

DCN: 8653

**Carroll, Ray, CIV, WSO-BRAC**

---

**From:** Hill, Christine, CIV, WSO-BRAC  
**Sent:** Friday, June 17, 2005 3:36 PM  
**To:** Carroll, Ray, CIV, WSO-BRAC  
**Subject:** FW: Wichita Falls/Sheppard

Syd - expect the following people to join the site visit as "observers" - could I please get a copy of the itinerary? or at least a start time and location for this group? there has been a good bit of back and forth on this - and they are pressing the Commander very hard - I ran this by Bob Cook

Kay Yeager - Wichita Falls Military Affairs Committee

Tim Chase - Wichita Falls Board of Commerce and Industry

Darrell Coleman - Wichita Falls Military Affairs Committee

Lanham Lyne - Mayor, Wichita Falls

Bill Vincent - Mayor, Burkburnett

Mark Lundgren - Office of Rep. Mac Thornberry, Wichita Falls Libby Hastings - Office of Rep. Mac Thornberry, Wichita Falls

Cynthia Hall - Office of Senator Kay Bailey Hutchison

Jim McGee - Office of Senator John Cornyn

*Christine*

Christine O. Hill  
Director, Legislative Affairs  
BRAC Commission  
703-699-2950

---

**From:** Kotlar, Kim [mailto:kim.kotlar@mail.house.gov]  
**Sent:** Thursday, June 16, 2005 6:34 PM  
**To:** 'Hill, Christine, CIV, WSO-BRAC'  
**Cc:** 'dave\_beckwith@src.senate.gov'; Walsh, Deirdre, CIV, WSO-BRAC; Custer Scott MajGen SAF/LL; Snow, Howard, CIV, OSD-LA; Hamilton Mark Col AF/SGE; Doyon Thomas LtCol SAF/LLP; Battaglia, Charles, CIV, WSO-BRAC; Meyer, Jennifer, CIV, WSO-BRAC; Cooper, Rory, CIV, WSO-BRAC  
**Subject:** RE: Wichita Falls/Sheppard

Christine,

Thank you so much for clarifying the Commission's general policy position for including folks at local meetings and base visits. I appreciate you taking the time to do this.

6/19/2005

As you know one of the Commissioners is visiting Sheppard Air Force Base on Monday, June 20<sup>th</sup>. We have been getting questions from the community leaders in Wichita Falls, Texas relating to the specifics of that particular visit. If there is any information you could provide us regarding the agenda, the time the community leaders might have to visit with the Commissioner, and if any of the community leaders will be invited to the base to hear General Whitmore's presentation, it would be most helpful.

Again, thank you for your time and help.

Best regards,  
Kim Kotlar

-----Original Message-----

**From:** Hill, Christine, CIV, WSO-BRAC [REDACTED]

**Sent:** Thursday, June 16, 2005 6:24 PM

**To:** Kotlar, Kim

**Cc:** [REDACTED]; Walsh, Deirdre, CIV, WSO-BRAC; Custer Scott MajGen SAF/LL; Snow, Howard, CIV, OSD-LA; Hamilton Mark Col AF/SGE; Doyon Thomas LtCol SAF/LLP; Battaglia, Charles, CIV, WSO-BRAC; Meyer, Jennifer, CIV, WSO-BRAC; Cooper, Rory, CIV, WSO-BRAC

**Subject:** RE: Wichita Falls/Sheppard

Kim -

The following policy is what we have been telling Congressional delegations with regards to Commissioner site visits:

Community representatives and elected officials have a limited opportunity to meet with Commissioners in conjunction with site/base visits (after the visit and predicated by travel schedules).

- Commissioners and installation Commanders may allow the Governor, Senators, and Members of Congress associated with the installation - or a designated staff representative - to be present during the base/installation visit. It will be made clear to the elected officials that their role is strictly limited to that of observer.
- The installation Public Affairs Office and Commission staff representatives will coordinate an opportunity for additional community representatives to meet with the visiting Commissioner immediately following the site visit. This time may also include media availability. One hour total is about the average time used so far.

What seems to work well on prior visits is that the Commissioner and analysts have some private time with the installation Commander (half hour or so) - then the base visit is open to the principle elected officials or their staff representatives. While the going in argument has been Governor, Senator, Congressmembers - it really is flexible based on the logistics of the visit and physical space. This is where we rely on the judgment of the installation Commander. Of course, if the visiting Commissioner would like to include additional select community members in the site visit, it is his/her decision - in some cases this is quite manageable and in others the sheer numbers take away from the Commissioner's time and ability to really get the installation information.

