



The K Drive: Management and Responsibilities

Army 2005 BRAC Report

25 June 2004



Agenda

- Purpose
- Goal
- Principles
- Demonstration
 - Live on the K: Drive



Purpose

- Unveil the K Drive
- Inform TABS members about:
 - The K Drive
 - Timeline
 - *Roles and Responsibilities*



Goal

- Develop, Manage, and Deliver the Army BRAC 2005 Report and Supporting Documentation
 - Consistent
 - Defendable
 - Navigable

K Drive = Army BRAC 2005 *Final Report*



Principles

- Ownership
- Communication
- Flexibility
- Uniformity
- *Chain of Command*



Principles

Ownership

- Responsibility
- Accountability

Communication

- Roles, requirements, and suspense dates
 - K: Drive Timeline
- Document flow
 - Document Processing Procedure (class on 27 May)

Chain of Command



Principles

Flexibility

- Tracks status daily
- Illustrates overdue documents

Uniformity

- Follows Document Control Procedure





Summary

- *The K Drive is Functioning*
- Facilitates Development and Delivery of Consistent, Defendable, and Readable Army 2005 BRAC Report *
- Management Tool Enables Up-to-date Status Tracking

(*Instructions and PowerPoint Presentation located at J:\2005 Army BRAC Submission)



Backup Slide



Executive Guidance

