlington County - rates shown below in "Off Base Personnel - civilian" sections provided by Arlington County Police Department *****

Off Base Personnel - civilian			

*** Note: HRO CC located in Crystal City Patrol Zone, Arlington County - rates shown below in "Off Base Personnel - civilian" sections provided by Arlington County Police Department ***

HRO CRYSTAL CITY
DATA CALL #31
(REVISED)

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

NEXT ECHELON LEVEL (if applicable)

NAME (Please type or print) _____ Signature _____

Title _____ Date _____

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

NAME (Please type or print) _____ Signature S. L. Stamm

Title _____ Date 7-11-94

Activity _____

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

J. B. GREENE, JR. _____ Signature J B Greene Jr

NAME (Please type or print)

ACTING _____ 14 JUL 1994

Title _____ Date

DC # 31 (REVISED)
HRO CRYSTAL CITY

JL
SEA OCV
7/11/94

BRAC-95 CERTIFICATION

Reference: SECNAVNOTE 11000 of 08 December 1993

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

Patricia S. Bradshaw
NAME (Please type or print)

Patricia S. Bradshaw
Signature

Director
Title

7/8/94
Date

Human Resources Office Crystal City
Activity

Document Separator

DATA CALL 1: GENERAL INSTALLATION INFORMATION

1. ACTIVITY: Follow example as provided in the table below (*delete the examples when providing your input*). If any of the questions have multiple responses, please provide all. If any of the information requested is subject to change between now and the end of Fiscal Year (FY) 1995 due to known redesignations, realignments/closures or other action, provide current and projected data and so annotate.

• Name

Official name	Space and Naval Warfare Systems Command
Acronym(s) used in correspondence	COMSPAWARSYSCOM
Commonly accepted short title(s)	SPAWAR

• Complete Mailing Address

Commander
Space and Naval Warfare Systems Command
2451 CrystaL Drive
Arlington, VA 22245-5200

• PLAD
COMSPAWARSYSCOM WASHINGTON DC

*• PRIMARY UIC: N00039 (Plant Account UIC for Plant Account Holders)

Enter this number as the Activity identifier at the top of each Data Call response page.

• ALL OTHER UIC(s):	PURPOSE:
N35333	Space Technology Office
N35721	Program Executive Office for Space, Communications Sensors
N42200	SPAWAR Program Management Office
N42193	Acquisition and Program Management
N44017	Service-wide Communications Program

N44633	Tactical Crypto Program
N45028	Consolidated Crypto Program
N45590	SPAWAR Field Management
N39054	SPAWAR Detachment Hanscom (Program Management)
N45262	SPAWAR Detachment. Denver (Program Management)

* This listing includes UICs containing both active duty military and civilian personnel. Attachment (1) is a listing of other SPAWAR Headquarters UICs.

2. PLANT ACCOUNT HOLDER:

• Yes ____ No __X__ (check one)

3. ACTIVITY TYPE: Choose most appropriate type that describes your activity and completely answer all questions.

• HOST COMMAND: A host command is an activity that provides facilities for its own functions and the functions of other (tenant) activities. A host has accountability for Class 1 (land), and/or Class 2 (buildings, structures, and utilities) property, regardless of occupancy. It can also be a tenant at other host activities.

• Yes ___ No _X_ (check one)

• TENANT COMMAND: A tenant command is an activity or unit that occupies facilities for which another activity (i.e., the host) has accountability. A tenant may have several hosts, although one is usually designated its primary host. If answer is "Yes," provide best known information for your primary host only.

• Yes ___ No _X_ (check one)

• Primary Host (current) UIC: _N/A_

• Primary Host (as of 01 Oct 1995) UIC: _N/A_

• Primary Host (as of 01 Oct 2001) UIC: _N/A_

• INDEPENDENT ACTIVITY: For the purposes of this Data Call, this is the "catch-all" designator, and is defined as any activity not previously identified as a host or a tenant. The activity may occupy owned or leased space. Government Owned/Contractor Operated facilities should be included in this designation if not covered elsewhere.

* Yes _X_ No ___ (check one)

* SPAWAR Headquarters is principally located in a leased office building in Arlington, VA.. One of its technical directorates (SPAWAR 40) is physically separated, situated at the Naval Research Laboratory as a tenant.

4. SPECIAL AREAS: List all Special Areas. Special Areas are defined as Class 1/Class 2 property for which your command has responsibility that is not located on or contiguous to main complex.

Name	Location	UIC
None		

SPAWAR Headquarters does not hold Class 1 or Class 2 property.

5. DETACHMENTS: If your activity has detachments at other locations, please list them in the table below.

Name	UIC	Location	Host name	UIC
SPAWAR Detachment, Denver	42200 45262	Denver, CO	Personnel Support Detachment, Denver	43053
SPAWAR Detachment, Hanscom	35721 39054	Hanscom AFB,	Electronic Systems Command, Hanscom AFB	F00118

6. BRAC IMPACT: Were you affected by previous Base Closure and Realignment decisions (BRAC-88, -91, and/or -93)? If so, please provide a brief narrative.

Yes

The 1993 Defense Base Closure and Realignment (BRAC) decisions require SPAWAR Headquarters, principally located in a leased office building in Arlington, Virginia, to relocate to government owned space within the National Capital Region. As such, we are planning to move our functions and personnel located at 2451 Crystal Drive in Arlington and relocate them to the Navy Annex. The Program Executive Officer for Space, Communications and Sensors, who currently resides with and is supported by SPAWAR, will move to the Navy Annex and will be nested within our command spaces and continue under a support arrangement similar to that which currently exists. SPAWAR personnel and functions currently located at the Naval Research Laboratory (SPAWAR 40) will continue to reside at that location.

BRAC-91 and BRAC-93 decisions which directly impact our field activities are being reported by those activities in responses to Data Call Number One.

7. MISSION: Do not simply report the standard mission statement. Instead, describe important functions in a bulletized format. Include anticipated mission changes and brief narrative explanation of change; also indicate if any current/projected mission changes are a result of previous BRAC-88, -91,-93 action(s).

Current Missions

• a. Provide senior Naval leaders with expert planning and in-depth analyses of warfighting requirements in support of multiple OPNAV Joint Mission Area (JMA)/Support Area (SA) assessment scenarios, including technical support to the Navy Modeling and Simulation Policy Office. (classified mission function).

• b. Develop Standardized wargaming and warfare simulation scenarios; system assessment and modeling data bases; functional simulators and models; and such additional standard evaluation tools as may be needed for consistent top level warfare analysis. (classified mission function).

• c. Conduct interoperability testing and compliance certification of Naval C4I/SEW systems.

• d. Conduct rapid prototyping of COTS/GOTS technologies in Naval applications.

• e. Conduct system tradeoffs and architectural documentation for deploying Battle Groups, Amphibious Ready Groups and Flag Ships to the Fleet users.

• f. Provide support to Joint and Naval exercises through the establishment of ad hoc Systems Engineering Operations Centers (SEOCs) to effectively utilize and evaluate C4I/SEW enhancements and demonstrations.

• g. Conduct systems engineering/integration analyses, to ensure Naval C4I systems conform to the changing goals and objectives of the New National Defense Strategy and evolving joint war fighting doctrine, and reflect leading edge technologies.

• h. Manage the MILSTAR Joint Terminals Program Office to ensure end-to-end interoperability for users of the MILSTAR communications system. MILSTAR terminals and system support the NCA. The JTPO supports MILSTAR EHF terminal installation and operation of NCA sites.

• i. Lead Navy efforts to develop dual use next generation industry computer interface standards by working with industry, standards organizations, academia, and other services/agencies.

• j. Lead advance computer engineering efforts that develop and/or use state-of-the-art or state-of-the-practice technology to improve warfighting capabilities.

• k. Lead advance human systems integration efforts that maximize the effectiveness of warfighting systems.

• l. Develop and implement advanced engineering models of effective directed energy weapons for anti-ship missile defense.

• m. Ensure rapid technology transfer into naval C^4I systems through the infusion of advanced R&D efforts.

•n. Plan, develop, acquire, operate and support effective, integrated and responsive space systems; develop and apply technology to planned and future space systems; and disseminate the product of these systems in support of the National Military Strategy and in coordination with other government agencies. This is a classified mission area. The functional statement is a broad summary only; mission functions are classified.

• o. Systems acquisition management of integrated, automated open architecture communications systems.

• p. Hardware and software development/design of Navy Communications systems and Information Security equipment assigned to Naval Shore, Surface, Submarine, Air, Special Forces and Marine operational units.

• q. Hardware and software integration of Navy Communications systems and Information Security equipment assigned to Naval Shore, Surface, Submarine, Air, Special Forces and Marine operational units.

• r Hardware and software installation of Navy communications systems and information security equipment assigned to Naval Shore, Surface, Submarine, Air Special Forces and Marine operational units.

• s. Life Cycle engineering and logistical support of Navy Communications systems and Information security equipment assigned to Naval Shore, Surface, Submarine, Air, Special Forces and Marine operational units.

• t. Focal point for implementation of Department of the Navy INFOSEC policy.

• u. Technical analysis and design for Theater Ballistic Missile Defense C2 systems.

• v. Design, integrate, procure and install a common interoperable and compatible C2 and Intelligence system that will meet the tactical warfighters requirements afloat and ashore.

•w. Develop and procure, Cryptologic and C2 Warfare (C2W) systems that will provide the commander with maximum intelligence in a useable format.

•x. Develop, procure, and field systems to provide combat support information relating to maintenance, supply, financial, and administrative support for afloat and ashore units at all levels in the chain of command.

• y Develop and acquire systems which provide the tactical commander with the capability to predict and assess the impact of the environment on the performance of platforms, weapons and sensor systems.

•z. Develop , procure, and support Air Traffic Control systems used by the Fleet Marine forces and related support activities.

•aa. Develop, procure, integrate, and install Global Positioning Systems and related equipment for the Navy, Coast Guard, and Marine Corps.

• bb. Provide sole support to the operational Integrated Undersea Surveillance System (IUSS), which includes the Sound Surveillance System (SOSUS), Surveillance Towed Array Sensor System (SURTASS), Fixed Distributed System (FDS) and Surveillance Direction System (SDS). Classified: IUSS supports the NCA as well as classified missions, Foreign Military Sales (FMS) customers, and non-traditional users (i.e., U.S. Customs, USCGA, DEA, and Fisheries).

•cc. Develop and acquire active and passive, deployable and mobile undersea surveillance systems for deep ocean, shallow water and littoral undersea warfare contingency operations, to provide the Commander, Joint Task Force (JTF) the location of submarines, ships and mines.

• dd. Develop Advanced Deployable Systems (ADS) to provide a flexible and rapidly deployable undersea surveillance system capable of detecting surface, subsurface and mining activity in shallow, littoral waters.

•ee. Regional Field Development (RFD). Provide proof-of-concept for U.S./Canadian Project Spinnaker, including development of a light-weight, low power, deployable, "rugged" array system.

• ff. Manage the Navy's 6.3A Advanced Undersea Warfare (USW) Development Program.

•gg. Provide technology exploitation, acquisition management, Fleet introduction and life cycle support for Surveillance Towed Array Sensor System/Low Frequency Active (SURTASS/LFA) and Foreign Military Sales (FMS) shipboard, shore and associated systems, to meet operational surveillance requirements in deep ocean, shallow water and littoral undersea warfare areas.

•hh. Manage the ACAT 1C Fixed Distributed System (FDS) development program, currently in the Engineering and Manufacturing Development Phase. Classified International Agreements.

• ii. Provide the means to avoid and correct Battle Force systems electromagnetic interference (EMI) by developing specifications, standards, doctrine and advanced technology.

• jj.

•kk. Provide planning and management for the implementation of DON computer hardware and software for Mission Critical Computer Systems.

•ll. Provide contract management and oversight of the Navy-oriented University Laboratories.

• mm. The PEO for Space, Communications and Sensors (PEO-SCS) is the Navy's centralized manager for ACAT I programs dealing with Space, Communications and Sensors and Congressional/Secretariat interest programs.

• nn. The PEO for Space, Communications and Sensors (PEO-SCS) manages, for DoD, the acquisition of satellite communication systems space and ground control segments to include the definition, design, development, integration, test and evaluation, production, launch and operational support.

• oo. The PEO-SCS manages the MIDS-LVT Program a multinational effort to develop a smaller and lighter, but functionally equivalent JTIDS Class 2 terminal.

• pp. The PEO-SCS ATDLS Program Office manages the development, integration, testing, procurement, and life cycle support of tactical information links (TADILS) for the Navy.

Projected Missions for FY 2001

• Functions b through f, j through aa, cc, ff, gg, ii, jj, kk, ll, mm are not projected to change.

• Function a (Revised): SPAWAR is planned to assume the duties of the models and simulation Technical Support Office and serve as the M&S integrator across ARPA, CNA and other FFRDCs, the Naval Warfare Centers/Laboratories and University Laboratories for a proposed Naval M&S Oversight council which supported by M&S Policy Management and Technical Support Offices.

• Function g (Revised): Systems Engineering (as currently defined) will expand across the full spectrum of Space and Electronic Warfare beyond C4I to include Surveillance and the emerging joint mission area, Command and Control Warfare (C2W).

• Function h (Revised): A new MOU for the Acquisition Management of MILSATCOM Systems is being staffed throughout the services which, in part, increases the scope of the SPAWAR JTPO from MILSTAR only to MILSATCOM.

• Function i (Revised): Lead DoD tri-service efforts to develop dual use next generation industry computer interface standards by working with industry, standards organizations, academia, and other

services/agencies.

• Function bb (Revised): Adds Advanced Deployable ASW System (ADS) and SDS/Shore Signal and Information Processing Segment (SSIPS) to systems supported under the IUSS "mission function". Consolidation of SOSUS sites and capabilities will require significant engineering and operational changes as SDS and SSIPS are introduced.

• Function dd (Revised): Advanced Deployable System (ADS) expected to be operational. SPAWAR's responsibility will shift to life cycle support of ADS.

• Function ee (Completed).

• Function hh (Completed).

• Function nn (Revised): Systems acquisition management of a new DoD satellite system, responsive to needs of mobile users, to replace the UHF follow-on satellite constellation.

• Function oo (Revised): Development, field testing, production and life cycle support for MIDS terminals for other applications.

• Function pp (Revised): Expand the fleet implementation of Link 16 onto new aviation and ship platforms, and into additional mission areas.

8. UNIQUE MISSIONS: Describe any missions which are unique or relatively unique to the activity. Include information on projected changes. Indicate if your command has any National Command Authority or classified mission responsibilities.

Current Unique Missions

SPAWAR develops, acquires and supports C^4I systems for Fleet and Joint Commanders which are interoperable across surface, subsurface, air, and space platforms and shore installations. The taskings and responsibilities for integrated multiplatform systems interoperable with Navy and Joint C^4I are considered to be unique or relatively unique for most of SPAWAR's functions and product lines.

SPAWAR performs multiwarfare analyses which cross and include all the Joint Mission Areas, which are not performed by other Naval organizations. SPAWAR also conducts systems engineering to ensure that the composite operational capabilities of the total Naval C^4I system, not just the individual platform/component systems, conform to the changing goals and objectives of the new National Defense Strategy and evolving joint warfighting doctrine, and reflect leading edge

technologies.

The mission functions listed in the response to question 7 which are classified or support the NCA involve specialized technical expertise and clearance levels which further contribute to their unique qualifications. The functions identified above as classified/NCA which fall into this category are functions a, b, n, bb, and hh.

Provided below are additional, specific reasons why some of the mission functions listed in response to question seven are considered unique or partly unique.

Mission function a: No other organizations perform multi-warfare analysis that crosses and includes all the Joint Mission Areas. This is accomplished by assessing Naval needs in Defense Planning Guidance Scenarios against Joint Mission Area Requirements and determining the most efficient results in support of the IBR. SPAWAR develops tools such as models and simulations (M&S) that permit force level, multi-warfare analyses integrating across the Joint Mission Areas. Many of these capabilities have become the leading simulation tools used, and is central to the Corporate Strategy for the Navy Warfare Centers. Other SYSCOM efforts in M&S are focused on specific programs and not technical issues that go across all Naval/Joint M&S.

Mission function g: SPAWAR is the only Naval organization dedicated to examining current and projected overall Naval C4I/C2W/Surveillance capabilities in order to eliminate duplication, eliminate stovepipe stand alone systems, ensure effective interface with mission planning and combat direction systems, ensure interoperability within and among the Joint services, and maximize responsiveness of fielded C4I systems across all weapons system platforms. Its sphere of influence extends well beyond SPAWAR. Stakeholders in this unique systems engineering and technology integration effort which crosses all joint mission areas are other Naval acquisition commands, the Program Executive Officers for Mine Warfare, Theater Air Defense, and Cruise Missiles, other service acquisition commands, DISA, ARPA and the commercial sector information technology and communications industries.

Mission function h: Only the SPAWAR JTPO is chartered and has the responsibility to ensure, through design monitoring and testing, the end-to-end and joint terminal interoperability for the Milstar system. The interoperability supports the NCA, CJFF, and Unified Command missions.

Mission function i: SPAWAR is the primary Navy organization which specifically and actively influences non-government standards development activities to include enhancements for Navy and DoD mission critical applications, relative to next generation computer interface standards.

