

BRAC 2005
Technical Joint Cross-Service Group (TJCSG)
Meeting Minutes of 3 May 2004

Dr. Ron Sega, Director, Defense Research and Engineering chaired the meeting. The list of attendees is attached. The primary objectives for the meeting were to provide the TJCSG principals with an update on actions items from the 14 April 2004 TJCSG meeting. Attendees are listed in attachment 1. The key points, decisions, and action items from the meeting are as follows:

Key Points:

- The first information presented concerned the definition of required (and excess) capacity for use in the Linear Optimization Model (attachment 2). Per Mr. Potochney, the methodology used in defining and calculating capacity should be consistent with the Capacity Analysis Report, which was previously submitted to the ISG. This is true for current capacity. The required capacity (and excess) should come from several sources, and must include the 20-Year Force Structure Plan. (Action Item: CIT and BGen Castle's future workforce team)
- The current methodology to measure the capacity takes into consideration only two of the capacity attributes: people and workload. The third capacity attribute, facilities and equipment, needs to be incorporated into the overall approach for capturing the capacity. (Action Item: CIT)
- The TJCSG BRAC Execution Model (attachment 3) provides an outline of the TJCSG end-to-end analysis process. Roles and responsibilities need to be clearly identified and documented. Attachment 4 is an expanded version of attachment 3.
- An overarching framework and guidance is required in order to provide a systematic approach to requesting the analysis team to run the Linear Optimization Model and performing the analysis phase leading to BRAC recommendations. (Action Item CIT)
- A process needs to be developed to incorporate imperatives into the Linear Optimization Model. The services have been tasked by the ISG to develop overarching guiding principals and specific imperatives. (Action Item CIT)
- There is still no resolution for calculating the MV of people attribute, % vs. absolute numbers. This will be resolved in a systematic way during the 13 May TJCSG. (Action Item—Mr. Shaffer drive this to closure)
- Although not explicitly briefed, the two open items from the 14 April TJCSG are:
 - Approval of an approach to integrating Open Air Range MV scores from E&T Ranges subgroup into T&E needs to be resolved. This is to be resolved by the champions of the two alternatives presenting their positions to Dr. Sega in a one-page (max) memo. Dr. Sega will then decide. (Action: Goldstayn / Foulkes, Simmons, and anyone else who has another alternative they wish to be considered)
 - Methodology for binning like-facilities (ran out of time)

Decisions:

- The TJCSG approved the option #3 (attachment 2) as the baseline for the required capacity calculations, subject to refinement of the future capacity.
- The TJCSG tentatively approved COL Hamm as the Marine Corps CIT representative; final approval comes after a 24-hour period of silence.
- The TJCSG approved Mr. Shaffer to lead the TJCSG in the absence of Dr. Segal.

Action Items:

1. Reassess the methodology and approach in defining and assessing the required capacity. Take into consideration the current 20-Year Force Structure Plan, and other means to address the future required capacity. (Assigned to the CIT; due by 13 May 2004).
2. Perform sensitivity analysis on capacity calculations (assigned to CIT with the help from analytical team; due by 13 May 2004).
3. Provide papers on T&E MV methodology alternatives for Dr. Segal's decision (assigned to Mr. Goldstain & Dr. Foulkes/Simmons & anyone else who would like to submit an alternative to be considered; due by 13 May 2004).
4. Come up with an explicit list of rules of engagement for the TJCSG principals, CIT members and subgroups (dig one level deeper in the end-to-end tasks; assigned to Dr. Short; due by 13 May 2004).

Signed: _____

 4/16/04
Mr. Al Shaffer

Chairman, Capabilities Integration Team

Approved: _____


Dr. Ronald Segal

Chairman, Technical Joint Cross Service Group

Attachments:

1. List of Attendees
2. Capacity Definitions
3. TJCSG BRAC Execution Model (Short Version)
4. TJCSG BRAC Execution Model (Expanded Version)

Technical JCSG Meeting

May 3, 2004

Attendees

Members:

Dr. Ron Sega (Chair)

Mr. Jay Erb, ~~OSD~~ JS

Dr. Dan Stewart, Air Force (via telecon)

Dr. John Foulkes, Army

Dr. Barry Dillon, Marines (Alternate for BG Catto)

Mr. George Ryan, Navy (Alternate for RADM Cohen)

Other:

Mr. Al Shaffer, OSD

Mr. Potochney, OSD BRAC Office

Mr. Andy Porth, OSD BRAC Office

Mr. Al Goldstyan, AF CIT Rep

Mr. Roger Florence, DOD IG

Mr. Harshad Shah, OSD, TJCSG Assistant

Mr. Gary Strack, OSD, TJCSG Assistant

Mr. Don DeYoung, Navy CIT Alternate

Mr. Matt Mleziva, AF

Mr. Robert Arnold, AF

Dr. Karen Higgins, Navy

Mr. Mike Crisp, DOT&E

COL Pete DeSalva, Marine Corps

Ms. Eileen Shibly, Navy

Dr. Omer Alper, Navy BRAC