Additionally, providing time at the end of the site visit for community representatives, as well as the State and Congressional members, to interact directly with the visiting Commissioner has worked very well. Again based on the size of the group and the logistics, we have been holding these either right in the installation's conference room (if only those attending the entire site visit are involved) or at a location off base (for sessions including community groups or representatives not included in the site visit). Almost all of these Commissioner visits have concluded with some type of media availability, typically held off-base.

Please give me a call if you have any questions. My direct line is [REDACTED] The Commission

6/19/2005

number is 703-699-2950.

*Christine*

Christine O. Hill  
Director, Legislative Affairs  
BRAC Commission  
703-699-2950

---

**From:** Kotlar, Kim [mailto: [REDACTED]]  
**Sent:** Thursday, June 16, 2005 4:12 PM  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** FW: Wichita Falls/Sheppard

General Custer, Deirdre,

I just spoke with Tim Chase, who is spearheading the community effort in Wichita Falls regarding DoD's BRAC recommendations for Sheppard Air Force Base. Mr. Chase was informed by BGen Whitmore, SAFB Commander, that the community will not be permitted to attend the session on June 20<sup>th</sup> with the BRAC Commissioner. If it is possible, five of our community leaders would like to be present when BGen Whitmore presents his case on 20 June.

I've been informed by Dave Beckwith, from Senator Hutchison's staff, that he had assurances from Mr. Battaglia that members of the community would be permitted to at least sit in and be silent during base presentations. We are also aware that several bases, including others in Texas, are permitting local leaders to attend this session. So we do not fully understand the Air Force's position on allowing community leaders to attend.

The community would also like 30 minutes with the Commissioner following his tour of Sheppard to present their findings.

Could you both please help us with your respective portions of this request and if it is possible could you send me a copy of the itinerary for the visit? Would appreciate your feedback ASAP since the visit will be upon us soon.

Thanks and best regards,

Kim Kotlar  
Office of Congressman Mac Thornberry (TX-13)  
(202) 225-3706

**Carroll, Ray, CIV, WSO-BRAC**

---

**From:** Hill, Christine, CIV, WSO-BRAC  
**Sent:** Friday, June 17, 2005 6:15 PM  
**To:** Smith John R Col SAF/LLP  
**Cc:** Carroll, Ray, CIV, WSO-BRAC; Mandzia, Lesia, CIV, WSO-BRAC  
**Subject:** RE: Wichita Falls/Sheppard

I have passed on to Rep Thornberry's contact that the eight requested staff members/community reps may join the visit in an "observer only" role. I do not have any itinerary - or contact information for the base - so I requested that he contact the Sheppard PAO for time and entry details

*Christine*

Christine O. Hill  
Director, Legislative Affairs  
BRAC Commission  
703-699-2950

---

**From:** Smith John R Col SAF/LLP  
**Sent:** Friday, June 17, 2005 4:31 PM  
**To:** Hill, Christine, CIV, WSO-BRAC  
**Subject:** RE: Wichita Falls/Sheppard

Christine,

Any word yet on guidance from the Commission?

JR  
Col JOHN R.SMITH  
Chief, Programs and Legislation  
SAF/LLP  


-----Original Message-----

**From:** Smith John R Col SAF/LLP  
**Sent:** Friday, June 17, 2005 10:57 AM  
**To:** Hill, Christine, CIV, WSO-BRAC  
**Subject:** FW: Wichita Falls/Sheppard

Christine,

The e-mail trail below is for your SA. The AF defers to the BRAC Commission on whether local community leaders can be present during base presentations to the BRAC Commissioners. If the BRAC Commission is flexible then the AF will default to having community leaders present.

Specifically, we need BRAC Commission guidance on whether community leaders can be present for the 20 June BRAC Commission visit to Sheppard AFB.

Thanks,

6/19/2005

JR  
Col JOHN R. SMITH  
Chief, Programs and Legislation  
SAF/LLP  
[REDACTED]

-----Original Message-----

**From:** Kotlar, Kim [mailto:[REDACTED]]  
**Sent:** Thursday, June 16, 2005 6:49 PM  
**To:** 'Beckwith, Dave (Republican Conference)'  
**Subject:** RE: Wichita Falls/Sheppard

Dave,

I've contacted the Head of AF Legislative Affairs. I'm hoping he'll come back with a solution tomorrow after having seen this trail of emails. I know that either one of us could escalate this up to the SEC AF or SECDEF level; however, I'd like to try to avoid the ready-shoot-aim solution. And further, I'd very much like to avoid any public relations problems that could potentially arise for the Air Force in the district.