Mission function l: SPAWAR's responsibility for developing High Energy Lasers and other Directed Energy Weapons for ship defense against the advanced cruise missile threat is unique in DoD.

Mission functions p through s (partial): SPAWAR is responsible for the development, design, and installation of Submarine Exterior Communications. SPAWAR is the sole DoD provider of submarine antennas, floating radio frequency wires, and radio frequency buoys.

Mission function u: SPAWAR conducts unique technical analysis and design for Theater Ballistic Missile Defense C2 systems involving dissemination of Indications and Warnings (I&W) of impending attacks and cueing/targeting for weapon systems.

Mission function v: SPAWAR is the only agency developing a strategy to develop and field a single, interoperable, compatible Naval C2I system. The strategy is called the Joint Maritime Command Information System (JMCIS), and when in place, will be installed in every operational Naval activity ashore and afloat and in mobile C2I vans and shelters.

Mission function w: SPAWAR exclusively develops and fields Cryptologic and C2 Warfare (C2W) systems for shipboard use, such as Combat DF, Outboard, and Battle group Passive Horizon Extension System (BGPHES).

Mission function x: Commencing FY94, SPAWAR will be the sole agency developing the Naval Tactical Command Support System (NTCSS). NTCSS provides combat support information related to maintenance, supply, financial, and administrative support for aviation, surface ship, and submarine units both afloat and ashore for all levels in the chain of command.

Mission function y: SPAWAR is the only developer of shipboard meteorological and oceanographic (METOC) equipment that assesses the impact of the environment on the performance of platforms, weapons and sensor systems.

Mission function aa: SPAWAR is the Navy Executive Agent for aircraft and shipboard Global Positioning Systems and related equipment for the Navy, Coast Guard, and Marine Corps.
Mission functions p through s (partial): SPAWAR is responsible for the development, design, and installation of Submarine Exterior Communications. SPAWAR is the sole DoD provider of submarine antennas, floating radio frequency wires, and radio frequency buoys.

Mission function bb: SPAWAR is the sole program manager for operational support to the IUSS and related International Programs, (through NISE-E, NCCOSC, Charleston, SC, and IOSC, Little Creek, VA) with responsibility for maintaining unique undersea surveillance systems sensors (i.e., SURTASS, SOSUS, FDS, ADS, SDS/SSIPS) in a state of readiness.

Mission functions cc: SPAWAR is the single DoD agency tasked with developing and producing active and passive deployable and mobile advanced undersea surveillance systems. SPAWAR has a 35 year history of developing and deploying undersea cable, arrays, distributed fields and associated hardware as well as developing multi-element signal processing capabilities.

Mission function dd: SPAWAR has the specialized experience required to develop a multi-element, deployable undersea surveillance system. Lessons learned from the deployable version of the Fixed Distributed System (FDS-D) will be incorporated into the ADS development.

Mission function hh: Undersea Surveillance Systems are only developed and managed by the Navy and by SPAWAR within the Navy. The required expertise exists nowhere else for developing the Fixed Distributed System.

Mission function mm: The PEO-SCS is the single central executive responsible for successfully managing assigned Space, Communications and Sensor Systems programs. PEO-SCS is responsible for satisfying approved operational requirements by providing the U.S. Navy's operating forces with operationally effective, suitable, and supportable space, communications and sensors systems.

Mission function nn: The PEO-SCS is the Designated Executive Agent for DOD UHF SATCOM Programs. The Program Office directs and oversees the transition from the current UHF satellite constellation to UHF Follow-On satellites including support and technical assistance for current FLTSAT, LEASAT and FLTSAT EHF package (FEP) operational programs. The Navy is the single largest user of UHF satellite communications which provides critical support for more than 1300 primarily mobile terminals in ships, submarines, and ashore installations.

Mission function oo: The MIDS-LVT Program is a multinational effort with the United States designated the Host Nation, to develop a smaller and lighter, but functionally equivalent JTIDS Class 2 terminal. The development operates under a formal agreement (PMOU) between the United States, France, Germany, Italy and Spain. The PEO-SCS MIDS-LVT program office manages the design, development and testing of the terminal and will manage the U.S. procurement of Low Rate Initial Production and Full Rate Production terminals, and life cycle support. This is a unique DoD function.

Mission function pp: The PEO-SCS ATDLS Program Office manages the Navy development and implementation of hardware and software for aircraft and ships to operate Link 11 and Link 16 including life cycle support of those systems. The PEO-SCS is also responsible for development and coordinated improvement to those tactical data links with other U.S. services and NATO allies as approved by higher authority.

Projected Unique Missions for FY 2001

Same missions as shown in the "Current Unique Missions" section.

9. IMMEDIATE SUPERIOR IN COMMAND (ISIC): Identify your ISIC. If your ISIC is not your funding source, please identify that source in addition to the operational ISIC.

• Operational name	UIC
CNO	N00011

• Funding Source*	UIC
CNO	N00011
SSPO	N00104
NAVAIR	N00019
NAVSEA	N00024
ONR	N00014
MARCORPS	M00027
NSA	N/A
ARPA	N/A
NAVILCO	N65916
AIR FORCE	N/A
ARMY	N/A
NATO	N/A

*Additional sources of minor direct citation funding are typically received for contracting efforts from over 30 sources. Additional funds for classified work may come from other sources.

10. PERSONNEL NUMBERS: Host activities are responsible for totalling the personnel numbers for all of their tenant commands, even if the tenant command has been asked to separately report the data. The tenant totals here should match the total tally for the tenant listing provided subsequently in this Data Call (see Tenant Activity list). (Civilian count shall include Appropriated Fund personnel only.)

On Board Count as of 01 January 1994

	Officers	Enlisted	Civilian (Appropriated)
• Reporting Command *	234	97	994
• Tenants (total)	N/A	N/A	N/A

Authorized Positions as of 30 September 1994

	Officers	Enlisted	Civilian (Appropriated)
• Reporting Command *	230	81	971
• Tenants (total)	N/A	N/A	N/A

*Includes personnel at detached sites as indicated below:

On Board Count as of 01 January 1994

	Officers	Enlisted	Civilian (Appropriated)
• SPAWAR 40 at Naval Research Laboratory	42	44	42
• PEO-SCS	22	1	82
• SPAWAR Detachment Denver	2	0	1
• SPAWAR Detachment Hanscom	2	0	5

Authorized Positions as of 30 September 1994

	Officers	Enlisted	Civilian (Appropriated)
• SPAWAR 40 at Naval Research Laboratory	45	57	47
• PEO-SCS	25	2	84
• SPAWAR Detachment Denver	3	0	1
• SPAWAR Detachment Hanscom	2	0	5

11. KEY POINTS OF CONTACT (POC): Provide the work, FAX, and home telephone numbers for the Commanding Officer or OIC, and the Duty Officer. Include area code(s). You may provide other key POCs if so desired in addition to those above.

Title/Name	Office	Fax	Home
• CO/OIC			
RADM W.H. Cantrell	703-602-3006	703-602-7547	703-836-4818
• Duty Officer	703-602-8959	703-602-2469	(N/A)
• CDR D. C. Black	703-602-8485	703-602-1071	703-680-3802

12. TENANT ACTIVITY LIST: This list must be all-inclusive. Tenant activities are to ensure that their host is aware of their existence and any "subleasing" of space. This list should include the name and UIC(s) of all organizations, shore commands and homeported units, active or reserve, DOD or non-DOD (include commercial entities). The tenant listing should be reported in the format provide below, listed in numerical order by UIC, separated into the categories listed below. Host activities are responsible for including authorized personnel numbers, on board as of **30 September 1994**, for all tenants, even if those tenants have also been asked to provide this information on a separate Data Call. (Civilian count shall include Appropriated Fund personnel only.)

• Tenants residing on main complex (shore commands)

Tenant Command Name	UIC	Officer	Enlisted	Civilian
N/A				

• Tenants residing on main complex (homeported units.)

Tenant Command Name	UIC	Officer	Enlisted	Civilian
N/A				

• Tenants residing in Special Areas (Special Areas are defined as real estate owned by host command not contiguous with main complex; e.g. outlying fields).

Tenant Command Name	UIC	Location	Officer	Enlisted	Civilian
N/A					

• Tenants (Other than those identified previously)

Tenant Command Name	UIC	Location	Officer	Enlisted	Civilian
N/A					

13. REGIONAL SUPPORT: Identify your relationship with other activities, not reported as a host/tenant, for which you provide support. Again, this list should be all-inclusive. The intent of this question is capture the full breadth of the mission of your command and your customer/supplier relationships. Include in your answer any Government Owned/Contractor Operated facilities for which you provide administrative oversight and control.

Activity name	Location	Support function (include mechanism such as ISSA, MOU, etc.)
All Naval and Marine Corps Forces Ashore and Afloat, Naval Reserve Forces and Coast Guard	World wide	Develop, acquire, integrate and support multiplatform/ multiwarfare systems and equipment for communications, command and control, undersea surveillance, space systems and sensors, tactical information links, information security, intelligence, environmental assessment, and related computer systems standards and technology development. Perform system engineering to ensure the operational effectiveness of the total Naval C4I system. Conduct multi-warfare analysis and long range planning across joint mission areas. Perform classified functions. (Requirements Documents)
NAVSEA	Arlington, VA	Develop, acquire, integrate and support multiplatform/multiwarfare systems and equipment for communications, command and control, intelligence, environmental assessment, and related computer systems standards and technology development. Perform system engineering to ensure the operational effectiveness of the total Naval C4I system across multiplatforms. Conduct multi-warfare analysis and long range planning across joint mission areas. Manage the Navy's 6.3A Advanced Undersea Warfare (USW) development program. (Requirements Documents; Funding Documents)

NAVAIR	Arlington, VA	Develop, acquire, integrate and support multiplatform/multiwarfare systems and equipment for communications, command and control, intelligence, environmental assessment, and related computer systems standards and technology development. Perform system engineering to ensure the operational effectiveness of the total Naval C4I system across multiplatforms. Conduct multi-warfare analysis and long range planning across joint mission areas. (Requirements Documents; Funding Documents)
ASN(RDA)	Washington DC	Systems Acquisition Management. (Requirements Documents; Directives; PPBS)
OPNAV	Washington DC	Logistics support for the Fleet and Warfare Mission support. (Requirements Documents; PPBS)
Marine Corps Systems Command	Quantico, VA	Develop, acquire, integrate and support systems and equipment for communications, command and control, intelligence, environmental assessment and related technology development. (Requirements Documents, Funding Documents)
PEOs and DRPMs	Washington DC	Integrate multiplatform/multiwarfare C4I systems and equipment. Perform systems engineering to ensure the operational effectiveness of the total Naval C4I system across multiplatforms. Conduct multi-warfare analysis and long range planning across joint mission areas. (Requirements Documents)
Naval Warfare Centers	CONUS	Multi-warfare analysis and long range planning that crosses and includes all the Joint Mission Areas. (Requirements Documents)

Office of the Chief of Naval Research	Arlington, VA	Multi-warfare analysis and long range planning that crosses and includes all the Joint Mission Areas. Rapid technology transfer into Naval C4I Systems. (Tasking and Funding Documents)
Naval Research Lab	Washington DC	Space Systems Support. (Tasking and Funding Documents)
Naval Space Command	Dahlgren, VA	Develop, acquire, operate and support integrated space systems, sensors, and satellite communication systems. (Requirements Documents)
Naval Training Command	CONUS	Training equipment and technical support. (Tasking and Funding Documents)
Readiness Training Facility/SUBTRAFAC	Norfolk, VA	Provide IUSS equipment for officer courses. (Tasking and Funding Documents)
Commander, Undersea Surveillance, Atlantic and Pacific	World wide	Support development and production of systems and subsystems for the SURTASS Program, Low Frequency Active (LFA), and Advanced Deployable System (ADS) Project. (Requirements Documents)
PEO for Theater Air Defense	Washington DC	Develop and implement advanced engineering models of effective directed energy weapons for anti-ship missile defense. (Requirements Documents)
Mine Undersea Warfare Program Office	Arlington, VA	Cooperative effort in applying Advanced Deployable System for shore defense. (Tasking and Funding Documents)
Naval Computer and Telecommunications Command	Washington DC	Develop, acquire, integrate and support systems and equipment for communications. (Requirements Documents)
DoD and other Government Customers of the Navy oriented University Labs	CONUS	Provide contract management and oversight to acquire essential research, development and engineering services at JHU/APL, ARL/PSU, ARL:UT, and APL/UW. (Interagency Support Agreements; Tasking and funding documents)

FDS Integration Site 2	(Classified)	GOCO administrative oversight and control. (Contract)
MILSATCOM Joint Program Office and Service MILSTAR Terminal Program Office	Los Angeles, CA	Manage the MILSTAR Joint Terminals Program Office to ensure end-to-end interoperability for users of the Milstar communications system. (Charter)
US Air Force	World wide	Technical analysis and design for Theater Ballistic Missile Defense C2 systems. Design, integrate, procure, and install a common C2 and Intelligence system. Develop, procure, and support Air Traffic Control systems. Develop, acquire, integrate and support space systems and satellite communications systems. (Requirements documents and funding documents)
US Army	World wide	Technical analysis and design for Theater Ballistic Missile Defense C2 systems. Design, integrate, procure, and install a common C2 and Intelligence system. Develop, acquire, integrate and support space systems and satellite communications systems. Joint Memorandum of Agreement exists to develop and procure a Theater Ballistic Missile (TBM) warning system. (Requirements documents and funding documents; Joint MOA)
Advanced Research Projects Agency	Arlington, VA	Develop advanced computing and C4I technology as an agent for ARPA's overall program. Transition key technological advances into Navy systems. Coordinate technology transition with other services and agencies. (Tasking and funding documents)
Army Space and Strategic Defense Command	White Sands, NM and Colorado	High Energy Laser System operation and maintenance; Contingent ASAT System. MOU and (draft) CONOPS

JCS	World wide	Design, integrate, procure, and install a common C4I system that meets the tactical warfighters requirements afloat and ashore. (Requirements Documents)
Joint Task Force Commanders	World wide	Develop and acquire active and passive, rapidly deployable and mobile undersea surveillance systems to provide the Commander, Joint Task Force (JTF) the location of submarines, ships and mines. Disseminate the product of space systems in support of the National Military Strategy. Perform system engineering to ensure the operational effectiveness of the total Naval C4I system across multiplatforms. (Requirements Documents)
SACLANT	SACLANT AOR	Develop and install Operations Support Systems (OSS) and Command, Control, and Information Systems (CCIS) at shore sites within the SACLANT Area of Responsibility (AOR). Ensure interoperability between allied and US communications at these sites. (MOA)
Defense Information Systems Agency	Washington DC	Advanced computer engineering/technology; MILSTAR support; Naval representation at C4I forums.
Ballistic Missile Defense Organization	Washington DC	Advanced engineering models of directed energy weapons. (Tasking and funding documents)
U. S. Coast Guard	World wide	Develop, procure, integrate, and install Global Positioning Systems and related equipment. Provide support from the Integrated Undersea Surveillance System (IUSS) and satellite communication systems. (Requirements Documents)

NSA and other National Agencies	World wide	Develop and procure Cryptologic and C2 Warfare (C2W) systems that provides maximum intelligence in a useable format. Develop, acquire, operate and support integrated space systems, sensors, and satellite communication systems. Disseminate the product of these systems in support of the National Military Strategy. Perform classified mission functions. (Requirements Documents)
US Customs	World wide	Develop/support systems to provide locating information from the IUSS for drug enforcement.
Department of Fisheries and Wildlife	World wide	Develop/support systems for locating illegal drift net fishing and for marine mammal monitoring. (Tasking and Funding Documents)
International Projects	World wide	IUSS support; manage MIDS-LVT multinational program. (International MOU).
Dept of Energy	World wide	Develop capability to provide detection information from the IUSS for monitoring the Nuclear Test Ban Treaty.
United Kingdom	UK	Develop and install Ocean Surveillance equipment to provide correlated tactical data to UK units afloat and ashore. (MOU)
NATO	World wide	Support NATO C4I interoperability, standards, and electromagnetic spectrum management. (Committees; project and working groups)
Foreign Countries/ International Projects	World wide	Provide systems, equipment and technical services to 46 foreign countries under the Foreign Military Sales Program. Participate in Information Exchange Projects (IEPs). Provide IUSS support; manage MIDS-LVT multinational program. (FMS, MOU, IEPs).
Dept. of Commerce (NOAA)	Washington DC	Provide locating information from the IUSS for detecting volcanic and seismic activity in the ocean. (MOU in development)

Canadian Ministry of Defense	Canada	Provide proof-of-concept for U.S./ Canadian Project Spinnaker, including development of a light-weight, low power, deployable, "rugged" array system.

14. FACILITY MAPS: This is a primary responsibility of the plant account holders/host commands. Tenant activities are not required to comply with submission if it is known that your host activity has complied with the request. Maps and photos should not be dated earlier than 01 January 1991, unless annotated that no changes have taken place. Any recent changes should be annotated on the appropriate map or photo. Date and label all copies.

• Local Area Map. This map should encompass, at a minimum, a 50 mile radius of your activity. Indicate the name and location of all DoD activities within this area, whether or not you support that activity. Map should also provide the geographical relationship to the major civilian communities within this radius. (Provide 12 copies.)

