



PROPOSAL INFORMATION MANAGEMENT SYSTEM TRAINING (PIMS)

25 June 2004



Agenda

- Proposal development overview
- Terminology
- Proposal management
- Flow Diagram
- Tools



Purpose & Learning Objectives

Purpose:

- Provide broad knowledge about proposal development and management procedures.
- Describe the hierarchical levels for Proposal evolution.

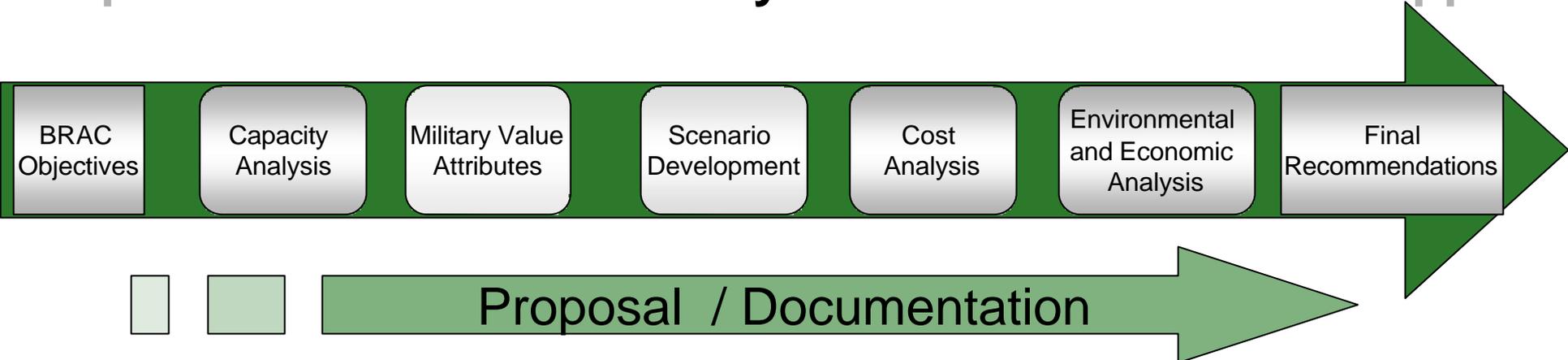
TABS personnel learning objectives:

- Understand the Proposal development process
 - Initiation
 - Coordination
 - Documentation
- Review Proposal Worksheet and Proposal Book.



Today's Class

Preparation → Analysis → Support



PREPARATION

- BRAC Law
- Transformational Options
- Army Principles
- BRAC Objectives
- BRAC Design Constraints

INITIATION (and ANALYSIS)

- Proposal Worksheet
- Define moving Units
- BRAC Objectives & TOs
- MVA Implications
- Capacity Implications
- Installation Analysis

DOCUMENTATION

- Proposal Book
- e-File
- Analytical requirements

Transforming Through Base Realignment and Closure



Terminology

- ❑ **Proposal** : Description of a potential closure or realignment action
- ❑ **Panel and Boards:**
 - Panel** : Team Chief Level
 - Board** : DASA (IA) / Deputy
- ❑ **Scenario** : A Proposal forwarded from the Board to the SRG
- ❑ **Proposal Worksheet** : Initial input form
- ❑ **Proposal Log**: Compilation of Proposal data results (MS Access Database)
- ❑ **Proposal Book**: Proposal hard copy data compilation
- ❑ **E-File** : Electronic Proposal Worksheets