Kim

-----Original Message-----

**From:** Beckwith, Dave (Republican Conference) [mailto:[REDACTED]]  
**Sent:** Thursday, June 16, 2005 6:38 PM  
**To:** Kotlar, Kim  
**Subject:** RE: Wichita Falls/Sheppard

Kim -- we have to pressure the base commander into opening up all except the opening few minutes of the visit to the community.....as per the instructions. Comander should not be able to close his presentation on his whim. We will address this Friday. Dave

-----Original Message-----

**From:** Kotlar, Kim [mailto:[REDACTED]]  
**Sent:** Thursday, June 16, 2005 6:34 PM  
**To:** 'Hill, Christine, CIV, WSO-BRAC'  
**Cc:** Beckwith, Dave (Republican Conference); Walsh, Deirdre, CIV, WSO-BRAC; Custer Scott MajGen SAF/LL; Snow, Howard, CIV, OSD-LA; Hamilton Mark Col AF/SGE; Doyon Thomas LtCol SAF/LLP; Battaglia, Charles, CIV, WSO-BRAC; Meyer, Jennifer, CIV, WSO-BRAC; Cooper, Rory, CIV, WSO-BRAC  
**Subject:** RE: Wichita Falls/Sheppard

Christine,

Thank you so much for clarifying the Commission's general policy position for including folks at local meetings and base visits. I appreciate you taking the time to do this.

As you know one of the Commissioners is visiting Sheppard Air Force Base on Monday, June 20<sup>th</sup>. We have been getting questions from the community leaders in Wichita Falls, Texas relating to the specifics of that particular visit. If there is any information you could provide us regarding the agenda, the time the community leaders might have to visit with the Commissioner, and if any of the community leaders will be invited to the base to hear General Whitmore's presentation, it would be most helpful.

Again, thank you for your time and help.

Best regards,

6/19/2005

Kim Kotlar

-----Original Message-----

**From:** Hill, Christine, CIV, WSO-BRAC [mailto: [REDACTED]]

**Sent:** Thursday, June 16, 2005 6:24 PM

**To:** Kotlar, Kim

**Cc:** [REDACTED]; Walsh, Deirdre, CIV, WSO-BRAC; Custer Scott MajGen SAF/LL; Snow, Howard, CIV, OSD-LA; Hamilton Mark Col AF/SGE; Doyon Thomas LtCol SAF/LLP; Battaglia, Charles, CIV, WSO-BRAC; Meyer, Jennifer, CIV, WSO-BRAC; Cooper, Rory, CIV, WSO-BRAC

**Subject:** RE: Wichita Falls/Sheppard

Kim -

The following policy is what we have been telling Congressional delegations with regards to Commissioner site visits:

Community representatives and elected officials have a limited opportunity to meet with Commissioners in conjunction with site/base visits (after the visit and predicated by travel schedules).

- Commissioners and installation Commanders may allow the Governor, Senators, and Members of Congress associated with the installation - or a designated staff representative - to be present during the base/installation visit. It will be made clear to the elected officials that their role is strictly limited to that of observer.
- The installation Public Affairs Office and Commission staff representatives will coordinate an opportunity for additional community representatives to meet with the visiting Commissioner immediately following the site visit. This time may also include media availability. One hour total is about the average time used so far.

What seems to work well on prior visits is that the Commissioner and analysts have some private time with the installation Commander (half hour or so) - then the base visit is open to the principle elected officials or their staff representatives. **While the going in argument has been Governor, Senator, Congressmembers - it really is flexible based on the logistics of the visit and physical space. This is where we rely on the judgment of the installation Commander.** Of course, if the visiting Commissioner would like to include additional select community members in the site visit, it is his/her decision - in some cases this is quite manageable and in others the sheer numbers take away from the Commissioner's time and ability to really get the installation information.

Additionally, providing time at the end of the site visit for community representatives, as well as the State and Congressional members, to interact directly with the visiting Commissioner has worked very well. Again based on the size of the group and the logistics, we have been holding these either right in the installation's conference room (if only those attending the entire site visit are involved) or at a location off base (for sessions including community groups or representatives not included in the site visit). Almost all of these Commissioner visits have concluded with some type of media availability, typically held off-base.

Please give me a call if you have any questions. My direct line is 703-699-2970. The Commission number is 703-699-2950.

*Christine*

Christine O. Hill  
Director, Legislative Affairs  
BRAC Commission  
703-699-2950

---

**From:** Kotlar, Kim [mailto: [REDACTED]]  
**Sent:** Thursday, June 16, 2005 4:12 PM  
**To:** ' [REDACTED]'; [REDACTED]@ [REDACTED].mil  
**Cc:** ' [REDACTED]'; [REDACTED]@ [REDACTED].mil  
(Republican Conference)  
**Subject:** FW: Wichita Falls/Sheppard

General Custer, Deirdre,

I just spoke with Tim Chase, who is spearheading the community effort in Wichita Falls regarding DoD's BRAC recommendations for Sheppard Air Force Base. Mr. Chase was informed by BGen Whitmore, SAFB Commander, that the community will not be permitted to attend the session on June 20<sup>th</sup> with the BRAC Commissioner. If it is possible, five of our community leaders would like to be present when BGen Whitmore presents his case on 20 June.