• Installation Map / Activity Map / Base Map / General Development Map / Site Map. Provide the most current map of your activity, clearly showing all the land under ownership/control of your activity, whether owned or leased. Include all outlying areas, special areas, and housing. Indicate date of last update. Map should show all structures (numbered with a legend, if available) and all significant restrictive use areas/zones that encumber further development such as HERO, HERP, HERF, ESQD arcs, agricultural/forestry programs, environmental restrictions (e.g., endangered species). (Provide in two sizes: 36"x42" (2 copies, if available); and 11"x17" (12 copies).)

• Aerial photo(s). Aerial shots should show all base use areas (both land and water) as well as any local encroachment sites/issues. You should ensure that these photos provide a good look at the areas identified on your Base Map as areas of concern/interest - remember, a picture tells a thousand words. Again, date and label all copies. (Provide 12 copies of each, 8½"x 11".)

• Air Installations Compatible Use Zones (AICUZ) Map. (Provide 12 copies.) *

* AICUZ Map N/A. SPAWAR HQ is located in leased office space in Crystal City, Arlington, VA.

1. ACTIVE HQ UICS IN USE FOR ADMINISTRATIVE PURPOSES ONLY

IC	ACTIVITY NAME	CITY	ST	CN	NOTE(S)
,85555	SPAWARSYSCOM FMS	WASHINGTON	DC		Funding only -- no personnel
82601	NR SPAWAR HQ OPERATIONS 701	CHARLOTTE	NC		Naval Reserve Unit
82602	NR SPAWAR HQ OPERATIONS 1010	AUSTIN	TX		Naval Reserve Unit
82603	NR SPAWAR HQ OPERATIONS 1020	SAN JOSE	CA		Naval Reserve Unit
85910	NR SPAWAR HQ 101	LAWRENCE	MA		Naval Reserve Unit
86941	NR SPAWAR HQ 213	GREAT LAKES	IL		Naval Reserve Unit
86942	NR SPAWAR HQ 0466	WASHINGTON	DC		Naval Reserve Unit
89459	NR SPAWAR HQ 406	WASHINGTON	DC		Naval Reserve Unit
87480	NR SPAWAR HQ OPS SUP 601	WASHINGTON	DC		Naval Reserve Unit
82898	NR SPAWAR HQ 0366	WASHINGTON	DC		Naval Reserve Unit
83285	NR SPAWAR HQ OPS SUP 201	PROVIDENCE	RI		Naval Reserve Unit
83418	NR INFOSEC 1011	ALBUQUERQUE	NM		Naval Reserve Unit
44632	ARRAY MAINTENANCE FACILITY	NORFOLK	VA		Adminstrative purposes only -- no funding or personnel associated with this UIC. Used for unfunded requisitions to LSF 4790.2Ks and similiar functions requiring a UIC.
45498	LOGISTICS SUPPORT FACILITY ATLANTIC	NORFOLK	VA		Adminstrative purposes only -- no funding or personnel associated with this UIC. Used for shipping data only.
45499	LOGISTICS SUPPORT FACILITY PACIFIC	PEARL HARBOR	HI		Same as UIC 45498.
49351	IUSS OPERATIONS SUPPORT CENTER LANT	NORFOLK	VA		OPTAR purchasing - no personnel associated with this UIC. Dollar amount equal to annual OPTAR; for FY 94, $1.7M.
49352	IUSS OPERATIONS SUPPORT DET PAC	PEARL HARBOR	HI		OPTAR purchasing - no personnel associated with this UIC. No funds expended - CUSP made the OPTAR purchases instead.
45500	SSTF (SHIP TRAINER)	NORFOLK	VA		Same as UIC 44632.
45501	CONFIGURATION CONTROL MODEL	SAN DIEGO	CA		Same as UIC 44632.
)08	T-AGOS 1 SOC (*)				Adminstrative purposes only -- no funding or personnel associated with these UICs. Used to provision the SOCs with spares.
)09	T-AGOS 2 SOC				
44910	T-AGOS 3 SOC				
44911	T-AGOS 4 SOC				
44912	T-AGOS 5 SOC				
44913	T-AGOS 6 SOC				
44914	T-AGOS 7 SOC				
44915	T-AGOS 8 SOC				
44916	T-AGOS 9 SOC				
44917	T-AGOS 10 SOC				
44918	T-AGOS 11 SOC				
44919	T-AGOS 12 SOC				
46111	T-AGOS 13 SOC				
46112	T-AGOS 14 SOC				
46466	T-AGOS 15 SOC				
46467	T-AGOS 16 SOC				
46468	T-AGOS 17 SOC				
46469	T-AGOS 18 SOC				
47017	T-AGOS 19 SOC				
47018	T-AGOS 20 SOC				
47019	T-AGOS 21 SOC				
47020	T-AGOS 22 SOC				
47021	T-AGOS 23 SOC				
47022	T-AGOS 24 SOC				
47023	T-AGOS 25 SOC				
47024	T-AGOS 26 SOC				

,URTASS Operations Center

2. INACTIVE SPAWAR HQ UICS

UIC	ACTIVITY NAME	CITY	ST	CN	NOTE(S)
31167	NAVELEX PDE 110 COMMUNICATIONS	WASHINGTON	DC		Functions and personnel incorporated into UIC 42200
35335	NAVELEX PDE 124 UNDERSEA	WASHINGTON	DC		Functions and personnel incorporated into UIC 42200
41984	NAVELEX PDE 110 DET	CHELTENHAM	MD		Functions and personnel transferred to field & then out of claimancy
42321	NAVELEX PDE PDE 120 COMMAND SYSTEMS PROGRAM	WASHINGTON	DC		Functions and personnel incorporated into UIC 42200
43358	PDE DET 120	NORFOLK	VA		Functions and personnel transferred to field & then to CINCLANTFLT
43359	NAVELEX DET PMF - 120	LONDON		UK	Functions and personnel transferred to field & then to CINCUSNAVEUR
43360	NAVELEX DET PMF - 120	PEARL HARBOR	HI		Functions and personnel transferred to field & then to CINCPACFLT
43361	NAVELEX DET PMF - 120	KAMI SEYA		JA	Functions and personnel transferred to field & then to CINCPACFLT
43362	NAVELEX DET PMF - 120	NAPLES		IT	Functions and personnel transferred to field & then to CINCUSNAVEUR
43607	NAVELEX PDE 110 COMMUNICATIONS	WASHINGTON	DC		Functions and personnel incorporated into UIC 42200
46051	NAVELEX OPS SUP FLD ELEX 06 DET	BEDFORD	MA		No funding or personnel presently associated with this UIC.
45052	NAVELEX PDE 106 DET	STATE COLLEGE	PA		No funding or personnel presently associated with this UIC.

N00039

Certified Data: Space and Naval Warfare System Command - BRAC 95 Data Call Number One

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

W. H. Cantrell
NAME (Please type or print)

W.H. Cantrell
Signature

Commander
Title

2/14/94
Date

Space and Naval Warfare Systems Command

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

J.B. GREENE, JR
NAME (Please type or print)

Signature

ACTING
Title

16 FEB 94
Date

BRAC-95

DATA CALL NUMBER ONE

Data for

Space and Naval Warfare Systems Command

(Headquarters)

DATA CALL 63
FAMILY HOUSING DATA

537

Information on Family Housing is required for use in BRAC-95 return on investment calculations.

Installation Name:	**COMSPAWARSYSCOM**
Unit Identification Code (UIC):	**00039**
Major Claimant:	**SPAWAR**

Percentage of Military Families Living On-Base:	**11%**
Number of Vacant Officer Housing Units:	**0**
Number of Vacant Enlisted Housing Units:	**0**
FY 1996 Family Housing Budget ($000):	**4.0**
Total Number of Officer Housing Units:	**1**
Total Number of Enlisted Housing Units:	**0**

Note: All data should reflect figures as of the beginning of FY 1996. If major DON installations share a family housing complex, figures should reflect an estimate of the installation's prorated share of the family housing complex.

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

J. E. BUFFINGTON, RADM, CEC, USN
NAME (Please type or print)

Signature

COMMANDER
Title

7/20/94
Date

NAVAL FACILITIES ENGINEERING COMMAND
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

W. A. EARNER

NAME (Please type or print)

Signature

Title

7/25/94
Date

BRAC-95 CERTIFICATION

Reference: SECNAV NOTE 11000 dtd 8 Dec 93

In accordance with policy set forth by the Secretary of the Navy, personnel of the Department of the Navy, uniformed and civilian, who provide information for use in the BRAC-95 process are required to provide a signed certification that states "I certify that the information contained herein is accurate and complete to the best of my knowledge and belief."

The signing of this certification constitutes a representation that the certifying official has reviewed the information and either (1) personally vouches for its accuracy and completeness or (2) has possession of, and is relying upon, a certification executed by a competent subordinate.

Each individual in your activity generating information for the BRAC-95 process must certify that information. Enclosure (1) is provided for individual certifications and may be duplicated as necessary. You are directed to maintain those certifications at your activity for audit purposes. For purposes of this certification sheet, the commander of the activity will begin the certification process and each reporting senior in the Chain of Command reviewing the information will also sign this certification sheet. This sheet must remain attached to this package and be forwarded up the Chain of Command. Copies must be retained by each level in the Chain of Command for audit purposes.

I certify the information contained herein is accurate and complete to the best of my knowledge and belief.

ACTIVITY COMMANDER

W.A. Waters, CAPT, CEC, USN
NAME (Please type of print)

Signature

Commanding Officer
Title

7/7/94
Date

NORTHNAVFACENGCOM
Activity

BRAC-95 CERTIFICATION

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

Sandra B. Culbertson
NAME (Please type or print)

Sandra B. Culbertson
Signature

Housing Management Specialist
Title

7/6/94
Date

Division

Housing/Real Estate
Department

NORTHNAVFACENGCOM
Activity

Enclosure (1)

CAPACITY ANALYSIS:
DATA CALL WORK SHEET FOR

ACTIVITY: Space and Naval Warfare Systems Command

ACTIVITY UIC: N00039

Category .....
Sub-category ....

**********If any responses are classified, attach **********
**********separate classified annex.**********

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CAPACITY DATA CALL

In responding to the questions in this data call, assume previous BRAC closures and realignments are implemented on schedule.

1. **Historical and Projected Workloads.** Use the following table to describe the historical and currently projected workload for this site in terms of funding and workyears. Assume that BRAC 91 and BRAC 93 closures and realignments are implemented on schedule. Dollar amounts should be stated in then-year dollars. FY 1994 data should be as of 31 December 1993.

Information required (1)		FY1989	FY1990	FY1991	FY1992	FY1993	FY1994
Total funds budgeted ($K)		2,160,062	2,536,361	2,644,623	2,661,885	2,636,810	1,789,859
Total funds received ($K)		3,593,844	3,673,997	3,347,892	3,208,780	2,957,785	2,081,688
Budgeted In-House Workyears	Civ	1,503	1,446	1,511	1,354	1,196	996
	Mil	456	453	344	311	315	302
Actual In-House Workyears	Civ	1,417	1,436	1,400	1,267	1,178	994
	Mil	423	388	328	321	315	312
Budgeted contract personnel in your spaces(2)	Workyears				53.8	57.3	69.6
	Dollars (K)				5,478	5,921	7,001
Actual Contract Personnel in Your spaces(2)	Workyears	40.5	43.5	62	53.8	57.3	69.6
	Dollars (K)	3,917	4,273	5,848	5,478	5,921	7,001
Other Govt. Non-Payroll Personnel in your spaces(2)	Workyears	82	69	68	111	112.5	119
	Dollars (K) (3)	6,240	6,111	6,732	11,879	12,687	13,768

Notes:

(1) This table includes data for the Program Executive Officer for Space, Communications and Sensors (PEO-SCS). The PEO-SCS organization is located with and receives administrative support from SPAWAR.

(2) Data provided for these categories (FY-91 and earlier) are best estimates. Detailed historical records are not available. Insufficient information precludes estimating "Budgeted Contract Personnel in Your Spaces" for FY-89 through FY-91.

(3) Estimated values for all Fiscal Years.

UIC: N00039

CAPACITY DATA CALL

Historical and Projected Workloads. (Continued)

Information required		FY1995	FY1996	FY1997	FY1998	FY1999	FY2000	FY2001
Total funds budgeted ($K)		1,679,552	1,641,349	1,457,045	1,447,432	1,555,703	1,623,753	1,655,124
Total funds received ($K)								
Budgeted In-House Workyears	Civ	944	915	876	838	804	804	804
	Mil	298	297	295	295	294	294	294
Actual In-House Workyears	Civ							
	Mil							
Budgeted contract personnel in your spaces	Workyears	92.8	96.8	107.8	107.8	107.8	110.8	110.8
	Dollars (K)	10,303	11,124	12,411	12,677	12,922	13,517	13,801
Actual Contract Personnel in Your spaces	Workyears							
	Dollars							
Other Govt. Non-Payroll Personnel in your spaces	Workyears	134	136	136	140	140	140	140
	Dollars (K)	15,938	17,111	18,642	21,536	24,893	24,893	24,893

UIC: N00039

CAPACITY DATA CALL

2. **Personnel and space allocated to functions**. In the following table indicate the amount of space actually utilized by civilian, military, and on-site contractor personnel for these functions as of 31 December 1993. The totals should reflect all space used for support. Space should be limited to occupiable space. Installation space does not include area for elevators, stairwells, mechanical/electrical rooms, bathrooms, and exterior wall thickness.

Function	Installation space (KSF)			
	Adequate	Substandard	Inadequate	Total
Management	13.7			13.7
Comptroller	11.8			11.8
Human resources				
Administrative services	18.5*			18.5*
Audio/visual services	3.7			3.7
Automated data processing/automation services	8.4			8.4
Civilian personnel services				
Clubs				
Communications services				
Community support services				
Confinement and detention centers				
Custodial services				
Education services				

* Includes 2.7 KSF of reimbursable government owned storage space located at Anacostia Naval Station, Washington, DC.

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CAPACITY DATA CALL

Function	Installation space (KSF)			
	Adequate	Substandard	Inadequate	Total
Engineering support	8.9			8.9
Equipment operation, maintenance, and repair				
Explosive ordnance				
Facilities and real property support	0.6			0.6
Facility maintenance and repair				
Finance and accounting				
Food services				
Health services				
Housing and lodging services				
Information services	8.3			8.3
Installation retail supply and storage operations				
Laundry and dry cleaning				
Legal services	4.8			4.8
Military personnel support	0.5			0.5
Mobilization support	1.2			1.2
Mortuary services				
Printing and reproduction				

UIC: N00039

CAPACITY DATA CALL

Function	Installation space (KSF)			
	Adequate	Substandard	Inadequate	Total
Purchasing and contracting services	17.0			17.0
Refuse collection and disposal				
Resource management	2.3			2.3
Training services				
Transportation services				
Utilities				
Weather service				
Other support,				
Logistics	3.7			3.7
Program Management	131			131
Non-Payroll	10.1			10.1
Totals	244.5			244.5

Note: The above data includes square footage allotted to personnel not on SPAWAR payroll but authorized to use government space. These non payroll personnel include PEO-SES personnel, HRO personnel, Interns, NATO personnel and others. The data does not include space for the SPAWAR Space Technology Directorate which is a tenant at the Naval Research Laboratory.

UIC: N00039

CAPACITY DATA CALL

3. **Space available for expansion.** In the following table indicate space available for expansion.

Building type	NAVFAC (P-80) category code	Installation space (KSF)			
		Adequate	Sub-standard	In-adequate	Total
Administrative facilities	610				
Administrative structures - underground	620				
	Total				NONE

UIC: N00039

CAPACITY DATA CALL

4. **Expansion Potential.** If space is available for expansion as shown in the table described in question #3, answer the following questions.

a. What are the appropriate expansion uses of the available space for performing administrative support functions?

N/A

b. Are there any constraints such as parking, utilities, other environmental concerns that limit the potential for using available space by adding or expanding functions at this site?

N/A

c. How much space reported in Question #3 above is currently available at minimal or no configuration costs. (Provide answer in thousands of square feet.)

N/A

5. **Changes to space, personnel, or mission.** Since 1988 has there been any changes to space, personnel, or mission at your activity that directly and significantly impact the number of workyears performed? If so, explain below and give details (including numbers of personnel, square feet, etc.).

SPAWAR 's basic mission of acquisition of C4I systems has not changed; however, mandated personnel drawdown and functional transfers have reduced SPAWAR from 1369 civilian and 456 military positions on 30 Sep 88, to 994 civilians and 315 military as of 31 Dec 93. In connection with these end-strength reductions, SPAWAR Headquarters space has been reduced a total of 48,200 square feet, from a high of approximately 290,000 square feet of leased space in Crystal City to approximately 241,800 square feet on 31 Dec 1993. SPAWAR's Space Technology Directorate (SPAWAR 40) continues to occupy government-owned space as a tenant aboard the Naval Research Laboratory, Washington, DC.

CAPACITY DATA CALL

6. **Housing and Messing**

a. Provide data on the BOQs and BEQs assigned to your current plant account. The desired unit of measure for this capacity is people housed. Use CCN to differentiate between pay grades, i.e., E1-E4, E5-E6, E7-E9, CWO-O2, O3 and above.