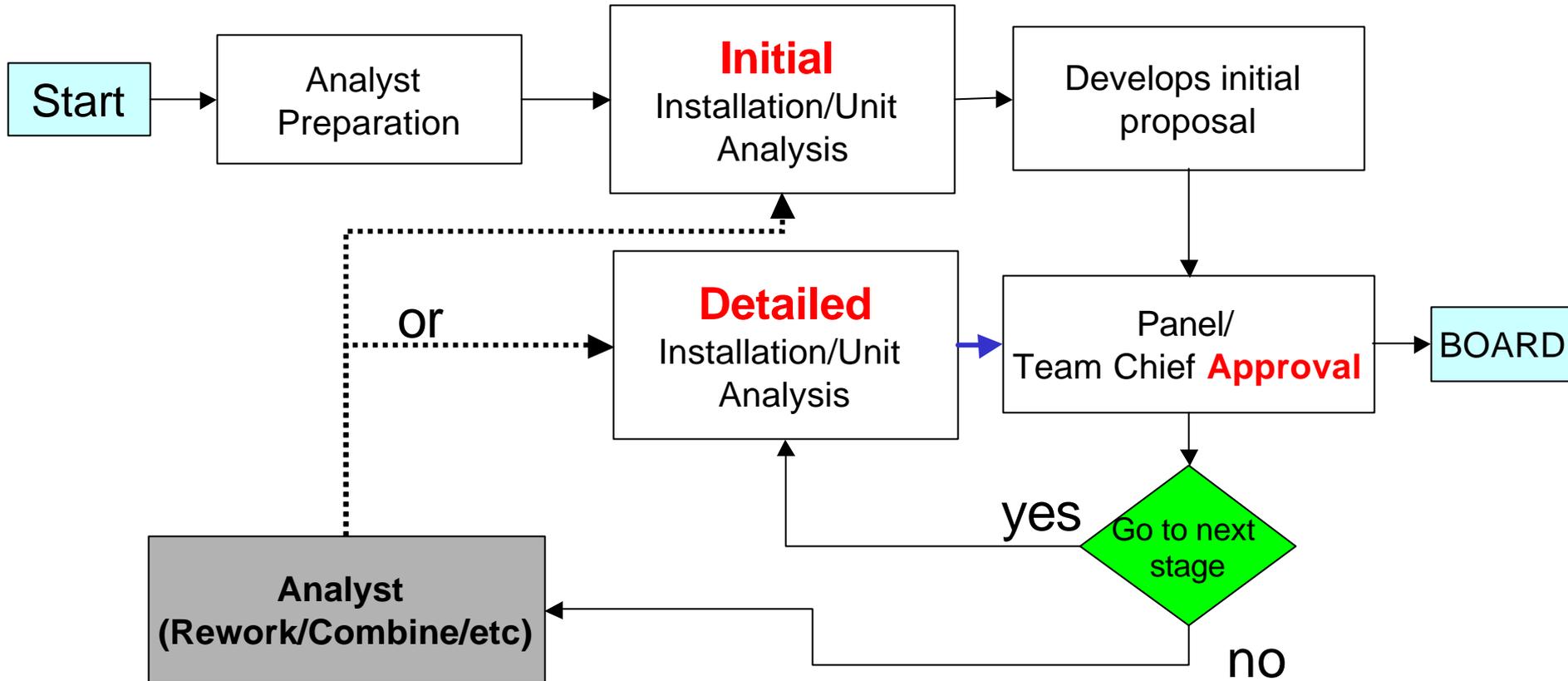


Principles

- Logical Flow
 - Analysis, review, and approval
- Discipline, quality, and control
- Ownership
 - Responsibility & accountability
- Enables the management and development of quality proposals