I've been informed by Dave Beckwith, from Senator Hutchison's staff, that he had assurances from Mr. Battaglia that members of the community would be permitted to at least sit in and be silent during base presentations. We are also aware that several bases, including others in Texas, are permitting local leaders to attend this session. So we do not fully understand the Air Force's position on allowing community leaders to attend.

The community would also like 30 minutes with the Commissioner following his tour of Sheppard to present their findings.

Could you both please help us with your respective portions of this request and if it is possible could you send me a copy of the itinerary for the visit? Would appreciate your feedback ASAP since the visit will be upon us soon.

Thanks and best regards,

Kim Kotlar  
Office of Congressman Mac Thornberry (TX-13)  
[REDACTED]

## **Carroll, Ray, CIV, WSO-BRAC**

---

**From:** Hill, Christine, CIV, WSO-BRAC  
**Sent:** Friday, June 17, 2005 6:43 PM  
**To:** [REDACTED]  
**Cc:** Carroll, Ray, CIV, WSO-BRAC; Mandzia, Lesia, CIV, WSO-BRAC  
**Subject:** FW: Wichita Falls/Sheppard

Thank you for your flexibility, names attached below:

Christine  
Christine O. Hill  
Director, Legislative Affairs  
BRAC Commission  
703-699-2950

Again, strictly observers:

Kay Yeager - Wichita Falls Military Affairs Committee  
Tim Chase - Wichita Falls Board of Commerce and Industry  
Darrell Coleman - Wichita Falls Military Affairs Committee

Lanham Lyne - Mayor, Wichita Falls  
Bill Vincent - Mayor, Burkburnett

Mark Lundgren - Office of Rep. Mac Thornberry, Wichita Falls  
Libby Hastings - Office of Rep. Mac Thornberry, Wichita Falls

Cynthia Hall - Office of Senator Kay Bailey Hutchison

Jim McGee - Office of Senator John Cornyn

## **Carroll, Ray, CIV, WSO-BRAC**

---

**From:** Mandzia, Lesia, CIV, WSO-BRAC  
**Sent:** Friday, June 17, 2005 9:51 AM  
**To:** Carroll, Ray, CIV, WSO-BRAC  
**Cc:** Riffle, Megan, CIV, WSO-BRAC  
**Subject:** FW: Sheppard Media Event

Syd: Media on Monday -- for 15 minutes.

---

**From:** Riffle, Megan, CIV, WSO-BRAC  
**Sent:** Friday, June 17, 2005 9:41 AM  
**To:** Mandzia, Lesia, CIV, WSO-BRAC  
**Subject:** Sheppard Media Event

Lesia,

All set for 3:30PM media availability at Sheppard AFB on Monday, June 20. The location will be outside the Sheppard Main Gate on Old Berk Road.

Contact information for PAO at Sheppard:

Mike McKito

[REDACTED]  
[REDACTED]

*Megan Riffle*

BRAC ( Base Realignment and Closure ) Commission  
2521 South Clark Street  
Arlington, Virginia 22202

[REDACTED]  
FAX: ( 703 ) 699 - 2735  
[REDACTED]  
[REDACTED]

[WWW.BRAC.GOV](http://WWW.BRAC.GOV)

**VISIT ITINERARY**

**June 20, 2005**

**SHEPPARD AIR FORCE BASE, TX**

<b>DATE &amp; TIME</b>	<b>EVENT</b>	<b>LOCATION</b>	<b>POC</b>	<b>ACTION</b>
June 20 1200	Commissioner Arrives	Wichita Falls Airport	Lesia Mandzia and Syd Carroll	Transport Commissioner to Sheppard AFB
1230 - 1330	Lunch at the base	Sheppard AFB		Lunch and briefing
1330 - 1530	Commissioner's Brief		COL Mark Atkinson	Continuation of Briefing
1530	Commissioner departs Sheppard AFB		Lesia Mandzia and Syd Carroll	Transport commissioner to Wichita Falls airport
1711	Commissioner departs for Red River visit	Wichita Falls Airport		

Shawn

Gate @ 

7:30

will be picked up  Guard shack on right visitor center.