Facility Type, Bldg. # & CCN	Total No. of Beds	Total No. of Rooms	Adequate		Substandard		Inadequate	
			Beds	Sq Ft	Beds	Sq Ft	Beds	Sq Ft
NONE*								

* This command does not hold class I or II assets

b. In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information:

(1) FACILITY TYPE/CODE:
(2) WHAT MAKES IT INADEQUATE?
(3) WHAT USE IS BEING MADE OF THE FACILITY?
(4) WHAT IS THE COST TO UPGRADE THE FACILITY TO SUBSTANDARD?
(5) WHAT OTHER USE COULD BE MADE OF THE FACILITY AND AT WHAT COST?
(6) CURRENT IMPROVEMENT PLANS AND PROGRAMMED FUNDING:
(7) HAS THIS FACILITY CONDITION RESULTED IN C3 OR C4 DESIGNATION ON YOUR BASEREP?

CAPACITY DATA CALL

c. Provide data on the BOQs and BEQs projected to be assigned to your plant account in FY 1997. The desired unit of measure for this capacity is people housed. Use CCN to differentiate between pay grades, i.e., E1-E4, E5-E6, E7-E9, CWO-O2, O3 and above.

Facility Type, Bldg. # & CCN	Total No. of Beds	Total No. of Rooms	Adequate		Substandard		Inadequate	
			Beds	Sq Ft	Beds	Sq Ft	Beds	Sq Ft
NONE								

d. In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information:

(1) FACILITY TYPE/CODE:
(2) WHAT MAKES IT INADEQUATE?
(3) WHAT USE IS BEING MADE OF THE FACILITY?
(4) WHAT IS THE COST TO UPGRADE THE FACILITY TO SUBSTANDARD?
(5) WHAT OTHER USE COULD BE MADE OF THE FACILITY AND AT WHAT COST?
(6) CURRENT IMPROVEMENT PLANS AND PROGRAMMED FUNDING:
(7) HAS THIS FACILITY CONDITION RESULTED IN C3 OR C4 DESIGNATION ON YOUR BASEREP?

CAPACITY DATA CALL

e. Provide data on the messing facilities assigned to your current plant account.

Facility Type, CCN and Bldg. #	Total Sq. Ft.	Adequate		Substandard		Inadequate		Avg # Noon Meals Served
		Seats	Sq Ft	Seats	Sq Ft	Seats	Sq Ft	
NONE								

f. In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information:

(1) FACILITY TYPE/CODE:
(2) WHAT MAKES IT INADEQUATE?
(3) WHAT USE IS BEING MADE OF THE FACILITY?
(4) WHAT IS THE COST TO UPGRADE THE FACILITY TO SUBSTANDARD?
(5) WHAT OTHER USE COULD BE MADE OF THE FACILITY AND AT WHAT COST?
(6) CURRENT IMPROVEMENT PLANS AND PROGRAMMED FUNDING:
(7) HAS THIS FACILITY CONDITION RESULTED IN C3 OR C4 DESIGNATION ON YOUR BASEREP?

UIC: N00039

CAPACITY DATA CALL

g. Provide data on the messing facilities projected to be assigned to your plant account in FY 1997.

Facility Type, CCN and Bldg. #	Total Sq. Ft.	Adequate		Substandard		Inadequate		Avg # Noon Meals Served
		Seats	Sq Ft	Seats	Sq Ft	Seats	Sq Ft	
NONE								

h. In accordance with NAVFACINST 11010.44E, an inadequate facility cannot be made adequate for its present use through "economically justifiable means". For all the categories above where inadequate facilities are identified provide the following information:

(1) FACILITY TYPE/CODE:
(2) WHAT MAKES IT INADEQUATE?
(3) WHAT USE IS BEING MADE OF THE FACILITY?
(4) WHAT IS THE COST TO UPGRADE THE FACILITY TO SUBSTANDARD?
(5) WHAT OTHER USE COULD BE MADE OF THE FACILITY AND AT WHAT COST?
(6) CURRENT IMPROVEMENT PLANS AND PROGRAMMED FUNDING:
(7) HAS THIS FACILITY CONDITION RESULTED IN C3 OR C4 DESIGNATION ON YOUR BASEREP?

UIC: N00039

BRAC-95 CERTIFICATION

Certified Data: BRAC 95 Data Call Number Thirty - Space and Warfare Systems Command

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

W. H. CANTRELL
NAME (Please type or print)

W. H. Cantrell
Signature

Commander
Title

6 June 1994
Date

Space and Naval Warfare
Systems Command
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

J. B. Greene, Jr.
NAME (Please type or print)

J. B. Greene Jr
Signature

Acting
Title

13 JUN 1994
Date

Activity

537

BRAC-95

DATA CALL NUMBER THIRTY-ONE

Data for

Space and Naval Warfare Systems Command
(Headquarters)
Washington, DC

MILITARY VALUE:
DATA CALL WORK SHEET FOR
ACTIVITY: Space and Naval Warfare Systems Command

ACTIVITY UIC: N00039

Category . . . . . .
Sub-category . . . . . .

**********If any responses are classified, attach separate classified annex **********

MILITARY VALUE

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MILITARY VALUE

In responding to questions in this data call, assume previous BRAC closures and realignments are implemented on schedule.

SPAWAR Note: This Data Call submission is provided in response to CNO ltr 11000 ser N441C/4U594688 of 24 Jun 94 which is included in this package as attachment (1). As directed, this submission provides responses to Questions 4 through 10 "as if the command has already effected its move to its new site(s)." Currently, the planned relocation site for SPAWAR, according to CNO ltr 11000 ser N444N/4U594570 of 24 Jun 94 is the Washington Navy Yard (WNY). Questions 1 through 3 remain unchanged from the original Data Call Number Thirty-one response we provided on 6 June 1994.

I. MISSION REQUIREMENTS

1. Mission statement. State the mission of this organization in sufficient detail that it can be distinguished from other organizations providing administrative support. Relate this expression of mission to the impact on that mission if the activity were to be relocated.

The Space and Naval Warfare Systems Command (SPAWAR) is a major hardware and software Systems Acquisition Command responsible for developing, acquiring and supporting C4I systems for Fleet and Joint Commanders, which are interoperable across surface, subsurface, air and space platforms and shore installations. In support of the national military strategy, SPAWAR's mission is to develop, acquire and support effective, integrated and responsive:

a. Undersea, terrestrial and space sensors

b. Communications systems

c. Command, Control and Intelligence systems

d. Systems for selective denial of these capabilities to opposing forces

The Program Executive Officer for Space, Communications and Sensors (PEO-SCS) is responsible for ensuring the definition, development, test and evaluation, acquisition, initial support and readiness improvement of assigned space and sensor programs.

PEO-SCS manages the Communications Satellite Programs (comprised of the UHF Follow-On Satellite Program (ACAT IC), LEASAT and FLTSAT), the Multifunctional Information Distribution System (ACAT ID) and the Navy Joint Tactical Information Distribution System, along with associated programs which include: Command and Control Processor, Link 11 Improvement Program and NATO Improvement Link Eleven.

SPAWAR's response to "BRAC 95 Data Call Number One" provided a detailed statement of SPAWAR's technical mission functions, including the unique aspects which distinguish SPAWAR from other Systems Acquisition Commands.

The impact on SPAWAR's mission if SPAWAR were relocated outside of the National Capital Region (NCR) would be the loss of experienced personnel caused by the geographic displacement, the loss of ready access to Navy program sponsors/clients in the Pentagon and the NCR, and the disruptive effects of the move on work force productivity. SPAWAR's current location effectively collocates it with the Navy's Acquisition Executive, in compliance with the Navy's BRAC-95 Policy Imperatives.

If SPAWAR were relocated outside the NCR, the mission would be performed slower, with greater technical risk, and at greater expense due to a different, less experienced work force. It would be more difficult to perform the required close coordination and information exchange, essential to SPAWAR's C4I mission, with DOD (e.g. (ASD(C3I), DISA), JCS, ASN(RD&A), OPNAV, NISMC, Marine Corps, Coast Guard, PEO(SCS), and other agencies involved with the classified national programs managed by SPAWAR.

SPAWAR Current Missions

a. Provide senior Naval leaders with expert planning and in-depth analyses of warfighting requirements in support of multiple OPNAV Joint Mission Area (JMA)/Support Area (SA) assessment scenarios, including technical support to the Navy Modeling and Simulation Policy Office. (classified mission function).

b. Develop Standardized wargaming and warfare simulation scenarios; system assessment and modeling data bases; functional simulators and models; and such additional standard evaluation tools as may be needed for consistent top level warfare analysis. (classified mission function).

c. Conduct interoperability testing and compliance certification of Naval C4I/SEW systems.

d. Conduct rapid prototyping of COTS/GOTS technologies in Naval applications.

e. Conduct system tradeoffs and architectural documentation for deploying Battle Groups, Amphibious Ready Groups and Flag Ships to the Fleet users.

f. Provide support to Joint and Naval exercises through the establishment of ad hoc Systems Engineering Operations Centers (SEOCs) to effectively utilize and evaluate C4I/SEW enhancements and demonstrations.

g. Conduct systems engineering/integration analyses, to ensure Naval C4I systems conform to the changing goals and objectives of the New National Defense Strategy and evolving joint war fighting doctrine, and reflect leading edge technologies.

h. Manage the MILSTAR Joint Terminals Program Office to ensure end-to-end interoperability for users of the MILSTAR communications system. MILSTAR terminals and system support the NCA. The JTPO supports MILSTAR EHF terminal installation and operation of NCA sites.

i. Lead Navy efforts to develop dual use next generation industry computer interface standards by working with industry, standards organizations, academia, and other services/agencies.

j. Lead advance computer engineering efforts that develop and/or use state-of-the-art or state-of-the-practice technology to improve warfighting capabilities.

k. Lead advance human systems integration efforts that maximize the effectiveness of warfighting systems.

l. Develop and implement advanced engineering models of effective directed energy weapons for anti-ship missile defense.

m. Ensure rapid technology transfer into naval C4I systems through the infusion of advanced R&D efforts.

n. Plan, develop, acquire, operate and support effective, integrated and responsive space systems; develop and apply technology to planned and future space systems; and disseminate the product of these systems in support of the National Military Strategy and in coordination with other government agencies. This is a classified mission area. The functional statement is a broad summary only; mission functions are classified.

o. Systems acquisition management of integrated, automated open architecture communications systems.

p. Hardware and software development/design of Navy Communications systems and Information Security equipment assigned to Naval Shore, Surface, Submarine, Air, Special Forces and Marine operational units.

q. Hardware and software integration of Navy Communications systems and Information Security equipment assigned to Naval Shore, Surface, Submarine, Air, Special Forces and Marine operational units.

r. Hardware and software installation of Navy communications systems and information security equipment assigned to Naval Shore, Surface, Submarine, Air Special Forces and Marine operational units.

s. Life Cycle engineering and logistical support of Navy Communications systems and Information security equipment assigned to Naval Shore, Surface, Submarine, Air, Special Forces and Marine operational units.

t. Focal point for implementation of Department of the Navy INFOSEC policy.

u. Technical analysis and design for Theater Ballistic Missile Defense C2 systems.

v. Design, integrate, procure and install a common interoperable and compatible C2 and Intelligence system that will meet the tactical warfighters requirements afloat and ashore.

w. Develop and procure, Cryptologic and C2 Warfare (C2W) systems that will provide the commander with maximum intelligence in a usable format.

x. Develop, procure, and field systems to provide combat support information relating to maintenance, supply, financial, and administrative support for afloat and ashore units at all levels in the chain of command.

y. Develop and acquire systems which provide the tactical commander with the capability to predict and assess the impact of the environment on the performance of platforms, weapons and sensor systems.

z. Develop , procure, and support Air Traffic Control systems used by the Fleet Marine forces and related support activities.

aa. Develop, procure, integrate, and install Global Positioning Systems and related equipment for the Navy, Coast Guard, and Marine Corps.

bb. Provide sole support to the operational Integrated Undersea Surveillance System (IUSS), which includes the Sound Surveillance System (SOSUS), Surveillance Towed Array Sensor System (SURTASS), Fixed Distributed System (FDS) and Surveillance Direction System (SDS). Classified: IUSS supports the NCA as well as classified missions, Foreign Military Sales (FMS) customers, and non-

traditional users (i.e., U.S. Customs, USCGA, DEA, and Fisheries).

cc. Develop and acquire active and passive, deployable and mobile undersea surveillance systems for deep ocean, shallow water and littoral undersea warfare contingency operations, to provide the Commander, Joint Task Force (JTF) the location of submarines, ships and mines.

dd. Develop Advanced Deployable Systems (ADS) to provide a flexible and rapidly deployable undersea surveillance system capable of detecting surface, subsurface and mining activity in shallow, littoral waters.

ee. Regional Field Development (RFD). Provide proof-of-concept for U.S./Canadian Project Spinnaker, including development of a light-weight, low power, deployable, "rugged" array system.

ff. Manage the Navy's 6.3A Advanced Undersea Warfare (USW) Development Program.

gg. Provide technology exploitation, acquisition management, Fleet introduction and life cycle support for Surveillance Towed Array Sensor System/Low Frequency Active (SURTASS/LFA) and Foreign Military Sales (FMS) shipboard, shore and associated systems, to meet operational surveillance requirements in deep ocean, shallow water and littoral undersea warfare areas.

hh. Manage the ACAT 1C Fixed Distributed System (FDS) development program, currently in the Engineering and Manufacturing Development Phase. Classified International Agreements.

ii. Provide the means to avoid and correct Battle Force systems electromagnetic interference (EMI) by developing specifications, standards, doctrine and advanced technology.

jj. Provide planning and management for the implementation of DON computer hardware and software for Mission Critical Computer Systems.

kk. Provide contract management and oversight of the Navy-oriented University Laboratories.

ll. The PEO for Space, Communications and Sensors (PEO-SCS) is the Navy's centralized manager for ACAT I programs dealing with Space, Communications and Sensors and Congressional/Secretariat interest programs.

mm. The PEO for Space, Communications and Sensors (PEO-SCS) manages, for DoD, the acquisition of satellite communication systems space and ground control segments to include the definition, design, development, integration, test and

evaluation, production, launch and operational support.

nn. The PEO-SCS manages the MIDS-LVT Program a multinational effort to develop a smaller and lighter, but functionally equivalent JTIDS Class 2 terminal.

oo. The PEO-SCS ATDLS Program Office manages the development, integration, testing, procurement, and life cycle support of tactical information links (TADILS) for the Navy.

SPAWAR Current Unique Missions

SPAWAR develops, acquires and supports C4I systems for Fleet and Joint Commanders which are interoperable across surface, subsurface, air, and space platforms and shore installations. The taskings and responsibilities for integrated multiplatform systems interoperable with Navy and Joint C4I are considered to be unique or relatively unique for most of SPAWAR's functions and product lines.

SPAWAR performs multiwarfare analyses which cross and include all the Joint Mission Areas, which are not performed by other Naval organizations. SPAWAR also conducts systems engineering to ensure that the composite operational capabilities of the total Naval C4I system, not just the individual platform/component systems, conform to the changing goals and objectives of the new National Defense Strategy and evolving joint warfighting doctrine, and reflect leading edge technologies.

The mission functions listed above which are classified or support the NCA involve specialized technical expertise and clearance levels which further contribute to their unique qualifications. The functions identified above as classified/NCA which fall into this category are functions a, b, n, bb, and hh.

Provided below are additional, specific reasons why some of the mission functions listed above are considered unique or partly unique.

Mission function a: No other organizations perform multi-warfare analysis that crosses and includes all the Joint Mission Areas. This is accomplished by assessing Naval needs in Defense Planning Guidance Scenarios against Joint Mission Area Requirements and determining the most efficient results in support of the IBR. SPAWAR develops tools such as models and simulations (M&S) that permit force level, multi-warfare analyses integrating across the Joint Mission Areas. Many of these capabilities have become the leading simulation tools used, and is central to the Corporate Strategy for the Navy Warfare Centers. Other SYSCOM efforts in M&S are focused on specific programs and not technical issues that go across all Naval/Joint M&S.

Mission function g: SPAWAR is the only Naval organization dedicated to examining current and projected overall Naval C4I/C2W/Surveillance capabilities in order to eliminate duplication, eliminate stovepipe stand alone systems, ensure effective interface with mission planning and combat direction systems, ensure interoperability within and among the Joint services, and maximize responsiveness of fielded C4I systems across all weapons system platforms. Its sphere of influence extends well beyond SPAWAR. Stakeholders in this unique systems engineering and technology integration effort which crosses all joint mission areas are other Naval acquisition commands, the Program Executive Officers for Mine Warfare, Theater Air Defense, and Cruise Missiles, other service acquisition commands, DISA, ARPA and the commercial sector information technology and communications industries.

Mission function h: Only the SPAWAR JTPO is chartered and has the responsibility to ensure, through design monitoring and testing, the end-to-end and joint terminal interoperability for the MILSTAR system. The interoperability supports the NCA, CJFF, and Unified Command missions.

Mission function i: SPAWAR is the primary Navy organization which specifically and actively influences non-government standards development activities to include enhancements for Navy and DoD mission critical applications, relative to next generation computer interface standards.

