

**BRAC 2005**  
**Technical Joint Cross-Service Group (TJCSG)**  
**Meeting Minutes of 13 May 2004**

Dr. Ron Sega, Director, Defense Research and Engineering chaired the meeting. The list of attendees is attached. Dr. Sega opened the meeting by thanking CIT and subgroups for their hard work. Dr. Sega then turned the meeting over to Mr. Al Shaffer. Mr. Shaffer provided a brief update on ongoing and upcoming TJCSG activities. The key points, decisions and action items from the meeting are as follows:

**Key Points:**

- The first information presented concerned the definition of required (and excess) capacity for use in the linear optimization model. The overall approach for capacity calculations takes into consideration (at a minimum) output/workload (primary), people (secondary), facilities & equipment (secondary), and 20-year force structure plan. The TJCSG agreed with the basic construct of the approach but asked for some clarification of the Force Structure Adjustment parameter and directed the CIT to lead a fast-track analysis of several test cases to ensure the results are logical.
- The capacity data received from the BRAC office requires substantial amount of clarification and cleanup. The structure of the data varies among the Services. The Air Force and Army reported their information at installation level, while the Navy reported by organization. These differences will drive some supplemental data collection. Key to this is enforcement of the definition of "facility" to ensure data aggregated for each function, site and capability area. The subgroups are in process of sorting the data and organizing them into technology areas and functions (39 bins), as well as facility. The subgroups will provide a first look at groupings of "like-facilities" as a result of their deliberations by 20 May.
- The TJCSG offsite is scheduled for 20 May 2004 at NC-1, 2511 Jefferson-Davis Hwy Arlington, VA, 22202. The meeting will focus on:
  - Capacity Data Review – looking at the problems that have been discovered
  - Transformation Options – developing an update to the 2003 product previously provided to OSD
  - Future Schedule – developing a way forward plan
- A Detailed agenda and read ahead will be provided by COB 18 May 2004.

**Decisions:**

- The TJCSG in principle, agreed to use the following equation in calculating the required capacity-

Required Capacity =

$$\left[ \text{Total Current Capacity} * \frac{\$ \text{FY09 FYDP for DTAP}}{\$ \text{FY01-03 AVE for DTAP}} + \text{FSA} \right] * 1.1$$

Surge Factor

**Action Items:**

1. Continue to refine the Force Structure Adjustment methodology for Required Capacity calculations to include known and unknown future activities (emerging new weapon systems and technologies) through 2025 (assigned to Gen. Castle; due by 20 May 2004).
2. Seek OSD comptroller support for the use of budgeted dollars for required capacity calculations (assigned to COL Buckstad; due by 20 May 2004).
3. Provide fast track examples of required and excess capacity (assigned to Gen. Castle; due by 20 May 2004).
4. Provide a list of all inputs to the Linear Optimization Model (assigned to Dr. Short; due by 20 May 2004).
5. Propose agenda items for the TJCSG offsite (assigned to the TJCSG principals and CIT members; due by COB 14 May 2004).
6. Provide solid read ahead for transformational options for the TJCSG offsite discussions (assigned to Mr. Shaffer; due by 18 May 2004).
7. Provide services guiding principals and imperatives as read ahead for the TJCSG offsite discussions (assigned to the TJCSG CIT Principals; due by 18 May 2004).

Signed:  4 AUG 04  
Mr. Al Shaffer  
Chairman, Capabilities Integration Team

Approved:   
Dr. Ronald Sega  
Chairman, Technical Joint Cross Service Group

**Technical JCSG Meeting  
May 13, 2004  
Attendees**

**Members:**

Dr. Ron Segal (Chair)  
Dr. Dan Stewart, Air Force  
Dr. John Foulkes, Army  
RADM Cohen, Navy  
Dr. Barry Dillon, Marines (Alternate for BG Catto)

**Other:**

Mr. Al Shaffer, OSD  
Mr. Potochney, OSD BRAC Office  
Mr. Andy Porth, OSD BRAC Office  
Mr. Al Goldstyan, AF CIT Rep  
Mr. George Ryan, Navy  
Mr. Roger Florence, DOD IG  
COL Buckstad, OSD  
Dr. Jim Short, OSD  
Mr. Harshad Shah, OSD, TJCSG Assistant  
Mr. Don DeYoung, Navy CIT Alternate  
COL (S) Miller, AF  
Mr. Brian Simmons, Army  
BG Fred Castle, AF  
COL Walt Hamm, Navy BRAC  
Mr. Gerald Schifer, OSD BRAC  
Mr. Robert Arnold, AF  
Dr. Karen Higgins, Navy  
Mr. Mike Crisp, DOT&E  
Mr. Chris Blake, AF CIT Alternate  
Col Eileen Walling, AF CIT Alternate