  
10:30

# Itinerary

for

## GENERAL JAMES T. HILL (USA, RET) 2005 DEFENSE BASE CLOSURE AND REALIGNMENT COMMISSIONER

20 JUNE 2005



**Purpose of Visit:** Sheppard AFB BRAC site visit

**Host:** General James A. Whitmore; Commander, 82d Training Wing

<i>Members of Distinguished Visitor Party:</i>	<i>DV Suite Assigned</i>
<b>General James T. Hill (USA, Ret)</b>	n/a
Ms. Lesia Mandzia, Senior Analyst, BRAC Commission	n/a
Mr. Ray S. Carroll, Jr., Senior Analyst, BRAC Commission	n/a

**Base Ops**

DSN 736-6474 / 2180

(940) 676-6474

Fax DSN 736-3365

**82 TRW/CC**

Brig Gen James A. Whitmore

DSN 736-2324

or (940) 676-2324

**Command Post**

DSN 736-6266 / 2616

(940) 676-6266

Fax DSN 736-7113

**Protocol**

Capt Jeanine Hatfield

Mrs. Deanna Taylor

DSN 736-2123 / 1102

COML (940) 676-2123 / 1102

CELL (940) 704-8603

**20 June, Monday All Sheppard Personnel: UOD**

Departure Time	Arrival Time	
	0730	Senior analysts arrive via POV at Sheppard AFB Visitor's Information Center (main gate) Met by: Captain Jeanine Hatfield, Chief of Protocol
0735		Depart via staff car for Headquarters, 82d Training Wing (HQ 82 TRW) (Bldg 400, 419 G Avenue) Escorted/Driven by: Captain Hatfield
	0740	Arrive HQ 82 TRW for coordination/finalization of BRAC Commissioner visit Met by: Colonel Mark Atkinson, 82d TRW Vice Commander
	0745	Walk to Wing Conference Room for BRAC site visit coordination Attended by: Colonel Mark Atkinson 82 TRW Vice Commander <b>Ms. Lesia Mandzia</b> Senior Analyst, BRAC Commission <b>Mr. Ray S. Carroll, Jr.</b> Senior Analyst, BRAC Commission Major Troy Holroyd 82 TRW Deputy Staff Judge Advocate Major Mike Young 82 Public Affairs Chief Mrs. Mary Koger 82 TRW Training Operations Mrs. Susie Jarret 82 TRW Plans and Programs Captain Hatfield 82 TRW Protocol Chief Mr. Mike McKito 82 TRW Media Relations Chief
	0735	Colonel Kimberly Siniscalchi 882 Training Group Commander Mrs. Gayle Morrison 882 TRG POC on Medical Training
	0830	Colonel Samuel Lofton III 82 Training Group Commander Dr. Richard McVay 82 TRG POC on Maintenance training
	0915	Mr. Joseph (Joe) Spann 80 FTW POC on Pilot training Maj Bruce Dobbins 80 FTW POC on Pilot training
Comfort Breaks	0820-0830 0900-0915	
1030		Departs via car staff for Sheppard AFB Visitor's Information Center (main gate) Escorted/Driven by: Captain Hatfield
	1030	Research analyst depart base
	1225	<b>General James T. Hill, BRAC Commissioner</b> arrives via POV at Sheppard AFB Visitor's Information Center (main gate) Accompanied by: Lesia Mandzia, Senior Analyst, BRAC Commission Ray S. Carroll, Jr., Senior Analyst, BRAC Commission Met by: Captain Jeanine Hatfield, Chief of Protocol
1230		Depart via small DV van for the Officer's Club (Bldg 340, 320 G. Avenue) Note: small DV van used throughout the itinerary Escorted/Driven by: Captain Hatfield Accompanied by: Ms. Mandzia Mr. Carroll