Mission function l: SPAWAR's responsibility for developing High Energy Lasers and other Directed Energy Weapons for ship defense against the advanced cruise missile threat is unique in DoD.

Mission functions p through s (partial): SPAWAR is responsible for the development, design, and installation of Submarine Exterior Communications. SPAWAR is the sole DoD provider of submarine antennas, floating radio frequency wires, and radio frequency buoys.

Mission function u: SPAWAR conducts unique technical analysis and design for Theater Ballistic Missile Defense C2 systems involving dissemination of Indications and Warnings (I&W) of impending attacks and cueing/targeting for weapon systems.

Mission function v: SPAWAR is the only agency developing a strategy to develop and field a single, interoperable, compatible Naval C2I system. The strategy is called the Joint Maritime Command Information System (JMCIS), and when in place, will be installed in every operational Naval activity ashore and afloat and in mobile C2I vans and shelters.

Mission function w: SPAWAR exclusively develops and fields Cryptologic and C2 Warfare (C2W) systems for shipboard use, such

as Combat DF, Outboard, and Battle group Passive Horizon Extension System (BGPHES).

Mission function x: Commencing FY94, SPAWAR will be the sole agency developing the Naval Tactical Command Support System (NTCSS). NTCSS provides combat support information related to maintenance, supply, financial, and administrative support for aviation, surface ship, and submarine units both afloat and ashore for all levels in the chain of command.
Mission function y: SPAWAR is the only developer of shipboard meteorological and oceanographic (METOC) equipment that assesses the impact of the environment on the performance of platforms, weapons and sensor systems.
Mission function aa: SPAWAR is the Navy Executive Agent for aircraft and shipboard Global Positioning Systems and related equipment for the Navy, Coast Guard, and Marine Corps.

Mission functions p through s (partial): SPAWAR is responsible for the development, design, and installation of Submarine Exterior Communications. SPAWAR is the sole DoD provider of submarine antennas, floating radio frequency wires, and radio frequency buoys.

Mission function bb: SPAWAR is the sole program manager for operational support to the IUSS and related International Programs, (through NISE-E, NCCOSC, Charleston, SC, and IOSC, Little Creek, VA) with responsibility for maintaining unique undersea surveillance systems sensors (i.e., SURTASS, SOSUS, FDS, ADS, SDS/SSIPS) in a state of readiness.

Mission functions cc: SPAWAR is the single DoD agency tasked with developing and producing active and passive deployable and mobile advanced undersea surveillance systems. SPAWAR has a 35 year history of developing and deploying undersea cable, arrays, distributed fields and associated hardware as well as developing multi-element signal processing capabilities.

Mission function dd: SPAWAR has the specialized experience required to develop a multi-element, deployable undersea surveillance system. Lessons learned from the deployable version of the Fixed Distributed System (FDS-D) will be incorporated into the ADS development.

Mission function hh: Undersea Surveillance Systems are only developed and managed by the Navy and by SPAWAR within the Navy. The required expertise exists nowhere else for developing the Fixed Distributed System.

Mission function ll: The PEO-SCS is the single central executive responsible for successfully managing assigned Space, Communications and Sensor Systems programs. PEO-SCS is responsible for satisfying approved operational requirements by

providing the U.S. Navy's operating forces with operationally effective, suitable, and supportable space, communications and sensors systems.

Mission function mm: The PEO-SCS is the Designated Executive Agent for DoD UHF SATCOM Programs. The Program Office directs and oversees the transition from the current UHF satellite constellation to UHF Follow-On satellites including support and technical assistance for current FLTSAT, LEASAT and FLTSAT EHF package (FEP) operational programs. The Navy is the single largest user of UHF satellite communications which provides critical support for more than 1300 primarily mobile terminals in ships, submarines, and ashore installations.

Mission function nn: The MIDS-LVT Program is a multinational effort with the United States designated the Host Nation, to develop a smaller and lighter, but functionally equivalent JTIDS Class 2 terminal. The development operates under a formal agreement (PMOU) between the United States, France, Germany, Italy and Spain. The PEO-SCS MIDS-LVT program office manages the design, development and testing of the terminal and will manage the U.S. procurement of Low Rate Initial Production and Full Rate Production terminals, and life cycle support. This is a unique DoD function.

Mission function oo: The PEO-SCS ATDLS Program Office manages the Navy development and implementation of hardware and software for aircraft and ships to operate Link 11 and Link 16 including life cycle support of those systems. The PEO-SCS is also responsible for development and coordinated improvement to those tactical data links with other U.S. services and NATO allies as approved by higher authority.

2. Client/customer base. In the table below indicate the top five clients/customers in terms of direct man-years of support provided by this activity and indicate the percentage of the activity's resources that are directed to that client or customer.

Ltr. code	Client/customer	Client location	Percent resources
A.	ASN (RDA)	Washington, DC	68%
B.	CNO	Washington, DC	27%
C.	FMS(DIR/ADMIN)	Washington, DC	3%
D.	COMNAVSECGRU	Washington, DC	2%
E.			

3. **Work breakdown structure.** The work breakdown structure provided in the following table is a modified version of the breakdown structure obtained from the Defense Regional Interservice Support (DRIS) Program. Indicate space, desktop computers, and personnel allocated to these functions. The total row at the bottom of the table should account for all resources.

Function	Space allo-cated (KSF) (1)	Desktop computers allocated (2)	Civilian personnel positions (3)	Contract work-years (2)	Off. bil. (3)	Enlisted billets (3)
Management	13.7	29	24		6	1
Comptroller	11.8	80	59		1	
Human Resources						
Administrative services	18.5 (4)	19	29	10	1	1
Audio/visual services	3.7	3	2	2		
Automated data processing/automat ion services	8.4			21		
Civilian personnel services						
Clubs						
Communication services						
Community support services						
Confinement and detention centers						
Custodial services						
Education services						
Engineering support	8.9	66	66		15	6
Equipment operation, maintenance, and repair						

Function	Space allo-cated (KSF) (1)	Desktop computers allocated (2)	Civilian personnel positions (3)	Contract work-years (2)	Off. bil. (3)	Enlisted billets (3)
Facilities and real property support	0.6	2	2			
Facility maintenance and repair						
Finance and accounting						
Food services						
Health services						
Housing and lodging services						
Information services	8.3	38	34		1	
Installation retail supply and storage operations						
Legal services	4.8	22	22			
Military personnel support	0.5	3	3		1	4
Mobilization Support	1.2	2	2		1	1
Mortuary services						
Printing and reproduction						
Purchasing and contracting services	17.0	89	89		2	
Resource management	2.3	14	14			
Training services		10				
Transportation services		1	1			

Function	Space allo-cated (KSF) (1)	Desktop computers allocated (2)	Civilian personnel positions (3)	Contract work-years (2)	Off. bil. (3)	Enlisted billets (3)
Weather service						
Other support:						
Logistics	3.7	24	24			
Program Management	141.1	990	625	36.6	193	68
TOTALS	244.5	1392	996	69.6	221	81

Notes:

(1) Data includes square footage allotted to personnel not on SPAWAR payroll but authorized to use government space. These non-payroll personnel include PEO-SES personnel, HRO personnel, Interns, NATO personnel and others.

(2) Data does not include SPAWAR's Space Technology Directorate (SPAWAR 40).

(3) Civilian personnel positions, Officer billets and Enlisted Billets columns include those assigned to SPAWAR 40 residing in buildings owned and reported by the Naval Research Laboratory, UIC N00173.

(4) Includes 2.7 KSF of reimbursable government owned storage space located at Anacostia Naval Station, Washington, DC.

Provide a description of any other support provided.

None

II. FACILITIES

Note: As a result of BRAC 93 decisions, SPAWAR Headquarters and the Program Executive Officer for Space Communications and Sensors (PEO-SCS) which is supported by and collocated with SPAWAR Headquarters, will relocate from leased spaced in Arlington, VA to government owned facilities within the National Capitol Region (NCR). SPAWAR's Space Technology Directorate (SPAWAR 40), a tenant at the Naval Research Laboratory, will remain at that location. The currently planned relocation site for SPAWAR Headquarters and PEO-SCS, according to CNO ltr 11000 Ser N444N/4U594570 of 24 Jun 94 is the Washington Navy Yard (WNY). Data provided in Sections II through IV below is based on relocating to that site. **The Chesapeake Division, NAVFAC, has been assigned by CNO (N-44) to conduct facility planning for this and other NCR relocations. Planning is in the preliminary stage and has not been officially documented. The information provided in questions 4a & 5c was obtained from Chesapeake Division personnel via interview. The information is preliminary and may be subject to change. The following is a summary of the preliminary planning for SPAWAR relocation to WNY.**

a. At this time, planning consists merely of identifying possible locations within the WNY. Current sites identified are Buildings 28, 104, 143, and 176.

b. The buildings assigned will be renovated/reconfigured to meet SPAWAR facility requirements, however, A/E design has not begun. Therefore, changes may occur to plans and costs.

c. The BRAC construction at the WNY is planned to begin in FY-97 and will be completed in time to permit SPAWAR to move in during the first and second quarters of FY-99.

d. None of the information provided by Chesapeake Division includes specialized facilities and secure communication connectivity necessary to support the classified portion of our mission.

4. Facilities Description.

a. Government-Owned Facilities. In the following table, indicate the space available, average age, and condition for each building type.

Building type	NAVFAC (P-80) category code	Government-Owned				
		Avg. age	Installation space (KSF)			
			Ade-quate	Sub-standa rd	In-ade-quate	Total
Admin. office	610-10	80	15.8			15.8
Automatic data processing installation	610-20	80	8.4			8.4
Legal services	610-40	80	4.8			4.8
Admin storage	610-77	80	2.7			2.7
Underground administra-tive office	620-10					
Underground ADP installation	620-20					
Underground admin storage	620-77					
All other			189.6			189.6
Total			221.3			221.3

Note: Installation space reported is for SPAWAR Headquarters requirements at the time of the proposed relocation since actual space available is unknown. The average age of the buildings is for the proposed site. Further, it is assumed that the existing inadequate spaces will be made adequate by the proposed BRAC construction.

MILITARY VALUE

b. **Leased space.** In the following table, provide information for leased space.

Type of space	Bldg. name	Address	KSF	Lease Exp Date	Cost to DON for lease cost per Sq. Ft.
Admin office					
(ADP) installation					
Legal services					
Admin storage					
Underground admin office					
Underground ADP installation					
Underground admin/parking					
All other (Fitness Center, File Room, Food Service)					
Total	NONE				

MILITARY VALUE

5. **Required improvements.** In the following table, indicate **programmed improvements** by cost and by building types for this activity.

Building type	NAVFAC (P-80) category code	Programmed ($K)	
		MILCON	O&M
Administrative office	610-10		
Automatic data processing installation	610-20		
Legal services	610-40		
Admin storage	610-77		
Underground administrative office	620-10		
Underground automatic data processing installation	620-20		
Underground admin storage	620-77		
All other			
Total		NONE	NONE

Note: There is no basis for determination of required improvements since there is no actual building available.

Provide a descriptive assessment of the repairs and improvements purchased with these funds.

N/A

MILITARY VALUE

5a. Capital Improvement Expenditures. List the project number, description, funding year, and value of the **capital improvements at your facility from 1988 to 1994**. Indicate if the capital improvement is a result of BRAC realignments or closures.

PROJECT	DESCRIPTION	FUND YEAR	VALUE
NOT	Upgrade electrical system	FY-88	$88K
AVAILABLE	Modify Rooms	FY-90	$60k

Note: Data obtained from NDW, UIC N00171 holder of Class I and II plant account.

5b. Planned Capital Improvements. List the project number, funding year, and value of the **non-BRAC related capital improvements** planned for years 1995 through 1997.

PROJECT	DESCRIPTION	FUND YEAR	VALUE
NONE			

Note: Data obtained from NDW, UIC N00171 holder of Class I and II plant account.

5c. Planned Capital Improvements. List the project number, description, funding year, and value of the **BRAC related capital improvements** planned for 1995 through 1999.

PROJECT	DESCRIPTION	FUND YEAR	VALUE
P-002 T	Conversion of high bay office space	FY 97	$38.6 mil

Note: Project was developed by CHESNAVFACENGCOM for conversion of buildings to house SPAWAR Headquarters and small NCR commands; the latter will be determined as planning studies evolve.

R

6. **Impact of facilities condition.** Using the DRIS work breakdown, indicate the impact of the condition of the land, buildings, and other facilities (leased or government owned)on the performance of these functions by entering "P" for positive or "N" for negative impacts. Explain any positive or negative impacts in the Comments column. Only answer for functions for which the activity is currently responsible.

The following responses assume that planned building renovations are satisfactorily completed prior to occupancy.

Function	**Facilities condition impact on functional capability**	
	N or P	Comments
Administrative services		No Impact
Audio/visual services		No Impact
Automated data processing/automation services		No Impact
Civilian personnel services		No Impact
Clubs		No Impact
Communications services	N	High cost to provide secure communications.
Community support services		No Impact
Confinement and detention centers		No Impact
Custodial services		No Impact
Education services		No Impact
Engineering support		No Impact
Equipment operation, maintenance, and repair		No Impact
Facilities and real property support		No Impact
Facility maintenance and repair		No Impact

6. **Impact of facilities condition.** Using the DRIS work breakdown, indicate the impact of the condition of the land, buildings, and other facilities (leased or government owned) on the performance of these functions by entering "P" for positive or "N" for negative impacts. Explain any positive or negative impacts in the Comments column. Only answer for functions for which the activity is currently responsible.

Function	**Facilities condition impact on functional capability**	
	N or P	Comments
Administrative services		
Audio/visual services		
Automated data processing/automation services		
Civilian personnel services		
Clubs		
Communications services		
Community support services		
Confinement and detention centers		
Custodial services		
Education services		
Engineering support		
Equipment operation, maintenance, and repair		
Facilities and real property support		
Facility maintenance and repair		
Finance and accounting		

R

Function	Facilities condition impact on functional capability	
	N or P	Comments
Finance and accounting		No Impact
Food services	N	Less variety and capacity in close proximity.
Health services		No Impact
Housing and lodging services		No Impact
Information services		No Impact
Installation retail supply and storage operations		No Impact
Legal services		No Impact
Military personnel support	N	PSD is not within walking distance.
Mobilization support		No Impact
Mortuary services		No Impact
Printing and reproduction		No Impact
Purchasing and contracting services		No Impact
Resource management		No Impact
Training services		No Impact
Transportation services	N	Metro station is not convenient. More difficult to travel to Pentagon. Virginia Railway Express does not stop there. Bus service from suburbs is currently inadequate.
Weather service		No Impact
Other support (fitness)	N	Current fitness facilities will not satisfy increased demand. Cannot identify planned appropriate fitness facilities.

Function	**Facilities condition impact on functional capability**	
	N or P	Comments
Food services		
Health services		
Housing and lodging services		
Information services		
Installation retail supply and storage operations		
Legal services		
Military personnel support		
Mobilization support		
Mortuary services		
Printing and reproduction		
Purchasing and contracting services		
Resource management		
Training services		
Transportation services		
Weather service		
Other support Acquisition, Project Management		

MILITARY VALUE

III. LOCATION

7. Geographic location. How does the activity's geographical location affect its mission performance?

a. What is the importance of its location relative to the clients supported?

SPAWAR/PEO(SCS) clients primarily consist of ASN(RD&A), OPNAV Warfare sponsors, Systems Commands and program offices located in the National Capital Region, and other Federal agencies (DOC, DEA, etc.). SPAWAR's/PEO(SCS)'s current location permits a close working relationship with its clients for translating CINC-identified mission needs into technical specifications, resolving technical and programmatic issues, and performing multiwarfare analysis in close proximity to warfare planners. SPAWAR's/PEO-SCS's close proximity to the Navy Acquisition Executive helps improve the timeliness and effectiveness of SPAWAR's/PEO-SCS's acquisition work force and its ability to respond to emergent mission requirements.

The complexity and classification of program and technical data required by SPAWAR do not lend themselves to electronic exchange or courier transfer. Co-location with clients offers the greatest potential for satisfying clients' requirements.

SPAWAR/PEO-SCS international representatives from the various Program Offices within SPAWAR/PEO-SCS have regular contact and participation in technical meetings at their various Embassies in Washington, D.C. The international representatives must remain close to their Embassies because, due to the sensitive nature of their work the diplomatic mail service is the only acceptable transmission service to get information back to their countries. As the Embassies are also their administrative units, a lengthy separation would adversely affect their day to day interest with their Embassies.

b. What is the importance of its location relative to clustering of other activities?

A significant portion of the acquisition process is consumed in programmatic and other reviews by DOD, Navy, and Congressional groups. These oversight and review groups are located within the NCR (e.g. ASN(RD&A), OPNAV, LRG, FAR Council, DAB, OFPP, GAO,

NPDM, SPRG, etc.). The SPAWAR product line is, in most cases, integrated and installed in the product lines of NAVSEA and NAVAIR. Therefore, close coordination and aggressive interface control are essential to smooth integration of product lines. Initiatives such as C4I for the Warrior, Space and Electronic Warfare and Copernicus require constant liaison among the Joint Chiefs of Staff and the hardware SYSCOMS to ensure cohesive employment of the rapidly evolving and extremely dynamic technology associated with C4I products.