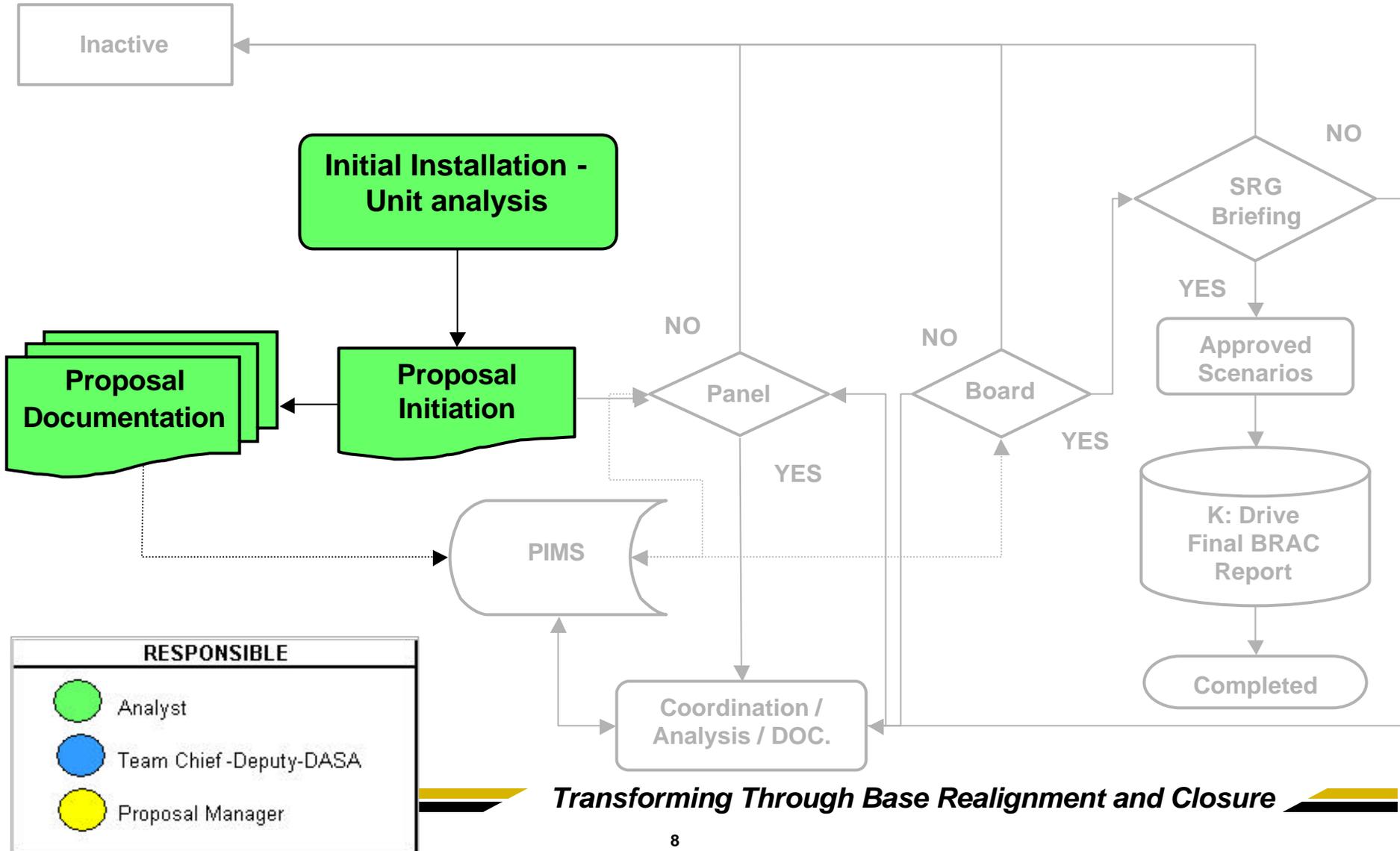


Proposal Flow



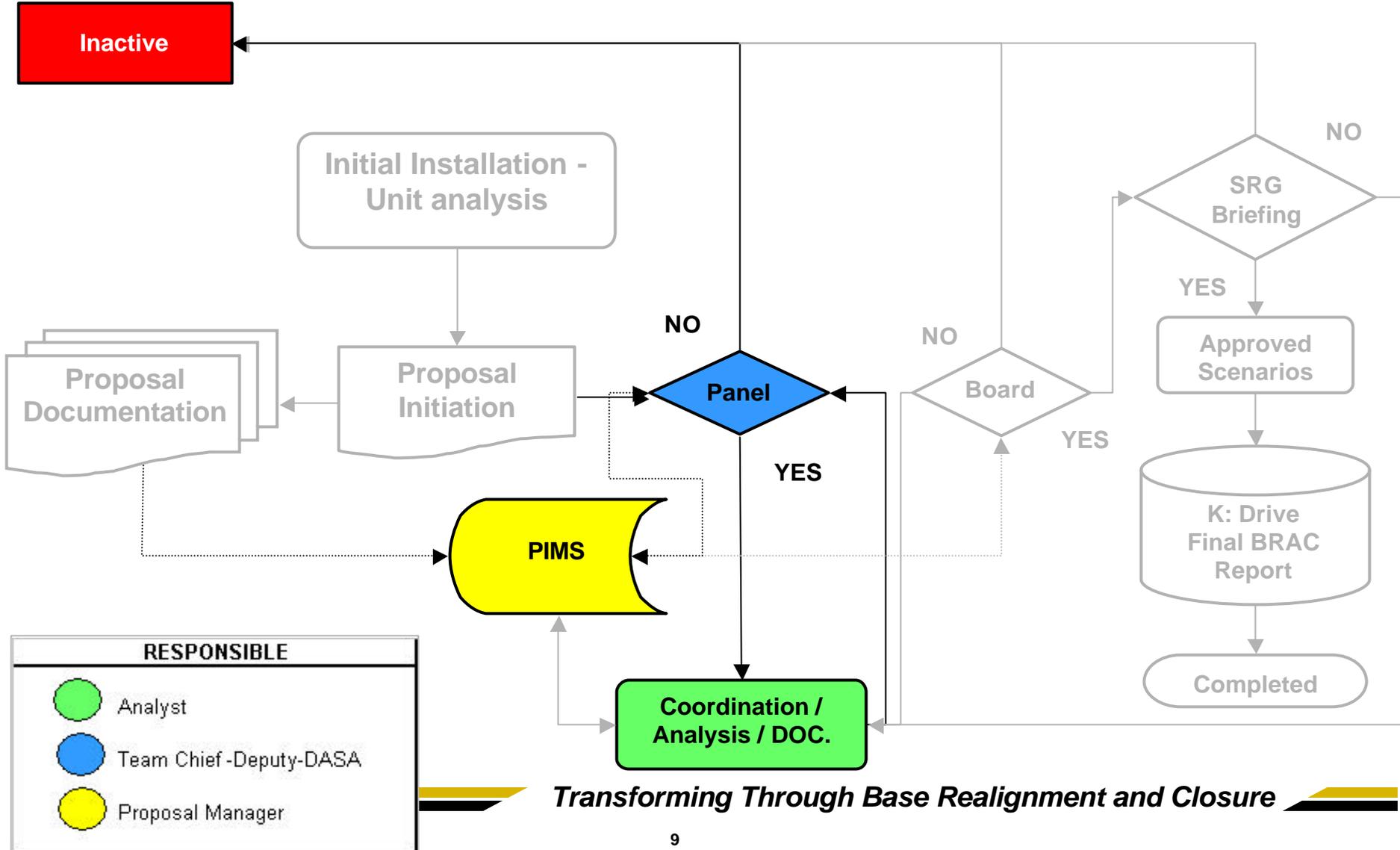


ANALYST IDEA





PANEL