**20 June, Monday continued****All Sheppard Personnel: UOD**

Departure Time	Arrival Time																							
	1235	<p>Arrive Officer's Club for lunch Lunch attended by: General James T. Hill, BRAC Commissioner Lesia Mandzia, Senior Analyst, BRAC Commission Ray S. Carroll, Jr., Senior Analyst, BRAC Commission Mrs. Susie Jarret, 82 Training Wing Plans and Programs Mrs. Mary Smith, 82 Training Wing Plans and Programs Mrs. Joann Johnson, 82 Training Wing Plans and Programs Captain Hatfield</p>																						
	1250	<p>Additional 15 pack van to depart Main Gate with community guests Note: 15 pack van to follow lead van throughout itinerary Escorted by: Mr. Mike McKito, Media Relations Chief Guest include: Kay Yeager, Wichita Falls Military Affairs Committee Tim Chase, Wichita Falls Board of Commerce and Industry Darrell Coleman, Wichita Falls Military Affairs Committee Lanham Lyne, Mayor, Wichita Falls Bill Vincent, Mayor, Burkburnett Mark Lundgren, Office of Rep. Mac Thornberry, Wichita Falls Libby Hastings, Office of Rep. Mac Thornberry, Wichita Falls Cynthia Hall, Office of Senator Kay Bailey Hutchison Jim McGee, Office of Senator John Cornyn</p>																						
	1250	<p>Depart via small DV van for Headquarters, 82d Training Wing (HQ 82 TRW) (Bldg 400, 419 G Avenue) Escorted/Driven by: Captain Hatfield Accompanied by: Mr. Carroll Ms. Mandzia</p>																						
	1255	<p>Arrive HQ 82 TRW for Office call with Brigadier General Whitmore Met by: Brigadier General James A. Whitmore, 82d TRW Commander Colonel Jeffrey B. Kendall, 80th Flying Training Wing (FTW) Commander</p>																						
	1305	<p>Walk to Wing Conference Room for 82 TRW mission brief, followed by the 80 FTW mission brief 82 TRW mission briefed by: Captain Capt Pete Gryzen, 82 TRW mission briefer Lieutenant Heath Woockman, 82 TRW mission briefer 80<sup>th</sup> FTW mission briefed by: Captain Jesper Jensen, 80<sup>th</sup> FTW mission briefer Attended by:</p> <table border="0" style="width: 100%;"> <tr> <td>General James T. Hill, (USA, Ret)</td> <td>2005 BRAC Commissioner</td> </tr> <tr> <td>Brigadier General Whitmore</td> <td>82d Training Wing Commander</td> </tr> <tr> <td>Colonel Jeffrey B. Kendall</td> <td>80th Flying Training Wing Commander</td> </tr> <tr> <td>Colonel Mark Atkinson</td> <td>82 TRW Vice Commander</td> </tr> <tr> <td>Mr. Ray S. Carroll, Jr.</td> <td>Senior Analyst, BRAC Commission</td> </tr> <tr> <td>Ms. Lesia Mandzia</td> <td>Analyst, BRAC Commission</td> </tr> <tr> <td>Chief Master Sergeant Lawrence Brown</td> <td>Acting 82 TRW Command Chief</td> </tr> <tr> <td>Colonel Heinrich Schneider</td> <td>80<sup>th</sup> Operations Group Commander</td> </tr> <tr> <td>Colonel Rebecca Russell</td> <td>82d Medical Group Commander</td> </tr> <tr> <td>Colonel Kimberly Siniscalchi</td> <td>882d Training Group Commander</td> </tr> <tr> <td>Colonel Denise Ridgway</td> <td>782d Training Group Commander</td> </tr> </table>	General James T. Hill, (USA, Ret)	2005 BRAC Commissioner	Brigadier General Whitmore	82d Training Wing Commander	Colonel Jeffrey B. Kendall	80th Flying Training Wing Commander	Colonel Mark Atkinson	82 TRW Vice Commander	Mr. Ray S. Carroll, Jr.	Senior Analyst, BRAC Commission	Ms. Lesia Mandzia	Analyst, BRAC Commission	Chief Master Sergeant Lawrence Brown	Acting 82 TRW Command Chief	Colonel Heinrich Schneider	80 <sup>th</sup> Operations Group Commander	Colonel Rebecca Russell	82d Medical Group Commander	Colonel Kimberly Siniscalchi	882d Training Group Commander	Colonel Denise Ridgway	782d Training Group Commander
General James T. Hill, (USA, Ret)	2005 BRAC Commissioner																							
Brigadier General Whitmore	82d Training Wing Commander																							
Colonel Jeffrey B. Kendall	80th Flying Training Wing Commander																							
Colonel Mark Atkinson	82 TRW Vice Commander																							
Mr. Ray S. Carroll, Jr.	Senior Analyst, BRAC Commission																							
Ms. Lesia Mandzia	Analyst, BRAC Commission																							
Chief Master Sergeant Lawrence Brown	Acting 82 TRW Command Chief																							
Colonel Heinrich Schneider	80 <sup>th</sup> Operations Group Commander																							
Colonel Rebecca Russell	82d Medical Group Commander																							
Colonel Kimberly Siniscalchi	882d Training Group Commander																							
Colonel Denise Ridgway	782d Training Group Commander																							