8. Manpower and recruiting issues.

a. Are there unique aspects of the activity's location that help or hinder in the hiring of qualified personnel?

The National Capital Region (NCR) is the primary national center for Defense and Federal acquisition work force personnel. The acquisition expertise found within the NCR is unmatched by any other area. As such, the NCR has a broad-based infrastructure for the education and training of acquisition professionals (Defense System Management College and eight area universities and colleges), in both the technical and managerial disciplines essential to SPAWAR's/PEO-SCS's mission. While this location enables SPAWAR/PEO-SCS's to recruit from a large base of Defense acquisition personnel, it has become more important in recent years to develop and advance the knowledge and skills of SPAWAR's/PEO-SCS's existing work force. Few regions of the country could provide the same opportunities as the NCR in the education, training, information access, and peer interaction important to SPAWAR/PEO-SCS personnel.

b. What would be the impact on the Navy and Marine Corps if the capabilities of the activity were to be lost? Answer this question in terms of the unique capabilities of the staff.

To carry out its mission, SPAWAR employs a professional acquisition work force that is highly experienced in both the disciplines of systems acquisition management and in the electronic and information technologies relevant to Navy C4I systems. More than half of SPAWAR's work force is highly technically trained, consisting of electronics engineers (28%), computer specialists, other engineering disciplines, and logistics specialists experienced in the life cycle support of Navy C4I electronics and space systems. The balance of SPAWAR's work force are primarily acquisition work force professionals and support personnel with expertise necessary to manage the

procurement, financial and schedule elements of SPAWAR's acquisition programs.

SPAWAR's work force has developed, over many years, the technical and acquisition management expertise to perform the unique mission functions outlined in attachment(a). SPAWAR's work force is the Navy's "smart buyer" of C4I systems which are interoperable across multi-platforms and multi-warfare areas. They provide the expertise for technical oversight, acquisition management, contracting, and financial management of over 100 acquisition programs which fall within the scope of SPAWAR's mission.

DON must maintain in-service C4I technical expertise and smart buyer capability, a BRAC policy imperative. SPAWAR and its field components fulfill this requirement. The loss of the SPAWAR Headquarters work force would disable the Navy from completing many of its C4I programs and from meeting its C4I Fleet operational requirements.

IV. Features and Capabilities

9. Computation/data processing assets. Use the following table to list non-desktop computing assets. These are assets that would normally comprise a computing center.

Type	**Acquisition date**	**Cost ($K)**	**Utilization rate (%)** (Based on hours of use)
Computers*	Various	735	100
Peripherals and other misc. equipment **	Various	525	100
Totals		1260	

Use the following table to indicate desktop computing capability.

Type	**Number**	**Average age (yrs)**
IBM PC compatible	1038	3
Macintosh	200	3
Other	13	2

* File Servers, Mail Servers and Network Monitoring Computers

** Network equipment including routers, bridges and concentrators

10. Mobilization and expansion capability. In the following table indicate in the appropriate column if the activity has a mobilization responsibility for each function. The last three columns are designed to solicit information on the expansion capability of the activity by function for both mobilization and long-term expansion. For each function, in the third column indicate the maximum man-year-level of support that the activity could achieve given one month to reach this level. Assume that all other functions are maintained at pre-mobilization levels and that no manpower ceilings are in force. In the fourth column provide the same information only assume that one year is available for the expansion. In the last column indicate the number of personnel that would have to be added to "activity administration" to accommodate this growth. For all responses assume that no additional facilities are available beyond currently existing facilities.

Function	Mobilization response. (X)	1-month mobilization (man-year level)	1-year expansion	
			Man-year level	Admin add-on
Administrative services	X	19	19	0
Audio/visual services				
Automated data processing/ automation services				
Civilian personnel services				
Clubs				
Communication services				
Community support services				
Confinement and detention centers				
Custodial services				
Education services				

Function	Mobilization response. (X)	1-month mobilization (man-year level)	1-year expansion	
			Man-year level	Admin add-on
Engineering support				
Equipment operation, maintenance, and repair				
Facilities and real property support				
Facility maintenance and repair				
Finance and accounting				
Food services				
Health services				
Housing and lodging services				
Information services				
Installation retail supply and storage operations				
Legal services				
Military personnel support				
Mobilization support				
Mortuary services				
Printing and reproduction				
Purchasing and contracting services				
Resource management				

Function	Mobilization response. (X)	1-month mobilization (man-year level)	1-year expansion	
			Man-year level	Admin add-on
Training services				
Transportation services				
Weather service				
Other support acquisition	X	159	184	0

Discuss any construction or modification of facilities that would improve the support capability of this activity.

In providing the data for the above table, the following assumptions were made:

1. All functions were maintained at the pre-mobilization levels.
2. No additional government space would be available to accommodate the additional 203 Naval Reservists required to execute our acquisition mission under full mobilization.
3. The first 60 workdays all personnel would be on a 60 hour work week and thereafter would go to a 48 hour work week.
4. To accommodate the additional reserve personnel our work spaces would have to be utilized by more than one person, providing a 24 hour workday.
5. The current SPAWAR Activity Manpower Document indicates that no billets are eligible for reassignment during the first 12 months of mobilization. Therefore, we not did not plan for the use of reservists to backfill positions vacated by reassigned/recalled personnel.
6. The mobilization man-year levels are based on the SPAWAR Manpower Mobilization Support Plan.

V. Quality of life

Note: With exception of V.f. and V.h., all input to question V. is provided in a coordinated response by Naval District Washington, UIC N00171.

f. Standard Rate VHA Data for Cost of Living:*

Paygrade	With Dependents	Without Dependents
E1	314.33	175.87
E2	314.33	197.67
E3	304.29	224.68
E4	333.54	232.79
E5	358.43	250.25
E6	401.64	273.41
E7	445.49	309.46
E8	455.86	344.62
E9	444.44	337.38
W1	508.26	386.01
W2	539.96	423.51
W3	539.31	438.40
W4	503.58	446.50
O1E	431.76	320.26
O2E	471.21	375.69
O3E	487.77	412.65
O1	428.21	315.54
O2	411.12	321.34
O3	461.82	388.82
O4	495.17	430.60
O5	472.86	391.05
O6	464.70	384.64
O7	396.88	322.46
O8	396.88	322.46

*Rates are for Washington DC area effective 1 Jan 94.

h. For the top five sea intensive ratings in the principal warfare community your base supports, provide the following:

Rating	Number Sea Billets in the Local Area	Number of Shore billets in the Local Area
CT	0	59
RM	0	5
YN	0	4
DS	0	3
ET	0	2

DEPARTMENT OF THE NAVY
CHIEF OF NAVAL OPERATIONS
2000 NAVY PENTAGON
WASHINGTON, DC 20350-2000

IN REPLY REFER TO
11000
Ser N441C/4U594688
24 Jun 94

From: Chief of Naval Operations
To: Commander, Naval Space and Warfare Systems Command

Subj: DATA CALL NUMBER THIRTY-ONE - REQUEST FOR CORRECTION

Encl: (1) COMSPAWARSYSCOM Data Call Thirty-one Response

1. Enclosure (1) has been reviewed and is returned for correction/revision. If a command is scheduled to move as a result of a previous BRAC decision, the Base Structure Analysis Team's intended guidance for this data call was to capture data characteristics for the receiving site(s). Since SPAWAR is scheduled to move as the result of a previous BRAC decision, responses to questions 4 through 10 should be answered as if the command has already effected its move to its new site(s).

2. Replace the responses to questions 4 through 10 in enclosure (1) with responses for the receiving site(s). Recertify and resubmit Data Call Thirty-one by 1 July 1994.

P. W. DRENNON
By direction

Attachment 1
w/o enclosure

BRAC-95 CERTIFICATION

Certified Data: BRAC 95 Data Call Number Thirty-One - Space and Naval Warfare Systems Command

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

W.H. Cantrell
NAME (Please type or print)

W.H. Cantrell
Signature

Commander
Title

7/12/94
Date

Space and Naval Warfare Systems Command
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

W.A. EARNER
NAME (Please type or print)

W.A. Earner
Signature

Title

7/30/94
Date

Activity

BRAC-95 CERTIFICATION

Certified Data: BRAC 95 Data Call Number Thirty-One - Space and Naval Warfare Systems Command

(Revision)

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

MAJOR CLAIMANT LEVEL

W.H. Cantrell
NAME (Please type or print)

W.H. Cantrell
Signature

Commander
Title

10/20/94
Date

Space and Naval Warfare Systems Command
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

P.W. DRENNON
NAME (Please type or print)

Signature

Acting
Title

10-24-94
Date

Activity

Document Separator

531

DATA CALL 66
INSTALLATION RESOURCES

Activity Information:

Activity Name:	Space and Naval Warfare Systems Command, Washington DC
UIC:	N00039 *
Host Activity Name (if response is for a tenant activity):	N/A
Host Activity UIC:	N/A

Primary UIC for SPAWARSYSCOM; additional subordinate UICs are listed in Data Call One for BRAC 95

General Instructions/Background. A separate response to this data call must be completed for each Department of the Navy (DON) host, independent and tenant activity which separately budgets BOS costs (regardless of appropriation), and, is located in the United States, its territories or possessions.

1. Base Operating Support (BOS) Cost Data. Data is required which captures the total annual cost of operating and maintaining Department of the Navy (DON) shore installations. Information must reflect FY 1996 budget data supporting the FY 1996 NAVCOMPT Budget Submit. Two tables are provided. Table 1A identifies "Other than DBOF Overhead" BOS costs and Table 1B identifies "DBOF Overhead" BOS costs. These tables must be completed, as appropriate, for all DON host, independent or tenant activities which separately budget BOS costs (regardless of appropriation), and, are located in the United States, its territories or possessions. Responses for DBOF activities may need to include both Table 1A and 1B to ensure that all BOS costs, including those incurred by the activity in support of tenants, are identified. If both table 1A and 1B are submitted for a single DON activity, please ensure that no data is double counted (that is, included on both Table 1A and 1B). The following tables are designed to collect all BOS costs currently budgeted, regardless of appropriation, e.g., Operations and Maintenance, Research and Development, Military Personnel, etc. Data must reflect FY 1996 and should be reported in thousands of dollars.

a. Table 1A - Base Operating Support Costs (Other Than DBOF Overhead). This Table should be completed to identify "Other Than DBOF Overhead" Costs. Display, in the format shown on the table, the O&M, R&D and MPN resources currently budgeted for BOS services. O&M cost data must be consistent with data provided on the BS-1 exhibit. Report only direct funding for the activity. Host activities should not include reimbursable support provided to tenants, since tenants will be separately reporting these costs. Military personnel costs should be included on the appropriate lines of the table. Please ensure that individual lines of the table do not include duplicate costs. Add additional

lines to the table (following line 2j., as necessary, to identify any additional cost elements not currently shown). **Leave shaded areas of table blank.**

Table 1A - Base Operating Support Costs (Other Than DBOF Overhead)			
Activity Name: COMSPAWARSYSCOM WASHINGTON DC		UIC: N00039	
Category	FY 1996 BOS Costs ($000)		
	Non-Labor	Labor	Total
1. Real Property Maintenance Costs:			
1a. Maintenance and Repair			
1b. Minor Construction			
1c. Sub-total 1a. and 1b.			NONE
2. Other Base Operating Support Costs:			
2a. Utilities			
2b. Transportation			
2c. Environmental			
2d. Facility Leases	9,153		9,153*
2e. Morale, Welfare & Recreation			
2f. Bachelor Quarters			
2g. Child Care Centers			
2h. Family Service Centers			
2i. Administration			
2j. Other (Specify)			
2k. Sub-total 2a. through 2j:	9,153		9,153
3. Grand Total (sum of 1c. and 2k.):	9,153		9,153

* Lease costs for COMPSAWARSYSCOM at Crystal City, Arlington, VA and NAVMASSO CHESAPEAKE VA, UIC N68561. There is an unfunded requirement of $1.8million in addition to the amount listed.

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b. Funding Source. If data shown on Table 1A reflects more than one appropriation, then please provide a break out of the total shown for the "3. Grand-Total" line, by appropriation:

Appropriation	Amount ($000)
N/A	

c. Table 1B - Base Operating Support Costs (DBOF Overhead). This Table should be submitted for all current DBOF activities. Costs reported should reflect BOS costs supporting the DBOF activity itself (usually included in the G&A cost of the activity). For DBOF activities which are tenants on another installation, total cost of BOS incurred by the tenant activity for itself should be shown on this table. It is recognized that differences exist among DBOF activity groups regarding the costing of base operating support: some groups reflect all such costs only in general and administrative (G&A), while others spread them between G&A and production overhead. Regardless of the costing process, all such costs should be included on Table 1B. The Minor Construction portion of the FY 1996 capital budget should be included on the appropriate line. Military personnel costs (at civilian equivalency rates) should also be included on the appropriate lines of the table. Please ensure that individual lines of the table do not include duplicate costs. Also ensure that there is no duplication between data provided on Table 1A. and 1B. These two tables must be mutually exclusive, since in those cases where both tables are submitted for an activity, the two tables will be added together to estimate total BOS costs at the activity. Add additional lines to the table (following line 21., as necessary, to identify any additional cost elements not currently shown). **Leave shaded areas of table blank.**

Other Notes: All costs of operating the five Major Range Test Facility Bases at DBOF activities (even if direct RDT&E funded) should be included on Table 1B. Weapon Stations should include underutilized plant capacity costs as a DBOF overhead "BOS expense" on Table 1B..

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Table 1B - Base Operating Support Costs (DBOF Overhead)			
Activity Name: COMSPAWARSYSCOM WASHINGTON DC		UIC: N00039	
Category	FY 1996 Net Cost From UC/FUND-4 ($000)		
	Non-Labor	Labor	Total
1. Real Property Maintenance Costs:			
1a. Real Property Maintenance (>$15K)			
1b. Real Property Maintenance (<$15K)			
1c. Minor Construction (Expensed)			
1d. Minor Construction (Capital Budget)			
1c. Sub-total 1a. through 1d.			NONE
2. Other Base Operating Support Costs:			
2a. Command Office			
2b. ADP Support			
2c. Equipment Maintenance			
2d. Civilian Personnel Services			
2e. Accounting/Finance			
2f. Utilities			
2g. Environmental Compliance			
2h. Police and Fire			
2i. Safety			
2j. Supply and Storage Operations			
2k. Major Range Test Facility Base Costs			
2l. Other (Specify)			
2m. Sub-total 2a. through 2l:			NONE
3. Depreciation			
4. Grand Total (sum of 1c., 2m., and 3.) :			NONE

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2. Services/Supplies Cost Data. The purpose of Table 2 is to provide information about projected **FY 1996** costs for the purchase of services and supplies by the activity. **(Note: Unlike Question 1 and Tables 1A and 1B, above, this question is not limited to overhead costs.)** The source for this information, where possible, should be either the NAVCOMPT OP-32 Budget Exhibit for O&M activities or the NAVCOMPT UC/FUND-1/IF-4 exhibit for DBOF activities. Information must reflect FY 1996 budget data supporting the FY 1996 NAVCOMPT Budget Submit. Break out cost data by the major sub-headings identified on the OP-32 or UC/FUND-1/IF-4 exhibit, disregarding the sub-headings on the exhibit which apply to civilian and military salary costs and depreciation. Please note that while the OP-32 exhibit aggregates information by budget activity, this data call requests OP-32 data for the activity responding to the data call. Refer to NAVCOMPTINST 7102.2B of 23 April 1990, Subj: Guidance for the Preparation, Submission and Review of the Department of the Navy (DON) Budget Estimates (DON Budget Guidance Manual) with Changes 1 and 2 for more information on categories of costs identified. Any rows that do not apply to your activity may be left blank. However, totals reported should reflect all costs, exclusive of salary and depreciation.

Table 2 - Services/Supplies Cost Data

Activity Name: COMSPAWARSYSCOM WASHINGTON DC	UIC: N00039
Cost Category	**FY 1996 Projected Costs ($000)**
Travel:	4,866
Material and Supplies (including equipment):	6,879
Industrial Fund Purchases (other DBOF purchases):	132,487
Transportation:	673
Other Purchases (Contract support, etc.):	198,289
Total:	343,194

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INSTALLATION RESOURCES

3. Contractor Workyears.

Note: Data provided excludes contract workyears at our Space Technology Directorate located at the Naval Research Laboratory.

a. On-Base Contract Workyear Table. Provide a projected estimate of the number of contract workyears expected to be **performed "on base"** in support of the installation during FY 1996. Information should represent an annual estimate on a full-time equivalency basis. Several categories of contract support have been identified in the table below. While some of the categories are self-explanatory, please note that the category "mission support" entails management support, labor service and other mission support contracting efforts, e.g., aircraft maintenance, RDT&E support, technical services in support of aircraft and ships, etc.

Table 3 - Contract Workyears	
Activity Name: COMSPAWARSYSCOM WASHINGTON DC	**UIC: N00039**
Contract Type	**FY 1996 Estimated Number of Workyears On-Base**
Construction:	
Facilities Support:	
Mission Support:	63.8
Procurement:	8.0
Other:*	
Total Workyears:	71.8

*** Note:** Provide a brief narrative description of the type(s) of contracts, if any, included under the "Other" category.