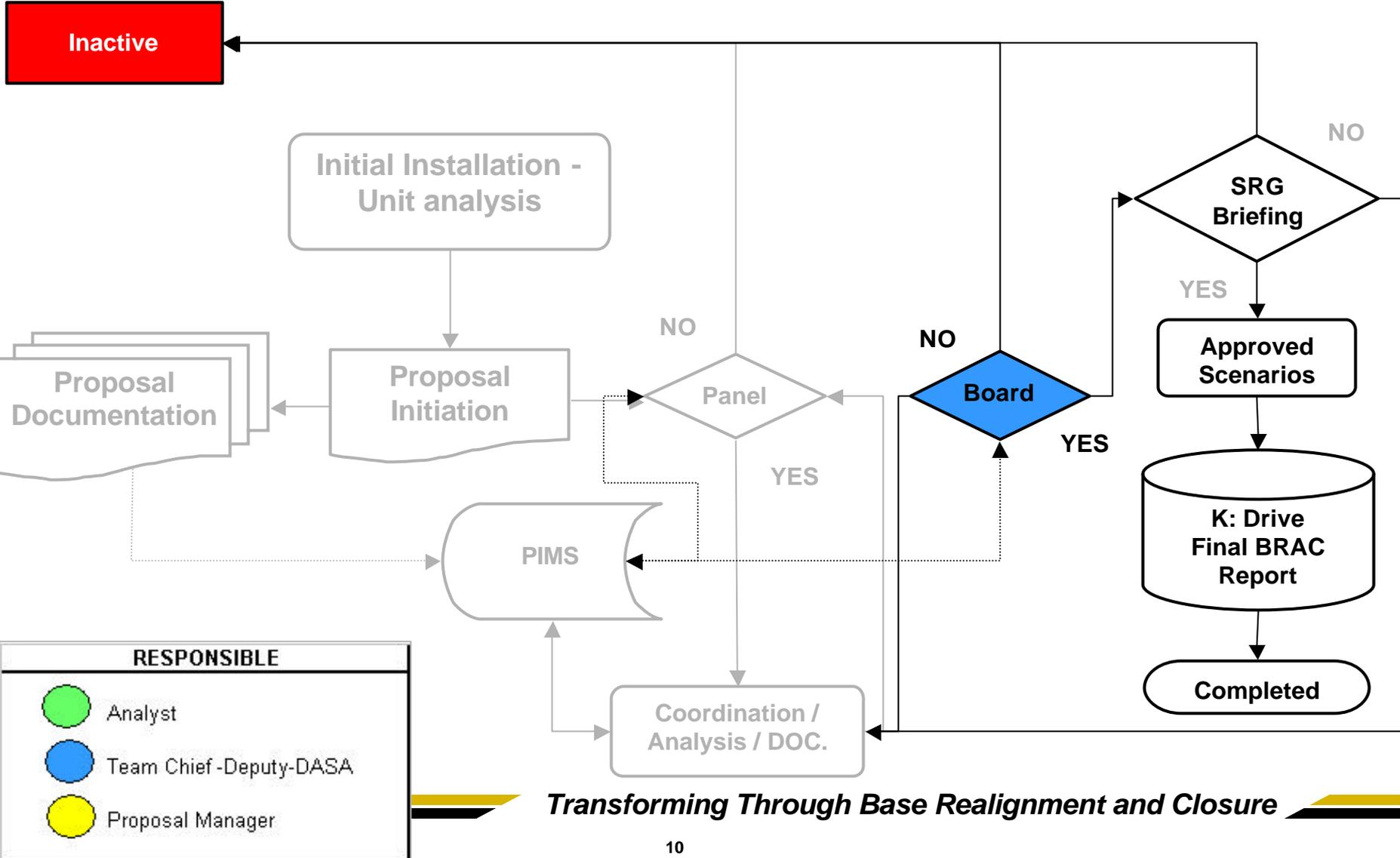


RESPONSIBLE	
●	Analyst
●	Team Chief-Deputy-DASA
●	Proposal Manager

Transforming Through Base Realignment and Closure