**20 June, Monday continued**  
**All Sheppard Personnel: UOD**

Departure Time	Arrival Time		
		<i>Wing Mission attendees continues:</i>	
		Colonel Beverly Wright	82d Mission Support Group Commander
		Colonel Samuel Lofton III	82d Training Group Commander
		Colonel Gary Pond	982 Training Group Commander
		Mr. Joseph Spann	80 FTW Chief, Executive Programs
		Chaplain (Lt Colonel) Michael Lovett	82 TRW Chaplain
		Lt Colonel Douglas Crabb	982 Training Group Deputy Commander
		Lt Col David Reth	80 Operations Squadron Commander
		Lt Col Richard McCool	88 Flying Training Sq Commander
		Lt Col Salvatore Romeo	90 Flying Training Sq Commander
		Lt Col John McDevitt	89 Flying Training Sq Commander
		Lt Col Douglas Standfer	97 Flying Training Sq Commander
		Major Mike Young	82 TRW Public Affairs Chief
		Major Troy Holroyd	82d Deputy Staff Judge Advocate
		Mrs. Mary Koger	82 Training Wing Training Operations
		Major Bruce Dobbins	80 Operations Group Special Assistant
		Mrs. Susie Jarret	82 Training Wing Plans and Programs
		Captain Hatfield	82 TRW Protocol Chief
		Mr. Mike McKito	82 TRW Public Affairs
1350		Depart via small DV bus for 882d Training Group (Bldg 1900, 939 Missile Rd) Driven by: Captain Hatfield Escorted by: Brigadier General Whitmore Accompanied by: Colonel Kendall Mr. Carroll Ms. Mandzia	
1350		Additional 15 pack van to depart with community guests Escorted by: Colonel Atkinson Guest include: Kay Yeager Tim Chase Darrell Coleman Lanham Lyne Bill Vincent Mark Lundgren Libby Hastings Cynthia Hall Jim McGee	
1400		Arrive Bldg 1900 for walking tour of medical training complex Met by: Col Kimberly Siniscalchi Mr. Carl Law Col Jeffrey Staples Lt Col Michael Kindt Lt Col Janelle Costa Lt Col Richard Terry Commander (USN) Paul Jacob Ms. Gayle Morrison Captain (USA) Geraldine Lubkeman Capt Reimund Chief Enrique Hensen	882 TRG/CC 882 TRG/TTA 381 TRS/CC 382 TRS/CC 383 TRS/CC TRSS/CC Navy Det/CC 882d TRG/TTS F Co. 187 <sup>th</sup> BN/CC 882TRG/CCE 882TRG/CCM

**20 June, Monday continued****All Sheppard Personnel: UOD**

Departure Time	Arrival Time	
	1405	Begin walking tour of bldg 1900 Escorted by Colonel Siniscalchi Areas visited: Library, Operating room suite, Large/Small auditorium complex
1415		Depart bldg 1900 for bldg 1923 Escorted by: Colonel Siniscalchi
	1417	Arrive at bldg 1923 for tour of BMET training facilities Met by: LT Tadd Baus (USN), 382 TRS Briefed by: Lt Col Michael Kindt
1420		Depart bldg 1923 for bldg 1917 Escorted by: Colonel Siniscalchi
	1423	Arrive at bldg 1917 for tour of dental training facilities Met by: Lt Col Jay Graver, 381 TRS Dental Flight Commander Briefed by: Colonel Staples Escorted by: Colonel Siniscalchi
1430		Depart bldg 1917 via DV Bus for Medical Readiness Site Driven by: Captain Hatfield Escorted by: Col Siniscalchi Accompanied by: Brigadier General Whitmore Colonel Kendall Mr. Carroll Ms. Mandzia
1430		Additional 15 pack van to depart with downtown guests Escorted by: Colonel Atkinson Guest include: Kay Yeager Tim Chase Darrell Coleman Lanham Lyne Bill Vincent Mark Lundgren Libby Hastings Cynthia Hall Jim McGee
	1440	Arrive Medical Readiness Site for gator tour of the compound Met by: Maj Karee Jensen, 381 TRS EMEDS/Element Chief Escorted by: Colonel Siniscalchi
1445		Depart via gators for tour of the compound Escorted/Driven by: Medical Readiness Site staff Accompanied by: Brigadier General Whitmore Colonel Kendall Colonel Siniscalchi Mr. Carroll Ms. Mandzia

**20 June, Monday continued****All Sheppard Personnel: UOD**

Departure Time	Arrival Time	
1445		15 pack van to depart with downtown guests for windshield tour of the compound Escorted by: Colonel Staples Guest include: Colonel Atkinson Kay Yeager Tim Chase Darrell Coleman Lanham Lyne Bill Vincent Mark Lundgren Libby Hastings Cynthia Hall Jim McGee
1500		Depart via small DV van for 80 <sup>th</sup> Flying Training Wing Driven by: Captain Hatfield Escorted by: Colonel Kendall Accompanied by: General Whitmore Mr. Carroll Ms. Mandzia
1500		15 pack van to depart with community guests for 80 <sup>th</sup> FTW Driven by: Mr. McKitto Escorted by: Colonel Atkinson Guest included: Kay Yeager Tim Chase Darrell Coleman Lanham Lyne Bill Vincent Mark Lundgren Libby Hastings Cynthia Hall Jim McGee
1510		Arrive 80 FTW area to conduct windshield tour of 80 FTW area Driven by: Captain Hatfield Escorted by: Colonel Kendall Accompanied by: Brigadier General Whitmore Mr. Carroll Ms. Mandzia
1525		Arrive Visitor's Center for departure from base
	1530	Depart Sheppard AFB (press conference outside main gate) Departing DV: General James T. Hill, (USA, Ret), 2005 BRAC Commissioner Accompanied by: Mr. Carroll Ms. Mandzia