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INSTALLATION RESOURCES

b. Potential Disposition of On-Base Contract Workyears. If the mission/functions of your activity were relocated to another site, what would be the anticipated disposition of the **on-base contract workyears** identified in Table 3.?

1) Estimated number of contract workyears which would be transferred to the receiving site (This number should reflect the number of jobs which would in the future be contracted for at the receiving site, not an estimate of the number of people who would move or an indication that work would necessarily be done by the same contractor(s)):

71.8

2) Estimated number of workyears which would be eliminated:

NONE

3) Estimated number of contract workyears which would remain in place (i.e., contract would remain in place in current location even if activity were relocated outside of the local area):

NONE

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c. **"Off-Base" Contract Workyear Data.** Are there any contract workyears located in the local community, but not on-base, which would either be eliminated or relocated if your activity were to be closed or relocated? If so, then provide the following information **(ensure that numbers reported below do not double count numbers included in 3.a. and 3.b., above)**:

No. of Additional Contract Workyears Which Would Be Eliminated	General Type of Work Performed on Contract (e.g., engineering support, technical services, etc.)
NONE	

No. of Additional Contract Workyears Which Would Be Relocated	General Type of Work Performed on Contract (e.g., engineering support, technical services, etc.)
NONE	

Note: BRAC 93 directed this command to relocate out of leased space into government owned space within the National Capital Region. CNO letter 11000 ser N444N/4U594570 of 24 June 1994 advised SPAWAR that the receiving site will be the Washington Navy Yard. Because of their close proximity, the current and receiving sites are considered to be within the same local community.

BRAC-95 CERTIFICATION

Certified Data: BRAC 95 Data Call Number Sixty-Six - COMSPAWARSYSCOM WASHINGTON DC

MAJOR CLAIMANT LEVEL

W. H. CANTRELL
NAME (Please type or print)

W. H. Cantrell
Signature

Commander
Title

27 July 1994
Date

Space and Naval Warfare
Systems Command
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

W. A. EARNER
NAME (Please type or print)

W A Earner
Signature

Title

8/9/94
Date

Activity

Document Separator

537

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Activity Identification: Please complete the following table, identifying the activity for which this response is being submitted.

Activity Name:	Space and Naval Warfare Systems Command, Washington DC
UIC:	N00039 *
Major Claimant:	N/A

* Primary UIC for COMSPAWARSYSCOM ; additional subordinate UICs are listed in Data Call One for BRAC 95

General Instructions/Background:

Information requested in this data call is required for use by the Base Structure Evaluation Committee (BSEC), in concert with information from other data calls, to analyze both the impact that potential closure or realignment actions would have on a local community and the impact that relocations of personnel would have on communities surrounding receiving activities. In addition to Cost of Base Realignment Actions (COBRA) analyses which incorporate standard Department of the Navy (DON) average cost factors, the BSEC will also be conducting more sophisticated economic and community infrastructure analyses requiring more precise, activity-specific data. For example, activity-specific salary rates are required to reflect differences in salary costs for activities with large concentrations of scientists and engineers and to address geographic differences in wage grade salary rates. Questions relating to "Community Infrastructure" are required to assist the BSEC in evaluating the ability of a community to absorb additional employees and functions as the result of relocation from a closing or realigning DON activity.

Due to the varied nature of potential sources which could be used to respond to the questions contained in this data call, a block appears after each question, requesting the identification of the source of data used to respond to the question. To complete this block, identify the source of the data provided, including the appropriate references for source documents, names and organizational titles of individuals providing information, etc. Completion of this "Source of Data" block is critical since some of the information requested may be available from a non-DoD source such as a published document from the local chamber of commerce, school board, etc. Certification of data obtained from a non-DoD source is then limited to certifying that the information contained in the data call response is an accurate and complete representation of the information obtained from the source. Records must be retained by the certifying official to clearly document the source of any non-DoD information submitted for this data call.

General Instructions/Background (Continued):

DATA CALL 65
ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

General Instructions/Background (Continued):

The following notes are provided to further define terms and methodologies used in this data call. Please ensure that responses consistently follow this guidance:

Note 1: Throughout this data call, the term **"activity"** is used to refer to the DON installation that is the addressee for the data call.

Note 2: Periodically throughout this data call, questions will include the statement that the response should refer to the **"area defined in response to question 1.b., (page 3)"**. Recognizing that in some large metropolitan areas employee residences may be scattered among many counties or states, **the scope of the "area defined" may be limited to the sum of:**

- **those counties that contain government (DoD) housing units (as identified in 1.b.2), and,**
- **those counties closest to the activity which, in the aggregate, include the residences of 80% or more of the activity's employees.**

Note 3: Responses to questions referring to **"civilians"** in this data call should reflect **federal civil service appropriated fund employees.**

1. Workforce Data

a. Average Federal Civilian Salary Rate. Provide the projected FY 1996 average gross annual appropriated fund civil service salary rate for the activity identified as the addressee in this data call. This rate should include all cash payments to employees, and exclude non-cash personnel benefits such as employer retirement contributions, payments to former employees, etc.

Average Appropriated Fund Civilian Salary Rate:	$60,840

Source of Data (1.a. Salary Rate): Human Resources Office (HRO) CC-031

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

b. Location of Residence. Complete the following table to identify where employees live. Data should reflect current workforce.

1) Residency Table. Identify residency data, by county, for both military and civilian (civil service) employees working at the installation (including, for example, operational units that are homeported or stationed at the installation). For each county listed, also provide the estimated average distance from the activity, in miles, of employee residences and the estimated average length of time to commute one-way to work. For the purposes of displaying data in the table, any county(s) in which 1% or fewer of the activity's employees reside may be consolidated as a single line entry in the table, titled "Other".

County of Residence	State	No. of Employees Residing in County		Percentage of Total Employees	Average Distance From Base (Miles)	Average Duration of Commute (Minutes)
		Military	Civilian			
Washington	DC	22	43	5.20%	5	30
Alexandria	VA	34	128	12.89%	7	20
Arlington	VA	26	77	8.17%	5	15
Fairfax**	VA	81	225	24.34%	15	40
Falls Church*	VA	0	26	2.08%	6	20
Loudoun	VA	2	15	1.36%	35	65
Manassas & Manassas Park*	VA	0	22	1.76%	32	60
Prince William	VA	33	50	6.49%	32	65
Spotsylvania***	VA	5	35	3.20%	30	40
Stafford	VA	9	28	2.96%	45	80
Anne Arundel	MD	15	25	3.20%	30	40
Charles	MD	14	34	3.84%	30	50
Montgomery	MD	11	76	6.89%	21	45
Prince Georges	MD	13	133	11.69%	25	40
Other		23	51	5.92%	Various	Various
Totals		288	968	100%	19.004	39.949

1256@ = 100%

* Independent city; not a county

** Includes independent city of Fairfax

*** Includes independent city of Fredericksburg

@ Includes 7 personnel on NCCOSC SAN DIEGO payroll who are located full time at COMSPAWARSYSCOM WASHINGTON DC

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As discussed in Note 2 on Page 2, subsequent questions in the data call refer to the "area defined in response to question 1.b., (page 3)". In responding to these questions, the scope of the "area defined" may be limited to the sum of: a) those counties that contain government (DoD) housing units (as identified below), and, b) those counties closest to the activity which, in the aggregate, include the residences of 80% or more of the activity's employees.

2) Location of Government (DoD) Housing. If some employees of the base live in government housing, identify the county(s) where government housing is located:

Washington, D.C.
Prince Georges County, Maryland
Arlington, Virginia
Prince William County, Virginia
Fairfax County, Virginia

Source of Data (1.b. 1) & 2) Residence Data): County of residence based on official personnel records. Travel estimates based on sampling of approximately 25% of individual travelers, with guidance from NAVSUP recommended POV mileage estimates to individual cities.

c. Nearest Metropolitan Area(s). Identify all major metropolitan area(s) (i.e., population concentrations of 100,000 or more people) which are within 50 miles of the installation. If no major metropolitan area is within 50 miles of the base, then identify the nearest major metropolitan area(s) (100,000 or more people) and its distance(s) from the base.

City	County	Distance from base (miles)
Arlington, VA	Arlington	Within County
Alexandria, VA	N/A	2
Washington DC	N/A	2
Fairfax, VA	Fairfax	8
Baltimore, MD	N/A	50

Source of Data (1.c. Metro Areas): VA State Planning Data Center, MD Office of Maps

d. Age of Civilian Workforce. Complete the following table, identifying the age of the activity's civil service workforce.

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Age Category	Number of Employees	Percentage of Employees
16 - 19 Years	1	0.1
20 - 24 Years	17	1.8
25 - 34 Years	217	22.6
35 - 44 Years	278	28.9
45 - 54 Years	333	34.7
55 - 64 Years	108	11.2
65 or Older	7	0.7
TOTAL	961	100 %

Source of Data (1.d.) Age Data): Official Personnel Records

e. Education Level of Civilian Workforce

1) Education Level Table. Complete the following table, identifying the education level of the activity's **civil service** workforce.

Last School Year Completed	Number of Employees	Percentage of Employees
8th Grade or less	0	0.0
9th through 11th Grade	2	0.2
12th Grade or High School Equivalency	274	28.5
1-3 Years of College	108	11.2
4 Years of College (Bachelors Degree)	263	27.4
5 or More Years of College (Graduate Work)	314	32.7
TOTAL	961	100 %

2) Degrees Achieved. Complete the following table for the activity's **civil service** workforce. Identify the number of employees with each of the following degrees, etc. To avoid double counting, only identify the highest degree obtained by a worker (e.g., if an employee has both a Master's Degree and a Doctorate, only include the employee under the category "Doctorate").

Degree	Number of Civilian Employees
Terminal Occupation Program - Certificate of Completion, Diploma or Equivalent (for areas such as technicians, craftsmen, artisans, skilled operators, etc.)	18
Associate Degree	23
Bachelor Degree	383
Masters Degree	146
Doctorate	25
Other	366
Total	961

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

Source of Data (1.e.1) and 2) Education Level Data): Official Personnel Records

f. Civilian Employment By Industry. Complete the following table to identify by "industry" the type of work performed by civil service employees at the activity. The intent of this table is to attempt to stratify the activity civilian workforce using the same categories of industries used to identify private sector employment. Employees should be categorized based on their primary duties. Additional information on categorization of private sector employment by industry can be found in the Office of Management and Budget Standard Industrial Classification (SIC) Manual. However, you do not need to obtain a copy of this publication to provide the data requested in this table.

Note the following specific guidance regarding the "Industry Type" codes in the first column of the table: Even though categories listed may not perfectly match the type of work performed by civilian employees, please attempt to assign each civilian employee to one of the "Industry Types" identified in the table. However, only use the Category 6, "Public Administration" sub-categories when none of the other categories apply. Retain supporting data used to construct this table at the activity-level, in case questions arise or additional information is required at some future time. **Leave shaded areas blank.**

Industry	SIC Codes	No. of Civilians	% of Civilians
1. Agriculture, Forestry & Fishing	01-09		
2. Construction (includes facility maintenance and repair)	15-17		
3. Manufacturing (includes Intermediate and Depot level maintenance)	20-39		
3a. Fabricated Metal Products (include ordnance, ammo, etc.)	34		
3b. Aircraft (includes engines and missiles)	3721 et al		
3c. Ships	3731		
3d. Other Transportation (includes ground vehicles)	various		
3e. Other Manufacturing not included in 3a. through 3d.	various		
Sub-Total 3a. through 3e.	20-39	None	None

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Industry	SIC Codes	No. of Civilians	% of Civilians
4. Transportation/Communications/Utilities	40-49		
4a. Railroad Transportation	40		
4b. Motor Freight Transportation & Warehousing (includes supply services)	42	1	.1
4c. Water Transportation (includes organizational level maintenance)	44		
4d. Air Transportation (includes organizational level maintenance)	45		
4e. Other Transportation Services (includes organizational level maintenance)	47		
4f. Communications	48	191	19.9
4g. Utilities	49		
Sub-Total 4a. through 4g.	40-49	192	20.0
5. Services	70-89		
5a. Lodging Services	70		
5b. Personal Services (includes laundry and funeral services)	72		
5c. Business Services (includes mail, security guards, pest control, photography, janitorial and ADP services)	73	48	5.0
5d. Automotive Repair and Services	75		
5e. Other Misc. Repair Services	76		
5f. Motion Pictures	78		
5g. Amusement and Recreation Services	79		
5h. Health Services	80		
5i. Legal Services	81	20	2.0

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Industry	SIC Codes	No. of Civilians	% of Civilians
5j. Educational Services	82	3	.3
5k. Social Services	83		
5l. Museums	84		
5m. Engineering, Accounting, Research & Related Services (includes RDT&E, ISE, etc.)	87	533	55.5
5n. Other Misc. Services	89	14	1.5
Sub-Total 5a. through 5n.:	70-89	618	64.3
6. Public Administration	91-97		
6a. Executive and General Government, Except Finance	91	121	12.6
6b. Justice, Public Order & Safety (includes police, firefighting and emergency management)	92		
6c. Public Finance	93	30	3.1
6d. Environmental Quality and Housing Programs	95		
Sub-Total 6a. through 6d.		151	15.7
TOTAL		961	100 %

Source of Data (1.f.) Classification By Industry Data): Official Personnel Records

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

g. Civilian Employment by Occupation. Complete the following table to identify the types of "occupations" performed by civil service employees at the activity. Employees should be categorized based on their primary duties. Additional information on categorization of employment by occupation can be found in the Department of Labor Occupational Outlook Handbook. However, you do not need to obtain a copy of this publication to provide the data requested in this table.

Note the following specific guidance regarding the "Occupation Type" codes in the first column of the table: Even though categories listed may not perfectly match the type of work performed by civilian employees, please attempt to assign each civilian employee to one of the "Occupation Types" identified in the table. Refer to the descriptions immediately following this table for more information on the various occupational categories. Retain supporting data used to construct this table at the activity-level, in case questions arise or additional information is required at some future time. **Leave shaded areas blank.**

Occupation	Number of Civilian Employees	Percent of Civilian Employees
1. Executive, Administrative and Management	412	42.87
2. Professional Specialty		
2a. Engineers	318	33.09
2b. Architects and Surveyors		
2c. Computer, Mathematical & Operations Research	21	2.19
2d. Life Scientists		
2e. Physical Scientists	4	.42
2f. Lawyers and Judges	18	1.87
2g. Social Scientists & Urban Planners		
2h. Social & Recreation Workers		
2i. Religious Workers		
2j. Teachers, Librarians & Counselors	1	.1
2k. Health Diagnosing Practitioners (Doctors)		
2l. Health Assessment & Treating(Nurses, Therapists, Pharmacists, Nutritionists, etc.)		

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Occupation	Number of Civilian Employees	Percent of Civilian Employees
2m. Communications	11	1.14
2n. Visual Arts	1	.1
Sub-Total 2a. through 2n.:	374	39.0
3. Technicians and Related Support		
3a. Health Technologists and Technicians		
3b. Other Technologists	1	.1
Sub-Total 3a. and 3b.:	1	.1
4. Administrative Support & Clerical	161	16.75
5. Services		
5a. Protective Services (includes guards, firefighters, police)	12	1.25
5b. Food Preparation & Service		
5c. Dental/Medical Assistants/Aides		
5d. Personal Service & Building & Grounds Services (includes janitorial, grounds maintenance, child care workers)		
Sub-Total 5a. through 5d.	12	1.25
6. Agricultural, Forestry & Fishing		
7. Mechanics, Installers and Repairers		
8. Construction Trades		
9. Production Occupations		
10. Transportation & Material Moving	1	.1
11. Handlers, Equipment Cleaners, Helpers and Laborers (not included elsewhere)		
TOTAL	961	100 %

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Source of Data (1.g.) Classification By Occupation Data): Official Personnel Records

Description of Occupational Categories used in Table 1.g. The following list identifies public and private sector occupations included in each of the major occupational categories used in the table. Refer to these examples as a guide in determining where to allocate **appropriated fund civil service jobs** at the activity.