BOARD

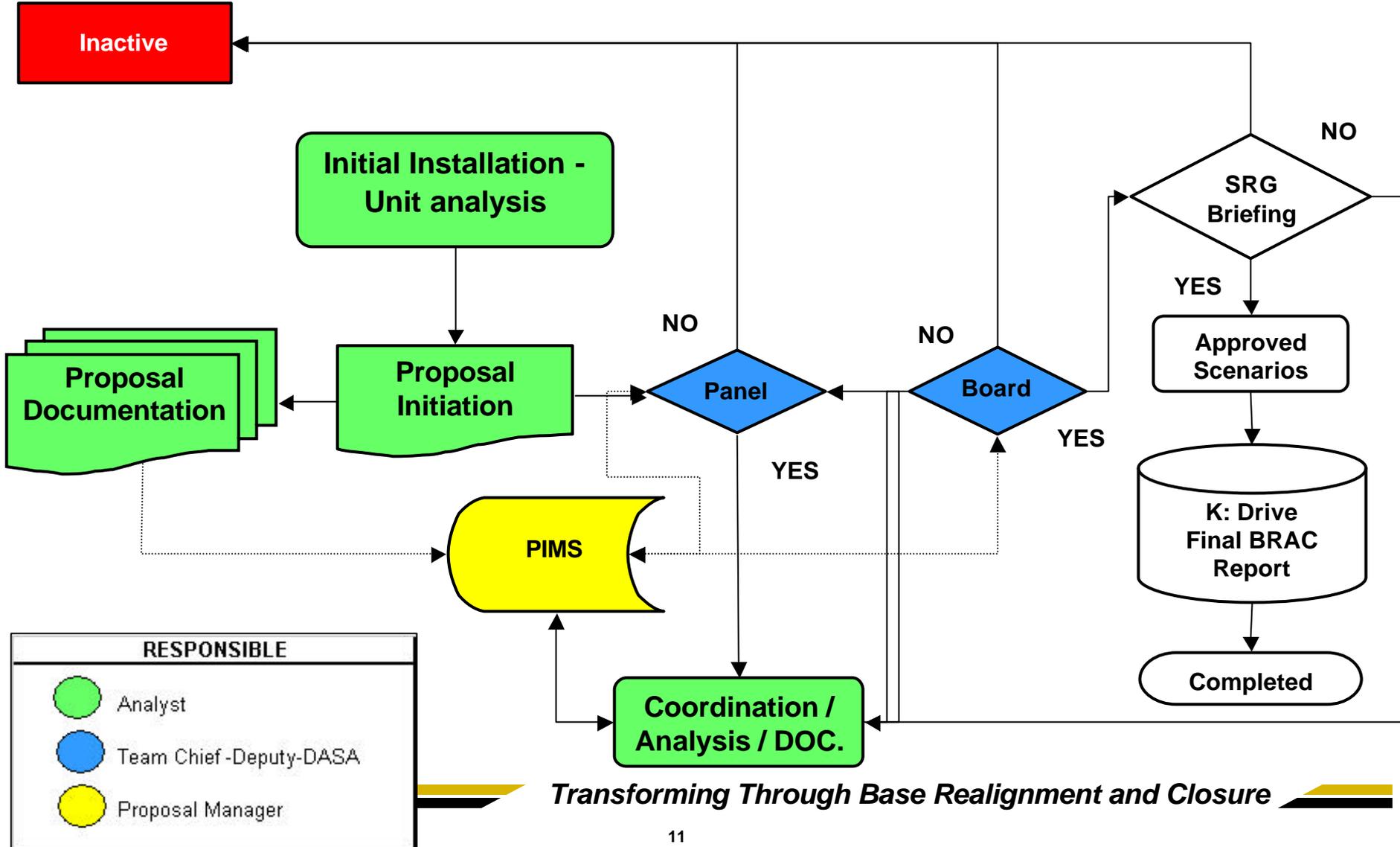


RESPONSIBLE	
●	Analyst
●	Team Chief-Deputy-DASA
●	Proposal Manager