**Sheppard AFB itinerary complete**



**Carroll, Ray, CIV, WSO-BRAC**

---

**From:** Atkinson Mark A Col 82 TRW/CV [REDACTED]  
**Sent:** Monday, June 13, 2005 2:35 PM  
**To:** 'Carroll, Ray, CIV, WSO-BRAC'  
**Subject:** RE: BRAC visit to Sheppard Air Force Base

Mr Carroll,

Received your email. Thank you. Monday morning from 0730 to 1030 is fine with us and we will send you information on where we will meet and how to get there very soon. We'll work the questions, set up the mission brief for Mr Hill and be ready to go for his arrival on Monday afternoon.

Looking forward to meeting you and working with you.

Col Mark Atkinson

-----Original Message-----

**From:** Carroll, Ray, CIV, WSO-BRAC [mailto:[REDACTED]]  
**Sent:** Monday, June 13, 2005 10:09 AM  
**To:** [REDACTED]  
**Subject:** FW: BRAC visit to Sheppard Air Force Base

Col. Atkinson,

As I was preparing this email I must have hit a wrong key - or several of them - because the message was sent before it was finished. Here is the full message with attachments.

---

**From:** Carroll, Ray, CIV, WSO-BRAC  
**Sent:** Monday, June 13, 2005 10:09 AM  
**To:** [REDACTED]  
**Subject:** BRAC visit to Sheppard Air Force Base

Good Morning Sir,

Attached are the preliminary questions I promised on Friday.

Also, in preparing for Commissioner Hill's visit on June 20, I would like to offer the following suggestions for your consideration. They are based on visits to other installations that went smoothly.

- Lesia and I will be responsible for the Commissioner's transportation to and from the airport.
- The best way to start is with a command briefing highlighting the mission of the installation, units/activities located there, and factors that make your installation unique.
- As part of the briefing, discuss the proposed BRAC realignment actions affecting Sheppard and your views on them from a mission and military value standpoint.

6/16/2005

- Provide time for the commissioner to ask questions generated by the briefing.
- Take the commissioner on a windshield tour of the base with stops at the facilities that will be most affected by the BRAC realignments.
- The Commissioner is scheduled to arrive in Wichita Falls at 1154 on June 20 and fly back out of Wichita Falls the same day at 1710. Please use these times in establishing your intierary.

Lesia Mandzia and I would like to meet with you and your staff prior to the commisssioner arriving at the base. This will allow us to obtain detailed data needed regarding the proposed BRAC actions, and help you finalize your itinerary for the commioner's visit. We would like to conduct these activities the morning of June 20 before the Commissioner's flight arrives. Would 0730 - 1030 be good for you and your staff? <<Preliminary Questions.doc>> .

I am leaving this afternoon for Pensacola NAS. I will be back in my office at 0630 on Thursday 6/16. Please feel free to call me on my cell phone if you have questions. You can also reach Lesia Mandzia at [REDACTED]

Thank you sir for your help.

Respectfully,

Ray S. Carroll, Jr.  
Senior Analyst, BRAC Commission

[REDACTED]

[REDACTED]

## Carroll, Ray, CIV, WSO-BRAC

---

**From:** Baxter, Kristen, CIV, WSO-BRAC  
**Sent:** Tuesday, June 14, 2005 5:42 PM  
**To:** 'jeanine.hatfield@sheppard.af.mil'  
**Cc:** Carroll, Ray, CIV, WSO-BRAC  
**Subject:** General Hill - Base visit

Captain Hatfield,

We have an answer sooner than I thought - the General has indicated that lunch on the base would be great. I will let our staff know - it will be General Hill plus 2 of our staffers.

I will ask Syd Carroll to contact you when he gets back in town regarding the time of arrival.

Thanks for your help!

Kristen

Kristen Baxter  
Executive Assistant  
Defense Base Closure and Realignment Commission  
2521 South Clark Street, Suite 600  
Arlington, VA 22202  
[REDACTED] office  
[REDACTED] - cell  
(703) 699-2735 - fax  
[REDACTED]

**Carroll, Ray, CIV, WSO-BRAC**

---

**From:** Baxter, Kristen, CIV, WSO-BRAC  
**Sent:** Tuesday, June 14, 2005 5:54 PM  
**To:** Carroll, Ray, CIV, WSO-BRAC  
**Subject:** Phone number for Capt. Hatfield

*- chief of Wing Protocol*

Syd,

Please call her at 910-222-1112 re: lunch at Sheppard AFB - I guess the two of you will need to coordinate the exact time.

Also, she needs to know the name of the other BRAC staffer attending the visit and lunch.

Thanks