1. **Executive, Administrative and Management.** Accountants and auditors; administrative services managers; budget analysts; construction and building inspectors; construction contractors and managers; cost estimators; education administrators; employment interviewers; engineering, science and data processing managers; financial managers; general managers and top executives; chief executives and legislators; health services managers; hotel managers and assistants; industrial production managers; inspectors and compliance officers, except construction; management analysts and consultants; marketing, advertising and public relations managers; personnel, training and labor relations specialists and managers; property and real estate managers; purchasing agents and managers; restaurant and food service managers; underwriters; wholesale and retail buyers and merchandise managers.
2. **Professional Specialty.** Use sub-headings provided.
3. **Technicians and Related Support.** Health Technologists and Technicians sub-category - self-explanatory. Other Technologists sub-category includes aircraft pilots; air traffic controllers; broadcast technicians; computer programmers; drafters; engineering technicians; library technicians; paralegals; science technicians; numerical control tool programmers.
4. **Administrative Support & Clerical.** Adjusters, investigators and collectors; bank tellers; clerical supervisors and managers; computer and peripheral equipment operators; credit clerks and authorizers; general office clerks; information clerks; mail clerks and messengers; material recording, scheduling, dispatching and distributing; postal clerks and mail carriers; records clerks; secretaries; stenographers and court reporters; teacher aides; telephone, telegraph and teletype operators; typists, word processors and data entry keyers.
5. **Services.** Use sub-headings provided.
6. **Agricultural, Forestry & Fishing.** Self explanatory.
7. **Mechanics, Installers and Repairers.** Aircraft mechanics and engine specialists; automotive body repairers; automotive mechanics; diesel mechanics; electronic equipment repairers; elevator installers and repairers; farm equipment mechanics; general maintenance mechanics; heating, air conditioning and refrigeration technicians; home appliance and power tool repairers, industrial machinery repairers; line installers and cable splicers; millwrights; mobile heavy equipment mechanics; motorcycle, boat and small engine mechanics; musical instrument repairers and tuners; vending machine servicers and repairers.
8. **Construction Trades.** Bricklayers and stonemasons; carpenters; carpet installers; concrete masons and terrazzo workers; drywall workers and lathers; electricians; glaziers; highway maintenance; insulation workers; painters and paperhangers; plasterers; plumbers and pipefitters; roofers; sheet metal workers; structural and reinforcing ironworkers; tilesetters.
9. **Production Occupations.** Assemblers; food processing occupations; inspectors, testers and graders; metalworking and plastics-working occupations; plant and systems operators, printing occupations; textile, apparel and furnishings occupations; woodworking occupations; miscellaneous production operations.
10. **Transportation & Material Moving.** Busdrivers; material moving equipment operators; rail transportation occupations; truckdrivers; water transportation occupations.
11. **Handlers, Equipment Cleaners, Helpers and Laborers** (not included elsewhere). Entry level jobs not requiring significant training.

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h. Employment of Military Spouses. Complete the following table to provide estimated information concerning **military spouses** who are also employed in the area defined in response to question 1.b., above. **Do not fill in shaded area.**

1. Percentage of Military Employees Who Are Married:	86
2. Percentage of Military Spouses Who Work Outside of the Home:	61*
3. Break out of Spouses' Location of Employment (Total of rows 3a. through 3d. should equal 100% and reflect the number of spouses used in the calculation of the "Percentage of Spouses Who Work Outside of the Home".	
3a. Employed "On-Base" - Appropriated Fund:	3
3b. Employed "On-Base" - Non-Appropriated Fund:	10
3c. Employed "Off-Base" - Federal Employment:	15
3d. Employed "Off-Base" - Other Than Federal Employment	82

* 5% of married personnel have spouses who work part-time outside of the home.

Source of Data (1.h.) Spouse Employment Data): Military resources Management Division

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2. Infrastructure Data. For each element of community infrastructure identified in the two tables below, rate the community's ability to accommodate the relocation of additional functions and personnel to your activity. Please complete each of the three columns listed in the table, reflecting the impact of various levels of increase (20%, 50% and 100%) in the number of personnel working at the activity (and their associated families). In ranking each category, use one of the following three ratings:

A - Growth can be accommodated with little or no adverse impact to existing community infrastructure and at little or no additional expense.

B - Growth can be accommodated, but will require some investment to improve and/or expand existing community infrastructure.

C - Growth either cannot be accommodated due to physical/environmental limitations or would require substantial investment in community infrastructure improvements.

Table 2.a., "Local Communities": This first table refers to the local community (i.e., the community in which the base is located) and its ability to meet the increased requirements of the installation.

Table 2.b., "Economic Region": This second table asks for an assessment of the infrastructure of the economic region (those counties identified in response to question 1.b., (page 3) - taken in the aggregate) and its ability to meet the needs of additional employees and their families moving into the area.

For both tables, annotate with an asterisk (*) any categories which are wholly supported on-base, i.e., are not provided by the local community. These categories should also receive an A-B-C rating. Answers for these "wholly supported on-base" categories should refer to base infrastructure rather than community infrastructure.

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

a. Table A: Ability of the local community to meet the expanded needs of the base.

1) Using the **A - B - C** rating system described above, complete the table below.

Category	20% Increase	50% Increase	100% Increase
Off-Base Housing	A	A	A
Schools - Public	A	A	A
Schools - Private	A	A	A
Public Transportation - Roadways	A	A	A
Public Transportation - Buses/Subways	A	A	A
Public Transportation - Rail	A	A	A
Fire Protection	A	A	A
Police	A	A	A
Health Care Facilities	A	A	A
Utilities:			
Water Supply	A	A	A
Water Distribution	A	A	A
Energy Supply	A	A	A
Energy Distribution	A	A	A
Wastewater Collection	A	A	A
Wastewater Treatment	A	A	A
Storm Water Collection	A	A	A
Solid Waste Collection and Disposal	A	A	A
Hazardous/Toxic Waste Disposal	A	A	A
Recreational Activities	A	A	A

Remember to mark with an asterisk any categories which are wholly supported on-base.

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2) For each rating of "C" identified in the table on the preceding page, attach a brief narrative explanation of the types and magnitude of improvements required and/or the nature of any barriers that preclude expansion.

Source of Data (2.a. 1) & 2) - Local Community Table): Economic Development Division, Arlington County, VA

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

b. Table B: Ability of the region described in the response to question 1.b. (page 3) (taken in the aggregate) to meet the needs of additional employees and their families relocating into the area.

1) Using the **A - B - C** rating system described above, complete the table below.

Category	20% Increase	50% Increase	100% Increase
Off-Base Housing	A	A	A
Schools - Public	A	A	A
Schools - Private	A	A	A
Public Transportation - Roadways	A	A	A
Public Transportation - Buses/Subways	A	A	A
Public Transportation - Rail	A	A	A
Fire Protection	A	A	A
Police	A	A	A
Health Care Facilities	A	A	A
Utilities:			
Water Supply	A	A	A
Water Distribution	A	A	A
Energy Supply	A	A	A
Energy Distribution	A	A	A
Wastewater Collection	A	A	A
Wastewater Treatment	A	A	A
Storm Water Collection	A	A	A
Solid Waste Collection and Disposal	A	A	A
Hazardous/Toxic Waste Disposal	A	A	A
Recreation Facilities	A	A	A

Remember to mark with an asterisk any categories which are wholly supported on-base.

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

2) For each rating of "C" identified in the table on the preceding page, attach a brief narrative explanation of the types and magnitude of improvements required and/or the nature of any barriers that preclude expansion.

Source of Data (2.b. 1) & 2) - Regional Table): Economic Development Division, Arlington County, VA

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

3. Public Facilities Data:

a. **Off-Base Housing Availability.** For the counties identified in the response to question 1.b. (page 3), in the aggregate, estimate the current average vacancy rate for community housing. Use current data or information identified on the latest family housing market analysis. For each of the categories listed (rental units and units for sale), combine single family homes, condominiums, townhouses, mobile homes, etc., into a single rate:

Rental Units:
District of Columbia-6%
Prince Georges Co. MD-6%, Montgomery Co. MD-6%
Arlington Co.-3.1%, Alexandria, VA - 3.1%Charles Co. MD-3.5%
Prince William Co. VA-6%, Fairfax Co. VA-6%

Units for Sale:
District of Columbia-6%
Prince Georges Co. MD-6%, Montgomery Co. MD-6%
Arlington Co.-6%, Alexandria, VA - 6%, Charles Co. MD-6%
Prince William Co. VA-6%, Fairfax Co. VA-6%

Source of Data (3.a. Off-Base Housing): Headquarters, Naval District Washington, DC PWC-W Housing Referral Service files, MLS, Arlington Co.,VA's Housing Division, Economic Development Division, and Arlington Co VA Board of Real Estate.

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

b. **Education.**

1) Information is required on the current capacity and enrollment levels of school systems serving employees of the activity. Information should be keyed to the counties identified in the response to question 1.b. (page 3).

School District	County	Number of Schools			Enrollment		Pupil-to-Teacher Ratio		Does School District Serve Gov't Housing Units? *
		Element-ary	Middle	High	Current	Max. Capacity	Current	Max. Ratio	
District of Columbia	N/A	111	24	25	80000	140000	24-1	***	Yes
City of Alexandria	N/A	12	2	1	9785	***	20-1	***	No
Arlington	Arlington	19	5	3	16899	***	15.5-1	***	Yes
Fairfax	Fairfax	130	23	20	138500	***	25.4-1	***	Yes
Prince William	Prince William	39	11	8	44722	***	16-1	***	Yes
Montgomery	Montgomery	123	26	21	113429	***	15.3-1	***	Yes
Prince Georges	Prince Georges	118	26	31	113570	***	25.5-1	***	Yes
Anne Arundel	Anne Arundel	76	17	12	68560	***	24-1	***	Yes

* Answer "Yes" in this column if the school district in question enrolls students who reside in government housing.

*** Note: The School District were either unable or unwilling to provide these answers.

Source of Data (3.b.1) Education Table): Area School Districts

2) Are there any on-base "Section 6" Schools? If so, identify number of schools and current enrollment.

N/A

Source of Data (3.b.2) On-Base Schools):

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

3) For the counties identified in the response to question 1.b. (page 3), in the aggregate, list the names of undergraduate and graduate colleges and universities which offer certificates, Associate, Bachelor or Graduate degrees :

University of the District of Columbia
Georgetown University
Catholic University
Howard University
Mount Vernon College
Wesley Theological University
University of Virginia
Northern Virginia Community College
George Mason University
University of Maryland
Bowie State College
University of Southern California
Florida Institute of Technology
District of Columbia School of Law
Dominican House of Studies
George Washington University
American University
Gallaudet University
Strayer College
Trinity College
Virginia Tech
Averett College
Marymount University
Montgomery College
Columbia Union College
Capitol College
National-Louis University
Corcoran School of Art
DeSales School of Theology
Johns Hopkins University

Source of Data (3.b.3) Colleges): Consortium of Universities

4) For the counties identified in the response to question 1.b. (page 3), in the aggregate, list the names and major curriculums of vocational/technical training schools:

Computer Learning Center — Computer Training
ATI Career Institute — Secretarial
Automation Academy — Nursing Assistant/Aide
PSI Institute
PTC Career Institute
TESST Electronics — Electronic Fundamentals
Maryland Drafting Institute — Drafting
National Conservatory of Dramatic Arts
Patricia Stevens Fashion/International Design School
Potomac Academy of Hair Design

Source of Data (3.b.4) Vo-tech Training): Consortium of Universities

c. **Transportation.**

1) Is the activity served by public transportation?

	Yes	No
Bus	X	
Rail:	X	
Subway:	X	
Ferry:		X

Source of Data (3.c.1) Transportation): Washington Metro Transit Authority

2) Identify the location of the nearest passenger railroad station (long distance rail service, not commuter service within a city) and the distance from the activity to the station.

AMTRAC, Alexandria, VA, 6 miles

Source of Data (3.c.2) Transportation): Area Map

3) Identify the name and location of the nearest commercial airport (with public carriers, e.g., USAIR, United, etc.) and the distance from the activity to the airport.

National Airport, Crystal City, 1/2 mile

Source of Data (3.c.3) Transportation): Airport Authority Fact Sheet

4) How many carriers are available at this airport?

12 Commercial 6 Commuter

Source of Data (3.c.4) Transportation): Airport Authority

5) What is the Interstate route number and distance, in miles, from the activity to the nearest Interstate highway?

I-395, 1.4 miles

Source of Data (3.c.5) Transportation): Area Map and odometer readings

6) Access to Base:

a) Describe the quality and capacity of the road systems providing access to the base, specifically during peak periods. (Include both information on the area surrounding the base and information on access to the base, e.g., numbers of gates, congestion problems, etc.)

b) Do access roads transit residential neighborhoods?

No

c) Are there any easements that preclude expansion of the access road system?

No

d) Are there any man-made barriers that inhibit traffic flow (e.g., draw bridges, etc.)?

No

Source of Data (3.c.6) Transportation): Area Maps

d. **Fire Protection/Hazardous Materials Incidents.** Does the activity have an agreement with the local community for fire protection or hazardous materials incidents? Explain the nature of the agreement and identify the provider of the service.

Five Crystal Park Five (5 CPK) is a GSA leased building. Fire Protection is provided by the Arlington County Fire Department, along with anything dealing with Hazardous Material incidents.

Source of Data (3.d. Fire/Hazmat): SPAWAR Code 10-210

e. **Police Protection.**

1) What is the level of legislative jurisdiction held by the installation?

The jurisdiction is "PROPRIETARY" jurisdiction. Definition of "Proprietary" jurisdiction is all Law Enforcement Agencies can respond to any incident.

2) If there is more than one level of legislative jurisdiction for installation property, provide a brief narrative description of the areas covered by each level of legislative jurisdiction and whether there are separate agreements for local law enforcement protection.

The legislative jurisdiction for 5CPK is "Proprietary".

3) Does the activity have a specific written agreement with local law enforcement concerning the provision of local police protection?

Mandate instructions are established with Naval Criminal Investigative Service, Defense Protective Service, and Arlington County. The following instructions are; SECNAVINST 5520.3B (NCIS), CFRINST 101

4) If agreements exist with more than one local law enforcement entity, provide a brief narrative description of whom the agreement is with and what services are covered.

Three law enforcement agencies exist; NCIS, DPS, and Arlington County Police Department. Listed are the mandated instructions; SECNAVINST 5520.3 (NCIS), CFRINST 101.

5) If military law enforcement officials are routinely augmented by officials of other federal agencies (BLM, Forest Service, etc.), identify any written agreements covering such services and briefly describe the level of support received.

N/A

Source of Data (3.e. 1) - 5) - Police): NCIS and Defense Protective Services (DPS)

f. **Utilities.**

1) Does the activity have an agreement with the local community for water, refuse disposal, power or any other utility requirements? Explain the nature of the agreement and identify the provider of the service.

None

2) Has the activity been subject to water rationing or interruption of delivery during the last five years? If so, identify time period during which rationing existed and the restrictions imposed. Were activity operations affected by these situations? If so, explain extent of impact.

None

3) Has the activity been subject to any other significant disruptions in utility service, e.g., electrical "brown outs", "rolling black outs", etc., during the last five years? If so, identify time period(s) covered and extent/nature of restrictions/disruption. Were activity operations affected by these situations? If so, explain extent of impact.

Activity was subject to "Rolling Blackouts" imposed by VEPCO in the Summer of 1993. Power would be reduced for 15-30 minute increments. Occurred approximately 3 times. Disrupting of Local Area Networking and Operations occurred during this period. No dismissals occurred. Additional "Rolling Blackouts" on 18 January 1994 with area wide government closure on 19 January 1994.

Source of Data (3.f. 1) - 3) Utilities): Information verified by Washington Headquarters Service Field Office personnel and Charles E. Smith, Building Director.

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

4. **Business Profile.** List the top ten employers in the geographic area defined by your response to question 1.b. (page 3), taken in the aggregate, (include your activity, if appropriate):

Employer	Product/Service	No. of Employees
1. Federal Government (Various Agencies)	Government	375,000
2. District of Columbia	Government	52,900
3. Giant Foods	Supermarkets	16,500
4. Bell Atlantic	Telecommunications	12,000
5. Marriott	Hotels	11,900
6. IBM	Computers	11,600
7. Safeway Stores	Supermarkets	11,500
8. McDonalds	Restaurants	10,800
9. Westinghouse	Electronic Equipment	10,000
10. Metro Transit Authority	Transit System	8,600

Source of Data (4. Business Profile): The Greater Washington Board of Trade and D.C. Department of Employment Service

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ECONOMIC AND COMMUNITY INFRASTRUCTURE DATA

5. **Other Socio-Economic Impacts.** For each of the following areas, describe other recent (past 5 years), on-going or projected economic impacts (both positive and negative) on the geographic region defined by your response to question 1.b. (page 3), in the aggregate:

a. Loss of Major Employers:

None

b. Introduction of New Businesses/Technologies:

None

c. Natural Disasters:

None

d. Overall Economic Trends:

"The Washington area economy began recovery from the recession in 1992, but the upturn was not the relief that had been hoped for. The pickup here, weak and halting as in the economy nationwide, was not strong enough to restore most of the jobs lost in the slump of 1990 and 1991. Moreover, for the top 100 public companies in the Washington area- ranked by revenue, or sales- there was no overall increase in business."

Source of Data (5. Other Socio/Econ): The Greater Washington Board of Trade, Washington Post (The Post 200, Martha M Hamilton article)

6. Other. Identify any contributions of your activity to the local community not discussed elsewhere in this response.

Navy Kids program.

Source of Data (6. Other): SPAWAR-PAO

BRAC-95 CERTIFICATION

Certified Data: BRAC 95 Data Call Number Sixty-Five - COMSPAWARSYSCOM WASHINGTON DC

MAJOR CLAIMANT LEVEL

W. H. CANTRELL
NAME (Please type or print)

W. H. Cantrell
Signature

Commander
Title

27 July 1994
Date

Space and Naval Warfare
Systems Command
Activity

I certify that the information contained herein is accurate and complete to the best of my knowledge and belief.

DEPUTY CHIEF OF NAVAL OPERATIONS (LOGISTICS)
DEPUTY CHIEF OF STAFF (INSTALLATIONS & LOGISTICS)

J. B. GREENE, JR.
NAME (Please type or print)

J B Greene Jr.
Signature

ACTING
Title

18 AUG 1994
Date

Activity