Transforming Through Base Realignment and Closure

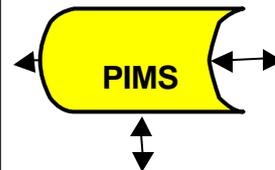
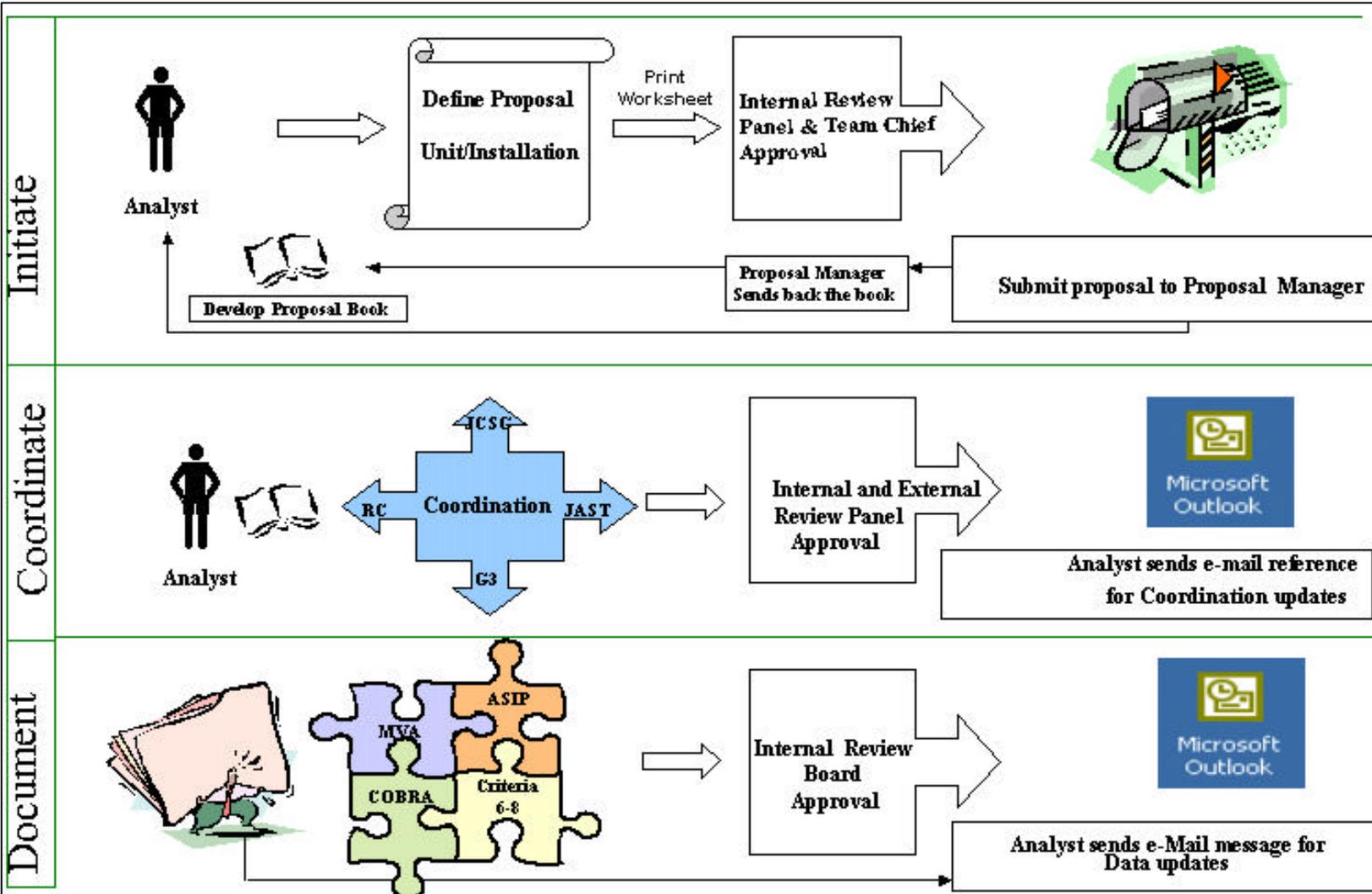


