



DEPARTMENT OF THE NAVY

OFFICE OF THE SECRETARY
1000 NAVY PENTAGON
WASHINGTON, DC 20350-1000

13 December 04

MEMORANDUM FOR CHAIR MEDICAL JOINT CROSS SERVICE GROUP

Subj: PROVISION OF CERTIFIED DEPARTMENT OF THE NAVY DATA TO THE
BRAC 2005 MEDICAL JOINT CROSS SERVICE GROUP - RDA SUBGROUP

Encl: (1) Scenarios/Activities with Certified Data
(2) Summary of Data Concerns

In compliance with both the Office of the Secretary of Defense (OSD) Internal Control Plan (ICP) for the Base Realignment and Closure Process, Appendix B to Under Secretary of Defense (Acquisition, Technology and Logistics) Memorandum "Transformation Through Base Realignment and Closure (BRAC 2005) Policy Memorandum One - Policy, Responsibilities, and Procedures," dated 16 April 2003, and the Department of the Navy Procedures for Certification of BRAC 2005 Information, enclosure (1) to Secretary of the Navy Memorandum "Internal Control Plan for Management of the Department of the Navy 2005 Base Closure and Realignment (BRAC) Process Policy Advisory Two," dated 27 June 2003, this memorandum is a certification of Department of the Navy (DON) data provided to the Medical (MED) Joint Cross Service Group (JCSG) RDA Subgroup for their use in analyzing common business support functions. The data consists of certified responses to Scenario Data Calls as listed in enclosure (1), and is provided to the MED JCSG via posting to the portal. The scenario templates have been populated with all responses requested by the JCSG, as well as some amplifying information collected that may be useful to you in your analysis.

During the course of our initial quality assurance review of the data, we discovered a few areas where we believe the data is incorrect, incomplete, or in need of further clarification. A summary of the data concerns identified to date is provided in enclosure (2). We are taking action to resolve these concerns. Additionally, we anticipate that other areas of concern will be identified as we conduct more detailed analysis in the coming weeks. The JCSG may also find during the course of their own analysis of the data, additional areas requiring clarification or supplementation, and request additional data be collected. Updated certified data will be collected by the IAT and provided to the JCSG as it becomes available.

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Subject to the foregoing, I certify that the information is
accurate and complete to the best of my knowledge and belief.



Anne Rathmell Davis
Special Assistant to the Secretary of the Navy
for Base Realignment and Closure

cc:

O-6/GS-15 Lead, MEDICAL JCSG
Navy & Marine Corps MEDICAL JCSG Principals

Scenarios/Activities with Certified Data

MED-0023

<i>Activity Plad</i>	<i>Activity Name</i>	<i>Activity UIC</i>
NAVSUBMEDRSCHLAB_NEW_LONDON_CT	NAVAL SUBMARINE MEDICAL RESEARCH LABORATORY	66596
NAVMEDRSCHCEN_SILVER_SPRING_MD	NMRC SILVER SPRING, MD	32398
BUMED_WASHINGTON_DC	BUMED HQ WASHINGTON DC	00018

MED-0024

<i>Activity Plad</i>	<i>Activity Name</i>	<i>Activity UIC</i>
NAVXDIVINGU_PANAMA_CITY_FL	NAVXDIVINGU PANAMA CITY, FL	0463A
NAVSUBMEDRSCHLAB_NEW_LONDON_CT	NAVAL SUBMARINE MEDICAL RESEARCH LABORATORY	66596
BUMED_WASHINGTON_DC	BUMED HQ WASHINGTON DC	00018
NAVDENBIOMEDRSCH_GREAT_LAKES_IL	NAVAL DENTAL & BIOMED RESEARCH CENTER, GREAT LAKES, IL	65786
NAVMEDRSCHCEN_SILVER_SPRING_MD	NMRC SILVER SPRING, MD	32398

Initial Summary of Data Concerns for MED-0023

BUMED WASHINGTON DC

DoD #	Discrepancy
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NAVMEDRSCHCEN SILVER SPRING MD

DoD #	Discrepancy
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31304	For this personnel question, activity did not list the breakout of technical vs administrative space in the rationale section.
31302	For this personnel question, activity did not list the breakout of technical vs administrative space in the rationale section.

NAVSUBMEDRSCHLAB NEW LONDON CT

DoD #	Discrepancy
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31334	List costs in \$K. Activity appears to have entered the actual cost in \$. Example \$25,000 = 25.
31333	Please list FAC Code as 3102 and FAC Description as 'Medical Research Laboratory'.
31346	Losing activity listed a loss of 10 contractor employees, but this receiving activity does not list a corresponding gain of contractor employees. Confirm this is an appropriate response.

Initial Summary of Data Concerns for MED-0024

BUMED_WASHINGTON_DC

DoD #	Discrepancy
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NAVDENBIOEDRSCH_GREAT_LAKES_IL

DoD #	Discrepancy
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32417	Ensure that the MILCON avoidances meet the criteria promulgated in paragraph 4.11 of the Scenario Data Call Introductory Instructions. If there are changes, ensure they are reflected in 32429 as well.
32404	Please address the breakout of technical vs administrative space occupied by the civilian positions relocating in the rationale section. Also address here the same breakout for the contractors listed in question 32446.
32403	Please address the breakout of technical vs administrative space occupied by the enlisted billets relocating in the rationale section.
32402	Please address the breakout of technical vs administrative space occupied by the officer billets relocating in the rationale section.

NAVMEDRSCHCEN_SILVER_SPRING_MD

DoD #	Discrepancy
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32430	This question does not apply to leased space.
32409	'Action 1' lists 186.2 Tons of Mission Equipment, but no supporting data is listed in question 32410. Assumed to be a typographical error.
32446	Expected negative numbers to reflect a net loss of contractor positions.
32404	For this personnel question, activity did not list the breakout of technical vs administrative space in the rationale section, and did not upload the completed 'Enclosure 1'.
32402	For this personnel question, activity did not list the breakout of technical vs administrative space in the rationale section, and did not upload the completed 'Enclosure 1'.

NAVSUBMEDRSCHLAB_NEW_LONDON_CT

DoD #	Discrepancy
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32446	Only row 1 (with negative numbers) is necessary as this reflects positions lost in a geographic area. If the contractor positions are going to move to the receiving location, that should be reflected on the receiving activity's question 46 as a positive number.
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NAVXDIVINGU_PANAMA_CITY_FL

DoD #	Discrepancy
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32433	New data was posted following the certification cutoff. Please update the data call to reflect current information. For question DoN 033, please enter FAC Code '3102' and FAC description 'Medical Research Laboratory' to facilitate automated data import.
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