FLOW DIAGRAM



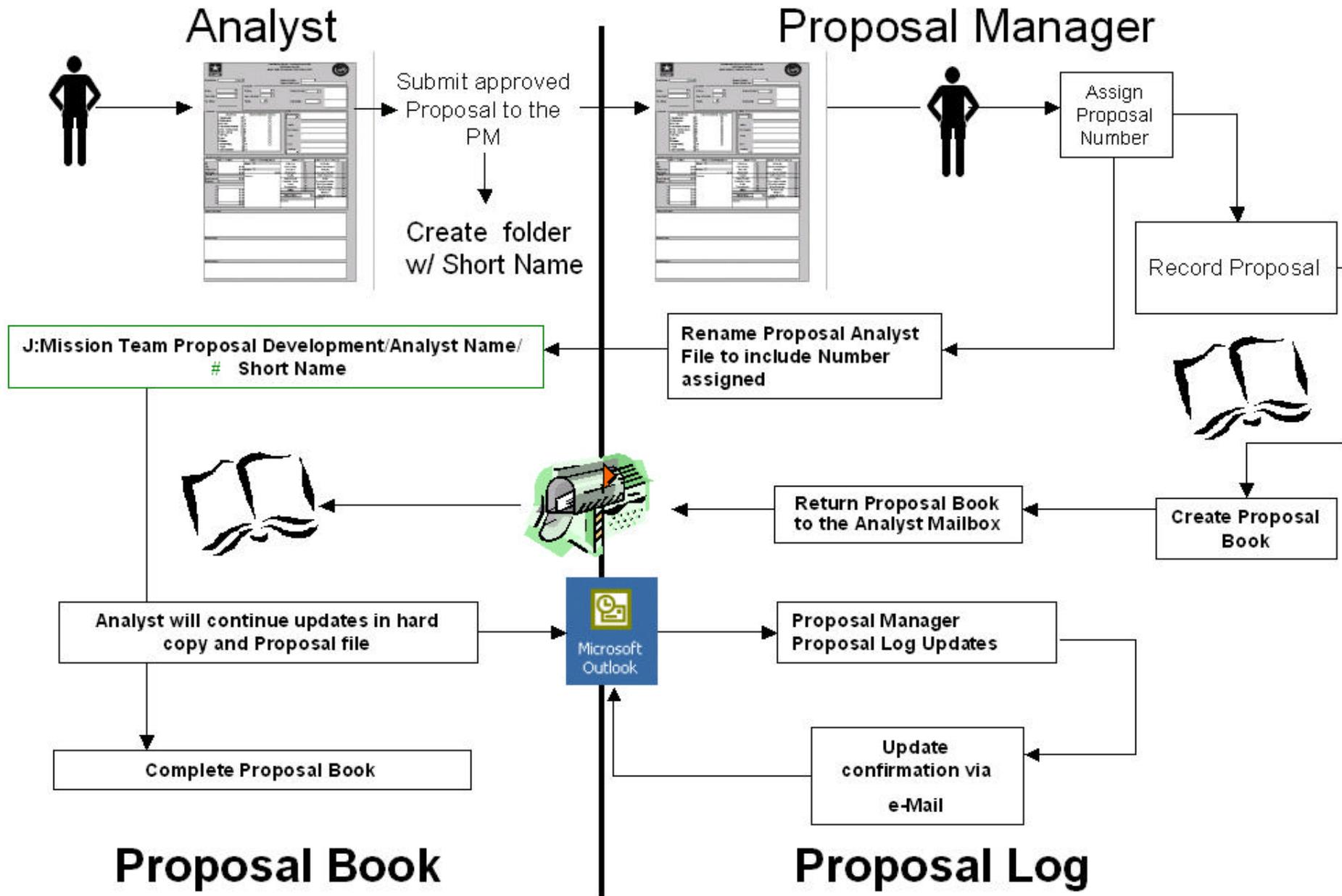


Analyst & Proposal Manager -- Info



Transforming Through Base Realignment and Closure

Analyst & Proposal Manager -- Products





Proposal Initial Worksheet

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BRAC 2005 - PROPOSAL Worksheet

1 Date Initiated: 25-Jun-04

2 Analyst: MAJ Dave Smith

3 Team Chief: COL William Tarantino

4 T.C. Initials: [Redacted]

5 Proposal Number: 123

Proposal Short Name: Close Tidewater

6 Classification: Enclave: No, Unique Function: Yes, Area of Analysis: FORSCOM, Priority: 1, Relationship: Enabling

Joint Training
Proposal 25, 14 56 78

7 Objectives: 1, 3, 8...

8 Transformational Options: 3, 7, 9, 13, 15...

Other: Business Practice: Medium, Logistics: New Joint Capability, Power Projection: New Army Capability, Training: Decrease in Capability, Future: Status Quo, Well Being: Improve

- 1** Date Initiated
- 2** Analyst Name
- 3** Team Chief Name
- 4** Team Chief - Initials

- 5** Proposal short name
- 6** Area of Analysis
- 7** BRAC Objectives
- 8** Transformational Options

Transforming Through Base Realignment and Closure



Stationing Actions Worksheet



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BRAC 2005 - PROPOSAL SA Worksheet



Date Initiated

Proposal Number

Proposal Short Name

Analyst

① Installation From	② Installation To	③ UIC	④ Unit Description	⑤ ASIP							
				OFF	WOF	ENL	Total MIL	CIV	Other CIV	Total CIV	Total Pop
TIDEWATER	DESOLATE	W4L6AA	HQ COMMAND	102	1	8	111	14	107	121	232
TIDEWATER	FLAT	W4GG15	CTR STEC	14	2	0	16	75	0	75	91
TIDEWATER	HARRIS	W4L608	MISSILE & MUNITIONS XX	54	0	0	54	25	78	103	157
TIDEWATER	HARRIS	W4ML01	US GOVT OTHER	0	2	12	14	0	16	16	30

- ① Installation From
- ② Installation To
- ③ UIC
- ④ UIC Description
- ⑤ ASIP Population



Coordination Worksheet

- ① Required Coordination
- ② Done
- ③ Remarks



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BRAC 2005 - PROPOSAL Coordination Worksheet



Date Initialed Proposal Number
 Proposal Short Name

Analyst

Coordination	① Required	② Done	③ Remarks
DCSG			
Medical	<input type="checkbox"/>	<input type="checkbox"/>	
HQ Support Activities	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	All O.K.
Intelligence	<input type="checkbox"/>	<input type="checkbox"/>	
Supply & Storage	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Disagree
Education & Training	<input type="checkbox"/>	<input type="checkbox"/>	
Technical	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Industrial	<input type="checkbox"/>	<input type="checkbox"/>	
JAST	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Navy	<input type="checkbox"/>	<input type="checkbox"/>	
Air Force	<input type="checkbox"/>	<input type="checkbox"/>	
National Guard	<input type="checkbox"/>	<input type="checkbox"/>	
Defense Agency	<input type="checkbox"/>	<input type="checkbox"/>	



History Narrative – Worksheet



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BRAC 2005 - PROPOSAL



Date Initiated

Proposal Number

123

Proposal Short Name

Close Tidewater

Analyst

History Narrative

Recommend closing Tidewater and moving units to Desolate, Harris and Flat to enhance Joint Training opportunities and deployability capability. Further more this BRAC action will

PROPOSAL STATUS

Action	Name	Date	Remarks
Initiate	COL William Tarantino	25-Jun-04	Approved ...
Panel	Mr. Patrick McCullough	28-Jun-04	Reevaluate mobilization
Board	Dr. Craig College	29-Jun-04	Approved ...



Proposal Book



Table of Contents

1

Summary



- Proposal Status Summary
- Checklists
- Justification

2

Criteria Analysis



- MVA Implications (Criteria 1-4)
- COBRA / Cost Reports (Criterion 5)
- Economic Analysis (Criterion 6)
- Local Area Impact (Criterion 7)
- Environment (Criterion 8)

3

Other



- RC Impact
- Command Structure
- Comments
- Miscellaneous



U.S. ARMY



Proposal Information Management System (PIMS)

Proposal Information Management System (PIMS)

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BRAC 2005 - TABS Proposal Information Management System (PIMS)

Name: Scenario No: Scenario Title: Creation Date: Version 1.0

STATI

om	Reg From	Installation To	St To	Code To	Reg To	FA Study	UIC	MC	SRC	CAR	UNUM	BR	UIC Desc	OFF	WVOF	ENL	T_Mil	CIV	O_CIV	T_CIV	T_POP	
▶	99	SOUTHEA	CAMPBELL	KY	21128	SOUTHEA	Training	WABSAA	FC	07035L000	1	504	IN	BN AIRBORNE	40	1	631	672	0	0	0	672
	99	SOUTHEA	CAMPBELL	KY	21128	SOUTHEA	Logistic	WABTAA	FC	07035L000	2	504	IN	BN AIRBORNE	40	1	631	672	0	0	0	672
	99	SOUTHEA	CAMPBELL	KY	21128	SOUTHEA	RDT&E	WHPXAA	FC	07035L000	3	504	IN	BN AIRBORNE	40	1	631	672	0	0	0	672
	99	SOUTHEA	CAMPBELL	KY	21128	SOUTHEA	Maneu	WABAAA	FC	57042L000	1	82	AB	HHC BDE	20	1	52	73	0	0	0	73
*	0				0										0	0	0	0	0	0	0	0

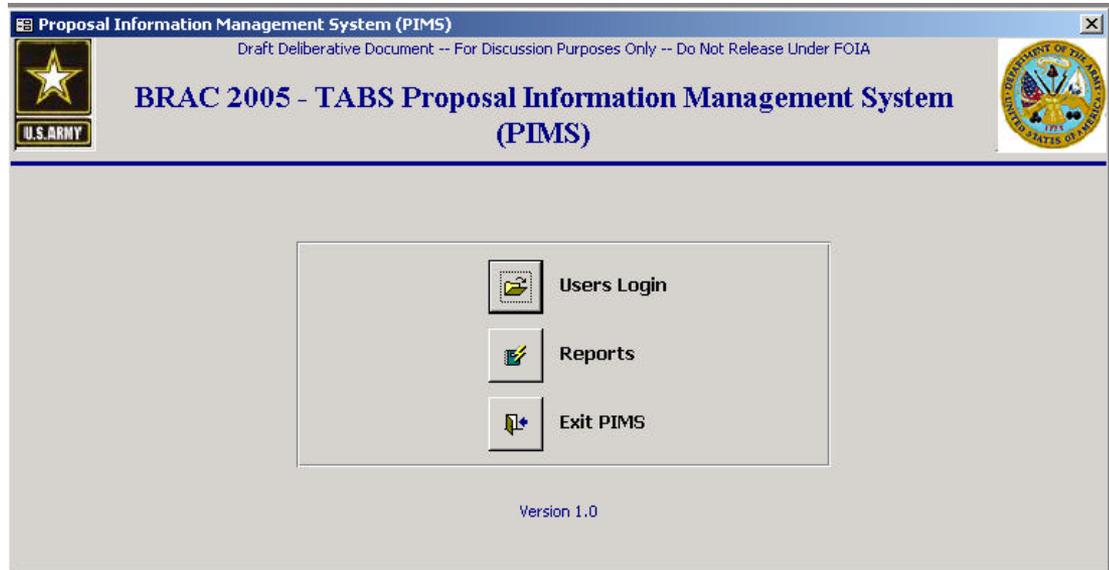
Record: of 4

Record: of 3



PIMS Reports

- Proposal log by Installation
- COBRA results by Proposal
- UICs with multiple Proposals
- Proposal Impacts
- Proposals by Installation
- Proposal Status
- Capacity Impacts
- RC Impacts
- Installations with moves
- Installation by Region
- Summary Coordination
- Proposal costs
- Stationing Actions
- MVA Impacts
- Total Proposals by Installation



(PIMS) will update twice a day for report results at 1200 and 1700 hrs



Next steps

- Proposal worksheets master file is available at:
J://Mission Team/Proposal Development/Proposal Worksheet
- Proposal book sample is available for review
(see Proposal Manager)
- Tools ready for Proposal development Monday
- AAR July 15 2004



Conclusions

- Quality – DEPENDS ON THE ANALYST
- Provides a method for TABS analysts to develop proposals
- Enables management and analysis of Proposals
- A self-documenting system



PE

Review Proposal worksheet (in class)